VSE UNDECLARED ADVISING APPOINTMENTS

No Walk-in Advising!
Appointments ONLY!

Current Mason Students
To make an appointment follow the steps below:

1. Click here: https://gmu.campus.eab.com
2. Log in with your NET ID and password and click the “Get Assistance” button.
3. Choose “Academic Advising” as your appointment type.
4. Select “Volgenau School of Engineering” as your College and then “VSE Undeclared Advising” as your service.
   a. Students with declared major who wish to change to VSE undeclared should instead choose “Declare/Change Program”.
5. Click Next.
6. Choose “Volgenau School of Engineering Undeclared” as the office location.
7. Select Alison Bartnek as the Advisor. (When available DaFran Ware is also an option)
8. Choose your preferred day to see the list of available times.
9. After you click on your preferred meeting day and either morning or afternoon, you will be prompted to choose a specific meeting time before clicking “Next.”
10. Review the details of your appointment request. Leave comments for the Advisor to prepare for the meeting.
11. Click “Confirm Appointment” to finalize your meeting.
12. See Screen Shots on next page for visual guide

Inactive, Leave of Absence, or Suspended Students
Please contact the VSE Undeclared Advisor to set up an appointment

Alison Bartnek
vseunde@gmu.edu
703-993-3088

Newly Admitted Students
Pre-Orientation Advising
Please contact the VSE Undeclared advisor to ask if there are Pre-Orientation appointments available.

Alison Bartnek
vseunde@gmu.edu
703-993-3088
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Schedule Appointment

What type of appointment would you like to schedule?
Academic Advising

Select your College below to meet with your declared major/program advisor. Choose declare/change major/minor to add a program. Choose Minor Advising, to meet with your Minor advisor. Lastly, select Advising Outside Your College for additional services.

Virginia School of Engineering

Which major/program/service?
Not Undeclared Advising

Next

Schedule Appointment

Tell us which office you would like to meet with
Virginia School of Engineering Unit

Choose Your Advisor/Staff Member

Back

Next

Schedule Advising Appointment

Appointment Times For The Week Of September 04

Mon, Sep 04
Morning: 10am
Afternoon: 1pm

Tue, Sep 05
Morning: 10am
Afternoon: 1pm

Wed, Sep 06
Morning: 2 Available
Afternoon: 2 Available

Thu, Sep 07
Morning: 9:00am, 10:00am, 11:00am

Fri, Sep 08
Morning: 1 Available

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

Appointment Details

Who: Jason Kong
Who: Undeclared Advising (Non-VSE)

When: Thursday, September 07
9:00am - 10:00am

Where: Center for Academic Advising, Retention, and Transitions (CAART)

Additional Details
Advise students with last names (H-L). Location: 3600 Student Union Building I Phone: 703-993-2470 Email: jkong@gmu.edu Website: advising.gmu.edu Be early. Be thoughtful. Be prepared. Be informed.

Late Appointment Policy: Students who are 15 minutes late or more for an appointment should call 703-993-2470 to cancel or reschedule at their earliest convenience. No same day or walk-in advising appointments for canceled appointments.

Is there anything specific you would like to discuss with Jason?

Comments for your advisor...

Would you like to set a reminder?

Send me an email
Send me a text

Email will be sent to spaced@20b@gmu.edu