

# How To: Record Commercial Animals

## Step One:

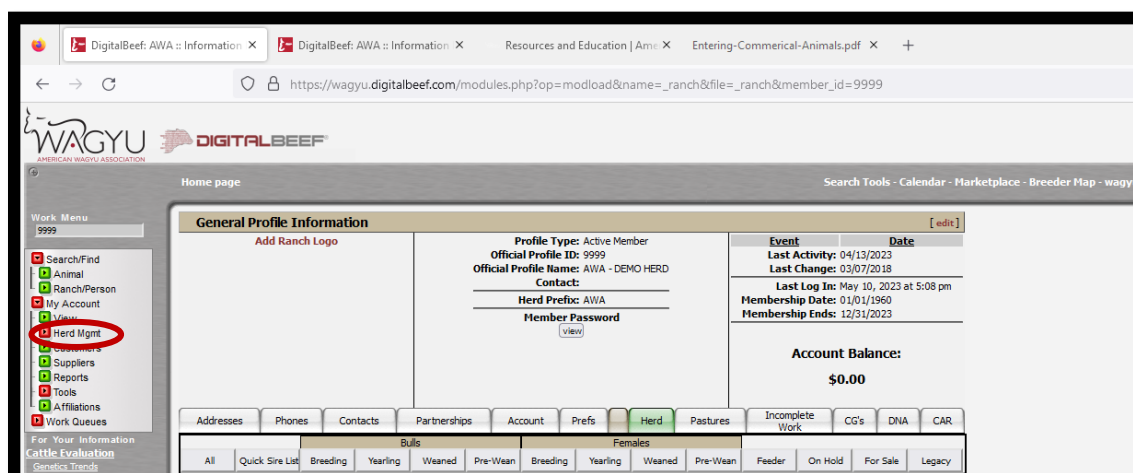
The member login can be accessed from [www.wagyu.org](http://www.wagyu.org) by clicking on the 'Digital Beef Sign In' icon at the top of the screen.

Note: The 'Members Only' tab is used for viewing board meeting minutes.



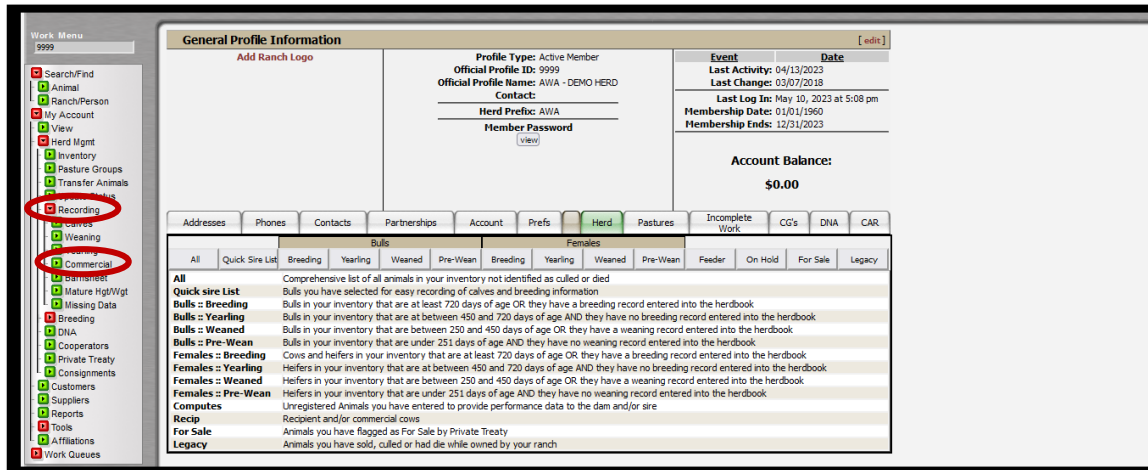
## Step Two:

Once you are logged into Digital Beef, you will click on 'Herd Mgmt' in the left-hand menu.



### Step Three:

From the 'Herd Mgmt' tab, click on 'Recording' and then click 'Commercial'.



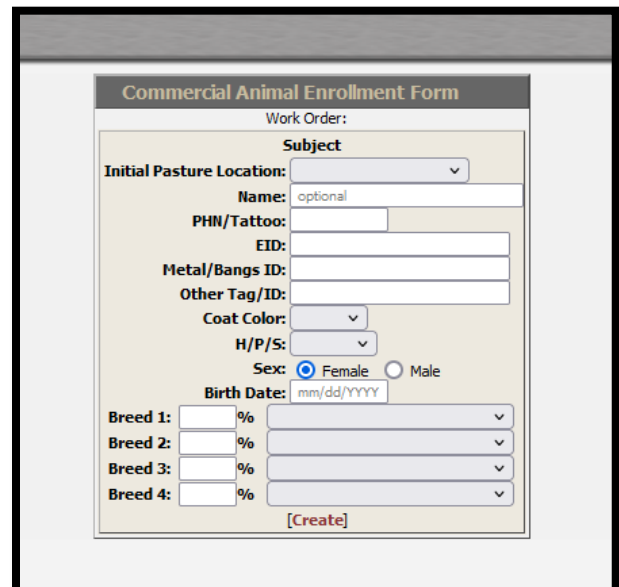
The screenshot shows the 'General Profile Information' page for a ranch. The left sidebar has a 'Recording' option highlighted with a red circle, and a 'Commercial' option also highlighted with a red circle. The main content area shows various tabs like 'Addresses', 'Phones', 'Contacts', etc., and a table of animal records.

### Step Four:

Complete the Commercial Animal Enrollment Form.

The following information is required:

- Pasture Location (Default)
- Animal Identifier (Minimum 1, such as name, tattoo, tag, etc.)
- Sex of the Animal
- Birth Date or Approximate Birth Date of Animal



The screenshot shows the 'Commercial Animal Enrollment Form' with the following fields: Subject, Initial Pasture Location (dropdown), Name (optional), PHN/Tattoo, EID, Metal/Bangs ID, Other Tag/ID, Coat Color (dropdown), H/P/S (dropdown), Sex (radio buttons for Female and Male), Birth Date (mm/dd/yyyy), Breed 1-4 (each with a percentage field and a dropdown), and a [Create] button at the bottom.

## Step Five:

Click 'Create' once you have completed the form to create the commercial animal record. The animal will now appear in your active herd list. The registration will begin with a 'B'.

Commercial Animal Enrollment Form

Work Order:

Subject

Initial Pasture Location:

Name: optional

PHN/Tattoo:

EID:

Metal/Bangs ID:

Other Tag/ID:

Coat Color:

H/P/S:

Sex: ☒ Female ☐ Male

Birth Date:

Breed 1:  %

Breed 2:  %

Breed 3:  %

Breed 4:  %

[Create]

Registration # **B106346** has been created for Commercial Animal 101A