

FOIA MARKER

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Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: National Service

Series/Staff Member: Shirley Sagawa

Subseries:

OA/ID Number: 24268

FolderID:

Folder Title:

Calendars - Sagawa - September 1996 [2]

Stack:

S

Row:

66

Section:

1

Shelf:

9

Position:

2

Sagawa, Shirley

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Events for Wednesday, September 18, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	HW/Debbie J & Andy Mecca, CA Commission
10:00	PO Orientation 8410 (see agenda & talking points)
:30	
11:00	
:30	Harris meeting re. Benjamin R. Barber visit w/Susan, Steve, Lance
12:00	HOLD
:30	
1:00	
:30	
2:00	
:30	Program Staff Mtg w/Benjamin R. Barber 8410
3:00	
:30	Diana London re. annual plan
4:00	*Strat Plan* (8501) w/Gary, Lance, Tracy, Terry, Steve, Deb
:30	
5:00	HW re strat plan
:30	HOLD
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

Task (Active):

3 appt for jack starts on Wed 9/18/96, ends on...
 3 ear appt for Matt starts on Wed 9/18/96, ends...
 3 hair appt starts on Wed 9/18/96, ends on Wed...

Sagawa, Shirley

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29	30					

Events for Thursday, September 19, 1996:

7:00	
:30	
8:00	
:30	
9:00	Kerry's birthday
:30	Melinda H & AnneM C prep for Wingspread mtg w/HW
10:00	Gene S/Marlene M re NCCC reauthorization discussion/update
:30	HW re strat planning
11:00	Ed Awards Only Public Mtg (8410)
:30	HW strat planning
12:00	Lunch for Cecilia (if you are able)
:30	
1:00	
:30	*Strat Plan* w/Policy Working Group (8410)
2:00	
:30	
3:00	
:30	Sight Visit Protocol w/Tracy, Terry & Others (tent.) 9820
4:00	
:30	
5:00	Appt (hair)
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

Task (Active):

Sagawa, Shirley

Events for Thursday, September 19, 1996:

S	M	T	W	T	F	S
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7:00	
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9:00	
:30	<i>Melinda H & Anne M re NCCC reauthorization discussion/update</i>
10:00	Gene S/Marlene M re NCCC reauthorization discussion/update
:30	<i>HW re strat planning</i>
11:00	Ed Awards Only Public Mtg (8410)
:30	<i>HW re strat planning</i>
12:00	
:30	
1:00	
:30	*Strat Plan* w/Policy Working Group (8410)
2:00	
:30	
3:00	
:30	Sight Visit Protocol w/Tracy, Terry & Others (tent.) 9820
4:00	
:30	
5:00	<i>hair appt</i>
:30	
6:00	
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7:00	
:30	
8:00	
:30	

Other appointments:

12 Lunch for Cecilia C

Task (Active):

Avelina

**Working Agenda for
Session I of Site Visits Revisited**
as of 9/17/96

(Planning Committee: Barbara Agresti, Meri Ames, Jennifer Bastress, Bruce Cline, Gina Fullbright Powell, Laura Hamasaka, Monica Holman, Imara Jones, Javier LaFianza, Myung Lee, Danette Martin, Carlos Pedraza, Mikki Selignian, Pam Schiffleger, and Marlene Zakai)

Date: Wednesday, September 18, 1996
Time: 9:00 am (super sharp) - 12:15pm
Rooms: 8410, 8412, and 8414
Food: Donuts provided.

9:00 - 9:10 **Icebreaker**

9:10 - 9:30 **Why Are We Here?**

- Explanation of why we are 'revisiting' site visits. Discuss content of the three sessions.

- Set Ground Rules

9:30 - 9:45

- What are the needs of the Corporation that need to be met through site visits? (Terry)

9:45 - 10:00 • Getting Expectations on the Table

10:00 - 10:20 **Philosophy of Site Visits**

- *How We Got Here*

Discussion of the history of the relationship between the Corporation and our grantees. What was the intent of the creators of this model? How did this evolve to decentralization? What does decentralization mean for the Federal Government overall? (Shirley and Steve)

10:20 - 10:30 **"A 10 Minute Break"**

10:30 - 10:50 • *Now that We Are Here*

Activity to discuss the similarities and differences between site visits 1995-'96 style and 1996-'97 style.

10:50 - 11:10 Role play with Diana starring as a Program Officer and Program Officers starring as Commission/Parent Organization Staff. Diana, the Program Officer, will answer all those tough questions that program officers will be asked during their visits.

11:10 - 11:20 **"A 10 Minute Break"**

11:20 - 11:50 **Criteria for Selecting which Commissions/
Programs/National Parent Organizations/Sites to Visit**
• Presentation of a criteria to use to decide and justify who will
be visited.

11:50 - Noon **Brainstorm of Skills that Program Officers believe they will need
to do conduct Site Visits this year**

Noon - 12:15 **Closing/Next Steps**
Closing discussion. Determine what clusters need to do before
the next Session. Complete evaluation forms.

To: Terry, Shirley and Steve
cc: Blanche
Avelina

From: Barb Agresti

Re: Site Visit Training
Wednesday, September 18
Room 8410

Thanks for agreeing to spend some time talking to the program officers during our Site Visit Revisited - Session 1 Meeting on the morning of Wednesday, September 18. This first session of three will focus on the philosophy behind doing site visits, the changes between how we did site visits last year and how they will be done this year, and the criteria for selecting who will be visited.

On the attached agenda I have highlighted when you will be presenting and below I have tried to spell out in a little more detail what we would like you to focus on. Hopefully, this information coupled with conversations that you have had with Diana or myself will guide your presentation. I will be in tomorrow morning quite early, so if you would like to have more clarity on your content, please give me a call x132. Please know that you are welcome to stay for the entire session from 9:00am - 12:15pm.

Terry: You'll be speaking from 9:30am - 9:45am. As Diana shared with you we would like you to focus on how site visits fit into the vision of the Corporation. What are the needs of the Corporation that need to be met through site visits?

Shirley: You'll have 10 minutes from 10am -10:10am to give the program officers a sense of the history of the relationship of the Corporation to our grantees. What was the intent of the designers of the State Commission/Parent organization model in terms of the role of the Corporation? How did this evolve to decentralization?

Steve: You'll have 10 minutes following Shirley from 10:10am - 10:20am to focus on the impact of decentralization on the federal government.

That's it! Thanks in advance!

Thompson, Avelina

From: Spitale, Nicole
Sent: Tuesday, September 17, 1996 11:34 AM
To: Kari, Carolyn; Dawson, Calvin; Jospin, Debbie; London, Diana; Fulbright-Powel, Gina; Van der Veer, Gretchen; Oltmann, Hank; Ekstrom, Jim; Karasik, Judy; Scheibel, James A.; Dennis, Kathleen; Hallerman, Karen; Gassner, Laura; Nieves, Lisette; Potter, Lance; Wilson, Larry; Ames, Meri; Lee, Myung; McLaughlin, Margaret; Zakai, Marlene; Waldman, Steven; Russell, Terry; Russell, Terry; Silard, Tim; Mathis, Donald; Becker, Kate; Squire, Sherry; Ostberg, Anne; Cohen, Bruce; Rymph, David; Rymph, David; Scott, Donald; Whitaker, Donna; Butler, Frances; Peters, Fred; Kowalczyk, Gary; Sofer, Gene; Heffner, Lewis; Coles, Mal; Mazyck, Merlene M.; Tejada, Rey; Fahy, Suzanne; Endres, Tom; Gray, Tracy@CNCS MS Mail Serve; Lenhard, Tom@CNCS MS Mail Serv; Hudson, Melinda@CNCS MS Mail S; Chao, Mae@CNCS MS Mail Server; Wilson, Miles@CNCS MS Mail Ser; Talbot, Nancy@CNCS MS Mail Ser; Algra, Diana@CNCS MS Mail Serv; Bazilio-Bellegarde, Jewel@CNCS; Stroud, Susan@CNCS MS Mail Ser; Toscano, J@CNCS MS Mail Server; Kenefick, Mike@CNCS MS Mail Se; Rosenberry, Peg@CNCS MS Mail S; Scannell, Tess; Thompson, Avelina
Cc: Liss, Margaret; Galea, Kerry; Clay, Reggie; McGowan, Andrew; Cooper, Crystal; Taylor, Donte; Walker, Elinor; Bowman, James; Ricks, Karina; Stephens, Stefanie; Southall, Tijuana; Flowers, Vivian; Green, Ida; Pimble, Jean; Sheridan, Mary; Perdue, Patricia; Josephson, Markus@CNCS MS Mail; Harrison, Rosa@CNCS MS Mail Se; Ihator, laurel@CNCS MS Mail Se; Jackson, Anita@CNCS MS Mail Se; Camper, Maria@CNCS MS Mail Ser; Gale, Jeffrey@CNCS MS Mail Ser; Moreland, Kia; Bongiovanni, Joseph; Raines, Susan
Subject: Ben Barber Visit

Benjamin R. Barber, Professor of Political Science at Rutgers University and Executive Director of the New Jersey Academy for Community Service and Service Learning, will be visiting the Corporation tomorrow, **Wednesday, September 18**. Please join him for a discussion on national service at a open roundtable meeting at **2:30 pm in room 8410**. Barber will share his expertise in service and citizenship, including his ideas about:

- the Corporation's documentation and public dissemination of the experience of AmeriCorps volunteers;
- the effective use of a Measuring Citizenship test; and
- the development of non-education-based community service reflection tools.

Please feel free to pass this invitation along to your staff who may be interested in participating. **ANYONE WHO IS INTERESTED IN ATTENDING THE ROUNDTABLE SHOULD RSVP TO ME via e-mail** by the end of today, Tuesday, September 17.

Thank you.





THE STATE UNIVERSITY OF NEW JERSEY
RUTGERS

Shirley

*Copy Steve W.
Wed Sept 18*

Department of Political Science
Hickman Hall • Douglass Campus
New Brunswick • New Jersey 08903
(908) 932-6861, Fax: (908) 932-1922

*11:30 -
12:30
meeting.*

Walt Whitman Center for the Culture and Politics of Democracy

Director:
Benjamin R. Barber
Whitman Professor of Political Science

May 5, 1996

Mr. Harris Wofford, CEO
Corporation for National Service
1201 New York Avenue, NW
Washington, DC 20525

Dear Harris Wofford:

As you may know, I held conversations with Eli Segal on a fairly regular basis during his tenure as Director of the Corporation, and I hope you will not mind if I write to you now about some of our common concerns. There are three particular issues that I wanted to raise: the first regards documentation and political and public dissemination of the experience of AmeriCorps volunteers; the second concerns the exciting results we have had here at the Walt Whitman Center from our Measuring Citizenship test in terms of the impact of service on civic capacity; and the third concerns a new project we are doing at the Whitman Center on developing a non-education-based community service reflection component that can be used by service groups that don't have the advantage of being connected to schools or universities.

1) In earlier discussions with Eli Segal, I urged the Corporation to make a greater effort to publicize the extraordinary self-reporting that AmeriCorps members are doing in their journals and local speaking ventures. I spoke recently in Lafayette, Louisiana to a state-wide group of education-based community service volunteers and administrators that included an AmeriCorps group at Southwestern Louisiana University and was deeply impressed by the ways in which AmeriCorps volunteers at this site were able to talk about the transformative impact of their service.

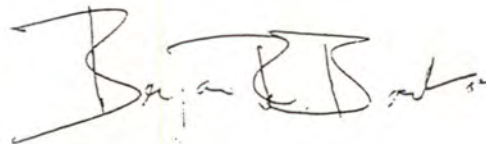
I believe there has been a little too much emphasis on results as outcomes in terms of meals served and homeless sheltered, and too little on the ways in which a year of service can create lifetime citizens who take responsibility for their lives and the destinies of their communities in a fashion that is indispensable to the flourishing of our democracy. I would like to propose that the Corporation make a systematic effort to elicit and gather together journal reports and other personal accounts from AmeriCorps volunteers across the country. I think these accounts can play a vital role in helping to explain to Hill critics and the public at large why this program is so important.

2) As you can see from the enclosed news release, the carefully designed Measuring Citizenship instrument that the Whitman Center has developed with the help of the Ford Foundation, and which it has now tested at ten UNCF colleges as well as a number of other venues including AmeriCorps sites, provides powerful evidence that even relatively short periods of service can have a crucial impact on civic capacity and civic attitude. I wonder if there might not be a role for this measure in helping to evaluate AmeriCorps projects around the country. Since our testing of the instrument now really seems to suggest that it does get positive results, this could be another extremely useful tool for the Corporation. I hope you will feel free to use the results in your efforts to secure the future of the Corporation.

3) Finally, we have been working with the Haas Foundation on a module for service reflection that can be used by groups that are in no way associated with schools or universities and that we think might be an important way to get more critical and civic reflection into the AmeriCorps experience. From the beginning I have protested that the front-loaded one or two-week periods of training are inadequate to the on-going critical and reflective needs of service learning and that there ought to be a more systematic approach to critical and civic reflection by AmeriCorps. I think that the model we are working on (see the enclosed summary) might be able to make a real contribution here. I wonder whether you might wish to have the module piloted at selected AmeriCorps sites?

I'm enclosing a copy of our brochure in case you haven't had a chance to see it and look forward to an opportunity for us to sit down and talk at your convenience. From time to time I come to Washington and have been working episodically with Don Baer's Office of Communications and the Speechwriting Office at the White House on issues of service, citizenship and civil society. I've also had the privilege of meeting several times with President Clinton. I would be pleased to have an opportunity to meet with you.

Sincerely,

A handwritten signature in dark ink, appearing to read "Benjamin R. Barber", with a stylized, flowing script.

Benjamin R. Barber
Director

BRB:bjf

Enc.: Measuring Citizenship press release
summary of non-education based service module
Whitman Center brochure

P.S.: I understand you met my new Service Director, Margo Shea, during your ride back from Newark Airport. We are delighted she is with us. As you perhaps know, the Corporation snatched away our previous Director, Beverly Roberts.

BENJAMIN R. BARBER

Benjamin R. Barber holds the Walt Whitman Chair of Political Science at Rutgers University, where he is Director of the Walt Whitman Center for the Culture and Politics of Democracy. He is also the Executive Director of the New Jersey Academy for Community Service and Service Learning and a member of the Governor's Commission on National and Community Service. He occupied the French-American Foundation's Chair of American Civilization at the Ecoles des Hautes Etudes en Sciences Sociales in Paris for the academic year 1991-92.

Barber brings an abiding concern for democracy and citizenship to issues of politics, culture, education, civil society and the arts both in America and abroad, and consults regularly with political and educational leaders in the United States and Europe, including President Bill Clinton, German President Roman Herzog, and the government of Baden-Württemberg (Germany), while serving on the advisory boards of a broad spectrum of scholarly and civic organizations including the Public Education Network, Active Citizenship Today, the Center for Living Democracy, American Health Decisions, the World Without War Council, the UNCF/Ford Foundation Community Service Partnership Project, Moscow Interlegal and the ASCD Urban Advisory Board.

Barber's ten books include the classic *STRONG DEMOCRACY* (1984), with translations in German, Turkish, Polish and other languages, as well as *AN ARISTOCRACY OF EVERYONE: THE POLITICS OF EDUCATION AND THE FUTURE OF AMERICA* (1992) (published in France as *L'EXCELLENCE ET L'EGALITE*); *THE CONQUEST OF POLITICS* (1988); and the novel *MARRIAGE VOICES* published by Simon and Schuster in 1981. With Patrick Watson, he wrote the prize-winning CBC/PBS ten-part television series *THE STRUGGLE FOR DEMOCRACY*, published by Little, Brown. His latest book is *JIHAD VERSUS MCWORLD* (Times Books, 1995), a critical study of the corrosive effects of tribalism and markets on democracy, based on his acclaimed and widely-reprinted 1992 *Atlantic Magazine* cover essay.

From 1973 to 1983 Barber edited the international quarterly *POLITICAL THEORY*. He currently serves on its editorial board, as well as the editorial boards of *THE LEADERSHIP QUARTERLY*, *THE CIVIC ARTS REVIEW*, *COMMON PURPOSES*, *EUROPEAN JOURNAL OF POLITICS*, *AGORA*, and *THE RESPONSIVE COMMUNITY*. He writes a regular feature ("Letter from America") for the British international journal *GOVERNMENT AND OPPOSITION*, on whose editorial executive board he also sits. He has been a Guggenheim Fellow (1980-81), a senior Fulbright Research Scholar (Essex University, 1976-1977), a visiting fellow at the New York Institute of Humanities (1980-81), and an American Council of Learned Societies Senior Fellow (1984-85). He was a visiting professor at Princeton University in 1986-87, and was awarded an honorary doctor of laws by Grinnell College in 1985. He holds an M.A. and Ph.D. from Harvard University and a certificate from the London School of Economics.

His essays appear in a broad range of scholarly and popular journals and magazines, including *HARPER'S*, *THE ATLANTIC*, *DAEDALUS*, *THE NEW YORK TIMES*, *DISSENT*, *THE NEW REPUBLIC*, *THE LONDON REVIEW OF BOOKS*, *SALMAGUNDI*, *THE NATION*, *ETHICS*, *THE AMERICAN PROSPECT*, *POLITICAL THEORY*, *SOCIETY/TRANSACTION*, *THE BOSTON REVIEW*, and *THE AMERICAN POLITICAL SCIENCE REVIEW*.

On television, in addition to *THE STRUGGLE FOR DEMOCRACY*, Barber has contributed to and appeared on *THE A,B,C OF GREEK DEMOCRACY* and *GREEK FIRE* (for Channel Four--U.K.); the Close-Up Foundation's *CITIZEN STORIES*; and two education specials, *TOM PAINE*, and the three-part PBS special *THE AMERICAN PROMISE*. His plays have been produced off-Broadway in New York and in regional theaters.

Avelina -

Barbara Agresti
wants Shirley
to speak at the
PO orientation
on Site Visits
Wed 9:40am-10am

Re: the history of
the grantees' relationship
to the legislation -
what did the
grantees/~~the~~ field
have in mind
when creating the
state comm. system?

Sagawa, Shirley

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Events for Friday, September 20, 1996:

7:00	
:30	
8:00	
:30	
9:00	Kerry's birthday
:30	HW/AnnMC/Melinda H re Wingspread invitations
10:00	
:30	
11:00	
:30	Zeigler Seminar 8410
12:00	
:30	
1:00	
:30	
2:00	
:30	Peg R/Mal C re state unified plan (for your comments & followup meeting on Friday)
3:00	
:30	HW's Team leaders
4:00	
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5:00	
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6:00	
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7:00	
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8:00	
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Other appointments:

Task (Active):

AmeriCorps Education Awards Program



It's new!

Through locally driven service, AmeriCorps is improving communities across the nation. The new AmeriCorps Education Awards Program makes this the perfect time to join the growing network of national service programs, or if you are already involved in AmeriCorps, you now have a chance to expand your service in your community.

It's flexible!

You can use AmeriCorps Education Awards in many innovative, affordable ways. Here are just a few examples:

A **school-based or community-based service program**, including youth corps, could engage 17-year-olds in tutoring and mentoring younger children and leading them in service projects after school, on weekends, or during school vacations.

A **high school** could develop a summer service group that would give young people a chance to serve their communities and earn an award for college or vocational training.

A **college or university** could create a program in which students coordinate service activities in local schools or could provide scholarships to high school students if they qualify for admission.

An **employer** could establish a partnership with a community program to reward full-time employees who do service on weekends or for brief periods during the year.

A **religious organization** could expand existing service programs to increase their impact and allow participants to earn education awards.

A **fellowship program** could be created to allow recent college graduates to serve in public intern positions in their professional field for a year before seeking other employment.

A **mayor or other local official** could integrate AmeriCorps members into strategies to solve local problems. For example, a city seeking more supervised activities for high school students could design and fund a program in which AmeriCorps members would lead teams of youth in service activities.

An **organization that already sponsors AmeriCorps members** could use AmeriCorps Awards to greatly expand the number of participants in service - and their impact on the community.

For applications and guidelines, contact:

AmeriCorps Education Awards Program
Corporation for National Service
1201 New York Avenue, NW
Washington, DC 20525
(202) 606-5000 extension: 260

For More Information about the AmeriCorps Education Awards Program, contact:

Hank Oltmann at the Corporation for National Service (202) 606-5000

- ★Reward Service and Volunteerism★
- ★Offer Organizations More Flexibility and Less Paperwork★
- ★Give Thousands of Americans a Chance to Serve★

An Opportunity for:

Civic Volunteer Organizations Religious Organizations Nonprofit Organizations
Foundations Youth-serving Organizations Businesses Schools and Universities
Your Organization!

Important! Application Deadline of October 30, 1996

Corporation for National Service
1201 New York Avenue, NW
Washington, DC 20005

There will be a general public meeting on September 19, 1996 at:

The Corporation for National Service
1201 New York Avenue, NW
Washington, DC 20525

11:00 am 8th Floor Room 8410

Please RSVP to (202) 606-5000 extension 260

Sagawa, Shirley

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Events for Monday, September 23, 1996:

7:00	
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8:00	
:30	
9:00	QUIET DAY--YOU SHOULD BE ABLE TO DO SOME CATCHING UP!!!!!!
:30	
10:00	
:30	
11:00	
:30	
12:00	
:30	
1:00	Gary + Karen
:30	
2:00	
:30	Forum team weekly
3:00	
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4:00	
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Other appointments:

Task (Active):

Sagawa, Shirley

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Events for Tuesday, September 24, 1996:

7:00	
:30	
8:00	
:30	
9:00	Management Working Team 8501
:30	
10:00	Executive Director's Team Leaders (expanded) 8410
:30	
11:00	
:30	Senior staff on strategic planning 8410 <i>Brown bag</i>
12:00	
:30	
1:00	
:30	
2:00	
:30	
3:00	Colleen/Susan <i>Zeke Rodriguez</i>
:30	<i>Rhonda & Melinda</i>
4:00	Anne M C/Debbie J/Jay T/Melinda H/Steve W/Terry R/Gene S re McCormick Report on AmeriCorps 8501
:30	<i>Chris M</i> <i>234 1253</i>
5:00	
:30	
6:00	
:30	
7:00	
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8:00	
:30	

Other appointments:

Auelon
12:00 pm
Health unit
Rm 7

Task (Active):

Sagawa, Shirley

Events for Thursday, September 26, 1996:

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7:00	
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8:00	
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9:00	
:30	
10:00	Nicole re conf call
:30	Lisa Spinali
11:00	Education Issues Group re tasks of the group 9820 Hoekstra hearing (contact Margaret)
:30	
12:00	
:30	
1:00	Harris/Rhonda Greg Petermyer at POLF, 1737 H Street NW (223-9186)
:30	
2:00	
:30	
3:00	HW/Gary & Lance on strat planning
:30	
4:00	
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5:00	
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6:00	
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8:00	
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Other appointments:

6:00AM-6:30AM
n

Task (Active):

3 Hoekstra hearing in a.m. starts on Thu 9/26/96,...

Sagawa, Shirley

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Events for Thursday, September 26, 1996:

Other appointments:

6:00AM-6:30AM
n

Task (Active):

3 Hoekstra hearing in a.m. starts on Thu 9/26/96,...

7:00	
:30	
8:00	
:30	
9:00	
:30	Hoekstra Oversight Hearing Rescheduled
10:00	Nicole re conference call
:30	Lisa S
11:00	Education Issues Group re tasks of the group 9820 (contact Margaret)
:30	
12:00	
:30	
1:00	
:30	
2:00	mtg at Summit w/ Runder, Gregg, Harris, 1737 H
:30	(223-9186)
3:00	HW/Lance & Gary on 8/26 planning
:30	
4:00	Nicole re conference call
:30	Gary/Lance P HS for 8/26 planning
5:00	
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Thompson, Avelina

From: Trueheart, Blanche
Sent: Tuesday, September 24, 1996 2:22 PM
To: Bailey, Hugh; Dawson, Calvin; Endres, Tom; Hudson, Melinda; Kerrigan, Dan; Potter, Lance; Russell, Terry; Sagawa, Shirley; Scott, Sandy; Waldman, Steven; Algra, Diana@CNCS MS Mail Serv
Cc: Bowman, James; Greenberg, Rosalind; Southall, Tijuana; Thompson, Avelina; Trueheart, Blanche; Slater, Alfreda; Swinton, Sonya D; ADMIN SERVICES HELP DESK
Subject: FW: READ Meeting
Importance: High

Hello,

This meeting will be held in room 8410 on 9/27 @ 4:00 pm. Thanks.

Blanche

From: Josephson, Markus
Sent: Tuesday, September 24, 1996 11:51 AM
To: Bailey, Hugh; Dawson, Calvin; Endres, Tom - CNCS/HQPO1/TENDRES; Hudson, Melinda; Kerrigan, Dan; Potter, Lance; Russell, Terry; Sagawa, Shirley; Scott, Sandy; Waldman, Steven; Algra, Diana
Cc: Bowman, James; Greenberg, Rosalind; Southall, Tijuana; Thompson, Avelina; Trueheart, Blanche
Subject: re: READ Meeting
Importance: High

This a reminder of the America Reads Meeting the Friday at 4:00pm. The location will be announced shortly

Thompson, Avelina

From: Bongiovanni, Joseph
Sent: Monday, September 23, 1996 2:17 PM
To: Raines, Susan; Thompson, Avelina
Subject: Scheduling with POL, HW and Shirley

Rhonda called me and needed to set up a time for Harris, Shirley and Gregg P to talk about funding for the summit. I believe the two of you were at lunch so I tried my best to pick a date and time that looked good for everyone.

Here is the date I picked: Thursday September 26th 2pm-3pm
The meeting will be at the POL and will be with Gregg.

If there are any changes, please call Rhonda (Taylor) at 223-9186 x224.
thanks

Sagawa, Shirley

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Events for Wednesday, September 25, 1996:

7:00	
:30	
8:00	
:30	
9:00	Matt appt w/
:30	
10:00	
:30	
11:00	
:30	Jim S re summit
12:00	Lunch w/Susan
:30	
1:00	Lance & Gary re numbers for strat planning
:30	
2:00	Diana L re annual plan
:30	
3:00	
:30	Pat Bland/Joe Orosz, Gregg Petersmeyer/Harris at POLF, 1737 H Street NW 223-9186
4:00	
:30	
5:00	
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Please hold time
for me to work on
strategic
plan
Wed + Thurs

Task (Active):

Sagawa, Shirley

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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22	23	24	25	26	27	28
29	30					

Events for Friday, September 27, 1996:

7:00	
:30	
8:00	
:30	Jack's appt w/dentist
9:00	Matt's appt w/
:30	
10:00	
:30	
11:00	Susan S w/Chris Bailey (PMI rotation)
:30	SPO (I&S) interview w/ Wm C. Baugh
12:00	
:30	
1:00	Conf call re after school forum 8410
:30	
2:00	
:30	
3:00	
:30	Farewell to Peter Edelman (Susan S is going also) 3:30PM - 3:45PM Reply cards w/Tracy/Lance P/Gary K/Barry S/Melinda H & Nicole S 8501 ?????
4:00	Terry R/Susan S/Steve W re read reading initiative 8410
:30	
5:00	
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

6:00AM-6:30AM
n

Task (Active):

Sagawa, Shirley

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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29	30					

Events for Friday, September 27, 1996:

7:00	
:30	
8:00	
:30	<i>Jack at Dentist</i>
9:00	<i>Matt's appt w/Chris</i>
:30	
10:00	
:30	
11:00	<i>Susan S re Chris Bailey (Pmi rotation)</i>
:30	<i>SPO (L&S) interview</i>
12:00	<i>Brown bag lunch w/ matt</i>
:30	
1:00	<i>Conf call re after school forum</i>
:30	
2:00	
:30	<i>Reply cards w/</i>
3:00	
:30	<i>Reply cards w/ Tracy / Lorie / Gary K</i>
4:00	<i>Terry R/Susan S/Steve W re Pres' reading initiative 8501 8410</i>
:30	
5:00	
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

6:00AM-6:30AM
n

Task (Active):

*Berry S / Mullinick
Peter Chelmon
For lunch
3:30 - 5:30 pm
Rm 415 F
w/susan*

Singapore

Hold
the Friday
Sept 27th
1:00pm
Conference
Call
on
after-school

Thompson, Avelina

From: Spitale, Nicole
Sent: Thursday, September 26, 1996 10:22 AM
To: Russell, Terry; Jospin, Debbie; Waldman, Steven; Gray, Tracy@CNCS MS Mail Serve; Algra, Diana@CNCS MS Mail Serv; Oltmann, Hank; Scheibel, James A.; Endres, Tom; London, Diana; Stroud, Susan@CNCS MS Mail Ser; Toscano, J; Sofer, Gene; Hudson, Melinda; Scott, Donald; Rosenberry, Peg@CNCS MS Mail S; Potter, Lance; Ekstrom, Jim; Calvo, Cecilia; Connolly, AnnMaura; Van der Veer, Gretchen; Hallerman, Karen; Murphy, Nancy@CNCS MS Mail Ser; Spitale, Nicole; Roberts, Beverly; Platt, Betty; Tabola, Jennifer@CNCS MS Mail; Ostberg, Anne
Cc: Thompson, Avelina; Liss, Margaret; Trueheart, Blanche; Green, Ida; Harrison, Rosa@CNCS MS Mail Se; Moreland, Kia; Josephson, Markus@CNCS MS Mail; Perdue, Patricia; Gale, Jeffrey@CNCS MS Mail Ser; Bowman, James; Brown, Andre; Galea, Kerry
Subject: After School Conference Call
Importance: High

On Friday, September 27 at 1:00 pm in room 8410, the Corporation will be participating in a conference call on After School Child Care. The one-hour discussion will highlight effective models in national service after-school programs to help inform our new partners in an upcoming After-School Care Forum -- the HHS Child Care Bureau, the Wellesley School Age Child Care Project, and the Department of Education -- about the innovative and successful ways national service programs are getting things done to provide education enrichment and keep students safe during the after-school hours.

Please come and observe programs from the field, TA providers, and the school-age child care experts share their information in a call that will launch a series of Corporation-sponsored activities on after-school care and national service programs.

Please forward this invitation to your staff.

Thanks!

Thompson, Avelina

From: Spitale, Nicole
Sent: Tuesday, September 24, 1996 1:23 PM
To: Gray, Tracy@CNCS MS Mail Serve; Potter, Lance; Kowalczyk, Gary; Stevens, Barry; Hudson, Melinda; Spitale, Nicole
Cc: Green, Ida; Thompson, Avelina; Bowman, James; Flowers, Vivian
Subject: RE: A Short Meeting

Sorry, due to scheduling conflicts, this meeting has been changed to 3:30 pm on FRIDAY, September 27 in room 8501. Thank you.

From: Spitale, Nicole
Sent: Monday, September 23, 1996 4:54 PM
To: Gray, Tracy@CNCS MS Mail Serve; Potter, Lance; Kowalczyk, Gary; Stevens, Barry; Hudson, Melinda
Cc: Green, Ida; Thompson, Avelina; Bowman, James; Flowers, Vivian
Subject: A Short Meeting
Importance: High

Shirley has requested a short meeting on the AmeriCorps Reply Cards for Friday, September 27 at 2:30 pm in room 8501. Thank you.

Sort. Done Dig field ops

Sagawa, Shirley

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Events for Monday, September 30, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	<i>same</i>
10:00	Management Working Group 8501
:30	
11:00	
:30	Sr. Staff 8410
12:00	
:30	
1:00	DC Initiative promotion strat w/Karen & others
:30	Karen/Harry to brief Horvath and DC Initiative
2:00	
:30	Forum team weekly 8501
3:00	
:30	
4:00	Interview exec. dir. Frank Dicks
:30	Terry/Karen/Delicia DC Schs promo
5:00	others
:30	Dinner w/Catherine M
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

Ginger 266

Stewart Lord

POLF

Greg plus

Chad Meyer

Pat Black

Task (Active):

Camp 8501

Thompson, Avelina

From: Hallerman, Karen
Sent: Friday, September 13, 1996 6:05 PM
To: Jospin, Debbie; Waldman, Steven; Sofer, Gene; Potter, Lance; Russell, Terry; Toscano, J; Lee, Myung; Cline, Bruce; Scheibel, James A.; Gray, Tracy@CNCS MS Mail Serve; Hudson, Melinda; Sagawa, Shirley; Stroud, Susan@CNCS MS Mail Ser
Cc: Liss, Margaret; Thompson, Avelina; Bowman, James; Green, Ida; Josephson, Markus@CNCS MS Mail
Subject: The future of the DC Initiative

2 quick things: 1) the meeting planned for September 17th from 4-5PM to discuss the promotional strategy for the DC Initiative has been cancelled, (for those of you who had been scheduled to attend), and 2) we recognize that a primary problem plaguing the DC Initiative is a question of goal clarity. What does Harris really want us to accomplish? Are we looking to provide a showcase of Corporation programs that will demonstrate to Members of Congress that Service is a solution? Or, are we simply trying to assist a crumbling school system with some good programming until the DC Commission is up and running? We really need to clear up our vision. Terry Russell and I will sit down with Harris in the coming week and get this clarity. We will then need to meet to adjust our Program approach (if need be) and to discuss our promotion strategy. This new meeting will be held on Monday, September 30th from 1:00-2:30PM. I hope you will all be able to attend. Please RSVP.

Thompson, Avelina

To: Jospin, Debbie; Waldman, Steven; Sofer, Gene; Potter, Lance; Russell, Terry; Toscano, J; Lee, Myung; Cline, Bruce; Scheibel, James A.; Gray, Tracy@CNCS MS Mail Serve; Hudson, Melinda; Sagawa, Shirley; Stroud, Susan@CNCS MS Mail Ser

Cc: Liss, Margaret; Bowman, James; Green, Ida; Truehart, Blanche; Moreland, Kia; josephson, markus; mcgowan, andrew

Subject: FW: The future of the DC Initiative

This meeting on 9/30 from 1:00 - 2:30 p.m. will take place in 8410. Karen looks forward to seeing all of you there. Thanks.

From: Hallerman, Karen
Sent: Friday, September 13, 1996 6:05 PM
To: Jospin, Debbie; Waldman, Steven; Sofer, Gene; Potter, Lance; Russell, Terry; Toscano, J; Lee, Myung; Cline, Bruce; Scheibel, James A.; Gray, Tracy@CNCS MS Mail Serve; Hudson, Melinda; Sagawa, Shirley; Stroud, Susan@CNCS MS Mail Ser
Cc: Liss, Margaret; Thompson, Avelina; Bowman, James; Green, Ida; Josephson, Markus@CNCS MS Mail
Subject: The future of the DC Initiative

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Sagawa, Shirley

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7:00	
:30	
8:00	
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9:00	
:30	
10:00	Management Working Group 8501
:30	
11:00	
:30	Sr. Staff 8410
12:00	
:30	
1:00	POLF w/Stuart Lord/Greg Petersmeyer/Pat Blanch/Chad Mayer, 1737 H Street NW
:30	
2:00	
:30	
3:00	Forum team weekly 8501
:30	
4:00	
:30	Melinda H/Jay T/Gene S/Steve W/Shirley re promo strat for DC Initiative 8501
5:00	
:30	
6:00	↑ (here)
:30	Dinner w/Catherine M
7:00	
:30	
8:00	
:30	

Other appointments:

Task (Active):