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Saenz

June 19, 1975

Dear Madam Secretary:

As you are no doubt aware, the President is keenly interested in providing executive level opportunities for qualified Spanish speaking persons interested in Government service.

It is my understanding that Mr. Adolph B. Saenz is applying for the position of Deputy Director of the Inspections Staff of Housing and Urban Development. Both Senator Montoya (D-NM) and Senator Dominici (R-NM) have endorsed Mr. Saenz for that position.

Mr. Saenz' qualifications should be judged on their merit. He presently occupies an executive level position in the United States Foreign Service and is at this time assigned to the Inspections and Investigations Staff of the Auditor General, A.I.D. U. S. Department of State.

Your consideration of Mr. Saenz for the above position would be greatly appreciated.

Best wishes and warm regards.

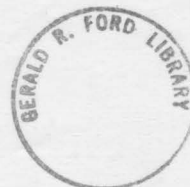
Yours sincerely,

Fernando E. C. De Baca
Special Assistant to the President

The Honorable Carla Hill
Secretary of Housing and Urban
Development
541 Seventh Street, S. W.
Washington, D. C. 20410

abs:FECDEB:mmmd: 6/20/75

BCC: Mr. Adolph B. Saenz
1500 Cool Spring Drive, Alexandria, Va. 22308





DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
26 FEDERAL PLAZA, NEW YORK, NEW YORK 10007

file

May 15, 1975

REGIONAL ADMINISTRATOR

Dear Fred:

Thank you for your letter of May 9. I am very pleased to learn that Michael Colon, Assistant Regional Administrator for Equal Opportunity, Charles Pinero, Equal Opportunity Specialist and Raymond Watson, Area Director, assisted so ably during your visit to Puerto Rico. I will pass on your sentiments to them.

Many thanks for your very kind words about my work as FRC Chairman.

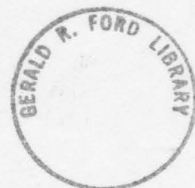
All best wishes.

Sincerely,

A handwritten signature in dark ink, appearing to read "S. William Green".

S. William Green

Mr. Fernando E. C. DeBaca
Special Assistant to the President
Old Executive Office Building
Room 197
1700 Pennsylvania Avenue, N.W.
Washington, D.C. 20500



Some Information About the Conference

Participating as planners, leaders, panelists or reporters are:

Dr. Carlton Goodlett, President, National Newspaper Association
Honorable Pedro Aguirre, City Councilman
Honorable Ethel Allen, City Councilwoman
Mr. Lee Archer, General Foods
Mr. Joseph Battle, Urban League
William Brown, Esquire
Mr. Allen Cohen, Chinatown Planning Council
Honorable A.J. Cooper, Mayor, Pritchard, Alabama
Ms. Hedy Epstein, Freedom of Residence
Mr. Charles Foreman, National Committee Against Discrimination in Housing
Ms. Naomi Gray, Naomi Gray Associates
Mr. Alex Greendale, American Jewish Committee
Ms. Jane Greene, Greater Dallas Housing Opportunities Council
Ms. Geri Harris, Southern Regional Council
Ms. Jo Anne Hayes, National League of Women Voters
Ms. Jean Milgram, National Neighbors
Ms. Mildred Miller, Orange County Fair Housing Council
Mr. William Morris, NAACP
Mr. William Pollard, AFL-CIO
Mr. Edward Rutledge, Metropolitan Allied Research Center

Sponsor:

Office of Fair Housing and Equal Opportunity
Department of Housing and Urban Development
Dr. Gloria E.A. Toote, Assistant Secretary



NO REGISTRATION FEE



Limited Private Housing Accommodations:

Ms. Margaret Wright will attempt to find housing in private homes for those desiring it. Please contact her directly if interested:

Northern Virginia Fair Housing Council
4444 Arlington Blvd.
Arlington, Virginia 22204
(703) 892-4452



OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE, \$300

U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D. C. 20410

POSTAGE AND FEES PAID
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
HUD-401



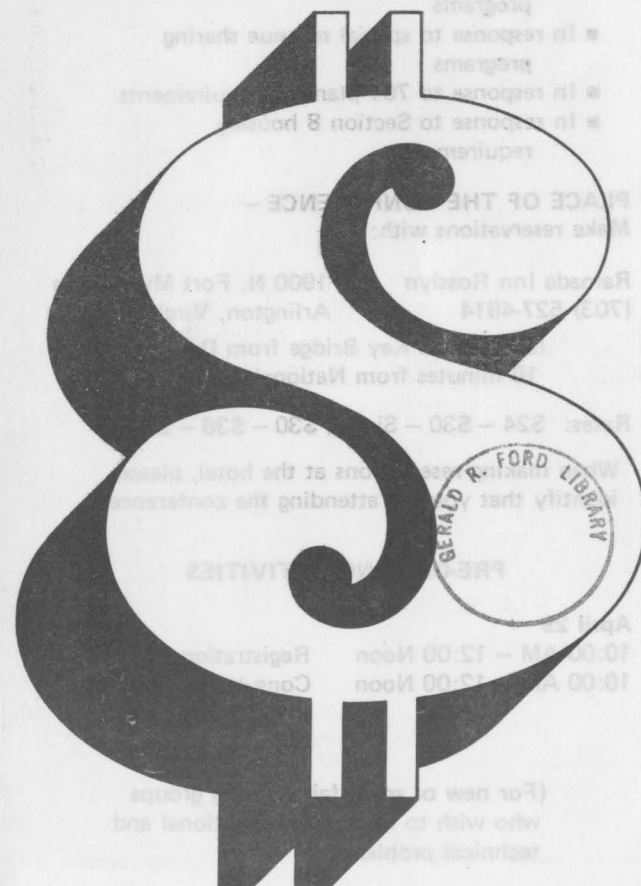
Conference on Fair Housing and Funding

Sponsored by

U.S. Department of Housing
and Urban Development
Office of Fair Housing and
Equal Opportunity



Fair Housing
A Nation of Neighbors



DO YOU KNOW:

- What block grants can mean to fair housing?
- How to benefit from local government budgetary processes?
- How to identify fair housing issues of major interest to local government?
- How to conceptualize approaches and develop work tasks for fair housing?
- How to develop a reasonable budget?

PURPOSE OF THE CONFERENCE

- To examine ways of securing Federal funds from local government for fair housing
- To explore expanded roles for fair housing groups
 - In response to general revenue sharing programs
 - In response to special revenue sharing programs
 - In response to 701 planning requirements
 - In response to Section 8 housing requirements

PLACE OF THE CONFERENCE — Make reservations with:

Ramada Inn Rosslyn 1900 N. Fort Myer Drive
(703) 527-4814 Arlington, Virginia 22209

(Just across Key Bridge from D.C.,
10 minutes from National Airport)

Rates: \$24 — \$30 — Single; \$30 — \$36 — Double

When making reservations at the hotel, please
identify that you are attending the conference.

PRE-OPENING ACTIVITIES

April 29

10:00 AM — 12:00 Noon Registration
10:00 AM — 12:00 Noon Consultation Period

(For new or small fair housing groups
who wish to discuss organizational and
technical problems)

CONFERENCE ACTIVITIES

April 29

1:00 PM — 5:00 PM

Plenary Session

Welcome by HUD Officials
Introduction of Conference Chairperson
What Fair Housing Groups Want and Need
Discussion by Federal officials

- Possibilities under Community Development Block Grants, 701 Planning
- Possibilities under Housing Assistance Payments Program (Section 8)
- Possibilities under General Revenue Sharing

The View from City Hall

7:00 PM — 9:00 PM

Workshops

Local Funding and Action Strategies for Fair Housing

- Understanding government budgets/procedures
- Defining fair housing roles
- Building coalitions
- Structuring a proposal, getting funded, managing a program.

(Note: Simultaneous workshops will cover the same subject matter which will be illustrated by printed case studies. Workshop assignment will be based on staffing and area of operation of group.)

April 30

9:00 AM — 12:00 Noon

Workshops (continued)

1:00 PM — 3:30 PM

Plenary Session

Workshop Summaries
Discussion

4:00 PM — 5:00 PM

Consultation Period

(For those interested in metropolitan
approaches and in technical discussion
with Federal staff).

Please print	
I _____ will _____ attend conference	
I am interested in consultation periods _____ specify _____	
Name _____	
Title _____	
Organization _____	
Address _____ Street _____ City _____ State _____ Zip _____	
Telephone No. _____ (Include Area Code)	
RETURN THIS FORM BY APRIL 25	
to: Ms. Mary Pinkard HUD-451 7th Street Room 5208 Washington, D.C. 20410	
Answers to the following will assist in assigning you to a workshop:	
Paid Staff _____ (Write number or none)	
Area of Operation _____ (city, suburban, metro, etc.)	
Have been funded by _____ (city, county, state, If none, please indicate)	



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WASHINGTON, D.C. 20410

April 10, 1975

file

OFFICE OF THE ASSISTANT SECRETARY
FOR EQUAL OPPORTUNITY

IN REPLY REFER TO:

Mr. Fernando DeBaca
Special Assistant to the
President for Hispanic Affairs
Old Executive Office Building
Washington, D. C. 20500

Dear Mr. DeBaca:

The Office of Fair Housing and Equal Opportunity, U.S. Department of Housing and Urban Development, is sponsoring a National Fair Housing Conference in observation of the seventh anniversary of the passage of the Fair Housing Law of 1968.

It is my pleasure to invite you to attend this historic and most important conference April 29 and 30 in the Washington, D. C. area at the Ramada Inn in Rosslyn, Virginia.

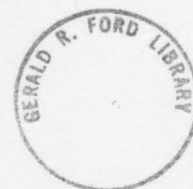
The conference will be devoted to the exploration of expanded potential for open housing and funding possibilities for fair housing interest groups under the Housing and Community Development Act of 1974. We hope from the conference to develop some viable mechanisms by which fair housing groups, as local, non-profit, community-based organizations, can secure public funds to assist units of general local government to comply with the non-discrimination provisions of both block grants and revenue sharing.

A copy of the agenda is attached for your information. Your attendance will be extremely beneficial and will assure that our conference responds to the needs of our constituents. We hope very much that your schedule will permit you to accept our invitation to attend this very important conference.

Sincerely,

Gloria E. A. Toote
Assistant Secretary

Enclosure



Saenz

THE WHITE HOUSE

WASHINGTON

July 1, 1975

Dear Mr. Zook:

Thank you for your letter of June 27, 1975, in which you inform me of the career status of the Assistant Inspector General vacancy at HUD.

I had written to Secretary Hills with the suggestion that the Department make a concerted effort to seek out, identify and recruit qualified Spanish speaking candidates for executive and management-level vacancies in keeping with the spirit and intent of the President's March 6 Memorandum on Equal Employment Opportunity.

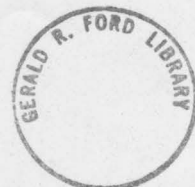
At the time of my letter to the Secretary, however, I was under the mistaken impression that the Assistant Inspector General position was of a non-career appointive nature. In any event, the individual whose name I referred, Adolph B. Saenz, is a Foreign Service Officer, FSR-2 (GS-16 equivalent) with over 16 years of continuous service with AID and the Department of State and, in my opinion, worthy of consideration for such a position. Because of the career nature of the position in question, however, I have informed Mr. Saenz that the position will be filled by Merit Staffing procedures and if he is interested, it will be necessary that he forward his papers directly to Mr. DiCostanzo at HUD. I might add that my only interest in this matter is that your Department take strong measures to aggressively seek out Hispanic candidates for vacancies at all levels but particularly at the executive and super-grade levels, where all Federal Departments and agencies could stand considerable improvement.

Yours sincerely,

Fernando E. C. De Baca

Fernando E. C. De Baca
Special Assistant to the President

Mr. J. William Zook, Special Assistant for
Executive Recruitment to the
Assistant Secretary for Administration
Department of Housing and Urban Development
Washington, D. C. 20410





DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D. C. 20410

OFFICE OF THE ASSISTANT SECRETARY
FOR ADMINISTRATION

IN REPLY REFER TO:

June 27, 1975

Mr. Fernando E. C. DeBaca
Special Assistant to the President
The White House
Washington, D. C. 20050

Dear Mr. DeBaca:

I am writing in response to your recent letter to Secretary Hills regarding Mr. Adolph B. Saenz.

The position of Assistant Inspector General for Investigations at HUD is in the career service and will be filled by Merit Staffing procedures with the selection to be made by the Inspector General.

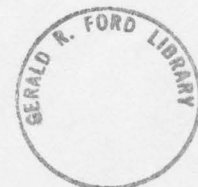
If he has not already done so, Mr. Saenz can apply for this position by submitting a Form 171 to:

Mr. Frank DiCostanzo
Director, Executive Resources Division
Room 2158
U. S. Dept. of Housing & Urban Development
451 7th Street, S.W.
Washington, D. C. 20410

Mr. DiCostanzo will see that Saenz' application is brought to the attention of the appropriate Merit Staffing Selection Panel.

Sincerely,

J. William Zook
Special Assistant for
Executive Recruitment to the
Assistant Secretary for Administration





HUD's Office of Fair Housing and Equal Opportunity recognizes the need to involve Hispanic women more concretely in the efforts of the National Commission on the Observance of International Women's Year. At the request of the Mexican American Women's National Association (MANA), HUD's Office of the Spanish Speaking Program provided technical assistance to both the Commission and Commissioner Gilda Borjorquez Gjurich, who represented the Hispanic community at the June conference. Data gathered from census reports were interpreted and delivered to the national office of MANA as well as to other Hispanic groups. This provided a base for the first documented national testimony on the status of Hispanic women.

Major recommendations which the

INTERNATIONAL WOMEN'S YEAR

THE HISPANIC PERSPECTIVE

HUD's Office of Fair Housing and Equal Opportunity recognizes the need to involve Hispanic women more concretely in the efforts of the National Commission on the Observance of International Women's Year. At the request of the Mexican American Women's National Association (MANA), HUD's Office of the Spanish Speaking Program provided technical assistance to both the Commission and Commissioner Gilda Borjorquez Gjurich, who represented the Hispanic community at the June conference. Data gathered from census reports were interpreted and delivered to the national office of MANA as well as to other Hispanic groups. This provided a base for the first documented national testimony on the status of Hispanic women.

HUD Recommendations

HUD's Office of the Spanish Speaking Program has recommended to the National Council of Spanish Speaking Coordinators that those priority issues for Hispanas identified in testimony, questions, and reports surrounding the activities of International Women's Year be consolidated to reflect a cohesive policy recommendation to improve the status of Hispanic women.

Recently a HUD research contract was awarded to develop a methodology for improving HUD's delivery system to the Hispanic community. One of the key components, announced at a briefing given to