June 7, 2020

SUBJECT: Apply Today for SACSCOC Faculty Fellowship

Dear Faculty,

As an institution accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), George Mason University undergoes a reaffirmation of its accreditation every ten years. Mason is scheduled to be evaluated for reaffirmation by the SACSCOC Board of Trustees in 2022. Preparing for this reaffirmation includes completion of a thorough, institution-wide self-study, as well as the development and implementation of a quality enhancement plan (QEP) specifically focused on improving student learning outcomes and/or student success. The involvement of faculty leadership is essential to the reaffirmation process. The Fellow will provide that leadership, providing key faculty perspectives in driving the successful development of Mason’s next QEP.

Application Due: Friday, July 31, 2020
Position Dates: Fall 2020 through Spring 2022

Background
As part of Mason’s commitment to maintaining broad-based representation and input throughout the reaffirmation of accreditation process, the Office of the Provost is searching for one faculty member to serve as a Faculty Fellow for the SACSCOC Reaffirmation and QEP Planning initiative. This faculty member will serve on the Reaffirmation Steering Committee, working closely with the Director of Accreditation and other committee members to provide input, strategic direction, planning, and leadership throughout the reaffirmation process.

Job Description
Representing the faculty in this critical effort, the Fellow will provide leadership and assistance throughout the QEP Development and On-Site Visit phases of the reaffirmation initiative, with a primary focus on the QEP.

Responsibilities
- Serve as Co-Chair of the QEP Development Team, guiding the development of Mason’s next QEP.
  - Note: this is NOT the same as serving as the QEP Director. The QEP Director position will be established after selection of the QEP topic.
- Contribute to the research, writing, and editing of the QEP document as a member of the QEP Development Team
- Maintain an awareness of the status of Mason’s reaffirmation initiative and serve as a member of the Reaffirmation Leadership Team
- Serve as Reaffirmation Liaison to a to-be-determined committee of the Faculty Senate
- Represent the importance of reaffirmation to the university community
- Review and provide feedback on other SACSCOC narratives and reaffirmation-related submissions

**Qualifications**
- Excellent critical thinking, planning, research, and technical writing skills
- Demonstrated strong potential for leadership among faculty colleagues
- Experience in project management and/or grant development
- Demonstrated interest in continuous improvement and accreditation

**Compensation**
This position is a commitment for two academic years, beginning in the Fall 2020 semester and continuing through Spring 2022. While some summer work in Summer 2021 will be expected, summer effort is significantly less than during the academic year. The Faculty Fellow will earn a $5,000 stipend per fall and spring semester for approximately 10 hours per week of work. The Fellow will join the members of the Reaffirmation Leadership Committee for bi-weekly meetings and will have the opportunity to share information regarding the University’s reaffirmation with faculty colleagues from across the University.

**To apply**
Please email a current vita, letter of interest, and the names of three Mason references who can speak to your experiences and fit for this position by **Friday, July 31, 2020**, to Dr. Matt Smith, Director of Accreditation ([msmit55@gmu.edu](mailto:msmit55@gmu.edu)). Please use the subject heading **SACSCOC Faculty Fellow**.

Sincerely,

Mark R. Ginsberg, Ph.D.
Provost and Executive Vice President