

# How To: Log in to Digital Beef and Update Account Information

## **Step One:**

The member login can be accessed from <a href="www.wagyu.org">www.wagyu.org</a> by clicking on the 'Digital Beef Sign In' icon at the top of the screen.

Note: The 'Members Only' tab is used for viewing board meeting minutes.



#### **Step Two:**

Enter your username and password. Your username is your AWA Member Number. Your initial password is included in your welcome packet. If you do not know your password, please contact the AWA office.



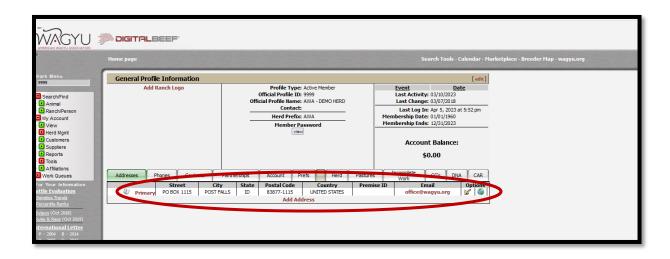


## **Step Three:**

Once you are logged into Digital Beef, click the 'View' button and it will direct you to your General Profile Information page. If this is your first time logging in, it is important to review and update your account information.

This information can be found in the tabs labeled: Addresses, Phones, Contacts and Preferences.

If you need to add additional Authorized Agents to your account, please complete an Authorized Agent form found on the main AWA website and submit the completed form to the AWA office.



# Quick Tip:

To make the screen larger or smaller, use keyboard shortcuts. For a PC use 'Control +' will make the screen larger. 'Control -' will make the screen smaller. If you are using a Mac, you will use 'Command +' or 'Command - '.