

# FOIA MARKER

**This is not a textual record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.**

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**Collection/Record Group:** Clinton Presidential Records

**Subgroup/Office of Origin:** National Service

**Series/Staff Member:** Shirley Sagawa

**Subseries:**

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**OA/ID Number:** 24268

**FolderID:**

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**Folder Title:**

Calendars - Sagawa - October 1995

**Stack:**

**S**

**Row:**

**66**

**Section:**

**1**

**Shelf:**

**9**

**Position:**

**2**

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## **Clinton Presidential Records Digital Records Marker**

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This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

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**October 1995**

Divider Title: \_\_\_\_\_

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**Sagawa, Shirley**

October 1995						
S	M	T	W	T	F	S
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**Monday, October 02, 1995**

8:00	
8:30	
9:00	
9:30	
10:00	
10:30	
11:00	
11:30	Carolyn Kari, Tracy & Nicole re:Trust Fund demonstration in Carolyn's office
12:00	
12:30	
1:00	Susan S & staff/JT/Karen H re national id Room 9607
1:30	
2:00	
2:30	
3:00	Eli /Gene S re Hokstra prep Room 9607
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

Sagawa, Shirley

October 1995						
S	M	T	W	T	F	S
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Tuesday, October 03, 1995

8:00	
8:30	
9:00	
9:30	Eli/Gene/Rick re "Philosophy Behind the Corps/AmeriCorps Room 8501
10:00	
10:30	
11:00	
11:30	Diana A weekly
12:00	Lunch with Harris W
12:30	↓ for 1/2 hr.
1:00	
1:30	
2:00	
2:30	Susan/Cecilia/Sue L & Catherine Early Childhood Seminar Conference Call Room 9607
3:00	
3:30	Diana/Peter/Marlene Z/Lisette Nieves & Mike K re "How a local program works/Understanding local program budget? Room 8501
4:00	9607
4:30	
5:00	
5:30	
6:00	

JAD -- Em 8721  
 212 873-7583  
 (212) 937-4992

Sagawa, Shirley

October 1995						
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Wednesday, October 04, 1995

8:00	
8:30	
9:00	
9:30	Mal/Peter/Gary re " State Structure" Room 8501
10:00	
10:30	Larry B/Mal C/Gary K/Jim S re "A*VISTA: Room 8501 9607
11:00	
11:30	
12:00	Rick A - Lunch (pick a place) ?
12:30	
1:00	
1:30	
2:00	Gary K/Don S/Fred P re "A*NCCC" Room 8501
2:30	
3:00	Rhonda T/Melinda H/Karen H re "Events and uniforms" Room 8501
3:30	
4:00	Rick A/Mike B/Melinda H/J/Gene re Sr Corps Nat's Conf Room 9607
4:30	
5:00	<del>XXXX</del>
5:30	
6:00	

JAS -- pm 8721

\* Merion 2-3 pm

**Spitale, Nicole**

---

Meeting scheduled  
for Wed 10/4 4:00pm

**From:** Sagawa, Shirley  
**To:** Spitale, Nicole  
**Cc:** Ostberg, Anne  
**Subject:** FW: meeting w/External Affairs re. national Senior Corps conference  
**Date:** Friday, September 29, 1995 2:57PM

Please schedule this meeting -- include J, Mike B, Melinda, Gene and anyone else they want.

-----  
**From:** Ostberg, Anne  
**To:** Sagawa, Shirley  
**Subject:** meeting w/External Affairs re. national Senior Corps conference  
**Date:** Friday, September 29, 1995 2:07PM

Jim Scheibel, Tom Endres and Tess Scannell participated in several meetings with you last month regarding the Senior Corps national conference. It was their understanding that you would be scheduling a followup meeting with the top managers in External Affairs (Rick, J, Gene and Melinda) to commit their resources to this major Corporation event.

I and the rest of the Senior Corps staff are anxious to begin planning -- is it possible for your staff to put this meeting together sometime next week or early the following week? Please let me know if that is possible and if there is anything else we can do. Thanks much!

Er & Henry / Derby

MEMO

September 15, 1995

To: Avelina

From: Nicole

Re: October 6th Appointment

On October 6, 1995, Shirley will address a group of 60-70 Bonner Scholars from Hood College in room 8410 from 11:30am-12:00pm. The topic is "national service" in general. Bonner Scholars are required to complete a summer of service. Suggested topics could be CNS and Olympics/Paralympics 1996. A representative from Maryland will be talking about local opportunities for service. The contact for this event is Rebecca Goldman in the Maryland State Commission office at 410-225-6338.

10/6  
Tracy  
is doing

See if usette  
can do it  
Maryland is  
cluster - if not  
ask Bruce (over)

9/29/95

Shirley -  
you're busy all day  
Friday, Oct 6. Is there  
someone else?

- Nicole

Sagawa, Shirley

October 1995						
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Thursday, October 05, 1995

8:00	
8:30	
9:00	
9:30	Gene/Sylvia/Tom Bryant re NCCC issue Room 9607
10:00	Eli/Diana/Peter/Mark F/Melinda H/Chuck S & Miriam P re "Sustainability/Private Sector Fundraising" Room 9607
10:30	
11:00	
11:30	
12:00	<i>Peg R re 1:00 pm briefing</i>
12:30	
1:00	Eli/Gene/Terry/Tracy/Peg/Diana/Peter/Mike K re "Grants process/How AmeriCorps Programs are Chosen" Room 9607
1:30	
2:00	
2:30	Tracy/Lance/Mike K/Diana/Peter/Marlene/SPO & Jim E re "Quality/Monitoring" Room 9607
3:00	
3:30	Eli/Terry/Miriam & Debbie J re Partnership Room 9607 <i>Harris + Larry</i>
4:00	
4:30	Sr. Staff meeting Room 9520
5:00	
5:30	
6:00	

*cleaning man  
MIRIAM  
x148*

Sagawa, Shirley

October 1995						
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Friday, October 06, 1995

8:00	NICOLE IN DETROIT
8:30	Arrive at Library of Congress, Madison Building at 101 Independence Ave, West Dining Room for Board of Trustees Meeting of the American Folklife Center
9:00	
9:30	
10:00	LUNCH WILL BE SERVED
10:30	
11:00	
11:30	
12:00	
12:30	
1:00	
1:30	
2:00	*2:15 Sherry Schiller
2:30	Sherry Schiller Goals & Indicators, Room 9520 (703) 684-4738
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

10-11:30  
Miriam Paul  
in 9607

Peter - important

Peg + Tracy on budget

Sagawa, Shirley

October 1995						
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Monday, October 09, 1995

8:00	No School	6:30AM H O L I D A Y
8:30		
9:00		
9:30		
10:00		
10:30		
11:00		
11:30	H	
12:00	O	
12:30	L	
1:00	I	
1:30	D	
2:00	A	
2:30	Y	
3:00		
3:30		
4:00		
4:30		
5:00		
5:30		
6:00		

Sagawa, Shirley

October 1995						
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Tuesday, October 10, 1995

8:00	
8:30	
9:00	
9:30	
10:00	
10:30	
11:00	Mal Coles monthly
11:30	
12:00	Lunch w/Harris W
12:30	
1:00	
1:30	Congressman Hokstra (Shirley needs to designate someone to attend)
2:00	<i>Peggy Karan H do annual pl</i> <i>Laura Glassner</i>
2:30	<del>Susan S/Cecilia C Sue Lehman &amp; Catherine M - conference call re early childhood seminar - room 9607</del>
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

\* Schiller Session  
Group #  
at Vista Hotel  
9-4 pm

JAD Rm 8721

\* 7:00 pm  
8414

Hokotva

\* Wed 3:30 pm

Reg & Terry  
do it for Hokotva

Grats

Sagawa, Shirley

October 1995						
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Wednesday, October 11, 1995

8:00	
8:30	
9:00	
9:30	CEO's Executive Staff CEO Conf Room 8105
10:00	
10:30	
11:00	Federal Briefing w/Diana and others for Harris W 9607
11:30	
12:00	Lunch w/Catherine M <i>Briefing w/ Eli + Wofford</i>
12:30	
1:00	
1:30	Reauthorization w/Diana A & staff Room 8410
2:00	
2:30	
3:00	
3:30	<i>Hakota mtg</i>
4:00	
4:30	<del>_____</del>
5:00	<sup>30</sup> Jim S Montana Senior Corps
5:30	
6:00	

*Catherine m* ←

*\**

Sagawa, Shirley

October 1995						
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Thursday, October 12, 1995

8:00	
8:30	
9:00	
9:30	
10:00	<del>Susan S/Jim S/Tim S &amp; Harris W briefing for Wofford on Hope VI</del>
10:30	
11:00	Board of Partnership for National Service (Telephone Conference) Rm 9520
11:30	
12:00	lunch w/ Catherine M
12:30	
1:00	
1:30	
2:00	<del>Opening White House Ceremony</del>
2:30	
3:00	
3:30	Hugh B re L25 - High Ed Conf.
4:00	
4:30	
5:00	
5:30	
6:00	

?

Hugh Bailey  
T109

Catherine leave @ 1:15 P  
would like to speak w/ Shirley

Sagawa, Shirley

October 1995						
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Friday, October 13, 1995

8:00	October 14th- U.S. Kids Picnic	→
8:30		
9:00		
9:30		
10:00		
10:30		
11:00	<del>to Hope VI w/ susan</del>	
11:30	<del>high B update on H+S-High-Ed program directors</del>	
12:00		
12:30	Lunch w/Cameron Hamill (202) 662-3100 Haad Thai Restaurant (Reservation for 2 @ 12:30 pm)	
1:00		
1:30		
2:00	Susan S update	
2:30		
3:00	high B. update	
3:30		
4:00		
4:30		
5:00		
5:30		
6:00		

Sagawa, Shirley

October 1995						
S	M	T	W	T	F	S
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Monday, October 16, 1995

8:00	AVELINA ON VACATION OCT16-20
8:30	
9:00	9:15 a.m. Rebecca Martin & Miriam P
9:30	Hope V Briefing w/Woffor/Scheibel/Susan S/Tim S
10:00	
10:30	Field staff training w/Jim S/Tracy G/Kathi D/Mal C/Tom E & Diana L in room 9607
11:00	<u>Cancel</u> Peter H. ✓
11:30	Jim Ekstrom ✓
12:00	
12:30	
1:00	
1:30	<del>Picture personnel</del> <del>7th Floor</del> <del>Boo</del> <del>Laverne Rodgers</del> X329
2:00	<del>Field staff training</del> <del>Room 9607</del>
2:30	
3:00	<del>Field staff training</del> <del>Reschedule</del> <del>in Room 9607.</del> Jim E. ✓
3:30	
4:00	Don S monthly (if we have to cancel, call Stephanie on X179) <del>cancel</del>
4:30	Sr. Staff Meeting Room 9520
5:00	
5:30	
6:00	

Note:  
 Nicole + Jody,  
 they may stay  
 home because of  
 men's march.

Back  
 @ 12:00  
 noon.

~~Laverne Rodgers~~  
 X329

leaves  
 @ 3:30 pm  
 Laverne  
 Rodgers  
 X329

Sagawa, Shirley

October 1995						
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Tuesday, October 17, 1995

8:00	
8:30	
9:00	
9:30	Hearing Room 2175 Rayburn HOB
10:00	
10:30	
11:00	
11:30	
12:00	
12:30	
1:00	1:15 Meeting w/Carol Rasco on Domestic Policy and Youth Initiatives in the OEOP Room 211 (Pat 456-2249)
1:30	
2:00	
2:30	
3:00	
3:30	Pres, Kauffman Foundation (Lou Smith); Chairman of the Board (Bob Rogers); Damian Thorman w/Harris W to meet.
4:00	
4:30	<del>Jeff Wong</del> <sup>Huang</sup> former intern 703) 812-8594
5:00	
5:30	Reception to introduce Chuck Supple as Pres & CEO of Public Allies 1426 Rhode Island Ave NW, Apt. E
6:00	

7:30PM 7:30 pm Eli dinner at James A. Joseph's home 109 Gresham Place Falls Church, VA (202) 467-0390 - Terry Lavoie

Call Miriam for 10min appt.  
 Call Peggy Karen wants 2:30 20 min.  
 new President  
 Karen wants 15min. Weinschappel, etc. on YSA SuperConf.

4:48PM Monday, October 16, 1995

Sagawa, Shirley

October 1995						
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Wednesday, October 18, 1995

8:00	
8:30	
9:00	
9:30	CEO Executive Staff Eli's Conf Room 8501
10:00	
10:30	
11:00	Alumni Meeting w/ Eli, Melinda & others
11:30	
12:00	Team Leaders (sm. group) brown bag in room 9607
12:30	
1:00	
1:30	
2:00	
2:30	
3:00	
3:30	
4:00	Peg & Karen Annual Plan
4:30	Karen & Senior Corps & public affairs (15 min.) in room 9607
5:00	
5:30	
6:00	

Sagawa, Shirley

October 1995						
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Thursday, October 19, 1995

8:00	
8:30	
9:00	SHERRY SCHILLER TRAINING SESSION, Vista Hotel, 1400 M Street NW (bet Vt Ave & 15th Street)
9:30	
10:00	
10:30	
11:00	
11:30	
12:00	
12:30	
1:00	
1:30	
2:00	
2:30	
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

Au

202-429-1700

Done by 4:00  
Back by 4:30(?)

Sagawa, Shirley

October 1995

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Thursday, October 19, 1995

8:00	
8:30	
9:00	9:15 Eli's Senior Staff Room 9520
9:30	
10:00	
10:30	<del>Jan S to Tim S monthly</del>
11:00	11-12:15 Shirley moderates a panel discussion at the YSA Superconference topic: the historical perspective on National Service - get details from Karen Hallerman.
11:30	
12:00	
12:30	
1:00	
1:30	
2:00	
2:30	
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

Tracy  
VISTA Home

11:30-  
3:30 JAD  
8721

Sagawa, Shirley

October 1995						
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Friday, October 20, 1995

8:00	
8:30	Panel w/CEO's and ED's YSA Super Conference at Crystal City Marriott Gateway re good things about national service
9:00	
9:30	
10:00	
10:30	
11:00	
11:30	
12:00	
12:30	Feed Matt
1:00	Depart office for National Airport
1:30	
2:00	
2:30	Leave Wash National for White Plains, NY to attend conference at Echoing Green Foundation, Thornb\wood, NY
3:00	(returning Sat evening)
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

Julie  
Huang  
needs fed. reg.  
Call Cecilia  
needs to meet re: teen pregnancy.

Sagawa, Shirley

October 1995						
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Saturday, October 21, 1995

- 8:00
- 8:30
- 9:00
- 9:30
- 10:00
- 10:30
- 11:00
- 11:30
- 12:00
- 12:30
- 1:00
- 1:30
- 2:00
- 2:30
- 3:00
- 3:30
- 4:00
- 4:30
- 5:00
- 5:30
- 6:00

Echoing Green Foundation, Thornwood, NY

6:30PM Depart White Plains  
9:00 9:08 p.m. Return to Washington National

Thompson, Avelina

October 1995						
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Sunday, October 22, 1995

8:00	
8:30	
9:00	
9:30	
10:00	
10:30	
11:00	
11:30	
12:00	Board of Directors Retreat at the Capitol Hilton, 16th & L (between K and L)
12:30	
1:00	
1:30	
2:00	
2:30	
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

Sagawa, Shirley

October 1995						
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Monday, October 23, 1995

8:00	Board of Directors	Committee meetings	8-10:00am
8:30			
9:00			
9:30			
10:00			
10:30			
11:00			
11:30			
12:00			
12:30			
1:00			
1:30			
2:00			
2:30			
3:00			
3:30			
4:00			
4:30	Srv. Staff (11:00)		
5:00			
5:30			
6:00			

7:30AM U.S. Kids Picture Day

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Bd mtg

Agenda  
Meeting of the Board of Directors  
October 23, 1995

- I. Welcome and Report of the Chairman
- II. Report of the CEO
- III. Approval of Minutes from the June 1995 Meeting
- IV. Reports of Standing Committees
  - A. Communications/Outreach
  - B. Management, Budget and Governance
  - C. Planning and Evaluation
- V. Report on New Partnerships and Initiatives
  - A. American Red Cross
  - B. Federal Emergency Management Agency
  - C. Points of Light Foundation
  - D. Sub-title H
  - E. Olympics
  - F. Senior Corps Conference
  - G. Rhode Island College and University Challenge
- VI. Report on State Commissions
- VII. Models for Volunteer Generation
  - A. Report of Best Practices from a Panel of Program Representatives
- VIII. Public Comment

Adjournment

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CORPORATION  
FOR NATIONAL  
 SERVICE

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1201 New York Avenue, NW  
Washington, DC 20525  
Telephone 202-606-5000

**Getting Things Done.**  
AmeriCorps, National Service  
Learn and Serve America  
National Senior Service Corps

Sagawa, Shirley

October 1995						
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Tuesday, October 24, 1995

8:00	
8:30	
9:00	
9:30	Don markie (?)
10:00	Executive Director Team Leaders Room 9520 (Small group) KAren H on vacation
10:30	<del>Diana &amp; Chris Murphy</del>
11:00	<del>Gary K, Pam Van Wie, Larry Matlack OMB) re: "What is a realistic budget?" Room 9620</del>
11:30	
12:00	LUNCH W/HARRIS
12:30	
1:00	Heather (intern) interview (5 min)
1:30	
2:00	
2:30	Miriam Parel
3:00	Peg re:annual plan
3:30	
4:00	Rick A(your request)
4:30	
5:00	
5:30	
6:00	

*Don's hurt his back  
Send Lew Hyffner?*

*Diana + Chris  
Murphy  
& Harris*

*Harris?*

Sagawa, Shirley

October 1995						
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Wednesday, October 25, 1995

8:00	
8:30	
9:00	
9:30	CEO's Executive Staff CEO Conf Room 8501
10:00	
10:30	
11:00	
11:30	Jim S and Diana L monthly
12:00	
12:30	
1:00	NSSC & Public Affairs w/Karen H room 9205 (15 minutes meeting)
1:30	
2:00	Grant review--discussion of top proposals Room 8410
2:30	
3:00	Susan S/Cecilia C/Sue Lehman and Catherine M re early childhood seminar Room 8501
3:30	Gary K & Carolyn K re JAD
4:00	Melinda H re upcoming private sector meet on Thursday at 3:00 p.m.
4:30	<del>Sherry Schiller followup</del> Mark Feldman check case
5:00	Bruce C
5:30	
6:00	

# Sagawa, Shirley

October 1995

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## Thursday, October 26, 1995

8:00	LARRY W ON LEAVE
8:30	
9:00	Sherry Schiller update
9:30	
10:00	
10:30	Rae Parr-Moore (xl25) re NCCC Year-End Report Room 8503
11:00	
11:30	ID photo w/Laverne R
12:00	
12:30	Lunch w/Debbie
1:00	
1:30	
2:00	Melinda & others re private sector room 9520
2:30	
3:00	
3:30	Peg R/Nancy T & Jean Burkhardt re Subtile H options for moving forward or discarding
4:00	Catherine will call in
4:30	
5:00	Rita Jaramillo personal
5:30	
6:00	

Sagawa, Shirley

October 1995

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Friday, October 27, 1995

8:00	Larry W on leave
8:30	
9:00	
9:30	
10:00	Trish T re improvement teams
10:30	Susan S & Cecilia C re forums
11:00	
11:30	David R re policy memos
12:00	
12:30	
1:00	Susan S/Debbie J Room 8503
1:30	
2:00	Harris W/Rick A/Melinda H/JToscano/Diana A/Tracy G/Debbie J on national identity room 8501
2:30	
3:00	
3:30	Laurie Melman re dissertation (301) 215-6949
4:00	
4:30	
5:00	Harris W
5:30	
6:00	

*Chris M  
H83*

Sagawa, Shirley

October 1995

S	M	T	W	T	F	S
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Monday, October 30, 1995

8:00	
8:30	
9:00	
9:30	
10:00	Steve Waldman -- coffee
10:30	
11:00	
11:30	FLU SHOT, Health Unit, Pension Benefit Guaranty Corpr, 200 K Street NW, Room LL-30 (ask for Nurse Sadie Wilson (202-326-4058))
12:00	
12:30	
1:00	Reauthorization w/Tracy G & staff & Susan S re Fed Partnerships, Room 8410
1:30	
2:00	
2:30	
3:00	
3:30	Tracy G & Jamie M re management eval. team Room 8503
4:00	Lance Potter
4:30	Sr. Staff Room 9520
5:00	
5:30	AmeriCorps State & National policy meeting with Harris & others Room
6:00	

7:00AM AVELINA OUT

Give SS  
Drucker  
Agenda

Sagawa, Shirley

October 1995						
S	M	T	W	T	F	S
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Tuesday, October 31, 1995

8:00	7:30 To register & Continental breakfast (Reception is at 6:00 p.m. and dinner is at 7:00 p.m.)	Willard Intercontinental Hotel	7:00AM AVELINA OUT 7:30 Arrive at DRUCKER FOUNDATION FOUNDATION CONFERENCE--Oct 31-Nov. 1 at the Willard Intercontinental Hotel, 15th and E Streets NW 7:30PM Dinner Drucker Foundation
8:30	October 31-November 1	15th and E. Streets NW	
9:00			
9:30			
10:00			
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4:00			
4:30			
5:00			
5:30			
6:00			

*Shirley*

**Thompson, Avelina**

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**From:** Thompson, Avelina  
**To:** Flemming, Thomas M.  
**Cc:** Thompson, Avelina  
**Subject:** FW: Federal Partnerships and Reauthorization  
**Date:** Tuesday, October 03, 1995 2:03PM

Tom, do we just add them on? Thanks.

-----  
**From:** Flemming, Thomas M.  
**To:** Thompson, Avelina  
**Subject:** Federal Partnerships and Reauthorization  
**Date:** Monday, October 02, 1995 1:46PM

Does this look o.k. to you/Shirley?

-----  
**FORWARDED FROM:** Flemming, Thomas M.  
**FROM:** Kowalczyk, Gary

**TO:** Flemming, Thomas M. **DATE:** 10-02-95  
**TIME:** 13:01  
**CC:**  
**SUBJECT:** Federal Partnerships and Reauthorization  
**PRIORITY:**  
**ATTACHMENTS:**

sure

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**REPLY FROM:** Kowalczyk, Gary  
**FROM:** Flemming, Thomas M.

**TO:** Kowalczyk, Gary **DATE:** 10-02-95  
**TIME:** 12:26  
**CC:**  
**SUBJECT:** Federal Partnerships and Reauthorization  
**PRIORITY:**  
**ATTACHMENTS:**

M. Josephson called on behalf of Susan Stroud requesting that the Office of Federal Partnerships have a place on the reauthorization agenda. I mentioned that October 30 includes Innovation as well as a "wrap up" time and if they had something to add that would be a good time to do so. Seem o.k. to you?