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SAVOY

LIMA

Jarres file

JR. CAILLOMA N° 224 - LIMA 1
CASILLA POSTAL 3567 - LIMA 100
CABLES: SAVOY HOTEL
TELEFONO 28-3520
TELEX 25431PE

PERU

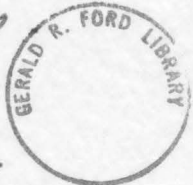
Lima, Peru
Sept. 21, 1975

Dear Fernando:

I'm here in Lima for about a week on international labor business. Picked up a copy of the Miami Herald which is flown in and I was pleased to read the attached news item. I thought it was a good position for the Herald to take.

I attended the meeting with Asst. Secy Rogers at State. Very productive and I hope we can follow through on items of mutual concern.

Best regards and continued success

Sincerely, 
Gustav Torres

NOV 1 1974

UNIVERSITY OF OREGON



Delgado

Department of Sociology
COLLEGE OF LIBERAL ARTS

EUGENE, OREGON 97403
telephone (code 503) 686-5002

October 28, 1974

Mr. Fernando Ce de Baca
Special Assistant to the President
White House
Washington, D.C. 20500

Dear Fernando:

From Joni, Jennie, and myself we wish to extend to you our heartiest congratulations on your appointment.

Well, here we are at last, in the Emerald Valley in Oregon. It sure is a scenic environment; we are glad to be here. We hope you are well and when you see Connie and Tommy give them a big hug for us.

I am at present getting settled here in the Department of Sociology, University of Oregon. I have been here since September 5th. In that time, I have had time to assess, from a sociological perspective, the social service delivery systems relative to health care.

I have also consulted with the Associate Head of the Department of Sociology, and with representatives of the Lane County Council of Governments, headquartered in Eugene, Oregon. The conclusions are, there is a drastic need for research and development of health care delivery, with an emphasis on low-income and poverty level populations.

I am at present in the planning stages of forming a research institute within the institutional framework of the University of Oregon. This research center with emphasis on policy implementation will be identified as The Consortium for Health Care Research and Development. The purposes of the Consortium will be to:

- 1) research and identify medical social service health care delivery systems among low income and indigent populations in the Willamette Valley;



Mr. Fernando Ce de Baca
October 28, 1974 -2-

- 2) compile and catalogue research materials dealing with health care/health care delivery systems among low-income-indigent populations.
- 3) focus on migrant populations (Chicano) and identify and compile data on adult and infant mortality rates; types, if any, of prenatal care available; and focus in general on health care delivery systems.

The development and implementation of health care facilities can be coordinated with state and county governments.

✓ Fernando, the long-range policy implications for Chicanos as medical professionals is my focus. The recruiting of students from urban/rural populations with assistantships in the C.H.C.R.D. can, and will be linked to the College of Medicine, the University of Oregon. Also, the development of health care administrators and planners are in focus as well.

✓ Can you help me get this going? If so, can you or your office identify for me the possible sources for funding? I will be indeed indebted to you for any assistance in this endeavor.

Thank you and God bless you in your endeavors.

Sinceramente,

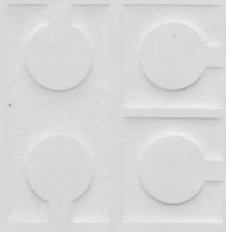
Alex V. Delgado M.A.

Alex V. Delgado, M.A.
Graduate Fellow
Department of Sociology
University of Oregon
Eugene, Oregon 97403

AVD:pb



Gonzmark *fu*



September 11, 1975

Mr. Fernando E. C. De Baca
Special Assistant to the President
The White House
Washington, D.C.

Dear Fernando:

This is an item from my collection which I want to give to you as a personal memento.

I discovered the letter some years ago while excavating in the basement of an old cigar factory in Ybor City which was constructed in the 1890's and has since been razed.

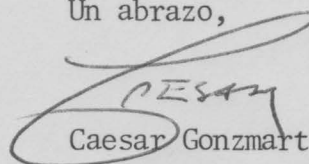
The story the letter conveys is one of the least known chapters in the history of Negro-Hispano relations in Tampa, and perhaps the United States.

In the early days (ca. 1890), many Cuban Negroes settled in Tampa and worked as cigar rollers, etc. The subject in reference, Evenia Domingue, may have been one of those persons, or perhaps a Caucasian hispana. In any event, it was the Urban League which came to her aid as it frequently did in the case of many luckless latinos.

As destiny would have it, B. E. Mays went on to become one of America's great Negro educators.

This is what our Nation is all about.

Un abrazo,


Caesar Gonzmart, Jr.

CG/mdc

Enclosure



DEPARTMENT OF STATE
WASHINGTON

Richardson
file

September 10, 1975

Mr. Fernando de Baca
The White House
Washington, D.C. 20500

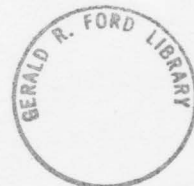
Dear Fernando:

I enjoyed meeting you at lunch today. Needless to say, your advice and observations were most useful not only on the Panama front, but also on my "political prospects". I hope we can keep in touch.

Sincerely yours,

Bill

William B. Richardson



1661 CRESCENT PLACE N.W., INC.
1661 CRESCENT PLACE N.W.
WASHINGTON 9, D.C.

Olivas
[Signature]

September 2, 1975

Mr. Fernando de Baca
Special Assistant to the President
The White House
Washington, D.C.

Dear Fernando:

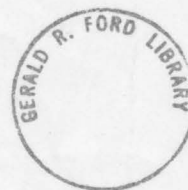
I would like to take this opportunity to thank you for the letter of recommendation which you wrote on my behalf and to inform you that I will be working with the Hagner Management Corporation and have recently been appointed to the position of Resident Manager for the above address.

Part of my responsibilities will be to relate to the Hispanic community, in the Metropolitan Area generally, and in the District specifically. If I can be of any assistance to your office in this regard, please feel free to contact me at any time. My telephone number is 234-5013.

Muy atentamente,

Roberto Olivas

Roberto Olly Olivas



Montemayor
file

April 25, 1975

Mr. Fernando E. C. De Baca
Special Assistant to the President
The White House
Washington, D. C.

Dear Mr. De Baca:

Please excuse delay in acknowledging
receipt of your letter of December 27, 1974.

This is just **merely** to thank you for
the letter and to let you know that I appre-
ciate it very much.

Sincerely yours,

Mrs. Sara S. Montemayor
Mrs. Sara S. Montemayor
200 W. Madison
Brownsville, Texas





Multi-Lingual Center

Servicios Sociales
para Hispanoamericanos

374 Grand Street
Paterson, New Jersey 07505
(201) 742-7500

Sandoval, Ruben
file

June 6, 1975

Mr. Fernando E. C. De Baca
Special Assistant to the President
The White House
Washington, D.C. 20500

Dear Mr. De Baca:

I want to thank you very sincerely for your letter of recommendation in favor of the Proposal submitted by the Multi-Lingual Center to the City of Paterson.

Unfortunately the City, it seems, will not give us funds for our Program. I think that persons who are responsible for these decisions are not sensitive enough to the needs of this Spanish Community.

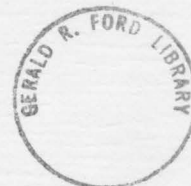
I am convinced that we must persist in our endeavor. I am hopeful that you will continue to assist us.

Wishing you success and happiness, I remain,

Sincerely yours,

Ruben Sandoval
Dr. Ruben Sandoval
Director

RS/jc



Division of Catholic Family and Community Services
Social Services for Spanish-Speaking People

United Way



for

2015 STEINER STREET • SAN FRANCISCO, CALIFORNIA 94115 • 563-1220

United Way
of the Bay Area *

OFFICERS

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Chairman

LAURENCE D. BOLLING
Vice-Chairman

FRED L. MOORE, JR.
President

GORDON L. HOUGH
President-Elect

MRS. WALLACE C. BONNER
Senior Vice-President

STEVEN K. MARTIN
Secretary

LARRY WONG
Treasurer

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AND VICE-PRESIDENTS**

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Labor Participation

PHILO K. HOLLAND, JR.
Public Relations

MRS. WILLIAM SHEAFF
Volunteers' Cabinet

JOHN W. KENNEY
Campaign

ADMINISTRATION

ROBERT L. YOUNG
Executive Director

CHARLES F. REED
Associate Executive Director
and Campaign Director

VALERIE JO BRADLEY
Public Relations Director

STEPHEN V. BROOKS
Agency Services Director

NEAL J. KOSKI
Data Processing Director

CHARLOTTE RUPP
Director of Employee Relations

HELEN SCHULTZ
Finance and Administration
Director

June 5, 1975

Señor Fernando C. de Baca
Presidential Assistant
The White House
Washington, D. C.

Estimado Amigo:

Que buen gusto senti en hablar contigo
el otro día.

I thought I'd let you know that your
assistant, Margaret Dress, is perhaps the
most courteous lady I've talked with in a
long time. If only I could be as lucky
as you in having an assistant as charming
as Margaret.

I hope you're feeling much better. No te
mates con ese jale porque a veces no vale
la pena.

Sinceramente,

Rosalio Jack Sandoval

RJS:cls



OFFICES

518 Seventeenth Street
Oakland, California 94612
451-3132

4505 Macdonald Avenue
Richmond, California 94805
233-4114

205 West 20th Avenue
P.O. Box 5010
San Mateo, California 94402
345-4871

2144 Fourth Street
San Rafael, California 94901
456-0213

Villarreal

POSTAL RATE COMMISSION
Washington, D. C. 20268

C. C. Villarreal
COMMISSIONER

August 12, 1975

Ms. Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President
The White House
Washington, D. C. 20500

Dear Margaret:

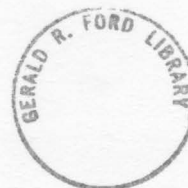
I want to thank you very much for your thoughtfulness in sending me the President's autographed picture in Fernando's absence. You can be sure I am having it suitably framed right away. As you say, it is quite handsome and I am looking forward to having it in my office.

Please give my best regards to Fernando when he returns to his office.

Also, many thanks to you for your own best wishes.

Very sincerely,

C. C. Villarreal
C. C. Villarreal



UNITED STATES COMMISSION ON CIVIL RIGHTS
WASHINGTON, D.C. 20425

ADDRESS REPLY TO:

Suite 602
704 South Spring Street
Los Angeles, California 90014

12 de Diciembre de 1974

PERSONAL

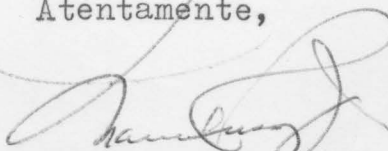
Sr. Fernando E. C. de Baca
Special Assistant to the President
The White House
Washington, D.C.

Muy distinguido y fino amigo:

Me es grato enviarle copia de una monografía
relacionada con el derecho y sus antecedentes
mexicanos en la parte sudoeste de los Estados
Unidos de Norteamérica.

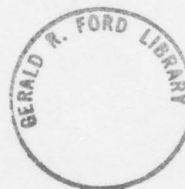
Creo que le será de interés.

Atentamente,



Manuel Ruiz, Jr.
Commissioner

MR:adh
anexo



DEC 16 1974

UNITED STATES COMMISSION ON CIVIL RIGHTS
WASHINGTON, D.C. 20432

ADDRESS ONLY TO:

Suite 602
704 South Spring Street
Los Angeles, California 90014

12 de Diciembre de 1974

PERSONAL

Sr. Fernando E. G. de Baco
Special Assistant to the President
The White House
Washington, D.C.

Muy distinguido y fino amigo:

Me es grato enviarle copia de una monografía
relacionada con el derecho y sus antecedentes
mexicanos en la parte suroeste de los Estados
Unidos de Norteamérica.

Gracias que le será de interés.

Atentamente,

Manuel Ruiz, Jr.
Commissioner

MR:adh
anexo



N. Gorman
330 C Street, S.W.
Room 3523
Wash. D.C. 20201



THE SECRETARY OF HEALTH, EDUCATION, AND WELFARE
WASHINGTON, D. C. 20201

BURMAN

Received 6/16

ju

Dear Fred —

You saved the day for me! Thanks so much for making it possible to get the White House tour tickets. It made me a hero.

Our visitors from California said it was the highlight of their stay here.

Margaret Dress was very charming and accomodating. Please convey my appreciation to her too.

Thanks, again, Fred.

Regards,
Ned



de Mesones file

OHYTM H-USE
CACRCAQX01/Q6FQ@KZYX
CGWHITE HOUSE

1975 OCT 16 22 08

75 OCT 16 PM 6:07

RCA1802/16
WHITE HOUSE
0

WHITE HOUSE

SAVOTEL LONDON
PLEASE DISREGARD PREVIOUS MESSAGE SENT FROM MR DE MESONES
TO PRESIDENT GERALD FORD AND WILL YOU PLEASE FORWARD THE
FOLLOWING MESSAGE TO THE PRESIDENT AT THE WHITE HOUSE INSTEAD
WITH A COPY TO MR FERNANDO DE BACA, SPECIAL ASSISTANT TO THE
PRESIDENT

MANY THANKS

SAVOTEL LONDON

PRESIDENT GERALD FORD - THE WHITE HOUSE
WASHINGTON D C 20005 (U S A)

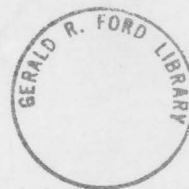
AM INTERESTED IN BUYING ONE MALE OR FEMALE GOLD RETRIEVER IN
ORDER TO MAKE A GIFT TO A VERY PROMIENT LADY FROM ECUADOR,
SOUTH AMERICA THUS PROMOTING GOOD RELATIONS WITH LATIN AMERICA
STOP

AM FLYING BACK TO NEW YORK ON DRIDAY OCTOBER 17/75 STOP
LET THE WHITE HOUSE CALL MY OFFICE IN WASHINGTON, D C
331-0447 (1625 EYE STREET, N W) FOR THAT MATTER
RESPECTFULLY YOUS

PEDRO DE MESONES, FORMER MEMBER
PRESIDENTS ADVISORY COUNCIL ON
MINORITY BUSINESS ENTERPRISE

SAVOTEL LONDON

WHITE HOUSE

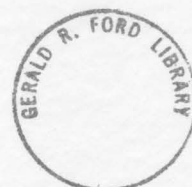


de Mesones
Telephones: (202) 331-0447-8

Pedro de Mesones & Associates, Inc.
1625 Eye Street, N. W.
Suite 903
Washington, D. C. 20006

[Fr. Gregory de Mesones
SSN 128 48 1858
EM- A School
BE E C2
SSC NTC
Great Lakes, Illinois 60088

May 1975 - graduation from boot camp.
Send Ltr. - w/ copy
- Congratulate on graduation from boot camp
and enclose pass.



Proexna

May 12, 1975

Estimado Sr. Proenxa:

Thank you for your warm letter of May 5, 1975 and for your generous offer to take into your home one or two of our less fortunate Vietnamese refugees.

I have referred your letter and your generous offer to the appropriate action office in Washington, D. C. and you may rest assured that someone will be getting in touch with you soon.

Mil gracias.

Atentamente,

Fernando E. C. De Baca
Special Assistant to the President

Senor Desiderio Miguel Proenxa
45 West 14th Street, Apt. 2
Hialeah, Florida 33010

FECDeB:mmd:5/12/75



Hialeah, Mayo 5-1975.

Excelentísimo Asistente
Especial del Honorable Señor
Presidente de E. Unidos de América,

Distinguido Señor:

Consecuente con las circunstancias,
me es grato ofrecer mi casa para alojar, una o dos per-
sonas, ya sean adultos o niños, de los que por humano deber
han sido aceptados con refugiados de Viet Nam en este
nuestro país.

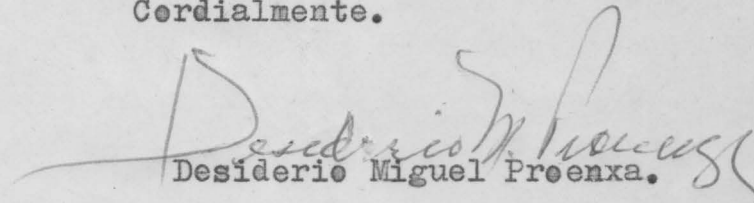
Es mi teléfono el 888-2605 y mi correcta
dirección: 45 W. 14 Street, Apto 2, Hialeah, Fla.

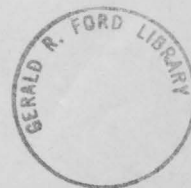
Considero además que por otros motivos,
recordará usted mi persona.

El mundo siempre necesita mas y mas ter-
nura donde se afianzan los verdaderos principios humanos.

Gracias.

Cordialmente.


Desiderio Miguel Preenxa.



November 20, 1975

Dear Nash;

Enclosed are the pens and other souvenirs
you requested.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the
President

Mr. Nash Torres
Administrative Assistant to
U. S. Senator Pete V. Domenici
Federal Building
500 Gold, S. W.
Albuquerque, New Mexico 87101



MEMORANDUM FOR:

MIKE FARRELL

FROM:

OFFICE OF HISPANIC AFFAIRS

SUBJECT:

Request for more tickets
for our friends to join
in welcoming His Excellency
the President of Arab
Republic of Egypt and
Mrs. al-Sadat

May we add two more names to our list of friends invited
to participate in the ceremony on Monday, October 27,
1975 at 11:00 AM on the South Lawn of the White House
grounds?

Mr. Pete Rios*

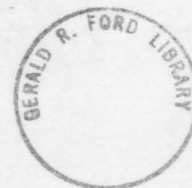
Mr. Pedro de Mesones (Washington, D. C.

Ms. Niane Wolfe* (businessman)

* These are principals of the San Ysidro (California)
Community Health Center, and friends of Mr. De Baca's.

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca



7y 2

Telegrams to the Navajo Nation Education Day

Care of Dr. Paul Resta
Motor Inn
Window Rock, Arizona 86515

Dr. Resta waiting to hear the news about letters
and/or telegrams.

505 277-~~2231~~ 2231

The day is Friday the 24th.

Oct 24, 1975

I gave your message to E. Hasek's office. The situation is being checked out by State Department (?) and others and a recommendation will come from them as to the way to handle it and also the draft of whatever will come outside Hasek's office.

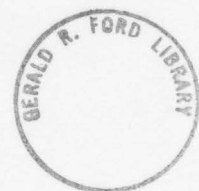
I was assured it is out of all our hands now and if there is a negative vote, we will hear. If it is sent in whatever form, this message with the President's signature, we will be sent a copy.

They are ever so accommodating and courteous.

I phoned Dr. Resta and said he should relax that what can be done has been done.

(2:45 PM 10/21/75)

m



October 1, 1975

Dear Julie:

The enclosed papers are just about all we have to share with you about "Presidential Assistants." We have no formal reports or papers at this time.

Perhaps you will find these interesting and be able to glean something for your research paper.

Best wishes.

Sincerely,

Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President

Miss Julie Dillon
Pomona
Kansas 66076



September 22, 1975

Mr. Fernando E.C. DeBaca
c/o The White House
Washington, D.C.

Dear Mr. DeBaca,

I am a Senior at Pomona High School, Pomona, Kansas. In our American Government class, we are having an independent inquiry study about anything related to Government. I have chosen to do my research paper on "Presidential Assistants."

I called the White House and asked for some information and they were kind enough to give me your name. I was wondering if you, Mr. DeBaca, could send me some information concerning your job as an assistant to the President. Any help you have to offer will be greatly appreciated. Until I hear from you, thank you very much!

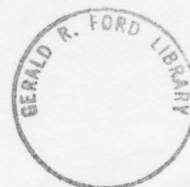
Please send it to me at this address:

Julie Dillon
Route #1
Pomona, Kansas 66076

Sincerely yours,

Julie Dillon

Julie Dillon



THE WHITE HOUSE

WASHINGTON

August 29, 1975

Dear Rafael:

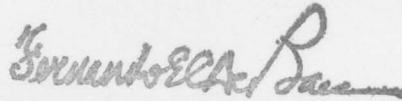
I understand that a vacancy has arisen on the Hialeah City Council and that you are among those being considered for appointment to that vacancy.

Although I am sure that Mayor Bennett and the members of the Hialeah City Council are well acquainted with the outstanding work you have been doing on behalf of the national Hispanic community, as well as for the people of Dade County, I do want you to know how much the President appreciates your efforts.

Since our meeting with President Ford last October I have come to know you well and I believe your appointment as Councilman would be a fine thing for the City of Hialeah and its 60% Spanish speaking population.

Best of luck to you.

Yours sincerely,



Fernando E. C. De Baca
Special Assistant to the President

[NOTE:

cc: The Honorable Dale G. Bennett

Mr. Rafael Alvarez
2900 West 12th Avenue
Suite 17
Hialeah, Florida 33012

(This office was asked to get a recommendation to off re. Mr. Alvarez's possible appointment-- this is the way it was done; with copies (Blind) to Mr. Jose Casanova and Mr. Ben Fernandez. Req. of Mr. Casanova.)]

mm d



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 01731

REASON FOR WITHDRAWAL Donor restriction

TYPE OF MATERIAL Letter

CREATOR'S NAME Fernando De Baca

RECEIVER'S NAME Ana Mary Elliott

TITLE Assistant to the President for Hispanic
Affairs

DESCRIPTION correspondence

CREATION DATE 05/12/1975

COLLECTION/SERIES/FOLDER ID . 021600240

COLLECTION TITLE Fernando E.C. DeBaca Files

BOX NUMBER 9

FOLDER TITLE Correspondence, A - Z (1) - (3)

DATE WITHDRAWN 08/15/1989

WITHDRAWING ARCHIVIST NEM

Dear Mr. de Baeu,

file

Thank you very much
for your telegram of congrat-
ulations upon my being elected
Mother of the year by La
Liga Civica Cultural Puerto-
riquena.

Your thoughtfulness will
always be remembered as a
gesture of true friendship.

Sincerely,

Elisa B. Maduro



Elisa and Remigio Maduro

605 W. 170th St.
New York - N.Y. 10032.
Oct. 12-1975.

Mr. Fernando E. L. de Bacia
Special Assistant to The President
White House, D. C.

Mrs. Elise Maduco
605 W. 170th St.
Bronx, N. Y 10032

X

September 25, 1975

MRS. ELISA B. MADURO
607 WEST 170TH STREET
NEW YORK, NEW YORK 10032

ESTIMADA SENORA MADURO:

IT IS WITH GREAT PRIDE IN THE ACHIEVEMENTS OF YOU AS A FINE
EXAMPLE OF SPANISH-SPEAKING AMERICAN MOTHER THAT I SEND MY
WARMEST GREETINGS AND CONGRATULATIONS FOR BEING CHOSEN AS
THEIR OUTSTANDING MOTHER OF 1975 BY THE LIGA CIVICA Y
CULTURAL DE MUJERES PUERTORRIQUENAS (LCCMP). MY
CONGRATULATIONS, ALSO, TO THE LCCMP FOR SELECTING YOU TO
REPRESENT THE MANY OTHER WORTHY AND WONDERFUL MOTHERS OF THE
LIGA.

THE PRESIDENT HAS ASKED ME TO CONVEY HIS BEST WISHES TO ALL
THE SPLENDID MUJERES PUERTORRIQUENAS ON THE OCCASION OF THE
SEPTEMBER 28, 1975 RECEPTION WHEN YOU WILL BE SO HONORED.

SINCERELY,

FERNANDO E. C. DE BACA
SPECIAL ASSISTANT TO THE PRESIDENT



FECDeBaca

Copy to Ray Snaduro
633 Indiana Ave NW Room 1385
Wa DC 20530

November 20, 1975

MEMORANDUM FOR: OFFICE OF MICHAEL J.
FARRELL

FROM: OFFICE OF HISPANIC
AFFAIRS

SUBJECT: Request for Early A.M.
White House Tour tickets

If there is space on any of these tours from Friday, December 19, 1975 through Saturday, January 3, 1976 for four members of the Chavez family, it would be greatly appreciated if tickets might be issued to

Mr. and Mrs. Gilbert Chavez

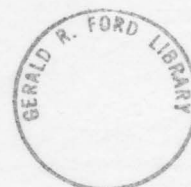
Miss Cammy Chavez

Miss Mirtha Ordonez (niece who
is presently residing with them)

Mr. Chavez is the National President of the Hispanic Organization IMAGE, which has members from Boston throughout the country to Southern California, Southeastern United States and Northwestern United States, as well; and is continuing to grow. He is a dedicated and effective promoter of the Administration and a good friend to Mr. De Baca.

Many thanks.

Margaret Dress
Secretary to
Fernando E. C. De Baca



November 17, 1975

MEMORANDUM FOR: OFFICE OF
MICHAEL J. FARRELL

FROM: OFFICE OF HISPANIC AFFAIRS

SUBJECT: Request for single White
House tour ticket

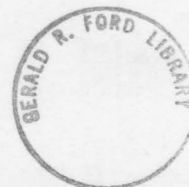
Is there space on the Tuesday morning,
November 25, 1975 White House special tour?

A friend from Bodega, California will be here during that week and has asked whether or not it would be possible to get in on that early tour as he will be having business meetings later that morning and this will be the only opportunity he will have to see The White House, which he has never seen before although he has been in Washington many times in the past.

His name is Tom Dodson Taylor.

Thanks so much.

Margaret Dress
Secretary to
Fernando E. C. De Baca



Room
100
E.W.

November 11, 1975

MEMORANDUM FOR: DORA R. TENNANT
FROM: OFFICE OF HISPANIC AFFAIRS
SUBJECT: Request for change of White
House tour tickets

Since The White House will be closed on December 6 for Christmas-decorating, will you please exchange the two tickets enclosed (numbers 224 and 225) for others for the morning of Tuesday, December 9? Thank you so much for calling this to my attention on the phone earlier today. (I'm sure the visitors will be delighted to see the Christmas decorations!)

Margaret Dress
Secretary to
Fernando E. C. De Baca

(enclosure)



Phone call from Dora Tennant in "Visitors" to say the White House would be closed on Sat., Dec. 6 for Christmas decorating and the tickets could be exchanged for Tuesday, Dec. 9 or the following Sat. or Fri. ~~and to phone Mr. Loucks~~.

MEMORANDUM FOR: MICHAEL J. FARRELL

FROM: OFFICE OF HISPANIC
 AFFAIRS

SUBJECT: Request for early
 morning tour of
 The White House

Two persons will be in Washington from El Monte, California from December 4-9, 1975 and have asked this office to request tickets for a tour of The White House. The preferred times would be either Thursday, December 4, Saturday, December 6, or Tuesday, December 9.

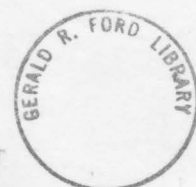
Their names are

Ed Loucks

Murray Cluff (City
 Councilman)

It would be greatly appreciated if your office would be able to fit these people in on one of the special tours. Thanks so much.

Margaret Dress
Secretary to
Fernando E. C. De Baca



November 6, 1975

MEMORANDUM FOR:
THROUGH:

MICHAEL J. FARRELL
DORA TENNANT

FROM:

OFFICE OF HISPANIC AFFAIRS

Heartfelt thanks for your office's response to ~~our~~ last-minute request for special treatment of a visiting friend/colleague this morning. Dora Tennant's alacrity and skill in fielding this one was wonderful and so much appreciated, as always.

The person, Gloria Peterson, was enchanted! (She is the President of the AFG Local at the V. A. Hospital in Albuquerque, New Mexico.)

Margaret Dress
Secretary to
Fernando E. C. De Baca



November 4, 1975

MEMORANDUM FOR: OFFICE OF
MICHAEL J. FARRELL

FROM: OFFICE OF HISPANIC AFFAIRS

SUBJECT: Request for tour tickets
to The White House

Mr. De Baca is expecting visitors from his home town of Albuquerque, New Mexico and if possible, would appreciate having tickets for them for the early morning tour of The White House.

Saturday, November 8 or November 15 is the preferred date, but anytime after November 8, 1975 through November 22 is agreeable, according to your scheduling.

The names are

Mrs. Florine Fernandez

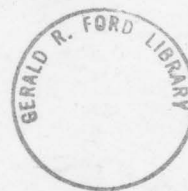
Mr. Orlando Fernandez

Joncarlo Fernandez (child)

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca

Room 171 EOB
Phone: 6219



October 31, 1975

Dear Mr. de Mesones:

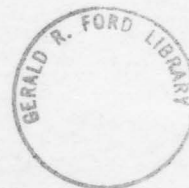
Here are the VIP tour tickets for you and your friend for the White House tour on the morning of Thursday, November 6, 1975 at 8:45.

May it be a morning to remember for you both.

Sincerely,

Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President

Mr. Pedro de Mesones
1625 Eye Street, N. W.
Washington, D. C. 20006



MEMORANDUM FOR:

MICHAEL FARRELL

FROM:

OFFICE OF HISPANIC AFFAIRS

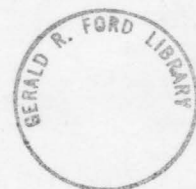
SUBJECT:

Change of date in request
for White House tour
tickets

Earlier today we sent a memorandum to your office requesting early morning tickets for a tour of the White House for Ms. Mary Pat McKinney and Mr. Pedro de Mesones, Tuesday, November 4. We now ask that these tickets, if available, be provided for Thursday, November 6 instead, having had another telephone call about change of plans.

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca
Sepcial Assistant to the President



October 24, 1975

MEMORANDUM FOR: MICHAEL J. FARRELL
FROM: OFFICE OF HISPANIC AFFAIRS
SUBJECT: Request for early morning
 tour tickets to the White
 House

We would appreciate very much having tickets for two
people, if available, for the morning of Tuesday,
November 4, 1975.

The names are

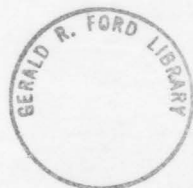
Ms. Mary Pat McKinney

Mr. Pedro de Mesones

Ms. McKinney is visiting from San Francisco, and
Mr. de Mesones is in business in Washington, D. C.

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President



THE WHITE HOUSE

WASHINGTON

October 21, 1975

ARRIVAL CEREMONY

Monday, October 27, 1975

SOUTHWEST GATE GUESTS

The Arrival Ceremony for His Excellency The President of the Arab Republic of Egypt and Mrs. al-Sadat will begin at 11:00 a.m. Guests should place their names on their tickets and present them to the Officer at the Southwest Gate, which will open at 10:00 a.m. The Gate is located at the intersection of West Executive Avenue and State Place.

PLEASE NOTE: In the event inclement weather requires the ceremony to move indoors, you will be invited to witness the indoor ceremony. These tickets are non-transferable.

We hope you will enjoy joining the President and Mrs. Ford in extending a warm welcome to our distinguished guests.

10/23-75

/tickets sent to

Mr. and Mrs. Gil Chavez (and two guests)

Mr. Ted S. Bober

Master Tom Delgado and Connie

Mr. and Mrs. Louis Gonzales (EEO at FAA)

Also to attend

~~Clayton Willis~~

Allen Hoffard (~~perhaps~~)

Some people from LAMA, Wa. DC - Steve Denlinger and Joe Aceves

~~Richard Dress~~

~~Jean and Jim Duffett~~

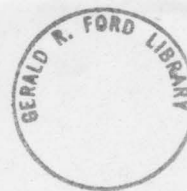
Mary Jane Pagan

~~Pedro de Mesones~~

Mr. Baker LAMA
Mr. Alcondo ? "

Signe Johnson
Jack Raben
Marian Edwards

~~Pete Rios~~
~~Diane Wolfe~~



June 20, 1975

MEMORANDUM FOR: MR. FARRELL
(attention Barbara Earp)

FROM: Office of Hispanic
Affairs

Your tours continue to be the highlight of visitors' Washington, D. C. experiences!

Mr. Stuart H. Clarke, who is Regional Director of Region VI of HEW, is asking this office to ask whether his son and his son's friend might be able/allowed to join a tour group on Friday morning, 27th June.

I said I would relay the message through the local office here when we had an answer from you.

The names of the young persons:

Stuart H. Clarke, Jr.

Michael Yamamoto

Thank you very much, as always.

Secretary to
Mr. De Baca

mind: Phone 245-1763



June 16, 1975

Memorandum for: Mr. M. J. Earrell
through: Barbara Earp
From: Office of Hispanic Affairs
Subject: Tickets for Special Tour
of White House

We have received two tickets for a special
tour of the White House for Dr. Thomas Wu
and Mrs.^{uc} Camille Leong.

Thank you so much for your prompt and posi-
tive attention.

/s/
Christina Chavez
Summer Intern--OHA



June 12, 1975

Memorandum for: Mr. M. J. Farrell
through: Barbara Earp
From: Office of Hispanic
Affairs
Subject: Request for Tickets
for Special Tour of
White House for
June 19, 1975

Mrs. Margaret Dress, secretary to Mr. Fernando De Baca, is on sick leave. She has asked me to ask whether there will be space for one of the special tours of the White House for the morning of June 19 for Dr. Thomas Wu and Mrs. Kamiel Leong.

If there is space, please let us know. Any help will be appreciated. Thank you for your attention.

Christina Chávez
Summer Intern to Office
of Hispanic Affairs



W.H. Tour

June 12-k 17

Mr. and Mrs. Richard Silver

and Francie and Wendy (11-13 years old)

378 Fernwood Drive

Moraga, Ca. 94556

415 376-2791

Friday the 13th.

also get S. I. pamphlets for them.

(Bonnie Hardendbrook sister and bro.

in law)

Also remember Mace Broidie (Gloria)

De Hart & Broidie, Conn. Ave.

Friends Verne's



MEMO FROM:

Barbara Earp

Margaret---

Happy to do these for you (and I didn't have to use cancellations!!)

I'm enclosing two groups which you requested:

3 tickets for Mrs. Burman; M/M Seely
May 27, 1975 at 8:45 a.m.

4 tickets for M/M Richard Silver, Francie and Wendy
June 14, 1975 at 8:45 a.m.

Glad to help!!

They need only present their tickets to Officer on duty at the East Gate on East Executive Avenue for admittance.

Barbara



Memorandum for: Mr. M. J. Farrell
through: Barbara Earp
From: Office of Hispanic
Affairs
Subject: Request for Tickets
for Special Tour of
White House for
Friday, June 6, 1975

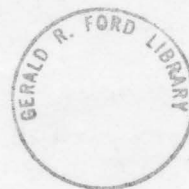
Our good friend, Mr. Gilbert Chavez,
Director of Spanish Speaking Affairs
Office of Education at HEW asks us to
ask whether four of his friends who
are visiting might possibly fit into
a tour on this coming Friday.

Their names are

Diola Gonzales
Carmela Gonzales
Cynthia Gonzales
Angela Gonzales

If there is space, please let us know
and we'll pass on the good news; they
are prepared to ask again another
season, however, and earlier. But I
said we'd ask. Thanks, whatever.

6/3/75



Dear Mr. Chavez,

Here are the tickets you asked
for. So glad we were able to
get them in this crowded time.

Sincerely,

June 4, 1975



May 14, 1975

MEMORANDUM FOR: MICHAEL J. FARRELL
THROUGH: BARBARA EARP
FROM: Office of Hispanic Affairs
SUBJECT: Request for three people
 for tour of White House

A request has come to this office for a tour
(Congressional-favored folk tour) separate
from the public tours for May 22, 23 or 27
for

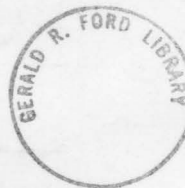
Mrs. Ned Burman, San Francisco, Ca.

Mr. and Mrs. Steven Seely, Walnut Creek,
Ca.

We are aware that it is unlikely this request
can be honored at this late date, this busy
time of the tours, but we told the visitors
we would try. If there are, say, cancellations?

Thanks very much.

Margaret Dress
Secretary to
Mr. De Baca



Dear Mr. Burman,

Here are the tickets you requested.
I am so happy to have been able to do this
for you, compliments of Mr. De Baca!

Your wife and the Seelys need only present
their tickets to Officer on duty at the
East Gate on East Executive Avenue for
admittance on May 27. Tour to start at
8:45 AM.

Best wishes.

Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President

5/15/75



5/15/75

Dear Silver Family,

Here are your tickets for the White House tour, arranged by Margaret Dress at the request of Verne Paule and compliments of Mr. Fernando E. C. De Baca!

Present tickets to Officer on duty at the East Gate of The White House on East Executive Avenue for admittance on June 14 --tour to start at 8:45 AM.

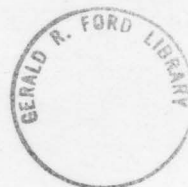
Do have a good and safe trip and a wonderful visit while you are here.

I am trying to gather together some pamphlets from the Smithsonian Institution for you so you can see what is current there, as well as the old faithful wonderful things that have been gathered together and living there for many years.

Best wishes.

Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President

The Silver Family
378 Fernwood Drive
Moraga, California 94556



April 29, 1975

MEMORANDUM FOR: MICHAEL FARRELL
FROM: OFFICE FOR HISPANIC AFFAIRS
SUBJECT: Tour request

A request has come to this office from the Silver family of Morago, California. They would like to join a group to see the White House on a day between June 13 and 17, 1975.

We know that this time of year is quite crowded and that it may be impossible to include them in a tour other than the one open to the public. We would appreciate your sending them one of your good letters explaining the situation.

Mr. and Mrs. ~~Richard~~ Silver
Francie and Wendy Silver
378 Fernwood Drive
Morago, California 94556

Richard

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca

*(Bonnie
Lindbrook
of Chauslan
Ranch sister
and family
per
Verna Paulk)*



*Connecticut, file
Hartford*

April 16, 1975

Dear Bill:

Your letter today prompted us to make further inquiries as to the possibility of scheduling a tour of the White House for the young people of Hartford, Connecticut who will be coming to Washington next week..

Unfortunately, although we had hoped there might be some development that would allow a special tour to be scheduled for this group (and had delayed in getting back to Officer Bordieri with a negative reply to his request), upon checking with the Group Tour office again, were advised that conditions were the same as before during this busiest, most crowded season in Washington.

The person in charge of group tours, Barbara Sarp, said she will send a letter of explanation to Officer BBordieri, with a copy to you.

I want you to know that I am so sorry that we didn't have this to work on early enough to be successful. Please let me know if there is anything I might do at another time.

Best wishes.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. William J. Perez
Director for Equal Opportunity
Office of the Assistant
Secretary of Defense
Washington, D. C. 20301



MMN:d:4/16/75

CC: Officer Jack Bordieri

April 16, 1975

Dear Officer Bordieri:

The enclosed letter to Mr. Perez (copy) explains our position in this matter of attempting to schedule a tour for the young people from Hartford who will be in Washington next week.

You will be hearing from the Group Tour Office. I believe there may be some suggestion that the students join another group to visit the White House, but I am not sure what the procedure might be in a case with so many in one single group.

Please convey the best wishes of this office to Mrs. Cardillo and the students of Buckeley, Hartford and Weaver High Schools for a safe and pleasant trip, and a really wonderful visit in Washington.

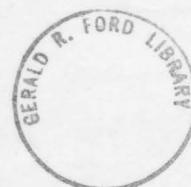
Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Officer Jack Bordieri
120 Dale Road
Wethersfield, Connecticut 06109

MMD:d:4/16/75

CC: Mr. William J. Perez



THE WHITE HOUSE

*Mud
"Reminder"*



Dr. Thomas W. Du

not claimed

THE WHITE HOUSE

WASHINGTON

Dear Camille and Dr. Wu,

You will note that the card has an original way of spelling your name, Camille; but I don't believe it will be a problem.

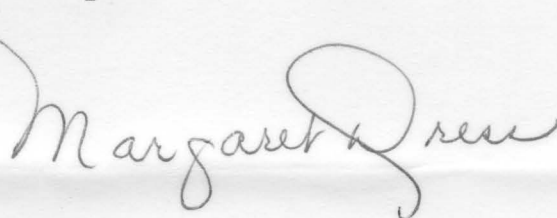
I took the liberty of requesting these tickets for you since in the opinion of many people, this tour is one of the most interesting "things to do" in the City.

Welcome and I hope you will enjoy every minute of your visit.

Thank Dr. Dollar for calling and for dropping by to pick up these tickets.

Hope to see you!

Best,

A handwritten signature in cursive script, reading "Margaret Green". The signature is written in dark ink and is positioned to the right of the word "Best,".

June 18, 1975

(456-6219; at home: 338-2574)

NON TRANSFERABLE

(PLEASE DO NOT DETACH)

Dr. Thomas Wu

NAME OF VISITOR

6/19/75

REQUESTED BY:

DATE

Michael J. Farrell

8:45 AM

EAST GATE

NO.

1522



Dr. Thomas Wu

NAME OF VISITOR

REQUESTED BY:

DATE

6/19/75

Michael J. Farrell

TIME

8:45 AM

NO.

1522

General R. Ford

PRESIDENT OF THE UNITED STATES

NON TRANSFERABLE

(PLEASE DO NOT DETACH)

Mrs. Kamiel Leong

NAME OF VISITOR

6/19/75

REQUESTED BY:

DATE

Michael J. Farrell

8:45 AM

EAST GATE

NO.

1523



Mrs. Kamiel Leong

NAME OF VISITOR

REQUESTED BY:

DATE

6/19/75

Michael J. Farrell

TIME

8:45 AM

NO.

1523

General R. Ford

PRESIDENT OF THE UNITED STATES

June 24, 1975

Dear Mr. Hall:

I am so sorry to have to say that tour tickets to the early morning tours of the White House are simply not available now at this busiest time of the year unless requests are received a month to six weeks ahead of time, and this will be the situation until close to October.

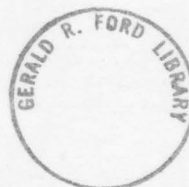
We gave it a good try, though! and perhaps at another time we will be able to procure tickets for you.

Best wishes from Mr. De Baca, and

Yours sincerely,

Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President

Mr. Charles R. Hall
Federal Building
50 Fulton Street- Room 469
San Francisco, California 94102



THE WHITE HOUSE

WASHINGTON

June 23, 1975

MEMORANDUM FOR: MICHAEL FARRELL
ATTENTION: BARBARA EARP
SUBJECT: Request for White House
Tour tickets

These gentlemen will be in Washington from the 6th of July through the 13th and any morning of these three chosen dates would be fine for them, if there would be space for them on one of the special 8:45 am tours--

July 7, 8, 12.

Their names are Hall, Charles R. and Mark E.

They are from San Francisco and tickets, if available to them, may be mailed directly to Mr. Charles R. Hall, Room 469, 50 Fulton Street, San Francisco, California 94102; or it would be fine to send them to this office for forwarding. Whatever; if. . .

Thanks so much.

Margaret

Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President
on Hispanic Affairs



Room 171, OEOB

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 11, 1975

File

MEMORANDUM FOR: OFFICE OF ANNE KAMSTRA
FROM: OFFICE OF HISPANIC AFFAIRS
SUBJECT: Attached cards; request for
autographed Presidential photos

Will you be kind enough to arrange for autographed photographs of The President for the following loyal supporters of President Ford and the Administration?

Mr. Apodaca is a former National Chairman of the American G. I. Forum, and an active Republican supporter of the President.

Mrs. Miles is the wife of the President of the A&P Food Chain, a Republican and a strong supporter of the President.

Mr. Panagakos is a former Republican State Senator in New Mexico, an influential Party worker and a supporter of President Ford.

11-11-75
Mr. and Mrs. Cruz are active backers of the President in New Mexico and influential in Republican Party and organized labor circles. Mr. Cruz is a businessman and former State Administrator.

Thank you very much.

Margaret Dress

Margaret Dress
Secretary to
Fernando E. C. De Baca

Attachments 4



THE WHITE HOUSE

WASHINGTON

November 21, 1975

MEMORANDUM FOR: OFFICE OF ANNE KAMSTRA
FROM: OFFICE OF HISPANIC AFFAIRS
SUBJECT: Request for autographed
photographs of the President

(2)

This request came to this office from a
Mr. William Sawyer, Director of Public Affairs,
Community Services Administration.

The Messrs. Cabrera are members of the National
Association of Home Builders and are, of course,
loyal Republican Party members.

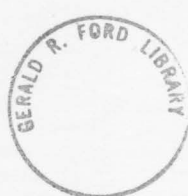
Thank you very much.

Margaret Dress

Margaret Dress
Secretary to
Fernando E. C. De Baca

Attached cards (2)

11-25-75
12/04/75



November 21, 1975

MEMORANDUM FOR: OFFICE OF ANNE KAMSTRA
FROM: OFFICE OF HISPANIC AFFAIRS
SUBJECT: Request for autographed
photographs of the Resident

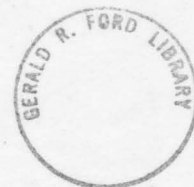
This request came to this office from a
Mr. William Sawyer, Director of Public Affairs,
Community Services Administration.

The Messrs. Cabrera are members of the National
Association of Home Builders and are, of course,
loyal Republican Party members.

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca

Attached cards (2)



Community Services Administration

WASHINGTON, D.C. 20506

November 12, 1975

Mr. Fernando E. C. De Baca
Special Assistant to the President
The White House
Washington, D.C. 20500

Dear Fernando:

Just a small request. While meeting with the National Association of Home Builders regarding the Agency's participation in their activities, Mr. Ignacio Cabrera of the Association told me that in January he wrote to The White House for autographed pictures of President Ford for himself and his father, but to date has received nothing.

I called your office recently about requests Mr. Gallegos has had for such pictures and this brought Mr. Cabrera's request to mind. If you could somehow correctly channel his request I know it would be greatly appreciated.

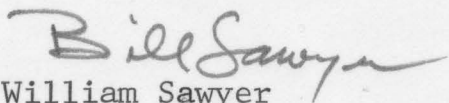
Following is the information. The salutation can read simply 'best wishes to...'

Ignacio A. Cabrera
3027 Dent Place, N.W.
Washington, D.C. 20007

Ignacio R. Cabrera
40-40 79th Street
Apartment C-209
Elmhurst, New York 11373

Thank you for your help.

Best regards,


William Sawyer
Director
Public Affairs



November 21, 1975

Dear Bill:

I am in receipt of your note of November 12 regarding autographed pictures of President Ford requested by Mr. Ignacio Cabrera of the National Association of Home Builders.

I have taken the liberty to request the two photographs of the President for Mr. Cabrera and his father and will contact you upon receipt of same.

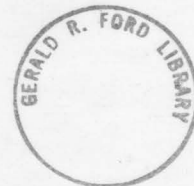
Kindest regards.

Yours sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. William Sawyer
Director, Public Affairs
Community Services Administration
Washington, D. C. 20506

FECDeB::mmd:11/21/75



November 11, 1975

MEMORANDUM FOR: OFFICE OF ANNE KAMSTRA
FROM: OFFICE OF HISPANIC AFFAIRS
SUBJECT: Attached cards; request for
autographed Presidential photos

Will you be kind enough to arrange for autographed photographs of The President for the following loyal supporters of President Ford and the Administration?

Mr. Apodaca is a former National Chairman of the American G. I. Forum, and an active Republican supporter of the President.

Mrs. Miles is the wife of the President of the A&P Food Chain, a Republican and a strong supporter of the President.

Mr. Panagakos is a former Republican State Senator in New Mexico, an influential Party worker and a supporter of President Ford.

Mr. and Mrs. Cruz are active backers of the President in New Mexico and influential in Republican Party and organized labor circles. Mr. Cruz is a businessman and former State Administrator.

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca



Attachments 4

Addresses

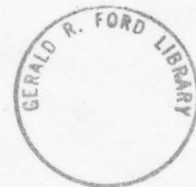
Mr. Edward Apodaca
9 Stonewain Court, Apt. 26A
Towson, Md. 21204

Mrs. June Miles
9965 Route 108
Columbia, Maryland 21043

Mr. Anthony Panagakos
924 Val Verde, S. E.
Albuquerque, N. M. 87108

Mr. and Mrs. Paul Cruz
4617 Palo Duro, N. W.
Albuquerque 87108

*Sent from
this office
11/18/75
mnd*



October 22, 1975

MEMORANDUM FOR:

ANN KAMSTRA

FROM:

OFFICE OF HISPANIC
AFFAIRS

The attached card requests an autographed photograph of President Ford to be sent to a good Republican who is retired from the Air Force, and who was, at the time of his retirement in 1968 the Commanding Officer at Wheeler AFB in Hawaii.

He is living on the island of Oahu now and in business there; active in politics on both the local and national levels and is, of course, a loyal Republican and great admirer of President Ford. (He was Colonel Frank Olmstead Hay, but has not used his title since his retirement.)

It would be greatly appreciated if your office would prepare this photograph for Mr. Hay. Thanks so much; and thank you for your continuing good responses to our requests.

Margaret Dress
Secretary to
Fernando E. C. De Baca



THE WHITE HOUSE

WASHINGTON

October 18, 1975

MEMORANDUM FOR: ANNE KAMSTRA

FROM: OFFICE OF HISPANIC
AFFAIRS

SUBJECT: Request for autographed
photograph of the
President

The card attached shows the request to be for Mr. Michael Lorenzo. He is the father of the Executive Director of the National Advisory Council on Equality of Educational Opportunities, who has his own autographed photo of Mr. Ford, thanks to your response to our memo of 9/24/75.

Mr. Lorenzo the Elder has had a heart attack recently and his son is concerned and wants to brighten him up with this presentation of their favorite President of the United States.

Thank you very much.

Margaret Dress

Margaret Dress
Secretary to
Fernando E. C. De Baca



*nmnd sent to
R. Maynez 10/22/75*

October 22, 1975

MEMORANDUM FOR:

ANNE KAMSTRA

FROM:

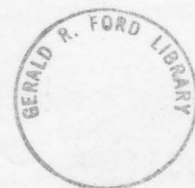
OFFICE OF HISPANIC AFFAIRS

This is a request for an autographed photograph of President Ford for a man who is a staunch Republican in a nest of Democrats in Florida.

He is past 85 years old now, and is still vigorous and still working for the Party. He would greatly appreciate having this encouragement from the President. Thank you very much.

His name is August Bremer Mugge.

Margaret Dress
Secretary to Mr. De Baca



October 18, 1975

MEMORANDUM FOR: ANNE KAMSTRA

FROM: OFFICE OF HISPANIC
AFFAIRS

SUBJECT: Request for autographed
photograph of the
President

The card attached shows the request to be for Mr. Michael Lorenzo. He is the father of the Executive Director of the National Advisory Council on Equality of Educational Opportunities, who has his own autographed photo of Mr. Ford, thanks to your response to our memo of 9/24/75.

Mr. Lorenzo the Elder has had a heart attack recently and his son is concerned and wants to brighten him up with this presentation of their favorite President of the United States.

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca



September 24, 1975

MEMORANDUM FOR: ANNE KAMSTRA

FROM: OFFICE OF HISPANIC
AFFAIRS

SUBJECT: Request for autographed
photo of the President

This office has made a request to the Photo Office for an unautographed photo of the President to be sent for the offices of the Office of EEO - National Advisory Council on Equality of Educational Opportunities.

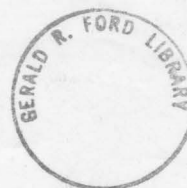
Would it be expecting too much to ask that an inscribed, autographed photo of Mr. Ford be sent to the Executive Director of this Agency? He is, of course, another loyal and enthusiastic supporter of the President and would be honored to have such a photo in his private office.

We attach a card with the required information in the event that this might be done.

Thank you very much.

Margaret Dress
Secretary to
Bernando E. C. De Baca

Room 171 OEOB
Phone: 6219



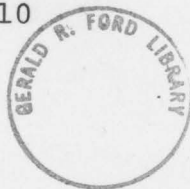
Leo Lorenzo, Executive Director
of Council

National ~~Coun~~--- Advisory Council on
Equality of Educational Opportunit-
ies

EEO

~~Rose~~- Rosie Maynez 382-7985

pix for their office
1325 G St. NW _ Suite 710
Wash. 20005



THE WHITE HOUSE

WASHINGTON

September 24, 1975

*mail
9-30-75
if*

MEMORANDUM FOR: ANNE KAMSTRA

FROM: OFFICE OF HISPANIC
AFFAIRS

SUBJECT: Request for autographed
photo of the President

This office has made a request to the Photo Office for an unautographed photo of the President to be sent for the offices of the Office of EEO - National Advisory Council on Equality of Educational Opportunities.

9-24-75

Would it be expecting too much to ask that an inscribed, autographed photo of Mr. Ford be sent to the Executive Director of this Agency? He is, of course, another loyal and enthusiastic supporter of the President and would be honored to have such a photo in his private office.

We attach a card with the required information in the event that this might be done.

Thank you very much.

Margaret Dress

Margaret Dress
Secretary to
Fernando E. C. De Baca



Room 171 OEOB
Phone: 6219

Leo Lorange
Ass. Ex. Dir. National

September 14, 1973

Handwritten: Mr. Lorange

MEMORANDUM FOR: [illegible]
SUBJECT: [illegible]

Request for autographed photo of the President

This office has been requested to request the President to be autographed photo of the President to be sent to the office of the President of the National Advisory Council on Quality of Educational Organizations. It is requested that the President be asked to autograph a photo of the President and send it to the office of the President of the National Advisory Council on Quality of Educational Organizations. It is requested that the President be asked to autograph a photo of the President and send it to the office of the President of the National Advisory Council on Quality of Educational Organizations. It is requested that the President be asked to autograph a photo of the President and send it to the office of the President of the National Advisory Council on Quality of Educational Organizations.

Handwritten signature: [illegible]

Secretary to
Bernardo E. C. de Baco

Room 171
Phone: 4212

THE WHITE HOUSE

WASHINGTON

September 4, 1975

MEMORANDUM FOR:

ANNE KAMSTRA

FROM:

FERNANDO E. C. DE BACA

SUBJECT:

Request for autographed
photographs of the
President



We have enclosed five cards with the information your office requires when requesting autographed photos of Mr. Ford.

About the recipients:

✓ Ed Valenzuela. Ed Valenzuela is founder of IMAGE, a National Spanish speaking organization concerned with Government Employment and has been a strong supporter of the President.

✓ Bob Mariscal. Bob Mariscal is President of Mariscal and Associates, a prominent Los Angeles based management consulting firm. He is a Republican and a strong backer of the President.

✓ Manuel Gonzales. Mr. Gonzales is National President of the League of United Latin American Citizens, and has been supportive of the Administration and its policies.

✓ Benjamin Fernandez is a National Chairman of the Republican National Hispanic Assembly and a strong supporter of the President.

We are very appreciative of the cooperation you have always given this office.

NOTE: The 5th was one to Mr. Fernandez

as Chairman of National
Hispanic Assembly.

Go of RNC here
in DC.

of the
Republican

Sent out
9/12/75
mmd

September 4, 1975



MEMORANDUM FOR:

ANNE KAMSTRA

FROM:

FERNANDO E. C. DE BACA

SUBJECT:

Request for autographed
photographs of the
President

We have enclosed five cards with the information your office requires when requesting autographed photos of Mr. Ford.

About the recipients:

Ed Valenzuela. Ed Valenzuela is founder of IMAGE, a National Spanish speaking organization concerned with Government Employment and has been a strong supporter of the President.

Bob Mariscal. Bob Mariscal is President of Mariscal and Associates, a prominent Los Angeles based management consulting firm. He is a Republican and a strong backer of the President.

Manuel GGonzales. Mr. Gonzales is National President of the League of United Latin American Citizens, and has been supportive of the Administration and its policies.

Benjamin Fernandez is a National Chairman of the Republican National Hispanic Assembly and a strong supporter of the President.

We are very appreciative of the cooperation you have always given this office.

NOTE: There was a fifth card enclosed
for THE REPUBLICAN NATIONAL
HISPANIC ASSEMBLY

mmd:d:9/4/75

July 21, 1975

Dear Mr. Barrera:

Mr. De Baca has asked that I forward this picture to you.

Our office hopes that you will enjoy it. The picture comes with Mr. De Baca's best wishes.

Sincerely yours,

Christina Chavez
Summer Intern

Mr. Ed Barrera
1595 Vancouver Drive
Saginaw, Michigan 48603



July 14, 1975

MEMORANDUM FOR:
FROM:
SUBJECT:

ANNE KAMSTRA
Secretary to Mr. De Baca
The attached request for
autographed photo of
the President

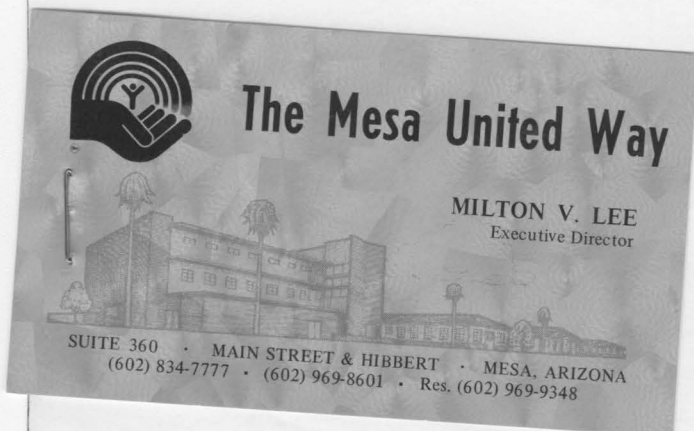
Mr. Lee is the executive director of the
Phoenix Metropolitan United Way organization
and a labor leader ^{IN} of the State of Arizona.

He is a friend of Congressman John Rhodes
and a strong supporter of the President.

The above to support this office's request
for the photo, which will be greatly
appreciated.

Thank you so much.

Margaret Dress



June 23, 1975

MEMORANDUM FOR:

PHOTO OFFICE

FROM:

OFFICE OF HISPANIC
AFFAIRS

A request has come to this office for a picture of the President to be sent to grace the reception room of a Federally granted office in Miami.

We would appreciate it very much if your office would be able to send one (color preferred, of course) to:

Mario J. Meneses
Head of Spanish Economic Development
Corporation
990 S. W. First Street
Miami, Florida 33130

Thank you very much.

Margaret Dress
Secretary to
Fernando E. C. De Baca
Special Assistant to the President

*(reg. from Manuel Iglesias
of (Youth)
Urban RNC)*



May 30, 1975

Dear Pat and Charles:

I am pleased to enclose this beautifully inscribed color portrait of President Ford.

The President has asked me to convey his warm appreciation for your efforts on behalf of Spanish speaking and other disadvantaged persons in the District of Columbia and for your strong and effective leadership in the pursuit of justice and equal treatment for all Americans.

With the President's best wishes, I remain

Yours sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. and Mrs. Charles Hernandez
4200 37th Street, N. W.
Washington, D. C. 20008

FECDeB:mmd:5/30/75



June 12, 1975

Dear Ambassador Telles:

Mr. Fernando De Baca has asked me to forward this color portrait of the President to you.

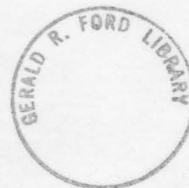
Please note that the portrait was held until the President could personally sign it.

The portrait comes with the President's best wishes and appreciation.

Sincerely,

Christina Chavez
Summer Intern to
the Office of
Hispanic Affairs

Honorable Raymond Telles
Commissioner - EEOC
2401 E Street N.W.
Washington, D.C. 20505



May 30, 1975

Dear Ernesto:

On behalf of the President, I am honored to share the enclosed color portrait of President Ford.

This beautifully inscribed photograph is presented to the Southwest Minority Spanish Speaking Chamber of Commerce in recognition of the Chamber's tremendous contributions to minority businessmen in the State of Texas.

With the President's best wishes, I remain

Yours sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Ernesto C. Castaneda
President
Southwest Spanish Speaking
Chamber of Commerce
P. O. Box 1952
McAllen, Texas 75801

FECDeB:mmm"5/30/75



May 30, 1975

Estimado Ernesto:

I am pleased to enclose an inscribed color photograph of President Ford. This beautiful portrait comes with the President's best wishes and his warm appreciation for your efforts on behalf of Spanish speaking businessmen in South Texas.

Yours sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Ernesto C. Castaneda
President
Southwest Spanish Speaking
Chamber of Commerce
P. O. Box 1952
McAllen, Texas 75801

FECDDeB:mmd:5/30/75



May 20, 1975

FOR: ANNE KAMSTRA
FROM: OFFICE OF HISPANIC AFFAIRS
SUBJECT: The enclosed requests for autographed
photographs of the President

A bit of background about the principals of the two
cards enclosed -

Mr. Ernesto C. Castaneda is the President of the
Southwest Spanish Speaking Chamber of Commerce in McAllen,
Texas.

He is a friend of Senator Tower's; a lifelong Republican
and a supporter of President Ford.

Mr. and Mrs. Hernandez are strong supporters of the President
in the District of Columbia.

Margaret Dress
Secretary to
Fernando E. C. De Baca

enclosures (2)



5/20

THE WHITE HOUSE

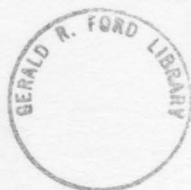
WASHINGTON

REQUEST FOR PHOTO :

Best wishes to Pat and Charles
Hernandez

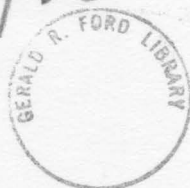
Mr. Charles Hernandez
4200 37th Street N.W.
Washington, D.C. 20008

Mr. & Mrs. Hernandez are strong
supporters of the President in the
District of Columbia.



THE WHITE HOUSE
WASHINGTON

5/20



REQUEST FOR PHOTO

(Ernesto Castañeda)

Best Wishes to Ernesto Castañeda
and the Southwest ~~Ministry~~
Spanish Speaking Chamber of
Commerce

Mr. Ernesto C. Castañeda
President
Southwest ~~Ministry~~ Spanish
Speaking Chamber of Commerce
P.O. Box 1952
McAllen, Texas 78501

Mr. Castañeda is a friend of
Sen. Tower; a lifelong
Republican and a supporter of
President Ford.

May 14, 1975

MEMORANDUM FOR: ANNE KAMSTRA
FROM: Office of Hispanic Affairs
SUBJECT: Request for three pictures
of the President to go to
the three offices of an
organization

Three pictures of the President have been requested, one for each of the three offices of the National Puerto Rican Business and Marketing Association

Office 1) 9 East 41st Street
New York, N. Y. 10017

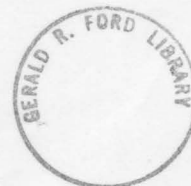
HATOREY 2) Post Office Box 2075
~~Hatozay~~, Puerto Rico 00919

3) 100 West Monroe Street
Chicago, Illinois 60604

Mr. Manuel Gonzales, head of the Association in New York City, asks that all three please be sent to him at the New York office.

Thank you very much.

Margaret Dress
Secretary to
Mr. De Baca



May 14, 1975

MEMORANDUM FOR:

PHOTO OFFICE

FROM:

FERNANDO E. C. DE BACA

At your earliest convenience, please furnish this office with 75 black and white 8 x 10 prints of 5 March A3541-11A group photo of Bilingual Conference participants. (Tuesday Meeting at the White House.)

Also, please provide this office with 50 each black and white 8 x 10 prints of:

1 October 74 A 1138 - 11A - 12
 A 1138 - 31A - 32

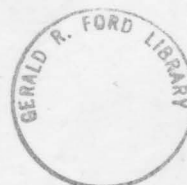
and 25 color 8 x 10 prints of:

1 October 74 A 1139 - 6 - 6A

The photographs are needed for newspaper and color magazine news releases.

Thank you.

FECDeB:mmd:5/14/74^{///75}



THE WHITE HOUSE

WASHINGTON

February 13, 1975

MEMORANDUM FOR: BILL BAROODY
THROUGH: PAUL A. THEIS *PAT*
FROM: ELISKA HASEK *EH.*

In order to ensure the most efficient handling of correspondence typed for the President's signature, I would appreciate your completing the attached form and enclosing it with each letter which you submit for signature. If there are a number of identical letters as part of a robot project, for instance, only one form will be necessary to cover the whole project.

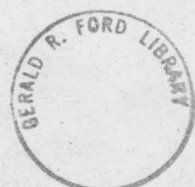
By way of explaining the attached form, information for the "research" category should include a brief notation of the source of any figures, statistics or quotations, etc., used in the letter. The "cleared by" category should have the name and initials of each staff member who cleared the text.

It would be most helpful if personal Presidential correspondence in which a recipient's first name is used in the salutation were separated in some way from the more routine letters. Also, mail that needs to be dispatched right away should be red-tagged and separated from less urgent material.

Although you are free to make photocopies of this form to submit with requests, my office will keep an ample supply on hand for your use if you prefer. Please do not hesitate to call us.

I am grateful for your cooperation and welcome any suggestions you may have. Caron McConnon of my staff will be coordinating all letters submitted to my office for signature. If you have any questions, call her on extension 2836.

Att.



CLEARANCE FOR PRESIDENTIAL SIGNATURE

Date: _____

TO: ELISKA HASEK
Room 121, OEOB

FROM: _____

SUBJECT: _____

Requested by: _____

Research material,
if any, supplied by: _____

Cleared by: _____

SPECIAL INSTRUCTIONS

1. Date needed (if for special occasion): _____

2. Suggested signature (check one): () Gerald R. Ford

() Jerry Ford

3. After signature, please:

() Send to Stripping Desk for mailing.

() Return to me for handling.

() Other _____



Sent (original) to office of Eliska
Hasek 9:20 AM 3/21 for "assessment"
and instructions.



mmQ



DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20201

File

March 20, 1975

Honorable Fernando C. de Baca
The White House
Washington, D. C. 20500

Dear Fernando:

Mr. Theron Johnson is a very close personal friend, friend of La Raza and has been a dedicated public servant with over 40 years in the field of education. He has recently taken disability retirement due to severe health problems.

Friends of his are putting together letters, telegrams and other expressions not only of affection, but tributes to the man for his many contributions to education.

He started out as a teacher in the Dakotas, worked his way up through principal and superintendent, an Assistant Deanship at the University of Minnesota, and the American Military Government in Germany reestablishing schools after World War II. He came back and worked with the National Conference of Christian and Jews, the New York State Board of Education and the last 8 years in Federal government as an Administrator of Civil Rights Programs in the Office of Education, Department of Health, Education, and Welfare.

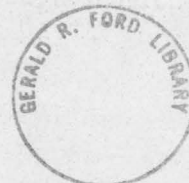
I would appreciate any efforts you feel appropriate for having the President write a letter of tribute and to send an autographed picture.

A draft I have enclosed might be helpful. Would you please send it to me as we want to surprise him on April 2 at his bedside?

Sinceramente,

Manny

Manny Carrillo
Director
Spanish Speaking Program



Enclosure

D R A F T

Mr. Theron Johnson
8429 Fox Run Road
Potomac, Maryland 20854

Dear Mr. Johnson:

I have recently been apprised of your retirement from the Office of Education and I would like to take this opportunity to join your many friends and colleagues in expressing my appreciation for your many contributions to American education over a distinguished 40 year career.

In reviewing your many years of dedication to the cause of American education and equal opportunity, I share your pride in the contributions you have made as a teacher and administrator in public schools, as a Dean of Students at the University of Minnesota, as a major force in redesigning the American schools in Germany as part of the American Military Government after World War II; the effective involvement with Civil Rights and human relations activities with the National Conference of Christian and Jews, the New York State Board of Education and more recently your role with the Department of Health, Education, and Welfare as a major administrator of the Civil Rights Act, Title VI and Title IV, in the Office of Education.

It is with a sense of gratitude, then that, on behalf of



Page 2 - Mr. Theron Johnson

the American people, I salute you for your many contributions and long years of public service.

With kindest regard to you and your family.

Sincerely yours,

