

FOIA MARKER

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Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: National Service

Series/Staff Member: Shirley Sagawa

Subseries:

OA/ID Number: 24268

FolderID:

Folder Title:

Calendars - Sagawa - August 1996 [1]

Stack:

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Row:

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Section:

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Shelf:

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Position:

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Sagawa, Shirley

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Events for Thursday, August 01, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	Matt appt w/Cecilia at home
10:00	
:30	
11:00	
:30	
12:00	Lunch w/Mark F
:30	
1:00	
:30	
2:00	Shirley/Terry/Tracy/Larry W/Karen H/Steve W/David R/David S/Lance P & Peg R 8501 re Govt Perf Results Act Requirements 8501
:30	
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Other appointments:

Task (Active):

Thompson, Avelina

From: Gale, Jeffrey
Sent: Monday, July 15, 1996 2:40 PM
To: Thompson, Avelina
Cc: Rosenberry, Peg
Subject: RE: Meeting on Government Performance Re
Importance: High

10-12 works best for Peg.

From: Thompson, Avelina on Mon, Jul 15, 1996 1:50 PM
Subject: FW: Meeting on Government Performance Re
To: Hallerman, Karen; Potter, Lance; Waldman, Steven; Rymph, David;
Kowalczyk, Gary; Gray, Tracy; Rosenberry, Peg
Cc: Trueheart, Blanche; Walker, Elinor; Bowman, James; Sagawa, Shirley;
Russell, Terry; Green, Ida; Gale, Jeffrey

Shirley has requested this meeting. As a follow up to David R.'s conversation with Mr. Harry Hatry of the Urban Institute, I spoke to Mr. Hatry this morning and Mr. Hatry is available on August 1 either from 10-12 noon (he prefers this time) or 2-4 p.m. Please let me know as soon possible which is best for you and I will confirm with Mr. Hatry.
Thanks.

From: Rymph, David
Sent: Monday, July 15, 1996 9:30 AM
To: Thompson, Avelina
Subject: Meeting on Government Performance Results Act Requirements

Shirley wants a meeting of the people listed below to discuss GPRA requirements with Mr. Harry Hatry of the Urban Institute. I have talked with Mr. Hatry and he tells me that he is available just about anytime during the two weeks, 7/22 thru 8/2.

Could you set up a meeting to conform to Shirley and Terry's calendars? We should need about two hours. It is a complex subject, but if that is too much time, at least one hour.

Here is Harry's number at the Urban Institute: (202) 857-8521.

When you need more info from me, give me a call. I am going over to the Senior Conference for the rest of the day and will be back in the office tomorrow.

Shirley Sagawa
Tracy Gray
Lance Potter
Larry Wilson
Peg Rosenberry
Karen Hallerman
Gary Kowalczyk

Sagawa, Shirley

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Events for Friday, August 02, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	
10:00	Debbie/Tracy & Terry re "work falling through the cracks"
:30	
11:00	
:30	Terry and Tracy re pay adjustments
12:00	
:30	Lunch w/Lance P
1:00	
:30	
2:00	
:30	
3:00	
:30	Tracy & Terry re Evaluation/TA program loop
4:00	
:30	
5:00	
:30	
6:00	
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7:00	
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8:00	
:30	

Other appointments:

Task (Active):

Sagawa, Shirley

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Events for Monday, August 05, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	
10:00	Management Working Group 8501
:30	
11:00	
:30	
12:00	
:30	
1:00	Sr, Staff 8410
:30	
2:00	
:30	Forum team weekly 8501
3:00	
:30	L&S visibility in J's office
4:00	
:30	
5:00	
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

Task (Active):

Thompson, Avelina

From: Calvo, Cecilia
Sent: Monday, July 29, 1996 4:44 PM
To: Van der Veer, Gretchen; Ekstrom, Jim; Spitale, Nicole; Sagawa, Shirley; Connolly, AnnMaura; Calvo, Cecilia; Hudson, Melinda@CNCS MS Mail S; Stroud, Susan@CNCS MS Mail Ser
Cc: McGowan, Andrew; Thompson, Avelina; Josephson, Markus@CNCS MS Mail
Subject: FW: FORUM MTG-Rescheduled

Thursday, August 8 at 8:30 - 10:30 am in room 8414 is the new time for the LONG-TERM PLANNING MEETING on FORUMS to be run by Gretchen. This is an important meeting and can take place only if everyone is present. Please let me know as soon as possible if you are not able to attend.

(Thanks to Nicole and Avelina for getting a new time out so quickly.)

From: Calvo, Cecilia
To: Sagawa, Shirley; Van der Veer, Gretchen; Connolly, AnnMaura; Spitale, Nicole; Ekstrom, Jim; Stroud, Susan@CNCS MS Mail Ser; Hudson, Melinda@CNCS MS Mail S
Cc: Thompson, Avelina; Josephson, Markus@CNCS MS Mail; McGowan, Andrew
Subject: FORUM MTG-Rescheduled
Date: Monday, July 29, 1996 4:38PM

Today was our first attempt to get everyone together for a quick decision meeting from 2:30-3:00 and a long-term planning meeting on forums from 3-5 pm. Because many people couldn't make it, we are rescheduling. Await an e-mail on a new time for the forum planning session--- it will be early morning next week sometime between 8:30 am and 10:30am.

For our next weekly forum meeting, everyone will be asked to

- 1) present a progress report on their forum
- 2) bring draft objectives for their forum
- 3) bring a draft timeline for their forum --it's okay if the actual adates are tentative, the tasks to be accomplished are important.
- 4) suggest dates that are good for afterschool and mentoring forum. (Oct. 23-25 won't work for the afterschool forum since it is the swearing in ceremony for the AmeriCorps programs.)

Please let me know before Monday 8/5 if you think any of the following dates would NOT work:

-Nov. 13, 14, 15

-Dec. 4,5,6(12/6 is the first day of Hannukah--we would finish by 12 noon)

-Jan 22,23,24

-Jan. 29,30,31

Thank you.



Thompson, Avelina

From: Sagawa, Shirley
Sent: Friday, August 02, 1996 12:32 PM
To: Thompson, Avelina
Subject: FW: Progress Report Mtg

Please put on my schedule

From: Waldman, Steven
Sent: Friday, August 02, 1996 12:00 PM
To: Sagawa, Shirley
Subject: FW: Progress Report Mtg

this was something i launched a month or so ago. you might want to attend since this will become a key vehicle for implementing GPRA

From: Harrison, Rosa
Sent: Friday, August 02, 1996 10:16 AM
To: Cline, Bruce; Heinaru, Peter; Potter, Lance; Rymph, David; Waldman, Steven; Zakai, Marlene; Algra, Diana
Cc: Adam, Baqiya; Bowman, James; Platt, Betty; Trueheart, Blanche
Subject: Progress Report Mtg

Finally, a date has been set for the "Progress Report" discussion. This meeting is scheduled for Tues, Aug 6th in Diana's office 10:30a - 11:30a.

Thompson, Avelina

From: Taylor, Rhonda
Sent: Wednesday, July 24, 1996 5:25 PM
To: Jospin, Debbie; Raines, Susan; Russell, Terry; Sagawa, Shirley; Sofer, Gene
Cc: Bongiovanni, Joseph; Thompson, Avelina
Subject: August 8th Board conference call
Importance: High

Friends, Neighbors, Countrymen, lend me your ear . . . or something like that. On August 8th at 11:00 a.m. EDT (notice the time change), we will have our monthly board conference call. Please note that I will be on vacation and out of town.

So far, the following people have responded that they will be available for the conference call: Bob Rogers, Reatha Clark King, Tom Ehrlich, Victor Ashe, Art Naparstek, Chris Gallagher, Eli Segal, Carol Kinsley and Les Lenkowsky (although I expect him to cancel). John Rother is currently the only person I do not expect on the call.

As usual, the conference operator is to call all parties, beginning with Harris at x177. Give or take a few minutes, they should begin calling everyone at 10 minutes before 11. Should you miss the call or have problems with the call, please call 800-545-4387 and use the I.D. #34861.

Deb, you may want to send out an agenda a day or two before the call. Bryson can help you with faxing it to the Board members.

If you need to reach me during that week (Aug 5 - 9), I'll check my voice mail regularly.

Thanks,

Rhonda

Sagawa, Shirley

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Events for Tuesday, August 06, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	
10:00	
:30	Progress Report w/Diana A/Peter H/Steve W & others 9601
11:00	DC Initiative w/Harris & others
:30	
12:00	
:30	Lunch w/Gene re strat planning
1:00	
:30	
2:00	
:30	
3:00	Management Working Group on salaries
:30	
4:00	Diana A/Mike K & others re City Volunteer Corps
:30	Diana A/Laura H/Steve W & Terry 8501
5:00	
:30	
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7:00	
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8:00	
:30	

Other appointments:



Task (Active):

3 BRING COMPUTER CARD starts on Tue...

Kathryn Russell

(508) 960-6219 =

Rick Struppenger

(203) 221-4201

Thompson, Avelina

From: Greenberg, Rosalind
Sent: Monday, August 05, 1996 4:39 PM
To: Bailey, Hugh; Calvo, Cecilia; Dawson, Calvin; Lewis, Brad; Roberts, Beverly; Sagawa, Shirley; Wheeler, Val; Dooley, Denise; Driebe, Nicole; Murphy, Nancy; Stroud, Susan
Cc: Southall, Tijuana; Thompson, Avelina; Josephson, Markus
Subject: LSA Advisory Group Mtg.
Importance: High

The time for our meeting on Wednesday, August 7th has been changed to 4:30, room 8414. Thanks.

Sagawa, Shirley

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Events for Wednesday, August 07, 1996:

7:00	
:30	
8:00	
:30	Matt's appt w/Cecilia at home
9:00	
:30	
10:00	HW's Team Leaders
:30	
11:00	
:30	
12:00	Lunch w/Greg
:30	
1:00	
:30	
2:00	
:30	Mike Miller
3:00	Service Learning Forum w/Cecilia & others 8414
:30	
4:00	Melinda H re POLF memo to Harris
:30	Susan S/Hugh B & Calvin D re Adv. Bd L&S
5:00	HOLD
:30	
6:00	
:30	
7:00	
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8:00	
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Other appointments:

6:00AM-6:30AM
n

1100 state adm
guidelines 8414

Task (Active):

3 BRING COMPUTER CARD starts on Tue...

Thompson, Avelina

From: Calvo, Cecilia
Sent: Tuesday, August 06, 1996 3:52 PM
To: Lewis, Brad; Roberts, Beverly; Dawson, Calvin; Bailey, Hugh; Ekstrom, Jim; Spitale, Nicole; Heinaru, Peter; Sagawa, Shirley; Endres, Tom; Scannell, Tess; Wheeler, Val; Connolly, AnnMaura; Hudson, Melinda@CNCS MS Mail S; Murphy, Nancy@CNCS MS Mail Ser; Algra, Diana@CNCS MS Mail Serv; Stroud, Susan@CNCS MS Mail Ser
Cc: Thompson, Avelina; Josephson, Markus@CNCS MS Mail; Harrison, Rosa@CNCS MS Mail Se
Subject: service learning-- Take 3

DUE TO A SCHEDULING CHANGE IN THE CEO'S OFFICE, THE SERVICE LEARNING FORUM MEETING HAS BEEN RE-SCHEDULED FOR WEDNESDAY, AUGUST 7 (same day) 3:00-4:00PM (different time) IN ROOM 8414.

Please note change.

On Wednesday, August 7 at 11:00am we will have a meeting to discuss plans for an upcoming forum on service learning in schools. Shirley and Susan S. will brief us on the purpose and goals of this forum. We want to ensure that we have participation from all program streams so we can start to identify model programs that work in schools that already use service learning or are poised to introduce service learning into the school curriculum.

Please let me know if you can NOT attend.

Thompson, Avelina

From: Sagawa, Shirley
Sent: Tuesday, August 06, 1996 5:32 PM
To: Thompson, Avelina
Subject: FW: State Admin Guidelines
Importance: High



From: Gale, Jeffrey
Sent: Tuesday, August 06, 1996 4:19 PM
To: Abbott, Mark; Bowman, James; Cline, Bruce; Flowers, Vivian; Jospin, Debbie; Liss, Margaret; Nieves, Lisette; Potter, Lance; Ricks, Karina; Sagawa, Shirley; Zakai, Marlene; Algra, Diana; Bazilio-Bellegarde, Jewel; Harrison, Rosa; Kenefick, Mike; Rosenberry, Peg; Talbot, Nancy
Subject: State Admin Guidelines
Importance: High

There will be a meeting for the State Admin Guidelines tomorrow (Wednesday) at 11:00 in room 8414.

Thompson, Avelina

From: Calvo, Cecilia
Sent: Monday, August 05, 1996 4:19 PM
To: Lewis, Brad; Roberts, Beverly; Dawson, Calvin; Bailey, Hugh; Ekstrom, Jim; Spitale, Nicole; Sagawa, Shirley; Endres, Tom; Scannell, Tess; Wheeler, Val; Connolly, AnnMaura; Hudson, Melinda@CNCS MS Mail S; Murphy, Nancy@CNCS MS Mail Ser; Algra, Diana@CNCS MS Mail Serv; Stroud, Susan@CNCS MS Mail Ser
Cc: Thompson, Avelina; Josephson, Markus@CNCS MS Mail; Harrison, Rosa@CNCS MS Mail Se
Subject: FW: Service Learning Forum

Room 8721-- the public affairs conference room near the soda machine.
See you there on Wednesday at 11 am.

From: Calvo, Cecilia
To: Algra, Diana@CNCS MS Mail Serv; Ekstrom, Jim; Scannell, Tess; Endres, Tom; Bailey, Hugh; Dawson, Calvin; Lewis, Brad; Roberts, Beverly; Wheeler, Val; Murphy, Nancy@CNCS MS Mail Ser; Spitale, Nicole; Hudson, Melinda@CNCS MS Mail S; Connolly, AnnMaura; Stroud, Susan@CNCS MS Mail Ser; Sagawa, Shirley
Cc: Josephson, Markus@CNCS MS Mail; Thompson, Avelina; Harrison, Rosa@CNCS MS Mail Se
Subject: Service Learning Forum
Date: Monday, August 05, 1996 3:51PM

On Wednesday, August 7 at ~~11:00~~^{2:30}am we will have a meeting to discuss plans for an upcoming forum on service learning in schools. Shirley and Susan S. will brief us on the purpose and goals of this forum. We want to ensure that we have participation from all program streams so we can start to identify model programs that work in schools that already use service learning or are poised to introduce service learning into the school curriculum.

Please let me know if you can NOT attend.
A room number will follow.

Sagawa, Shirley

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Events for Thursday, August 08, 1996:

7:00	
:30	
8:00	
:30	Forum planning session 8412
9:00	
:30	
10:00	
:30	
11:00	Conf call w/Board of Directors
:30	1:45 Diana London re discussion w/Dept of Agric.
12:00	Lunch w/Lance
:30	
1:00	
:30	
2:00	
:30	Cecilia C & Jim E re budget for after sch forum
3:00	Susan S & David O'B
:30	
4:00	Steve W
:30	
5:00	
:30	
6:00	
:30	
7:00	Dinner w/Sherry Schiller
:30	
8:00	
:30	

Other appointments:

*Diana C re budget disc
w/ DoA*

Task (Active):

3 1-800545438 starts on Thu 8/8/96, ends on...
3 ID#34861 starts on Thu 8/8/96, ends on Thu...

Thompson, Avelina

From: Trueheart, Blanche
Sent: Wednesday, August 07, 1996 10:00 AM
To: Ekstrom, Jim; Rymph, David; Rodgers, Dana; Potter, Lance; Wilson, Miles@CNCS MS Mail Ser; Stroud, Susan@CNCS MS Mail Ser; Sagawa, Shirley; Russell, Terry; Endres, Tom; Calvo, Cecilia
Cc: Cooper, Crystal; Harrison, Rosa@CNCS MS Mail Se; Thompson, Avelina; Alston, Helen; Josephson, Markus@CNCS MS Mail; Bowman, James; Trueheart, Blanche
Subject: FW: Welfare Reform (Trinity)
Importance: High

Good morning all,

Steve would like you to have this information from Frank Trinity for Friday's meeting. (See below) Thank you. Blanche

From: Waldman, Steven
Sent: Tuesday, August 06, 1996 5:25 PM
To: Trueheart, Blanche
Subject: FW: Welfare Reform
Importance: High

please pass this message from frank trinity on to the people coming to the welfare meeting on friday. thanks

From: Trinity, Frank
Sent: Tuesday, August 06, 1996 5:12 PM
To: Waldman, Steven
Cc: Jospin, Debbie; London, Diana; Scheibel, James A.; Davis, Stewart A.; Russell, Terry
Subject: RE: Welfare Reform
Importance: High

Timetables.

The changes to AFDC generally take effect on July 1, 1997. States have the option, however, to accelerate the effective date by submitting a plan outlining a family assistance program. States who have obtained waivers under current law (usually for demonstration projects) can (1) either delay the effective date until the expiration of the waiver or (2) opt to terminate the waiver and adopt a new family assistance program under the new Act. The bottom line is that a State may adopt a new family assistance program as soon as the law is signed.

HHS and the Social Security Administration have 90 days from enactment to submit to Congress a legislative proposal with amendments "as are necessary to bring the law into conformity with the policy embodied" in the new Act.

Issues raised by Diana London

I'll try to address Diana's questions #2-4 from a legal perspective.

Will welfare offices consider national service as satisfying work participation requirements? They should. The Act includes in its definition of "work activities" the following: "community service programs". States have a financial interest in increasing the number of recipients engaging in work activities, so I would expect an increased interest in national service from a participant angle.

Is the DVSA income disregard rule still good law?

Yes. The DVSA states that "notwithstanding any other provision of law except as may be provided expressly in limitation of [the DVSA provision], payments to volunteers under this Act shall not in any way reduce

or eliminate the level of or eligibility for assistance or services any such volunteers may be receiving under any governmental program [as long as the payments are less than the relevant minimum wage]."

However, ensuring that welfare offices continue to apply the DVSA income disregard presents a challenge. You might consider strategies including (1) requesting that HHS propose some language in its expected legislative proposal; (2) requesting the HHS include language in any waivers under the current Act; (3) communicating directly with State agencies or their designees; (4) communicating directly with volunteers; (5) involving Corporation State offices; (6) involving State Commissions.

Does the new law affect the DVSA provision that allows VISTAs to maintain eligibility for governmental assistance regardless of their participation in employment and training programs during their term of service?

It should not. The cited DVSA provision includes the sentence: "Notwithstanding any other provision of law", indicating that VISTAs will be continue to be excused from such training and employment. Given the wholesale changes in administration of these programs, however, it is likely that individual VISTAs may face adverse action based on their alleged failure to work or participate in workfare. We should consider a strategy vis a vis the State welfare agencies as well as USDA for Food Stamps to prevent this.

I look forward to Friday's meeting.

From: Waldman, Steven
Sent: Tuesday, August 06, 1996 2:12 PM
To: Trinity, Frank
Subject: FW: Welfare Reform

is there any of way of finding out the timetables the states have to follow on welfare reform (see note below)?

From: Wilson, Miles
Sent: Tuesday, August 06, 1996 12:26 PM
To: Waldman, Steven
Cc: Algra, Diana
Subject: RE: Welfare Reform

Steve:

These kind of discussions might need to happen sooner than later. In North Central Cluster, states like Wisconsin are already positioned to pass a state Welfare reform measure very soon (they have been working on this anticipating national/congressional action). For example, in Wisconsin's current welfare reform legislation under consideration right now, National service (Ameri Corps specifically) doesn't fit within the definitions the bill uses, however the bill does identify "community service" as a tool to assist welfare reform efforts.

Do we need to survey the land first, and find out which state legislatures are on the fast track, what the various pieces of legislation say, and do they allow room for National Service programs?

Just a thought
Miles

From: Waldman, Steven on Fri, Aug 2, 1996 5:15 PM
Subject: RE: Welfare Reform
To: London, Diana; Russell, Terry; Sagawa, Shirley; Algra, Diana
Cc: Rymph, David; Potter, Lance; Ekstrom, Jim; Rodgers, Dana; Toscano, J;
Stroud, Susan; Calvo, Cecilia; Endres, Tom; Scott, Donald; Mazyck, Merlene
M.; Loeser, Stu; Spitale, Nicole; Heinaru, Peter; Chao, Mae; Cline, Bruce;
Nieves, Lisette; La Fianza, Javier; Pedraza, Carlos; Coles, Mal; Oltmann,
Hank; Wilson, Miles

we were just talking about this. i think welfare reform presents an enormous opportunity for us. It's all up to the states now and they'll be struggling to figure out how to help get these folks off the rolls and into jobs without hurting kids. Service should become a major tool. I suggested to Dana that he do a piece in the next newsletter on the programs we have already at work. But we should put our heads together on what to do next. It may be t/a should put out an issue paper on this to go to the states.

rather than having a meeting -- let's do a little e-mail brainstorming. Any of you know about programs or ideas that would help service respond to this challenge?

From: London, Diana
Sent: Friday, August 02, 1996 4:01 PM
To: Jospin, Debbie; Russell, Terry
Cc: Scheibel, James A.; Waldman, Steven
Subject: Welfare Reform

With the advent of the new welfare reform legislation, I think we need to consider a number of policy/legal issues which are likely to be raised:

1) Should AmeriCorps*VISTA, as well as other Corp programs, devote more program resources to projects which are focused on providing employment opportunities for welfare recipients? We already have a number of such projects operating, but should we plan on doing more? The focus here is on the project, not the enrollment of welfare recipients as national service participants.

2) However, will welfare offices, based on law or potential regulations, consider national service as a suitable "employment/training" opportunity which could satisfy the requirements of the new legislation? If so, what will be the Corporation's "stance" on that?

3) For programs covered by AFDC "income disregard" provisions (VISTA and Senior Corps), will those provisions still apply? If so, we need to work with HHS to incorporate those disregard provisions in their new regulations similar to those which exist currently.

4) VISTA has an additional legal provision which allows volunteers to maintain public assistance benefits without having to "register for, seek, or accept employment or training" during their service. Will the new law affect that in any way?

I know that the Policy Group has been temporarily disbanded, but I think we need to meet in the near future to consider some of these issues. Pls let me know. Thanx

Thompson, Avelina

To: Algra, Diana@CNCS MS Mail Serv; Kenefick, Mike@CNCS MS Mail Se; Rosenberry, Peg@CNCS MS Mail S; Oltmann, Hank; Trinity, Frank
Cc: Galea, Kerry; Spitale, Nicole
Subject: Ed Awards Only

Shirley has asked for an ed awards only meeting. Friday, August 9 at 2:00 p.m. is good for Shirley. I will reserve 8501. Thanks.



Thompson, Avelina

From: Trueheart, Blanche
Sent: Tuesday, August 06, 1996 2:09 PM
To: Sagawa, Shirley; Algra, Diana@CNCS MS Mail Serv; London, Diana; Endres, Tom; Waldman, Steven; Russell, Terry; Trinity, Frank; Trueheart, Blanche
Cc: Cooper, Crystal; Harrison, Rosa@CNCS MS Mail Se; Thompson, Avelina; Alston, Helen
Subject: RE: Welfare Reform, again

✓ Thanks to you who were able to respond. The Welfare Reform meeting is scheduled for Friday, 8/9 @ 4:00 pm, rm 8501. Again, thanks. Blanche

From: Trueheart, Blanche
Sent: Tuesday, August 06, 1996 1:01 PM
To: Sagawa, Shirley; Algra, Diana@CNCS MS Mail Serv; London, Diana; Endres, Tom; Waldman, Steven; Russell, Terry; Trinity, Frank; Trueheart, Blanche
Cc: Cooper, Crystal; Harrison, Rosa@CNCS MS Mail Se; Thompson, Avelina; Alston, Helen
Subject: RE: Welfare Reform, again

Good afternoon,

Unfortunately, the times listed are not suitable. Please let me know of your availability on 8/9 @ 11:-12 or 4: - 5:00. Thanks. Blanche

From: Trueheart, Blanche
Sent: Tuesday, August 06, 1996 10:32 AM
To: Sagawa, Shirley; Algra, Diana@CNCS MS Mail Serv; London, Diana; Endres, Tom; Waldman, Steven; Russell, Terry; Trinity, Frank
Cc: Cooper, Crystal; Harrison, Rosa@CNCS MS Mail Se; Thompson, Avelina; Trueheart, Blanche; Alston, Helen
Subject: Welfare Reform

Good morning,

Steve would like to have a meeting with you this week to discuss Welfare Reform.

Please let me know which of the times listed best fit your schedule. Thanks. Blanche

8/6:
2:00pm - 3:00pm
2:30pm - 3:30pm
3:00pm - 4:00pm

8/7:
3:30pm - 4:30pm
4:00pm - 5:00pm

8/8:
10:30 - 11:30pm

Thompson, Avelina

From: Spitale, Nicole
Sent: Tuesday, July 30, 1996 10:17 AM
To: Miller, Mark; Toscano, J@CNCS MS Mail Server; Hudson, Melinda@CNCS MS Mail S; Algra, Diana@CNCS MS Mail Serv; Trinity, Frank; Oltmann, Hank; Sofer, Gene
Cc: Harrison, Rosa@CNCS MS Mail Se; Perdue, Patricia; Thompson, Avelina
Subject: EAO Outreach Meeting

Shirley has requested the above meeting for Friday, August 9 at 10:00 am in room 8501. Please let me know if you will not be able to attend. Thank you.

Avelina-- Please check with Terry to see if he should/could attend.

Melinda-- Can you forward this message to anyone else who should be included?

Thank you.

Thompson, Avelina

To: Spitale, Nicole
Subject: RE: Ed Award and Sustain Meetings

EAO could be on Friday, August 9 at 10:00 am in 8501 and then we could have the sustainability one in the p.m., say, 3:00 p.m. in 8501. I will hold these times for you. Thanks.

From: Spitale, Nicole
Sent: Monday, July 29, 1996 4:34 PM
To: Thompson, Avelina
Subject: Ed Award and Sustain Meetings

Shirley has requested two meetings for the end of next week: Ed Award Only Outreach and Sustainability. I think Terry will also need to be involved in the EAO meeting (not the Sustainability meeting). Please let me know what times will be good for either Thursday 8/8 or Friday 8/9. And I will send out the e-mails. Thanks.

mark m *Ceorge* *Kerr*

Sagawa, Shirley

S	M	T	W	T	F	S
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ents for Friday, August 09, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	
10:00	Ed awards only w/JT/Mark M/Melinda H/Diana A/Frank T/Hank O/Gene S 8501
:30	
11:00	<i>11:15 Jay T re start - planning</i>
:30	Bob Shadowens (x393) re OIG matter
12:00	<i>Jay T re start</i>
:30	
1:00	
:30	
2:00	Ed Awards Only w/Hank O/Diana A/Frank T/Mike K & Peg R 8501
:30	
3:00	Sustainability w/Melinda H/Mark F/AnnMaura C/Diana A/Jim E 8501
:30	
4:00	Sleeve W & others re Welfare Reform
:30	
5:00	
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

6:00AM-6:30AM
n

Task (Active):

Sagawa, Shirley

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Events for Monday, August 12, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	
10:00	Management Working Group 8501
:30	
11:00	
:30	Sr. Staff 8410
12:00	
:30	
1:00	Myung L. <i>Zerry</i>
:30	
2:00	
:30	
3:00	
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8:00	
:30	

Other appointments:

Task (Active):

Thompson, Avelina

From: Sagawa, Shirley
Sent: Tuesday, August 06, 1996 4:21 PM
To: Thompson, Avelina
Subject: FW: Unified State Plan
Importance: High

From: Gale, Jeffrey
Sent: Tuesday, August 06, 1996 3:46 PM
To: Bailey, Hugh; Bevan, Larry; BillB; Clay, Reggie; Coles, Mal; Dawson, Calvin; Ekstrom, Jim; Flowers, Vivian; Hallerman, Karen; Jibaja, Henry; Jospin, Debbie; Liss, Margaret; London, Diana; Miller, John; Murphy, Michael; PPSAnder; Rodriguez, Zeke; Sagawa, Shirley; Scheibel, James A.; Trinity, Frank; Trueheart, Blanche; *, Algra, Diana; Gale, Jeffrey; Josephson, Markus; Lenhard, Tom; Rosenberry, Peg; Stroud, Susan; Talbot, Nancy
Subject: RE: Unified State Plan
Importance: High

FYI. The topic of this meeting will be to discuss comments we have received from the state EDs and state directors on the outline for the Unified State plan.

From: Gale, Jeffrey on Tue, Aug 6, 1996 3:36 PM
Subject: Unified State Plan
To: *, Algra, Diana; Bailey, Hugh; Bevan, Larry; BillB@OFM.WA.GOV; Clay, Reggie; Coles, Mal; Dawson, Calvin; Ekstrom, Jim; Endres, Tom; Flowers, Vivian; Gale, Jeffrey; Hallerman, Karen; Jibaja, Henry; Josephson, Markus; Jospin, Debbie; Kenefick, Mike; Lamphear, Laura; Lenhard, Tom; Liss, Margaret; London, Diana; Miller, John; Murphy, Michael; PPSAnder@aol.com; Rodriguez, Zeke; Rosenberry, Peg; Russell, Terry; Sagawa, Shirley; Scheibel, James A.; Stroud, Susan; Talbot, Nancy; Trinity, Frank; Trueheart, Blanche

The next meeting for the Unified State plan will be on Monday, August 12 at 3:00 EST. The room and the number to call to be conferenced in will be announced later.

Sagawa, Shirley

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Events for Tuesday, August 13, 1996:

7:00	
:30	
8:00	
:30	
9:00	
:30	
10:00	Points of Light Foundation w/Pat Bland/Melinda H/Steve W & others at POLF 1737 H Street NW (202/223-9256)
:30	
11:00	
:30	
12:00	
:30	
1:00	
:30	
2:00	
:30	Renewal Conferences Plenary Sessuib w/Javier L/Barbara A/Rhonda T/Jennifer T 8721
3:00	
:30	David R (Joan Hermesen will be along) re strat planning
4:00	
:30	
5:00	
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

Task (Active):

Thompson, Avelina

From: La Fianza, Javier
Sent: Friday, August 09, 1996 11:08 AM
To: Thompson, Avelina
Subject: Plenary working group

Sorry, I forgot to CC you!

FORWARDED FROM: La Fianza, Javier
FROM: La Fianza, Javier
DATE: 08/09/96 11:07
TO: Agresti, Barbara@CNCS MS Mail
Hudson, Melinda@CNCS MS Mail S
Lee, Myung
Sagawa, Shirley
Tabola, Jennifer@CNCS MS Mail
Taylor, Rhonda@CNCS MS Mail Se

CC:
SUBJECT: Plenary working group
PRIORITY: 4
ATTACHMENTS:

This is the Plenary Session Working group, (or at least those who have expressed interested and/or been drafted to serve on it.) We would like to meet Tuesday, at 2:30 p.m. in room 8721. Basically, we should discuss formats, potential speakers and presentations for the plenary sessions for the conference. We have the brainstorm list from the last meeting, to which people have already added topics. Come with ideas for speakers as well. The meeting will last 45 minutes to an hour. Hopefully, we can develop some solid proposals to bring to the full planning committee on Thursday.

Please let me know if you will be attending.

Thanks.

Thompson, Avelina

From: Thompson, Avelina
Sent: Monday, August 05, 1996 11:05 AM
To: Sagawa, Shirley
Subject: POLF/Summit

Pat Bland of POLF (223-9186, x216 or 196) wants to have a meeting on Tuesday, August 13 from 10-12:30 p.m and wants your input on who she should invite from the Corporation. She was thinking of you, Melinda H & Steve Waldman. Who else? Please call her as soon as possible. The schedule is free except for the 10 extended team leaders, but, obviously, this would take priority. Thanks.

Sagawa, Shirley

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Events for Wednesday, August 14, 1996:

7:00	
:30	
8:00	
:30	Forum planning (cont'd) w/Cecilia C & others 8410
9:00	
:30	
10:00	
:30	Issue focus team leaders w/Cecilia C & others 8501-9620
11:00	Hoekstra letter w/Gary K/Steve W/Mike K/Terry R/Deb & Sylvia 8501
:30	
12:00	
:30	Lunch w/Carolyn K & Larry Koskinen (& go over across the park to Council for Excellence in Govt)
1:00	Tosconia West
:30	Mr. Martin to drop off
2:00	
:30	Frank B.
3:00	
:30	Frank B.
4:00	Diana A/Diana L/Kathi D/Mari Ames/Julie Catlett/Don S & Gretchen V (AmeriCorps leaders programs to discuss training) 8501
:30	
5:00	
:30	
6:00	
:30	
7:00	
:30	
8:00	
:30	

Other appointments:

6:00 AM-6:30 AM
n
7:45 am Amelia
at dentist

Task (Active):

~~Call Susan~~

Avelina -

my plane to
Seattle leaves on
Thursday 8/15,
so I'd like to
have Wed 8/14 be
my last day before
vacation (you in
good hands
with Kerry).
Sound okay? Nic

Thompson, Avelina

From: Spitale, Nicole
Sent: Friday, August 09, 1996 2:05 PM
To: Van der Veer, Gretchen; Ekstrom, Jim; Sagawa, Shirley; Connolly, AnnMaura; Hudson, Melinda@CNCS MS Mail S; Stroud, Susan@CNCS MS Mail Ser; Calvo, Cecilia; Spitale, Nicole
Cc: McGowan, Andrew; Thompson, Avelina; Josephson, Markus@CNCS MS Mail
Subject: RE: Forum Planning Session, Part 2
Importance: High

Change in time -- Wednesday, August 14 (8:30-10:30 am) in room 8410. Please RSVP to me ASAP. Thank you.

From: Spitale, Nicole
Sent: Friday, August 09, 1996 12:35 PM
To: Van der Veer, Gretchen; Ekstrom, Jim; Sagawa, Shirley; Connolly, AnnMaura; Hudson, Melinda@CNCS MS Mail S; Stroud, Susan@CNCS MS Mail Ser; Calvo, Cecilia
Cc: McGowan, Andrew; Thompson, Avelina; Josephson, Markus@CNCS MS Mail
Subject: Forum Planning Session, Part 2
Importance: High

I have found a time on Shirley's schedule for next week's planning session-- Tuesday, August 13 (3:30 - 5:30 pm) in room 8414. Please RSVP to me as soon as possible. Thank you.

From: Calvo, Cecilia
Sent: Monday, July 29, 1996 4:44 PM
To: Van der Veer, Gretchen; Ekstrom, Jim; Spitale, Nicole; Sagawa, Shirley; Connolly, AnnMaura; Calvo, Cecilia; Hudson, Melinda@CNCS MS Mail S; Stroud, Susan@CNCS MS Mail Ser
Cc: McGowan, Andrew; Thompson, Avelina; Josephson, Markus@CNCS MS Mail
Subject: FW: FORUM MTG-Rescheduled

Thursday, August 8 at 8:30 - 10:30 am in room 8414 is the new time for the LONG-TERM PLANNING MEETING on FORUMS to be run by Gretchen. This is an important meeting and can take place only if everyone is present. Please let me know as soon as possible if you are not able to attend.

(Thanks to Nicole and Avelina for getting a new time out so quickly.)

From: Calvo, Cecilia
To: Sagawa, Shirley; Van der Veer, Gretchen; Connolly, AnnMaura; Spitale, Nicole; Ekstrom, Jim; Stroud, Susan@CNCS MS Mail Ser; Hudson, Melinda@CNCS MS Mail S
Cc: Thompson, Avelina; Josephson, Markus@CNCS MS Mail; McGowan, Andrew
Subject: FORUM MTG-Rescheduled
Date: Monday, July 29, 1996 4:38PM

Today was our first attempt to get everyone together for a quick decision meeting from 2:30-3:00 and a long-term planning meeting on forums from 3-5 pm. Because many people couldn't make it , we are rescheduling. Await an e-mail on a new time for the forum planning session--- it will be early morning next week sometime between 8:30 am and 10:30am.

For our next weekly forum meeting, everyone will be asked to

- 1) present a progress report on their forum
- 2) bring draft objectives for their forum
- 3) bring a draft timeline for their forum --it's okay if the actual adates are tentative, the tasks to be accomplished are important.

4) suggest dates that are good for afterschool and mentoring forum. (Oct. 23-25 won't work for the afterschool forum since it is the swearing in ceremony for the AmeriCorps programs.)

Please let me know before Monday 8/5 if you think any of the following dates would NOT work:

-Nov. 13, 14, 15

-Dec. 4,5,6(12/6 is the first day of Hannukah--we would finish by 12 noon)

-Jan 22,23,24
-Jan. 29,30,31
Thank you.

Thompson, Avelina

From: Catlett, Julie
Sent: Tuesday, August 06, 1996 3:40 PM
To: Thompson, Avelina
Cc: Ames, Meri
Subject: FW:

Avelina, I am confirming for either Meri or myself. We have a ten day Pre-Service Training beginning the following day in Harper's Ferry so I am not sure how busy Meri will be - one or the other of us will attend.

From: Taylor, Donte
Sent: Tuesday, August 06, 1996 3:27 PM
To: Catlett, Julie
Subject: FW:

I noticed that you didn't receive this so I thought I would send it to you since Meri isn't here today.

From: Thompson, Avelina
Sent: Tuesday, August 06, 1996 2:12 PM
To: London, Diana; Van der Veer, Gretchen; Ames, Meri; ~~Scott, Donald~~; Algra, Diana@CNCS MS Mail Serv
Cc: Harrison, Rosa@CNCS MS Mail Se; Cooper, Crystal; Sheridan, Mary; Taylor, Donte
Subject: FW:

Will you all be available to do this on Wednesday, August 14 at 4:00 p.m. in 8501? Terry's and Shirley's schedules are tight, so please let me know asap. Thanks.

From: Sagawa, Shirley
Sent: Monday, August 05, 1996 5:36 PM
To: London, Diana; Van der Veer, Gretchen; Ames, Meri; Scott, Donald; Algra, Diana@CNCS MS Mail Serv
Cc: Thompson, Avelina; Russell, Terry; Gray, Tracy@CNCS MS Mail Serve

Harris asked me today to bring together all the AmeriCorps Leaders programs (VISTA, NCCC, AmeriCorps*Leaders) to discuss joint training. I know that there have been conversations in the past, but did not know where they stood. Avelina will be calling to set up a meeting -- if I've sent this to the wrong person for your unit, let her know.