

Checklist for submitting a revised Letter to the Editor manuscript

In addition to addressing the items noted in the decision letter regarding your manuscript, ensure that your revised manuscript adheres to the guidelines below. For full submission details, [visit the JCI website](#).

Submission requirements

Manuscript

- ☐ Maximum 850 words (all text inclusive of title page, full text, references, and figure legend or table)
- ☐ PDF of a clean version of the entire manuscript; include references and figure/figure legend or table if applicable.
- ☐ PDF of a marked-up version of the entire manuscript showing revisions and beginning with a point-by-point response to reviewer comments.
- ☐ Word or RTF file of all text of the submission, including references and, if applicable, figure legend or table/table legend (but not figure, markup, or point-by-point responses).

Figure, if applicable

- ☐ Publication-quality figure in TIFF format. See detailed [instructions for figure preparation](#).

Formatting and style

- ☐ Limit of 1 display item (figure or table).
- ☐ Double-spacing throughout, including references.
- ☐ All pages are numbered.

Abbreviations and acronyms

- ☐ [Standard JCI abbreviations and acronyms](#) are used without definition.
- ☐ All other abbreviations and acronyms are spelled out at first use (with the abbreviated form appearing in parentheses) and used without definition thereafter.

Gene names and symbols

- ☐ Gene names and symbols conform to official [NCBI Gene Nomenclature](#).
- ☐ Presented according to [JCI Gene nomenclature and style](#).

Italicization

- ☐ Generally reserved for gene symbols, genotypes, and species names.
- ☐ Terms such as *in vivo*, *in vitro*, etc., are not italicized.

Demographic information

- ☐ Any demographic terminology adheres to [NIH guidelines](#) or other applicable authoritative standards on reporting race and ethnicity.
- ☐ Descriptors for any demographic identities are clear, unbiased, and up-to-date.

Reference citations

- ☐ Appear in parentheses preceded by a space, e.g., “as described previously (1, 2)”; “several research groups (3–5) have found.”
- ☐ No superscript, boldface, italics, etc.

Figure or table callout, if applicable

- ☐ “Figure” or “Table” is spelled out
- ☐ The callout appears in parentheses (no boldface or italics) unless grammatically part of the sentence: “the levels increased (Figure 1)”; “data shown in Table 1.”
- ☐ Parts are called out as follows: “Figure 1A”, “Figure 1, A and B”, “Figure 1, B–D.”

Main text

Title page

Manuscript title

- ☐ Clear, concise, and limited to 15 words, including conjunctions.
- ☐ No subtitles, colons, periods, or nonstandard abbreviations.

Authors and affiliations

- ☐ Author names provided in full (for example, “Benita J. Sjögren”) and in the appropriate order.
- ☐ No titles, honorifics, degrees, or certifications.
- ☐ Affiliation footnotes are assigned consecutively using superscripted numbers (1, 2, 3, etc.).
- ☐ Affiliations include departments, institutions, city, state (if applicable), and country (but not mailing addresses or zip/regional codes).

Conflict-of-interest statement

- ☐ A statement consistent with the Journal’s conflict-of-interest policy is included; if no author has a conflict, state the following: “The authors have declared [or The author has declared] that no conflict of interest exists.”
- ☐ If patents are involved, the patent or patent application number(s) are provided, and the names of the associated authors specified.

Address for correspondence

- ☐ The complete name as well as mailing and email addresses of the responsible party/corresponding author.

AI disclosure

- ☐ Disclose the use of artificial intelligence (AI) in research design as well as data extraction, analysis, and/or synthesis, including writing of the manuscript and preparation of figures, graphics, and other content.
- ☐ Specify the task performed, the name and version of the AI tool, and the date or range of dates of use.
- ☐ A statement indicating that the authors evaluated and take full responsibility for the output is also included, for example, “The authors assume full responsibility for ensuring the integrity and accuracy of AI output presented in this article.”
- ☐ If AI was not used, state the following: “The authors declare that no AI tools were used in the original research for or writing of this article.”
- ☐ [See examples here](#).

References

- ☐ Limit of 5.
- ☐ Must include the original *JCI* article.
- ☐ Styled according to [How to prepare references for submission](#).

Display item, if applicable

- ☐ Maximum 1 display item total (figure or table).

Figure

- ☐ Prepared according to [How to prepare figures for submission](#).
- ☐ Parts are labeled with capital letters: A, B, C, etc., with no designated subparts.

Figure legend

- ☐ Maximum 200 words.
- ☐ Begins with a stand-alone title, irrespective of the individual parts.
- ☐ Figure parts are called out in boldface: (A), (B–D), (C and E).

Table

- ☐ Prepared according to [How to prepare tables for submission](#).
- ☐ Prepared in Word table format (not pasted in from another application).
- ☐ Self-contained and self-explanatory.
- ☐ Preceded by a brief title.
- ☐ Fits on a single page and is presented on its own page.
- ☐ Callouts to footnotes (designated with superscript capital letters) are assigned alphabetically row by row.
- ☐ No subparts or subsections (for example, do not designate Table 1A and Table 1B).
- ☐ Column headings apply to all values throughout the column; a new row of column headings may not be introduced within a table.