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Congress of the United States
House of Representatives
Washington, D.C. 20515

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THE JUDICIARY

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June 17, 1975

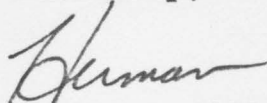
Mr. A. Ralph Zurita, Director
Hispanic Law Enforcement Training
Institute of Justice
2241 First Avenue
New York, New York 10029

Dear Ralph:

Enclosed is a letter I received from LEAA regarding your application for funding. The letter does not provide much information but I thought you might want a copy for your files.

I hope that you hear from LEAA soon indicating your project extension and expansion have been approved.

Sincerely,



Herman Badillo
Member of Congress

HB:rhm

Enclosure



THIS STATIONERY PRINTED ON PAPER MADE WITH RECYCLED FIBERS



UNITED STATES DEPARTMENT OF JUSTICE
LAW ENFORCEMENT ASSISTANCE ADMINISTRATION
WASHINGTON, D. C. 20531



• JUN 11 1975

The Honorable Herman Badillo
House of Representatives
Washington, D. C. 20515

Dear Congressman Badillo:

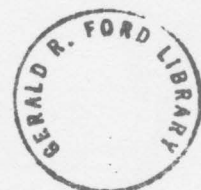
This is in response to your letter expressing support for an application for Law Enforcement Assistance Administration discretionary funds from the Hispanic Law Enforcement Training Institute of Justice.

This application is currently under consideration in LEAA's Office of Civil Rights Compliance. Because the application would involve programs in cities in three of LEAA's ten regions, OCRC is presently contacting the respective regional offices for pertinent information about the program in their area. You can be sure this application will receive careful and thorough consideration throughout the review process.

Thank you for your interest in the Law Enforcement Assistance Administration and for your helpful comments regarding this application.

Sincerely,

Richard W. Velde
Administrator





STATE OF NEW YORK
OFFICE OF COURT ADMINISTRATION
270 BROADWAY
NEW YORK, NEW YORK 10007

RICHARD J. BARTLETT
STATE ADMINISTRATIVE JUDGE

HONORABLE JAWN A. SANDIFER
EQUAL EMPLOYMENT OPPORTUNITY OFFICER
SUSAN A. WHITAKER
DIRECTOR, EEO PROGRAMS

June 16, 1975

Mr. Ralph Zurito, Director
Hispanic Law Enforcement
Training Institute of Justice
2241 First Ave.
New York, NY 10029

RE: Development of a Training Program

Dear Mr. Zurito:

As you may recall, a few months ago I discussed with your office the desire of the Office of Court Administration to institute a training program for the entry level position into the Unified Court System of Uniformed Court Officer.

Your participation was encouraged in terms of developing a broad outline into a training program and/or implementing a training program. We would still appreciate a written response from you with respect to: 1) whether or not you are interested in developing such a training program, 2) if interested, to submit your program, 3) if not, can you give assistance in other areas, i.e., technical assistance, other service, space for sessions, etc.

Purpose of the training program:

1. To effectively address the problem of underrepresentation of minorities and women in the Unified Court System.
2. To recruit and prepare applicants for the forthcoming examination for Uniformed Court Officers.



Mr. Ralph Zurito
June 16, 1975
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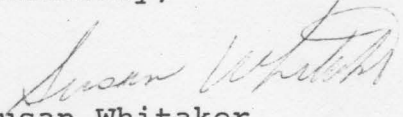
A broad outline of the major components to be addressed in the training program follows:

1. Job Analysis
 - a) on-site observation and interviews
2. Recruitment
3. Training
 - a) hints on exam-taking techniques
 - b) job-related material
 - c) relevant academic subject matter
4. Counseling
5. Evaluation

In submitting your program please include an estimated budget. It is anticipated that 5,000 participants will be serviced.

We would appreciate a response as soon as possible. If you have any questions, please do not hesitate to call Susan Whitaker at 488-2970.

Sincerely,


Susan Whitaker

SW:sc

