

FOIA MARKER

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Collection/Record Group: Clinton Presidential Records
Subgroup/Office of Origin: National Service
Series/Staff Member: Shirley Sagawa
Subseries:

OA/ID Number: 24268
FolderID:

Folder Title:
[Weekly Calendar - Shirley Sagawa, 1994]

Stack:
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Row:
66

Section:
1

Shelf:
9

Position:
2

May-June 1994

WEEKLY CALENDAR

	SUNDAY 29	MONDAY 30	TUESDAY 31	WEDNESDAY 1	THURSDAY 2	FRIDAY 3	SATURDAY 4	
7 AM			9:15 E4P Senior Staff					7 AM
9 AM			10:00 AM Subtitle H Strategic Planning w/CM per Peg R. 10:30 AM ONE- ON-ONE W/ ELI	9:15 AM Senior Staff Mtg	9:15 AM Senior Staff Mtg 9:30 AM - FTE Larry, Gary, Angliis + JVG 11:00 Alice McGill	9:15 AM Senior Staff Mtg 10:00am Susan Howard USDA proposals		9 AM
11 AM			11:00 AM Intern Orientation per Jina	10:00 Gen. Scott Rick Alkhalil 10:45 - Larry 11am - Eli, Bob Gary, Larry	11:00 AM Mtg on disabilities w/ Peg and Cm			11 AM
1 PM			1:00 PM Board Mtg phone conference	1:00 PM AmeriCorps Launch Cmte Mtg 2:00 nat/ university proposals confer	2:00 PM Make Calls to Commission Chairs	2:00 PM VISTA PR mtg w/Jim, Diana Aldridge, and staff		1 PM
3 PM		3:00 PM - 5pm OFFICE HOURS	2 PM FTE/ budget mtg per JVG 3:00 PM POLF mtg per Rick 4:00 PM National Identity Mtg	3:00 PM Mtg w/ CM and Frances Hesselbein 4:00 PM Retirement/ Buyout Party 6pm	4:00 PM HHS Mtg w/Peter E, Chuck T, Terry, Mike, Tim, etc 5pm - let's get fellow op. 6pm	4pm - network follow-up Don, Jim, Mike, etc		3 PM
			9:15 PM Expanded Senior Staff					

May-June 1994

SCHEDULE FOR SHIRLEY SAGAWA

	SUNDAY 29	MONDAY 30	TUESDAY 31	WEDNESDAY 1	THURSDAY 2	FRIDAY 3	SATURDAY 4	
7 AM		<i>#1000 Memorial</i>				<i>ST Bday</i>		7 AM
9 AM	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG <u>10am - Subtitle H strategic Planning.</u>	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9:15 AM SENIOR STAFF MTG	9 AM
11 AM			<u>11am orient. inter per Jina</u>			<u>11am mtg on disabilities w/ K & Peg R.</u>		11 AM
1 PM			<u>1 Board mtg phone call</u>	<u>1 AC Launch Cmtc mtg</u>	<u>2pm make calls to Commission Chairs</u>	<u>VISTA PR mtg</u>		1 PM
3 PM			<u>3pm PCLF mtg per RAN</u>	<u>3 Frances Hesselbein mtg w/ Cui</u>	<u>4pm this mtg w/ P. Edelman et al.</u>			3 PM
			<u>4 Nat'l ID</u>	<u>4 Budget Party</u>				
			<u>530 mtg</u>	<u>@ the Sphinx Club.</u>				

May-June 1994

WEEKLY CALENDAR

	SUNDAY 29	MONDAY 30	TUESDAY 31	WEDNESDAY 1	THURSDAY 2	FRIDAY 3	SATURDAY 4	
7 AM					9:15 mtg re: Acorps Accreditation 2/10			7 AM
9 AM			10:00 AM Subtitle H Strategic Planning w/CM per Peg R. 10:30 AM ONE-ON-ONE W/ ELI	9:15 AM Senior Staff Mtg 10:00 AM mtg w/ Rick/Don Scott 10:45 AM Larry Wilson candidate interview	9:15 AM Senior Staff Mtg 10:00 AM FTE Mtg w/Larry, Gary, Phyllis, JVG 10:15 New Emp. orient.	9:15 AM Senior Staff Mtg 10:00 AM Mtg w/ Susan Stroud re: USDA proposal	9:15 AM Senior Staff Mtg	9 AM
11 AM			11:00 AM Intern Orientation per Jina	11:00 AM mtg w/ Eli, Bob Knisely, Larry W.	11:00 AM Mtg on disabilities w/ Peg and Cm			11 AM
1 PM			1:00 PM Board Mtg phone conference	1:00 PM AmeriCorps Launch Cmte Mtg 1:00 PM AmeriCorps Launch Mtg 2:00 PM Nat'l Non-Profits proposal committee mtg	2:00 PM Make Calls to Commission Chairs 3pm weekly w/cm	2:00 PM VISTA PR mtg w/Jim, Diana Aldridge, and staff		1 PM
3 PM		3:00 PM - 5pm OFFICE HOURS	3:00 PM POLF mtg per Rick 4:00 PM National Identity Mtg	3:00 PM Mtg w/ CM and Frances Hesselbein 3:00 PM mtg w/ Catherine Milton/Francis Hesselbein 4:00 PM Retirement/ Buyout Party	4:00 PM HHS Mtg w/Peter E, Chuck T, Terry, Mike, Tim, etc	3:00pm Carolyn Kari		3 PM
			9:15 PM Expanded Senior Staff		5:00 PM Retreat Follow-Up mtg 11:00 PM 1/2 hour w/Alice McGill to discuss NAMY loan			

June-July 1994

Weekly Calendar

	SUNDAY 26	MONDAY 27	TUESDAY 28	WEDNESDAY 29	THURSDAY 30	FRIDAY 1	SATURDAY 2	
7 AM			7:00 AM Dini out today		7:00 AM ELI ON VACATION UNTIL 7/11			7 AM
9 AM	9:15 AM Senior Staff Mtg	9:15 AM Senior Staff Mtg <u>10:45 - Grant Speech</u>	9:00 AM Bd of Dir. conference call	9:15 AM Senior Staff Mtg 10:00 AM SOS update mtg	9:15 AM Senior Staff Mtg 10:00 AM Mtg w/ Chuck re: pvt sector funding proposals 11am mtg w/Carole	9:00am		9 AM
11 AM		12:30 PM HOLD: parent/teacher conference	11:00 AM Weekly w/Catherine Milton	12:30 PM HOLD: parent/teacher conference		11am Jim S. mtg		11 AM
1 PM					2pm Eli leaves Bobby like	2:30 pm Diana a		1 PM
3 PM		3pm Office HRS 5pm		3:00 PM Mtg w/ Bob Walters 4 Eli one- one-one 5. 4:00-5:00 immunization 4:30-5:00 - Eli one-one	Healthcare + other issues	3pm mtg w/DM + JVG re: misc. staff retreat quarter report. etc...		3 PM
				5:00ghads 1K-12 mtg 6:00 w/es, CM RA, Susan, Terry, Ruby				

September-October 1994

Weekly Calendar

	SUNDAY 25	MONDAY 26	TUESDAY 27	WEDNESDAY 28	THURSDAY 29	FRIDAY 30	SATURDAY 1	
7 AM								7 AM
9 AM			9:00 AM ALL HQ MEETING 10:30 AM Senior Staff Retreat 10:30 - 4:30p.m.	10:00 AM 1-on-1 w/Jim S.	10:00 AM 1-on-1 w/Jim S. 10:00 AM 1-on-1 w/Jim S. 10:00 AM 1-on-1 w/Jim S. Speedy	10:00 AM Mtg w/ Eli and Sherry		9 AM
11 AM		11:00 AM Mtg w/ Sarah Whitman 1/2 hr 11:30 AM Gary K. and Larry W. 15 min 12:00 PM Mtg w/ Catherine M.		11:00 AM Mtg w/ Pac Parr-Moore (personal) 12:00 PM Lunch w/Natalie Augustin	11:00 AM Mtg w/ CM	11:00 AM Mtg w/ CM 1 - Alan Klive		11 AM
1 PM		2:30 PM Mtg w/ Chuck S. re: Ford Found. Strategic Planning		2:00 PM HOLD: Mtg w/Jim and Anita Papish	1:00 PM Mtg w/ CM 1-3p.m.	2:00 PM Sagawa Staff Mtg		1 PM
3 PM			3 - Mal Coles 4 - Gene S.	3:00 PM Mtg w/ CM	4:00 PM Mtg w/ Eli and Sherry	3 - Mtg w/ David R.		3 PM
		5:00 PM Leave for Biospherics Reception		4 - Brick Mtg Rich let us tomorrow's Speech				