

# FOIA MARKER

**This is not a textual record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.**

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**Collection/Record Group:** Clinton Presidential Records

**Subgroup/Office of Origin:** National Service

**Series/Staff Member:** Shirley Sagawa

**Subseries:**

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**OA/ID Number:** 24268

**FolderID:**

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**Folder Title:**

Calendars - Sagawa - August 1994

**Stack:**

**S**

**Row:**

**66**

**Section:**

**1**

**Shelf:**

**9**

**Position:**

**2**

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## **Clinton Presidential Records Digital Records Marker**

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This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

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**August 1994**

Divider Title: \_\_\_\_\_

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# August 1994

## SCHEDULE FOR SHIRLEY SAGAWA

|          | SUNDAY<br>14                   | MONDAY<br>15                                                                                                              | TUESDAY<br>16                                                                      | WEDNESDAY<br>17                                                           | THURSDAY<br>18                                                               | FRIDAY<br>19                                                           | SATURDAY<br>20                 |          |
|----------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------|--------------------------------|----------|
| 7<br>AM  |                                |                                                                                                                           | U.S. Kids<br>closes @<br>6pm                                                       | Aug 17<br>State team<br>training<br>begins                                | 8:30<br>Contact Jim<br>Request<br>in blue                                    | 7-8:30<br>Breakfast Mtg<br>in Olympic Room<br>→                        | Aug 20<br>(Ends)               | 7<br>AM  |
| 9<br>AM  | 9:15 AM<br>SENIOR<br>STAFF MTG | 9:15 AM<br>SENIOR<br>STAFF MTG<br><br>10am<br>moderate<br>Panel<br>Solving                                                | 9:15 AM<br>SENIOR<br>STAFF MTG<br><br>11am<br>Weekly<br>w/CM                       | 9:15 AM<br>SENIOR<br>STAFF MTG<br><br>10am<br>phone<br>call to<br>Joel W. | 9:15 AM<br>SENIOR<br>STAFF MTG<br><br>10:30<br>Book<br>(see Jim<br>Ekstrand) | 9:15 AM<br>SENIOR<br>STAFF MTG<br><br>10:00 Janet M<br>10am Budget Mtg | 9:15 AM<br>SENIOR<br>STAFF MTG | 9<br>AM  |
| 11<br>AM |                                | 10am<br>Violence<br>Pm<br>R Taylor<br><br>12pm<br>Lunch<br>w/Sherry                                                       | 12:15 US<br>Kids                                                                   | 11 Indian<br>Treaty<br>Pm<br>OS on<br>Reception<br>12:15                  | 12AM<br>Joel W.<br><br>12pm<br>Lunch<br>w/NPR                                | 1045 David Rynph<br><br>1130 Bruce Cohen                               |                                | 11<br>AM |
| 1<br>PM  |                                | 1<br>↓<br>3                                                                                                               | Parenting<br>workshop<br><br>1:30 Tibbs                                            | 1- Jessica<br>FY 96<br>Budget                                             | 12-11:30 Eli<br>w/Peter E.                                                   | 12:15 Terry Russell                                                    |                                | 1<br>PM  |
| 3<br>PM  |                                | 3pm Jim S.<br>4 Recept.<br><br>5:15 Power<br>Point<br>At Ldrs<br>Sagawa-In<br>6pm<br>June M.<br>Dinner<br>Dtr from<br>DC. | Forum<br>Update<br><br>4 writers<br>Party<br>Eli's<br>6:30<br>Stafford<br>6am mtg. | 2:30<br>Sherry<br>Schiller                                                | 3pm<br>met<br>staff<br>Asst.<br>Cand.                                        | 1pm Joan Lombardi<br><br>Free Budget<br>Mtg<br>(2:30 Peter Bender)     |                                | 3<br>PM  |
|          |                                |                                                                                                                           |                                                                                    |                                                                           |                                                                              | 3pm One on One<br>w/Don S.<br><br>4:00 Budget                          |                                |          |

# August 1994

## SCHEDULE FOR SHIRLEY SAGAWA

|       | SUNDAY<br>21                   | MONDAY<br>22                                              | TUESDAY<br>23                                                    | WEDNESDAY<br>24                                                                | THURSDAY<br>25                                 | FRIDAY<br>26                                               | SATURDAY<br>27                            |       |
|-------|--------------------------------|-----------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------------------------------|------------------------------------------------|------------------------------------------------------------|-------------------------------------------|-------|
| 7 AM  |                                |                                                           |                                                                  |                                                                                | SS<br>Bir Holiday                              | Eli?                                                       | <del>Shirley in Italy until Sept 10</del> | 7 AM  |
| 9 AM  | 9:15 AM<br>SENIOR<br>STAFF MTG | 9:15 AM<br>SENIOR<br>STAFF MTG                            | 9:15 AM<br>SENIOR<br>STAFF MTG<br>10am<br>Michael<br>11-11<br>ST | 9:15 AM<br>SENIOR<br>STAFF MTG<br>10am<br>Eugene II<br>mtg<br>11-11<br>ST. (H) | 9:15 AM<br>SENIOR<br>STAFF MTG<br>10:45<br>JVG | 9:15 AM<br>SENIOR<br>STAFF MTG<br>10am<br>Susan S.<br>Dini | 9:15 AM<br>SENIOR<br>STAFF MTG            | 9 AM  |
| 11 AM |                                | 10 Hold<br>HUD<br>HOPE VI                                 |                                                                  |                                                                                | 10:45<br>Susan<br>Dini                         | 10:45 Robert G.                                            |                                           | 11 AM |
| 1 PM  |                                | 12-1 Larry<br>+ Jim<br>re: FTE's<br>1:30 AC State<br>Deh. | 12pm<br>NPR<br>1-3<br>at 4th<br>center                           | 12pm<br>NPR                                                                    | 11:30 JVG                                      | 11:30 Jude K.                                              |                                           | 1 PM  |
| 3 PM  | Shirley<br>JVG<br>SS<br>Eli    | 2pm<br>FTE's<br>w/ Jim<br>+ Larry                         | 2pm<br>look<br>at book                                           | 2 (ST) H                                                                       | 1<br>↓ H                                       | 12:15 Michael C                                            |                                           | 3 PM  |
|       |                                | 3pm                                                       |                                                                  | 3 (ST) H                                                                       | Jim S.<br>Reception                            |                                                            |                                           |       |

# August 1994

## Weekly Calendar

|          | SUNDAY<br>21 | MONDAY<br>22                                                                          | TUESDAY<br>23                                                                                                          | WEDNESDAY<br>24                                                                                                                            | THURSDAY<br>25                                        | FRIDAY<br>26                                                                                                     | SATURDAY<br>27 |          |
|----------|--------------|---------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|----------------|----------|
| 7<br>AM  |              |                                                                                       |                                                                                                                        |                                                                                                                                            | 10 <sup>am</sup> David O.                             |                                                                                                                  |                | 7<br>AM  |
| 9<br>AM  |              | 10:00 AM HOPE<br>VI Update Mtg<br>w/JS, ES, SS,<br>Staff (optional)                   | <del>10:00 AM One-<br/>on-One w/<br/>Michael</del>                                                                     | 10:00 AM Encore<br>II Meeting<br>10:20 Diana Alga<br>Reg.<br>11am Tibbo<br>+ Larry W.<br>Nancy V.<br>Phyllis B.<br>Coord of EFO<br>reports | 10:45 AM One-<br>on-One w/Susan                       | <del>10:00 AM Hold-<br/>ing w/Eli</del><br>10:45 AM One-<br>on-One w/<br>Robert G.<br>Dawn<br>Staff mtg<br>(all) |                | 9<br>AM  |
| 11<br>AM |              | 1:30 AmeriCorps<br>State<br>De-briefing<br>2:30 10th Fl.                              | 12:30 PM 12:30 -<br>3:30 at 4H<br>Center for SOS<br>Forum<br>Eli, SS, Jim<br>Rick<br>961-4508<br>961-2840<br>Main act. | 12 - Lunch<br>w/ Gloria<br>w/ Susan<br>SOS/Imm                                                                                             | 11:30 AM One-<br>on-One w/JVG<br>Lunch w/<br>JVG & DM | 11:30 AM One-<br>on-One w/Jodi                                                                                   |                | 11<br>AM |
| 1<br>PM  |              | 1:00 PM Mtg w/<br>Larry and Jim<br>re: FTE's<br>2:30 PM Mtg w/<br>Sherry, JVG,<br>Eli |                                                                                                                        | 1:00 PM Weekly<br>w/Jim                                                                                                                    | 2 - Eli<br>mtg                                        |                                                                                                                  |                | 1<br>PM  |
| 3<br>PM  |              |                                                                                       |                                                                                                                        | 2 - Gloria<br>(20 min)<br>2:30 mtg<br>w/ Susan &<br>Gladys                                                                                 | 4:30 Jim<br>?                                         | 3:00 PM Fly to<br>Italy                                                                                          |                | 3<br>PM  |
|          |              |                                                                                       |                                                                                                                        | 3pm Rick                                                                                                                                   | 6:00 PM<br>Reception at Jim<br>Scheibel's house       |                                                                                                                  |                |          |

August 1, 1994  
**Monday**  
DAILY CALENDAR

|          |                                                  |         |  |
|----------|--------------------------------------------------|---------|--|
| 8<br>AM  | 8:30 AM National Direct Workshop Plenary Session | 3<br>PM |  |
| 9<br>AM  |                                                  | 4<br>PM |  |
| 10<br>AM |                                                  | 5<br>PM |  |
| 11<br>AM |                                                  | 6<br>PM |  |
| 12<br>PM |                                                  | 7<br>PM |  |
| 1<br>PM  | 1:45 White House Can                             | 8<br>PM |  |
| 2<br>PM  | 2:00 PM FY 95 Budget Meeting OEOB Room 260       | 9<br>PM |  |

August 2, 1994  
**Tuesday**  
 DAILY CALENDAR

|          |                                                                          |         |                                             |
|----------|--------------------------------------------------------------------------|---------|---------------------------------------------|
| 8<br>AM  |                                                                          | 3<br>PM | 3:30 PM Michael and Chuck re: national id   |
| 9<br>AM  |                                                                          | 4<br>PM | 4:30 PM PSA Demo                            |
| 10<br>AM |                                                                          | 5<br>PM | 6:30 PM AC Congressional Reception 326 RSOB |
| 11<br>AM |                                                                          | 6<br>PM |                                             |
| 12<br>PM | 12:00 PM Janet Mauceri                                                   | 7<br>PM |                                             |
| 1<br>PM  |                                                                          | 8<br>PM |                                             |
| 2<br>PM  | 2:00 PM Bruce Cohen<br>2:30 PM Eli, CM, Algra re: Tribes and Territories | 9<br>PM |                                             |
|          |                                                                          |         |                                             |

CORPORATION FOR  
**NATIONAL**  
AND  
**COMMUNITY**  
**SERVICE**

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1100 VERMONT AVENUE, NW • WASHINGTON, DC 20525

# August 3, 1994

## Wednesday

### DAILY CALENDAR

|       |                                                            |      |                                                         |
|-------|------------------------------------------------------------|------|---------------------------------------------------------|
| 8 AM  |                                                            | 3 PM | 3:00 PM Weekly w/Jim Scheibel                           |
| 9 AM  | 9:00 AM AmeriCorps Ldrs Orientation U of MD                | 4 PM | 4 mtg w/ Eli, Mal Coles, etc... on Corp. Communications |
| 10 AM |                                                            | 5 PM | 5pm Mtg w/ Catherine + Eli re: AmeriCorps Conf.         |
| 11 AM |                                                            | 6 PM |                                                         |
| 12 PM |                                                            | 7 PM |                                                         |
| 1 PM  | 1:00 PM NPR Lunch at the Magic Gourd 23rd and Virginia Ave | 8 PM |                                                         |
| 2 PM  |                                                            | 9 PM |                                                         |

August 8, 1994  
**Monday**  
 DAILY CALENDAR

|          |                                           |         |                                                    |
|----------|-------------------------------------------|---------|----------------------------------------------------|
| 8<br>AM  |                                           | 3<br>PM | <del>3:00 PM HOLD: David O'Brien</del>             |
| 9<br>AM  |                                           | 4<br>PM | 4<br><del>4:00</del> PM Meeting w/David R. and Eli |
| 10<br>AM | 10:00 AM Final Presentation to Leadership | 5<br>PM |                                                    |
| 11<br>AM |                                           | 6<br>PM |                                                    |
| 12<br>PM |                                           | 7<br>PM |                                                    |
| 1<br>PM  |                                           | 8<br>PM |                                                    |
| 2<br>PM  | 2:00 Board Conf. Call                     | 9<br>PM |                                                    |

August 10, 1994  
**Wednesday**  
 DAILY CALENDAR

|       |                                                                  |      |                                                                                           |
|-------|------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------|
| 8 AM  |                                                                  | 3 PM | 3:30<br>SOS cont. of yesterday's discussion.                                              |
| 9 AM  | 9:15 AM Doctor Appt                                              | 4 PM | <del>Scavenger Hunt</del><br>4:30                                                         |
| 10 AM | 10:30 Phyllis/Sanet                                              | 5 PM | Shirley - CM, ES, RA<br>David, Jim,                                                       |
| 11 AM | 11:00 AM Mtg w/CM, Jim E. re: T/TA<br>11:30 Dick Celeste 1/2 hr. | 6 PM | <u>David</u>                                                                              |
| 12 PM | 12:00 PM Pres. Mgnt. Intern Lunch 10th floor conf.               | 7 PM | Budget justification to:<br>1425 Fourth St SW<br>Suite 110<br>WDC 20024<br>(202) 479-0450 |
| 1 PM  | <del>1:00 PM E.J. Dionne Wash Post per Diana</del>               | 8 PM |                                                                                           |
| 2 PM  | 2:00 PM OFFICE HOURS 2-4pm                                       | 9 PM | Fax (202) 484-7090                                                                        |

August 11, 1994  
**Thursday**  
 DAILY CALENDAR

*9:30 (Eli)*

|       |                                         |      |                                                   |                                              |
|-------|-----------------------------------------|------|---------------------------------------------------|----------------------------------------------|
| 8 AM  |                                         | 3 PM | 3:00 PM 15 min. w/Jeff Huang<br><i>3:30 David</i> | <i>Mel. Chuck Mark F. Update on pvt sec.</i> |
| 9 AM  |                                         | 4 PM |                                                   |                                              |
| 10 AM | 10:00 AM Board of Director's Conf. Call | 5 PM |                                                   |                                              |
| 11 AM | 11:00 AM Weekly w/CM                    | 6 PM |                                                   |                                              |
| 12 PM | 12:00 PM Carolyn Kari                   | 7 PM |                                                   |                                              |
| 1 PM  | 1:00 PM Lunch w/Susan                   | 8 PM |                                                   |                                              |
| 2 PM  | 2:00 PM Mtg w/Jaime Merisotis           | 9 PM |                                                   |                                              |
|       |                                         |      |                                                   |                                              |

# August 12, 1994

# Friday

## DAILY CALENDAR

|          |                                              |         |                                                        |
|----------|----------------------------------------------|---------|--------------------------------------------------------|
| 8<br>AM  |                                              | 3<br>PM | <del>5:00 PM One-on-One w/Gene</del><br>3pm launch mtg |
| 9<br>AM  | 9:15 AM Senior Staff Mtg: VISTA 30th Anniv.  | 4<br>PM | 4:30 - Greer-Margolis                                  |
| 10<br>AM | 10:00 AM VISTA Mtg                           | 5<br>PM | 5:00 PM Goodbye to Alice                               |
| 11<br>AM | 11:30 AM One-on-One with Melinda             | 6<br>PM |                                                        |
| 12<br>PM | 12:15 PM One-on-One w/Nancy Voss             | 7<br>PM |                                                        |
| 1<br>PM  | 1:00 PM Lunch w/Susan                        | 8<br>PM |                                                        |
| 2<br>PM  | 2:00 PM <del>Launch Mtg</del> Greer-Margolis | 9<br>PM |                                                        |

August 15, 1994

# Monday

## DAILY CALENDAR

|          |                                         |         |                                                         |
|----------|-----------------------------------------|---------|---------------------------------------------------------|
| 8<br>AM  |                                         | 3<br>PM |                                                         |
| 9<br>AM  |                                         | 4<br>PM | 4:00 PM AmeriCorps Leaders Stuff-Remainder of Afternoon |
| 10<br>AM | 10:00 AM Conference - Grand Hyatt Hotel | 5<br>PM |                                                         |
| 11<br>AM |                                         | 6<br>PM |                                                         |
| 12<br>PM | 12:00 PM Lunch with Sherry Schiller     | 7<br>PM |                                                         |
| 1<br>PM  |                                         | 8<br>PM |                                                         |
| 2<br>PM  | 2:00 PM Weekly Mtg w/Jim S.             | 9<br>PM |                                                         |
|          |                                         |         |                                                         |

August 16, 1994  
**Tuesday**  
DAILY CALENDAR

|          |                              |         |                                              |
|----------|------------------------------|---------|----------------------------------------------|
| 8<br>AM  |                              | 3<br>PM |                                              |
| 9<br>AM  |                              | 4<br>PM | 4:00 PM Intern Party - Eli's Conference Room |
| 10<br>AM | 10 - Catherine Pierce        | 5<br>PM |                                              |
| 11<br>AM | 11:00 AM Weekly w/Catherine  | 6<br>PM | 6:00 PM U.S. Kids closes at 6pm              |
| 12<br>PM |                              | 7<br>PM |                                              |
| 1<br>PM  |                              | 8<br>PM |                                              |
| 2<br>PM  | 2:00 PM SOS Forum Update Mtg | 9<br>PM |                                              |
|          |                              |         |                                              |

August 17, 1994  
**Wednesday**  
**DAILY CALENDAR**

|          |                                                      |         |                       |
|----------|------------------------------------------------------|---------|-----------------------|
| 8<br>AM  | 8:00 AM State Team Training Begins (per Jim Ekstrom) | 3<br>PM |                       |
| 9<br>AM  |                                                      | 4<br>PM | (4 pm Begin of Conf.) |
| 10<br>AM | 10:00 AM Phone call to Joel Weinstein                | 5<br>PM |                       |
| 11<br>AM | 11:00 AM AC Reception Indian Treaty Room             | 6<br>PM |                       |
| 12<br>PM |                                                      | 7<br>PM | 7 plenary             |
| 1<br>PM  | 1:00 PM Mtg w/Jessica re: FY 96 Budget               | 8<br>PM |                       |
| 2<br>PM  | 2:30 PM Mtg w/JVG and Sherry Schiller                | 9<br>PM | 9                     |

August 18, 1994  
**Thursday**  
 DAILY CALENDAR

|          |                                                                                                        |         |                                                                                                |
|----------|--------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------------|
| 8<br>AM  |                                                                                                        | 3<br>PM | 3:00 PM You and Janet meet staff assistant candidate<br><br>3:30 View a Video - Eli's Conf. rm |
| 9<br>AM  |                                                                                                        | 4<br>PM |                                                                                                |
| 10<br>AM |                                                                                                        | 5<br>PM |                                                                                                |
| 11<br>AM |                                                                                                        | 6<br>PM |                                                                                                |
| 12<br>PM | 11:30 AM<br><br>12:00 PM Call Joel Weinstein (515) 284-4816<br>12-mtg w/ Susan, Peter Edelmann,<br>Eli | 7<br>PM |                                                                                                |
| 1<br>PM  |                                                                                                        | 8<br>PM |                                                                                                |
| 2<br>PM  | 2pm Mtg w/ Julie H.                                                                                    | 9<br>PM |                                                                                                |
|          |                                                                                                        |         |                                                                                                |

August 19, 1994  
**Friday**  
 DAILY CALENDAR

|                                                            |                                                          |         |                                   |
|------------------------------------------------------------|----------------------------------------------------------|---------|-----------------------------------|
| 8<br>AM                                                    |                                                          | 3<br>PM | 3:00 PM One-on-One with Don Scott |
| 9<br>AM                                                    |                                                          | 4<br>PM | <i>S-leaves at 4pm</i>            |
| 10<br>AM                                                   | 10:00 AM Budget Mtg<br>10:45 AM One-on-One w/David Rymph | 5<br>PM |                                   |
| 11<br>AM                                                   | 11:30 AM One-on-One w/Bruce Cohen                        | 6<br>PM |                                   |
| 12<br>PM                                                   | 12:15 PM One-on-One w/Terry Russell                      | 7<br>PM |                                   |
| 1<br>PM                                                    | 1:00 PM Mtg w/Joan Lombardi                              | 8<br>PM |                                   |
| 2<br>PM                                                    | 2:30 PM Mtg w/Peter Bender                               | 9<br>PM |                                   |
| 7:00 AM Breakfast Mtg/CNS State Reps. Olympic Rm.<br>Hyatt |                                                          |         |                                   |

August 19, 1994  
**Friday**  
 DAILY CALENDAR

|                                                            |                                                          |         |                                   |
|------------------------------------------------------------|----------------------------------------------------------|---------|-----------------------------------|
| 8<br>AM                                                    |                                                          | 3<br>PM | 3:00 PM One-on-One with Don Scott |
| 9<br>AM                                                    |                                                          | 4<br>PM | 4pm - Conf. Call (maybe)          |
| 10<br>AM                                                   | 10:00 AM Budget Mtg<br>10:45 AM One-on-One w/David Rymph | 5<br>PM |                                   |
| 11<br>AM                                                   | 11:30 AM One-on-One w/Bruce Cohen                        | 6<br>PM |                                   |
| 12<br>PM                                                   | 12:15 PM One-on-One w/Terry Russell                      | 7<br>PM |                                   |
| 1<br>PM                                                    | 1:00 PM Mtg w/Joan Lombardi                              | 8<br>PM |                                   |
| 2<br>PM                                                    | 2:30 PM Mtg w/Peter Bender                               | 9<br>PM |                                   |
| 7:00 AM Breakfast Mtg/CNS State Reps. Olympic Rm.<br>Hyatt |                                                          |         |                                   |

August 22, 1994  
**Monday**  
 DAILY CALENDAR

|          |                                                                                            |         |  |
|----------|--------------------------------------------------------------------------------------------|---------|--|
| 8<br>AM  |                                                                                            | 3<br>PM |  |
| 9<br>AM  |                                                                                            | 4<br>PM |  |
| 10<br>AM | 10:00 AM HOPE VI Update Mtg w/JS, ES, SS, Staff (optional)                                 | 5<br>PM |  |
| 11<br>AM |                                                                                            | 6<br>PM |  |
| 12<br>PM | 12:00 PM Mtg w/Larry and Jim re: FTE's<br><br><i>1 - Terry + Debbie - 10 min re: SOIC3</i> | 7<br>PM |  |
| 1<br>PM  | 1:30 PM AmeriCorps State Debriefing                                                        | 8<br>PM |  |
| 2<br>PM  | 2:30 PM Mtg w/Sherry, JVG, Eli                                                             | 9<br>PM |  |