VSE UNDECLARED ADVISING APPOINTMENTS

Current Mason Students

To make an appointment follow the steps below:

1. Click here: https://gmu.campus.eab.com
2. Log in with your NET ID and password and click the “Get Assistance” button.
3. Choose “Academic Advising” as your appointment type.
4. Select “Volgenau School of Engineering” as your College and then “VSE Undeclared Advising” as your service.
   a. Students with declared major who wish to change to VSE undeclared should instead choose “Declare/Change Program”.
5. Click Next.
6. Choose “Volgenau School of Engineering Undeclared” as the office location.
7. Select Alison Bartnek as the Advisor. (When available DaFran Ware is also an option)
8. Choose your preferred day to see the list of available times.
9. After you click on your preferred meeting day and either morning or afternoon, you will be prompted to choose a specific meeting time before clicking “Next.”
10. Review the details of your appointment request. Leave comments for the Advisor to prepare for the meeting.
11. Click “Confirm Appointment” to finalize your meeting.
12. See Screen Shots on next page for visual guide

Inactive, Leave of Absence, or Suspended Students

Please contact the VSE Undeclared Advisor to set up an appointment

Alison Bartnek
vseunde@gmu.edu
703-993-3088

Newly Admitted Students

Pre-Orientation Advising

Please contact the VSE Undeclared advisor to ask if there are Pre-Orientation appointments available.

Alison Bartnek
vseunde@gmu.edu
703-993-3088