

August 1996

Todd D. Stern's Schedule

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 1:15pm RMHowe	2 4:00pm K-K Mtg (Baer's Ofc)	3
4	5	6 10:30-11:00am RecessAptMtg (COS)	7 2:00pm ShTermSch (RooseRm)	8 2:30pm Dr.Haas	9	10
					POTUS Vacation	
11 (Matt&Susan)	12 3:00pm Dr. McTigue	13 10:00am Dr.Eisner 1:15pm Sylvia 2:30pm BLeary	14 12:00pm JLiebowitz	15 1:15pm JLiebowitz 9:30pm decorator	16 AlarmSys 1:00-5:00pm Phone Co.	17
POTUS Vacation						
18	19	20	21 10:15 - Tr. 500 Mtg 11:00 w/ Potus CAB. w. ext	22 4:00-6:00pm CableTV(\$25.99)	23	24
POTUS Vacation						
25	26	27	28	29	30	31
	DNC Convention					

July

S	M	T	W	T	F	S
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September

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29	30					

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11 (Matt&Susan)	12 3:00pm Dr. McTigue	13 10:00am Dr.Eisner 1:15pm Sylvia 2:30pm BLeary	14 12:00pm JLiebowitz	15 1:15pm JLiebowitz 9:30pm decorator 2:00 Scheduling Roosevelt Rm	16 AlarmSys 1:00-5:00pm Phone Co.	17
POTUS Vacation						
18	19 2:00pm Train Trip Mtg	20 6:00 health care mtg @ Rm 472	21 Tyson 10:15am Mtg 11:00 AM w/ Potus @ Cabinet 9:15 pre-brief policy proposal COS	22 4:00-6:00pm CableTV(\$25.99) 12:00 COS 1:00 PM mtg 6:00 Cabinet mtg	23	24
POTUS Vacation						
25	26	27	28	29	30	31
	DNC Convention					

July

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September

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September 1996

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October 1996

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September						
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24	25	26	27	28	29	30

EXECUTIVE OFFICE OF THE PRESIDENT

08-Aug-1996 01:29pm

TO: (See Below)

FROM: Mary H. Morrison
Scheduling and Advance

SUBJECT: short term

We regret to inform you that once again the "especial" Short Term Scheduling Meeting has been cancelled. If you have any particular questions, feel free to call me or Margo... Thank you all and have a wonderful day.

Distribution:

TO: Angus S. King
TO: Kathryn Higgins
TO: Jeremy D. Benami
TO: Dorothy K. Craft
TO: Teresa Wildman
TO: Michelle Crisci
TO: Julie E. Mason
TO: Stacey L. Rubin
TO: Elisa M. Millsap
TO: Betsy Myers
TO: Ruby G. Moy
TO: Carolyn E. Cleveland
TO: Laura A. Graham
TO: Margo L. Spiritus
TO: Laura Capps
TO: John O. Sutton
TO: Evan M. Ryan
TO: Patti Solis-Doyle
TO: Gordon Li
TO: Lisa Jordan Tamagni
TO: Jodie R. Torkelson
TO: Michael D. Malone
TO: Cheryl D. Mills
TO: Melissa M. Murray
TO: Tracy B. LaBrecque
TO: Rebecca A. Cameron
TO: Nancy V. Hernreich
TO: Barry J. Toiv
TO: Jason S. Goldberg

C- 8/8
I sent e-mail
to Todd at 2:05p.
re This message.

— J

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

06-Aug-1996 07:38pm

TO: (See Below)

FROM: Mary H. Morrison
 Scheduling and Advance

SUBJECT: meeting on wednesday

There will be a short term scheduling meeting at 2PM in the Roosevelt Room.

Distribution:

TO: Angus S. King
TO: Kathryn Higgins
TO: Jeremy D. Benami
TO: Dorothy L. Karayannis
TO: Teresa Wildman
TO: Michelle Crisci
TO: Julie E. Mason
TO: Stacey L. Rubin
TO: Elisa M. Millsap
TO: Betsy Myers
TO: Ruby G. Moy
TO: Carolyn E. Cleveland
TO: Laura A. Graham
TO: Margo L. Spiritus
TO: Laura Capps
TO: John O. Sutton
TO: Evan M. Ryan
TO: Patti Solis-Doyle
TO: Gordon Li
TO: Lisa Jordan Tamagni
TO: Jodie R. Torkelson
TO: Michael D. Malone
TO: Cheryl D. Mills
TO: Melissa M. Murray
TO: Tracy B. LaBrecque
TO: Rebecca A. Cameron
TO: Nancy V. Hernreich
TO: Barry J. Toiv
TO: Jason S. Goldberg
TO: Daniel Taberski
TO: Ann M. Cattalini

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

01-Aug-1996 05:40pm

TO: Todd Stern

FROM: Carolyn E. Cleveland
 Office of the Staff Secretary

SUBJECT: Health Care MTG

Todd:

Kristen from Don Baer's Office called
There is a

Kennedy-Kassenbaum Meeting
Tommorrow at 4pm
Don Baer's Office

-John

96 AUG 11 P12:49

To bid Farewell to Ambassador & Mrs. Rabinovich



*The Ambassador of the Arab Republic of Egypt
and Mrs. Ahmed Maher El Sayed
request the pleasure of the company of*
Mr. Todd Stern and Ms. Jennifer Klein
for D I N N E R
on Sunday 4th August
at Eight o'clock

R.L.V.P.

(202) 895-5433

2301 Massachusetts Ave., NW
Business Suit

Accept ☒Regret ☐

Spoke to Elaine in Amb's Ofc.



Embassy Of the Arab Republic Of
EGYPT
WASHINGTON, D.C.

FAX

No.: 02/1996 **Date:** 1 Aug 96 **No. of pages including cover sheet :** two

To : Ms Carol Cleveland
Office of Mr Todd Stern
Fax No. : (202) 456-2215
From : Office of the Ambassador

Announcing An Important Date to Save...

THE HOPE BALL

Saturday, December 7, 1996
Renaissance Mayflower Hotel
Washington, D.C.

ROBIN READ

1996 HOPE BALL CHAIRMAN

For advance reservations, please phone Dale Jordan at 1-800-544-4673



P.O. Box 250
Millwood, Virginia 22646



Todd Stern
Office of the Staff Secretary
1600 Pennsylvania Ave., NW
Washington, DC, 20500



PHOTOCOPY
PRESERVATION

Todd is
not carrying
these with
him.

NO'S

RSVP 8-22-96 8-15

Accept _____

Regret ✓

—

1996 DEMOCRATIC GOVERNORS

Honorable Gaston Caperton West Virginia, Chair

Honorable Howard Dean Vermont, Vice Chair

Honorable Tony Knowles Alaska

Honorable A.P. Lutali American Samoa

Honorable Roy Romer Colorado

Honorable Thomas R. Carper Delaware

Honorable Lawton Chiles Florida

Honorable Zell Miller Georgia

Honorable Carl Gutierrez Guam

Honorable Ben Cayetano Hawaii

Honorable Evan Bayh Indiana

Honorable Paul E. Patton Kentucky

Honorable Parris N. Glendening Maryland

Honorable Mel Carnahan Missouri

Honorable Ben Nelson Nebraska

Honorable Bob Miller Nevada

Honorable James B. Hunt, Jr. North Carolina

Honorable John Kitzhaber Oregon

Honorable Pedro J. Rossello Puerto Rico

Honorable Mike Lowry Washington

The Democratic Governors' Association would like to thank
National Association for Home Care, National Education
Association, Phillips Petroleum Company and GTECH Corporation
for their generosity in sponsoring this event.

Our Children



Our Future

Democratic Governors' Association

National Policy Forum

1996 Democratic National Convention

Our Children, Our Future

Governor Gaston Caperton
West Virginia
Chairman
Democratic Governors' Association

Governor Howard Dean
Vermont
Vice Chairman
Democratic Governors' Association

I. PLENARY SESSION

II. BREAK-OUT SESSIONS

CRIME

ECONOMIC PROGRESS & SECURITY

EDUCATION

ENVIRONMENT

HEALTH

III. CLOSING SESSION

The Democratic Governors' Association
invites you to participate in a

National Policy Forum Our Children, Our Future

Monday, August 26, 1996
9:30 a.m. - 12:30 p.m.

We are pleased to announce that
First Lady Hillary Rodham Clinton
will deliver the keynote address.

The Palmer House Hilton
Grand Ballroom
17 East Monroe Street
Chicago, Illinois

Please mail or fax RSVP card enclosed.
Telefax 202.314.2278
Telephone 202.314.2279

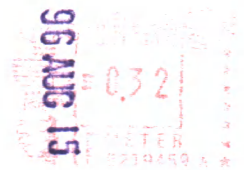
PHOTOCOPY
PRESERVATION



Democratic Governors' Association
430 South Capitol Street, S.E.
Washington, D.C. 20003



Democratic Governors' Association
430 South Capitol Street, S.E.
Washington, D.C. 20003



96 AUG 15 P 1 : 24

Mr. Todd Stern
Staff Secretary
The White House
Washington, DC 20500-

CHICAGO



Please Reply...



DGA National Policy Forum

_____ Yes, I will attend. Please reserve _____ place(s) for me.

☒ No, I will not be able to attend.

Please choose the breakout session you wish to attend.

_____ Crime

_____ Economic Progress & Security

_____ Education

_____ Environment

_____ Health

Please fax reply card to 202.314.2278

One Person per Invitation please

WH

Name

Todd Stern

Staff Secretary

Company

Title

White House

Date of Birth

Social Security Number

Business Telephone

Residence Telephone

1600 Pennsylvania Avenue

Business Address

Washington, DC

City and State

20502

Zip

Residence Address

City and State

Zip

© 2001 DGA

uc'd
8/22

Accept —

Regret ✓

The AMERICAN SOCIETY of COMPOSERS,
AUTHORS and PUBLISHERS

CORDIALLY INVITES YOU TO JOIN
US AT A COCKTAIL RECEPTION AS WE SALUTE

SENATOR BARBARA BOXER
of California

SENATOR DIANNE FEINSTEIN
of California

SENATOR EDWARD M. KENNEDY
of Massachusetts

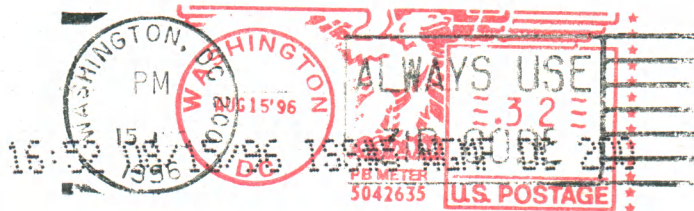
SENATOR PATRICK J. LEAHY
of Vermont

FOR THEIR OUTSTANDING LEADERSHIP IN PROTECTING THE
RIGHTS OF AMERICA'S MUSIC CREATORS

TUESDAY, AUGUST 27, 1996
7:00 PM TO 9:00 PM
COCKTAILS AND HORS D'OEUVRES

RENAISSANCE CHICAGO HOTEL
ONE WEST WACKER DRIVE
CHICAGO, ILLINOIS

RSVP
202.466.9000 or 212.621.6317



*Mr. Todd Stern
Asstistant to the Pre & Staff Secretary
Executive Office of the President
1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20500*



ASCAP ♦ One LINCOLN PLAZA, New York, NY 10023

96 AUG 17 A10 : 27

**PHOTOCOPY
PRESERVATION**

RSVP'd
8-22

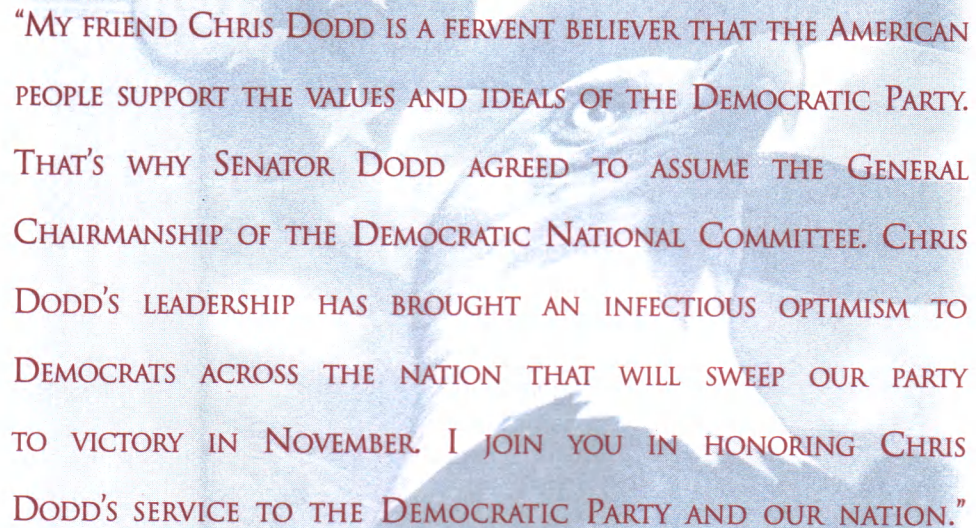
8-15

Accept _____

Regret ☒ _____

—

DESIGNED BY
BREMNER & GORIS
COMMUNICATIONS, INC.



"MY FRIEND CHRIS DODD IS A FERVENT BELIEVER THAT THE AMERICAN PEOPLE SUPPORT THE VALUES AND IDEALS OF THE DEMOCRATIC PARTY. THAT'S WHY SENATOR DODD AGREED TO ASSUME THE GENERAL CHAIRMANSHIP OF THE DEMOCRATIC NATIONAL COMMITTEE. CHRIS DODD'S LEADERSHIP HAS BROUGHT AN INFECTIOUS OPTIMISM TO DEMOCRATS ACROSS THE NATION THAT WILL SWEEP OUR PARTY TO VICTORY IN NOVEMBER. I JOIN YOU IN HONORING CHRIS DODD'S SERVICE TO THE DEMOCRATIC PARTY AND OUR NATION."

PRESIDENT BILL CLINTON

VERNER · LIIPFERT
BERNHARD · McPHERSON & HAND
CHARTERED

Governor Ann W. Richards
Senator Lloyd M. Bentsen Senator George J. Mitchell
Governor James J. Blanchard Governor John D. Waihee

Cordially Invite You to a Reception Honoring

SENATOR CHRISTOPHER J. DODD

GENERAL CHAIRMAN
DEMOCRATIC NATIONAL COMMITTEE

Tuesday, August 27, 1996

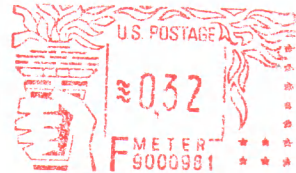
4:00 pm - 6:00 pm

The Four Seasons Hotel
Grand Ballroom
120 East Delaware Place
Chicago, Illinois 60611-0142
(312) 280-8800

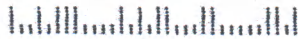
RSVP Vicki Schmidt by 8/23/96
(800) 434-4240 or (202) 371-6005
Fax (202) 371-6279

*Admits One - Not Transferable
* For security purposes, we must
require social security numbers.

**PHOTOCOPY
PRESERVATION**



*Todd D. Stern
Asst. to the President
The White House
1600 Pennsylvania Ave., N.W.
Washington, DC 20500*



901 FIFTEENTH STREET, N.W.
WASHINGTON, D.C. 20005-2301

96 AUG 15 P 1 : 24

PHOTOCOPY
PRESERVATION

8-22-96

RSVP'd
8-22-96

Todd

RSVP:

yes

no

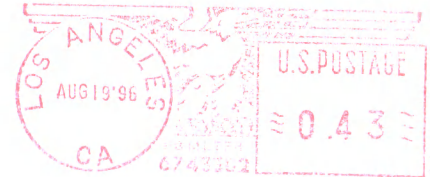
☒

what about Jennifer?

320 N. LARCHMONT BLVD.
LOS ANGELES, CA 90004

PHOTOCOPY
PRESERVATION

96 AUG 22 A9:27



MR. TODD STEARN
ASST. TO THE PRESIDENT/SECRETARY STAFF
WEST WING
1600 PENNSYLVANIA AVENUE NW
WASHINGTON, DC 20500



LONG BEACH MAYOR
BEVERLY O'NEILL
AND
ARCO

WELCOME YOU TO THE
DEMOCRATIC NATIONAL CONVENTION
AND
INVITE YOU TO ENJOY
AN EVENING OF JAZZ AND
LIGHT SUPPER UNDER THE STARS

MONDAY, AUGUST 26, 1996
9 P.M. TO MIDNIGHT
AT
POPS FOR CHAMPAGNE
2934 NORTH SHEFFIELD
CHICAGO

R.S.V.P. TO 213/856-5045 (CALL COLLECT).

WE LOOK FORWARD TO YOU
JOINING US IN A TOAST!

Todd - RSVP'd
8-22

Accept ☐

Decline ☒

Hold ☐

*M*ICHAEL H. JORDAN

CHAIRMAN AND CHIEF EXECUTIVE OFFICER
WESTINGHOUSE ELECTRIC CORPORATION

AND

*P*ETER A. LUND

PRESIDENT AND CHIEF EXECUTIVE OFFICER, CBS INC.

CORDIALLY INVITE YOU TO A BRUNCH

ON THE OCCASION OF

*T*HE
DEMOCRATIC
NATIONAL
CONVENTION

MONDAY, AUGUST 26, 1996

11:00AM TO 2:00PM

THE FOUR SEASONS HOTEL, BALLROOM

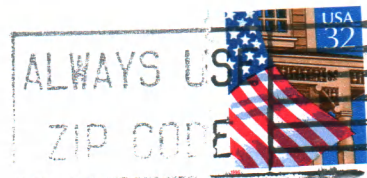
120 EAST DELAWARE PLACE

CHICAGO, ILLINOIS

RSVP BY AUGUST 19 (202) 457-4512

NONTRANSFERABLE

**PHOTOCOPY
PRESERVATION**



Mr. Todd D. Stern
Staff Secretary
Office of Staff Secretary
Executive Office of President
The White House, 1600 Penn. Av
Washington, DC 20500



CBS INC.
600 NEW HAMPSHIRE AVENUE, N.W.
SUITE 1200
WASHINGTON, D.C. 20037

PHOTOCOPY
PRESERVATION

8/9/96

Accept

Regret ✓

8-22-96
RSUP'd

C



COMEDY CENTRAL,



**Al Franken,
Arianna Huffington,
Chris Rock and
Bill Maher
invite you to...**

96 AUG 9 P1:09

PARTY LIBERALLY

AT **COMEDY CENTRAL'S DEMOCRATIC NATIONAL CONVENTION BLOW OUT.**

It's as much fun as Democrats are allowed to have without being Republicans.

**Monday August 26th
9:00PM-1AM**

Green Dolphin Street
2200 North Ashland Boulevard
(at the intersection of Webster
and Ashland)
Chicago

RSVP (212) 767-8552



Feast on tasty tidbits, visit the open bar,
and rub elbows with other forward-thinking
Democrats as you watch a live feed of
Politically Incorrect with Bill Maher.

In deference to Clinton's Whitewater woes,
there will be a special appearance by blues
great **LONNIE BROOKS.**



In
Decision

go

accept

regret

8-22-96
RSVP'd

**1996 Democratic National Convention
American Airlines Reception**

Tuesday, August 27, 1996

☐ Yes, I will attend ☐ No, sorry I cannot attend

Name: _____

Affiliation: _____

Address: _____

City, State, Zip: _____

Guest: _____

Please RSVP by August 21, 1996

American Airlines, Inc. • 9525 West Bryn Mawr • Rosemont, IL 60018

Phone: (847) 928-5482 • Fax: (847) 928-5695

American Airlines Reception

9525 West Bryn Mawr, 7th Floor

Rosemont, Illinois 60018



A Great American City. **American Airlines**®

*Robert L. Crandall
Chairman and Chief Executive Officer
American Airlines, Inc.*

*cordially invites you and a guest
to a reception honoring the delegates attending
The 1996 Democratic National Convention*

Tuesday, August 27, 1996 – 6:00 p.m. to 9:00 p.m.

*Museum of Contemporary Art
220 East Chicago Avenue • Chicago, Illinois (one block east of Michigan Avenue)*

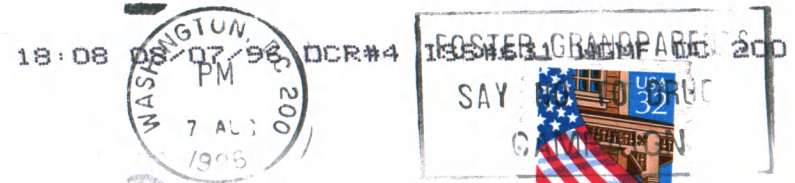
Business Attire

American Airlines, Inc. is the official airline of the Museum of Contemporary Art

American Airlines Reception

9525 West Bryn Mawr, 7th Floor • Rosemont, Illinois 60018

PHOTOCOPY
PRESERVATION



Mr. Todd D. Stern
Assistant to the President and Staff Secretary
The White House
Ground Floor, West Wing
Washington, DC 20500



8/5/96

Accept _____

Regret _____ ✓

NO
RSVP
instructions C
8-22-96 —

Rec'd 8-5-96
7:00 AM

The Microsoft Corporation
Cordially invites you and your family to



at a **TECHNOLOGY RECEPTION**

In Honor of

The Washington State
Congressional Delegation

and

Convention Delegates

Time: 3:00-6:00pm
Date: Wednesday, August 28, 1996
Place: Hyatt Regency Chicago,
Regency Ballroom A,
151 E. Wacker Dr., Chicago

IT'S

WAITING



FOR YOU...

**PHOTOCOPY
PRESERVATION**

Microsoft®

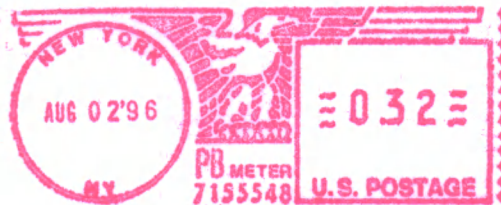


Todd Stearn
Assistant to the President/Staff Secretary
Office of the President
1600 Pennsylvania Ave, NW Wwing
Washington, DC 20500





1100 Avenue of
the Americas
NYC 10036



Todd Stern
Assistant to the President and Staff Secretary
1600 Pennsylvania Avenue NW
Washington, D.C. 20050

96
Conventions



8/5
NORSUP
instructions 8.22.96

accept _____

regret ✓

96 AUG 51 P3:38

CONVENTIONS '96

THE CREATIVE COALITION

is hosting gala fundraisers at
PLANET HOLLYWOOD
in San Diego and Chicago.

Please join The Creative Coalition, members of Congress,
The Capitol Steps, The Foremen and celebrity guests for
hors d'oeuvres, open bar and celebrity entertainment!!

ALL TICKETS: \$96 Tickets limited.
You must purchase tickets in advance.

SAN DIEGO

Wednesday, August 14th 10pm - ?
Planet Hollywood San Diego ★ 197 Horton Plaza
CALL THE OLD GLOBE BOX OFFICE AT (619) 239-2255
TO PURCHASE TICKETS

CHICAGO

Wednesday, August 28th 10pm - ?
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CALL THE GOODMAN BOX OFFICE (312) 443-3800
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The Creative Coalition

96 Conventions

THE CREATIVE COALITION

is presenting **CONVENTIONS '96**, a thought-provoking series of panel debates to be held during the Republican and Democratic National Conventions. The Creative Coalition (TCC) is a non-profit, non-partisan organization of professionals in the arts and entertainment industries. Our mission is to educate and advocate on pressing social and political concerns. **CONVENTIONS '96** demonstrates TCC's commitment to making a positive contribution to the political and civic debate on the most critical issues facing Americans today.

Presented in association with
OLD GLOBE THEATRE and THE GOODMAN THEATRE

Please note that these panel discussions will be nationally televised live and be followed by a question and answer session after the discussion.

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REPUBLICAN

TUESDAY, AUGUST 13 NOON-2PM

The Politics of Abortion

MODERATOR:

BONNIE ERBE

PANELISTS:

LIST IN FORMATION

ANN STONE

HON. ALAN KEYES

LINDA CHAVEZ

WEDNESDAY, AUGUST 14 10AM-NOON

Money & Politics: Are Dollars Buying Democracy?

MODERATOR:

CHARLES LEWIS

PANELISTS:

SEN. MITCH McCONNELL

REP. LINDA SMITH

ANN McBRIDE

DAVID HOROWITZ

DR. LARRY J. SABATO

OLD GLOBE THEATRE
1363 Old Globe Way ★ San Diego

DEMOCRATIC

TUESDAY, AUGUST 27 NOON-2PM

Money & Politics: Are Dollars Buying Democracy?

MODERATOR: HON. ANN RICHARDS

PANELISTS:

SEN. BILL BRADLEY

JAMES CARVILLE

HON. TOM DOWNEY

ELLEN MALCOLM

REP. MARTIN MEEHAN

DR. LARRY J. SABATO

WEDNESDAY, AUGUST 28 NOON-2PM

What is the Responsibility of the Entertainment Industry To Not Offend Its Audience?

MODERATOR: FRANK RICH

PANELISTS:

STEVEN BOCHCO

CHUCK D

MICHAEL FUCHS

REP. EDWARD MARKEY

MICHAEL MEDVED

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200 S. Columbus Drive ★ Chicago

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E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

21-Aug-1996 07:50pm

TO: (See Below)

FROM: Terri Tingen
 Office of the Chief of Staff

SUBJECT: Policy Proposal Meeting

The COS is having a Policy Proposal Meeting in his office tomorrow, August 22, at 12:00 noon.

Distribution:

TO: Laura D. Tyson
TO: Dena B. Weinstein
TO: Jacob J. Lew
TO: Sandra L. Via
TO: Joseph E. Stiglitz
TO: Alice H. Williams
TO: Ron Klain
TO: Debbie B. Bengtson
TO: John Hilley
TO: Elisa M. Millsap
TO: George Stephanopoulos
TO: Laura Capps
TO: Todd Stern
TO: Carolyn E. Cleveland
TO: Kathleen A. McGinty
TO: Robert S. Kapla

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

21-Aug-1996 05:58pm

TO: (See Below)

FROM: Elizabeth M. Toohey
 Office of Cabinet Affairs

SUBJECT: Cabinet Briefing--BACK In Indian Treaty Room

Sorry for the confusion. The Cabinet Briefing is now back as originally scheduled for 6:00 pm, Thursday, August 22, in the INDIAN TREATY ROOM, no in the Roosevelt Room. Thanks, Liz

Distribution:

TO: Evelyn S. Lieberman
TO: Harold Ickes
TO: William Curry
TO: Thomas F. McLarty
TO: George Stephanopoulos
TO: Bob J. Nash
TO: Gene B. Sperling
TO: Douglas B. Sosnik
TO: Rahm Emanuel
TO: Jack M. Quinn
TO: Michael McCurry
TO: Donald A. Baer
TO: John Hilley
TO: John Gibbons
TO: Marcia L. Hale
TO: Alexis Herman
TO: Anthony Lake
TO: Margaret A. Williams
TO: Bruce R. Lindsey
TO: Todd Stern
TO: Carol H. Rasco
TO: Laura D. Tyson
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TO: Thomas O'Donnell
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TO: M. Kay Joshi
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TO: Evan M. Ryan
TO: Christopher F. Walker
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TO: Michael Warren
TO: Nicole R. Rabner
TO: Carolyn E. Cleveland
TO: Stephen B. Silverman
TO: Kris Balderston
TO: Rohda Jackson
TO: Anne E. McGuire
TO: David S. Beaubaire
TO: Loreen M. Keller
TO: Karin Kullman
TO: Terri Tingen
TO: Daniel E. Bernal
TO: Ruby G. Moy
TO: Jennifer D. Dudley
TO: Dan Tarullo
TO: Jill Pizzuto
TO: Alison Bracewell

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

20-Aug-1996 02:04pm

TO: Todd Stern

FROM: Carolyn E. Cleveland
 Office of the Staff Secretary

SUBJECT: Harold Ickes meeting

Todd -

Harold Ickes would like to have a meeting at 9:00am tomorrow in the Ward Room re the role of the Staff Secretary on Air Force One during September and October.

Jen

E X E C U T I V E O F F I C E O F T H E P R E S I D E N T

20-Aug-1996 12:27pm

TO: Carolyn E. Cleveland

FROM: Todd Stern
Office of the Staff Secretary

SUBJECT: RE: Cabinet Briefing on Thursday

Just put it on. I'll go.

yes

EXECUTIVE OFFICE OF THE PRESIDENT

20-Aug-1996 11:29am

TO: (See Below)

FROM: Elizabeth M. Toohey
Office of Cabinet Affairs

SUBJECT: Cabinet Briefing--8/22 at 6:00pm

There will be a Cabinet Briefing on Thursday, August 22, at 6:00 p.m. in the Indian Treaty Room.

The primary topics of discussion will be (tentative):

Political Update (Peter Knight/Mark Penn)
Train Trip (Evelyn Lieberman)
Convention (Peter Kadzik/Ann Lewis)
Message (Don Baer/Vicki Radd)
Legal Issues (Lyn Utrecht/Cheryl Mills)
Fall Campaign (KAREN Hancox)

This briefing will be for those Cabinet members participating in the Convention plus one of their staff.

As always, Assistants to the President are welcome to observe. Please RSVP to me if you are planning to attend. Thank you, Liz, 6-2572

Distribution:

TO: Evelyn S. Lieberman
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TO: Bob J. Nash
TO: Gene B. Sperling
TO: Douglas B. Sosnik
TO: Rahm Emanuel
TO: Jack M. Quinn
TO: Michael McCurry
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