

FOIA MARKER

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Subgroup/Office of Origin: Americorps

Series/Staff Member: General Files

Subseries:

OA/ID Number: 24236

FolderID:

Folder Title:

USDA [Department of Agriculture]/AmeriCorps-Ed [Education] Awards - Partial

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66

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1

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Position:
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Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. memo	[Personally Identifiable Information] [partial] (13 pages)	00/00/1997	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24236

FOLDER TITLE:

USDA [Department of Agriculture]/AmeriCorps ED [Education] Awards-Partial

2013-0661-F
rs3807

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

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- P3 Release would violate a Federal statute [(a)(3) of the PRA]
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UNITED
STATES
DEPARTMENT
OF AGRICULTURE

February 20, 1997

TO: Hank Oltman, Senior Program Officer, Corporation for National Service
Tonda Williams

FROM: Joel Berg, USDA Director of National Service JB

SUBJECT: Change in Education Award Status

This memo is a request to change the education award status for the members listed on the table below. This request is based on information received after the original End of Term of Service Form had been submitted on these members.

Attachment 1 is a letter from the program manager in Hawaii requesting that three of his members be granted a 900 hour award. Based on the circumstances, I concur with this request.

Attachment 2 is a letter which explains the status of Kelly Arlos, along with copies of his forms.

Attachment 3 is a new End of Term of Service Form, the first one was not correct. I have verified this myself by checking with the Program Manager.

MEMBER NAME	SSN	REASON FOR CHANGE
Chachleigh Clarabal	(b)(6)	See attachment 1, request a 900 hour award
Kalaniua Ritte		See attachment 1, request a 900 hour award
Kelly Arlos		See attachment 2, request a 900 hour award
Lorraine Johnson		Erroneus End of Term submitted orginally, attachment3 is new form.
Amy Lazenby		New information submitted, see attachment 4, request pro-rated award



Our People...Our Islands...In Harmony

United States Department of Agriculture

Natural Resources Conservation Service

P.O. Box 50004 Honolulu, HI 96850

Subject: PRG - AmeriCorps - Request for 900-Hour Educational Awards

Date: January 22, 1997

To: Joel Berg
USDA Director of National Service
Washington, DC

File Code: 450-0

This letter is to request that the below listed members be granted a 900-hour educational award:

Table with 3 columns: Name, SSN, Hours Served. Rows include Kelly Arlos, Chachleigh Clarabal, and Kalaniua Ritte. SSN for all is (b)(6).

While it is recognized that these members did not complete their term of service, I believe there are extenuating circumstances. I would like to take this opportunity to explain those circumstances and to take responsibility for the situation that now exists. I feel it would be unjust to punish the Americorps members for mistakes made by management.

As you know, this was the first year that the Natural Resources Conservation Service (NRCS) had an AmeriCorps project in Hawaii. As such, NRCS management personnel were not as well versed as we needed to be in running such a project.

When faced with the problem of members failing to show up for work, the management team sometimes chose to tolerate the behavior rather than terminate members. This decision was based on several things.

To begin with our project had problems with recruitment. It was much more difficult to find qualified people to serve as AmeriCorps members in this remote and low-income community than was anticipated.

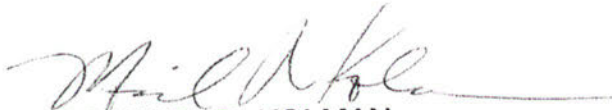
Also, the community was strongly committed to accomplishing as much as the project as was possible. Thus, my main focus was on the completion of the service activities. I believed that if members were terminated, I would be unable to find replacements. My attitude was members who are working between 65-85%, while not optimum, would still be able to provide vital service to the community.

Att 1

It was these reasons -- recruitment difficulty, focus on project, and toleration for absences -- that led these three members not performing 1,700 hours of service. I do not think that management sent a clear message to members that they would lose their education award if they did not complete 1700 hours of service. At no time were members directed to make up their lost time.

In view of these problems and failure of management to enforce the 1700 hours of service, I request that members be granted a 900-hour education award. All of these members performed more than 900 hours of service. While members must accept some of the responsibility for not completing their 1700 hours, I can't in all good conscience place all the blame on them. Management must share this responsibility.

Your consideration in this matter is greatly appreciated.

A handwritten signature in cursive script, appearing to read "Michael R. Kolman", written in black ink.

MICHAEL R. KOLMAN
Project Director
Molokai-Lanai Reforestation Project



NATIONAL SERVICE TRUST END OF TERM OF SERVICE FORM

CORPORATION
FOR NATIONAL
SERVICE

Please CAREFULLY read instructions BEFORE filling out BOTH sides of this form.

USE NO. 2 PENCIL ONLY! Erase cleanly any changes or stray marks. Make black marks that fill the circles.

1. Print clearly your full name, including middle initial.
2. Provide your Social Security number.
3. Print clearly your current address and phone numbers.
4. Print clearly your permanent address and phone numbers. (If the same as your current address, write "SAME".)
5. Sign your name and enter today's date.

1. Participant's name?: Johnson M Lorraine
Last Middle Initial First

2. What is your SSN?
 SOCIAL SECURITY NUMBER
 (b)(6)

3. Current Address
 (All information will be sent to you at this address until you notify the Corporation of a change of address.)
121 - 24th St.
Number and Street
Cairo, IL 62914
City and State Zip Code
618 - 734 - 4211
Home Phone
Business or School Phone

4. Permanent Address
 (Name and address of a person through whom you can always be reached.)
SAME
Name
Number and Street
City and State Zip Code
Home Phone
Business or School Phone

5. Participant's Signature: Lorraine Johnson Date: 8/23/96

PRIVACY ACT NOTICE

The collection of this information is authorized by the provisions of the National and Community Service Act, as amended by the National and Community Service Trust Act of 1993. Information will be used to verify completion of service under the National Service Trust. The information will not be disclosed outside the government without written permission.

ATT 3

TO: Hank Altman
Tondalaya Williams

FROM: Joel Berg, USDA Director of National Service

SUBJECT: AmeriCorps Members, Kelly M. Arlos

This memo is written to explain a unique situation regarding one of our AmeriCorps Members in Hawaii. The member's name is Kelly M. Arlos, SSN: (b)(6)

The following is a list of chronological events:

Enrolled on 10/16/95, exhibit 1.

Resigned on 11/08/95, exhibit 2.

Re-enrolled on 1/22/96, exhibit 3

This member resigned because he was offered a better paying position. However, when the job fell through, he then asked to re-enroll and start over again in the AmeriCorps Program. The State Project Director conferred with the NRCS National Program Manager who has since left USDA,...but not with my office, who erroneously granted permission for the member to re-enroll.

This was not brought to our attention at the time, so consequently, the matter has never been resolved. I ask that you re-enroll this member effective 1-22-96.

ATT 2



NATIONAL SERVICE ENROLLMENT FORM

CORPORATION
FOR NATIONAL
SERVICE

DIRECTIONS:

- Please use a number two pencil, erase any changes or stray marks, and fill ovals completely.
- After Corps Member, please complete Part 1 and Part 2. Program Director, State Director, or Campus Director, please complete Part 3.

- State Commission, Parent Organization, CNS State Director, or NCCC Campus Director, please send completed forms to:
Office of Evaluation
8th Floor
Corporation for National Service
1201 New York Avenue, NW
Washington, DC 20525

Part 1: Member Please Complete and Sign

1. Member's Name: Kelly M Avlos
First Middle Initial Last

2. What is your birthdate?

DATE		
MO.	DAY	YR.
0	1	2
3	4	5
6	7	8
9	0	1
2	3	4
5	6	7
8	9	0
1	2	3
4	5	6
7	8	9
0	1	2
3	4	5
6	7	8
9	0	1

3. What is your SSN?

SOCIAL SECURITY NUMBER		
(b)(6)		

4. What was the zip code of the address where you grew up?

ZIP CODE		
9	6	7
4	8	5
0	1	2
3	4	5
6	7	8
9	0	1
2	3	4
5	6	7
8	9	0
1	2	3
4	5	6
7	8	9
0	1	2
3	4	5
6	7	8
9	0	1

5. Current Address

(All information will be sent to you at this address until you notify the Corporation of a change of address.)

P.O. Box 1510
Number and Street

K'kai HI 96748
City and State Zip Code

(808) 567-9080
Home Phone

Business or School Phone

6. Permanent Address

(Name and address of a person through whom you can be reached once you leave the program.)

Irene Kaahanui
Name

P.O. Box 275
Number and Street

K'oua HI 96751
City and State Zip Code

(808) 567-6423
Home Phone

Business or School Phone

7. Member's Signature: Kelly M Avlos

Date: 1/22/96

PRIVACY ACT NOTICE

Information collected by the Corporation for National Service is used to provide services to members and to carry out the program. Information is also used for statistical purposes and to carry out the program. Information is also used for statistical purposes and to carry out the program.

2d enrollment



NATIONAL SERVICE TRUST END OF TERM OF SERVICE FORM

CORPORATION
FOR NATIONAL
SERVICE

Please CAREFULLY read instructions BEFORE filling out BOTH sides of this form.

USE NO. 2 PENCIL ONLY! Erase cleanly any changes or stray marks. Make black marks that fill the circles.

1. Print clearly your full name, including middle initial.
2. Provide your Social Security number.
3. Print clearly your current address and phone numbers.
4. Print clearly your permanent address and phone numbers. (If the same as your current address, write "SAME".)
5. Sign your name and enter today's date.

1. Participant's name?: ARLOS M KELLY
Last Middle Initial First

2. What is your SSN? 2/26196
SOCIAL SECURITY NUMBER
 (b)(6)
Note: Separated 11/8/95, Hairs do not count for Educational Award. Reemployed 4/27/96.

3. Current Address
 (All information will be sent to you at this address until you notify the Corporation of a change of address.)
P.O. BOX 1510
Number and Street
K. KAIHI 96748
City and State Zip Code
(808) 567-6423
Home Phone
1-800-670-6562
Business or School Phone

4. Permanent Address
 (Name and address of a person through whom you can always be reached.)
IRENE KADHANI
Name
P.O. BOX 275
Number and Street
KIPUHI 96757
City and State Zip Code
(808) 567-6423
Home Phone
(808) 563-3216
Business or School Phone

5. Participant's Signature: Kelly M Kelly Date: 30 JAN 1995

PRIVACY ACT NOTICE

The collection of this information is authorized by the provisions of the National and Community Service Act, as amended by the National and Community Service Trust Act of 1993. Information will be used to verify completion of service under the National Service Trust. The information will not be disclosed outside the government without written permission.

1st End of Term

Questions 6 - 12 to be filled out by Approving Official

USE NO. 2 PENCIL ONLY! Erase cleanly any changes or stray marks. Make black marks that fill the circles.

Sections 6-12 must be completed by one of the following:

- (a) the State Director of the Corporation for National Service if participant is a VISTA participant.
 - (b) the Camp Commander or his/her designee if participant is a National Civilian Community Corps participant.
 - (c) the Program Director if participant is an AmeriCorps USA program participant.
6. Enter the hours of service completed under the National Service Program. VISTA and National Civilian Community Corps programs should not complete this item.
 7. Show the ending date of the term of service.
 8. Indicate whether the participant was enrolled in a full-time or part-time program. If a VISTA or a National Civilian Community Corps participant, mark "Full-time" program unless enrolled in the summer program. If an AmeriCorps USA participant, indicate whether the individual was a full-time participant (minimum of 1700 hours), a part-time participant (900 hours), a reduced part-time participant (less than 900 hours), or a summer participant.
 9. Give the name of the program or project.
 10. Show the Program or Project ID that has been assigned to this program by the Corporation.
 11. Indicate the type of termination of the end of service. Please be sure to follow the Corporation's regulations in making this selection. If participant is continuing service for another term under the National Service Trust on this or another project, another Trust Enrollment form must be completed.
 12. Print your name, then sign and date the Certification of Service.

6. Hours of service completed

HOURS			
	1	4	4
0	0	0	0
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9

7. Date of Completion

DATE		
MO.	DAY	YR.
1	1	08
1	1	08
0	0	0
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9

8. Type of Participant Enrollment: (Mark only one.)

- Full-time
- Part-time
- Reduced part-time
- Summer
- Other (Specify: _____)

9. Name of Program/Project: Molokai-Lanai Reforestation Project

10. Program/Project ID Number: X15A

11. Type of termination:

- Completion of service as scheduled and eligible for an education award.
- Early termination for Cause and not eligible for an education award.
- Early termination for Compelling Personal Circumstance and eligible for a partial education award.

12. Certification of Service:

I certify that this individual performed the service indicated above.

Michael R. Kolman

Name of Authorized Certifying Official

[Signature]
Signature of Authorized Certifying Official

CLINTON LIBRARY PHOTOCOPY.

Feb 14, 1996
Date



NATIONAL SERVICE ENROLLMENT FORM

CORPORATION
FOR NATIONAL
SERVICE

DIRECTIONS:

- Please use a number two pencil, erase any changes or stray marks, and fill ovals completely.
- AmeriCorps Member, please complete Part 1 and Part 2. Program Director, State Director, or Campus Director, please complete Part 3.
- State Commission, Parent Organization, CNS State Director, or NCCC Campus Director, please send completed forms to:
Office of Evaluation
9th Floor
Corporation for National Service
1201 New York Avenue, NW
Washington, DC 20525

Part 1: Member Please Complete and Sign

1. Member's Name: KELLY M ARLOS
First Middle Initial Last

2. What is your birthdate?

DATE		
MO.	DAY	YR.
(b)(6)		

3. What is your SSN?

SOCIAL SECURITY NUMBER		
(b)(6)		

4. What was the zip code of the address where you grew up?

ZIP CODE				
9	6	7	5	7
0	0	0	0	0
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

5. Current Address

(All information will be sent to you at this address until you notify the Corporation of a change of address.)

Number and Street: P.O. Box 1510 KKMHS 96748
 City and State: 808 567-9080 Zip Code
 Home Phone: 808 567 6885
 Business or School Phone: _____

6. Permanent Address

(Name and address of a person through whom you can be reached once you leave the program.)

Name: _____
 Number and Street: P.O. Box 275
 City and State: K'pan HI 96757 Zip Code
 Home Phone: (808) 567-6423
 Business or School Phone: (808) 567 6885

7. Member's Signature: Kelly Michael Arlos Date: 10/16/95

PRIVACY ACT NOTICE

Collection of this information is authorized by the provisions of the National and Community Service Act, as amended by the National and Community Service Act of 1990, 42 U.S.C. 12511-12515, and the National and Community Service Act of 1992, 42 U.S.C. 12511-12515. The information will not be disclosed outside the government without your permission.

Original enrollment



United States
Department of
Agriculture

Rural
Development

1600 Valley River Drive, Suite 270
Eugene, OR 97401
PHONE (541) 465-6850
FAX (541) 465-6347
Office Hours 8:00 - 4:30 pm

December 5, 1996

SUBJECT: Amy Lazenby
USDA AMERICORP SUMMER OF GLEANING

TO: Joel Berg
Director of National Services

Attached is a copy of the End of Service Form for Amy Lazenby. Since submittal of this form in late September, we have received some additional information.

Amy completed 290 hours in the Summer of Gleaning Program. She was offered and accepted a teaching job. Her plan was to work evenings and weekends through the balance of the summer to complete her hours. She did not return and work the additional hours so the result was that I did not recommend that she receive a partial educational award.

I have now been advised that Amy was pregnant prior to leaving the Americorp program and was physically unable to continue to work in the Americorp program.

She did a great job while she was with us. I am now requesting that you reconsider Amy's situation. She left the program for reasons that were beyond her control (health). I recommend that she receive a partial educational award. Please contact me if you have any questions.

Enclosed you will find a copy of a recent letter received from Amy. Her current address is:

Amy Lazenby
9900 Old Fort Road
Monmouth OR 97361

BRUCE K. KOHLER
Rural Development Manager

BKK:crf

ATT 4



NATIONAL SERVICE TRUST END OF TERM OF SERVICE FORM

CORPORATION
FOR NATIONAL
★ SERVICE

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USE NO. 2 PENCIL ONLY! Erase cleanly any changes or stray marks. Make black marks that fill the circles.

1. Print clearly your full name, including middle initial.
2. Provide your Social Security number.
3. Print clearly your current address and phone numbers.
4. Print clearly your permanent address and phone numbers. (If the same as your current address, write "SAME".)
5. Sign your name and enter today's date.

1. Participant's name?: Lazenby J Amy
Last Middle Initial First

2. What is your SSN?

SOCIAL SECURITY
NUMBER

(b)(6)

3. Current Address

(All information will be sent to you at this address until you notify the Corporation of a change of address.)

252 N.W. Park
Number and Street

Corvallis, OR 97330
City and State Zip Code

541-753-1521
Home Phone

Business or School Phone

4. Permanent Address

(Name and address of a person through whom you can always be reached.)

Judy and Jim Rice
Name

10555 E. 400 S.
Number and Street

Zionsville, IN 46077
City and State Zip Code

317-769-3125
Home Phone

same as above
Business or School Phone

5. Participant's Signature: Amy J Lazenby Date: 8/14/96

PRIVACY ACT NOTICE

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- (a) the State Director of the Corporation for National Service if participant is a VISTA participant.
 - (b) the Camp Commander or his/her designee if participant is a National Civilian Community Corps participant.
 - (c) the Program Director if participant is an AmeriCorps USA program participant.
6. Enter the hours of service completed under the National Service Program. VISTA and National Civilian Community Corps programs should not complete this item.
 7. Show the ending date of the term of service.
 8. Indicate whether the participant was enrolled in a full-time or part-time program. If a VISTA or a National Civilian Community Corps participant, mark "Full-time" program unless enrolled in the summer program. If an AmeriCorps USA participant, indicate whether the individual was a full-time participant (minimum of 1700 hours), a part-time participant (900 hours), a reduced part-time participant (less than 900 hours), or a summer participant.
 9. Give the name of the program or project.
 10. Show the Program or Project ID that has been assigned to this program by the Corporation.
 11. Indicate the type of termination of the end of service. Please be sure to follow the Corporation's regulations in making this selection. If participant is continuing service for another term under the National Service Trust on this or another project, another Trust Enrollment form must be completed.
 12. Print your name, then sign and date the Certification of Service.

6. Hours of service completed

HOURS			
2	9	0	0
0	0	0	0
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9

7. Date of Completion

DATE			
MO.	DAY	YR.	
0	8	1	7
9	6	9	6
0	0	0	0
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9

8. Type of Participant Enrollment: (Mark only one.)

- Full-time
- Part-time
- Reduced part-time
- Summer
- Other (Specify: _____)

9. Name of Program/Project: SUMMER OF GLEANING & FOOD RESCUE
10. Program/Project ID Number: 95ADFDC047941A
11. Type of termination:
 - Completion of service as scheduled and eligible for an education award.
 - Early termination for Cause and not eligible for an education award.
 - Early termination for Compelling Personal Circumstance and eligible for a partial education award.
12. Certification of Service:

I certify that this individual performed the service indicated above. **CLINTON LIBRARY PHOTOCOPY**

BRUCE K KOYLER
Name of Authorized Certifying Official

Bruce K Koyler
Signature of Authorized Certifying Official

7/22/96
Date

NOV 25 1993

To Whom it may concern,

Hello, my name is Amy Lazenby and I am privileged enough to have been a part of Americorps' 1996 "Summer of Gleaning" Project, for me taking part at Linn Benton Food Share in Corvallis, Oregon. I had first heard about Americorps when I was attending Indiana University for my bachelor's degree in English and was interested in persuing the idea more after college. It was the beginning of this summer that I coincidently ran into the opportunity in Corvallis. Two weeks later I was on my way to Portland to meet Oregon's five other Americorps members and begin our orientation into a "Summer of Gleaning."

At that initial meeting one of my supervisors, Sharon Walkinstik, and I explained that I was already committed to a teaching job that would begin before the official end of service date of our project. We decided then that when the time came for me to make the transition to my new job, we would devise a schedule for me to continue coming in to make up hours. At the time I wasn't sure whether the teaching job was going to allow me the time to make up all the hours by September 30th, or whether I would make up only a portion of my remaining hours. Nonetheless, we decided that upon that decision I would either receive the full amount or a proration of my education award.

As the end of the summer neared I found out, with much joy, that I was almost two months pregnant. All my co-workers were extremely supportive, especially as I began to have morning sickness and as I began lifting less weight in the warehouse. I felt very comforted and even nurtured. When my new job began at the Corvallis Montessori School I was excited to be returning but melancholy about leaving such a wonderful experience and people.

The first few weeks of my job at the school I was working 8-5, M-F, and began to feel very exhausted. The end of service date for the Gleaning project was quickly approaching, and though I was going to miss the experience and was worried about how it would affect my education award, I decided that I needed to go ahead and end my term of service. I now realize that the proration is contingent upon compelling personal reasons and that it is up to the individual programs to determine these circumstances. I also realize that for me this is a joyful

circumstance. My initial intentions were to receive at least a portion of the award; otherwise I would definitely have had to find a job that paid above minimum wage and pass on an experience that had always intrigued me.

In writing this personal explanation, my hopes are that I might still receive a prorated award amount. I honestly had not expected to learn as much from this experience as I have. I was excited about receiving an education award that I could apply to my school loans and curious about what the summer would hold; but what the experience exposed to me about our local community and what great impact gleaning can have on our frightening hunger problem, was completely unexpected and new. It was an award in and of itself and I come away from it all the wiser. Yet, I am currently requesting a deferment on my loan because I am unable to pay at this time and so all the more regret having not ensured myself at least a portion of my award. Please consider my request of a prorated amount based on my 290 hours of service, and accept my apology for not sending this to you sooner. The technicalities about this portion of the agreement confused me and I have also been absorbed by the new changes in my life. I hope to hear from you soon.

Sincerely,

Amy Joyce Lazenby

Dear Mr. Joel Berg,

Several months ago Bruce Kohler and I sent you a letter describing my experience in last summer's Americorps Gleaning Program. In it I explained my personal circumstances for needing to end my term of service before the ending date of the full term of service. Enclosed is a copy of that letter if you do not still have it in your files. I have talked to Bruce a few times and neither he nor I has received any response to my request of a prorated amount of the educational award. I am writing in an attempt to receive a response. I would really appreciate it. If you want to call me my phone number is 503-838-0628. If not, please write.

Sincerely,

Amy Joyce Lazenby

To Whom it may concern,

Hello, my name is Amy Lazenby and I am privileged enough to have been a part of Americorps' 1996 "Summer of Gleaning" Project, for me taking part at Linn Benton Food Share in Corvallis, Oregon. I had first heard about Americorps when I was attending Indiana University for my bachelor's degree in English and was interested in persuing the idea more after college. It was the beginning of this summer that I coincidently ran into the opportunity in Corvallis. Two weeks later I was on my way to Portland to meet Oregon's five other Americorps members and begin our orientation into a "Summer of Gleaning."

At that initial meeting one of my supervisors, Sharon Walkinstik, and I explained that I was already committed to a teaching job that would begin before the official end of service date of our project. We decided then that when the time came for me to make the transition to my new job, we would devise a schedule for me to continue coming in to make up hours. At the time I wasn't sure whether the teaching job was going to allow me the time to make up all the hours by September 30th, or whether I would make up only a portion of my remaining hours. Nonetheless, we decided that upon that decision I would either receive the full amount or a proration of my education award.

As the end of the summer neared I found out, with much joy, that I was almost two months pregnant. All my co-workers were extremely supportive, especially as I began to have morning sickness and as I began lifting less weight in the warehouse. I felt very comforted and even nurtured. When my new job began at the Corvallis Montessori School I was excited to be returning but melancholy about leaving such a wonderful experience and people.

The first few weeks of my job at the school I was working 8-5, M-F, and began to feel very exhausted. The end of service date for the Gleaning project was quickly approaching, and though I was going to miss the experience and was worried about how it would affect my education award, I decided that I needed to go ahead and end my term of service. I ^{now} realize that the proration is contingent upon compelling personal reasons and that it is up to the individual programs to determine these circumstances. I also realize that for me this is a joyful

circumstance. My initial intentions were to receive at least a portion of the award; otherwise I would definitely have had to find a job that paid above minimum wage and pass on an experience that had always intrigued me.

In writing this personal explanation, my hopes are that I might still receive a prorated award amount. I honestly had not expected to learn as much from this experience as I have. I was excited about receiving an education award that I could apply to my school loans and curious about what the summer would hold; but what the experience exposed to me about our local community and what great impact gleaning can have on our frightening hunger problem, was completely unexpected and new. It was an award in and of itself and I come away from it all the wiser. Yet, I am currently requesting a deferment on my loan because I am unable to pay at this time and so all the more regret having not ensured myself at least a portion of my award. Please consider my request of a prorated amount based on my 290 hours of service, and accept my apology for not sending this to you sooner. The technicalities about this portion of the agreement confused me and I have also been absorbed by the new changes in my life. I hope to hear from you soon.

Sincerely,

Amy Joyce Lazenby



United States
Department of
Agriculture

Rural Development
Strom Thurmond Federal Building
1835 Assembly Street, Room 1007
Columbia, South Carolina 29201

(803) 253-3183
(803) 765-5633 FAX
(803) 765-5697 TDD

January 15, 1997

SUBJECT: Brooke Rodgers - 1996 AmeriCorps Member

**TO: Joel Berg, Director National Service
Washington, DC**

This is to advise that Brooke S. Rodgers did not complete required hours as an AmeriCorps Member during the 95-96 term and is not eligible for an education award.

If you have any further questions, please feel free to contact me.

A handwritten signature in dark ink, appearing to read "R. Gregg White, Sr.", written over a horizontal line.

**R. GREGG WHITE, SR.
Program Director for AmeriCorps
Rural Development, South Carolina**



United States
Department of
Agriculture

Rural
Development

Rural Development Coordinator
355 East Hancock Avenue
Athens, Georgia 30601-2768
Phone: 706-546-2162/2171
FAX: 706-546-2135

January 17, 1997

SUBJECT: Sandrus Jackson - AmeriCorps Site #95ADFDCO47R13C

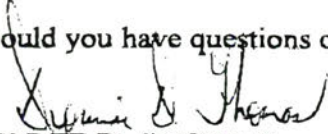
TO: Joel Berg, USDA Director, National Service
ATTN: Jim Coyle

This memorandum is a follow-up to a telephone conversation between Alva Rawles of this office and Jim Coyle.

Please be advised that Sandrus Jackson was unable to complete his FY 96 term of service due to compelling personal circumstances. Mr. Jackson was placed on leave without pay for several weeks during the summer of 1996 so he could care for his invalid wife who had an operation and was also on kidney dialysis. Due to the several weeks absence he was unable to make up the time to reach 1700 hours.

The above absence was totally beyond his control therefore, I recommend and certify that Mr. Jackson is eligible for a partial education award.

Should you have questions or need additional information on this matter please advise.


DONNIE D. THOMAS
State Rural Development Coordinator

cc: Alva Rawles, Administrative Programs

12/19/96

Dear Dee:

I recommend that Lisa Pridgett receive a partial award for compelling personal circumstances. She was frequently ill, and worked an average of 34 hours per pay period. Her last two months she managed a total of ~~14~~ 14 hours.

Sincerely,

Marc



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

January 15, 1997

TO: Jerry Joiner, AmeriCorps Project Director, NRCS, Florida
FROM: Joel Berg, Director of National Service, USDA *JB*
SUBJECT: Educational Awards

This letter is to inform you that the AmeriCorps Member listed below has been awarded a pro-rated education award:

Robin Hogsten

(b)(6)

Ms. Hogsten will be notified by the Corporation for National Service as to the amount of her award.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

January 15, 1997

TO: Billy Moore, AmeriCorps Project Director, NRCS, Louisiana
FROM: Joel Berg, Director of National Service, USDA *JR*
SUBJECT: Educational Awards

This letter is to inform you that the AmeriCorps Members listed below have been awarded a pro-rated education award:

Jean Guidry
Susan Mattox

(b)(6)

These members will be notified by the Corporation for National Service as to the amount of their award.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

January 15, 1997

TO: R.Greg White, AmeriCorps Project Director, RD, South
Carolina

FROM: Joel Berg, Director of National Service, USDA *JB*

SUBJECT: Educational Awards

This letter is to inform you that the AmeriCorps Members listed below have been awarded a pro-rated education award:

Marie Legette
Josie Rivers
Sylia Stephens

(b)(6)

These members will be notified by the Corporation for National Service as to the amount of their award.



goal-overall
what
obj - How
measurable

September 23, 1996

Mr. Joel Berg
U. S. Department of Agriculture
AG Box 1301
Washington, DC 20251
Rm. 536-A

Re: Karen Scheuerer' Educational Award
Service Hours: 930

Dear Joel,

With regard to the educational award for Karen Scheuerer, I would like to ask for a reconsideration of her partial award. After the original request was denied in June, I spoke with Karen in order to ascertain where there were circumstances which would better meet the criteria for "compelling personal circumstances."

Karen provided me with information which I had not had at the time of the original request. Her grandmother, who lived with her family in New York, died in February, 1996. In the summer of 1995, her grandmother suffered a stroke while visiting Karen where she was working. By the time Karen left New York her grandmother's condition had improved to the point that Karen felt it was o.k. to come to California to join AmeriCorps. She stated, though, that she had not prepared herself for the possibility that she would never see her grandmother again. As the winter progressed her grandmother's condition worsened -- she stopped eating, was connected to an oxygen machine, and began sleeping the days away. She died in February. Separated from her family at that tragic time in her life caused great stress for Karen. All of this contributed to her being unable to continue in AmeriCorps. Upon leaving, she went back to New York to spend time with her family.

Karen's participation in our USDA/AmeriCorps team was admirable. Her contributions were key to the success her team had during the time she was a team leader. Consideration of the granting of a partial educational award for Karen Scheuerer is appreciated.

Yours very truly,


Rod Spott
AmeriCorps Project Director

155 N. Occidental Blvd., Los Angeles, CA 90026-4641
213/637-1600 • 213/365-0033 Fax • 800/328-6476 Hotline • hn0035@handsnet.org


Coachella Valley • 1729 E. Palm Canyon Dr., Suite 212, Palm Springs CA 92264-1603
619/323-8381 • 619/323-7541 Fax • hn6733@handsnet.org

**Interfaith Hunger Coalition/AmeriCorps
155 N. Occidental Boulevard
Los Angeles, CA 90026**

FAX TRANSMITTAL

TO: Donna Hines
USDA National Service

FAX NO: 202/720-4614

FROM: Rod Spratt 
IHC/AmeriCorps

FAX NO: 213/365-0033

PHONE: 213/637-1600, ext. 24

RE: Educational Award - Karen Scheuerer

DATE: September 23, 1996 9:38 AM PDT

NO. of PAGES: 2

Donna,

Attached is a letter regarding Karen Scheuerer's educational award. She just got this information to me on Friday, otherwise I would have had it to you sooner. Please let me know the outcome. I would add that I feel she really worked hard and should receive the partial award.

Rod



June 11, 1996

Mr. Joel Berg
U. S. Department of Agriculture
AG Box 1301
Washington, DC 20251

Re: Hope Mohr and Karen Scheuerer
Education Award

Dear Joel,

I am writing on behalf of Hope Mohr and Karen Scheuerer who were a part of our AmeriCorps team this year, but due to personal reasons found it necessary to leave early.

Hope served as team leader for the Community Gardening Team. During the time she was a part of our program her team exhibited continuing dedication and hard work. She provided direction and opportunity to the team. Hope is from the San Francisco and her family lives there. Due to a serious illness of her sister, the family felt it was in the family's best interest for Hope to spend as much time at home as possible over the spring and summer of 1996. She graduated from Stanford University in 1995 and will be going to law school in the fall of 1996.

Karen was the team leader for the Community Assets Team while a member of our AmeriCorps program. She exhibited creative leadership in developing the projects for her team and in keeping the members focused and on target. Upon graduating from college in New York, Karen moved from a small town to Los Angeles. While she strove very diligently to adjust to this move, it was became apparent to her that the change was more strenuous on her than she had expected and it would be best if she withdrew from our AmeriCorps team.

Both Hope and Karen were assets to our AmeriCorps team while they were members and will be good ambassadors for AmeriCorps. It was with regret on my part to see them depart early, but I certainly understand the situations. For these reasons I recommend that they be given a partial education award based upon their service.

Yours very truly,

Rodney M. Sprott
AmeriCorps Project Director



155 N. Occidental Blvd., Los Angeles, CA 90026-4641
213/637-1600 • 213/365-0033 Fax • 800/328-6476 Hotline • hn0035@handsnet.org

Coachella Valley • 1729 E. Palm Canyon Dr., Suite 212, Palm Springs CA 92264-1603
619/323-8381 • 619/323-7541 Fax • hn6733@handsnet.org

revised on Tuesday

Memorandum

Date: September 19, 1996

To: Ron De Munbrun

CC: Joel Berg, Donna Hines

From: Liz Riley

Subject: Non- Recommendation of Educational Award

Karina Constantini	[Redacted]	1087 Hours
Shannan Corral	(b)(6)	689 Hours
Cesar Peniche	[Redacted]	1325 Hours

I cannot recommend an educational award, as I would not recommend them as a member to another program. They did work the hours stated, they did good work, but their attitudes became "un-AmeriCorps" quality as the time went on.

Elaine Mundt [Redacted] 449 Hours

She does not want an educational award. She did AmeriCorps because of her continued life commitment of service. AmeriCorps is only one way she provides service to the community.

*Hold until
Review Panel
makes decision*

United States
Department of
Agriculture

AmeriCorps
Chicago
Environmental Action

Kennicott Park, 4434 S. Lake Park
Chicago, Illinois 60653
(312) 373-9956 FAX (312) 373-9960

To Carzella,

I was unable finish my complete term of 18¹²~~00~~ hours for years 1995-1996. I am requesting a partial scholarship based on the following circumstances.

- 1) I was hired in January and the program starts in October. This did not give me enough time to complete hours as stated (18¹²~~00~~).
- 2) I had to take time off for my father's illness.
- 3) I had ~~appt~~ applied to graduate school in Pennsylvania and they did not give me the acceptance letter until late July, 1996.

I also did not know when my classes would start. They told me in mid-Sept but actually my classes start on Aug. 21st 1996.

I had to leave the Americorp program so they would not drop me from my classes.

Thankyou for your consideration.

Sincerely,
Shital Patel

Post-it® Fax Note	7671	Date	8-14-96	# of pages	1
To	WILLIAM JOHNSON	From	CARZELLA		
Co./Dept.	USDA	Co.	AMERICORPS		
Phone #	217-398-5267	Phone #	373-9956		
Fax #	217-398-5310	Fax #	SAME		



United States
Department of
Agriculture

Natural
Resources
Conservation
Service

200 North High Street
Room 522
Columbus, Ohio 43215

Subject: PER-Susan Ashworth, Americorp Termination

Date: June 28, 1996

To: Joel Berg
Director of National Service, USDA

File Code: 360

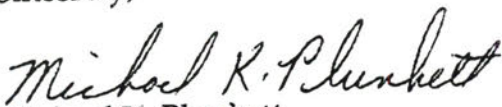
Susan Ashworth, of our Darby BioReserve project, recently requested the termination of her service agreement. I signed and approved this with a recommendation for a pro-rated education stipend.

Susan is a hard working individual who added value to our efforts in the Big Darby. However, a situation developed where she was unhappy with the type of the work we are doing there. This led to conflict with the team. The team tried different ways to resolve their differences. There are legitimate concerns for all the parties involved. The team was not able to be as productive as it could be due to the ongoing friction.

The project is intended to be a very hands on experience with improvements in the quality of the Big Darby watershed. The weather conditions the last 6 months have precluded much of this work being done due to high water levels. As a result the project focused more on some of its other objectives. Susan's understanding of the project was that she would be more involved directly with the stream and watershed in the outdoors. This was a reasonable expectation on her part going into the project. This lack of outdoor work led to her dissatisfaction with the program in general. It became difficult for her to continue to work in the team environment.

Since we were unable to resolve the differences, I felt it was in the best interests of all the parties involved to allow her to terminate her agreement. This would allow the team to better focus on their objectives and for Susan to find other opportunities that better meet her needs. I am looking forward to your concurrence with our decision.

Sincerely,


Michael K. Plunkett
Asst. State Conservationist
AmeriCorps State Coordinator

cc: L. Clark, State Conservationist
P. McKinney, ASTC-Administration
W. Berry, Darby Project Coordinator

U.S. Department of Agriculture
Natural Resources Conservation Service
600 Farm Credit Building
375 Jackson Street
St. Paul, MN 55101-1854

• Date: 9/9/96
• To: Dee
• Fax Number:
202-720-4614

• Number of Pages (Including Cover Sheet)
1
• From: Michael M. Price
Public Affairs Specialist
• Phone Number: (612) 290-3677
• FAX: (612) 290-3375

MESSAGE:

Dee -
Kevin Ploof had to
end his AmeriCorps
term for compelling reasons
because he was in an
auto accident. That accident caused back, rib
& lung damage. He was out
recovering for a few weeks & came back
as an AmeriCorps Member only to
terminate shortly thereafter to return
to college.

M. Price
State AmeriCorps Project Dir.

June 13, 1996

6/13/96

Man's condition is stable following two-car crash

By ROBB MURRAY
Free Press Staff Writer

PEMBERTON — A federal worker was in stable condition Wednesday after the Waseca County truck he was driving collided with a car Monday one mile north of Pemberton, according to the Waseca Sheriff's Department.

Kevin Bryce Ploof, 23, Waseca, was in the critical care unit of Immanuel-St. Joseph's Hospital in Mankato, apparently suffering unspecified internal injuries.

The Waseca County Sheriff's Department said Ploof failed to yield while traveling north on West County Line Road and broadsided a 1983 Oldsmobile Cutlass driven by Ann Marie Armstrong, who sustained mostly minor injuries. Armstrong was eastbound on Blue Earth County Road 10. The department also cited Ploof's inattentiveness as a contributing factor in the accident.

The collision forced both vehicles into a ditch on the northeast corner of the intersection, about 50 feet from the crash.

Ploof's two passengers —

Jamie Lynn Berndt, 21, New Richland, and Michael Jarrat Johnson, 20, Janesville — were treated at Immanuel St.-Joseph's Hospital for minor injuries and released. All three work for the federal government through the Americorps program.

"I thought I heard something crunch, and the next thing I knew, I was crawling out what used to be the back window," Berndt said.

The truck Ploof was driving, a 1984 Ford, is owned by Waseca County and operated by the county's soil and water conservation department. The Americorps workers work out of the USDA Natural Resource Conservation Service office in Waseca, which shares space with the county's soil and water conservation department.

Berndt said the three borrowed the truck to haul large water-testing equipment. The two offices, she said, routinely share vehicles.

Both vehicles sustained heavy damage. No driving citations have been issued, and the sheriff's department said the case is under investigation.



United States
Department of
Agriculture

Agricultural
Research
Service

Beltsville Area
United States
National Arboretum

3501 New York Ave., N.E.
Washington, D.C.
20002

August 8, 1996

SUBJECT: Educational Award

TO: Deciding Officials

FROM: Laurence D. Winston Jr.
U.S. National Arboretum
AmeriCorps Program Coordinator

This letter is in reference to Mr. Adrian Harris receiving his educational award. His departure from the 95-96 AmeriCorps program was a decision that he felt he had no choice in making. His mother became extremely ill and debilitated that it became extremely difficult for her to get around. She could no longer handle the household chores. Adrian lives with his mother and at work he was often distraught, at times confused and constantly had her on his mind. In light of all of this, Adrian felt as though he was needed at home to help his mother emotionally, as well as physically and resigning would be his only choice. I spoke with him recently and he told me that she is doing a little better but he still has to do a majority of the household chores. If any further information is needed feel free to contact me (Larry) at (202) 245-0018 or (202) 245-5972.



United States
Department of
Agriculture

Rural Economic
and Community
Development

Marksville County Office
P. O. Box 330
Marksville, LA 71351
(318) 253-7528
(318) 253-4662 FAX

January 18, 1996

SUBJECT: Zelma Powell
AmeriCorps Member - FY 95
Non-Completion of Term

TO: Jim Coyle
AmeriCorps Coordinator
RECD, Washington, D.C.

As a follow-up to our recent conversation, please be advised that Zelma Powell did not complete the required 1700 hours of service. She had an unusually large number of LWOP hours. She was repeatedly advised of the requirement to complete her term to receive the educational award. She took no initiative to make-up any hours.

I fully recommend that she not receive any educational award because of the variety of circumstances involved.

RICHARD B. HOFFPAUIR
Community Development Manager

May 20, 1996

Joel Berg
USDA National Service
Ag Box 1301
Rm. 536-A
Washington, CD 20251

Dear Joel:

I am forwarding several interesting items for your information:

- A taped radio interview with two AmeriCorps members, Christine Becker and Matt Ward, of our Flemington team. The station is WDVR-FM in Hunterdon County. I recommend that this tape be used for promoting the AmeriCorps program as it contains excellent quotes from two outstanding members.
- The letter from Marva Collier requesting release from AmeriCorps for compelling reasons. Marva, who served on our Freehold team, was hit by a car in February, receiving serious head and knee injuries. She still requires the use of crutches and suffers headaches and leg pains. A doctor's letter is on file. Marva is requesting a pro-rated educational voucher. I recommend that she receive this, having successfully completed 684 hours of service. Please confirm Marva's status. A copy of the filed End of Term form is also enclosed for your use.
- Press releases from some events which involved our AmeriCorps members.

Sincerely,



Irene Lieberman
Public Affairs Specialist, AmeriCorps Director
(908) 246-1171 x 124

c.c. Janice Reid, Freehold Site Manager
Gail Bartok and Tim Dunne, Flemington Team Coordinators



United States
Department of
Agriculture

Soil
Conservation
Service

1370 Hamilton Street
Somerset, New Jersey
08873

USDA - Natural Resources
Conservation Service
303 West Main St.
Freehold, NJ 07728

May 6, 1996

Dear Janice:

I have decided that I can not continue with my term of service as an AmeriCorps participant. The injuries that I have sustained from the auto accident that occurred on February 14, 1996 will encumber my performance in satisfactorily completing assignments, task or projects.

I am requesting to be released from the program due to compelling personal circumstances. I wish to bring my accident to the attention of the USDA Director of National Service so that s/he may review the facts whereas my circumstance may be deemed as compelling.

Please keep me informed of any other responsibilities or obligations regarding my release from the AmeriCorps Program.

Sincerely,

Marva N. Collier
Freehold - AmeriCorps Participant
Raritan Valley / Rural Land Development Team

cc: Wayne Maresh
Irene Lieberman



The Soil Conservation Service
is an agency of the
Department of Agriculture

January 25, 1996

Ms Dee Di Fiore, USDA AmeriCorps
USDA NRCS AmeriCorps
Ag Box 1301, Room 534-A
Washington, DC 20250-1301

Dear Dee:

Here are several End of Term of Service forms for AmeriCorps volunteers from the Environmental Corps in Boston. Jamiese Martin, AmeriCorps Project Manager for Boston, and I discussed the need for issuing pro-rated education awards for the volunteers first with Joel Berg, then with the USDA Review Board, which was meeting during our conference call. Joel and the Review Board supported issuing pro-rated awards for all members included in this listing.

The documentation for the members is as follows:

Banjineh Browne: When he was hired, all interviewers understood that he would not be able to work the hours needed to complete a 1700-hour commitment in a calendar year, because of scheduling conflicts. He was hired nevertheless, and worked as many hours as he was able. He is therefore eligible for a pro-rated award.

Lennox Tillett: Mr. Tillett worked 1,658 service hours, and did not complete his full 1,700 hours due to complications from diabetes. We state that this is a Compelling Personal Circumstance. However, he fulfilled more than 95% of his commitment, and is therefore eligible for the full educational award.

Steven Dawson: Mr. Dawson completed 818 hours of his service commitment. When able to work, he worked well. He was unable to complete the remainder of his time because, due to family difficulties, he had to care for his younger siblings. We consider that a Compelling Personal Circumstance, which qualifies him for a pro-rated educational award.

Terez Jefferson: Ms. Jefferson completed 1,304 hours of her service commitment. She has three children, but did not have custody of them. She spent much of her service year involved in legal efforts to regain custody of her children. When able to work, she worked well. We consider the time spent attempting to secure custody of her children a Compelling Personal Circumstance, and therefore state that she is eligible for a pro-rated educational award.

Please expedite these End-Of-Term-Of-Service forms as quickly as possible, and call me if there are any questions.

Sincerely yours,



Marc A. MacQueen, Team Leader
Mass. Community Assistance Partnership
State Program Director, AmeriCorps

enclosures

Jun 10 07:31 1996 Page 1

From uucp Thu Jun 6 16:20 CDT 1996
>From gak Thu Jun 6 16:24 CDT 1996 remote from mnlao
To: crook!rsh mn600g!mmp
Subject: amcorp info

>From bjo Thu Jun 6 09:11 CDT 1996
To: mnlao!gak
Subject: amcorp info
Content-Length: 1442
Content-Type: text

Glen,

Just did some quick checking in the AmeriCorp manual regarding the situation with Joy. Just some info you can use or "chuck"

As of the end of pp #10, Joy had completed 1086.25 hrs - which leaves her with 613.75 to complete by the end of the year. There are 88 "regular" (non holiday, mon-fri) days left between May 28th (beginning of pp #11) and September 30th. We already know that Joy will be gone at least 24 days for scheduled "things" - this 24 days does not include the birth of her child which is due Sept 12th. That leaves a MAXIMUM of 64 days for her to fit in the 613.75 hours. Quickly calculated that's 9.5+ hours every day.

The regs say " The Program may release the Member from the term of service, due to compelling personal circumstances if --

--the Member has a serious injury or illness that makes completing the term impossible;

Joy's "difficult" pregnancy, and inability to perform most of her pd duties should certainly be "compelling" and she is having difficulty working 8 hours a day now. (actually, she has been averaging less than 6 hours a day for the past 3 pay periods). This coupled with with her having only 64 working days left should constitute term completion "impossible"

The manual says --Members can be granted pro-rated educational grants if they complete 15% or more of their term. At this point Joy is already eligible for 65% of her grant.

Just trying to help...

Becky

202-720 4614
202 690-0639-

Jun 10 07:32 1996 Page 1

From uucp Thu Jun 6 15:48 CDT 1996
>From uucp Thu Jun 6 15:44 CDT 1996 remote from mnlao
To: mnlao!mn600g!mmp
Subject: Americorps
Cc: crook!rsh mnlao!gak warre!jlr

Mike Price,

Joy asked me to check with you about the status of her request about leaving Americorps early because of her pregnancy. The following items need to be addressed:

- Is this a compelling circumstance?
- Can she get a percentage of the stipend?
- When can this take affect?

Please respond in writting. Joy would like to know these things before she decides to quit early! It looks to be next to impossible for Joy to complete the 1700 hours, so when she decides to hang it up she wants to be sure that everything is in order.

Thanks a ton!

Randy

U.S. DEPARTMENT OF AGRICULTURE
NATURAL RESOURCES CONSERVATION
SERVICE
1738 County Farm Road, Suite 275
Marietta, GA 30060-4012
Ph: 770-528-2218 FAX: 770-528-2212

January 26, 1996

Dee DiFiore
USDA, AG Box 1301
Room 534A
Washington, DC 20250-1301

Dear Dee:

Enclosed is the end of service forms for AmeriCorps member,
Myra Skipper.

Myra was unable to complete her 1700 hours of service within
the allotted twelve months. She completed 1458.25 hours and
her term of service ended on November 25, 1995. Much of
Myra's absences were due to illness or to the illness of her
child. Please consider Myra for partial payment of her
educational award.

Let me know if you need any further information. Thank-you.

Sincerely,

Cindy Haygood

Cindy L. Haygood, District Conservationist
USDA, NRCS AmeriCorps Program Manager/Atlanta

Member had an
accident & could not
return.

IL-AS-26
(No File Code)

USDA-NRCS
10/95

Date: 1-29-96

To:

- _____ T. Christensen
- _____ K. Einck
- _____ G. Parker
- _____ G. Kobylski
- _____ L. Walters
- _____ B. Bennett, FOD 1
- _____ S. Mozley, FOD 2
- _____ J. Martin, FOD 3
- _____ Acting ASTC, FOD 4
- _____ W. Lewis
- _____ R. McLeese
- _____ MS Team Leader

✓ Carzella

✓ James Johnson

<input type="checkbox"/>	URGENT
<input type="checkbox"/>	Action By: _____
<input type="checkbox"/>	Approval
<input type="checkbox"/>	As Requested
<input type="checkbox"/>	For Comment
<input type="checkbox"/>	For Signature
<input type="checkbox"/>	FYI
<input type="checkbox"/>	Note and File
<input type="checkbox"/>	Note and Return By: _____
<input type="checkbox"/>	Per Phone Call / VOICE-COM
<input type="checkbox"/>	Recommendation
<input type="checkbox"/>	Returned
<input type="checkbox"/>	See Me
<input type="checkbox"/>	Route To Your Team Members

Message:

We will not be able to extend the program for this participant. Also, the paperwork for termination has been send in.

From: Luc

PHOTOCOPY PRESERVATION

01-05-96

TO WHOM IT MAY CONCERN:

MY NAME IS TERENCE BLANTON, I WORK FOR THE USDA - AMERICORPS ENVIRONMENTAL ACTION TEAM. I'D LIKE TO EXPRESS HOW MUCH I ENJOY WORKING FOR AMERICORPS. I'VE LEARNED MORE THAN I COULD'VE POSSIBLY IMAGINED IN THIS PAST YEAR. I'VE HAD THE PRIVLEDGE TO WORK WITH MANY INTERESTING AND WONDERFUL PEOPLE. THE POINT OF THIS LETTER IS TO EXPRESS HOW MUCH I'D LIKE THE OPPORTUNITY TO COMPLETE THE PROGRAM SO THAT I CAN ATTEND SCHOOL. I'VE HAD A HISTORY OF ASTHMATIC PROBLEMS WHICH HAS KEPT ME IN THE HOSPITAL AND HOME FROM WORK A GREAT NUMBER OF TIMES. MY MOTHER WAS ALSO SICK A NUMBER OF TIMES, SHE HAD A STROKE SO I HAD TO TAKE CARE OF HER UNTIL SHE WAS BETTER. I'VE HAD QUITE A FEW FAMILY PROBLEMS IN THE PAST YEAR. I DON'T MEAN TO BURDEN ANYONE WITH MY PROBLEMS I JUST WANTED TO ENLIGHTEN YOU ON SOME OF THE REASONS WHY I HAVEN'T FINISHED MY TERM OF SERVICE.

I'M ATTENDING HAROLD WASHINGTON COLLEGE NOW, AND I WOULD GREATLY APPRECIATE THE OPPORTUNITY TO FINISH THE PROGRAM AND COME BACK FOR ANOTHER TERM IF POSSIBLE. CARZELLA PRITCHETT HAS BEEN VERY SUPPORTIVE AND HELPFUL THROUGH EVERYTHING THAT I'VE BEEN THROUGH, SHE ENCOURAGES ME TO KEEP WORKING HARD. I KNOW THAT ITS IMPORTANT FOR ME TO KEEP WORKING HARD SO I CONTINUE TO GET GOOD GRADES AND WORK HARD.

THANK YOU FOR YOUR TIME AND CONSIDERATION, IT IS GREATLY APPRECIATED.

THANK YOU.

TERENCE BLATON

PHOTOGRAPH
PRESERVATION

United States
Department of
Agriculture

AmeriCorps
Chicago
Environmental Action

Kennicott Park, 4434 S. Lake Park
Chicago, Illinois 60653
(312) 373-9956 FAX (312) 373-9960

JAN 26 REC'D

[Handwritten signature]
January 9, 1996

Dear Lue

I am writing this letter on behalf of Terrance Blanton an Chicago Environmental Action Team member. Who was unable to complete his term of service before the December 30, 1995 deadline.

Terrance, was only 17 when he began the program in October 1994. He was immature, inexperienced, and was manipulative when he wanted something. As a high school dropout, minor police offender, unemployed, and had some gang affiliation. All of these obstacles prevented him from completing the program with in the allotted time frame.

After becoming a member of the program he began working on his GED at Harold Washington College and has successfully worked his way into an accredited college program. Terrance has developed into a sociable acceptable young man. He has a positive outlook on life and takes full responsibility for his actions.

I would like for Terrance to be given a second chance to complete his term of service. Terrance has approximately 282 hours left. He is also the only member of the Chicago Environmental Action Team that did not finish the program.

Lue, I am not sure what the correct procedure is, or if there is anything that you can do, to help me, provide Terrance with another opportunity. I have enclosed a letter from Terrance and his placement scores. Terrance is a very fortunate individual who has the support of the program and all of the other Americorps members here. If there is anything that you can do we would appreciate it.

Sincerely

Carzella C. Pritchett
Carzella C. Pritchett

PHOTOCOPY
PRESERVATION



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

601 J R Thompson Blvd.
East St Louis, IL. 62201
November 27, 1995

Mr. James Johnson
Resource Conservationist
1902 Fox Drive
Champaign, IL. 61820

Dear James:

Because of the Mr. Herman's attendance during the last three weeks of the project, he agreed to resign the balance of his participation in the AmeriCorps project. Interference from death in the family and his health has cause several interruptions in his ability to make the schedule that I have set out to accomplish with his involvement.

Mr. Wilson should be eligible for the Scholarship Award based upon his attendance record in the earlier part of the project period, before his foot injuries. I feel that he was able to accomplish a small park development which will be good for future use in his community.

Mr. Wilson's last Pay Period was dated November 13, 1995.

Sincerely,


Rufus C. Williams
Soil Conservationist

cc: Lou Walters, Assist. State Conservationist
Wilbur Campbell, Chr. EcoSystem Council

7-16-96

Ron,

Here are the two forms from Adrian Harris, National Service Trust End of Term of Service form & the AmeriCorps Member Exit form. He was somewhat forced to leave the program because of problems that he was experiencing at home. Overall, the work that he did here at the Arboretum & at other projects was average to at times above average. He always wanted to be doing something & this was a good quality that he possessed. Before he left, he & I had a couple good talks about his future & his present state of mind. His problems at home grew continually to the point that it began to affect his work. We talked about him leaving his personal problems at home but when one is his age & it your mother then I can understand how difficult it can be. The two of them are very close he was open about the situation before he left. I told him that if he left as though he had to leave, to go ahead &

do what you have to but there is a slight chance that he may not get the scholarship award. He said that his mother's health comes first. I think that he should it because I think that these are personal compelling circumstances.

Thank You,

Lawrence D. Winston Jr

Lawrence D. Winston Jr
US National Arboretum
AmeriCorps Program Coordinator



United States
Department of
Agriculture

Rural
Development

1600 Valley River Drive, Suite 270
Eugene, OR 97401
PHONE (541) 465-6850
FAX (541) 465-6347
Office Hours 8:00 - 4:30 pm

December 5, 1996

SUBJECT: Amy Lazenby
USDA AMERICORP SUMMER OF GLEANING

TO: Joel Berg
Director of National Services

Attached is a copy of the End of Service Form for Amy Lazenby. Since submittal of this form in late September, we have received some additional information.

Amy completed 290 hours in the Summer of Gleaning Program. She was offered and accepted a teaching job. Her plan was to work evenings and weekends through the balance of the summer to complete her hours. She did not return and work the additional hours so the result was that I did not recommend that she receive a partial educational award.

I have now been advised that Amy was pregnant prior to leaving the Americorp program and was physically unable to continue to work in the Americorp program.

She did a great job while she was with us. I am now requesting that you reconsider Amy's situation. She left the program for reasons that were beyond her control (health). I recommend that she receive a partial educational award. Please contact me if you have any questions.

Enclosed you will find a copy of a recent letter received from Amy. Her current address is:

Amy Lazenby
9900 Old Fort Road
Monmouth OR 97361

BRUCE K. KOHLER
Rural Development Manager

BKK:crf

*memo forwarded to
Don Darlington of Corps
to grant \$600
issued 3/24/97
Row*

NOV 25 1995

To Whom it may concern,

Hello, my name is Amy Lazenby and I am privileged enough to have been a part of Americorps' 1996 "Summer of Gleaning" Project, for me taking part at Linn Benton Food Share in Corvallis, Oregon. I had first heard about Americorps when I was attending Indiana University for my bachelor's degree in English and was interested in persuing the idea more after college. It was the beginning of this summer that I coincidently ran into the opportunity in Corvallis. Two weeks later I was on my way to Portland to meet Oregon's five other Americorps members and begin our orientation into a "Summer of Gleaning."

At that initial meeting one of my supervisors, Sharon Walkinstik, and I explained that I was already committed to a teaching job that would begin before the official end of service date of our project. We decided then that when the time came for me to make the transition to my new job, we would devise a schedule for me to continue coming in to make up hours. At the time I wasn't sure whether the teaching job was going to allow me the time to make up all the hours by September 30th, or whether I would make up only a portion of my remaining hours. Nonetheless, we decided that upon that decision I would either receive the full amount or a proration of my education award.

As the end of the summer neared I found out, with much joy, that I was almost two months pregnant. All my co-workers were extremely supportive, especially as I began to have morning sickness and as I began lifting less weight in the warehouse. I felt very comforted and even nurtured. When my new job began at the Corvallis Montessori School I was excited to be returning but melancholy about leaving such a wonderful experience and people.

The first few weeks of my job at the school I was working 8-5, M-F, and began to feel very exhausted. The end of service date for the Gleaning project was quickly approaching, and though I was going to miss the experience and was worried about how it would affect my education award, I decided that I needed to go ahead and end my term of service. I now realize that the proration is contingent upon compelling personal reasons and that it is up to the individual programs to determine these circumstances. I also realize that for me this is a joyful

circumstance. My initial intentions were to receive at least a portion of the award; otherwise I would definitely have had to find a job that paid above minimum wage and pass on an experience that had always intrigued me.

In writing this personal explanation, my hopes are that I might still receive a prorated award amount. I honestly had not expected to learn as much from this experience as I have. I was excited about receiving an education award that I could apply to my school loans and curious about what the summer would hold; but what the experience exposed to me about our local community and what great impact gleaning can have on our frightening hunger problem, was completely unexpected and new. It was an award in and of itself and I come away from it all the wiser. Yet, I am currently requesting a deferment on my loan because I am unable to pay at this time and so all the more regret having not ensured myself at least a portion of my award. Please consider my request of a prorated amount based on my 290 hours of service, and accept my apology for not sending this to you sooner. The technicalities about this portion of the agreement confused me and I have also been absorbed by the new changes in my life. I hope to hear from you soon.

Sincerely,

Amy Joyce Lazenby