

The original documents are located in Box 9, folder “Correspondence, A - Z (2)” of the Fernando E.C. De Baca Files at the Gerald R. Ford Presidential Library.

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DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
REGIONAL OFFICE
50 FULTON STREET
SAN FRANCISCO, CALIFORNIA 94102

OFFICE OF
THE REGIONAL DIRECTOR

22 November 1974

Honorable Fernando E. C. De Baca
Special Assistant to the
President
Old Executive Building
1700 Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Dear Fernando:

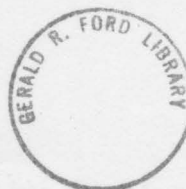
Many thanks for your letter of congratulations and best wishes.

You can be sure I will avail myself of your offer of assistance one of these days -- I will be needing all the help I can get to follow in your footsteps!

Best personal regards.

Sincerely,

Joe P. Maldonado
Regional Director



RECEIVED
DEC 27 1974
CENTRAL FILES

De Baca, Fernando/M^A

October 30, 1974

Dear Joe:

Congratulations and best wishes on your appointment as HEW Regional Director for Region IX.

I know that with your wealth of experience in human resource programs and your long and distinguished record of service to the community, you will do well in this new and challenging position.

If at any time I can be of assistance to you, I hope you will not hesitate to contact me.

Muy buena suerte!

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Joe [★]Maldonado
Regional Director, Region IX
U.S. Department of Health, Education & Welfare
50 Fulton Street
San Francisco, California 94102

cc: Honorable Frank Carlucci

RECEIVED
DEC 17 1974
CENTRAL FILE



December 10, 1974

GENERAL

File
ECb-11-1/De Baca, Fernando
*De Baca, Fernando/m**

Dear Esperanza:

Thank you for your recent note and continued words of encouragement.

The reception which you so generously hosted on my behalf was a genuine gesture of friendship and support for me and for the position which I hold. Certainly, the job which lies ahead is both formidable and challenging but the rewards to the Hispanic communities of our great nation, the once invisible and forgotten minority, will spur us on to greater achievement.

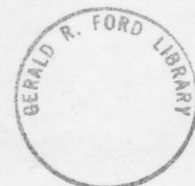
As a Mexican American woman, you are a minority within a minority. That fact, and your significant educational attainment make a combination of tremendous value to our total Hispanic community.

With warm regards. I look forward to our continued friendship.

Muy atentamente,

Fernando E. C. De Baca
Special Assistant to the President

★
Dr. Hope Medina
4201 Cathedral Avenue N.W.
Apartment 509W
Washington, D.C. 20016



January 3, 1975

Dear Dr. Mena-Graham:

Let me thank you for your kind and generous assistance in providing translations for our office, and other offices in the White House. It is this type of generosity that exemplifies our Spanish-origin women as being of a generous and unselfish temperament.

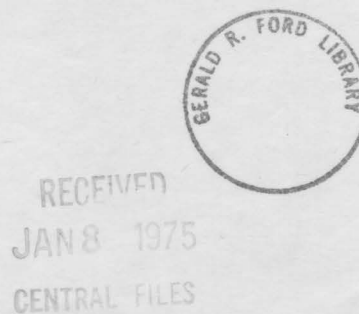
This temperament is so typical of our Hispanic culture and is the trait that gives our people their unique quality of character and strength. I am very pleased and proud to know you, for you exemplify all that is good and fine in our women.

With kind regards, I remain,

De Usted Atentamente,

Fernando E. C. De Baca
Special Assistant to the President

★
Dr. Ana Mena-Graham
3321-64th Avenue
Cheverly, Maryland
20785



X

September 25, 1975

MRS. ELISA B. MADURO
607 WEST 170TH STREET
NEW YORK, NEW YORK 10032

ESTIMADA SENORA MADURO:

IT IS WITH GREAT PRIDE IN THE ACHIEVEMENTS OF YOU AS A FINE
EXAMPLE OF SPANISH-SPEAKING AMERICAN MOTHER THAT I SEND MY
WARMEST GREETINGS AND CONGRATULATIONS FOR BEING CHOSEN AS
THEIR OUTSTANDING MOTHER OF 1975 BY THE LIGA CIVICA Y
CULTURAL DE MUJERES PUERTORRIQUENAS (LCCMP). MY
CONGRATULATIONS, ALSO, TO THE LCCMP FOR SELECTING YOU TO
REPRESENT THE MANY OTHER WORTHY AND WONDERFUL MOTHERS OF THE
LIGA.

THE PRESIDENT HAS ASKED ME TO CONVEY HIS BEST WISHES TO ALL
THE SPLENDID MUJERES PUERTORRIQUENAS ON THE OCCASION OF THE
SEPTEMBER 28, 1975 RECEPTION WHEN YOU WILL BE SO HONORED.

SINCERELY,

FEC De B mmd

FERNANDO E. C. DE BACA
SPECIAL ASSISTANT TO THE PRESIDENT

FECDeBaca



RECEIVED
OCT 1 1975
CENTRAL FILES

EXECUTIVE
FG. 217

EXECUTIVE

FG 217

(2)

October 1, 1975

*DeBACA, Fernando/m **
DeBACA, Fernando, PRIV. 1/975/D.C.

Dear Gil:

I regret that travel commitments precluded my attendance at your annual awards ceremony on September 23, 1975 at the State Department Auditorium.

I want to express my congratulations to you and members of your staff for the high honor of being selected "Region of the Year" and "District Office of the Year." This is a well-deserved tribute to your leadership in your work with SBA.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

*

Mr. Gilbert Montano
Regional Director
U. S. Government
Small Business Administration
San Francisco, California 94102

FECDeB:mmd:10/1/75



NOV 6 1975
CENTRAL FILES

09
De Baca, Fernando/N *

December 30, 1974

Dear Francine:

I welcome this opportunity to greet you and wish you a happy and prosperous new year. I look forward to a luncheon meeting with you at your convenience.

I understand you were invited to the Posada presented by the California State Historical Society, it was truly a well planned function, and I hope you were able to enjoy it.

With warm personal regards.

Atentamente,

Fernando E. C. De Baca
Special Assistant to the President

Honorable Francine Neff
U.S. Treasurer
Washington, D.C.

FECDB:rmr/fam.



RECEIVED
JAN 3 1975
CENTRAL FILES

11/7/74

De Baca, Fernando / O*

①

09

Nov. 7, 1974

90 - BURGOS, Plaza de José Antonio,
Jose Antonio Square,
Place de José Antonio.

¡Di! Saludos de la
madre patria! Que
feo es ser pobre y
tener que regresar
a la lucha. Hope
all goes well with
you and your family.
See you one of these
days.

Fernando De Baca
P.S. Regards to Srta. Raybat -



Nov 15 1974
Sr. Don Fernando C. De Baca
Special Asst. To the President
Executive Office Bldg.
The White House
Washington D.C.

USA

RECEIVED

JAN 6 1975



11/7/74

De Baca, Fernando / O*

①

04



Sg
October 31, 1975

(4)
GENERAL

PR11
C0100

FE6-11-1/SeBACA,
Fernando
SeBACA, Fernando/10 *

Dear Kaaren:

Thank you for your thoughtful letter of October 28, 1975.

I would be honored to participate in your "La Raza" documentary film series on Mexican American Politics.

Normally, my day begins with our early morning staff meeting, followed by an assortment of office visits and speaking engagements. I try to devote at least three hours per day to research and writing activities and three hours to telephone responses. The remainder of my time is spent in meetings and Presidential events. I try to reserve Friday, Saturday and Sunday for out-of-town speaking commitments.

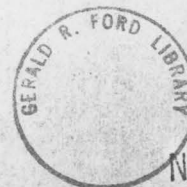
I hope the above information is helpful to you in setting your production schedule. I will look forward to hearing from you.

Please convey my best regards to Moctesuma Esparza. You have my sincere congratulations and full admiration for the outstanding job you are doing in promoting the interests of Spanish speaking Americans.

Yours sincerely,

Fernando E. C. De Baca
Special Assistant to the President

*
*
Ms. Kaaren Ochoa
Associate Producer
Moctesuma Esparza Productions
201 North Occidental Boulevard
Los Angeles, California 90026



RECEIVED
NOV 6 1975
CENTRAL FILES

FECDDeB:mmmd:10/31/75

De Baca, Fernando 10* ①

ag


El Embajador de la República Argentina

16 de Diciembre de 1974

Estimado Sr. De Baca:

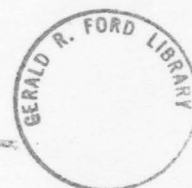
Recibí su afectuoso mensaje de Navidad, que mucho le agradezco.

Compenetrado de la extraordinaria labor que Ud. realiza por la población de habla hispana en la Casa Blanca, me pongo a su disposición para cooperar con lo que Ud. desee.

Al desearle muy felices fiestas y próspero Año Nuevo, le envío mi más cordial saludo.


Alejandro Orfila

Sr. Fernando E.C. De Baca
Casa Blanca
Washington D.C.



RECEIVED
JAN 15 1975
CENTRAL FILES

De Baca, Fernando/P[★]

October 9, 1974

Dear Al:

Thank you for your thoughtful letter expressing your best wishes on my appointment as Special Assistant to the President.

Your support and encouragement will no doubt go far in helping me to meet the challenges of this new position. Please rest assured that much of my energy will be directed toward establishing and maintaining bilateral communications between our government and Spanish origin people throughout the nation.

This Administration is committed to serving the needs of all Americans, but in particular we are concerned about bringing all resources to bear on the special and unique problems afflicting Hispanic Americans. I refer, of course, to problems of inadequate housing, job training, health care, economic development, bilingual education, and a host of others.

To that end, we will be calling upon you in the days ahead to join us in effectively addressing the problems of Spanish speaking Americans. In turn, I sincerely hope you will look to this office for leadership and support when it is needed.

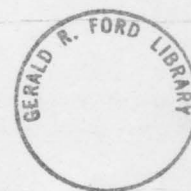
With kind regards, I remain,

Muy atentamente,

Fernando E. C. De Baca
Special Assistant to the President

★
Mr. Al I. Perez
Mexican American Legal Defense
and Educational Fund
Suite 801
1730 Rhode Island Avenue, NW.
Washington, D.C. 20036

FECDeB:bmr
FECDeB-1



cc
De Baca, Fernando/P*

December 26, 1974

Dear Abe:

I have had a few brief moments to settle back and send off notes to my dear friends, of whom you are naturally one.

This first quarter in office has been an active one, and I look forward to many rich and exciting days ahead.

When your plans to visit Washington are firmed up, let me know in advance and we can get together.

With warmest personal regards,

Fernando E. C. De Baca
Special Assistant to the President

★
Mr. Abe M. Pena
Cuerpo De Paz
Calle 11, Ave. 9
San Jose, Costa Rica

FECDB:rmr/fjo.





CUERPO DE PAZ
SAN JOSE, COSTA RICA

Calle 11, Ave. 9
Tels.: 22-74-66
22-73-66
Apt. Postal 1266

OCT 22 1974

October 15, 1974

Fernando C. de Baca
Staff Assistant
The White House
Washington, D.C.

Dear Fernando:

Congratulations on your recent appointment to the White House staff!

I presume you're working closely with Anne Armstrong in coordinating the talents and programs for Spanish speaking Americans. Please relay my best wishes to her...a great lady.

Congressman Luján and Jeane were in Costa Rica as the official representatives of President Nixon for the inauguration of President Daniel Oduber in May. Manuel made a big hit with Costa Rican officialdom. His Spanish and sensitivity to the Latin culture were great assets.

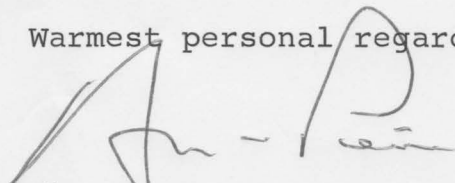
I spoke with Ambassador Phillip Sanchez (I served with the Ambassador in Honduras before my transfer to Costa Rica) 3 weeks ago when hurricane Fifi had just dealt its devastating blow to Honduras. He was in command of the situation and the cable traffic shows he's doing a tremendous job in the aftermath. It was a pleasure directing Peace Corps under his umbrella in that country.

I was in New Mexico this summer and visited with Lee Francis. He asked me to convey his regards. Lee thinks a great deal of you. I had anticipated delivering this message personally but it may be Spring before I get to Washington.

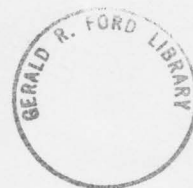
Best wishes to you and yours.

P A Z!

Warmest personal regards,


Abe M. Peña

AMP:mech



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
Presidential Libraries Withdrawal Sheet

WITHDRAWAL ID 01730

REASON FOR WITHDRAWAL Donor restriction

TYPE OF MATERIAL Form

CREATOR'S NAME Christopher Paddack

RECEIVER'S NAME Civil Service Commission

TITLE Assistant to the President University
of Puerto Rico

DESCRIPTION SF 171

CREATION DATE 09/18/1974

COLLECTION/SERIES/FOLDER ID . 021600240

COLLECTION TITLE Fernando E.C. DeBaca Files

BOX NUMBER 9

FOLDER TITLE Correspondence, A - Z (1) - (3)

DATE WITHDRAWN 08/15/1989

WITHDRAWING ARCHIVIST NEM

De Baca, Fernando / P^x ①

cg
January 7, 1974

Dear Dr. Portner:

This has reference to Mr. Christopher Paddack who is interested in the position of Chief, Technical Unit on Music, Cultural Affairs Department with the Organization of American States.

I highly recommend Chris for his diligence, professionalism and ability to contribute substantially to the position and to the Organization of American States. My knowledge of Mr. Paddack and his credentials is based on a very positive relationship and mutual respect. His credentials, talents, and experience add up to an individual who would add an unmeasurable dimension to any organization.

With kind regards.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Dr. Stuart Portner
Assistant Secretary for Management
Organization of American States
17th and Constitution Ave., N.W.
Washington, D.C. 20006

FECDB:rmr/fam.

cc: Chris Paddack



RECEIVED

JAN 8 1975

CENTRAL FILES

3 letters attached - green copies used for name file

January 7, 1975

Dear Mr. Ford:

This has reference to Mr. Christopher Paddack who is interested in the position of Chief, Technical Unit on Music, Cultural Affairs Department with the Organization of American States.

I highly recommend Chris for his diligence, professionalism and ability to contribute substantially to the position and to the Organization of American States. My knowledge of Mr. Paddack and his credentials is based on a very positive relationship and mutual respect. His credentials, talent, and experience add up to an individual who would add an unmeasurable dimension to any organization.

With kind regards.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. John W. Ford
Department U.S. Permanent Representatives
Organization of American States
ARA - USOAS
U.S. Department of State
21st & Virginia Ave., N.W. Rm. 6495-A
Washington, D.C. 20520

FECDB:rmr/fam.
bc: Christopher Paddack



RECEIVED
JAN 8 1975
CENTRAL FILES

January 7, 1975

Dear Mr. Sale:

This has reference to Mr. Christopher Paddack who is interested in a position with the film project called Century III, Film Division, U.S. Information Agency.

I highly recommend Chris for his diligence, professionalism and ability to contribute substantially to the position and to the United States Information Agency. My knowledge of Mr. Paddack and his credentials is based on a very positive relationship and mutual respect. His credentials, talent, and experience add up to an individual who would add an unmeasurable dimension to any organization.

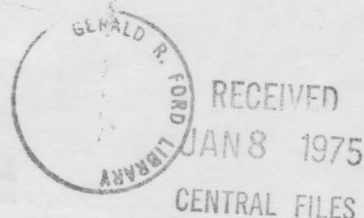
With kind regards.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Kenneth Sale, Executive Producer
Century III Bicentennial Film Series
Film Division
U.S. Information Agency
Patrick Henry Bldg.
6th & D Street, N.W.
Washington, D.C. 20547

FECDB:rmr/fam.
bc: Chris Paddack



DEC 30 1974

He.

5428 Roosevelt Street
Bethesda, Maryland 20034
December 27, 1974

Ms. Rosemarie Roybal
Office of Fernando E.C. De Baca
The White House
Washington, D.C. 20500

Dear Ms. Roybal:

I'm writing this brief note merely to confirm in writing the meeting you arranged for me with Mr. De Baca for Tuesday, January 7, 1975 at eleven o'clock in the morning.

I shall, as you suggested, identify myself as having this appointment at the Pennsylvania Avenue entrance of the Old Executive Building and proceed from there to your office in Room 197.

My phone number, should you need to contact me, is (301) 530-4778.

My best wishes to you and to Mr. De Baca for a Happy New Year!

Cordially,

Christopher Paddack Gandia

Christopher Paddack Gandia



DEC 30 1974

2438 Roosevelt Street
Bethesda, Maryland 20034
December 27, 1974

Ms. Rosemarie Ropyal
Office of Fernando E.D. De Baca
The White House
Washington, D.C. 20500

Dear Ms. Ropyal:

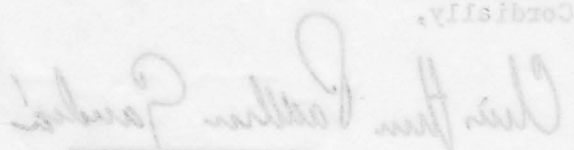
I'm writing this brief note merely to confirm in writing the
meeting you arranged for me with Mr. De Baca for Tuesday,
January 7, 1975 at eleven o'clock in the morning.

I shall, as you suggested, identify myself as having this
appointment at the Pennsylvania Avenue entrance of the Old
Executive Building and proceed from there to your office in
Room 197.

My phone number, should you need to contact me, is (301) 230-4778.

My best wishes to you and to Mr. De Baca for a Happy New Year!

Cordially,


Christopher Faddock Gaudin





U. S. Civil Service Commission
Bureau of Recruiting and Examining
Washington, D. C. 20415

**SENIOR LEVEL
POSITIONS**
Announcement 408

IN REPLY, REFER TO DESK 408

Date **SEP 24 1974**

No. **206348**

Eligibility **GS-13**

Veteran Preference

Mr. Christopher Paddack
5428 Roosevelt St.
Bethesda, Md. 20014

Dear Mr. Paddack:

We have reviewed your application under Announcement 408, Senior Level Positions. Based on a preliminary review of your qualifications, you will receive consideration at the grade(s) shown above. This is not an offer of employment—it is a record that your name has been placed on our Senior Level referral list.

Limited Job Opportunities The Senior Level examining program is the source of recruitment from outside the Federal Government for administrative, management, and some service type occupations at grades GS-13, GS-14, and GS-15. Relatively few jobs are filled through this announcement since most vacancies at these levels are filled from within the Federal service by reassignment, transfer, or promotion. Therefore, job opportunities through Senior Level are very limited.

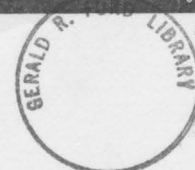
How Jobs Are Filled Applications are kept in a central resource file. When an agency requests names to be considered in filling a job, we screen the file for applications showing skills and backgrounds that match the requirements of the job. These applications are evaluated to identify the best qualified candidates. Then, the names of the top-ranking candidates are referred for consideration. For some positions, consideration may be limited to one or more states or a clearly defined administrative area of the agency. The applications of candidates not selected are put back into the system for consideration as other opportunities arise.

Length of Consideration You will receive consideration for a period of 12 months from the date of this letter. You may extend your period of consideration by submitting up-to-date information about your qualifications after 10 months. In any communication, please identify your application by furnishing the information which appears at the upper right corner of this letter.

Thank you for your interest in the Federal Career Service.

U. S. Civil Service Commission

This Is NOT an Offer of Employment



De Baca, Fernando/B*

October 9, 1974

Dear Buddy:

Thank you for your thoughtful letter expressing your best wishes on my appointment as Special Assistant to the President.

Your support and encouragement will no doubt go far in helping me to meet the challenges of this new position. Please rest assured that much of my energy will be directed toward establishing and maintaining bilateral communications between our government and Spanish origin people throughout the nation.

This Administration is committed to serving the needs of all Americans, but in particular we are concerned about bringing all resources to bear on the special and unique problems afflicting Hispanic Americans. I refer, of course, to problems of inadequate housing, job training, health care, economic development, bilingual education, and a host of others.

To that end, we will be calling upon you in the days ahead to join us in effectively addressing the problems of Spanish speaking Americans. In turn, I sincerely hope you will look to this office for leadership and support when it is needed.

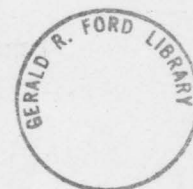
With kind regards, I remain,

Muy atentamente,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Santo J. ^{*}Buiz
1109 Fannin ^{*}
Herlingen, Texas 78550

FECDeB:bmr
FECDeB-1



De Baca, Fernando / B * ①

October 9, 1974

Dear Dr. Rodriguez:

Thank you for your thoughtful letter expressing your best wishes on my appointment as Special Assistant to the President.

Your support and encouragement will no doubt go far in helping me to meet the challenges of this new position. Please rest assured that much of my energy will be directed toward establishing and maintaining bilateral communications between our government and Spanish origin people throughout the nation.

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To that end, we will be calling upon you in the days ahead to join us in effectively addressing the problems of Spanish speaking Americans. In turn, I sincerely hope you will look to this office for leadership and support when it is needed.

With kind regards, I remain,

Muy atentamente,

Fernando E. C. De Baca
Special Assistant to the President

Dr. Armando M. ~~Rodriguez~~
President

✕ East Los Angeles College
5357 East Brooklyn Avenue
Los Angeles, California 90022

FECDDeB:bmr
FECDDeB-1



cc
De Baca, Fernando / B *

October 11, 1974

Dear Buddy:

Thank you for your thoughtful letter expressing your best wishes on my appointment as Special Assistant to the President.

Your support and encouragement will no doubt go far in helping me to meet the challenges of this new position. Please rest assured that much of my energy will be directed toward establishing and maintaining bilateral communications between our government and Spanish origin people throughout the nation.

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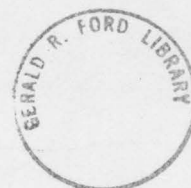
With kind regards, I remain,

Muy atentamente,

Fernando E. C. De Baca
Special Assistant to the President

★
Mr. Santo J. Ruiz
1109 Fannin
Harlingen, Texas 78550

FECDeB:ms
FECDeB-1



*De Baca, Fernando E.C. / R**

December 16, 1974

Dear Manuel:

Thank you for the gift of Mexican American Legal Heritage In the Southwest.

It is truly a gift in more than one way, for it reflects the gift of writing, perception, and of cultural pluralism: this is a rare and talented combination and I am proud to have received the personal note from you, the author. I hope that the forthcoming months and years will bring to fruition our mutual dream of realizing Hispanic American human rights as a reality across our entire nation.

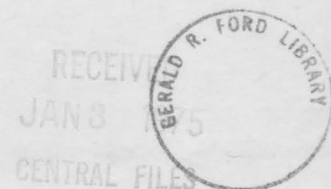
Again, my warm personal regards.

Muy atentamente,

Fernando E. C De Baca
Special Assistant to the President

★
Commissioner Manuel Ruiz, Jr.
United States Commission on
Civil Rights
Suite 602
704 South Spring Street
Los Angeles, California 90014

FECDB/rc/rmr



De Baca, Fernando/S *

October 9, 1974

Dear Leandro:

Thank you for your thoughtful letter expressing your best wishes on my appointment as Special Assistant to the President.

Your support and encouragement will no doubt go far in helping me to meet the challenges of this new position. Please rest assured that much of my energy will be directed toward establishing and maintaining bilateral communications between our government and Spanish origin people throughout the nation.

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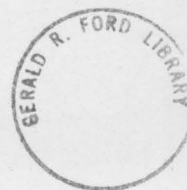
With kind regards, I remain,

Muy atentamente,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Leandro P. Soto *
536 Wakerobin Lane
San Rafael, California

FECDeB:bmr
FECDeB-1



FILE

De Baca, Fernando / 53 1 1974

E. "HOPE" MEDINA SPYROPOULOS, PH.D.

October 24, 1974

Confirmed
By phone
PMP
CPB. Ground

Honorable Fernando E. C. De Baca
Special Assistant to the President
Spanish Speaking Affairs
The White House
Washington, D. C.

Dear Mr. De Baca:

I was very glad to receive your telephone call and to hear that you have accepted my invitation to give a party in your honor.

Pursuant to our telephone conversation I ordered invitations which show the date and time you suggested, that is, November 22, 1974 at 6:30 p.m. You may remember that during this conversation I suggested you might have a list of individuals you would especially like to see during the party and you agreed to get in touch with me about it. If it is convenient with you at this time, I would like to have the names of these persons in order that I may have invitations sent to them.

I realize that you are a very busy person with a multitude of business to transact, especially since at one time I was member of the professional staff of the Cabinet Committee on Opportunities for the Spanish Speaking People. Therefore, I am most grateful that you will take time away from your busy schedule on November 22, 1974 to enjoy a few moments early that evening. I am looking forward to seeing you then and hope that you will spend a rewarding time.

Sincerely yours,

E. Medina Spyropoulos

E. Medina Spyropoulos

Enclosure



RECEIVED
JAN 29 1975
CENTRAL FILES

Dear Mr. De Baca:

I thought you
might like to have
the background of
your hostess of Nov 22,
1974.

Eugene

ESPERANZA MEDINA SPYROPOULOS

Dr. Medina, a full-time Development Associates (DA) staff member, is a specialist in the field of applied linguistics (language development and teacher training). She has extensive experience in curriculum planning and evaluation in the area of bilingual education for both children and adults. Currently she is the Coordinator of Academic Programs under DA's contract with AID involving the training Latin American professionals in population sciences and related fields especially family planning, including graduate degree studies and short courses in Latin America, Puerto Rico and continental United States. Prior to this, she assisted DA as Education Specialist (Senior Project Officer) on a contract with HEW/Office of Education which involved the analysis and evaluation of a national sample of Bilingual/Bicultural Education Programs (ESEA Title VII).

Prior to joining DA, Dr. Medina was Senior Research Analyst in charge of Education at the President's Cabinet Committee on Opportunities for Spanish Speaking People. Her major responsibilities included conducting nationwide surveys of educational programs affecting the Spanish Speaking and writing "A Comprehensive Plan for Successful Implementation of Educational Programs for the Spanish Speaking. She served as advisor on several committees dealing with bilingual/bicultural education matters.

Previously, Dr. Medina was Associate Director of Program operations, Right to Read Program, U.S. Office of Education, with the main responsibility to manage \$10,000,000 annually to service 210 reading programs. She provided professional assistance in the development and coordination of nationwide policies and practices for teaching reading in both elementary and secondary school, teacher education institutions, and for other education agencies. She coordinated the logistics of 43 technical assistance specialists in planning, reading & bilingual reading.

From 1970 to 1971, Dr. Medina was the Academic Coordinator for World Instruction and Translation, Arlington, Virginia. In this \$3.5 Million dollar project she was responsible for the review, approval and development of language curriculum materials and language instruction of 160 professionals. Working closely with high level administrators from the Defense Language Institute and DOD she assisted in defining program standards and criteria for carrying out the goals and objectives of both agencies. She was responsible for coordinating teacher training in the audio-lingual method of language teaching as well as administration of weekly language testing.

During 1968 and 1969, Dr. Medina was Research Scientist in the Human Resources Research Office, George Washington University, While there she assisted in research and development of a programmed teaching technology for a self-instructional course in Latin American Spanish. Dr. Medina has also had extensive teaching experience at the

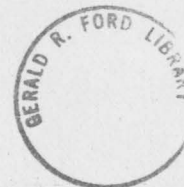
university and high school levels. She has taught French language and literature and Spanish linguistics and literature. While at the University of Texas, El Paso, from 1965 to 1967 she was a member of the Latin American Institute, planning education exchange programs with Mexico. She was campus director of the National Honor French Organization Pi Delta Phi. As a high school instructor, from 1958 to 1964 she taught courses in Spanish and French and organized and directed a Department of Modern Languages. She also represented the Modern Languages Division on the Faculty Board and designed and developed curriculum for French and Spanish at the high school and the junior high school levels.

Dr. Medina has served on the Advisory Committee on Bilingualism for several state education agencies. She has worked as a consultant of Latin American Affairs at the University of California, Berkeley and at various State Education Agencies. She has published a series of articles in her fields, has written several newspaper articles and delivered a number of university lectures.

A valedictorian in her high school and graduate cum laude in college, Dr. Medina is the recipient of several other honors: National Defense Education Act award to study in France, National Defense Foreign Language Act award to do graduate studies, named university Fellow at Georgetown University, First Cash Award in Right to Read, U.S. Office of Education, Who's Who in American Colleges and universities, Outstanding Young Woman of America. She is a member of several professional organizations as well as national honorary organizations. Most recently she has been elected Vice President of the Executive Committee on the Phonemic Spelling Council, a research oriented educational organization for the improvement of reading and the teaching of reading. Dr. Medina is on the Board of Directors of several educational organizations.

Dr. Medina was awarded a Doctorate in Applied Linguistics from Georgetown University, D. C., where she also earned an M.S. in Theoretical Linguistics. She holds an M.A. in Spanish language and literature and has an equivalent of a Masters Degree in French linguistics and literature from the University of Texas, El Paso. She has a B.A. in English and Education from McMurry College in Texas. In addition she has received language certificates in French and German from European universities.

Address: 4201 Cathedral Avenue N.W. 509W
Washington, D. C. 20016
Phone: 363-5600 Secretarial Service
332-5293 Office 966-6248 (H.)
Marital
Status: Married (Chris E. Spyropoulos)
Two children



- SENDER: Complete items 1 and 2.
Add your address in the "RETURN TO" space on reverse.

1. The following service is requested (check one).

- ☒ Show to whom and date delivered..... 15¢
☐ Show to whom, date, & address of delivery.. 35¢
☐ DELIVER ONLY TO ADDRESSEE and
show to whom and date delivered..... 65¢
☐ DELIVER ONLY TO ADDRESSEE and
show to whom, date, and address of
delivery 85¢

2. ARTICLE ADDRESSED TO:

HONORABLE F. E. C. DE BALA
WHITE HOUSE, WASH D. C.

3. ARTICLE DESCRIPTION:

REGISTERED NO.

CERTIFIED NO.

INSURED NO.

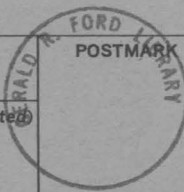
779664

(Always obtain signature of addressee or agent)

I have received the article described above.
SIGNATURE

4. DATE OF DELIVERY

5. ADDRESS (Complete only if requested)



6. UNABLE TO DELIVER BECAUSE:

CLERK'S
INITIALS

UNITED STATES POSTAL SERVICE

OFFICIAL BUSINESS

SENDER INSTRUCTIONS

Print your name, address, and ZIP Code in the space below.

- Complete items 1 and 2 on reverse side.
- Moisten gummed ends and attach to back of article.

PENALTY FOR PRIVATE
USE TO AVOID PAYMENT
OF POSTAGE, \$300



RETURN

TO



DR. E. MEDINA SPYROPOULOS
4201 CATHEDRAL AVE NW
501 WEST
WASHINGTON DL 20016

OCT 31 1974



**RETURN RECEIPT
REQUESTED**

CERTIFIED

No. 779662

MAIL

Mr. Fernando E. C. De Baca
Special Assistant to the President
Spanish Speaking Affairs
The White House
Washington, D. C.

454

*4201 Cathedral Avenue, N. W., 509 W
Washington, D. C. 20016*

out of town for two weeks & just

- Dr. Medina - Ofc 332 - 5293
(H) 966 - 6278

Invites -

Invitations for 50 printed

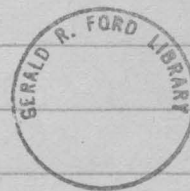
\$48 - 52.00



NOV. 22nd Date Catering Service

• Sen. Montoya
• Cong. Lujan

• Sen. Gallwater



- Pres of L-A Bank
- Comm. Telles

Names of people that you
would like to invite Nov 22

1. Lic. Antonio Ortiz Mena
Pres. of Inter Amer. Bank

2. Comm. Telles

10/31/74

Dr. Medina will mail
a list of people to invite Nov 22,
she does not have names
available

De Baca, Fernando / S

The White House
Washington

WHD029 WAG 121(1500)(2-025022E247)PD 09/04/74 1500
1974 SEP 4 PM 4 52

ICS IPMRNCZ CSP

6022526661 TDRN PHOENIX AZ 16 09-04 0300P EDT

PMS FERNANDO E C DEBACA SPECIAL ASSISTANT FOR HISPANIC AFFAIRS, DLR

WHITE HOUSE

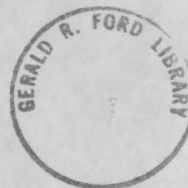
WASHINGTON DC 20500

CONGRATULATIONS ON NEW APPOINTMENT WASHINGTONS GAIN IS REGION
IX LOSS. WISH YOU EVERY SUCCESS

LARRY SALMON MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT PHOENIX

AZ

NNNN



RECEIVED
JAN 23 1975
CENTRAL FILES



PC

GOVERNING BOARD
Dwight Patterson, President
Dr. Paul J. Wright, Secretary
Jeremy E. Butler
W. James Miller
Kenneth R. Badertscher

PRESIDENT
John F. Prince

MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT

106 E. WASHINGTON/P.O. BOX 13349/PHOENIX, ARIZONA 85002/(602) 252-6661

August 1, 1974

Mr. Fernando E. C. DeBaca
Department of Health, Education
and Welfare
Western Regional Council
50 Fulton Street
San Francisco, California 94102

RECEIVED

AUG 05 1974

RD REG IX

Dear Mr. DeBaca:

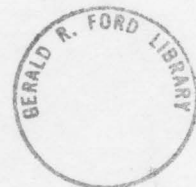
It was with real mixed emotion that we heard of your pending transfer to the White House staff. Obviously, we are happy with the recognition you are receiving, but we also regret your leaving Region IX.

I've worked with many regional offices, but under your leadership, the Southwest Region had taken on a human quality that has always been missing before.

Good luck on your new assignment. I'm certain we'll be hearing much about you in the future.

Sincerely,

Larry R. Salmon
Director
Research and Development



LRS:fk

RECEIVED
JAN 28 1975

CENTRAL FILES

Sg

De Baca, Fernando/8 *

April 17, 1975

Dear Alex:

Thank you for your recent letter advising me of your forthcoming visit to the Washington area during the week of April 28, 1975.

Unfortunately, I will be away from the office during most of that week. I do plan to return on May 1, however, and would be delighted to meet with you on either the afternoon of the 1st or the morning of the 2nd of May.

Please advise my secretary at (202) 456-1414 which date would be most convenient for you so that we may set a specific time for getting together.

I am looking forward to seeing you again.

Atentamente,

Fernando E. C. De Baca
Special Assistant to the President

★
+
Mr. Alex A. Sanchez
Director Dona Ana County
Occupational Education Branch
New Mexico State University
Box 3DA
Las Cruces, New Mexico 88003

FECDeB:mmmd:4/17/75



RECEIVED
MAY 20 1975
CENTRAL FILES

BCC: Mr. Ben Barkin, Barkin, Herman, Solochek, and Paulsen, 777 East Wisconsin Avenue
Suite 2000, Milwaukee, Wisconsin 53201
Region, Minority Affairs, Jos. Schlitz Brewing Company, 1818 South Western Avenue, Suite 107,
Los Angeles, Ca. 90006
3417 South Main St. Worth, Texas 76110
Mr. Joe C. Hernandez, Jr., Manager, Western
Mr. Antonio Morales Regional Chairman, American G. I. Forum,

May 14, 1975

GENERAL 4

*Full Title Baca,
Fernando
De Baca, Fernando B**

Dear Mr. Uihlein:

In my travel throughout the Southwest, I have been tremendously impressed with the affirmative response of the Jos. Schlitz Brewing Company to the needs of the minorities. Your company is to be commended for its effective and creative affirmative action programs and its leadership in bringing about a greater awareness of minority community problems and a better understanding of the role of private enterprise in helping to solve those problems.

In my visits to minority communities, I have come to admire the dedication, sincerity and commitment of one of your employees in the field, Mr. Joe C. Hernandez, Jr. Mr. Hernandez is one of those rare individuals who has the ability to relate to people from all walks of life, rich and poor, young and old. He is a man of great vitality, wisdom and compassion. . . a true professional respected by all persons with whom he comes in contact.

With men of the calibre of Joe Hernandez, it is certainly understandable why the Jos. Schlitz Brewing Company is so well respected throughout the world.

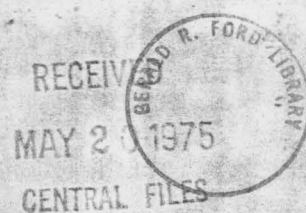
My congratulations and best wishes for continued success.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Robert A. Uihlein, Jr.
Chairman and President
Jos. Schlitz Brewing Company
P. O. Box 614
Milwaukee, Wisconsin 53201

FECDeB:mmmd:5/14/75



fw

*De Baca, Fernando/5**

May 16, 1975

Dear John:

Arturo ⁺Casillas has apprised me of the dynamic leadership that you have provided to MACEP as Chairman of the Board. All of us involved in trying to improve the socio-economic conditions of Chicanos know that it will require continuous effort, hard work and resources such as those that your organization has been able to solidify.

I wish you success in your efforts and if I can be of service to you, please feel free to call on me.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

⁺
Mr. John Stephenson
Attorney at Law
4700 1st International Bank Building
Dallas, Texas 75270

FECDeB:mmd:5/16/75



RECEIVED
MAY 20 1975
CENTRAL FILES

Sg

De Baca, Fernando/S * (2)

October 24, 1975

Dear Roberto:

Thank you for your thoughtful letter of October 15, 1975.

I was so pleased to learn of your most recent accomplishments at Sacramento State and am indeed proud of your high academic achievement.

X Knowing of your consideration for early tenure and promotion, I have taken the liberty of writing to Dean Gardner of the School of Education at Sacramento State University to share with him the high esteem which we all hold for you.

You have been one of the true national leaders in the struggle for equal educational opportunity for Spanish speaking Americans.

God Bless you in your work and best wishes for a rich and rewarding future.

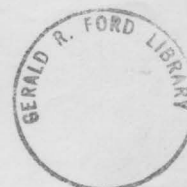
If ever I can be of any help to you, I hope you will not hesitate to call on me.

Tu amigo,

Fernando E. C. De Baca
Special Assistant to the President

X
★
X
Mr. Roberto D. Segura
Assistant Professor, School of Education
Sacramento State University
X 6000 J Street
Sacramento, California 95819

RECEIVED
NOV 6 1975
CENTRAL FILES



FECDeB:mmd:10/24/75

De Baca, Fernando / T

October 16, 1974

Dr. Gloria A. ^TToote
Assistant Secretary for
Equal Opportunity
U. S. Department of Housing
and Urban Development
Washington, D. C. 20410

Dear Dr. Toote:

Thank you for your considerate congratulatory note. I, too, look forward to a trusting and close relationship in working toward creating greater access to equal opportunity for the people of this nation.

Sincerely,

Fernando E. C. De Baca
Special Assistant to the
President

FECDB:pat



RECEIVED
DEC 17 1974
CENTRAL FILES



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WASHINGTON, D.C. 20410

September 18, 1974

SEP 18 P.M.

ASSISTANT SECRETARY
FOR EQUAL OPPORTUNITY

Mr. Fernando DeBaca
Special Assistant to the President
for Hispanic Affairs
The White House
Washington, D. C.

Dear Mr. DeBaca:

Congratulations on your appointment as Special Assistant for Hispanic Affairs to President Ford. I look forward to a close relationship as we pursue our common goal of equal opportunity for all Americans.

Sincerely,

Gloria E. A. Toote
Assistant Secretary



Bu

December 31, 1974

De Baca, Fernando / TX

Dear Mr. Tully:

Thank you for your offer of assistance by the Dictaphone Corporation. I, too, wish to extend a prosperous and healthy New Year.

With warm personal regards, I remain

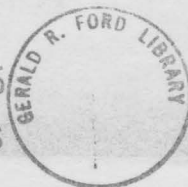
Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

✓
↓
Mr. Thomas M. Tully
Federal Accounts Representative
San Francisco
Dictaphone Corporation
2670 Third Street
San Francisco, California 94107

FECDB:rmr/fam.

RECEIVED
JAN 3 1975
CENTRAL FILES





Robert W. Olson, District Manager

December 13, 1974

Mr. Fernando E. C. DeBaca
Special Assistant to the President
of the United States
The White House
Washington, D.C. 20500

Dear Mr. DeBaca:

While visiting your office in San Francisco this morning,
I was apprised of your recent promotion and thought I would
take the opportunity of passing on my congratulations and
best wishes for coming successes.

Would you also please pass along my congratulations to Pat,
and I hope that you both have a happy and prosperous holiday
season and new year.

If Dictaphone Corporation can be of any assistance to you in
your new position, please contact Mr. Hal Broderick in our
Washington office at the following telephone number: 337-5000.

Best personal regards,

A handwritten signature in cursive script that reads 'Thomas M. Tully'.

Thomas M. Tully
Federal Accounts Representative
SAN FRANCISCO

TMT:lu



Dictaphone

Robert W. Olson, District Manager

December 13, 1974

DEC 19 1974

Fernando E. C. DeBeca
Special Assistant to the President
of the United States
The White House
Washington, D.C. 20500

Dear Mr. DeBeca:

While visiting your office in San Francisco this morning, I was apprised of your recent promotion and thought I would take the opportunity of passing on my congratulations and best wishes for coming successes.

Would you also please pass along my congratulations to Pat, and I hope that you both have a happy and prosperous holiday season and new year.

If Dictaphone Corporation can be of any assistance to you in your new position, please contact Mr. Hal Broderick in our Washington office at the following telephone number: 337-5000.

Best personal regards,

Thomas H. Tuily
Federal Accounts Representative
SAN FRANCISCO

THT:lu



De Baca, Fernando/u *

2

United California



Mexican-American Assn.

323 1/2 EAST SAN YSIDRO BLVD.
SAN YSIDRO, CALIFORNIA 92073
(714) 428-2742

8-714-293-5000

OB E

July 31, 1974

Fernando C. De Baca, Special Assistant
to the President
50 Fulton Street
San Francisco, California 94102

Dear Fernando:

The U.C.M.A.A. wishes to congratulate you on your recent appointment to be a Presidential Special Assistant for Domestic Affairs. We are all extremely pleased that you should be given this unique opportunity to serve the Spanish speaking people in our country. We are also extremely proud of your achievements and have the fondest hopes that you will take to the White House the many great concerns and aspirations of us all.

It is our privilege to invite you to a luncheon that we would like to host in your honor on Friday, August 9, here in San Diego. Please advise us as soon as you can if this date is one that you can work into your very busy schedule.

With best wishes for future success.

Sincerely,

Albert R. Garcia
President

ARG:ichr

RECEIVED

AUG 05 1974

RD REG IX

RECEIVED
JAN 29 1975
CENTRAL FILES



De Baca, Fernando/V * D

SEP 10 A.M.

The White House
Washington

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ICS IPMBNGZ CSP

1974 SEP 10 AM 2 27

6164520979 TDBN GRAND RAPIDS MI 30 09-09 1145A EDT

PMS MR FERNANDO DE BACA PRESIDENTIAL AIDE

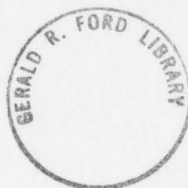
WHITE HOUSE

WASHINGTON DC 20500

IT WAS NICE TO HEAR OF YOUR NEW APPOINTMENT AS PRESIDENTIAL
AIDE. I KNOW YOU WILL DO A GREAT JOB AND WISH YOU THE VERY BEST.
CONGRATULATIONS.

FRANCISCO M VEGA STATE CHAIRMAN /REPUBLICAN NATIONAL HISPANIC
ASSEMBLY

NNNN



RECEIVED
JAN 29 1975
CENTRAL FILES

De Baca, Fernando / V*

August 12, 1975

Dear Mr. Von Braun:

I am distressed to learn that you are ill and want you to know that I, along with so many of your admirers and friends, wish every good thing for you--a quick and complete recovery being at the top of the list of good wishes!

Sincerely,

Fernando E. C. De Baca
Special Assistant to the President

★
Mr. Wernher Von Braun
Johns Hopkins Hospital
610 North Broadway
Baltimore, Maryland 21205

mmd:d:8/12/75



*De Baca, Fernando / W * ①*

May 16, 1975

Dear Mr. Wallace:

I have just learned of your appointment as a member of the MACEP Board of Directors.

I was pleased to learn of your appointment because of IBM's active involvement in minority community affairs and its reputation for opening many doors to minorities allowing them to participate in the economic mainstream.

I wish you success in your endeavors with MACEP and look forward to hearing of your achievements in your leadership position at the policy-making helm of this organization.

If I can be of service to you, please feel free to contact me.

Yours sincerely,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Dalton Wallace
I.B.M.
1609 Shoal Creek Blvd.
Austin, Texas 78701

FECDeB:mmd:5/16/75



RECEIVED
MAY 20 1975
CENTRAL FILES

cc
De Baca, Fernando / 2 * (1)

October 9, 1974

Dear Ricardo:

Thank you for your thoughtful letter expressing your best wishes on my appointment as Special Assistant to the President.

Your support and encouragement will no doubt go far in helping me to meet the challenges of this new position. Please rest assured that much of my energy will be directed toward establishing and maintaining bilateral communications between our government and Spanish origin people throughout the nation.

This Administration is committed to serving the needs of all Americans, but in particular we are concerned about bringing all resources to bear on the special and unique problems afflicting Hispanic Americans. I refer, of course, to problems of inadequate housing, job training, health care, economic development, bilingual education, and a host of others.

To that end, we will be calling upon you in the days ahead to join us in effectively addressing the problems of Spanish speaking Americans. In turn, I sincerely hope you will look to this office for leadership and support when it is needed.

With kind regards, I remain,

Muy atentamente,

Fernando E. C. De Baca
Special Assistant to the President

Mr. Ricardo [★]Zazueta
National Director
SER - Jobs for Progress, Inc.
9941 Airport Boulevard
Los Angeles, California 90045

FECDeB:bmr
FECDeB-1

