

STAFF SECRETARY

5-9-97 Todd Stern
Alexis Herman Confirmation
Inspector General Documents

IG Doc's

rec'd 3/8/97

7 boxes rec'd in ORN

9309

ENCLOSURES FILED OVERSIZE ATTACHMENTS

7 boxes filed 5/20/97

NARA 6831

U.S. Department of Labor

Office of Inspector General
Washington, D.C. 20210



MAR 6 1997

Mr. Scott Giles
Senate Committee on Labor
and Human Resources
835 Hart Senate Office Building
United States Senate
Washington, D.C. 20510-6300

Dear Mr. Giles:

As part of our continuing response to Chairman Jeffords' December 17, 1996, request for records and information related to Alexis Herman, we are providing the Committee with two sets of some additional documents. This material is pursuant to the questions you raised by telephone with Deputy Counsel Helen Mollick. The material from Box 33 are those records available which seem to have come from the OIG's audit of the Mobile Consortium. The material from Box 29 are records collected about procurement planning and awards by the Office of National Programs in ETA. We have included the complete files of each identified; no deletions have been made.

Please feel to free to contact Helen Mollick or my staff at 219-4930 if you have any questions.

Sincerely,

Sylvia T. Horowitz
Assistant Inspector General for
Management and Counsel

Enclosures

cc: Mark Childress ✓

Green/Herman Correspondence
and Time Sheets

#9

1825 Connecticut Avenue, N.W.
Suite 308
Washington, D.C. 20009
(202) 797-7206

October 1, 1981

Mel Harris
President
Mel Harris & Associates, Inc.
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

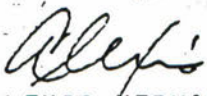
Attached are the following items:

- (1) original copies of the inventory control sheets;
- (2) copies of the inventory control sheets containing reconciled EOPP information only from the fiscal/physical inventory reconciliation process;
- (3) copies of the fiscal information register.

These items should be useful as a check against the inventory information prepared by the EOPP staff assigned to the project. We have indicated items where our copies of the fiscal records were not complete enough to fully capture the information accurately.

A final summary will follow shortly under separate cover.

Sincerely,


ALEXIS HERMAN
Vice President

Enclosures

1425 Connecticut Avenue, N.W.
Suite 308
Washington, D.C. 20009
(202) 797-7206

September 30, 1981

MEMORANDUM FOR: MEL HARRIS
President
Mel Harris & Associates, Inc.

FROM: ALEXIS HERMAN
Vice President

SUBJECT: Invoice for September 1981

This request is for \$14,442.50, which represents 545 hours of staff time expended by Green-Herman & Associates, Inc. during the month of September for the Mobile EOPP contract.

This payment will close out the April 3, 1981, contract.

Attachments (Time Reports)

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Paula GreenfieldTIME PERIOD 9/1/81 - 9/15/81SIGNATURE Paula Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
9/1/81	8		Inventory count & rep.
9/2	8	2	
9/3	8	3	
9/4	8	1	
9/8	8		
9/9	8	2	
9/10	8	4	
9/11	8	2	
9/14	8	2	
9/15	8	1	
TOTAL	80	17	

APPROVED BY

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Paula GreenfieldTIME PERIOD 9/16 - 9/30SIGNATURE Paula Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
9/16	8		Inventory & prep report
9/17	5	2	
9/18	6	1	
9/21	8	5	
9/22	8	4	
9/23	8	2	
9/24	4	1	
9/25	8	1	
9/28	5	2	
9/29	4	1	
9/30	7	2	
TOTAL	71	21	

APPROVED BY

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Lorraine WestbrookTIME PERIOD 9/1/81 - 9/15/81SIGNATURE Lorraine Westbrook
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
9/1	4		Inventory descent
9/2	4		
9/3	4		
9/4	4		
9/8	4		
9/9			
9/10	6		
9/11	4		
9/14	6		
9/15	4		
TOTAL	40		

APPROVED BY


PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Lorraine WestbrookTIME PERIOD 9/16/81 - 9/30/81SIGNATURE Lorraine Westbrook
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
9/16	3		Inventory, client #
9/17	2		
9/18	4		
9/21	2		
9/22	3		
9/23	4		
9/24	2		
9/25	2		
9/28	2		
9/29	2		
9/30	2		
TOTAL	28		

APPROVED BY

(28) Alex [Signature]
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Donald TerrellTIME PERIOD 9/16/81 - 9/30/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
9/16	8	4	Inventory reconciliation of records
9/17	8	2	
9/18	8	1	
9/19		8	
9/21	8	3	
9/22	8	2	
9/23	8	4	
9/24	8	4	
9/25	8	3	
9/26		8	
9/27		8	
9/28	8		
9/29	8		
TOTAL	80	47	

APPROVED BY

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME DONALD TERRELLTIME PERIOD 9/1/81 - 9/15/81SIGNATURE *Donald Terrell*
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
9/1	8	4	Inventory closed - Recalculate 7 reins
9/2	8	3	
9/3	8	2	
9/4	8	1	
9/8	8	2	
9/9	8	3	
9/10	8	2	
9/11	8	1	
9/12		5	
9/14	8		
9/15	8		
TOTAL	80	26	

106

APPROVED BY

Robert J. Harris
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Gloria GutierrezTIME PERIOD 9/1/81 - 9/15/81SIGNATURE *Gloria Gutierrez*
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
9/1	1		Inventor Review -
9/2	2		
9/3	1		
9/4	8		
9/8	2		
9/9	4		
9/10	1		
9/11	2		
9/14	3		
9/15	4		
TOTAL	28		

28

APPROVED BY

Gloria Gutierrez
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Gloria GutierrezTIME PERIOD 9/16/81 - 9/30/81SIGNATURE *Gloria Gutierrez*
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
9/16	1		<i>Inventory Review</i>
9/17	2		
9/18	1		
9/21	8		
9/22	1		
9/23	4		
9/24	2		
9/25	3		
9/28	1		
9/29	1		
9/30	3		
TOTAL	27		

APPROVED BY

[27]
[Signature]
PROJECT DIRECTOR



1625 Connecticut Avenue, N.W.
Suite 308
Washington, D.C. 20009
(202) 797-7206

August 31, 1981

MEMORANDUM FOR: MEL HARRIS
President
Mel Harris & Associates, Inc.

FROM: ALEXIS HERMAN
Vice President

SUBJECT: Invoice for August 1981

This request is for payment of \$4001.50, which represents a total of 151 hours of personnel time expended by Green-Herman & Associates, Inc. during the month of August on the Mobile EOPP contract.

Time sheets are attached.

MONTHLY TIME REPORT

PROJECT: MOBILE

NAME Robin Broadus

TIME PERIOD 8/1 - 8/15

SIGNATURE Robin Brachman
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
8/3	4		
4	4		
5	4		
6	4		
7	4		
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
TOTAL	20		

APPROVED BY C. [Signature] ²⁰
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Gloria GutierrezTIME PERIOD 8/11 - 8/15SIGNATURE Gloria Gutierrez
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
8/3	1		
4	6		
5	2		
6	3		
7	3		
10	1		
11	1		
12	3		
13	2		
14	4		
15	1		
TOTAL	27		

APPROVED BY



PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILE EOPPNAME Paula GreenfieldTIME PERIOD 8/16 - 8/31SIGNATURE Paula Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
8/17	8		
18	8		
19	8		
20	4		
24	2		
25	4		
26	2		
27	2		
28	2		
TOTAL	40		

APPROVED BY

40
P. Greenfield
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: Mobile EOPNAME Paula GreenfieldTIME PERIOD 8/1 - 8/15SIGNATURE Paula Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
8/5	8		
6	8		
7	8		
10	8		
11	8		
12	8		
13	8		
14	8		
TOTAL	64		

APPROVED BY

64
PROJECT DIRECTOR

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

July 31, 1981

Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota

Dear Mel:

I made specific floor assignments to each staff person during this trip and trained each one on the necessary steps to complete the inventory process. I determined performance standards and put dates for the performance of each step in the process. The recording of information from the CETA equipment inventory sheets to our EOPP Inventory Control Sheets should be completed by August 5. Then the payment voucher packets from the controller's office will be used to obtain the remaining required fiscal supporting documentation. I will be in Mobile the week of August 3 or August 10 as necessary. I will talk daily with the controller's office and with you to provide progress reports.

Sincerely,



PAULA GREENFIELD
Senior Associate

MEL HARRIS & ASSOCIATES, INC
MANAGEMENT CONSULTANTS

*Belmont
Harris
Harris & J*

August 4, 1981

80. +
96. +
62. +
112. +
16. +
72. +
8. +

446.00 =

Green-Herman & Associates, Inc.
1825 Connecticut Avenue N.W.
Suite 308
Washington, D.C. 20009

Dear Mr. Green:

In re-checking your July Invoice hours submitted for personnel time pursuant to the Mobile EOPP close-out activities, we discovered a ten (10) hour overpayment error.

Since the original requested invoice amount had already been forwarded to you, we will balance the overpayment by deducting ten (10) personnel hours from next month's invoice.

Attached is an adding machine tape documenting your submitted hours.

If you have any questions in this regard, feel free to contact me.

Sincerely,

Melvin J. Harris
Melvin J. Harris, President

MJH:sj

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

July 27, 1981

MEMORANDUM FOR: MEL HARRIS
Mel Harris & Associates, Inc.

FROM: ERNEST GREEN
President

E. H.

SUBJECT: Invoice for July 1981

446

This request is for \$12,084, which represents a total of 456 hours of personnel time expended by Green-Herman & Associates, Inc. during the month of July for the Mobile EOPP contract.

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: Mobile EOPPNAME Paula GreenfieldTIME PERIOD 8/1 - 8/15SIGNATURE Paula Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
8/5	8		
6	8		
7	8		
10	8		
11	8		
12	8		
13	8		
14	8		
TOTAL	64		

APPROVED BY

P. Greenfield 64
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILE EOPPNAME Paula GreenfieldTIME PERIOD 8/16 - 8/31SIGNATURE Paula Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
8/17	8		
18	8		
19	8		
20	4		
24	2		
25	4		
26	2		
27	2		
28	2		
TOTAL	40		

APPROVED BY

40
P. Greenfield
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: MOBILENAME Gloria GutierrezTIME PERIOD 8/11 - 8/15SIGNATURE Gloria Gutierrez
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
8/3	1		
4	6		
5	2		
6	3		
7	3		
10	1		
11	1		
12	3		
13	2		
14	4		
15	1		
17	1		
18			
TOTAL	27		

APPROVED BY

G. Harris
PROJECT DIRECTOR

MONTHLY TIME REPORT

PROJECT: MOBILE

TIME PERIOD 8/1 - 8/15

SIGNATURE Robin Bruckner
employee

APPROVED BY

A. Kern

PROJECT DIRECTOR

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

July 24, 1981

Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

I spent July 20-22 working on the inventory process. I analyzed the fiscal records for EOPP property purchased in FY '79 - FY '81. FY '78 is still being compiled by the controller's office. I also worked with Barbara on a master sheet for recording all information and a set of written instructions for the staff to follow. I will return next week to continue the steps outlined in the instructions Barbara brought back to you.

Sincerely,



PAULA GREENFIELD
Senior Associate

#1

INVOICE

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

June 30, 1981

TO: Mel Harris
President
Mel Harris and Associates

EM M

FROM: Ernest G. Green
President
Green-Herman and Associates

SUBJ: Invoice

This request is for payment of \$45,924.50, which represents a total of 1733 hours of personnel time expended by Green-Herman & Associates, Inc. in conjunction with various activities related to Mobile, Alabama E.O.P.P. and in accordance with our signed agreement of April 3, 1981.

<u>DATE</u>	<u>HOURS</u>	<u>ACTIVITY</u>
April, 1981	644	Administration, setting the stage, job club
May, 1981	550	Administration, job club, close- out (inventory)
June, 1981	539	Close-out (inven- tory), partici- pant follow-up
TOTAL HOURS	1,733	

Statement of Account
Payment due
Payment received to date
Balance due

June 30, 1981
\$45,924.50
25,000.00
\$20,924.50

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME EGREENTIME PERIOD 4/2/81 to 4/15/81SIGNATURE E.D.
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/2	2		adm / class out
4/3	1		
4/5		16	
4/6	8	8	
4/7	2		
4/8	1		
4/9			
4/10			
4/11			
4/12			
4/13			
4/14			
4/15			
TOTAL	14	24	

GRAND Total 38

APPROVED BY

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME E. GREENTIME PERIOD 4/16/81 to 4/30/81SIGNATURE E. Green
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/16			adm clerical work
4/17			
4/20			
4/21			
4/22	2		
4/23	1		
4/24	2		
4/25	2		
4/26	1		
4/27			
4/28			
4/29	2		
4/30			
TOTAL	10		

10

APPROVED BY _____

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: EOPP closure/mobileNAME HERMANTIME PERIOD 4/2/81 to 4/15/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/2/81	8	8	at home close out / job summary
4/3	8	4	stop
4/4 5 th	—	12	
4/5	—	4	
4/6	8	8	
4/7	8	8	
4/8	8	4	
4/9	4		
4/10	2		
4/11			
4/13			
4/14			
4/15			
TOTAL	46	48	

GRAND Total 94APPROVED BY A. T.
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: EOPF Closure MobileNAME HERMANTIME PERIOD 4/16/81 to 4/30/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/16			adm/closure
4/17			
4/18			
4/19			
4/20			
4/21			
4/22	8	8	
4/23	8		
4/24	8		
4/25		8	
4/26		8	
4/27	8	8	
4/28	8	8	
4/29	8	8	
TOTAL	48	48	

GRAND Total 96APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME G. GutierrezTIME PERIOD 4/2/81 - 4/15/81SIGNATURE [Signature]

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/2	8		atm/closed jobs - read - sitting
4/3	8		
4/4 Sun		8	
4/5	—		
4/6	8		
4/7	8		
4/8	8		
4/9	4		
4/10	4		
4/11		6	
4/12	—		
4/13	4		
4/14	8		
4/15	11		
TOTAL	64	14	

GRAND TOTAL 78APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME G. Gutierrez

TIME PERIOD

4/16 - 4/30/21SIGNATURE G. Gutierrez

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/16	4		atm closed / atm closed with me
4/17	8		
4/20	2		
4/21	4		
4/22	3		
4/23	6		
4/24	6		
4/25		8	
4/26		12	
4/27	8	8	
4/28	8	8	
4/29	8	8	
4/30	8		
TOTAL	65	44	

GRAND TOTAL

109

APPROVED BY

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: EOPP Close out MobileNAME P. GREENFIELDTIME PERIOD 4/2/81 to 4/15/81SIGNATURE P. S. Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/2	6		atm close out - mobile city st
4/3	6		
4/4			
4/5		6	
4/6	8		
4/7	6		
4/8	6		
4/9	4		
4/10	4		
4/11			
4/12			
4/13	2		
4/14	4		
4/15	8		
TOTAL	54	6	

GRAND TOTAL 60APPROVED BY G. C.

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: EOPP Close out MobileNAME P. GREENFIELDTIME PERIOD 4/16/81 to 4/30/81SIGNATURE P. S. Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/16	4		adm close out - 1st shift - 1st shift
4/17	4		
4/20	2		
4/21	2		
4/22	6		
4/23	—		
4/24	6		
4/25	6		
4/26	3		
4/27	—		
4/28	3		
4/29	—		
4/30	4		
TOTAL	40	—	

GRAND Total 40

APPROVED BY


PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME L. WESTBROOKTIME PERIOD 4/2/81 to 4/15/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/2	4		adm/clean up - sand city
4/3	4		stage
4/5		6	
4/6	4		
4/7	5		
4/8	4		
4/9	4		
4/10	4		
4/14	4		
4/15	4		
4/1			
4/1			
4/1			
TOTAL	37	6	

43

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME L. WestbrookTIME PERIOD 4/16/81 - 4/30/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/16	4		sta / 2 am - 5:11 - 2:40
4/17	4		
4/20	4		
4/21	8		
4/22	6		
4/23	4		
4/24	6		
4/25	4		
4/26	4		
4/29	4		
4/30	4		
TOTAL	52		

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APPROVED BY

PROJECT DIRECTOR

MONTHLY TIME REPORT

PROJECT: _____

SIGNATURE A. Cooper

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
4/3	8		job work
4/4			
4/6	8		
4/7	4		
4/8	4		
TOTAL	24		

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME E. GREENTIME PERIOD 5/1/81 to 5/15/81SIGNATURE E. Green

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/1	1		attn. client 1st - 1st
5/4	1		
5/5	2		
5/6	.5		
5/5	.5		
5/6	1		
5/7	2		
5/8	1		
5/11			
5/12	1		
5/13	1		
5/14			
TOTAL	11	—	

111

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME E GREENTIME PERIOD 5/16/81 to 5/31/81SIGNATURE E. Green

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/16	—		Adm. Clerk
5/18	1		
5/19	2		
5/20	1		
5/21	.5		
5/22	.5		
5/25	.5		
5/27	.5		
5/28	3		
5/29	—		
TOTAL	9		

9

APPROVED BY

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: EOPP Close out MobileNAME HERMANTIME PERIOD 5/1/11 to 5/15/11SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/1	4		
5/2 ^{su}		8	
5/4	4		
5/5	2		
5/6	7		
5/7	2		
5/8	6		
5/11	2		
5/12	4		
5/13	2		
5/14	3		
5/15	3		
TOTAL	39	8	

47

APPROVED BY [Signature]
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME HERMANTIME PERIOD 5/16/81 - 5/31/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/16		8	John, closed
5/18	1		
5/19	2		
5/20			
5/21	2		
5/22	1		
5/23		6	
5/24		2	
5/26	2		
5/27	1		
5/28	1		
5/29	4		
5/30	3		
5/31			
TOTAL	17	16	

33

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME G. GutierrezTIME PERIOD 5/1/81 to 5/15/81SIGNATURE *G. Gutierrez*
employee 8

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/1/81	8		
5/2		3	
5/3	8	4	
5/4	8	4	
5/5	8		
5/6	8		
5/7	8		
5/8	8		
5/9	4		
5/10	6		
5/11	4		
5/12	7		
5/13	8	8	
5/14			
5/15			
TOTAL	85	19	

104

APPROVED BY *G. Gutierrez*

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME G. GutierrezTIME PERIOD 5/16/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/18	6		adm clerk + 2.5 hrs
5/19	4		
5/20	8		
5/21	6		
5/22	3		
5/26	5		
5/27	8		
5/28	3		
5/29	2		
5/30	2	3	
5/31	2	4	
TOTAL	49	7	

56

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME P. GREENFIELDTIME PERIOD 5/1/81 - 5/15/81SIGNATURE PS. Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/1	8		adm clerical 7:30-4:30
5/2		8	
5/4	6		
5/5	4		
5/6	2		
5/7	3		
5/8	5		
5/9	2		
5/11	3		
5/12	2		
5/13	8		
5/14	4		
5/15	3		
TOTAL	50	8	

1581

APPROVED BY _____

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME P. GREENFIELD

TIME PERIOD 5/16/81 to 5/31/81

SIGNATURE RS Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/16		8	adm. (leave - 1 hr) - 7 hrs
5/17		4	
5/18	2		
5/19	4		
5/20	3		
5/21	8		
5/22	2		
5/26	3		
5/28	4		
5/29	2		
5/30		2	
TOTAL	28	14	

42

APPROVED BY [Signature]
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME L. WES - BROOKTIME PERIOD 5/1/81 to 5/15/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/1	1		Admin. Support - [unclear]
5/4	2		
5/5	1		
5/6	1		
5/7	2		
5/8	1.5		
5/11	1.5		
5/12	1		
5/13	2		
5/14	1		
5/15	1		
TOTAL	15		

15

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME L. WEST BROOKTIME PERIOD 5/16/81 to 5/31/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/16		2	2 hrs. stopped - then worked 2 hrs. etc.
5/18	2		
5/19	1		
5/20	.5		
5/21	1		
5/22	1		
5/23		.5	
5/26	1		
5/27	1		
5/28	1		
5/29	3		
5/30	1		
TOTAL	12.5	2.5	

15

APPROVED BY [Signature]

PROJECT DIRECTOR

MONTHLY TIME REPORT

PROJECT: _____

TIME PERIOD 5/9/81 to 5/15/81

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/9		8	student at home
5/11	8		
5/12	8		
5/13	8		
5/14	8		
5/15	8		
TOTAL	40	8	

481

APPROVED BY _____
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME ROBIN BRONDUSTIME PERIOD 5/16/81 to 5/31/81SIGNATURE _____
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
5/16		8	adm clerical 1st shift
5/18	8		
5/19	8		
5/20	8		
5/21	8		
5/22	8		
5/23		8	
5/24		8	
5/26	8		
5/27	8		
5/28	8		
5/29	8		
5/30		8	
5/31		8	
TOTAL	72	40	

Total 112

APPROVED BY _____

PROJECT DIRECTOR

Mel Harris and Associates, Inc.

employee

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME E GREENTIME PERIOD 6/15 - 6/30SIGNATURE [Signature]

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/15	2		
6/16	3		
6/17	1		
6/18	1		
6/19	1.5		
6/20	1		
6/21	.5		
6/22			
6/23			
6/24			
6/25			
6/26			
6/27			
6/28			
6/29			
6/30			
TOTAL	10		

10

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME A. HERMANTIME PERIOD 6/1/81 - 6/15/81SIGNATURE [Signature]

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/1	1		Gen. Dist. -
6/2	1		
6/3	.5		
6/4	1		
6/5	.5		
6/8	1		
6/9	.5		
6/10	.5		
6/11	1		
6/12	8		
6/13		8	
6/14		4	
6/15	8	2	
TOTAL	23	14	

37

APPROVED BY _____

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME O HERMANTIME PERIOD 6/16 - 6/30SIGNATURE [Signature]

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/16	8	3	
6/17	8	2	
6/18	—		
6/19	—		
6/20	—		
6/21	—		
6/22	—		
6/23	—		
6/24	—		
6/25	—		
6/26	—		
6/27	—		
6/28	—		
6/29	3 project		
6/30	—		
TOTAL	19	5	

(24)

APPROVED BY _____

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME G GutierrezTIME PERIOD 6/1/81 - 6/15/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/1	8		in store
6/2	8	2	
6/3	8	3	
6/4	8	5	
6/5	8		
6/8	2		
6/9	1		
6/10	1		
6/11	1		
6/12			
6/13	-		
6/14	-		
6/15	2		
TOTAL	48	10	

58

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME G. GutierrezTIME PERIOD 6/16/81 - 6/30/81SIGNATURE [Signature]

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/16	4		Admin. closed
6/17	4		
6/18	4		
6/19	4		
6/22	4		
6/23	8		
6/24	8	2	
6/25	8		
6/26	8		
6/27	—		
6/28	—	2	
6/29	8 pm		
6/30	8		
TOTAL	68	4	

[72]

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: EEOP Close out MobileNAME P. GREGORYTIME PERIOD 6/1/81 - 6/15/81SIGNATURE C. S. [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/1	4		Job site work
6/2	8	4	
6/3	2	2	
6/4	2	2	
6/5	4		
6/6	2		
6/7	2		
6/8	2		
6/9	2		
6/10	2		
6/11	2		
6/12	2		
6/13	2		
6/14			
6/15			
TOTAL	44	8	

[52]

APPROVED BY [Signature]
PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME P GREENFIELDTIME PERIOD 6/16/81 - 6/30/81SIGNATURE P. S. Greenfield
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/16	1		adm. clerical work
6/17	2		
6/18	1		
6/19	1		
6/22	-		
6/23	-		
6/26			
6/25			
6/29	4		
TOTAL	9		

9

APPROVED BY _____

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME L. WEST 3Rd

TIME PERIOD 6/1/81 - 6/15/81

SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/1	4		atm close, 10:00
6/2	2		
6/3	2		
6/4	1		
6/5	1		
6/6		4	
6/7	4		
6/8	2		
6/9	2		
6/10	2		
6/11	2		
6/12	2		
6/13	4		
6/14	1	1	
6/15			
TOTAL	27	5	

321

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME WESTBROOKTIME PERIOD 6/16/81 - 6/30/81SIGNATURE [Signature]
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/16	1.5		2:00 - 3:30
6/17	2		
6/18	1.5		
6/19	2		
6/22	4		
6/23	1		
6/24	3		
6/25	1		
6/26	3		
6/27	1		
6/28			
6/29			
6/30			
TOTAL	26		

APPROVED BY [Signature]

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME BROOKSTIME PERIOD 6/1/81 - 6/15/81

SIGNATURE _____

employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/1/81	8		
6/2	8	4	
6/3	8	4	
6/4	8	4	
6/5	8		
6/8	8		
6/9	8		
6/10	8		
6/11	8		
6/12	8		
6/15	8		
TOTAL	55	12	

APPROVED BY R

PROJECT DIRECTOR

ASSOCIATE

MONTHLY TIME REPORT

Mel Harris and Associates, Inc.

PROJECT: _____

NAME Robin BroadusTIME PERIOD 6/16/81 - 6/30/81SIGNATURE _____
employee

DATE	REGULAR HOURS WORKED	OVERTIME	ACTIVITY BREAKDOWN
6/16	8		job search
6/17	8		
6/18	8		
6/19	8		
6/20		4	
6/22	8		
6/23	8	2	
6/24	8	2	
6/25	8		
6/26	8		
6/29	8		
6/30	8		
TOTAL	88	8	

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APPROVED BY _____

PROJECT DIRECTOR

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

June 29, 1981

Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

I worked with the EOPP staff assigned to the physical inventory control process June 24-26. The staff are now conducting the actual inventory and recording the necessary information on the forms designed. An analysis was made of the manual card file system and recommendations on a new system were made. The reconciliation with the fiscal records will be the next phase. Paula will work with the controller's office to assure that phase is completed in an accurate and timely manner. She will be in Mobile the week of July 20th as requested by the controller's office.

Sincerely,



GLORIA GUTIERREZ
Senior Associate

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

June 17, 1981

Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

As we discussed, I made a trip to Mobile the 14th and 15th to attend the planning meetings and to monitor the participant follow up survey process. Initial response to the survey has been good. Gloria will continue the monitoring of the follow up process as well as do additional training of staff in the inventory process next week.

Sincerely,



ALEXIS HERMAN
Vice President

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

June 5, 1981

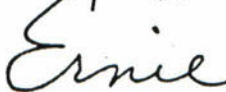
Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

The work plan we laid out at our meetings June 2-4 have given an even more detailed approach to accomplishing all required tasks. The inventory control model is currently being completed with the suggestions made by you and your staff incorporated as part of the overall design. The reconciliation of the physical property with the fiscal information will be completed on schedule. We also initiated the participant follow-up survey process.

Gloria and/or Paula will be in Mobile the week of June 22 to initiate the inventory process.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ernie", written in dark ink.

ERNEST GREEN
President

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

May 8, 1981

Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

As planned, I observed various of the job club, job search workshops your staff conducted. I also assisted in the development and plans for upkeep of the participant files. The development of these files will allow a follow-up study to be initiated on all participants. This information will give a detailed profile of the clients served.

I will be in Mobile with Paula and Ernie on June 2 to meet with you and your staff. We look forward to initiating the inventory control model on that trip.

Sincerely,



GLORIA GUTIERREZ
Senior Associate

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

April 8, 1981

Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

As requested, I wanted to provide you a de-briefing from the press conference held April 7. The conference was designed to introduce the project to the community and elicit support for the close-out activities of the EOPP program. A large group of community organizations and businesses were invited. Both Ernie and I feel the press conference was helpful in our efforts to draw overall support for the project and allowed the EOPP officials an opportunity to answer questions.

My next visit is scheduled for April 12, 1981. I will talk with you soon to structure that visit.

Sincerely,



ALEXIS HERMAN
Vice President

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

April 17, 1981

Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

I spent the 11th and 12th in Mobile attending several meetings I had arranged with community organizations and private industry representatives. I feel very positive about the assistance we will be given in our placement efforts in the job club. We now have a more focused approach for the referral and placement activities. I will be in Mobile again next week to work on completing the CETA knowledge assessment and coordinate several other meetings with employees.

Sincerely,



ALEXIS HERMAN
Vice President

GREEN-HERMAN & ASSOCIATES, INC.

1825 Connecticut Avenue, N.W.

Suite 308

Washington, D.C. 20009

Telephone: (202) 797-7206

April 27, 1981

Mr. Mel Harris
Mel Harris & Associates
3226 Nevada Avenue North
Crystal, Minnesota 55427

Dear Mel:

I spent a good five days in Mobile this past week. The "setting the stage" activities seem to be moving well. Again the employer response was encouraging. The community organizations have increased their active support as well. The extensive research profile we have been collecting is now completed and the employment and demographic data will provide key parts of the overall linkage process we discussed.

Gloria will be in Mobile the week of May 4 to assist with set-up of the job club program.

Sincerely,



ALEXIS HERMAN
Vice President

Commissioner Dan Wiley, Signatory Official for the Mobile Consortium of the Comprehensive Employment and Training Act (CETA), announced Tuesday, April 9th, the closing of the Employment Opportunity Pilot Program (EOPP).

The EOPP program is a part of CETA in Mobile, Baldwin and Escambia Counties and has been operational in Mobile since Nov., 1979.

The closing of EOPP is a part of the overall budget cuts proposed by the Reagan Administration for the CETA program.

Commissioner Wiley stated that, "Immediate steps were being taken to insure the smooth transition of the nearly 6000 participants who are scheduled to be terminated from the program May 15, 1981."

EOPP was an experimental effort for persons receiving public assistance which emphasized the development of enough public and private sector employment and training opportunities to assure at least one job for each family with children.

Commissioner Wiley was joined in the press conference by Mayor Robert Doyle of Mobile, DeWitt Sullivan, Chairman of the Mobile Private Industry Council (PIC), and Sydney Raine, CETA Director.

Wiley stated that in addition to announcing the close of the program, the purpose of today's press conference was to ask for the support of the business community, labor and other community based organizations and agencies for what is expected to be an intense job solicitation effort for the next several weeks. Wiley said, "I am hopeful that through a coordinated committed effort, we will be able to assist these individuals who will be cut from the program obtain unsubsidized employment."

OPTIONAL:

Director Raine added that he was appealing as well for the support of the larger community and that a management consultant firm had been hired to assist with what will be a "rapid but orderly and smooth transition."

PRLSS QUESTIONS

1. What is the total number to be impacted by the cuts?
2. How many individuals has the program served in all?
3. How many staff people will be impacted?
4. How much money is actually being cut? How much money has already been spent?
5. What is the role of the management consultant firm?
6. What kinds of jobs have program participants secured to date?
7. What other cuts are anticipated in CETA?
8. What is the expected impact of the cuts on city services?
9. Where do you expect the participants to find jobs?
10. Are the participants job ready? Are they qualified?

Dear Mr. Hearin,

On May 15, 1981, due to the Reagan Administration budget cuts in the Comprehensive Employment and Training Act (CETA), the Employment Opportunity Pilot Program (EOPP) is scheduled for termination in - Mobile, Baldwin and Escambia Counties. We expect nearly 600 persons who are employed in public sector jobs to be adversely impacted.

As president of the Chamber, I am writing to ask for the Chamber's support in what is expected to be an intense job seeking campaign for the next several weeks. Any assistance that you can give to the Mobile Consortium would be greatly appreciated.

Best wishes,



U.S. Department of Labor

FAX TRANSMITTAL COVER SHEET

NOTICE: OFFICIAL GOVERNMENT BUSINESS

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DATE: 1/23/97 TIME: _____

TO: Clifford Mauton

FAX NO. 456-2146

FROM: Helen Mollick
U.S. Department of Labor
Office of Inspector General
200 Constitution Avenue, N.W.
Room S-1305
Washington, D.C. 20210

PHONE NO.: (202) 219-4930

FAX NO.: (202) 219-9184

THERE ARE A TOTAL OF 8 PAGES, INCLUDING THIS COVER PAGE, IN THIS TRANSMISSION.



JAN 23 1997

Mr. Peter C. Erichsen
Associate Counsel to the President
Counsel's Office
The White House
Washington, D.C. 20502

Dear Mr. Erichsen:

On January 7, 1997, this office received the White House's written request for access to records and information related to Ms. Alexis Herman. These records were requested in connection with the President's proposed nomination of Ms. Herman to serve as Secretary of Labor.

On January 8, 1997, the Office of Inspector General ("OIG") made partial production of core investigative documents as an initial response. Some documents and information were withheld from the January 8, 1997 production because of Rule 6(e) of the Federal Rules of Criminal Procedure ("6(e)"), as well as the Privacy Act. Our Office made a virtually identical production to the Senate Committee on Labor and Human Resources after receipt of an official request.

We have had several additional conversations with the Senate Committee staff about the information and documents withheld because of 6(e). We have reevaluated the treatment of two documents and provided one in full and one in part to the Senate Committee. We determined that because of our reevaluation, these same documents should be provided to your office as well. They are enclosed with cover sheets which indicate each was previously withheld. The December 9, 1981 letter is from the U.S. Attorney's correspondence file and the October 1, 1981 memorandum is from investigative file #2.

If you have any questions, you may contact me at 219-4930.

Sincerely,

Sylvia T. Horowitz
Assistant Inspector General for
Management and Counsel

Enclosures

11/9/81

4 pages G5

12/9/81

~~2 pages~~

letter

Upon Reevaluation
provided in
part.

(816)374-5941; FTS 758-5941

Regional Investigations Office

December 9, 1981

David Stanley
 Assistant United States Attorney
 U.S. Attorney's Office
 U.S. Courthouse
 Constitution Ave. & John Marshall Place, N.W.
 Washington, DC 20001

Re: Ernest Green, et al Investigation

Dear Dave:

Reference is made to our discussion on December 3, 1981, in your office.

1. Attached for your review with regard to a possible 18 U.S.C. 1001 violation in connection with Ernest Green's March 20, 1981 Financial Disclosure Report submission are the following written Reports of Interview:

Beth Sennan on 11/6/81

Charles Brown on 11/6/81

Carlin Ann Claus on 11/7/81

Nik Edas on 10/27/81

Paul Jensen on 10/28/81

Steve Puterbaugh on 10/25/81

Gail McKinney on 10/23/81, 9/25/81

Harold Bobroff on 11/20/81

Paul Mayrand on 9/25/81

Paul Bogosian on 11/5/81

Charles Knapp on 10/29/81

Carolyn Clark on 10/26/81

Jim Moriarty on 3/05/81

Michael McHale on 10/15/81

Sandy Cohen on 10/28/81

Lindsay Campbell on 11/6/81

Virginia Reed on 10/23/81

Daniel Cox on 10/23/81

Arlene Gilliam on 11/10/81

Joseph Handso on 11/16/81

T. James Walker on 11/25/81

Lillie Watts on 10/27/81

William J. Kacvinsky on 3/9/81
 & 10/22/81

Joseph Hallock on 10/07/81

Also attached is a copy of a 7/23/80 letter to the SBA from Lamond Godwin concerning Mitchell Titus, a 11/10/80, Memo of Negotiation with attachments and an organizational chart and DOL personnel lists.

3. With regard to a possible 18 U.S.C. 208 financial conflict of interest violation involving Ernest Green, Lamond Godwin, and Alexis Herman, numerous DOL ETA contract and SBA contract files have been reviewed and pertinent individuals have been interviewed and to date, no evidence of financial interest in a DOL/SBA contractor/grantee firm during the period 1977 to early 1981 has been uncovered.

At the conclusion of your trial later this week, I hope to provide you with additional information and discuss possible further Grand Jury development of the investigation with you.

Sincerely,

William E. Zleit
Kansas City Regional Investigations Office

~~2 pages~~

Oct 1, '81

provided

U. S. Department of Labor

Office of Inspector General
Regional Investigations Office
U.S. Custom House — Suite 607
Second & Chestnut Streets
Philadelphia, PA 19106



Reply to the Attention of:

RMM:ej (215)597-1333

October 1, 1981

MEMORANDUM FOR: A.M. STATHAM
Assistant Inspector General
Investigations

FROM: ROBERT M. MCKEE *RM*
Special Agent-in-Charge
Philadelphia RIO

SUBJECT: TRANSFER OF ERNEST GREEN CASE (30-0578-0002)
TO HEADQUARTERS/WILLIAM ZLEIT

The purpose of this memorandum is to effect transfer of the ERNEST GREEN case to Headquarters to be managed and worked by Bill Zleit, pursuant to your instructions on September 29, 1981.

To date the investigation has uncovered evidence of conflict of interest relating to loans/gifts from BERT MITCHELL to ERNEST GREEN. The Agents on the 6(e) Disclosure List and currently working on this investigation are the following: Martin Squitieri, Joan Nugent, Ernest Ripetti (New York), Phil Walker (Atlanta), Whitney Adams (Chicago), Elaine Trimble (Dallas), and Wayne Padgett (San Francisco). Attached for your information are comments or corrections to the summary sheets that you provided me which show the various allegations and summary of activity on these allegations to date: corrections or comments are made in ink and are made on the five pages I have numbered one through five. Also, if you want the related investigation on ASSOCIATION OF MINORITY CONTRACTORS (AMC) to be transferred with the GREEN case please advise me. It is alleged that the White House influenced LAMOND GODWIN to grant AMC a contract in return for CAREY's contribution to the Carter/Mondale Campaign (CAREY is the President of AMC). To date, the AMC investigation has not received much attention because of Agents in the Arlington Office being assigned to various Headquarters details and other workload priorities. Our plan on the AMC investigation was to have Bob Curtis's office contract a CPA firm to do a complete analysis of

their records and bank accounts in Fiscal Year 1982 when new funds for CPA Contracts became available.

Richard Beizer, Chief of the Fraud Division at the U.S. Attorney's Office, expressed the same surprise and dissatisfaction as I did that the case was being transferred since we were both of the opinion that Marty was doing a good job, and until my discussion with you on September 29, 1981 I (or Beizer) was not previously advised or aware that anyone at Headquarters was displeased with the manner in which Agent Squitieri was handling this investigation.

The files for this case are located in the Arlington Office and will remain there for Bill Zleit's convenience, unless he wants them located elsewhere in which case I will see that they are transferred. I and my staff will accommodate Bill as much as possible, and I will provide him with any manpower he feels necessary to assist him in the investigation. The one manpower exception I would like to make would be Agent Squitieri: he will be available for whatever briefing Bill feels is necessary, but after this briefing I would prefer utilizing him to supervise the office and Agents in the Arlington Office. He is the best Agent I have in that office, and the need for a good, on-site Team Leader is drastically needed in that office (considering the lack of experience and the development needed by many of the Agents in that office).

Agent Squitieri is preparing a final report updating events on this investigation and will close out our case to Headquarters case number 01-0524-0001.

Attachment - *Broken out to folders at HQ*

bcc: Thomas F. McBride
Inspector General



JAN 8 1997

Mr. Peter C. Erichsen
Associate Counsel to the President
Counsel's Office
The White House
Washington, D.C. 20502

Dear Mr. Erichsen:

On January 7, 1997, this office received the White House's written request for access to records and information related to Ms. Alexis Herman. These records have been requested in connection with the President's proposed nomination of Ms. Herman to serve as Secretary of Labor. The Office of Inspector General ("OIG") is treating this request as made under both the Freedom of Information Act and the Privacy Act and we are providing information as though requested by another Federal agency. Your office's request included waivers from Ms. Herman and two other individuals, which will permit the disclosure of information which would otherwise be withheld pursuant to the Privacy Act.

Responsive records were compiled by the OIG as part of a criminal investigation conducted in the early 1980s. We have reviewed 11 boxes of material collected and generated as part of the investigation. As discussed by telephone, we are providing you copies of four core investigative files and an index we have prepared which describes the records in the 11 boxes. We have not begun to copy any of the remaining material, pending your review of the material we are forwarding today.

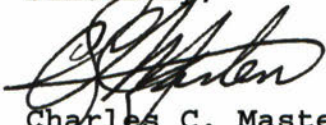
In forwarding these documents, we must point out that our investigation contains information related not only to Ms. Herman but to other individuals, and that although civil penalties were assessed against one individual, no criminal charges were ever brought against anyone as a result of this investigation. The documents we are providing contain criminal investigative information which the OIG generally does not disclose. There are unsubstantiated allegations in these documents as well as other information which would normally be withheld to protect the personal privacy of individuals.

Accordingly, the OIG is providing these documents for the internal use of the White House in connection with the proposed formal nomination of Ms. Herman. We consider this disclosure to be a limited disclosure under the FOIA, which does not constitute a public release of information. We are confident that your office will take appropriate steps to safeguard the privacy interests noted above and restrict further disclosure of these materials.

As you have discussed with Ms. Sylvia T. Horowitz and Ms. Helen A. Mollick, some information has been deleted from the material provided because we are required by law to do so. Rule 6(e) of the Federal Rules of Criminal Procedure prohibits disclosure of matters occurring before the grand jury without an appropriate order from the U.S. District Court. We have informed the Department of Justice that this situation exists and we have removed any material which we believe constitutes grand jury information. We are also prohibited by the Privacy Act from disclosing personal and private information about individuals for whom waivers have not been obtained. Some very limited personal privacy information has been withheld to protect the privacy of these individuals.

Please let me know if I can be of further assistance. If your staff has any questions, they may contact Sylvia Horowitz, Assistant Inspector General for Management and Counsel, at 219-4930.

Sincerely,

A handwritten signature in dark ink, appearing to read "C. Masten", written over a horizontal line.

Charles C. Masten
Inspector General

Enclosures