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State of South Carolina
Office of the Governor

Received Archived

DAVID M. BEASLEY
GOVERNOR

OFFICE OF EXECUTIVE
POLICY AND PROGRAMS

FROM THE DESK OF

Sherman L. Anderson
AMERICORPS STATE GRANTS COORDINATOR
1205 Pendleton Street, Room 406
Columbia, South Carolina 29201
Telephone: (803) 734-1736
Fax: (803) 734-0548

To: AmeriCorps Program Directors
Subject: Workshop March 5, 1996
Date: 2/2/96

Please select one of your most precocious members to participate in the above event. We will pay for the following if your member comes from out-of-town:

1) Per diem (food);
2) Travel (.25 per mile); and
3) Registration fee.

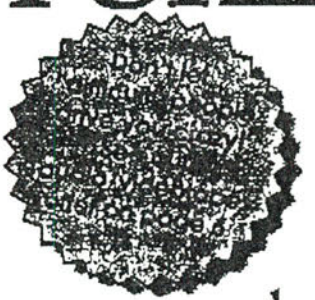
Please send the name of your Corpsmember in before Feby 8, 1996.

Thank you,
Sherman

SCVAN, USC, City Year, VISTA
Benedict, Fowler, NCCC, USDA-Turner
USDA-White

Essential training for today's collaborative, team-oriented workplace ...

Conflict Resolution and Confrontation Skills™



How to keep your cool, stand your ground and reach a positive solution

One-day seminar coming to South Carolina

Charleston – March 7
Program #76838
Omni Hotel at Charleston Place
130 Market Street

Columbia – March 5
Program #76839
Holiday Inn Coliseum at USC
630 Assembly Street

Florence – March 6
Program #76840
Holiday Inn I-95
U.S. 52, I-95

Greenville – March 4
Program #76841
PalmettoExpo Center-Woodside
Conference Center
Eisenhower Drive

100% satisfaction guaranteed!

HU16

You'll be more relaxed and in control when you learn these key communication skills:

1. The 5 classic conflict-resolution strategies — and how to use each one
2. How to "confront" people in a way that minimizes defensiveness and hostility
3. The secrets to controlling your own anxiety, fear and anger
4. Proven ways to prevent conflicts from escalating
5. 5 essential rules for open communication
6. How to help others resolve their conflicts (essential for managers and parents)
7. Specific ways to deal with manipulative tactics, such as blaming ... sarcasm ... sulking ... one-upmanship ... nit-picking ... interrupting ... and threats (spoken and unspoken)

Develop a calmer, more productive workplace — and work *life*.
See inside for more ...

Conflicts are inevitable. Anger, grudges, hurt and blame are not.

Why can't work — and life — be easier?

They can. Fact is, most conflicts can be resolved fairly easily. Without shouting, competition or anger. Even better, you can solve conflicts in a way that actually benefits all concerned. This seminar will show you how.

In one day you'll learn a system of psychologically sound techniques proven to work in a variety of conflict situations. Even potentially destructive situations like temper tantrums ... tensions, anxiety and fear ... one-upmanship ... out-and-out lying ... and more.

The result? You'll be able to focus more on your work, instead of your anger. Your relationships with your team, boss and other business associates will improve dramatically. You'll feel less stressed. And your overall sense of well-being will be stronger, because you'll see that things really *can* be worked out.

Sound interesting? Then please join us at *Conflict Resolution and Confrontation Skills*. Add a little peace to your life.

■ ■ ■

3 reasons this seminar is a wise investment ...

Conflicts can have a devastating effect — on productivity, morale, teamwork and, ultimately, your organization's bottom line.

This seminar does not promise an end to conflict. That's impossible. But it will give you and your coworkers a proven approach you can easily use whenever a conflict does arise. You will learn that conflict can actually be healthy for an organization. Here's how:

1. Conflict produces change. Conflict is often the first step for getting rid of outdated procedures, revising regulations and fostering innovation and creativity.

2. Conflict leads to unity. Addressing rather than suppressing conflict opens the lines of communication, gets people talking to each other (instead of about each other) and makes people feel like they're part of a team that cares.

3. Conflict promotes collaboration. People learn how to work harmoniously, come up with creative solutions and reach outcomes that benefit everyone.

Seminar content

24 ways this seminar will keep you cool, calm and in control

1. Why conflict is inevitable, and a fresh, positive way to look at it
2. The 2 primary reasons conflicts occur (and how understanding them leads to quicker resolution)
3. Why people become enemies, and how to break the behaviors that lead us there
4. Red flags that warn conflict is brewing, and what you can do to prevent escalation

5. Specific ways to create a more positive and cooperative climate for conflict resolution
6. What to say to get what you need: the 5 classic conflict-resolution strategies, and how to use each
7. The 5 rules that keep communication open
8. When your conflict is very complicated or "too big" — how to narrow the focus and start making progress
9. Separating the person from the problem: what it really means and how to do it
10. What to do when you feel misunderstood
11. "Buying concessions" — how to get a concession from the other party without giving up too much
12. A gentle technique for clarifying the issues that are in conflict
13. What to do when someone refuses to discuss the issue (and what *not* to do)
14. How to break the automatic link between your emotions and your actions
15. The least productive ways to deal with conflict (and how to respond if someone tries them on you)
16. When to give in and when to insist
17. The #1 misstep that keeps people at each other's throats
18. Effective ways to resolve conflicts between teams and departments
19. How to deal with contentious tactics, including ...
    - ... Manipulation: making you feel guilty through blaming, sarcasm, sulking, etc.
    - ... Back-stabbing, lying and sabotage
    - ... One-upmanship, like marking you wait, interrupting you — anything to get you flustered
    - ... Ingratiation: making promises that sound too good to be true
    - ... Threats, both spoken and unspoken
20. Mediation: knowing when a third party is useful, and how to recruit one (or be one)
21. How to generate new options when both sides are stuck
22. The best ways to resolve conflicts with your managers
23. From conflict to problem solving: 4 steps that make it happen
24. How to help others resolve their conflicts (essential for managers and parents)

Having conflict with one particular person?

Invite him or her along!

Perhaps it's a co-worker or teammate ... or even a family member or spouse.

Attend together and take a giant step toward resolution and peace. You'll discover the roots of your conflicts ... how each of you gets off track ... and how to find common ground.

This training will help you understand each other better, communicate more easily and develop a more satisfying relationship.

Attend with your team

Conflict management skills are considered *essential* for teamwork. This seminar is an easy, convenient way for your team to gain these skills.

Teams save money too! Tuition is just $69 each for groups of three or more. (Groups can consist of people from different locations attending various seminar dates.)

To register by phone, fax or mail, see page 7 ...

You'll take home a comprehensive workbook ...



Your tuition includes a detailed course workbook that simplifies note taking, freeing you to listen more and learn more. After the seminar, you'll turn to it time and again, to recall key points, validate opinions and address specific conflict management problems.

... and a helpful post-seminar assessment too.



As part of your registration packet, you'll receive a sealed envelope containing a short quiz that poses key questions based on situations covered during the day.

You can take the quiz at the end of the seminar. Or take it home and complete it later.

You'll use this assessment to reinforce learning points ... to test your grasp of concepts ... and as an instant topic refresher later on.

Curious, but not yet convinced?

Consider this: In one fast-paced day, you'll gain an advantage that will continue to pay off for years to come ... starting the very next day. If that's not incentive enough, here are five more reasons to sign up now:

1. **It's really a small price to pay for what you'll get.** You already know how costly personal squabbles can be — in downtime, hurt feelings, dampened enthusiasm, lack of cooperation. But did you also know that conflict — when handled the right way — can actually energize and even bring together opposing parties? Odds are, you'll see payback (in reduced stress alone) the first time you use what you learn at this seminar.

2. **In a single day you will gain proven peacekeeping skills that will serve you throughout your career.** This seminar is full of specific ideas you can put to use right away — you'll leave eager to try them and confident that they'll work.

3. **You'll learn skills that others will notice — and will want to copy themselves.** After all, "keeping your cool" is an enviable workplace trait. In no time at all, you'll see a marked improvement in how you handle yourself either as a participant or a mediator in conflicts.

4. **Your day will fly by.** When learning is fun, time goes fast and what you hear sticks. Your seminar leader is highly skilled at creating a lively and entertaining learning experience.

5. **We guarantee your satisfaction.** If for any reason you find this seminar isn't for you, feel free to leave at any time. Just let us know and we'll refund your tuition in full, no matter how long you stayed. You really have nothing to lose.

This seminar is a great opportunity for you to build your personal power and benefit your company or organization in the process. We hope you'll plan now to attend.

Mark Howard

Mark Howard
Director, Curriculum Development

4

RECEIVE
JAN 17 9
RURAL BUS. &
COOP. DEV. SERV.

CORPORATION FOR NATIONAL SERVICE
OPERATING SITE
QUARTERLY REPORT

1. Member's Name: Sherry Conyers

2. Check this reporting quarter: 1st_x_2nd___3rd___4th___

3. Date you began service: October 2, 1995

4. List the total number of service hours you have completed as of the last day of this quarter: (include all previous quarters) 320 328

5. Please estimate the total number of community volunteers who took part in activities which were sponsored or organized by you. (i.e. Number attending classes, training, community projects, group organizations, etc.): none

6. Please estimate the commulative total number of community service completed by the volunteers in #8 above.(e.g. twenty-five): none

7. Please prepare a short description of the activities, meetings, projects, and accomplishments that were achieved this quarter. Also, include any newspaper articles or publications, media interviews, and special recognition's that you received which would help explain you activities this quarter. (This information will be sent to the National Office for their report):

My primary goal this year is to create a Home Ownership Training Management Module. The purpose of this is to initiate the training for new and a percentage of existing home owners of the 502/504 Rural Loan Program. The module will include information of taxes, utilities, maintenance, insurance, and individual property rights.

This quarter we utilized our time by collecting information from resources who were knowledgeable of the needed information for the project. I went to insurance agents, the tax accessor, lawyers, utility companies, local RECD office and Clemson Extension.

After collecting all of this information the group met in Orangeburg, SC to compile all of the information that were collected between the three of us (other Americorps Members).

The next quarter our time will be utilized to create posters, flyers, a video tape or cassette tape to be used in the training.

My secondary objective was to help with one of the Americorps member to increase the Participation in the public schools of the Williamsburg Enterprise Community Commission area.

Before doing into the schools of the WECC, Inc., we had to first get a letter of introduction from our state director. While waiting on a letter from our state director, the School Superintendent gave me a copy of the PTO officers, the schools in which they were at, and addresses.

When the Superintendent received the letter of introduction from our State Director, he called us back into his office to give his suggestions about the project. He assigned us to work with Mrs. Carrie Brock, who is the coordinator of the Parenting program in the Williamsburg County School District.

Mrs. Brock gave us an overview of what her program is all about and told us what she will be requiring of us, and how we will increase the parent participation at the schools.

Because this is my secondary project, I will not be spending a lot of time on it because of the Training Module that will take up the majority of my time.

3 - 504 Appl.

20- 504 Outreach

CORPORATION FOR NATIONAL SERVICE
OPERATING SITE
QUARTERLY REPORT

RECEIVED
JAN 19 95
RURAL BUS. & COOP. DEV. SERV.

1. Member's Name Tina Wright-Swinton

2. Check this reporting quarter: x 1st 2nd 3rd 4th

3. Date you began service 10-30-95

4. List the total number of service hours you have completed as of the last day of this quarter.(include all previous quarters) 168 hours 192

5. Please estimate the total numbers of community volunteers who took part in activities which were sponsored or organized by you.(i.e. Number attending classes, training, community projects, group organizations, etc.) 20

6. Please estimate the cumulative total number of hours of community service completed by the volunteers in #8 above.(e.g. twenty-five) 10 hours

7. Please prepare a short description of the activities, meetings, projects, and accomplishments that were achieved this quarter. Also, include any newspaper articles or publications, media interviews, and special recognition's that you received which would help explain your activities this quarter.(This information will be sent to the National Office for their report):

HOME MANAGEMENT TRAINING MODULE:
COMPLETED PHASE ONE: collecting data for training module
(information researched: banks, tax assessor, insurance companies, Clemson Extension, laywers and real estate companies)

2/21/96 call (RET 8H 504 Repairs – 10 REAL/other - Telemar
Outreach – 200 Telephone
Pee Dee COG

Post-it™ brand fax transmittal memo 7671 | # of pages ▸ 1

To Carolyn Smith	From TINA Wright-Swinton
Co.	Co.
Dept.	Phone # 423-8234
Fax # 465-5633	Fax # 423-8306

RECEIVED
JAN 19 95
RURAL BUS. & COOP. DEV. SERV.

CORPORATION FOR NATIONAL SERVICE
OPERATING SITE
QUARTERLY REPORT

1. Member's Name Brooke S. Rodgers

2. Check this reporting quarter: 1st ✓ 2nd ___ 3rd ___ 4th ___

3. Date you began service October 30, 1995

4. List the total number of service hours you have completed as of the last day of this quarter.(include all previous quarters) 320 352

5. Please estimate the total numbers of community volunteers who took part in activities which were sponsored or organized by you.(i.e. Number attending classes, training, community projects, group organizations, etc.) 60

6. Please estimate the cumulative total number of hours of community service completed by the volunteers in #8 above.(e.g. twenty-five) 40

7. Please prepare a short description of the activities, meetings, projects, and accomplishments that were achieved this quarter. Also, include any newspaper articles or publications, media interviews, and special recognitions that you received which would help explain your activities this quarter.(This information will be sent to the National Office for their report):

I have been working on increasing parent participation within the school system in Williamsburg County. I will soon be assisting in the grand opening of a Parenting Center in Hemingway, S.C.

30 parents

6 Healthcare

1 session with Bill

CORPORATION FOR NATIONAL SERVICE
OPERATING SITE
QUARTERLY REPORT

1. Member's Name Mrs. Marrea A. Joyner

2. Check this reporting quarter: 1st ✓2nd 3rd 4th

3. Date you began service October 30, 1995

4. List the total number of service hours you have completed as of the last day of this quarter.(include all previous quarters) 440 hours 336

5. Please estimate the total numbers of community volunteers who took part in activities which were sponsored or organized by you.(i.e. Number attending classes, training, community projects, group organizations, etc.) Ø

6. Please estimate the cumulative total number of hours of community service completed by the volunteers in #8 above.(e.g. twenty-five) Ø

7. Please prepare a short description of the activities, meetings, projects, and accomplishments that were achieved this quarter. Also, include any newspaper articles or publications, media interviews, and special recognition's that you received which would help explain your activities this quarter.(This information will be sent to the National Office for their report):

7. Please prepare a short description of activities, meetings, projects, and accomplishments that were achieved this quarter. Also, include any newspaper articles or publications, media interviews, and special recognition's that you received which would help explain your activities this quarter. (This information will be sent to the National Office for their report):

Since October 1995, Marrea Joyner, Penn Center's Americorp worker, has organized a Resource Library that is available to the community. The library is located on Penn Center's campus in the Land Use Department and includes publications, reports and promotional materials from community and technical assistance organizations nationwide. The Resource Library was initiated by our staff (Marrea Joyner, Karen Ward, Sarah Bobrow), because various community groups want to develop community-based projects and need access to information in order to accomplish their goals. The library will provide these groups with an opportunity to learn about how to start and have a successful project and the local, regional and national resources available to them.

Marrea is also working on two other initiatives related to the Penn Center/SC Coastal Community Development Corporation (SCCCDC) Food Center. One initiative is to develop a Farmers Market Association. Marrea has contacted various farmers market associations around the country and is collecting promotional and organizational materials from them. She is using these materials to draft bylaws and organizational documents for a local farmers market association. Beginning in February Marrea will be organizing meetings with local farmers around the development of an association. The association will operate out of the Food Center site.

The final initiative entails preparing potential tenants for entry into the Food Center. Marrea has organized a field trip for potential tenants to attend "From Recipe to Retail" -- a workshop designed to provide information and resources to people interested in developing, processing and distributing a specialty food product in the retail market place. The workshop is being sponsored by the SC Department of Agriculture and the Specialty Foods Association of South Carolina. Marrea has registered over 15 residents for the workshop (at least 20 are expected to attend). After the workshop, which will be held March 2, Marrea will be working with Sarah Bobrow to conduct a series of workshops which will instruct potential Food Center tenants in preparing a business plan.

√ WB CIV +Hold

CORPORATION FOR NATIONAL SERVICE
OPERATING SITE
QUARTERLY REPORT

RECEIVED
JAN 24 95
RURAL BUS. & COOP. DEV. SERV.

1. Member's Name Kathy M. Williams

2. Check this reporting quarter: 1st ✓ 2nd ___ 3rd ___ 4th ___

3. Date you began service October 2, 1995

4. List the total number of service hours you have completed as of the last day of this quarter.(include all previous quarters) 240 hrs. (360 hrs.)

5. Please estimate the total numbers of community volunteers who took part in activities which were sponsored or organized by you.(i.e. Number attending classes, training, community projects, group organizations, etc.) 4

6. Please estimate the cumulative total number of hours of community service completed by the volunteers in #8 above.(e.g. twenty-five) _____

7. Please prepare a short description of the activities, meetings, projects, and accomplishments that were achieved this quarter. Also, include any newspaper articles or publications, media interviews, and special recognition's that you received which would help explain your activities this quarter.(This information will be sent to the National Office for their report): (Meetings, Retreats, and Workshops)

At the Low-Income Housing Coalition Conference they discussed CDBG, 502, 504 and other programs that would benefit the low income. We also visited 3 houses that were renvated with the 504 funds.

The service providers Training they discussed Disease Prevention and Health Promotion services. They also went over definitions and units of service for Priority services.

The Senior Catering Meeting we spoke with the Providers and informed them of what and how things should be done. We discussed food Temp. we also discussed the likes and dislikes of the food that the Elderly have.

The advisory committee training Retreat we discussed the up coming changes and how the board

members can voice there opinion and not give orders. Each one of the LCOG staff discussed what they do and how the board members and others can benefit from that.

22 - 507 outreach

CORPORATION FOR NATIONAL SERVICE
OPERATING SITE
QUARTERLY REPORT

RECEIVED
JAN 16 '95
RURAL BUS. &
COOP. DEV. SERV.

1. Member's Name Michael Gary

2. Check this reporting quarter: 1st X 2nd ___ 3rd ___ 4th ___

3. Date you began service 10/2/95

4. List the total number of service hours you have completed as of the last day of this quarter.(include all previous quarters) 1700 + 510 = 360

5. Please estimate the total numbers of community volunteers who took part in activities which were sponsored or organized by you.(i.e. Number attending classes, training, community projects, group organizations, etc.) 60

6. Please estimate the cumulative total number of hours of community service completed by the volunteers in #8 above.(e.g. twenty-five) 545

7. Please prepare a short description of the activities, meetings, projects, and accomplishments that were achieved this quarter. Also, include any newspaper articles or publications, media interviews, and special recognition's that you received which would help explain your activities this quarter.(This information will be sent to the National Office for their report):

Corporation For National Service
Community Outreach Enterprize Committee
City of Denmark, County of Bamberg,SC
1st Quarter Report

1. Michael Gary

2. First Quarter Report

3. 10/2/95

4. 1700 + 510

5. The Creative Learning Center has (12) twelve volunteers students from the area colleges. Eight (8) students from Denmark Techincal College, four (4) students from Voorhees College. There are five (5) adult community volunteers.
The youth mentoring program Generation of Warriors has twenty-five (25) adult volunteers thirteen (13) that are ministers from area churches around the county, the other twelve (12) perform various duties.
The choir has six (6) adult volunteers and about fifty (50) members.

6. Four (4) Voorhees College students have completed (41¼) hours.
Eight (8) Denmark Techinal College have completed (67¼) hours.
Four (4) adult volunteers have completed (160) hours at the Creative Learning Center. Thirteen (13) ministers have put in twelve (12) hours and the other twelve adult volunteers have completed ten (10) hours.

7. As a Americorp Member I have completed five hundred ten (510) hours.
My objective was to complete a evaluation of students attending the Creative Learning Center. I have received thirty (30) forms back (27) of the (30) students that were evaluate (27) do complete 92% of thier homework.
Grade scores in Reading, Writing, and Math twenty-five (25) are above aveage and five (5) are below aveage.
Students Attitude About School: Five (5) were (excellent) Fifteen (15) were (very-good) Ten (10) were fair Five (5) were poor.
Twenty-seven (27) of the students that attend the homework center are above aveage students. Eight are on the Honor-Roll and One on the Principal-List.
I have not recived all the the evaluation forms back, but as soon as I get them I will send a full report. There has been a (10%) increase in students participation and sixty-five (65) students are enrolled.

Objective 2: Work with the development of the Communities Culture Center.
I have been very involved with activies for the Dane Culture Center. I help start the committee for restoration, I also started with the help of the Mayor a committee for the Youth-Explosion that name themselve Generation-of Warriors. We had a gospel program in November that aveage six-hundred Fifty young poeple from around the county of Bamberg. We met in December form a choir and had excellent Christmas Concert. Two hundred poeple attended this program that was held at the Dane Culture Center.

This is just some of the many programs that I'am involved with. I have been appointed to two (2) Advisory Boards.

1. Denmark-Olar High School Occupational Educational Board

2. Teen-Life Center Board.

I have recieved numerous letters of apprecition from the Denmark-Olar School District Two Mayor Elona Davis and Teachers, and Community Leaders.

504 - Repairs

The City of Denmark

COPY



Elona Carolyn Davis, Mayor

November 28, 1995

Council Members:

Charles Bristow, III
John L. Haralson
Sue Hope
Carrie H. S. Simmons
Earline D. Williams
Doris E. Wright

Administrator/Clerk
Jewel B. Davis

Dear Committee Member:

Thank you so very much for all of your diligent work and caring concern when planning the Outreach Program for our Young People. It was such a glorious event, and I am so grateful to you for the important part that you played in making it a success. Please continue our concert prayers, thanking God for the success of our Youth Explosion and for our continued effort to reach our Young People.

I will be in touch with you soon concerning our next meeting. I have received many calls of interest concerning our outreach efforts. We have had an expressed interest of meeting with our group on Saturday, December 2, 1995 at 11:00 A.M. at the Dane Theatre. Please notify any of the participants who you are able to contact.

May God continue to Bless You and Keep You in His Care.

Thanks again for everything.

Sincerely,

Elona Carolyn Davis

Elona Carolyn Davis
Mayor

ECD:jbd

131 South Palmetto Avenue, Denmark, South Carolina 29042 · Phone 803-793-3734 · FAX 803-793-5409

Denmark-Olar School District Two
of
Bamberg County

Gerald E. Wright
Superintendent

December 4, 1995

Mr. Michael Gary
Denmark's Americorps Coordinator
131 S. Palmetto Avenue
City Hall
Denmark, SC 29042

Dear Mr. Gary:

The Occupational Education Department of Denmark-Olar High School is currently seeking interested persons to serve on the Advisory Board. Your name has been recommended as one of the persons to serve in that capacity. We would greatly appreciate your being able to share your expertise to help make sound educational decisions for the students enrolled in occupational education courses at Denmark-Olar High School.

If you are willing to accept the position as an Advisory Board member, please let me know by either calling (803) 793-3346 or completing the form and mailing it to my attention.

Your consideration and acceptance would be greatly appreciated.

Kindly,

Thelma F. Sojourner

Thelma F. Sojourner
Director of Support Programs

P.O. Box 345 • Denmark, South Carolina 29042 • (803) 793-3346 • Fax: (803) 793-2006

Americorps Project Evaluation

The Creative Learning Center
City of Denmark County of Bamberg, SC

Evaluation for First Quarter

Student's Name_____ Grade_____

Teacher's Name_____ School_____

I. What percentage of homework did the Student complete?
(Please circle response)

A.(100%-90%) B. (89%-80%) C. (79%-70%) D. (69%-50%) E. (Below 50%)

_____
please list percentage

II. Please list grade on test scores for student in Reading, Writing, and Math.

III. Please indicate the student's attitude about school:

A.(Excellent) B. (Very Good) C. (Fair) D. (Poor)

IV. Please list activities, projects, and accomplishments that were achieved this Quarter.

_____
_____
_____
_____

V. Please list any improvements or any deficiency in this student's progress.

_____
_____
_____

VI. Please provide any comments that will help improve program or student's learning.

_____
_____
_____

Please complete this form and return to Michael Gary. The information provided on this form is for evaluation purposes and only and will be used to improve the services provided by The Creative Learning Center

TEEN LIFE CENTER
DENMARK-OLAR HIGH SCHOOL
P.O. BOX 345
DENMARK, SC 29042

9 OCT 1995

CONQUER CYSTIC FIBROSIS

Mr. Michael Gary
Ameri Corps Volunteer
131 S. Palmetto Avenue
Denmark, SC 29042

29042-1699 01

DENMARK-OLAR
TEEN LIFE CENTER
P. O. Box 345
Denmark, South Carolina 29042
803-793-2030

TO: Advisory Board Members

FROM: E. Michelle Thomas Nimmons

RE: Board Meeting

DATE: October 6, 1995

The Denmark-Olar Teen Life Center Advisory Board will meet Wednesday, October 18, 1995 at 4:00 p.m. in the Teen Life Center Conference Room.

Please contact me at 793-2030 if you have any questions. We look forward to seeing you on Wednesday, October 18th.

✓ AB

CORPORATION FOR NATIONAL SERVICE
OPERATING SITE
QUARTERLY REPORT

RECEIVED
JAN 04 95
RURAL BUS. &
COOP. DEV. SERV.

1. Member's Name Jacqueline Porter

2. Check this reporting quarter: 1st x 2nd ___ 3rd ___ 4th ___

3. Date you began service 9/30/95

4. List the total number of service hours you have completed as of the last day of this quarter.(include all previous quarters) ~~328 hours~~ (360)

5. Please estimate the total numbers of community volunteers who took part in activities which were sponsored or organized by you.(i.e. Number attending classes, training, community projects, group organizations, etc.) 30 people

6. Please estimate the cumulative total number of hours of community service completed by the volunteers in #8 above.(e.g. twenty-five) 40 hours

7. Please prepare a short description of the activities, meetings, projects, and accomplishments that were achieved this quarter. Also, include any newspaper articles or publications, media interviews, and special recognition's that you received which would help explain your activities this quarter.(This information will be sent to the National Office for their report):

Organize a meeting with the Town of Fairfax on having a promotion of the local businesses. Twelve merchants and business owners participated in promotion. The theme"Twelve Days Before Christmas'', Make Tracks to Fairfax". Local Radio Station provided free publicity of the different events occuring each day until December 23, 1995.

Projects: Working with the Allendale-Barnwell Redevelopment Program, Inc in developing organization into a community development corporation. Established by-laws which was adopted by the new officers, applied for the Rural Business Enterprise Grant to used as a revolving loan program targeted for low-income area and the targeted areas which includes, Allendale County, Blackville, and Red Oak. Americorp representative will be working on the application for tax-exem status.

Wrote a grant for the Town of Fairfax for the public safety dept. , Drug Control and System Improvement Program, Completed a concept paper on Juvenile Justice and Delinquency Prevention Formula Grant for innovated program for juveniles.

Organize a Kids Day with Local FAirfax Policeman, recreational, civics day, total of 15 children present with 3 police officers acting as chaperones.

(2)

Jacqueline Pos

Projects: Organize Seniors Day at the Fairfax Community Hut which had a Total of 50 people in attendance. Dinner was served to the seniors with the Mayor of Fairfax providing the entertainment. The Office of Aging provided the seniors on the day of December 19, 1995, with donations of monies for catering provided by local funeral home, and local industry.

5 - Families for Housing.

30 - Businesses / Workshop / Quotes in Fairfax

Americorps back and ready to help

The Americorps program is active in Barnwell County.

Jacqueline Porter is working with the Allendale-Barnwell Redevelopment Program, Inc. servicing Allendale and Barnwell County. She works with people in the community who are interested in starting a business and need help in writing business proposals, funding availability, and other resources.

For further information, please contact a Americorps representative, Monday thru Wednesday, 9 a.m. until 5 p.m., 632-2836 on Thursday and Friday, 9 a.m. until 5 p.m. at 284-2444.

Area news

Americorp is back to get the job done

The Americorps program is Presidents Clinton National Service Initiative to achieve direct results in addressing the nations critical education human services, public safety, and environmental needs at the community level. The Americorp member, sponsored by the United States Department of Agriculture, through the office of Rural Business Cooperative Development is dedicated to "Getting Things Done," through cooperation, organization, and responsibility.

As part of their outreach service, the member will be working in partnership with local agencies, federal state and local government, private, public corporations, and local organizations to promote self-sufficiency by proving the necessary tools to open small businesses, managing, financing, business proposals, marketing, etc.

Jacqueline Porter is working with the Allendale-Barnwell redevelopment program, Inc. servicing Allendale and Barnwell county to work with the people in the community, who is interested in starting a business and need help in writing business proposals, funding availability and other resources.

For further information, Please contact your Americorp your Americorp representative, Monday thru Wednesday, 9 until 5 p.m., 632-2836, Thursday and Friday, 9 until 5, at 284-2444.

South Carolina
Project Notification & Review System

December 28, 1995

Allendale-Barnwell Redevelopment Program
P. O. Box 343
Fairfax, SC 29827

ATTN: MARTHA FELDER, Chairperson

Re: Project SC951205-051

Project Title: Rural Business Enterprise Grant

The Rural Business Enterprise Grant will provide financial assistance to third parties through revolving loans, targeted to low-income individuals interested in opening small businesses, which in return will create jobs and growth, help reduce taxes, boost the state and the economy.

Dear Ms. Felder:

Receipt of the above referenced project is hereby acknowledged. The South Carolina Project Notification and Review System has initiated a review of this project, and you will be notified of the status of this review within forty-five (45) days, ***(Suspense Date) February 12, 1996.***

The control number of this project is SC951205-051. This number should be used in any future correspondence with this office or the State Clearinghouse. Please feel free to contact us here at the Local Clearinghouse if we may be of assistance to you.

Sincerely,

Ann Anderson

Ann H. Anderson
Project Notification Coordinator

AHA:daw

1st. Quarterly Rept.

Rec'd via phone call on 02/22/96

Gloria Richardson

Total Hrs. Pd. per T&A from 10/01-12/31/95 = 360 hrs.

	Appl.	Completed
504 - Repairs -	6	1090
502 - Outreach	25	5
Volunteers	# 12	hrs Serv. 4 hrs each 48 hrs

All 8 members:

	# Volunteers	# Hrs. Community Service
Gloria	12	48
Jacqueline	30	40
Sherry	0	0
Kathy	4	0
Jina	20	10
Marrea	0	0
Brooke	6	40
Michael	60	545
	132	683

Objectives

Individual Site Application # 16
Public Lands and the Environment Team
Southern California, San Bernardino National Forest

Page B 11 - 1
Set of Annual Objectives

A. Provide environmental and ecosystem management education programs to school children throughout the Southern California Community, targeting 2,000 classrooms or 70,000 students, making educational visits to 80% of the target audience by June 15, 1995. The course standards shall meet national identified training courses; Hug-A-Tree, Project Learning Tree, and Adopt-A-Watershed.

B. Maintain and enhance ecosystems for threatened and endangered sensitive species following guidelines set forth by project specialists. Complete 80% of the following projects by September 1, 1995; bird boxes in developed sites and snag deficient trails, osprey habitat in vicinity of Snow Valley Lake, guzzlers in areas without water sources in wildlife habitat areas and create wildlife corridors outside of spotted owl core area as by planting 1000 acres of native brush, oak and conifer.

C. Rehabilitate campgrounds, picnic areas, trails and other recreational sites on the San Bernardino, Inyo, Sierra and Sequoia National Forests. Complete 50% of the following projects by July 1, 1995, and 85% by October 1, 1995, utilizing standards and guidelines set by the various project specialist; 200 miles of hiking trail, rehabilitate Aspen Glen and Schwitzer day use picnic areas, rehabilitate and convert Grout Bay Campground to a day use picnic area, and various other projects.

Individual Site Application # 17
Public Lands and the Environment Team
California, Six Rivers National Forest

Page B 12 - 1
Set of Annual Objectives

A. Maintain recreational facilities Forest wide which could include the following types of work; replace/repair picnic tables in campgrounds and day use areas; reconstruct/install rail fences around campgrounds and day use areas; install parking barriers at recreational sites; paint restrooms, recreational area site signs and fire hazard reduction in campgrounds and around other recreational facilities, complete 60% of the work by July 1, 1995 and the remainder by October 1, 1995.

B. Construct a foot bridge in Bailey Campground. Rehab Fir Cove Nature Trail so that it meets American Disabilities Act standards for wheelchair accessibility: trail widening, leveling, brush removal, and other trail work. Construct a hiking trail and vista overlook in Bailey Timber Sale. Complete all work by October 1, 1995, meeting standards set by District Ranger.

C. Provide environmental and ecosystem education programs to children in elementary schools throughout Humbolt and Del Norte Counties, providing 90% of the programs by June 15, 1995. Meet course standards set forth in the following nationally identified training courses: Hug-A-Tree, Project Wild, and other similar curriculum.

Individual Site Application # 18
Public Lands and the Environment Team
Olympic National Forest at Fort Worden, Washington

Page B 13 - 1
Set of Annual Objectives

A. Watershed restoration projects would include placement of erosion control matting, willow and grass seed planting and fertilization for protection of municipal watersheds and salmon bearing streams on over two miles of stream bed. Community development projects in cooperation with State of Washington and local counties with the aim of reducing the potential for listing of threatened salmon species, 80% of the projects would be completed in a time frame that would be sensitive to the needs of individual species, but no later than September 1, 1995. Guidelines would be developed by fisheries specialist and monitored for at least one year following project completion.

B. Complete rehabilitation and maintenance on campgrounds, picnic areas and other developed recreation facilities on fifteen sites on the Olympic National Forest. Meet established guidelines and universal access design guidelines as identified in the 1994 transition plan. Work may include removal of hazard trees, repair or replacement of tables, fireplaces, comfort stations, water systems and parking barriers. Projects would be completed by September 1, 1995. Recreation specialist would approve final work prior to the project sites being open to the public.

C. Construct 10 "front country" (non-wilderness) horse camps at select locations on the Forest to regional standards, in order to lessen the impact of stock use in Wilderness areas and on water resources. Projects to be coordinated with recreation specialist with completion by September 1, 1996.

Individual Site Application # 19
Public Lands and the Environment Team
Rogue River National Forest, Southern Oregon

Page B 14 - 1
Set of Annual Objectives

A. Replace 10 trail bridges on trails at 10 specific stream crossings on the Rouge River National Forest, meeting regional engineering standards, and approved by Forest Engineer prior to public use. Complete 60% of the bridges by September 1, 1995.

B. Maintain 100 miles of hiking trails at high elevation sites determined to be priority maintenance locations, meeting regional hiking trail standards, and completing 80% of the trail projects and making them available for public use by August 30, 1995.

C. Enhance spotted owl ecosystems at 10 locations on the forest, following guidelines set forth by the wildlife biologist, and completing projects in a time frame that would be sensitive to the needs of individual species. Complete 80% of the work by September 15, 1995.

Individual Site Application # 20
Public Land and the Environment Team
Arizona

Page B 15 - 1
Set of Annual Objectives

A. Enhance five campgrounds and four day use recreation sites, meeting guidelines set by project specialist at specific locations, and completing 80 individual sites by September 1, 1995.

B. Enhance hiking trail system to regional standards and guidelines, build small bridges and replace trail signs, complete 27 miles of new trail construction and 50 miles of trail maintenance by September 1, 1995.

C. Operate 10 forest campgrounds, making daily visitor contacts, and evening interpretative presentations at least twice weekly, utilizing nationally approved interpretative program, while providing at least 480 staff days in the campgrounds before September 1, 1995.

Individual Site Application # 21
Public Lands and the Environmental Team
Bienville National Forest, Mississippi

Page B 16 - 1
Set of Annual Objectives

A. Enhance the habitat of the Red-Cockaded Woodpecker in 80% of 91 colonies at sites selected by the forest wildlife biologist, utilizing herbicides on the midstory vegetation, and complete by September 1, 1995. Survey for performance to be conducted during winter/spring of 1996.

B. Reroute and retread the Bienville Scenic Pine Trail, on a 1.8 mile section, meeting regional trails standards for hikers and handicapped forest visitors, including proper directional and informative signs, and complete the project by April 1, 1995. Open to handicapped forest visitors after approval by the forest recreation specialist.

C. Recondition 23 miles of the Shockaloe Trail, maintain to regional standards for horseback riding and hiking and complete 80% of the trail work by August 20, 1995. Trail considered completed after final approval received by forest recreation officer.

Individual Site Application # 22
Public Lands and Environment Team
Vermont and the Green Mountain National Forest

Page B 17 - 1
Set of Annual Objectives

A. Enhance campgrounds, picnic areas and other developed recreation sites at 12 specific sites on the Green Mountain National Forest. Replace 50 campfire rings and construct 25 picnic tables to meet current standards for accessibility and resource protection at recreational sites, for safer public use, complete 80% of the work by October 1, 1995, under the direction of a recreation specialist.

B. Enhance wildlife habitat throughout the forest, following guidelines set forth by the project specialist, and completing projects in a time frame that would be sensitive to the needs of individual species, but no later than September 30, 1995. Work would include wildlife habitat improvements on 300 acres of forest land, monitoring 30 wildlife plots and participation in collecting and identification of small mammals as an element of wildlife monitoring activities. Reduce the backlog of maintenance of permanent wildlife openings by cutting approximately 200 acres of openings per year.

C. Utilize the "Forest as a Classroom" to provide environmental education to local elementary schools. Participants would provide environmental education to approximately 1500 children in 50 to 60 classrooms by November 1, 1955. Training would meet nationally developed course standards and be monitored by education specialist.

Individual Site Application # 23
Public Lands and the Environment Team
White Mountain National Forest

Page B 18 - 1
Set of Annual Objectives

A. Enhance ecosystems for threatened and endangered sensitive species throughout the forest, at 20 specific locations that cover 10,000 acres, following guidelines set forth by the project specialist, and completing projects in a time frame that would be sensitive to the needs of individual species, but no later than September 1, 1995.

B. Improve snowmobile trail system on 100 miles of trail, to regional snowmobile standards, including building small wooden log bridges and upgrade trails where necessary. Complete 80% of the project by October 1, 1995, and the remainder before the heavy winter snows.

C. Maintain five campgrounds and four day use recreational sites, meeting guidelines developed by the forest recreation staff. Complete 50% of the projects for forest visitor use by July 1, 1995 and 80% by October 1, 1995.

Individual Site Application # 12
Environment Team
New Jersey

Page B 7 - 1
Set of Annual Objectives

Three community service objectives of the SCS Watershed Restoration Action Team proposal are as follows:

A. Objective: An increase in local community support for water quality protection will be shown by having 2 communities in each of the 3 project watersheds complete an inventory and prioritize their water quality problems by the end of the first project year. Working with the AmeriCorps personnel, participating communities will survey and catalogue 100% of the water resource problems in their community. The participating communities will benefit by having their local water resource issues identified, prioritized and remediation alternatives evaluated.

1. Participants will complete stream walks and identify pollution source impacting water quality.
2. Six communities will understand their water resource problems and potential remediation alternatives.
3. The impact of the community participation will be evaluated by the number of communities which complete the stream inventory and evaluation process and prioritize watershed areas needing remediation.
4. Success will be measured by having six communities complete (100%) the water quality inventory, evaluation and prioritizing process.
5. Every citizen in each of the 6 participating communities will benefit from the increased awareness and commitment to water resource protection.

B. Objective: The number of communities organizing and supporting stream cleanup projects will increase from 4 to 15 by the end of the first project year. Projects will be viewed as successful if 25 volunteers work with the project participants to complete each of the 11 new stream cleanup projects.

1. Participants will show local communities how to organize and will provide assistance in removing the garbage and debris from the communities streams.
2. Stream cleanup projects improve the water quality in the streams and increase the individuals awareness of their impact on the water resources in their community.
3. The impact of the garbage and debris on the fisheries and wildlife

habitat will be evaluaterd before and after its removal.

4. Successful stream cleanup projects will be judged as those projects which mobilize 25 volunteers to work along with the AmeriCorps participants.

5. In addition the community residents who will benefit from the cleaner streams, 275 working volunteer will share a better appreciation of the impact of garbage in their streams.

C. Objective: To improve the stream side habitat of 4 stream sections in each of the 3 project watersheds through the installation of soil bioengineering practices, fishery habitat structures and tree buffer establishment. Stream sections which currently have a low habitat value will be brought up to a moderate habitat level. Individual landowners as well as the community at large will benefit from the work performed.

1. Participants will teach local communities how to install stream bank stabilization practices such as soil bioengineering practices, plant trees to establish stream buffers, create habitat for fish and stream side vegetation management to improve water quality.

2. Improved stream r*ide habitat will increase the food and cover sources for the fish, birds, mammals, reptiles and insects which use these corridors.

3. The 12 stream reaches treated with remedistion practices will ;Improve from a low habitat value to a moderate value as rated by a wildlife biologist.

4. The measure of success is that 1 00% of the 12 selected stream reaches treated will improve their habitat value from a low to moderate rating,

5. The natural environment as well as the local residents who utilize the stream for recreational purposes will benefit from the habitat improvement projects.

USDA/AMERICORPS PROPOSAL
WINDBREAK RENOVATION FOR KANSAS

Objective: To renovate one mile of windbreaks in each of five counties by clearing old dead trees and planting 300 new trees in each of the counties to control wind erosion, lengthen the benificial lifespan of the windbreaks, add biodiversity and aesthetics, and reduce energy needs. Participants will gather time and cost data and survey 100 landowners after planting the trees to determine satisfaction, worthiness of practice, reduction in damage from wind erosion, age and expected lifespan, and reduction in energy needs. All landowners along the five miles will directly benefit from the work performed, however, the information and education effort that will come out of the project will have statewide implications.

Here is what Mr. Habenger has sent me to date (or what I've received.) We talked about beefing this up with numbers and adding 2 objectives

Katherine Gebing

PHOTOCOPY PRESERVATION

Objectives

Facsimile Cover Sheet
Lancaster Field Office



To: Joel Berg
Agency
Phone: 202 720 5350
Fax: 202 720 4614

From: Robert Dean
District Conservationist
Agency USDA Soil Conservation Service
44811 North Date Avenue, Suite G
Lancaster, California 93534
Phone: (805) 945-2604
Fax: (805) 942-5503

Date: 8/26/94
Pages Including this cover page: ~~8~~ 7

PHOTOCOPY PRESERVATION

Comments:

Here is a copy of our PLAN of operations (There will be Two More "Objectives" Added) Plus Job Descriptions for The five Positions handle from LANCASTER The Two added objectives will relate To The Soil's Field Office Concerns.

CC: Tim Cattron
FAX 916 757 ~~8~~ 8382

AMERICORPS

FY 94/95 PLAN OF OPERATIONS

LANCASTER FIELD OFFICE

LANCASTER CA.

MISSION STATEMENT:

The mission of the Soil Conservation Service, Lancaster Field Office is to provide leadership and to administer programs to help people conserve, improve and sustain our natural resources and environment. The programs will rehabilitate and protect watersheds, enhance water and air quality and protect private properties from water and soil movement.

Objective I

Train Americorps applicants in the area of watershed protection and natural resource management

Work to be done

The learning of watershed protection and habitat principals by five applicants accepted into Americorps program, three which will work out of the Lancaster FO and two out of the Somis FO

Results of the work

Ability to recognize and solve resource problems at the watershed level

Measurement of success

Review work plans developed by individuals to see how they comply with SCS standards and spec,

Number of recipients

Five participants

Time frame

September/October 1994

PHOTOCOPY PRESERVATION

Objective II

Provide technical assistance to residents of the Kinneloa fire in their rehabilitation's efforts.

Work to be done

Work with "The Eaton Canyon Recovery Alliance" by providing assistance in developing and putting in action a plan which will protect residents along with their personal properties from flooding and debris/soil flows.

Results of the work

The Eaton Canyon Recovery Alliance has a workable protection plan which meets the need of the community

Measurement of success

Review developed plan, interview 10 home owners, and tour area to determine the level of protection

Number of recipients

500 to 30,000 participants

Time frame

October 1994 through April 1996

PHOTOCOPY PRESERVATION

Objective III

Provide technical assistance to residents of Antelope Acres in their rehabilitation's efforts of establishing vegetation on wind blown abandon farm land

Work to be done

Work with "Antelope Acres Homeowners Association by providing assistance in developing and putting in action a plan which will protect residents along with their personal properties from soil erosion do to high winds

Results of the work

The Eaton Canyon Recovery Alliance has a workable protection plan which meets the need of the community

Measurement of success

Review developed plan, interview 10 home owners, and tour area to determine the level of protection

Number of recipients

300 participants

Time frame

November 1994 through July 1996

PHOTOCOPY PRESERVATION

Objective IV

Develop benchmarks for two ecosystem

Work to be done

Gather the following ecosystem data: Land Use, Soils, Slopes, Climate, Irrigation and or Water Supply, Drainage, Vegetation and Community Factors.

Results of the work

Will have benchmark data on current land uses which will allow ecosystem base assistance.

Measurement of success

Review developed benchmarks and tour area to determine the level of accuracy.

Number of recipients

Possible 1,000,000 participants

Time frame

November 1994 through July 1996

PHOTOCOPY PRESERVATION

UNITED STATES DEPARTMENT OF AGRICULTURE
Soil Conservation Service
44811 North Date Avenue
Lancaster, CA 93534
PHONE (805) 945-2604
FAX (805) 942-5503

August, 1994

RE: AMERICORPS

Thank you for your interest in the AmeriCorps program. We have openings for five participants to work in field positions to enhance water quality and the environment for rural communities. We have three positions in Lancaster CA and two in Somis CA.

In the Lancaster and Somis offices, the five positions will work as a team under the guidance of experienced Soil Conservation Service staff and collaborating agencies. Primary objectives are to work with landowners to foster a landowner-driven watershed restoration planning process and inventory erosion and water quality problems in watershed to assist this process. For example, AmeriCorps participants will help accelerate technical assistance to implement watershed protection from past fires in Southern CA.

All positions require a technical background and good communication skills (both written and verbal). Experience and education will be evaluated. Terms of employment are:

* $12,000 stipend for 1700 hours of service, plus $4750 education award (can be used for future or existing loans), basic health insurance, and child care.
* Full time, Monday-Friday. Starting date is September 12, 1994.
* Must be US. citizen, age 17 or older.

Fill out the AmeriCorps application and return by **September 6, 1994**, to the above address or FAX to (805) 942-5503.

Please indicate if you wish to work at a particular office, or if you would be available for either locations. You may enclose a resume.

L. ROBERT DEAN
DISTRICT CONSERVATIONIST

HISTORIC PRESERVATION

UNITED STATES DEPARTMENT OF AGRICULTURE **Soil Conservation Service**
44811 North Date Avenue, Ste G
Lancaster, CA 93534
(805) 945-2604

JOB DESCRIPTION- AmeriCorps

5 Positions:
3 Lancaster, CA
2 Somis, CA

Earn:
1. $12,000 stipend for 1700 hours of service
2. $4,725 education award
3. Health Insurance
4. Child care

Term of Employment:
One year, full time, Monday - Friday

Qualifications:
Must be US Citizen and age 17 or older and a college graduate or some college with related work experience.

Professional disciplines needed:
Soil Conservationist, Resource Conservationist, Biologist, Agronomist, Geologist, Forestry, Environmental Studies, Agricultural Engineer, Landscape Architect. Education and/or experience will be looked at. Good technical and communication skills needed.

Participants will be working to provide on-site technical assistance to landusers, completing resource inventories for water quality improvement, erosion control, conservation, and similar work.

You may obtain applications from those below. Return to R. Dean by **September 6 1994:**

L. Robert Dean
Soil Conservation Service
44811 North Date Avenue, Ste G
Lancaster, CA 93534

PHOTOCOPY PRESERVATION

For more information call:

L. Robert Dean	Steve Jewett	AmeriCorps Hotline
District Conservationist	District Conservationist	(800) 880-4183
Lancaster Field Office	Somis Field Office	

Objectives

August 31, 1994

To: Dee, Paula

From: Joel

Subject: Lloyd's memo on Community Service Objectives

The draft memo from LLoyd is fine, except I would suggest some changes in the second paragraph(Changed language is underlined):

"Many of the community service objectives explain the methods, processes, or means through which a community will be improved. For instance, the use of GIS and digitizing of information is a fine beginning for a project. However, the objectives should describe how the community will be different and what role the Rural Development Corps members will play. They should not spend the year in an office. They should be able to take these out to the public, make interpretations, discuss with the landowners the consequences of actions on their lands, and work directly with the landowners to help implement new conservation practices. The could spend some time in the office in between field assignments in meeting with, educating, and working directly with the public. The end result or outcome from this effort would be better decisions made by the landowner, fewer nutrients and pesticides reaching streams, a reduction in future land and water use problems (provide an explanation of the problem), and a more educated public. These should be quantified as well as be qualified in your objectives, as much as possible."

I believe the above changes, although minor, will clarify that it is not enough for our AmeriCorps members to simply educate the public about better conservation practices, but the AmeriCorps members should help implement those practices.

U.S.
DEPARTMENT OF AGRICULTURE

TEAM USDA
NATIONAL SERVICE
PROGRAM

FAX TRANSMISSION

PHONE: (202) 720-6350 (Joel) FAX: (202) 720-4614
(202) 720-4369 (Kathryn)
(202) 690-3894 (Ron)

URGENT!! - PLEASE HAND CARRY TO ADDRESSEE!!! If addressee is unavailable please deliver to deputy. Note deadline for response. Thank You

TO: JAMES HABIGER 913 823-4540
BOBBY JONES 405 624-4409
MARK FREEMAN 817 774-1388
JAMES FORD 706-5462145
MARC MACQUEEN 508 291-2368
WILBUR CAMPBELL 618 586 2661
CARLOS HENNING 908 246-2358
ED WASHINGTON 503 797-1792

Attached is a request for information that must be completed in order for the TEAM USDA AmeriCorps project to be completed. In the interest of saving time and paper this one cover sheet is being sent to all addressees rather than have a separate sheet for each. Please locate the addressee at your office and forward this material to them.

Dave
606-744-4682

11:50 - Jr Kalinger

Noon - Rob Oppenheimer
Joliet, IL
815-720-5378

2:47 - Marjorie
690-0357

4:05 - Dec

Each objective should include:

- The work to be done (A product or service to be provided)
- A result of the work
- A means of measuring the quality of success of the work
- A standard of success or quality the program hopes to meet
- The number of service-recipients

1., 2., 5.

Teen Builders will produce 22 affordable housing units in year one, each of which will be rated by a licensed building inspector as "of high quality."

3.

4.

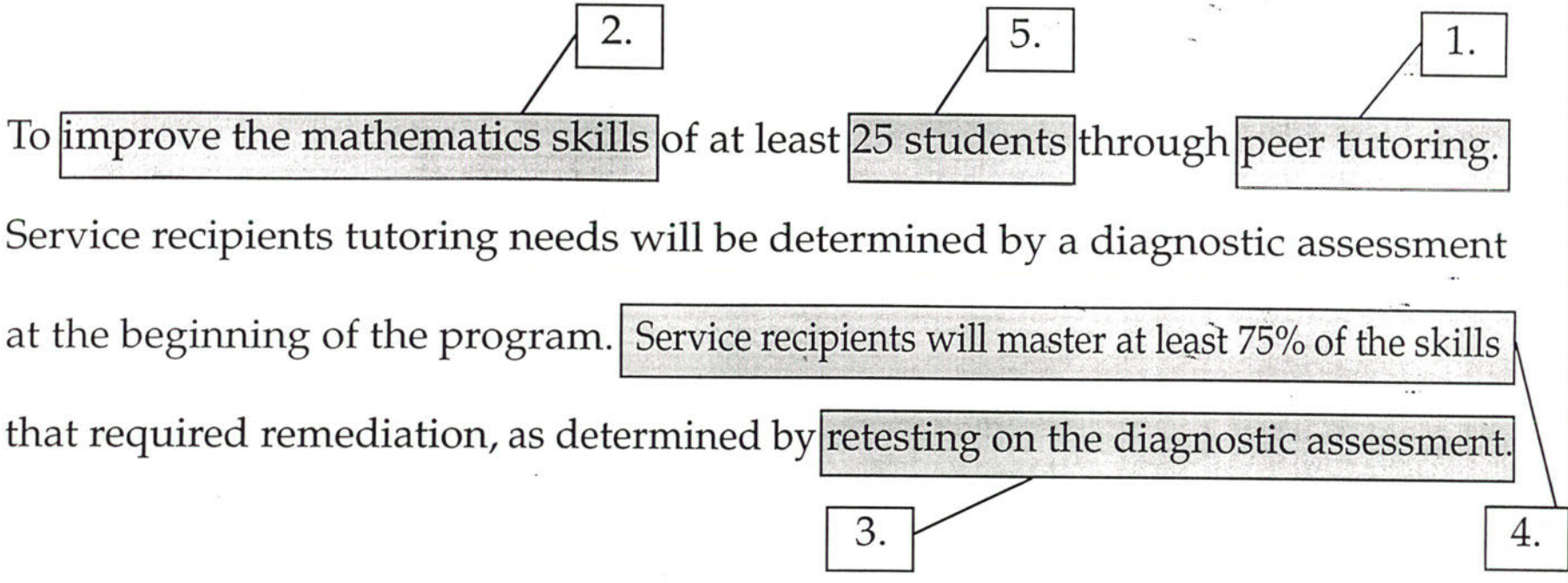
1. The work to be done is building housing.

2. The result to be achieved is completing 22 units.

3. The measure of quality is an expert judgment.

4. The standard of success is units of high quality.

5. Twenty-two families benefit from the service.



1. The work to be done is tutoring.

2. The result to be achieved is improvement in mathematics skills.

3. The measure of quality a pre-test, post-test comparison.

4. The standard of success is "mastery" of 75% of the skills tutored.

5. Twenty-five students benefit from the service.

1., 2., 5.

Protect our Youth will immunize 7,500 infants and children during our initial year of operation.

1. The work to be done is immunizing children.

2. The result to be achieved is completing 7,500 immunizations.

3. The measure of quality is not described.

4. The standard of success is not described.

5. Seven-thousand five-hundred children benefit from the service.

ALERT! SOME COMMON PROBLEMS WITH OBJECTIVES

SERVICE ACTIVITY AND PLANNED RESULT	HOW PROGRESS WILL BE MEASURED	PROBLEM	BETTER MEASURE
Improve reading through tutoring	SAT test scores	Measure too broad	Pre and post-test with a comparsion group
Reduce violence through school safety patrols to reduce violence	City-wide police reports	Measure too broad	School records on incidence of violence in school
Developing particpant occupational skills through constuction projects	Ability to use screw-driver as measured by a "hands-on test"	Measure too narrow	Ability to use a range of tools as measured by a "hands-on test"
Increase health clinic use through outreach	Number of individuals who read fliers	Measure not directly relevant	Number of individuals who came to clinic because of information the read on flier

Objectives

ASSESSING APPLICANT'S ANNUAL OBJECTIVES

The Corporation has required that all programs establish annual objectives and internal evaluation plans for tracking progress towards those objectives. These objectives should be a statement both of what programs intend to do and how they intend to demonstrate, to the Corporation, their success at the end of the year.

This substantial focus on outcomes is relatively unique is the community service sector and requires a deeper level of sophistication then has been necessary in the past. Consequently, we expect the quality of objective statements to vary. The following guidelines should be used when assessing grant applications, but poorly phrased objective statements should not be grounds for excluding a proposal. We hope those applicants selected as finalists have strong objective statements, but are planning to provide technical assistance during the grant negotiation process to those grantees who need assistance.

Mission Statement

The mission statement is the broadest, least specific statement of what a program hopes to accomplish. Some mission statements may be relatively concrete:

> [The program] will address a critical national need by building low-income housing, upgrading/rehabilitating existing housing, and teaching participants concrete skills in professional trades.

Others may be more visionary, providing a less immediate sense of the work a program will do:

> [The program] seeks to make significant changes in the livability of the communities we serve by expanding housing opportunities, strengthening neighborhood partnerships, and fostering cross-cultural understanding.

For a mission statement, either is acceptable. The AmeriCorps application instructed applicants to craft their mission statement with, "[your] most ambitious goals...even if you do not believe you can measure them." Consequently, mission statements should be viewed as expressions of hope and not necessarily definitions of outcomes to be achieved.

Annual Objectives

The Corporation is committed to measuring the success, or lack of success, of the funded programs. To this end, each applicant was required to submit annual program objectives for all proposed service sites. An objective, most simply, is a statement of what a program believes will be the result of their year of effort, a statement about what will change and how the change will be demonstrated.

Several types of change could be measured. Change could be defined in terms of the *process* of operating a program or in terms of the *end products* of the programs efforts. Generally speaking, objectives addressing the process of operating a program are called process objectives (example: to recruit 45 participants within six weeks of beginning operation). These objectives address how work will get done, not what work will get done. In contrast are outcome objectives. Outcome

objectives focus on the end products of a program (example: to produce 15 units of affordable housing in year one).

The Corporation required that non-planning grant applicants establish objectives that focus on end products or services. Consequently, reviewers should generally expect program objectives to be about ends, not means.

Components of an Objective

For an objective to be useful, it must be specific enough to allow decision makers to determine what, if any, change occurred. For example, the following objective,

- To improve the reading skills of at-risk youth through tutoring.

expresses a service activity and a desirable outcome, but provides no indication of how the "improvement" will be measured. An improved objective would describe both the desired change and a means of determining whether the change occurred:

- To improve the reading skills of at-risk youth through tutoring, as measured by performance on the school district's reading comprehension test administered before and after the program.

We now know what change is desired (better reading skills) and how the change will be measured (a comprehension test), but we still lack an important detail. How big a change in reading comprehension does the program hope to achieve? That is, would the applicant be satisfied if the average increase in test scores was one percent? Would the Corporation be satisfied if only three of twenty recipients showed any increase in skills? Regardless of the answer to these questions, the problem is apparent. Programs and Corporation staff need to have a common standard for measuring whether an objective was achieved. Thus, we need a third revision of our objective:

- To improve the reading skills of at-risk youth through tutoring, as measured by an average increase of five percent on the school district's reading comprehension test administered before and after the program.

With this objective, the applicant and Corporation staff have a common expectation of "how" achievement will be measured and "how big" an achievement to expect. Only one element of our objective is missing. How many service-recipients will there be? Will the program tutor four students or forty? Thus, we need one last revision to clearly define how success will be measured:

- To improve the reading skills of 25 at-risk youth through tutoring, as measured by an average increase of five percent on the school district's reading comprehension test administered before and after the program.

While we hope that programs will include the number of expected service-recipients in their objectives, we recognize that this information may not be explicit in the objectives section, but rather, will be provided in the proposal narrative. This is acceptable.

The AmeriCorps application instructed applicants to include "an activity" and "a result" in each objective. Our sample objective now includes both, and in sufficient detail that both the grantee and the Corporation have a common standard for measuring achievement.

To summarize, each objective should include:

- The work to be done (A product or service to be provided)
- A result of the work
- A means of measuring the quality of the result
- A standard of success or quality the program hopes to meet
- The number of service-recipients

Identifying these five components in an objective is easier in some cases than in others. Particularly in product-oriented proposals, the elements of objectives may be collapsed together. Nevertheless, it should be possible to identify each component, even if some are inferred rather than explicit. In every application, all five components of an objective should be identifiable by combining information from the proposal narrative and the objective statements. Some examples may help to clarify how the components of an objective might look in an application:

Example 1:

- To improve the mathematics skills of at least 25 students through peer tutoring. Student needs will be determined by a test at the beginning of the program. Students will master at least 75% of the skills that required remediation, as determined by retesting at the end of the program.

    1. The work to be done is tutoring.
    2. The result to be achieved is improvement in mathematics skills.
    3. The means of measuring quality is a pre-test, post-test comparison.
    4. The standard of success is "mastery" of 75% of the skills tutored.
    5. Twenty-five students benefit from the service.

The nature of the diagnostic test and the meaning of the word "mastery" are not specified, but these are details that can be clarified at a later point. The applicant has included in this objective all the essential elements to allow a discussion of program achievements based on a common understanding.

Example 2:

- Protect our Youth will immunize 7,500 infants and children during out initial year of operation.

    1. The work to be done is immunizing children.
    2. The result to be achieved is completing 7,500 immunizations.
    3. The means of measuring of quality is not described.
    4. The standard of success is not described.
    5. Seven-thousand five-hundred children benefit from the service.

Reviewers may conclude that for an objective such as this, components 3 and 4 are unnecessary. However, reviewers knowledgeable about public health activities such as immunization may, in fact, be aware of standards of quality or safety that are appropriate to apply to such an activity. These are questions of professional judgment.

Number of Objectives
The AmeriCorps application required applicants to provide at least three objectives in each of three areas:

- service activities,
- participant development, and
- community development.

Thus, each application should contain at least nine objectives. Realistically, the service activity objectives will probably be most detailed and result oriented. We anticipate less detail and more process orientation in objectives addressing participant development and the least detail for community development objectives. While we hope that programs will have concrete goals in all three areas, the service objectives (measures of getting things done) are of the highest priority in evaluating the quality of an evaluation component. Reviewers should be alert, however, for proposals that fail to include any objectives for participant development and/or community development. Such omissions should be clearly noted on the consensus form.

Realism
Objectives must be crafted with great care, because they will be used to infer whether the program goal was met. Over ambitious or unrealistic goals can produce a negative evaluation, even if the program had worthwhile accomplishments. Apply your professional experience to the objectives. Is a 50% increase in comprehension skills achievable given the amount of tutoring to be provided and the expertise of the tutors? Can escort patrols produce a 35% decrease in street crimes? In contrast, should a program with 50 participants be expected to accomplish more than "canvas 100 residences door-to-door to distribute information on recycling"? There will be opportunities to work with grantees to modify their program objectives, but your expert counsel in making those objectives realistic will be a key to success.

Relevance
To be meaningful, objectives must be directly linked to the activities of the program. Reviewers should employ their expertise to determine whether programs have set objectives that will give them an opportunity to demonstrate their success. Objectives that are set too broadly, too narrowly, or off topic will hamper programs in their effort to show results.

For example, imagine a public safety program that proposes to provide escort services to senior citizens in a neighborhood victimized by street crimes. The program proposes to demonstrate success by producing a 10% reduction in street crime in their community. There is a real danger that their objective is too broad. A change in crime statistics could be affected by many forces that were not related to the activities of a senior citizen escort program. Only if the statistics employed were restricted to a specific set of crimes and collected from within the program service area could we expect that the program 's activities would be reflected in any statistical change in the incidence of crime.

As another example, consider a program that proposed to establish the goal of improving students' reading ability, and then set as an objective increasing the number of library visits by each student during the program. While an increase in the number of library visits would undoubtedly be a good thing, it will not help us to infer whether the goal regarding reading ability was met. The

objective is off-target; we cannot infer anything about the program activity from the information obtained by the objective.

In sum, reviewers should be alert for objectives that may be very measurable but which are dubiously related to the activities that the program will conduct.

Focus on Major Components and Goals

The program objectives should reflect the ***essential*** goals of the program. Program staff may hope to accomplish many things, but they should identify a small number on which to measure program success. Reviewers should be alert for programs that appear to be expending significant effort on a given activity or set of activities, but are setting their objectives based on something else.

Similarly, try to distinguish between objectives that provide data that the program "needs to know" and objectives that result in data that is only "nice to know." Given the resources available, "nice to know" is a luxury that can not be afforded. For example, an immunization outreach program proposes to distribute literature advertising the services of their immunization clinic. Although the staff may be interested in knowing what proportion of their distributed flyers are read, this is not an essential piece of information and is not an ideal program objectives. A more critical objective would address the proportion of people receiving immunizations who report attending the clinic because of the literature they received.

In Summary

The Corporation is committed to putting substance behind its motto of "getting things done." A key first step in this regard is ensuring that programs establish realistic, reasonable objectives. We hope the above guidelines help program staff and reviewers in this endeavor. However, we also recognize that a great deal of learning will take place in the next year. Ultimately, we will have to be flexible in terms of assessing program performance based on successful accomplishment of objectives. Good Luck!

Objectives

USDA Soil Conservation Service
Petaluma/Santa Rosa/Ukiah, California cluster
September 1994

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES

COMPONENTS OF OBJECTIVE STATEMENTS:

1) What work will be done? What service activities will your participants engage in?

* Develop nutrient budgets for dairies applying animal wastes as fertilizers
* Sampling water quality of storm run-off from dairies
* Address the critical need for water conservation to insure a healthy riparian zone and fish habitat through education and technical advice (Navarro River watershed)
* Identify restoration needs on private/public lands on the Middle Fork Eel river watershed:
    * Expand current participation by private landowners in defining restoration needs
    * Develop ownership maps and sub-basin planning areas
    * Define watershed restoration needs with emphasis on ecosystem health and fiscal resources available. Coordinate private/public effort.
    * Establish stewardship approach to restoration
* Identify restoration needs on the Ukiah Valley urban streams:
    * Identify stream restoration needs
    * Establish restoration feasibility
    * Support and coordinate recently established resource awareness programs and activities between local, state and federal agencies.
    * Develop an "Action Plan" for city/county adoption

2) What is the hoped for result of the work activities described above?

* 20 dairies assisted with nutrient budgets
    10 dairies in Petaluma
    10 dairies in Santa Rosa
* Identify pollution sources from 20 dairies
* Show 20 dairy operators how to use test kits
* Develop fact sheets on pollution measurements (pH, DO, % Sat, NH3, NH4OH, Conductivity, Turbidity, BOD)
* Measure pollution from 2 dairies through winter season
* Navarro River watershed:
    * A less polarized community focused on watershed awareness and watershed health
    * 2 newsletters and 1 stewardship seminar
    * 2 apple growers to convert to a mist system for summer cooling

    * 3 growers to convert from overhead sprinklers to drip irrigation system
* Middle Fork Eel River watershed:
    * Participation of private landowners and community residents in defining watershed restoration issues and mitigation actions needed
    * Coordinate efforts between private and public interests and an develop an action plan to address sub-basin restoration needs and implementation measures
* Ukiah Valley watershed:
    * Coordinated, comprehensive "urban stream restoration project" that responds to the City of Ukiah's General Plan update
    * Improved riparian habitat systems to allow reemergence of anadramous fish spawning population
    * Recognition by city/county governments that while small valley streams play an important role in flood control, they are also a major biological resource base at the community and regional level
    * Development of a Riparian Restoration Policy which emphasizes stream protection and restoration in the city/county land use planning process

3) How will you measure the quality of your product or impact of your service?

* Interview all dairy operators assisted.
* Attendance at public meetings and seminar with a performance rating form at the end of each (Navarro River)
* Growers participate in conservation and restoration measures (Navarro River)
* Establish a "milestones" schedule of implementation progress steps in respect to restoration projects on a sub-basin plan. Monitor milestone work schedule to assure continuity in the planning and implementation of project work tasks (Middle Fork Eel, Ukiah Valley)

4) By what standard will you gauge success?

* 80% of dairy operators rate service as helpful
* 30% of dairy operators will purchase test kits
* Increased number of restoration and conservation sites (Navarro River)
* Develop project "evaluation checklist" to measure restoration effectiveness qualitatively (Middle Fork Eel River):
    * Improvement to watershed & habitat
    * Reduction in erosion and sedimentation
    * Increased awareness and involvement by private landowners and public agencies
    * At least 4 projects installed
    * Document satisfaction by participating landowners with projects results in restoring/enhancing watershed viability

5) How many individuals will receive the benefit of the work your participants perform?

* 20 dairies assisted
* 3 Resource Conservation & Enhancement Plans completed
* 6 agencies cooperating(Fish & Game, Regional Water Quality Control Board, SCS, UC Cooperative Extension, RCDs)
* 8 watersheds (Stemple, Americano, Gossage, Salmon, Laguna, Navarro, Middle Fork Eel, & Ukiah Valley)

USDA Soil Conservation Service
Petaluma/Santa Rosa/Ukiah, California cluster
September 1994

CORPORATION FOR NATIONAL SERVICE
COMMUNITY BUILDING OBJECTIVES

COMPONENTS OF OBJECTIVE STATEMENTS:

1) What activities will you be engaged in?
   * Implementation of the watershed enhancement plan on Stemple Creek
   * Assist landowner groups to develop watershed wide water quality enhancement plans
   * Address the critical need for water conservation to insure a healthy riparian zone and fish habitat through education and technical advice (Navarro River watershed)

2) What is the hoped for result of the activities described above?
   * 8 landowner groups assisted
   * 100 hours of community volunteer help (Navarro River)

3) How will you measure the quality of these activities?
   * Interview landowner groups assisted
   * Number of volunteer hours (Navarro River)

4) By what standard will you gauge success?
   * 100% of landowner groups believe service is helpful and will result in better plans to improve watershed water quality
   * A solid group of community members to continue conservation and restoration goals (Navarro River)
   * A rating form given to involved community members on the benefits of watershed efforts (Navarro River)

DRAFT

(File) objectives

PUBLIC LAND AND ENVIRONMENT CORPS TARGET SUMMARY
11/08/94

Projects	National Forests							
	San Bernardino	Six Rivers	Rouge River	Olympic	NFs in Arizona	NFs in Mississippi	Green Mtn	White Mtn
Number of Members ***	84	25	40	40	45	20	20	32
Trail Construction	68 miles							
Trail Maintenance	280 miles	60 miles	280 miles	100 miles	200 miles	24.8 miles		75 miles
Replace trail bridges			10 bridges		several			
Rehabilitate campgrounds	7 sites	8 sites	100 sites	15 sites	25 sites		22 sites	Several
Handicapped access sites		4 sites					12 sites	
Maintain Rec. Facilities	numerous sites			100 sites				16 sites
Construct Rec. sites	1 horse camp			1 horse camp				
Restore historical sites	1 site							
Maintain TES Habitat	bird boxes			200 boxes		50 acres RKWP		
Improve Ospery Habitat	Snow Valley Lk							
Install & maintain guzzlers	Many							
Improve spotted owl habitat	150 acres		10 sites		6 trick tanks			
Wildlife Habitat Strs.		50 Strs.			7 milies fence			
Wildlife Impr. Acres							300 acres	15 acres
Wildlife Openings							200 acres	
Habitat protection exclosures	Several				1000 acres			
Plant bursh & trees	300 acres							
Install fences/barriers								
Range fence construction					5 miles			
Range fence removal					15 miles			
Range waterlots					3 lots			

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Projects	National Forests							
	San Bernardino	Six Rivers	Rouge River	Olympic	NFs in Arizona	NFs in Mississippi	Green Mtn	White Mtn
Forage improvement					2 projects			
Meadow enhancement					1 project			
Site prep for Rx fire					10,000 acres			
Road/access barriers					Several			
Pinyon juniper reduction					350 acres			
Improve Riparian habitat		900 acres			12+ areas			
Reestablish " " " " " "		850 acres						
Construct stream strs.		55 strs. & 40 miles	Several	20 strs.	Several			
Fish Stocking								200 acres
Watershed improvement		500 acres & 20 miles	???	2 miles				
Release seedlings	???		400 acres			50 acres		
Thin trees			300 acres		250 acres			
Hand prune trees			250 acres	130 acres				
Seedling protection			1300 acres					
Maintain seed orchard				110 acres				
Plant trees in post fire and timber sale sites	???					25 acres		
Fuelbreak construction					650 acres			
Environmental Education	75,000 kids	350 kids	38,000 kids	4,000 kid	74,000 kids		1,500 kids	300 kids and 7,000 visitors

*** The number of members is over the original target on some units to accommodate attrition. Additionally, the Green Mountain and White Mountain National Forests won't have members on board until early January, 1995.

DRAFT

SOUTHWEST OREGON
RESOURCE CONSERVATION & DEVELOPMENT
576 N.E. "E" Street, Grants Pass, OR 97526
Phone 503-476-5906 FAX 503-955-9574

MEMORANDUM

TO: Paula Jones **DATE:** June 6, 1994

FROM: Amy Wilson, Coordinator

SUBJECT: Modification/Additions to AmeriCorps Proposal

Please consider the following modifications and additions to the Southwest Oregon RC&D proposal for the employment of AmeriCorps participants in local rural development activities.

Mission Statement: Provide assistance to rural inhabitants in Southwest Oregon to enable their active participation in planning and implementing activities related to natural resource enhancement, economic and community development to improve the livability of their communities.

Objectives: The general objectives concerning types of community service, participant development and community building apply to the five-county area; specific details for counties follow:

1) In each community (watershed council) projects will be developed that respond to locally identified needs, priorities and resources through meetings, interviews and collaboration with community leaders, residents, agencies and organizations; review of projects and discussions in the community should establish at least 60% support of planned activities among community leaders.

2) For each project requiring funding, potential sources will be identified and grants will be written and submitted for consideration by donors; projects not requiring funding should have action plans developed, and commitment of resources should be secured. [Note: Funding cycles and variable deadlines make securing of funding an unreasonable standard to measure against in a one-year period.]

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3) Program participants will practice and learn rural development skills to improve their own comprehension of the rural issues and build a commitment to community involvement; exit surveys and in-service monitoring and evaluation will demonstrate that at least three of the five participants plan to remain involved in their communities and promote an understanding of rural issues to peers and other target groups.

4) Community members and leaders will develop skills in problem-solving and accessing rural development resources through their active involvement in project development and implementation; consistent involvement of locals in meetings and activities during the process and continued demonstration of problem-solving and networking skills after the program intervention will be evident in at least 75% of the groups served.

Number & location of participants: We would like to increase our request from three to five participants. This increase would be achieved through the addition of one person to work in Jackson and Josephine Counties with watershed groups, and the addition of a second person to work in Douglas County with communities affected by the timber crisis.

Service activities: The primary service activity would be to maximize public involvement in the development of projects and to write grants and funding applications and submit them to potential funding sources.

Participant training, support and supervision: Extensive distances will make frequent meetings impractical and expensive; county seats may be as much as three hours' drive from one another. Participants will have regular opportunities to interact and learn from each other's experiences through weekly telephone contact and monthly meetings at rotating locales.

Participant evaluation and skills assessment will be an ongoing activity. Training activities will remain flexible and geared toward the evolving needs of participants. The team-building and interdependence aspects of the participant program will model the networking and working styles rural residents should aspire to achieve.

Collaboration: Significant opportunities for programmatic support through the University of Oregon, which has a similar rural development program, are available.

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Interaction among participants working in communities through this proposal and the University of Oregon program could be extremely beneficial if geographically possible. The program director is interested in this possibility, but will be limited by the financial constraints of his own program. We are extremely interested in collaboration, and hope the AmeriCorps program will have some flexibility to encourage this kind of activity.

Specifics:

County	Target Group	# Grants/ Actions	# Affected	Local Sponsor/ Host
Coos	Coquille River Watershed Council	3	10,000	Watershed Coordinating Authority
Curry	Watershed Councils:			Curry County
	Port of Orford	1	2,500	Mr. Terry Hanscam
	Winchuck River	1	3,000	
	Chetco River	1	2,500	
Douglas	6 Communities TBA	6	6,000	Umpqua Regional Council of Governments Mr. Dick Dolgonas
Jackson/ Josephine	Watershed Councils:			Rogue Valley Council of Governments Ms. Mary Delamar-Schaefer
	Little Butte	1	5,000	
	Upper Rogue	1	5,000	
	Middle Rogue	1	20,000	

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AMERICORPS PROJECT

Community Support and Assistance

for

Key Watersheds and

Timber-Affected Communities

LOCATION

Coos, Curry, Douglas, Jackson & Josephine Counties
Southwest Oregon

SPONSOR

Southwest Oregon
Resource Conservation & Development

PHOTOCOPY
PRESERVATION

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Executive Summary

The economic and social turmoil caused by changes in timber policies have threatened the existence of many rural communities in Southwest Oregon. National recognition of the severity of the problem has created a new wave of hope and opportunity. Communities are desperate for assistance to develop well-planned projects capable of creating sustainable economic improvement. Existing rural development organizations are unable to meet this demand in time to prepare for the assistance coming through the Timber Plan and other initiatives.

Four regions within the Southwest Oregon Resource Conservation & Development (RC&D) Area plan to use five AmeriCorps participants to facilitate project planning and development for grassroots rural development groups addressing timber and watershed issues. One AmeriCorps participant (two will work in Douglas County) per region will work with existing rural development organizations to assist working community or regional groups and guide them through processes of project planning, development and grant writing.

In Curry County, one participant would work with the County and focus on watershed councils to assure active public involvement in projects affecting three regionally significant drainage basins (Port Orford, Chetco River, Winchuck River). In Douglas County, two participants would work with the Council of Governments in seven regions defined within the Northwest Economic Adjustment Initiative as "labor market areas"; group formation, project planning and development would be the foci. The fourth participant would work in Coos County with the evolving Watershed Coordinating Authority to develop projects for the Coquille River Basin, identified by the state watershed program as a key watershed. The fifth participant will work in the Rogue River Basin with watershed councils to assist with identification and development of watershed enhancement activities, including grant writing, fostering community involvement and local capacity building.

This activity would require five highly skilled participants. Recruitment in cooperation with local higher education facilities is a strong possibility. Training would be facilitated through the RC&D Council working in partnership with existing rural development organizations and local institutions. Day-to-day supervision and guidance would be provided by the local hosting agency with assistance from RC&D Council Sponsors and the Coordinator.

By effectively using existing rural development structures, this project aims to satisfy local needs while offering an excellent opportunity to AmeriCorps participants.

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ADMINISTERING ORGANIZATION

The formation of the Southwest Oregon RC&D was approved in July of 1993. Elected representatives of Counties and Soil and Water Conservation Districts make up the majority of the board of directors. Efforts to date have included the identification of needs in the five-county area, the preliminary development of an area plan and assistance to five projects.

Mission Statement: Provide assistance to rural inhabitants in Southwest Oregon to enable their active participation in planning and implementing activities related to natural resource enhancement, economic and community development to improve the livability of their communities.

Objectives: The general objectives concerning types of community service, participant development and community building apply to the five-county area; specific details for counties follow:

1) In each community (watershed council) projects will be developed that respond to locally identified needs, priorities and resources through meetings, interviews and collaboration with community leaders, residents, agencies and organizations; review of projects and discussions in the community should establish at least 60% support of planned activities among community leaders.

2) For each project requiring funding, potential sources will be identified and grants will be written and submitted for consideration by donors; projects not requiring funding should have action plans developed, and commitment of resources should be secured. [Note: Funding cycles and variable deadlines make securing of funding an unreasonable standard to measure against in a one-year period.]

3) Program participants will practice and learn rural development skills to improve their own comprehension of the rural issues and build a commitment to community involvement; exit surveys and in-service monitoring and evaluation will demonstrate that at least three of the five participants plan to remain involved in their communities and promote an understanding of rural issues to peers and other target groups.

4) Community members and leaders will develop skills in problem-solving and accessing rural development resources through their active involvement in project development and implementation; consistent involvement of locals in meetings and activities during the process and continued demonstration of problem-solving and networking skills after the program intervention will be evident in at least 75% of the groups served.

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COMMUNITY NEED

At the heart of the concept of reinventing government is the need for developing capacities at the community level. A dynamic and involved population rarely evolves without guidance, leadership training and assistance with community organizing. Timber-dependent communities in Southwestern Oregon are fighting for survival in an economic environment heavily influenced by external forces. At a time when clear thinking and vision are necessary for strategic planning, rural people directly and indirectly affected by the timber crisis are overwhelmed by meeting the immediate needs of their families.

Socio-economic conditions. Average per capita income in 1989 was between $10,809 and $12,475 in these five counties. This area has been historically heavily dependent on timber and natural resource-related industries. Timber harvests have changed radically over the recent nine year period (1983-1992), with harvest levels oscillating as much as 85% of the 1983 total cut in some areas. Affecting both private and public lands, uncertainty hits timber workers as well as government workers (who often represent a large proportion of steady employment in rural communities). County-wide unemployment has at times reached as high as 14.5% during this period.

Local need. Residents are facing the necessity to diversify local economies, and they are overwhelmed by the need to develop projects in order to benefit from various initiatives and assistance programs. Under these stressful conditions, outside assistance and facilitation may be crucial to planning and developing projects that will provide long-term improvement.

This project & AmeriCorps priorities. The participation of AmeriCorps program participants will offer a unique opportunity to both the communities served and the program participants. Through critical work with rural communities, the participants will gain a new perspective of the rural dilemma while simultaneously earning monies to pay for higher education and gaining work experience. For small communities who do not have the resources to hire an outside professional, a program participant can help guide them through this difficult time to a point where they can become more self-reliant. By including community members in the process, participants should be able to produce proposals and secure funding for needed activities as well as increase local capacities. Evolving local leaders in turn become assets to their communities and their regions, eventually making rural areas less dependent on outside assistance.

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Environmental benefit. The environmental benefit of the proposed activity is both direct and indirect. In the case of Coos, Curry, Jackson and Josephine Counties, the work will be targeted specifically on watershed enhancement activities. In Douglas County, assistance to rural communities will aim to lessen the negative impact of poverty on the environment.

Needs identification process. The Southwest Oregon RC&D has just recently completed the Area Plan, which allows for significant public input in the needs assessment process. During public meetings, community members in each county discussed the projects they wanted to undertake and the needed resources. Assistance with project development and grant writing were the needs most commonly expressed by local residents and rural development organizations.

PROJECT DESIGN

Concept. Five participants are requested at this time to facilitate community planning exercises, develop leadership capacities, assist with site-specific project development and pursue project funding. Functioning as community organizers, these individuals will be working in a rural setting where the community may be defined by geographic considerations such as watershed boundaries or socio-economic sub-units.

In each county, the AmeriCorps participant will work directly with the local sponsoring agency. In Curry County, this project will be overseen by the County Board of Commissioners, and may involve city governments, school districts, public utilities, port authorities, private land owners and public land managers such as the Forest Service. In Douglas County, the Council of Governments will work in coordination with Coos-Curry-Douglas Business Development Corporation, the Small Business Development Center, Umpqua Training and Employment and other agencies and local government bodies to implement the planning phase of the Northwest Economic Adjustment Initiative. In Coos County, the participant will work with existing county economic development programs and the Watershed Coordinating Authority agency partners and local citizens. In Jackson and Josephine, the participant will work with the Rogue Valley Council of Governments to assist watershed councils.

Service Activities. In each locale, participants will determine a specific work program in collaboration with the sponsoring agency and local community representatives. Depending on the local situation at the arrival of the program participant, routine activities could include assisting the organization of public meetings, working with committees, researching project support and partnership

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possibilities, developing and writing proposals and grant applications. The program participant will often be working in close association with local rural development organizations.

Project Results. The anticipated results of this project are 1) significant advancement in group organization and leadership capacities, 2) development of specific projects or actions to address key issues where appropriate for community groups, and 3) identification of and application to funding sources. Community involvement in planning will facilitate the development of better projects and help focus efforts toward the goals identified by the group. With well-developed projects and enhanced leadership capabilities, a community can better allocate scarce resources and in many cases begin taking small steps on their own to reach the goals they have defined for themselves.

Relation to Need. The activities proposed respond directly to the immediate needs in rural communities. Local expertise to implement projects is often untapped because project planning and grant writing expertise can be lacking in small towns. An AmeriCorps participant can accelerate the process of project development and help bring assistance to communities in a more timely manner.

Participant recruitment and placement. Regional recruitment, which may be possible through cooperation with regional state and community colleges, is preferable to on-site recruitment since impartiality is important to the process of project development. Recruitment may take the form of a merit program or internship through exisiting scholastic programs at regional institutions. The direct draw from local schools would enhance training and management as well as fostering the long-term regional interest of students currently studying in Oregon.

Participant training and support. Candidates for these positions should be professionals or advanced college students with professional aspirations. Disciplines such as communications, political science, planning, or rural development would be the most appropriate.

Well-developed oral communication and writing skills will be essential. Conflict resolution and mediation skills may be appropriate in some situations.

As partnering is a cornerstone to the rural development process in Southwest Oregon, several organizations will be able to assist in training and oversight, including Rural Development Initiatives, Southern Oregon State College, and Rogue Valley and Umpqua Regional Councils of Governments, in addition to the RC&D Council.

The current RC&D Coordinator, who has had extensive experience with training and program administration for Peace Corps volunteers, will serve as the SCS supervisor. In this overall supervisory capacity the RC&D Coordinator will be responsible for creating a detailed training program. Working with existing organizations and ongoing projects, the focus of training will be hands-on, experiential learning. Numerous possibilities exist for shadowing working professionals and observing meeting management techniques. These opportunities will be enhanced through discussion, analysis and theorizing the application of principles. Regular feedback and observation will be built into the local supervisory program as well as in-service training allowing exchange between the five participants in this region. Project development and grant writing skills will be evaluated at program entry, and training will be scheduled according to individual needs. Local facilities include an excellent grantsmanship library and training program.

Participant supervision. The progress of communities and the AmeriCorps participants will be regularly monitored by local supervisors, the RC&D Coordinator and Council members within the region. Working with local supervisors, each participant will define goals and objectives for their particular position. Participants will be expected to monitor their own progress with regard to these goals in monthly reports submitted to local supervisors and the RC&D Council and Coordinator. Each community group should have a parallel system of goals and evaluation with which they can monitor the contribution of the AmeriCorps participant and their own progress.

This project, relying on exisiting programs for supervision and training, will develop local capacities to undertake planning and problem-solving independently. As each group's skills develop, their experience becomes a resource to surrounding rural areas. Eventually facilitators and organizers can come from rural areas to the aid of other rural areas.

Outside assistance with the process of strategic planning will help make this a proactive endeavor allowing local citizens an opportunity to take responsibility for their own future. Communities having gone through the process of planning and organizing will be more resilient to the evolving conditions affecting life in rural Oregon.

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Budget

	Value/Cost	Total
Provided by local sponsor		
Regular access to computer equipment	$3,000 x 5	$ 15,000
Miscellaneous office supplies	$ 500 x 5	$ 2,500
Long distance communication	$50/mo x 12 x 5	$ 3,000
Office space	$300/mo x 12 x 5	$ 18,000
Total local contribution		$ 38,500
AmeriCorps/USDA program contribution		
Education voucher	$ 4,725 x 5	$ 23,625
Stipend (average)	$18,000 x 5	$ 90,000
Mileage: 100 mi/wk x 52 wks x $.25/mi. x 5		$ 6,500
Professional meetings/trainings/team building		
Mileage: 200 mi/mo x 12 mos x $.25/mi x 5		$ 3,000
Per diem: 20 days/yr (Note 1) x 5 x $68/day		$ 6,800
Miscellaneous technical resource costs		
(i.e., trainings, conference fees, etc.)	$500 x 5	$ 2,500
Total requested support		**$132,425**

Note 1: 20 days = 1 day/mo professional meetings and 8 days for workshops, etc.

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South Carolina

AMENDMENT 1

SOUTH CAROLINA RURAL DEVELOPMENT

AMERICORPS PROJECT

USDA - Soil Conservation Service

June 6, 1994

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL

To Katherine	From Lee	# of pages ▸ 14
Dept./Agency	Phone #	
Fax # 720-4614	Fax #	

NSN 7540-01-317-7368 5099-101 GENERAL SERVICES ADMINISTRATION

FEDERAL RECORDS PRESERVATION

Page 2 OBJECTIVES:

1. *Conduct assessments of water quality in rural watersheds which have a high concentration of livestock and farming operations.*

* Assess water quality in four watersheds and incorporate information in computer or GIS data base.

* Train five AmeriCorps participants on skills and knowledge in conducting quality assessment.

* Publish report of assessment for four watersheds that will be available for units of government and other groups.

* Fifty percent of participants will move into permanent environmental related jobs. Strategies and objectives developed by units of government.

* - Five AmeriCorps participants
  - Fifteen units of government and groups
  - One thousand private citizens

2. *Conduct survey and assessment of environmental conditions and impacts in minority and low income rural communities.*

* Assess environmental conditions in five communities and incorporate information into computer or GIS data base.

* Train five AmeriCorps participants on skills and knowledge in completing environmental assessments.

* Publish report of assessment for each community that will be available for units of government and other groups.

* Forty percent of participants will move into permanent environmental related jobs. Strategies and objectives developed by units of government.

* - Five AmeriCorps participants
  - Twenty units of government and groups
  - Three thousand minority and low income citizens

PHOTOCOPY PRESERVATION

3. *Assist rural farm families in identifying practices that will decrease water pollution risk on individual farmsteads and homesites and implement grassland initiative to educate grassland farmers to their impact upon the ecosystem.*

* Work with 150 farm families and grassland farmers to complete surveys.

* Train AmeriCorps participants on skills and knowledge in order to conduct assessments and work with farm families and grassland farmers.

* Identification of practices tailored to reduce water pollution risk on 150 individual farmsteads and grassland farms. Report will be prepared for each farmstead.

* Forty percent of participants will move into permanent environmental related jobs. Fifty percent of farmsteads and grassland farmers will incorporate recommended practices on their farm.

* - Five AmeriCorps participants
- One hundred fifty farm families
- Five thousand + of state citizens who will benefit from ecosystem improvement.

4. *Plan and coordinate a comprehensive environmental education program.*

* Work with nine sites in preparing plans for environmental education centers. Construct four outdoor learning centers.

* Train five AmeriCorps participants on skills and knowledge in order to plan and construct environmental learning centers.

* Preparation of plans for nine sites and construction of four outdoor learning centers.

* Forty percent of participants will move into permanent environmental related jobs. Outdoor learning centers completed and available for public use.

* - All completed plans will be adopted by sponsor for installation
- Five AmeriCorps participants
- Twenty thousand + of students, teachers and public

FEDERAL DOCS PRESERVATION

Page 4 DESIGN

Concept:

The twenty member multidisciplinary team will consist of four subteam clusters of five participants each working on a main objective. Participants may be switched between subteams to enhance training and to utilize specialized expertise.

The overall headquarters for participants will be located in Newberry County with additional suboffices in Laurens, Saluda, and Lexington Counties. The four team clusters will be located in these four locations.

The four subteams will come together on a weekly basis to discuss project work and to accomplish individual and group training.

The following is a breakdown of disciplines for each subteam by objective and location:

Team A. Objective 1:

Location: Newberry County

Disciplines:

Rural Development Coordinator, Water Quality Technician, Biologist/Forester, Environmental Technician (2 positions)

(oversight provided by Soil Conservation Service, Newberry Field Office, District Conservationist, 803-276-0032)

Team B. Objective 2

Location: Lexington County

Disciplines:

Water Quality Technician (2 positions), Environmental Technician, Sociologist, Horticulturist/Agronomist

(oversight provided by Soil Conservation Service, Lexington County Field Office, District Conservationist, 803-359-3165)

FEDERAL AGENCY PRESERVATION

Team C. Objective 3

Location: Saluda County

Disciplines:

Water Quality Technician (2 positions), Environmental Technician, Grassland Management Specialist (2 positions)

(oversight provided by Soil Conservation Service, Saluda County Field Office, District Conservationist, 803-445-8110)

Team D. Objective 4

Location: Laurens County

Disciplines:

Environmental Education Specialist (2 positions), Environmental Technician (2 positions), Biologist/Forester

(oversight provided by Soil Conservation Service, Laurens County Field Office, District Conservationist, 803-984-6921)

PHOTOCOPY PRESERVATION

United States Department of Agriculture
Soil Conservation Service

Vermont SCS State Office
69 Union Street
Winooski, VT 05404

SUBJECT: PER - Americorp Program Project Proposals

DATE: 6/6/94

TO: Paula Cole-Jones
Soil Conservation Service
Washington, DC

FILE: 360-5

As per your telephone instructions, the following is submitted in support of Vermont's two Americorps Program project proposals:

1. Location of Americorps employee meetings:

   USDA, Soil Conservation Service
   Comstock Road
   Berlin, VT 05602-8927

2. Americorps Project Manager: John C. Titchner

3. Americorps employee office locations:

   Winooski Project: USDA, Soil Conservation Service
   69 Union Street
   Winooski, VT 05404

   Rural Fire Protection: George D. Aiken RC&D Office
   Rt. 66 Professional Building
   P. O. Box 411
   Randolph, VT 05060

4. Disciplines Needed:

   Winooski Project:

   Environmental Engineer

   Natural Resource Specialist - with education in one or more of the following areas: watershed processes and management, hydrology, stream behavior, botany, soil and water conservation, landscape architecture and urban/ agriculture planning.

   Rural Fire Protection:

   Coordinator/Director - responsible for overall team administration, including developing a plan of work, scheduling, compiling comprehensive community plans, supervision of other specialists

Information and Education Coordinator - overall marketing of the project through media, organizations and other appropriate opportunities. Develop training program and tools. Assist individual fire departments identify their fire prevention education needs and implement an innovative strategy to meet them

Engineer - overall responsibility for adherence to SCS standards and specifications. Evaluate and design water withdrawal facilities as a part of comprehensive fire protection community plans. Provide technical assistance in installations of planned improvements.

5. Project Objectives:

Winooski Project: To develop an electronic data base and documentary report of the status of the watershed protection measures installed through the Winooski River Watershed demonstration project in 1941. The data and report will be developed based upon anecdotal information obtained from contacts with at least 80% of the landowners in the project area and an inventory of 100% of the measures installed. Questions to be asked and data to be collected will be approved by the supervisor. The recipients of the report will be SCS; USDA-Forest Service; Vermont Department of Environmental Conservation; Vermont Department of Forests; Parks and Recreation; Vermont Department of Fish and Wildlife; University of Vermont-Department of Civil Engineering, Department of Geology and School of Natural Resources; Winooski Natural Resources Conservation District; Winooski Valley Park District and the Richmond Land Trust. The findings in the report will be used to: 1) document the effectiveness of the original Winooski Project; 2) develop an initial guide for planning and implementing similar measures elsewhere in Vermont and the Northeast; 3) lay the foundation for an outdoor laboratory within the watershed that can be used as a demonstration and educational center for Chittenden County residents, technical staffs of the various partners, and as a biotechnical training center for SCS employees throughout the northeast.

Rural Fire Protection: 1) To provide skills and technical information to help 40 rural fire departments in Vermont develop comprehensive fire protection plans for their communities that will reduce fire losses and in some cases insurance premiums. Fire department capabilities will be assessed on a pre-service and post-service basis. 2) To have ten rural fire departments develop and implement comprehensive fire prevention plans with their citizens that will improve personal fire security and reduce loss of property and life. Use of fire prevention strategies and equipment will be assessed after the plans are implemented as compared to before. 3) To install and implement specific

improvements to enhance capabilities in twenty rural fire departments. These improvements will be a part of their comprehensive fire protection plan for reducing fire loss. Innovative approaches will be explored using public and private resources. Specific improvements will be identified when completed.

John C. Titchner
State Conservationist

PHOTOCOPY
PRESERVATION

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL # of pages ▸ 14

To Katherine	From Lee
Dept./Agency	Phone #
Fax # 720-4614	Fax #

NSN 7540-01-317-7368 5099-101 GENERAL SERVICES ADMINISTRATION

FAX TRANSMITTAL # of Pages 2

TO Paula Jones FROM Scott Kittleson

CO: Nobles County SWCD

DEPT. PHONE: (218) 584-5100

FAX # 202-690-0637 FAX # (218) 584-5100

COMMENTS AmeriCorps Proposal

ANNUAL OBJECTIVES AND COMPONENTS FOR THE AMERICORPS PROGRAM

SCOTT KITTLESON
SOIL CONSERVATION SERVICE
P.O. BOX 60
TWIN VALLEY, MN 56584
(218)584-5168

P.02
2185845169
NORMAN COUNTY SWCD

Objective Components	Community Service Activities Twin Valley Conservation Office Trail Development 1 staff person	Community Outreach 1 staff person	Public Relations 2 staff people	Conservation O 5 staff peopl
The Work to be Done	Perform Maintenance, Provide customer service, Landscaping, installing bird nesting boxes, installing information signs, checking safety along the trail.	Promote local tourism, development of local segment of ART.	Promote regional tourism and trail utilization. Write grants to increase the size of the trail system.	Promote understan utilization of conse programs and oppo
Results of This Work	Perform maintenance on 32 miles of trail, answer customers questions, plant 5,200 trees for landscaping, install 64 nesting boxes, install 15 informational signs.	Contact and discuss ART with a minimum of 30 local city councils, Chambers of Commerce, businesses and service organizations within the 3 county Joint Powers Board area.	Contact and discuss ART with a minimum of 35 regional city councils, Chambers of Commerce, businesses and service organizations within the 13 counties outside of the Joint Powers Board area. Develop a regional trail plan.	Contact a minimu 1000 land operator the 14 counties in . Increase participati conservation progr Conduct a minim conservation prese in local schools an organizations.
Means of Measuring the Quality of Success of the Work	Customer surveys, supervisor evaluations, biodiversity studies.	Meeting evaluations.	Meeting evaluations.	Area 1 progress re Presentation evalu
Standard of the Quality the Program wants to Meet	Zero customer complaints, no injuries. Nesting box utilization of 90%.	Increase in understanding of trail tourism.	Increase in understanding of trail tourism.	Increase utilizatio programs by 10% previous 5 year av
Number of Service Recipients	1,095 recipients	150 city councils 240 Chamber of Commerce 750 business and organization reps.	350 city council reps. 175 Chamber of Commerce 525 business and organization reps.	1,000 land operato 375 students

itreach e	**Participant Development** Fostering an ethic of service
ding and rvation rtunities.	Increase understanding of rural communities, natural resources, tourism and economic development.
m of s within Area 1. on in ams. im of 15 ntations d service	Increase awareness of regional diversity including conservation needs and programs. Increase awareness of tourism, economic development and trail development.
ports. itions.	Final evaluation and exit interviews.
of over the erage.	75% of the participants plan to stay involved in the communities and attribute that decision to their service experience.
rs	9 participants

United States Department of Agriculture

Soil Conservation Service

Vermont SCS State Office
69 Union Street
Winooski, VT 05404

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DATE: 6/6/94

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   Rural Fire Protection:

   Coordinator/Director - responsible for overall team administration, including developing a plan of work, scheduling, compiling comprehensive community plans, supervision of other specialists

PHOTOCOPY PRESERVATION

Information and Education Coordinator - overall marketing of the project through media, organizations and other appropriate opportunities. Develop training program and tools. Assist individual fire departments identify their fire prevention education needs and implement an innovative strategy to meet them

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John C. Titchner

John C. Titchner
State Conservationist

PHOTOGRAPHY PRESERVATION

NEW YORK

ST	TEAMS	# IN TEAMS	SITE LOCATION	SITE MANAGER	PROJECT NAME
NY	1	5	East Aurora	John Whitney 726-652-8480	Geographic Information System

OBJECTIVES: To recruit, train, and utilize a diverse group of AmeriCorps participants to focus on the collection, assembly, and utilization of soil and other natural resource data, land use information, and demographic records for use in resource planning & protection, soil and water conservation, commuinty and economic development using Geographic Information System technologies.

1. The work to be done is the collection, assembly, and utilization of soil and other natural resource data, land use information, and demographic records for use in resource planning & protection, soil and water conservation, commuinty and economic development using Geographic.

2. The result to be achieved is completion of the digitization of complex data layers, like soils, wetlands, or farm parcels, for a minimum of 150,000 acres.

3. The measure of quality is within the next six years the acceptance and use of the GIS information by 25 towns, 3 cities, 16 incorported villages, and 2 Indian Reservations.

4. The standard of success is the increase of soil and water conservation measures throughout Erie county by a minimum of 200% over present annual levels.

5. Two hundred farmers and four communities benefit from this service



RESOURCE CONSERVATION & DEVELOPMENT
815 NE "D" St Grants Pass, OR 97526
FAX: 503-955-9574 phone: 503-476-5856

FAX COVER SHEET

DATE: 6/6/94

TO: PAULA JONES

TOTAL PAGES: 12

FAX#: 202-690-0639
PH#: 202-720-2847

FROM: AMY WILSON

REMARKS:

SEE ATTACHED MEMO AND REVISED AMERICORPS PROPOSAL. IF YOU HAVE ANY QUESTIONS, PLEASE CALL ME AT MY HOTEL IN COLORADO SPRINGS @ (719)598-7656, RM. 120. I AM IN SCS TRAINING.

Southwest Oregon

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL # of pages ▸ 14

To Katherine	From Lee
Dept./Agency	Phone #
Fax # 720-4614	Fax #

NSN 7540-01-317-7368 5099-101 GENERAL SERVICES ADMINISTRATION

PHOTOCOPY PRESERVATION

Erie County, New York
East Aurora Field Office

***AmeriCorps Project Proposal* - Supplemental Information**

June 3, 1994

Clarification of Objectives and Measurement of Success

Project Objectives
To recruit, train, and utilize a diverse group of 3 to 5 AmeriCorps participants each year from 1995 through 2000. Each AmeriCorps team will work for a one year period under the supervision of the District Conservationist in the East Aurora, New York Field Office of the USDA Soil Conservation Service (and Erie County Soil and Water Conservation District). Teams will assist the field office with individual and community assistance activities throughout Erie County (25 Towns, 3 Cities, 16 Incorporated Villages, and 2 Indian Reservations on a land area of 1034 square miles with a population total of just under 1,000,000).

Coordinated assistance to Erie County communities, the Seneca Nation of Indians, and the Tonawanda Indian Reservation, will be focus on the collection, assembly, and utilization of soil and other natural resource data, land use information, and demographic records for use in resource planning and protection, soil and water conservation, community and economic development using Geographic Information System technologies.

Participants will also word in cooperation with at least 15 other public, private, and non-profit agencies and organizations and will work directly with a minimum of 10 other SCS "Earth Team" volunteers in order to complete the digitizing (conversion of paper map information to computer format) of a variety of map layers for the nearly 700,000 acres in the project area (Erie County plus area Indian Reservations). A minimum of two (2) data layers of moderate complexity will be completed each year. Digitizing of complex data layers like soils, wetlands, or farm parcels be completed for a minimum of 150,000 acres each year.

As Erie County communities and organizations develop local computer/GIS capability data and training will be provided. At this time, it is expected that four (3) communities/organizations will be ready for data sharing in 1995. Transfer of technology and data will continue at an anticipated rate of three to five communities/agencies each year through the year 2000.

Application of soil and water conservation measures throughout Erie County will increase by a minimum of 200% over present annual levels (from direct project application on approximately 50 farms per year with present staffing levels to 200 farms with AmeriCorps support).

Participants will develop and enhance their skills in teamwork and project management, communication and presentation, word processing, geographic information system and mapping, computer system administration, land use planning and resource protection, soil and water conservation practice planning and application, and community assistance.

Measuring Success
The success of the project will be measured and evaluated with the support of the SCS's Field Office Computer System (FOCS) progress reporting system for those workload items tracked by FOCS (contacts, conservation application, and soil and water conservation impacts of project application). Other accomplishments, especially digitizing, will be tracked through monthly reports and project summaries.

Individual participant accomplishments and effectiveness of training will be monitored through the SCS Performance Appraisal Worksheet (PAW) job performance system.

Success at the community level will be demonstrated by more effective local land use planning and resource management programs such as the use of GIS for updating community master plans, use of GIS in support of permit administration, and through a significant increase in the implementation

and utilization of Geographic Information System technologies at the local level. Currently, three (3) communities are just beginning to use GIS technologies.

Additional evidence of success will be demonstrated by a willingness on the part of Erie County communities, public agencies, and private and non-profit organizations to provide additional funding, resource data, technical assistance, or labor to gather and digitize information in support of the project.

For further information or clarification, contact John Whitney, phone (726) 652-8480, VoiceCom mailbox 655-1230.

U.S. DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE

Facsimile Cover Sheet

Please forward the following pages to: _____

Recipient PAULA JONES

Organization SCS Washington

Fax Number 202 690 0639

From: _____

Sender JOHN WHITNEY

Organization SCS - E. AURORA, NY

Fax Number (716) 652-8506

Phone Number (716) 652-8480

Date ~~6/6/94~~ 6/6/94

Pages 3 (with cover)

Subject AmeriCorps

Note ~~For review and comment~~
Corrected a couple of typos

John

E. Aurora

All programs and services of the Soil Conservation Service are offered on a nondiscriminatory basis, without regard to race, color, national origin, religion, sex, age, marital status, or handicap.

Erie County, New York
East Aurora Field Office

***AmeriCorps Project Proposal* - Supplemental Information**

June 3, 1994

Clarification of Objectives and Measurement of Success

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Additional evidence of success will be demonstrated by a willingness on the part of Erie County communities, public agencies, and private and non-profit organizations to provide additional funding, resource data, technical assistance, or labor to gather and digitize information in support of the project.

For further information or clarification, contact John Whitney, phone (726) 652-8480, VoiceCom mailbox 655-1230.

MEMO

To: Paula Jones

From: Wes Beary
Darby Ag. Coordinator

RE: Corporation for National Service
Semifinalist Objectives Data.

Date: 6-6-94

Enclosed you will find my responses to your request for information that was requested of me on Friday June 3rd, 1994 at 3:00 P.M. to be in today Monday 6th, 1994.

The responses you will get in this document have not been reviewed with the groups this project effects due to the " no time " line. I feel that the other groups will participate but I as a grant writer for numerous groups feel that there must be time allowed for project development if this project is accepted. This is an "on my own" proposal and violates the basic rule of proposal development where the agreement of all involved parties is required.

Big Darby Creek project (no reference to a state)

PHOTOCOPY PRESERVATION

JUN 06 '94 14:00 NATURE CONSERVANCY

Darby Chart 5

MEMO

To: Paul Jones

From: Wes Brady
Darby Ag. Coordinator

RE: Corporation for National Service
Semifinalist objective Data.

Date: 6-6-94

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PHOTOCOPY
PRESERVATION

Mission and Objectives

The Mission to be accomplished with the assistance of the four types of positions required as per the preproposal is as follows.

The proposal is covered under the broader, Big Darby Creek Project.

The mission as stated, is accepted by both the Darby Partners and The Nature Conservancy is,

TO PRESERVE, MAINTAIN, AND ENHANCE THE BIG DARBY CREEK AQUATIC AND RIPARIAN ECOSYSTEM.

The objectives for the project are tied to each of the positions. I have used your Objectives summary as provided in your May 23rd, 1994 Memorandum and have included them with each of the four positions requested.

The project is "product oriented" as the needs for individuals to carry out the work outlined in the Big Darby USDA Hydrologic Unit Proposal. This specific proposal is a "hybrid" process and product project.

Participants will be incorporated into existing government agencies at a federal, state, and local level. Their criteria for participant performance will be included in the final plan should this project be selected.

The Objective description as provided is as follows.

1. The work to be done
2. The result of the work
3. A means of measuring the quality or success of the work.
4. A standard of quality or success the program hopes to meet
5. The number of service recipients

PHOTOCOPY PRESERVATION

Objective A: Two individuals will provide input data for the Geographical Information System (GIS) progress tracking procedure and provide input data for water quality models used to estimate load reductions.

1) What work will be done? What service activities will your participant engage in?

Landuse changes in the Darby Creek watershed will be obtained from project staff, noted on USGS maps and submitted quarterly to The Ohio State University.

2)What is the hoped for result?

That all landuse change data submitted by the Darby staff will be noted on the maps and sent to OSU.

3) How will you measure the quality of your product?

Information on the maps can be interpreted and digitized into the GIS system.

4) By what standard will you gauge your success?

100% of the data received from the project staff will be noted on the maps and all completed maps are sent within 10 days of the end of the quarter and all descrepencies are resolved before the beginning of the next quarter.

5) How many individuals will receive the benefits of the work?

The Darby Creek Partners (30 organizations) will directly benefit from the project.

PHOTOCOPY PRESERVATION

Objective B: Two individuals will assist the five Soil and Water Conservation District partners to do survey and design work for the installation of water quality improvement Best Management Practices (BMPs) and to work with the county engineers in checking the adequacy of BMPs installed in urban areas.

1) What work will be done? What service activities will your participant engage in?

Annually survey and design 50 additional BMPs for critical areas in the watershed. Check 85% of urban BMPs.

2)What is the hoped for result?

Increase the amount of BMPs in critical areas of the watershed..

3) How will you measure the quality of your product?

Count the number of number of additional BMPs in critical areas and count the number of urban BMPs installed.

4) By what standard will you gauge your success?

Pollutant loadings will be reduced by 63% for each additional critical site and 100% of each urban BMPs will conform to SCS, SWCD or county engineer's standards.

5) How many individuals will receive the benefits of the work?

75 landowners per year plus the endanagered species in the river will benefit as the water quality is maintained or improved.

PHOTOCOPY PRESERVATION

Objective C: One individual to assist with the T.R.E.E.S. turn-key program and work with the vendor in establishing riparian corridor buffer strips.

1) What work will be done? What service activities will your participant engage in?

Establishing riparian corridor buffer strips.

2)What is the hoped for result?

Will increase the acres of additional riparian corridor by 200 acres.

3) How will you measure the quality of your product?

Measure the amount of additional riparian corridor established.

4) By what standard will you gauge your success?

150 acres will be located in the priority areas and 100% of the acres will conform to SCS or the Division of Forestry's standards.

5) How many individuals will receive the benefits of the work?

All participants in the T.R.E.E.S. program and the Darby Partners and the flora and fauna that will use the areas.

PHOTOCOPY PRESERVATION

D. One individual to assist the Darby Creek ODNR Scenic River Coordinator at the field level.

1. The work to be done

The individual will assist the Darby Creek ODNR Scenic River Coordinator at the field level by acting as " eyes on the river" each day.

2. The result of the work

This individual will report to all groups having interest in the river and assist in the control of dumping, littering, toxic and riparian corridor destruction and it will also allow for more timely protection efforts by locals.

3. A means of measuring the quality or success of the work.

This individual will be considered to be accepted by the local residents as a "river keeper" in the field when 50% of the groups and individuals report to independent reviewers that proper follow up occurred..

4. A standard of quality or success the program hopes to meet

Constant mentoring will be required as the nature of success is the increased rate of protection efforts mounted by local individuals and groups. The student would develop and keep records of contacts and follow up case files.

5. The number of service recipients

The student will benefit from the service. The species of life in the river will benefit as increased protection is provided. The residents 5,000 will benefit as their is an person they can contact when problems occur that will answer to them.

PHOTOCOPY PRESERVATION

ARKANSAS

Object 1:

What is the work to be done?
Flood relocation

What results are expected?
250 residents will be moved outside of the 100 year floodplain

How will we measure the impact of the services?
By the percentage of available funding utilized and the number of residents relocated.

By what standard will we gauge success?
Residents will be relocated from 60% of the houses that are in the flood area are with priority given to those with substandard conditions.

How many individuals will receive the benefit of the work?
250 residents will receive benefit directly.

Object 2:

What work will be done?
Planning and facilitation of public meetings

What are the expected results of the work?
Completion of three area plans.

How will you measure the quality of your service?
The number of plans developed and the number of counties contacted during the planning process.

By what standard will you gauge success?
75% of 34 counties will have participated in the process and 100% of the areas (3) will have plans in a draft form ready for review.

How many individuals will receive the benefit of the work?
Residents in 25 counties will benefit long term from this work.

PHOTOCOPY PRESERVATION

Liestock waste treatment/What work will be done?

1. Improve livestock waste treatment in 13 counties in southwest Mississippi. Clean out animal waste lagoons (cattle and poultry), assure proper use of effluent and/or litter

2. Assist elderly, female, and limited resource farmers with routine animal husbandry practices such as worming, castrating, dehorning, pregnancy checking, and regular vaccinations

What is the result?

1. Improved water quality

2. Improved health of cattle herd. Increased income for elderly, female, and limited resource farmers

How will you measure success?

1. Number of laggons pumped out

2. Number of elderly, female, and limited resource farmers who receive assistance (goal is one per week)

What standard will you use?

1. Number of lagoons which are brought into compliance withl local, state, and Federal environmental regulations

2. Net value of livestock sold by participants will increase approximately 25 percent (for a 20 cow herd this equates to $1,200 per year)

How many individuals will benefit?

250

PHOTOCOPY PRESERVATION

Tourism/Ag Markets/Wooden Products
What work will be done?

1.Establish a regional tourism association

2. Work with low income farmer cooperatives to increase membership and sales. Diversify types of crops grown to take advantage of 11-month growing season

3. Enhance transportation infrastructure.

What is the result?

1. Increased income opportunities in areas with large minority populations

2. Improvements in product line, equipment, packaging, and market availablity

3. Improved infrastructure utilizing a renewable, locally-produced natural resource

How will you measure success?

1. Increase in regional cooperation in tourism

2. Increased economic benefits in low income farmer cooperatives

3. Progress made toward establishing a wooden bridge manufacturer

What standard will you use?

1. Number of counties, municipalities, lodging facilities, promotional assocaitons, chambers of commerce, financial institutions, government agencies, manufacturers, restaurants, individuals, ect. involved.

2. Increase in number of low income cooperative members. Improvements made in cooperative operation. Number of new crops added to product line.

3. Number of regional entities cooperating to establish new enterprise.

How many individuals will benefit?

34,000

PHOTOCOPY PRESERVATION

Environmental Education/Arboretums

What work will be done?

1. Write and produce environmental education materials for teachers

2. Develop arboretums for environmental educations purposes

3. Provide on-site assistance to teacher with environmental education

What is the result?

1. Brochures, fact sheets, newsletters, slide programs, and presentation materials

2. 3 arboretums

3. Improved understanding of environmental issues, particularly water quality and sewage disposal

How will you measure success?

1. Number of materials developed

2. Diversity and ecosystem appropriateness of plant life incorporated

3. Increased understanding by students of natural systems

What standard will you use?

1. Quality of materials as evidenced by useage

2. Usage of arboretums

3. Number of requests by teachers for assistance

How many individuals will benefit?

1,500 low income students

PHOTOCOPY PRESERVATION

Rural Fire

What work will be done?

Develop a comprehensive fire *protection* plan to improve the capability of the fire department

Develop a comprehensive fire *prevention* plan

Provide on-site assistance to install planned improvements.

What is the result?

Provide increased fire protection in rural areas.

Lower fire insurance premiums for rural residents.

How will you measure success?

Reduction in the loss of life and property and improved personal security

What standard will you use?

Fire insurance rating of area as measured by the insurance industry's Independent Services Office

How many individuals will benefit?

6,000

PHOTOCOPY PRESERVATION

Sewage and Waste Water

Work to be done: Provide information on sewage and wastewater treatment.

Results to be achieved: Communities in nine counties will be enabled to improve their sewage and waste water systems.

Measure of Quality: Track the requests for services through a log and conduct a follow-up survey to determine the usefulness of services.

Standards to gauge success: Information will be provided to the communities where 44% of the water systems do not meet state requirements.

How many individuals will benefit? 4500

PHOTOCOPY PRESERVATION

DRAFT

SITE PLAN OF WORK

File

Mission

The mission of the USDA Soil Conservation Service AmeriCorps program in New Jersey is to engage a diverse group of Americans to assist communities in protecting, conserving and improving the quality of the State's soil, water, and related resources while building ethics of service, responsibility and citizenship to the AmeriCorps team members.

Situation

Human manipulation of all watersheds in New Jersey has led to a wide range of soil, water, and related resource management problems that must be addressed in a working environment that is increasingly complex. The proposed program presents a strategy to assist interested local and county governments identify and resolve problems which relate to two of the four national priorities of AmeriCorps; Education and Environment. The program would be easily replicated in other areas where there is local support.

Specific needs to be addressed include:

Create a community spirit in which people can feel connected to their environment
- bring diverse groups together
- create a sense of belonging and ownership
- build community pride
- reduce vandalism, littering, crime

Provide job skills that are marketable
- reduce unemployment in target areas
- improve team building skills
- increase knowledge of soil and water resource issues
- provide vocational high school curriculum

Implement environmental improvement projects
- create buffer areas (grass or trees)
- restore wetlands
- stabilize stream banks
- create community parks or gardens

Objectives

A. Participant Development

1. Encourage 65 percent of the members who entered the program without a high school diploma to earn a GED within a year.

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL # of pages ▸ 2

To Joel Berg From Dee

Dept./Agency Phone #

PHOTOCOPY PRESERVATION

- Emphasize the importance of education and career development to member
- Provide flexible work schedules to allow member to obtain GED
- Recognize the individual progress of members at team meetings

2. Encourage 33 percent of the members to enter environmental careers or curriculum at the end of the first year.

- Provide information on challenging opportunities in the environmental field (research, teaching, private and governmental consulting)
- Conduct post service interviews

B. Community Service

1. Increase the number of communities that complete water quality inventory by six

- Conduct stream walks and identify water resource problems
- Evaluate and prioritize water resource problems

2. Improve the wildife habitat values of 12 sections of stream from low to moderate

- Select sections to be improved from the completed inventories
- Select the appropriate technique needed (bioengineering, buffers, fishing habitat structures, etc.)
- Coordinate acquisition of materials, supplies, etc. needed for the project

C. Community Building

1. Increase the number of communities organizing and supporting cleanup projects from four to fifteen.

- Work with local community officials in identifying feasible, potential viable projects
- Recruit 15 volunteers in each community to assist with the projects
- Publicize the activities of each community project

PHOTOCOPY PRESERVATION

Cindy W.

FACSIMILE TRANSMITTAL SHEET

No. of Pages: Transmittal Sheet + 1 Sheet

DATE: August 30, 1994

TO: **Dee DiFiore,** SCS - NHQ

FAX NUMBER: 202/690-0639

FROM: Ross Braun, Missouri SCS AmeriCorps Project Director

TELEPHONE NO: (314) 449-5234

FAX NUMBER: (314) 449-5350

AmeriCorps Program - Missouri SCS

Cluster Sites: Columbia State Office (Ross Braun, R.C.)
Washington Area Office (Dennis Alexander, A.C.)
Warrensburg Area Office (Clark Eacker, A.C.)

Columbia Cluster:
1 Rural Development - Columbia S.O.; supervisor Doug Helmers, Research Coordinator
1 Rural Development - University of Missouri, Columbia / FAPRI; supervisor Dan Cassidy, Co-Director
1 Rural Development - University of Missouri, Columbia; supervisor Dr. Tony Prato, Ag. Economics, Professor
1 Env. Corps - University of Missouri, Columbia; supervisor Dr. Willard Downs, Ag. Engineer, Professor

Warrensburg Cluster:
1 Env. Corps - St. Joseph A.O.; supervisor Ron Harris, A.C.
2 Env. Corps - Warrensburg A.O.; supervisor Clark Eacker, A.C.
1 Env. Corps - Higginsville F.O.; supervisor Larry Fischer, D.C.
1 Env. Corps - Fayette EPO/WPO; supervisor Brent Cary, Proj. Eng.
1 Env. Corps - Marshall F.O.; supervisor Steve Wooden, D.C.

Washington Cluster:
1 Env. Corps - Washington A.O.; supervisor Dennis Alexander, A.C.
1 Env. Corps - St. Charles F.O.; supervisor Renee Cook, D.C.
1 Env. Corps - Fulton F.O.; supervisor Dave Gruber, D.C.
1 Env. Corps - Elsberry PMC; supervisor Jimmy Henry, PMC Manager
1 Env. Corps - Kahoka F.O.; supervisor Dwight Snead, D.C.

HISTORY PRESERVATION

* State map identifies report stations and main cluster offices.

Ross Braun

Ross Braun
Resource Conservationist

cc: Russ Mills, STC
Mike Wells, ASTC (WR)
Vern Stephens, HRM
Cindy White, ASCS State Coordinator

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL # of pages ► 3

To Beverly Pritts	From Cindy White
Dept./Agency USDA/AmeriCorps	Phone # (314) 876-0932
Fax # (202) 720-4614	Fax # (314) 876-0935

NSN 7540-01-317-7368 5099-101 GENERAL SERVICES ADMINISTRATION

Nebraska TEAM USDA/AmeriCorps

Nebraska USDA/AmeriCorps Project Objectives

Natural Resources Outreach - Norfolk, Nebraska: To provide environmental information and education to 9 rural communities in northeast Nebraska. Conduct field investigations, gather resource data, and compile reports in those communities to monitor the status of land, plant, and animal resources. Work with local communities to provide education and training on resource protection including; flood avoidance strategies, water quality protection and flood restoration techniques to individuals and groups impacted by the devastating floods of 1993.

Community Service Objectives:

-- Work to be done: Environmental outreach program to promote resource management, flood restoration and local conservation programs will be developed and implemented in the area.

Good

-- Result of the work: Identify target audiences in the 9 rural communities and present information on resource treatment of soil erosion and sedimentation, riparian area protection, and water quality protection.

-- Measurement of success: At least 50% of the target communities will engage is conservation activities related to flood restoration and resource management.

-- Quality standards: Established quality standards will be met to ensure that at least 85% of the data collected adheres to SCS policies and procedures for quality control.

-- Service recipients: Primary recipients are residents in 9 urban and rural communities, as well as recreational users and land managers in the surrounding area will benefit as well.

PHOTOCOPY PRESERVATION

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL # of pages ► 8

To Joel Berg	From Paula Jones
Dept./Agency	Phone # 720-2847
Fax # 720-4614	Fax #

NSN 7540-01-317-7368 5099-101 GENERAL SERVICES ADMINISTRATION

Nebraska TEAM USDA/AmeriCorps

Member Development Objectives:

-- Work to be done: Provide leadership opportunity, training in natural resource protection techniques and develop group skills and ensure members develop an identification with the national service program.

-- Result of the work: Members gain work experience, a broad array of training in resource conservation, the opportunity to serve their community and country, and educational awards.

-- Measurement of success: Program evaluations for each project completed by AmeriCorps members as a part of their graduation from the program will indicate satisfaction with the outcomes of work activities and team projects they were engaged in.

-- Quality standards: 75% of the members plan to stay involved in their communities or continue to work in an environmental field, and attribute that to their service experience.

-- Service recipients: Five members.

Community Building Objectives:

-- Work to be done: Provide local communities support for water quality protection, compete resource inventories, prioritize resource problems and engage in natural resource protection activities..

-- Result of the work: Help 9 local communities accomplish resource protection tasks locally that would otherwise not be accomplished.

-- Measurement of success: Successfully establish new linkages within the communities to address resource problems.

-- Quality standards: Increased awareness and local activity to work toward solving environmental problems and resource protection.

-- Service recipients: Urban and rural communities in several counties, as well as recreational users and land managers.

PHOTOCOPY PRESERVATION

PHOTOCOPY PRESERVATION

Nebraska TEAM USDA/AmeriCorps

Rehabilitation and Restoration of Flood Impacted Watersheds - Omaha, Nebraska: To assist and solicit community involvement in 8 communities in the rehabilitation and restoration of flood impacted areas, recreational areas, and other developed sites damaged as a result of the 1993 floods. Conduct field investigations, gather resource data, and compile reports to monitor the status of land, plant, and animal resources in the area and to promote proper flood plain management in those 8 communities.

Community Service Objectives:

-- Work to be done: Present information on resource conservation and flood plain management to local communities Conduct field investigations, gather resource data, and compile reports to monitor the status of land, plant, and animal resources in the area and to promote proper flood plain management.

-- Result of the work: Present resource conservation and flood plain management information to 8 local community groups in the area that was impacted by the floods of 1993.

-- Measurement of success: At least 50% of the communities involved will initiate conservation activities to better manage the natural resources in their communities.

-- Quality standards: Established quality standards for the collection of biological data used by resource agencies of the federal government will be utilized in the project.

-- Service recipients: Primary recipients are the residents of the 8 urban and rural communities in several counties, as well as recreational users and land managers adjacent to the area.

Member Development Objectives:

-- Work to be done: Provide leadership opportunity, training in natural resource protection techniques, and develop group skills.

-- Result of the work: Members gain work experience, a broad array of training in resource conservation, the opportunity to serve their community and country, and educational awards.

-- Measurement of success: Program evaluations for each project completed by AmeriCorps members as a part of their graduation from the program will indicate a positive impact from their work experience.

-- Quality standards: 75% of the members plan to stay involved in their communities or continue to work in an environmental field, and attribute that to their service experience.

-- Service recipients: Five members.

Nebraska TEAM USDA/AmeriCorps

Community Building Objectives:

-- Work to be done: Help local communities support water quality protection, complete resource inventories, and to promote proper flood plain management.

-- Result of the work: Provide natural resource protection information in 8 local communities that would otherwise not be accomplished.

-- Measurement of success: Successfully establish new linkages in the communities to address resource problems within the established time frames identified in the work plan..

-- Quality standards: Increased awareness and local activity to work toward solving environmental problems and resource protection.

-- Service recipients: Urban and rural communities in several counties, as well as recreational users and land managers.

PHOTOCOPY PRESERVATION

Nebraska TEAM USDA/AmeriCorps

Environmental / Archaeological Investigations - Lincoln, Nebraska: To provide assistance to 6 rural communities and boards in the identification and assessment of significant environmental and cultural resources for economic, human and environmental well-being. Gather biological data on soil, plants, water, and other related resources in those areas to inventory the watersheds affected by the floods of 1993.

Community Service Objectives:

-- Work to be done: Identification and assessment of significant environmental and cultural resources in those watersheds impacted by the floods of 1993..

-- Result of the work: Gather biological data for resource inventories and develop environmental and cultural resource assessments reports to present at 6 community meetings in the Rock Creek and Nemaha watersheds impacted by the floods of 1993.

-- Measurement of success: At least 85% accuracy on the resource inventory reports on environmental and archaeological assessment, and collection of data elements for resource inventories.

-- Quality standards: Meets established SCS standards for natural resource inventories determined by the State Natural Resources Specialist and environmental/archaeological assessment reports.

-- Service recipients: The primary recipients are urban and rural communities in several counties, as well as recreational users and land managers in the surrounding area. ← Need a number

Member Development Objectives:

-- Work to be done: Provide leadership opportunity, training in resource management, and develop group skills.

-- Result of the work: Members gain work experience, a broad array of training in resource conservation, the opportunity to serve their community and country, and educational awards.

-- Measurement of success: Program evaluations indicating that at least 85% of the members had a satisfying work experience as a part of their graduation from the program.

-- Quality standards: 75% of the members plan to stay involved in their communities or continue to work in an environmental field, and attribute that to their service experience.

-- Service recipients: Five members.

PHOTOCOPY PRESERVATION

Nebraska TEAM USDA/AmeriCorps

Community Building Objectives:

-- Work to be done: Help local communities identify important environmental and cultural resources, complete resource inventories, and to prioritize resource problems.

-- Result of the work: Accomplish tasks locally that would otherwise not be accomplished. Provide a new strategy to "get things done."

-- Measurement of success: Successfully establish new linkages within the communities to address significant environmental and cultural resources.

-- Quality standards: Increased awareness and local activity to work toward solving environmental problems and resource protection.

-- Service recipients: Urban and rural communities in several counties, as well as recreational users and land managers.

PHOTOCOPY PRESERVATION

Nebraska TEAM USDA/AmeriCorps

Rehabilitation and Restoration of Flood Impacted Watersheds - Tecumseh, Nebraska: To foster and facilitate community involvement at 6 locations in the rehabilitation and restoration of flood control structures, recreational areas, and other developed sites damaged as a result of the 1993 floods. Conduct field investigations, gather resource data, and compile reports to monitor the status of land, plant, and animal resources in the area and to promote proper flood plain management in the Nemaha Watershed.

Community Service Objectives:

- Work to be done: Gather resource data, conduct field investigations, and compile reports to monitor the status of water quality, land, plant, and animal resources in the area and to promote proper flood plain management.
- Result of the work: Prepare natural resource inventory reports to present to target audiences at 6 community meetings in the Nemaha watershed area that was impacted by the floods of 1993.
- Measurement of success: Ability to accurately document and depict trends on the health of the natural resources within the watershed.
- Quality standards: Established quality standards for 85% accuracy in the collection of biological data used by resource agencies of the federal government will be utilized in the project.
- Service recipients: Urban and rural communities at the 6 locations in several counties, as well as recreational users and land managers across the area.

Member Development Objectives:

- Work to be done: Provide leadership opportunity, training in resource and floodplain management, and develop group skills.
- Result of the work: Members gain work experience, a broad array of training in resource conservation, the opportunity to serve their community and country, and educational awards.
- Measurement of success: 85% of the program evaluations completed by each AmeriCorps members as a part of their graduation from the program indicates a positive experience.
- Quality standards: 75% of the members plan to stay involved in their communities or continue to work in an environmental field, and attribute that to their service experience.
- Service recipients: Five members.

PHOTOCOPY PRESERVATION

Nebraska TEAM USDA/AmeriCorps

Community Building Objectives:

-- Work to be done: Help local communities support water quality protection, complete resource inventories, and to promote proper flood plain management.

-- Result of the work: Promote resource management techniques locally in 6 communities that would otherwise not be accomplished.

-- Measurement of success: Successfully establish new linkages within the communities to address resource problems.

-- Quality standards: Increased awareness and local activity to work toward solving environmental problems and resource protection.

-- Service recipients: Urban and rural communities in several counties, as well as recreational users and land managers.

PHOTOCOPY PRESERVATION

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES

GRANTEE: USDA Soil Conservation Service **SITE:** Morgantown, West Virginia

COMPONENTS OF OBJECTIVE STATEMENTS: Provide cultural resources protection through inventory, investigation and documentation of significant archaeological sites in economically depressed areas of West Virginia.

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1. What work will be done? What service activities will your participants engage in?

Inventory, investigation, and documentation of archaeological and historical sites in rural West Virginia.

2. What is the hoped for result of the work/activities described above?

Training to USDA and local community residents in the identification of important or significant sites.

3. How will you measure the quality of your product or impact of your service?

Sites protected, recorded and preserved. Greater awareness among USDA of significance of cultural and historical resources.

4. By what standard will you gauge success?

100% of significant sites conserved and recorded. Good relationships with state historic preservation Officer. All SCS staff trained in cultural resource awareness.

5. How many individuals will receive the benefit of the work your participants perform?

Six communities and over 1000 low income local rural residents will directly benefit from preservation of the sites and their local heritage.

U.S. DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE
Room 101, 1405 South Harrison Road
East Lansing, Michigan 48823-5202

FAX NO. 517-337-6905

Michigan

DATE: 6/6/94

TO: Paula Jones

FROM: John Edwards

NUMBER OF PAGES: Transmittal Sheet + 4

COMMENTS: For your information

06/06/94 14:33 ☎517 337 6905 USDA-SCS 001

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

A guidance tool for creating or revising community service objectives. Use one worksheet for each objective.

COMPONENTS OF OBJECTIVE STATEMENTS:

CONCERNS/ISSUES WITH THIS COMPONENT:

4) By what standard will you gauge success?

A. Using a questionnaire, 50% of the farmers know about the effort and 5% would like assistance to complete the FARM"A"SYST outline on their farm.

Will have to find a method to contact spouses.

B. Of the 1200 original farms, 600 are intending to apply a practice the next year.

C. The above information is used by the real estate industry to promote the improvement in quality of life for the affected areas.

The marketing effort will have to target the industry with special information. Key realtors will be questioned.

5) How many individuals will receive the benefit of the work your participants perform?

A. 1200 farm families will receive direct assistance. 10% of those families will be limited resource families. 50% of the farm families within the watershed boundaries will receive awareness information.

CORPORATION FOR NATIONAL SERVICE
PARTICIPANT DEVELOPMENT OBJECTIVES WORKSHEET

A guidance tool for creating or revising participant development objectives. Use one worksheet for each objective.

COMPONENTS OF OBJECTIVE STATEMENTS:

CONCERNS/ISSUES WITH THIS COMPONENT:

1 What participant development activities will you provide?

A. Training on the following: communication, marketing, problem solving, water quality related natural resource practices, public service, and coordination/cooperation skills.

This training will use OJT, professional, video, books, satellite and any other process, i.e., Toastmasters. Amount of training is a variable of length of service and existing abilities, knowledge or skills.

B. Weekly meetings to integrate training with experiences.

C. Teach them to teach others.

D. Develop their understanding and support for conservation of natural resources.

2. What is the hoped for result of these activities?

A. Our recruiting efforts mirror the makeup of our state population.

B. A significant percentage of the participants choose natural resources as a career.

C. Their skills in communication, marketing, problem solving increase.

D. They communicate their experience with their peers.

3. How will you measure the impact of these activities on participants?

A. Self-evaluation questionnaires.

B. Comparison with U.S. Census.

CORPORATION FOR NATIONAL SERVICE
PARTICIPANT DEVELOPMENT OBJECTIVES WORKSHEET

A guidance tool for creating or revising participant development objectives. Use one worksheet for each objective.

COMPONENTS OF OBJECTIVE STATEMENTS:

CONCERNS/ISSUES WITH THIS COMPONENT:

C. Follow-up with participants for at least 5-years.

D. Evaluation questionnaires from a source such as teacher, parent, or other knowledgeable individual.

4. By what standard will you gauge success?

A. Our hiring mirrors the state population.

B. One-third of the participants choose natural resources as a career.

C. They feel that the skills they learned from this experience increased the chances of getting and keeping a job.

D. They made at least 1 presentation to their peers about this program.

5. How many individuals will benefit from your participant development activities?

A. 100 people will get some benefit because of the recruitment process.

B. 14 selected individuals will receive total benefits.

C. Estimated 280 peers will hear a presentation by participant on this program.

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

A guidance tool for creating or revising community service objectives. Use one worksheet for each objective.

COMPONENTS OF OBJECTIVE STATEMENTS:	CONCERNS/ISSUES WITH THIS COMPONENT:
1) What work will be done? What service activities will your participants engage in?	
A. Use the FARM"A"SYST standardized evaluation outline to have owner/operators evaluate their farm.	This may be the spouse.
B. Provide one-on-one assistance to complete the outline.	Hopefully, we can use groups and one-on-one contacts to get people to complete the outline.
C. Develop and implement a marketing effort to create interest in the evaluation process.	This is a skill we will need to obtain from the 2 coordinators we hire.
D. Direct FARM"A"SYST participants to technical and financial assistant in order to alter present practices and reduce potential pollution impacts.	This will require training and handout material.
2) What is the hoped for result of the work/activities described above?.	
A. 1200 farms have a completed FARM"A"SYST outline.	
B. 50% of the farmers have heard of the program.	
C. Additional farmers want to compete a FARM"A"SYST evaulation outline.	
3) How will you measure the quality of your product or impact of your service?	
A. 800 farms have altered at least one practice in order to reduce potential pollution impacts.	This will be statistical only.

Development of recreational areas compatible with flood stabilization/erosion control

- Areas prone to flooding will be developed for recreational purposes
- Local citizens will have usable areas for recreation during periods of non-flooding
- 5 sites will be located, planned, and developed
- Sites will be developed throughout the state to give adequate recreational facilities for citizens during non-flood periods
- Persons living in rural areas that have inadequate recreational facilities

Animal waste structures protection

- Protection place on or near animal waste structures for flood protection
- Animal waste structures will remain functional during periods of flooding
- 5 sites will be protected from flooding
- 95% of present animal waste structures will be protected during periods of flooding
- Those persons using the streams, rivers, or lakes of the region and state

Rural Water Management

- Protection from flooding will be established on rural water management facilities
- During periods of flooding, rural water will remain usable and clean for rural communities
- 5 sites will be protected from flooding
- 90% of all rural water management facilities will be protected from flooding
- All person in the rural areas of the state

PHOTOCOPY PRESERVATION

06/07/94 10:31 ☎2026900639 BAP DIVISION →→→ USDA NAT SER OFF ☑002
06/01/94 14:18 ☎202 702 4614 USDA NAT SER OFF --- BAP DIVISION ☑003

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

A guidance tool for creating or revising community service objectives. Use one worksheet for each objective.

COMPONENTS OF OBJECTIVE STATEMENTS:

· Locate and identify all eligible debris removal projects

CONCERNS/ISSUES WITH THIS COMPONENT:

1) **What work will be done? What service activities will your participants engage in?**
example 1: tutoring low-achieving students
example 2: building low-income housing

canoe and walk river systems. Locate on maps timber debris requiring removal.

2) **What is the hoped for result of the work/activities described above?**
example 1: improved academic achievement
example 2: 10 houses built

The results of work will be the identification of debris removal sites. Information will be used to develop plans and inspections for contracting for removal of debris.

3) **How will you measure the quality of your product or impact of your service?**
example 1: test scores
example 2: housing code/inspector's judgment

The quality of work will be spot checked by engineering and environmental specialists.

4) **By what standard will you gauge success?**
example 1: 5% rise in service recipients' reading scores
example 2: 100% of houses pass inspection

After contracting, all debris blockage will be removed and the river system will again be free flowing without obstructions.

5) **How many individuals will receive the benefit of the work your participants perform?**
example 1: 500 low-achieving students
example 2: 10 low-income families

Approximately 167,000 people will benefit from the work performed.

06/07/94 10:32 ☎2026900639 BAP DIVISION →→→ USDA NAT SER OFF 003
06/07/94 14:34 ☎202 708 4814 USDA NAT SER OFF →→ BAP DIVISION 003

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

A guidance tool for creating or revising community service objectives. Use one worksheet for each objective.

COMPONENTS OF OBJECTIVE STATEMENTS: In the identified counties, assist field office staffs in providing scope and effect assistance to individuals prior to drain cleanout.

CONCERNS/ISSUES WITH THIS COMPONENT:

1) **What work will be done? What service activities will your participants engage in?**
example 1: tutoring low-achieving students
example 2: building low-income housing

Participants will go to the field, identify extent of previous drainage activities, and provide information to the local district conservationist.

2) **What is the logical (or result of the work/activities described above?**
example 1: improved academic achievement
example 2: 10 houses built

The results of the work will provide information to farmers on their proposed maintenance activities to assist them in staying in compliance with the wetland issues in the Farm Bill.

3) **How will you measure the quality of your product or impact of your service?**
example 1: test scores
example 2: housing code/inspector's judgment

The district conservationist will train participants and spot check their field determinations.

4) **By what standard will you gauge success?**
example 1: 5% rise in service recipients' reading scores
example 2: 100% of houses pass inspection

Standard of success will be servining of former scope and effect requests in a timely manner.

5) **How many individuals will receive the benefit of the work your participants perform?**
example 1: 500 low-achieving students
example 2: 10 low-income families

5,000

PROPERTY OF FSA

06/07/94 10:20 ☎2026900639 BAP DIVISION →→→ USDA NAT SER OFF 004

Io.
India.

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

COMPONENTS OF OBJECTIVE STATEMENTS: Rural development enhancement.

CONCERNS/ISSUES WITH THIS COMPONENT:

- What work will be done? What service activities will your participants engage in?

  Matching aspiring new farmers with limited financial means with retiring farmers.

- What is the hoped for result of the work/activities described above?

  Provide 40 limited resource farmers the opportunity to begin farming and acquire assets.

- How will you measure the quality of your product or impact of your service?

  The number of new farmers.

- By what standard will you gauge success?

  The number of agreements between retiring and beginning farmers.

  Develop a registry of retiring and beginning farmers.

  Establish an infrastructure within the Agricultural community that will allow this program to continue in the future.

- How many individuals will receive the benefit of the work your participants perform?

  An estimated 40 in twelve rural southern Iowa Counties

Program are voluntary.

The cooperation of agricultural leaders is necessary.

Other factors outside of our control will also affect participation and success (markets, weather, etc.)

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

COMPONENTS OF OBJECTIVE STATEMENTS: To address other high priority environmental issues including wetland restoration, riparian area reestablishment and livestock waste management.

CONCERNS/ISSUES WITH THIS COMPONENT:

1. **What work will be done? What service activities will your participants engage in?**

   Restoring wetlands
   Re-establishing riparian areas
   Developing livestock waste management plans

2. **What is the hoped for result of the work/activities described above?**

   100 wetlands restored
   50 riparian areas restored
   250 requests for animal waste systems serviced

3. **How will you measure the quality of your product or impact of your service?**

   SCS/State of Iowa standards and specifications

4. **By what standard will you gauge success?**

   Wetlands restored number and acres.
   Riparian areas restored - number and acres
   Number of animal waste management requests serviced and implemented.

5. **How many individuals will receive the benefit of the work your participants perform?**

   400 landowners
   Surrounding neighborhoods and communities

Underlying programs are voluntary.

The 1993 floods caused many producers to look more favorably on wetland restoration and riparian area re-establishment. Livestock waste management has recently become a limelight environmental issue because of public concern on odors and water quality.

Some quality and impact measurement methods will need ongoing refinement.

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CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

OMPONENTS OF OBJECTIVE STATEMENTS: To restore and protect sources damaged in Souther Iowa by the record Floods of 1993.

CONCERNS/ISSUES WITH THIS COMPONENT:

- **What work will be done? What service activities will your participants engage in?**

  Restoration of flood control facilities and public infrastructure.

  Need to have participants work within their capabilities.

  Communication with local people will be key in determining success.

- **What is the hoped for result of the work/activities described above?**

  Protection of farmland, small rural communities, and public works of improvement.

  Activities will need to fall within the appropriate scope of funding programs.

- **How will you measure the quality of your product or impact of your service?**

  -- Structural measures according to SCS and State of Iowa standards and specifications.

  -- All work done to the professional/SCS standards for that discipline/employee

- **By what standard will you gauge success?**

  Number of communities assisted
  Number and kind of public facilities restored and protected

- **How many individuals will receive the benefit of the work your participants perform?**

  49 counties
  100 municipalities
  50 agricultural resource districts

  Speed in delivery of services will be important in reducing exposure to future storm or flood events.

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

A guidance tool for creating or revising community service objectives. Use one worksheet for each objective.

COMPONENTS OF OBJECTIVE STATEMENTS: Assist with needs determinatio and installation of conservation practices to correct or prevent flood damage.

CONCERNS/ISSUES WITH THIS COMPONENT:

1) **What work will be done? What service activities will your participants engage in?**
example 1: tutoring low-achieving students
example 2: building low-income housing

Participants will assist with gathering of data to be used in developing ecosystem based management plans to address flooding and other natural resource problems. They will also assist in installing apprpriate conservation practices.

2) **What is the hoped for result of the work/activities described above?**
example 1: improved academic achievement
example 2: 10 houses built

The result of the work should be a reduction in rural/urban flood damages.

3) **How will you measure the quality of your product or impact of your service?**
example 1: test scores
example 2: housing code/inspector's judgment

The district conservationists will advise and monitor the data gathering process and installation process.

4) **By what standard will you gauge success?**
example 1: 5% rise in service recipients' reading scores
example 2: 100% of houses pass inspection

100 percent of practices installed will meet standards and specifications.

5) **How many individuals will receive the benefit of the work your participants perform?**
example 1: 500 low-achieving students
example 2: 10 low-income families

5,000

CORPORATION FOR NATIONAL SERVICE
COMMUNITY SERVICE OBJECTIVES WORKSHEET

A guidance tool for creating or revising community service objectives. Use one worksheet for each objective.

COMPONENTS OF OBJECTIVE STATEMENTS:
Identify environmental and cultural resource conserns.

CONCERNS/ISSUES WITH THIS COMPONENT:

1) **What work will be done? What service activities will your participants engage in?**
example 1: tutoring low-achieving students
example 2: building low-income housing

Participants will assist in identifying possible environmental or cultural resource concerns that might result as product of the proposed construction activities.

2) **What is the hoped for result of the work/activities described above?**
example 1: improved academic achievement
example 2: 10 houses built

Results expected would be that no cultural resource site or environmentally sensitive areas would be impacted by the flood relief construction efforts.

3) **How will you measure the quality of your product or impact of your service?**
example 1: test scores
example 2: housing code/inspector's judgment

If no cultural resource sites are impacted or serious negative environmental impacts as a result of construction activity, work will be considered a success.

4) **By what standard will you gauge success?**
example 1: 5% rise in service recipients' reading scores
example 2: 100% of houses pass inspection

100 percent no cultural resource impacts.

5) **How many individuals will receive the benefit of the work your participants perform?**
example 1: 500 low-achieving students
example 2: 10 low-income families 5,000

PHOTOCOPY PRESERVATION

CHART A.

	# OF FEEDING SITES IN COUNTY	# OF CHILDREN UNDER 18 IN POVERTY	PROJECTED # OF NEW SITES(94-95)
SUNFLOWER	7	5,549	1
HUMPHREYS	1	2,513	2
	8		3

The total number of sites will increase to 11.

CHART B.

	# OF FEEDING SITES IN COUNTY	# OF CHILDREN FED DAILY BASED ON AVG.	PROJECTED # OF CHILDREN FED DAILY
SUNFLOWER	8	1,078	1,398
HUMPHREYS	3	154	274
			1,672 PER DAY

4. NUTRITION OUTREACH GOALS:

- Provide Nutrition Counseling to at least 50% of school aged children

- Host two Nutrition/Health Workshops in each county for parents

5. FOOD SAFETY OUTREACH:

- Reach at least 50 people per county that are in risk of being hospitalized for illness related sicknesses such as food poisoning, severe diarrhea, Salmonella poison, colic etc.

- Circulate 5,000 pamphlets on ways to improve food safety

- Conduct at least 1 workshop in each county on Food Safety

6. EITC OUTREACH:

- Increase the number of those claiming EITC by 25% in each county.

7. EDUCATIONAL NEEDS:

- 50% of those participants enrolled without G.E.D. will receive them.

8. HUNGER HOTLINE (1-800-2FEEDUS):

- Set up 24 hour hotline to offer hunger information and assistance for counties for all Mississippi, Arkansas and Louisana Delta counties.
(information will be taken from callers and corpsmembers

Environmental Corps

Objective 1:

1. Inspect river systems by canoe and stream walks

2. to prepare damage assessment plans

3. on 25 miles of streams.

4. Debris will be removed from 40% of the assessed area

5. All communities in the watershed will be impacted by reduced risk of future flooding.

Objective 2:

1. Wetland restoration

2. 84 flood damaged areas will be restored to original wetland conditions.

3. service quality will be measured by inspection for established wetland standards in Technical Guide.

4. 95% of the restored wetlands will meet the standards.

5. 420 landowners will benefit from the service.

Objective 3:

1. Restoration of flood control facilities

2. Plans from 49 Counties will be implemented

3. Service quality will be measured by inspections for meeting the standards established in the Technical Guide

4. 75% of the plans will be implemented

5. 49 counties, 100 municipalities and 50 agricultural resource districts will benefit from this work.

PHOTOCOPY PRESERVATION

Rural Development

Objective 1:

1. Wetland Determinations

2. 200 wetlands will be determined and delineated.

3. quality measures will consist of the number of actual written determinations completed

4. 60% of the determinations will be used in this years planning process.

5. 420 landowners will benefit.

Objective 2:

1. Wetland Restoration Plans

2. 420 wetland plans will be written to restore farmable areas back to original wetland conditions.

3. The quality measure will be the number of plans completed.

4. 95% of the plans will be approved and 75% of the plans will be returned to original wetland conditions.

5.

Objective 3:

1.