Accessibility Fundamentals for Instructors and Course Designers
Online Training

Registration Information
Register for the Accessibility Fundamentals for Instructors and Course Designers course using our online Training Registration Center at http://trainingcenter.blackboard.com. Enrollment in each course is limited, so early registration is encouraged. Registrants will receive a welcome email from the facilitator on the morning of the course start date with all necessary information. Courses are located on https://explore.blackboard.com where you will use the same username/password set up for registration. If you have any questions regarding course access, contact Blackboard Training at training@blackboard.com. Note that registration for this course closes ten days after the listed start date.

Course Overview
Accessibility Fundamentals for Instructors and Course Designers is a 3-week facilitated fully online course designed to provide participants with a broad knowledge of accessibility issues in educational environments. Participants will learn how disabilities can limit access to electronic instructional materials, and what they can do to make their course content as accessible as possible to the greatest number of learners.

Skills learned in this course are not Blackboard-specific, and can be applied to materials created and deployed in any LMS.

Course Modules
1. Introduction to Accessibility
2. Types of Disability
3. Assistive Technology
4. Creating More Accessible Materials
5. Evaluating Your Materials

Course Objectives
- Describe and compare the concepts of accessibility, usability, and universal design.
- Employ accurate and appropriate terminology when discussing disabilities and accommodations.
- Explore legislative issues regarding accessibility for users with disabilities.
- Describe assistive technologies employed by users with disabilities.
- Identify common barriers to electronic materials access.
- Evaluate the accessibility of various original and sourced materials.
- Incorporate Ally feedback into the materials improvement process.
- Create original documents and multimedia files that exemplify excellent accessibility levels.
- Revise existing materials to increase accessibility.

Who Should Attend
Instructors, faculty, course designers, administrators, and support staff who will be creating, using, or supporting online learning materials.
Duration and Costs

- Course is 3 weeks in length.
- Participants should expect to spend approximately 15 hours to complete the course activities.
- Participants are asked to budget their time to complete the course during the 3-week course duration. Expect to spend, on average, 5 hours per week.
- $400 USD per person
- Printed or online materials do not need to be purchased for this course

Location

- Fully online
- Asynchronous (participants do not have to be online at a specific time of the day)

Prerequisites

- Internet access along with basic computer navigation and web browsing skills
- Access to Microsoft Office or equivalent office suite such Apache OpenOffice or LibreOffice