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Subseries:

OA/ID Number: 24236

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Folder Title:

USDA [Department of Agriculture]/AmeriCorps-Hawaii

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Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. memo	[Personally Identifiable Information] [partial] (3 pages)	01/00/1997	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24236

FOLDER TITLE:

USDA [Department of Agriculture]/AmeriCorps Hawaii

2013-0661-F

rs3784

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
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- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]



Our People...Our Islands...In Harmony

United States
Department of
Agriculture

Natural
Resources
Conservation
Service

P.O. Box
50004
Honolulu, HI
96850

Subject: PGM - Americorps Project -
Molokai-Lanai Reforestation

Date: November 15, 1996

To: Joel Berg, Americorps Director
US Department of Agriculture
Washington, DC

File Code: 440-5

The Molokai-Lanai Reforestation project in Hawaii was begun in October 1996.

The main objective of this project is to plant trees in critical areas of watersheds in order to reduce non-point source pollution and affect local hydrology. In order to use appropriate species of trees, a considerable effort was made to collect and propagate seeds during the first year. We now have a supply of approximately 5,000 seedlings waiting to be planted. The prime planting season in Hawaii is December through February. It is imperative that we resume our project now or we will have wasted a lot of effort and resources. Moreover, the communities are expressing concern that this project is an example of broken promises and mismanagement by the federal government. We are hard pressed to provide rational explanations for the current situation.

Moreover, we have been stifled in our efforts to generate the community support necessary to continue the effort over the long term without a formal Americorps project. It is our intention to focus on this aspect during the second year of the project. Termination of the project now would be a devastating blow to this purpose.

MICHAEL R. KOLMAN
Project Director
Molokai-Lanai Reforestation Project

cc:

Larry Holmes, USDA-NRCS, National Headquarters, Washington, DC

11/21/96

14:59

808 541 1335

NRCS - HAWAII

001



Joel Berg

United States
Department of
Agriculture

Natural
Resources
Conservation
Service

P.O. Box 50004
Honolulu, HI
96850

Our People...Our Islands...In Harmony

November 21, 1996

Larry Holmes
NRCS AmeriCorps Liaison
Washington, DC

Dear Sir:

The Natural Resources Conservation Service Molokai-Lanai Reforestation AmeriCorps Project recently successfully completed its 1996 year with six full-time members. Of these members, John Mokiao, Linda Marie and Brian Valley fulfilled the number of hours necessary to qualify for the full Educational Award. For various reasons, the remaining three members were unable to complete the required number of hours.

The project has had difficulty in first of all, finding members to volunteer for the project. Additionally, we have had difficulty in retaining the members we needed in order to complete the objectives of the project.

Although Kelly Arlos (who began in January), Kalaniua Ritte and Chachleigh Clarabal may not have had quite the number of hours required for a full Education Award (which they do not expect), NRCS-HI believes that all members were instrumental in helping AmeriCorps and their Molokai and Lanai communities to achieve the goals of a very worthwhile conservation project. The project could not have concluded successfully without their hours of work. We truly believe that Kelly, Kalaniua and Chachleigh deserve a partial Educational Award. Not rewarding these deserving members would be an injustice and not in keeping with the AmeriCorps spirit of bringing communities together.

Sincerely,

MICHAEL R. KOLMAN
Assistant State Conservationist

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL

of pages 1

To: Larry Holmes	From: Ouchi
Dept./Agency: AmeriCorps/Corn Dex	Phone #: (808) 541-2609
Fax #: (202) 690-0639	Fax #: (808) 541-1335
NSN 7510-01 317-7388	5/89-101 GENERAL SERVICES ADMINISTRATION

The Natural Resources Conservation Service works hand-in-hand with the American people to conserve natural resources on private lands.

AN EQUAL OPPORTUNITY EMPLOYER

Molokai-Lanai Restoration Project FY95

[illegible]

January 22, 1997

TO: Michael Kolman, AmeriCorps Project Director, NRCS, HI
FROM: Dee DiFiore, AmeriCorps Program Analyst
SUBJECT: Letter Requesting Reconsideration of Education Awards

Here is the letter I spoke to you about. You will need to sign it and return it to us. I will have to prepare a letter to the Corporation requesting that they change the members award status.

There is no guarantee that they will agree with us, but we will ask.

I hope this resolves the situation to everyone's satisfaction.

If you need to speak to me, my number is (202) 690-3051.

TOTAL NUMBER OF PAGES: 3

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January 22, 1997

TO: Joel Berg, USDA Director of National Service

FROM: Michael Kolman, AmeriCorps Project Director, NRCS, HI

SUBJECT: Request for 900 Hour Educational Awards

This letter is to request that the below listed members be granted a 900-hour educational award:

<u>NAME</u>	<u>SSN</u>	<u>HOURS SERVED</u>
Kelly Arlos		1081
Chachleigh Clarabal	(b)(6)	1237
Kalaniua Ritte		1411

While it is recognized that these members did not complete their term of service, I believe there were extenuating circumstances. I would like to take this opportunity to explain those circumstances and to take responsibility for the situation that now exists. I feel it would be unjust to punish the AmeriCorps Members for mistakes made by management.

As you know, this was the first year that the Natural Resources Conservation Service (NRCS) had an AmeriCorps project in Hawaii. As such, NRCS management personnel were not as well versed as we needed to be in running such a project.

When faced with the problem of members failing to show up for work, the management team sometimes chose to tolerate the behavior rather than terminate members. This decision was based on several things.

To begin with our project had problems with recruitment. It was much more difficult to find qualified people to serve as AmeriCorps Members in this remote and low-income community than was anticipated.

Also the community was strongly committed to accomplishing as much of the project as was possible. Thus my main focus was on the completion of the service activities. I believed that if members were terminated, I would be unable to find replacements. My attitude was members who were working between 65-85%, while not optimum, would still be able to provide vital service to the community.

It was these reasons--recruitment difficulty, focus on project, and toleration for absences-- that

led to these three members not performing 1,700 hours of service. I do not think that management sent a clear message to members that they would lose their education award if they did not complete 1700 hours of service. At no time were members asked to make up their lost time.

In view of these problems and the failure of management to enforce the 1700 hours of service, I request that members be granted a 900 hour education award. All of these members performed more than 900 hours of service. While members must accept some of the responsibility for not completing their 1700 hours, I can't in all good conscience place all the blame on them. Management must share this responsibility.

Your consideration in this matter is greatly appreciated.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

January 15, 1997

TO: Michael Kolman, AmeriCorps Project Director, NRCS,
Hawaii

FROM: Joel Berg, Director of National Service, USDA JB

SUBJECT: Educational Awards

This letter is to inform you that the AmeriCorps Members listed below were not awarded a pro-rated education award:

NAME

Clarabel Chachleigh
Kelly Arlos
Kalanuia Ritte

These members can not receive a pro-rated award because they failed to complete their 1700 hour term of service and did not have valid compelling reasons for this failure. Pro-rated awards are granted only to those members who were unable to complete their 1700 hours due to compelling personal circumstances. Compelling personal circumstances are:

- sickness or critical illness of the member;
- death or critical illness of a member of the member's immediate family;
- termination of a project site if reassignment to another Project is not possible.
(USDA AmeriCorps Operation Manual, page 109.)

According to the information submitted by you to this office, members did not have any of the above compelling circumstances. If you or any of these AmeriCorps members have sufficient documentation to justify the taskforce's reconsideration of this decision, please submit it to me as soon as possible.

If you have any questions, please feel free to contact me at (202) 720-6350.



NATIONAL SERVICE ENROLLMENT FORM

CORPORATION
FOR NATIONAL
SERVICE

DIRECTIONS:

- Please use a number two pencil, erase any changes or stray marks, and fill ovals completely.
- AmeriCorps Member, please complete Part 1 and Part 2. Program Director, State Director, or Campus Director, please complete Part 3.

- State Commission, Parent Organization, CNS State Director, or NCCC Campus Director, please send completed forms to:

Office of Evaluation
9th Floor
Corporation for National Service
1201 New York Avenue, NW
Washington, DC 20525

Part 1: Member Please Complete and Sign

1. Member's Name:

KELLY

M

ARLOS

First

Middle Initial

Last

2. What is your birthdate?

3. What is your SSN?

4. What was the zip code of the address where you grew up?

DATE
MO. DAY YR.

SOCIAL SECURITY
NUMBER

(b)(6)

ZIP CODE
9 6 7 5 7
0 0 0 0 0
1 1 1 1 1
2 2 2 2 2
3 3 3 3 3
4 4 4 4 4
5 5 5 5 5
6 6 6 6 6
7 7 7 7 7
8 8 8 8 8
9 9 9 9 9

5. Current Address

(All information will be sent to you at this address until you notify the Corporation of a change of address.)

Number and Street

P.O. Box 1510 K'p'm HI 96748

City and State

Zip Code

808 567-9080

Home Phone

808 567 6885

Business or School Phone

6. Permanent Address

(Name and address of a person through whom you can be reached once you leave the program.)

Name

P.O. Box 275

Number and Street

K'p'm HI 96757

City and State

Zip Code

(808) 567-6423

Home Phone

808 567 6885

Business or School Phone

7. Member's Signature:

Kelly Michael Arlos

Date:

1/22/96
10/16/95

PRIVACY ACT NOTICE

The collection of this information is authorized by the provisions of the National and Community Service Act, as amended by the National and Community Service Trust Act of 1993. Information will be used to enroll persons in the AmeriCorps program and in the National Service Trust. The information will not be disclosed outside the government without written permission.



NATIONAL SERVICE TRUST END OF TERM OF SERVICE FORM

CORPORATION
FOR NATIONAL
SERVICE

Please CAREFULLY read instructions BEFORE filling out BOTH sides of this form.

USE NO. 2 PENCIL ONLY! Erase cleanly any changes or stray marks. Make black marks that fill the circles.

1. Print clearly your full name, including middle initial.
2. Provide your Social Security number.
3. Print clearly your current address and phone numbers.
4. Print clearly your permanent address and phone numbers. (If the same as your current address, write "SAME".)
5. Sign your name and enter today's date.

1. Participant's name?: ARLOS M KELLY
Last Middle Initial First

2. What is your SSN?

SOCIAL SECURITY
NUMBER

(b)(6)

Note: Separated 11/8/05, Home do not
know where he is
2/2/06

3. Current Address

(All information will be sent to you at this address until you notify the Corporation of a change of address.)

P.O. BOX 1510
Number and Street
K. KAIHI 96748
City and State Zip Code
18087 567 41480
Home Phone
1-800-670-6562
Business or School Phone

4. Permanent Address

(Name and address of a person through whom you can always be reached.)

IRENE KASHAMU
Name
P.O. BOX 275
Number and Street
K. KAIHI 96757
City and State Zip Code
18087 567 6423
Home Phone
800 553-3216

Questions 6 - 12 to be filled out by Approving Official

USE NO. 2 PENCIL ONLY! Erase cleanly any changes or stray marks. Make black marks that fill the circles.

Sections 6-12 must be completed by one of the following:

- (a) the State Director of the Corporation for National Service if participant is a VISTA participant.
 - (b) the Camp Commander or his/her designee if participant is a National Civilian Community Corps participant.
 - (c) the Program Director if participant is an AmeriCorps USA program participant.
6. Enter the hours of service completed under the National Service Program. VISTA and National Civilian Community Corps programs should not complete this item.
 7. Show the ending date of the term of service.
 8. Indicate whether the participant was enrolled in a full-time or part-time program. If a VISTA or a National Civilian Community Corps participant, mark "Full-time" program unless enrolled in the summer program. If an AmeriCorps USA participant, indicate whether the individual was a full-time participant (minimum of 1700 hours), a part-time participant (900 hours), a reduced part-time participant (less than 900 hours), or a summer participant.
 9. Give the name of the program or project.
 10. Show the Program or Project ID that has been assigned to this program by the Corporation.
 11. Indicate the type of termination of the end of service. Please be sure to follow the Corporation's regulations in making this selection. If participant is continuing service for another term under the National Service Trust on this or another project, another Trust Enrollment form must be completed.
 12. Print your name, then sign and date the Certification of Service.

6. Hours of service completed

HOURS			
	1	4	4
0	0	0	0
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9

7. Date of Completion

DATE					
MO.		DAY		YR.	
1	1	0	8	9	5
2	2	2	2	2	2
3	3	3	3	3	3
4		4	4	4	4
5		5	5	5	5
6		6	6	6	6
7		7	7	7	7
8		8	8	8	8
9		9	9	9	9

8. Type of Participant Enrollment:
(Mark only one.)

- ☐ Full-time
☐ Part-time
☐ Reduced part-time
☐ Summer
☐ Other (Specify: _____)

9. Name of Program/Project: Molokai-Lanai Reforestation Project
10. Program/Project ID Number: X15A
11. Type of termination:
- ☐ Completion of service as scheduled and eligible for an education award.
- ☒ Early termination for Cause and not eligible for an education award.
- ☐ Early termination for Compelling Personal Circumstance and eligible for a partial education award.
12. Certification of Service:

I certify that this individual performed the service indicated above.

Michael R. Kolman

Clinton Presidential Records Digital Records Marker

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Amer. Corps
Getting Things Done

4 pages

[pamphlet]



AMERICORPS

GETTING THINGS DONE

AmeriCorps Reforestation Project
Lana'i, Hawai'i

MOLOKAI-LANAI AMERICORPS REFORESTATION PROJECT FY 95-96PROJECT DIRECTOR: MICHAEL R. KOLMAN (808)541-2602PROJECT MANAGER: ROBERT J. JOY (808)567-6885AMERICORPS MEMBERSLANAIClarabal, Chachleigh
Marie, Linda
Valley, BrianMOLOKAICrivello, Lindsey
Galam, Gordon
Kaneakua, Jonathan
Kaneakua, Lance
Mokiao, John K.S.
Ritte, Kalaniua
Seguritan, Betty

PREFERRED TIMES FOR TELECONFERENCE WITH JOEL BERG

11/27 7 AM HAWAIIAN STANDARD TIME

11/28 7 AM HAWAIIAN STANDARD TIME

12/4 7 AM HAWAIIAN STANDARD TIME

THREE HAWAII LOCATIONS WILL BE INVOLVED: HONOLULU STATE OFFICE,
MOLOKAI AND LANAI. WE BELIEVE THAT WE CAN CONNECT ALL THREE AND
WASHINGTON FOR ONE TELECONFERENCE.PLEASE FAX MICHAEL R. KOLMAN OR FLORENCE OUCHI AT (808)541-1335
TO CONFIRM.

ALOHA, FLORENCE OUCHI

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL

of pages 1

To <i>Dee Difiore</i>	From <i>F. Ouchi</i>
Dept./Agency <i>USDA/NRCS</i>	Phone # <i>(808)541-2609</i>
Fax # <i>(802) 690-0639</i>	Fax # <i>(808) 541-1335</i>

NSN 7540-01-317-7368

5099-101

GENERAL SERVICES ADMINISTRATION