

FOIA MARKER

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Presidential Library Staff.**

Collection/Record Group: Clinton Presidential Records
Subgroup/Office of Origin: National Service
Series/Staff Member: Shirley Sagawa
Subseries:

OA/ID Number: 24268
FolderID:

Folder Title:
Calendars - Sagawa - November, 1994

Stack:
S

Row:
66

Section:
1

Shelf:
9

Position:
2

Clinton Presidential Records Digital Records Marker

This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

November 1994

Divider Title: _____

October 1994						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 1994

WITHOUT FOCUS GROUPS

December 1994						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 • Camera Ready Copies of Materials from Marketing Firm	4 • Application and Brochure to GPO	5
6	7	8	9	10	11 • VETERAN'S DAY Federal Holiday	12
13	14 • Materials from GPO (partial order with surcharge) • Distribute Materials	15	16	17	18	19
20	21	22	23	24 • THANKS- GIVING Federal Holiday	25	26
27	28	29	30			

October 1994						
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30	31					

November 1994

WITH FOCUS GROUPS

December 1994						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 * Final Draft of brochure from Marketing Firm	3 * NCCC Review	4	5
6	7 * Approval from OMB * Brochure Approval from CNS Sr. Staff * Brochure Comments to Marketing Firm	8 * OMB Comments to Marketing Firm	9	10 * Camera Ready Copies of Materials from Marketing Firm	11 VETERAN'S DAY Federal Holiday	12
13	14 * Application and Brochure to GPO	15	16	17	18	19
20	21	22	23 * Materials from GPO (partial order with surcharge) * Distribute Materials	24 THANKS- GIVING Federal Holiday	25	26
27	28	29	30			

November 1994

SCHEDULE FOR SHIRLEY SAGAWA

	SUNDAY 13	MONDAY 14	TUESDAY 15	WEDNESDAY 16	THURSDAY 17	FRIDAY 18	SATURDAY 19	
7 AM				check w/ Colette or James about St. Com. Eds / chairs HOLD TIME				7 AM
9 AM	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9 AM
11 AM								11 AM
1 PM								1 PM
3 PM					Nat'l Assembly 3 10-15 min 1 present. 5pm			3 PM

Sagawa, Shirley

November 1994						
S	M	T	W	T	F	S
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27	28	29	30			

Thursday, November 03, 1994

8:00	Conference Call w/Tom and Sherry
8:30	
9:00	9:15 Senior Staff Meeting
9:30	
10:00	Jim S. and Tom E. re: Senior Corps reorg.
10:30	Peg (10 minutes) <i>Terry 10:45 Five minutes</i>
11:00	
11:30	
12:00	
12:30	
1:00	Group interview: 1:15 Earl Mullens 2:15 Diane Gordy
1:30	
2:00	
2:30	
3:00	Hope VI Mtg jim, tim, bg. susan
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

9:45AM Thursday, November 03, 1994

Sagawa, Shirley

November 1994						
S	M	T	W	T	F	S
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Monday, November 07, 1994

8:00		7:00PM Farewell Reception for Ellen Vargyas at the home of Marcia Greenberger, 2757 Brandywine Street, N.W., Washington, DC
8:30		
9:00	9:15 Senior Staff Meeting	
9:30		
10:00	Hope VI mtg jim, tim, susan, bg	
10:30		
11:00	Hold: Mtg w/Karen, Jim, Mal: Field Role Situation	
11:30		
12:00		
12:30		
1:00	1:15 Peg - Wingspread Contact Mtg	
1:30		
2:00		
2:30	Sherry Schiller	
3:00		
3:30		
4:00		
4:30		
5:00		
5:30		
6:00		

5:53PM Friday, November 04, 1994

Sagawa, Shirley

November 1994						
S	M	T	W	T	F	S
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Tuesday, November 08, 1994

8:00	
8:30	
9:00	Expanded Senior Staff Meeting
9:30	
10:00	Diane Johnson Mnapeu Consulting?
10:30	
11:00	
11:30	One-on-One w/CM
12:00	
12:30	
1:00	
1:30	
2:00	Mtg w/Eli and Bill Harris of KIDSPAC
2:30	
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

5:13PM Monday, November 07, 1994

Sagawa, Shirley

November 1994						
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Monday, November 14, 1994

8:00	
8:30	
9:00	9:15 Senior Staff Meeting
9:30	
10:00	
10:30	
11:00	
11:30	
12:00	
12:30	
1:00	
1:30	
2:00	One-on-One w/Lance
2:30	
3:00	
3:30	Parent/Teacher Conference
4:00	
4:30	
5:00	
5:30	
6:00	

4:48PM Wednesday, November 09, 1994

Sagawa, Shirley

November 1994						
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Tuesday, November 15, 1994

8:00	
8:30	
9:00	Expanded Senior Staff Meeting
9:30	
10:00	All AmeriCorps Planning Mtg MC, Tracy, Jim S., Diana L, Diana Algra
10:30	Sag Conf. Rm.
11:00	
11:30	
12:00	Hold for lunch with Pam Barnett, Office of the First Lady
12:30	
1:00	
1:30	
2:00	
2:30	Hold: Evaluation Presentation per Jewel (Trish)
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

4:48PM Wednesday, November 09, 1994

Sagawa, Shirley

November 1994						
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Wednesday, November 16, 1994

8:00	
8:30	
9:00	9:15 Senior Staff Meeting
9:30	
10:00	Sarah Whitman re: Reorganization
10:30	
11:00	One-on-One w/CM
11:30	
12:00	
12:30	
1:00	Rusty re: YSB
1:30	
2:00	Recruitment Meeting 8th Floor Conference Room
2:30	
3:00	Mtg w/Jack Calhoun, Maria Nagorski, C. Pierce re: SOS Booklet Project
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

4:48PM Wednesday, November 09, 1994

Sagawa, Shirley

November 1994						
S	M	T	W	T	F	S
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Thursday, November 17, 1994

8:00	
8:30	
9:00	9:15 Senior Staff Meeting
9:30	
10:00	Bruce Cohen
10:30	
11:00	Chris Addicott (re: Law School)
11:30	
12:00	
12:30	
1:00	
1:30	
2:00	
2:30	
3:00	10 - 15 minute presentation before the National Assembly Board of Director's Mtg. on 1995 goals for AmeriCorps Marriott Hotel, Metro Center 775 12th Street, N.W.
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

4:48PM Wednesday, November 09, 1994

Sagawa, Shirley

November 1994						
S	M	T	W	T	F	S
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27	28	29	30			

Friday, November 18, 1994

8:00	
8:30	
9:00	9:15 Senior Staff Meeting
9:30	
10:00	
10:30	
11:00	
11:30	
12:00	Jospin Shower
12:30	
1:00	
1:30	
2:00	
2:30	
3:00	
3:30	
4:00	
4:30	
5:00	
5:30	
6:00	

4:48PM Wednesday, November 09, 1994

Rejo's briefing
Susan's job/Chuck's job
Business plan

Velvans
Labor
Ed Cohen

Eli - Roger Landrum
Kathleen Selz mtg
Sam Halperin
Service-Learning
Friends of VISTA
OAVP
USSA
People for

Meetings to Schedule

Public Liaison Staff briefing

Monday, Nov. 15 (hour)

All Public Liaison staff: Gene Sofer, Rhonda Taylor, Jim Kriedler, Jina Sanone, Nancy Rubin, Chuck Supple

Also invited: Diana Aldridge, Melinda Hudson, Susan Stroud, Janet Greene, Alfred Ramirez, Michael Camunez

Foundation Strategy

Tuesday, Nov. 16 (hour and a half)

Chuck Supple, Eli, Rick, Catherine Milton, Nancy Rubin, Susan Stroud, Gene Sofer, Michael Camunez

FYI, not crucial they attend: Diana Aldridge, Melinda Hudson

Private Sector Strategy

Friday, Nov. 19 (hour and a half)

Chuck Supple, Eli, Rick, Catherine Milton, Nancy Rubin, Gene Sofer, Michael Camunez

Joint Program Staff Meeting

Friday, Nov. 12 11:45 - 1:30

Ask Catherine, Gary, Don Scott, and Gene Sofer to invite their program staff

Joint Program Staff Meeting Planning Session

Sometime before Friday

Catherine, Gary, Don, Gene, Michael Camunez

Recruitment/Leadership Pool Decision Meeting

two hours

Sometime next week or the week after

Diana London, Pat Booker, Gary Kowaczyk, Catherine Milton, Michael Camunez, Nathalie Augustin, Eli Segal, Diana Aldridge, Rick Allen, Don Scott