

FOIA MARKER

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Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: Americorps

Series/Staff Member: General Files

Subseries:

OA/ID Number: 24240

FolderID:

Folder Title:

USDA/AmeriCorps - Clinton Library Copies - FY96 4th Quarter Progress Reports - WI-WV
[Wisconsin-West Virginia] [3]

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1

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2

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1

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: SSNs [Personally Identifiable Information] [partial] (8 pages)	03/14/1996	b(6)
002. list	re: SSNs [Personally Identifiable Information] [partial] (8 pages)	02/05/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY96 4th Quarter Progress Reports - WI-
WV [Wisconsin - West Virginia] [3]

2013-0661-F
rc3036

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
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- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☐ First (10/1 - 12/31) ☒ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: WEST VIRGINIA

3. Agency: ARS ☐ NRCS ☐ Forest Service ☐ RECD ☒ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION:

(Make Corrections if Necessary)

4. Contact Name: James G. Anderson
First Middle Last
JAMES G. ANDERSON

5. Title: PROGRAM DIRECTOR, RURAL DEVELOPMENT COORDINATOR

6. Address: P.O. BOX 12310
Big Chimney WV 25302
City State Zip
BIG CHIMNEY WV 25302

7. Telephone number: 304 - 965 - 27 12

8. Fax number: 304 - 965 2715

9. E-Mail Address (if any): FTSMAIL a07wvd04

Withdrawal/Redaction Marker

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3/14/96

10. MEMBER DATA:
JOSEPH P. MATTALIANO

OP SITE ID: R54A

Site Supervisor: ~~XXXX~~

~~XXXX~~

PHONE: 304-457-~~XXXX~~ 1343
FAX: 304457-~~XXXX~~ 2703

STATE: WV

Agency/Org Name: BARBOUR COUNTY DEVELOPMENT AUTHORITY
City: Philippi, WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
WILFONG, BRYAN	N. (b)(6)	F	A	A	364	370			364
Total Hours:									364

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

3/14/96

10. MEMBER DATA:

OP SITE ID: R54B

Site Supervisor: Virginia Branham
Agency/Org Name: Mingo County Commission
City: Williamson, WV

PHONE: 304-235-2673
FAX: 3042350389

STATE: WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS				Total
						2nd Rpt	3rd Rpt	4th Rpt		
TOTTEN, BELINDA	C. (b)(6)	F	A	A	407	430 (pp5)			407	
Total Hours:									407	

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

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3/14/96

10. MEMBER DATA:

OP SITE ID: R54C

Site Supervisor: Ervin Queen
Agency/Org Name: P.R.I.D.E In Logan County, Inc.
STATE: WV City: Logan , WV

PHONE: 304-752-8033
FAX: 3047521047

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS				Total
						2nd Rpt	3rd Rpt	4th Rpt		
PUCKETT , CHARLES	R. (b)(6)	F	A	A	394	448 (pp5)				394
Total Hours:										394

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

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3/14/96

10. MEMBER DATA:

OP SITE ID: R54D

Site Supervisor: Clif

Moore

PHONE: 304-448-2118

Agency/Org Name: McDowell County Action Network

FAX: 3044483287

STATE: WV

City: Wilcoe, WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS				Total
						2nd Rpt	3rd Rpt	4th Rpt		
DUNNINGS, DAWN	E. (b)(6)		A	A	482	448				482
						(pp5)	Total Hours:			482

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

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3/14/96

10. MEMBER DATA:

OP SITE ID: R54F

Site Supervisor: John Reed
Agency/Org Name: Mountain Enterprise Community
City: Webster Springs, WV

PHONE: 304-847-2454
FAX: 3048475318

STATE: WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS				Total
						2nd Rpt	3rd Rpt	4th Rpt		
DAVIS, JERRY	E. (b)(6)	F	A	A	327	448 (pp5)	—	—	327	
Total Hours:									327	

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

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3/14/96

10. MEMBER DATA:

OP SITE ID: R54I

Site Supervisor: Karen Headlee

PHONE: 304-367-2772

Agency/Org Name: City of Fairmont

FAX:

STATE: WV

City: Fairmont, WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
MONTGOMERY, MICHAEL	B. (b)(6)	F	A	A	383	424			383
								(pp5) Total Hours:	383

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

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3/14/96

10. MEMBER DATA:

DP SITE ID: R54H Site Supervisor: Shelley Huffman PHONE: 304-824-3838
STATE: WV Agency/Org Name: Lincoln County Econ Devel Authority, FAX: 3048243837
City: West Hamlin , WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
ADKINS, TOMMY	(b)(6)	F	A	A	456	395 (pp5)	—	—	456
Total Hours:									456

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

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3/14/96

10. MEMBER DATA:

OP SITE ID: R54J

Site Supervisor: William Bechtel

PHONE: 304-284-7413

Agency/Org Name: City of Morgantown

FAX: 3042847430

STATE: WV

City: Morgantown, WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS				Total
						2nd Rpt	3rd Rpt	4th Rpt		
KAVANAGH, JOSEPH	D. (b)(6)	F	A	A	328	440			328	
						(pp5)	Total Hours:		328	

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

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11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	718	_____	_____	_____

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	1486	_____	_____	_____

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

Grantee: USDA Rural Economic and Community Development

Site: Barbour County, Philippi, West Virginia

Objective 1: Provide community members with an enhanced environment and access to rural education by developing documents about the historic character of the community.

What work is to be done? The AmeriCorps Member will work with local community groups such as the Philippi Landmark Commission and the Barbour County Historical Society to compile historic information on local landmarks, structures, and events. The member will conduct research, develop material for brochures, walking trails and mapping, and assist in development and implementation of a project timeline for a historic building renovation.

How will you measure the quality of the product or impact of the service? The member will be responsible for development of hard copy material (2 brochures, 1 map document, 1 project schedule development for Adaland [Historic Building] outlining work to be completed, timelines, and applicable resources or persons to perform such tasks, etc.) which will document completion and quality of tasks. The member will work directly with committee chairs who will provide on-going monitoring and assessment of performance. The evaluation of performance will be based on accomplishment of task, quality of task, and cooperation during task assignment.

How many individuals will receive benefit from the work performed? It is anticipated that approximately 1,000 local school children will benefit from dissemination of information through field trips to the Adaland site and in-school information sharing. At least 5,000 visitors to Barbour County per year will benefit from the development of brochures and walking maps. Visitors will obtain the information through the mail, tourist information centers, and local distribution sites throughout West Virginia and the surrounding area.

Objective 2: Provide community members with an enhanced environment by providing assistance with the implementation of projects available through the Small Cities Block Grant made available to Champion Communities in West Virginia.

What work is to be done? The AmeriCorps Member will work with the City of Philippi and Region Seven Planning and Development Council to assist with coordination, inspection and monitoring of projects implemented through the Champion Community Program. The tasks will involve housing, ADA compliance, land acquisition, and community assessments.

How will you measure the quality of the product or impact of the service? The member will work closely with the project administrator to assist with project implementation. The measurement will be through the actual implementation i.e. construction necessary for ADA compliance accomplished, home repair program developed and active, community assessments completed. It is anticipated that the member will assist with implementation of the housing repair program which is expected to affect 12 families; assist with development and implementation of a market training program that will provide invaluable experience with planting, reaping, and marketing vegetables in a garden market setting; participation in 2 ADA compliance projects and 1 community assessment.

How many individuals will receive benefit from the work performed? The Home Repair program will allow the AmeriCorps Member to work with at least 6 families and three crew members through the duration of the AmeriCorps program. Since this program is new, it has not yet been determined how many people will benefit from the Market Training Program. The AmeriCorps Member is expected to have an opportunity to work with two senior center satellite ADA projects. These improvements are estimated to benefit approximately 1,919 persons who regularly utilize these facilities. These numbers are based on the annual anticipated use of the facilities.

Objective 3: Provide community members with an enhanced environment and access to rural education by assisting in the development of computer access to low and moderate income individuals and outlying communities in Barbour County.

What work is to be done? The AmeriCorps Member will work with the local school/college systems, community groups, and government bodies to coordinate the development of a system to enhance the availability of technology in order to develop a well-educated and technologically literate workforce. The member will work with those groups involved to strengthen the collaboration and ensure maximum participation prior to project implementation.

How will you measure the quality of the product or impact of the service? The member will meet with groups involved in this collaboration and develop a project implementation plan identifying the players and roles. A true evaluation can be made following program implementation. The member will be responsible for assisting with the development of an evaluation toll and distributing it to regular users of the system. By gathering this information, determinations can be made about the usefulness and improvements that can be made to the system.

How many individuals will receive benefit from the work performed? Initially, a system will be developed to link the High School Wellness and Vocational Centers with Broadus Hospital, a local health care facility. The AmeriCorps Member will work directly with approximately a 10 person committee to assist in the development of this project. This service will be available to nearly 1,000 students at these facilities.

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year beginning approximately Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY		2 nd QTR Success		2 nd QTR Success	
					Target	QTY Unit of Measure	Quantity	Target	Success Unit of Measure	Success
ok WV	R54B	2	EN-R027	Assist low income families obtain housing	50	families	48		50 number of people obtaining new homes	94
ok WV	R54B	3	EN-R044	Counsel families on how to become self sufficient	100	number of citizens counseled and trained	209	25	Families signed on FSS Program	
WV	R54B	1		Assist on completing community development plan	1	Final Draft submitted	90%	100%	Quality of the Product	70%
WV	R54B	4		Loans to moderate & low income families for homes	25	# of Families rec. loans		25	# of Families in new housing	

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

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State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's			Year's		
					QTY Target	QTY	Unit of Measure	2 nd QTR Quantity	Success Target	2 nd QTR Success
ok										
WV	R54C	1	EN-R035	Recruit volunteers	1000		volunteer hours	250	1,000	number of people/things aided by service 250
wv	R54C			Rehab. 2 Headstart Centers	2		2 Headstart Centers	2		#of Children using the Center
WV	R54C			Direct Service w/Seniro Citizens			# Rec. Service		100%	Improved quality of Life

(Modified Goals/Objectives to be forwarded ASAP)

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

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State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		2 nd QTR		Year's		2 nd QTR	
					QTY Target	QTY Unit of Measure	Quantity	Success Target	Success Unit of Measure	Success	Quantity	Success
ok												
WV	R54D	1	EN-R044	Provide families with training for self sufficiency & success	23	families counseled and trained	15	23	number of citizens leaving welfare		13	✓
WV	R54D	1	EN-R040	Provide families with public process assistance	23	number of families referred	15	23	100 % of people rating service as valuable		15	
WV	R54D	2	EN-H035	Formulate, implement, refine, and evaluate a county-wide youth Summer Feeding program	1,300	number of sites	0	1,300	number of people to be served		0	✓
WV	R54D	3	EN-R068	Provide outreach on Energy Assistance Program	1,000	number of applications processed	1,000	1,000	number of people receiving fuel 100% assistance number of people rec. partial fuel assistance		900 100	✓ 100% success

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year beginning approximately Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		2 nd QTR		Year's		2 nd QTR	
					QTY Target	QTY Unit of Measure	Quantity	Success Target	Success Unit of Measure	Success		
OK												
WV	R54H	1	EN-R026	Assistance provided in obtaining repairs for home & safety	7	people receiving outreach	0	0	% of repairs meeting building codes	0		

Funding of the Small Cities Block Grant Communities hasnt been initialized as of yet. (Will be revising goals)

WV	R54H	2		Prepare 4 brochures for EDA describing the programs offered	4	people receiving brochures			# of people utilizing the info.	
WV	R54H	3		Business Retention		Business Retained			Jobs kept in the community	

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year beginning approximately Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

State	OP	Obj	PGM	Obj/Impact Statement	Year's		2 nd QTR		Year's		2 nd QTR	
	Site	No.	Code		QTY	Unit of Measure	Quantity	Success	Quantity	Success	Quantity	Success
-----REVISED-----												
WV	R54F	1		ASSISTANCE W/PROVIDING SERVICES THROUGH A MOBLE HEALTH CLINIC VAN	3,120	NUMBER OF PRIMARY CARE VISITS		3,120	NUMBER OF VISITS		0	
WV	R54F	2		ASSIST W/HOME RENOVATION	100	# of HOMES RENOVATED	0	100	NUMBER OF HOMES RENO.		0	
WV	R54F	3		REVISE REQUISITIONING, PURCHASING RECEIVING PROCEDURES (Restructuring Non Profit Hospital)	1	REDUCTIONS PERSONNEL RETRAIN PERSONNEL	1 12	1 12	ACTUAL PERSONNEL RED. PERSONNEL RETAINED Hospital Stays Open		2 12	

(SEE ATTACHED REVISED GOALS)

DRAFT

COMMUNITY SERVICE OBJECTIVE

USDA, RECD
Grantee Name: Jerry Davis

Site: Webster County Memorial Hospital

Site Supervisor: Steve Gavalchik

Phone: 304-847-5682 County: Webster

SECTION #1: WORK TO BE DONE:

Mr. Davis will help Webster County Memorial Hospital complete it's transition to a Rural Primary Care Hospital under the Federal EACII/RPCH program. Specifically he will be responsible for re-engineering the material management function of the hospital. EACH/RPCH transition has involved massive down-sizing of the facility and the elimination of some support service departments such as purchasing. His duties will include developing new work systems for purchasing, receiving, and inventory control using a greatly reduced clinical staff to handle these functions. Job re-design and training will be a major function of his day to day work.

SECTION #2 ANTICIPATED RESULTS:

By the end of Mr. Davis' work experience the hospital will have cross trained clinical departments to manage a de-centralized purchasing system. Work systems for purchasing, receiving, and inventory control will be in place with quality control monitors established to monitor on-going system performance.

SECTION #3 SUCCESS INDICATORS:

Proper inventory control will increase the number of inventory turns per year. Functional purchasing and receiving systems will decrease the need for "special orders" requiring additional freight charges. (lower freight costs for the facility) Cross training existing employees will decrease the need for hiring additional people. Computerizing inventory data will decrease the number of supply outages in clinical areas.

SECTION #4 STANDARDS OF SUCCESS:

American Hospital Association standards for inventory turn over rates will be used to gauge success of this program. In addition, the number of supply outages will be tracked. A 35% improvement would be expected once the proposed system is developed. Freight charges would be expected to decrease by 15% after system implementation.

SECTION #5 INDIVIDUALS BENEFITED:

Mr. Davis' work would have a direct benefit on the 18,000 clinic patients treated each year in the facility. Indirectly, the 10,729 citizens of Webster County would benefit. Re-engineering of hospitals and their missions are the only potential ways of salvaging failing rural health care facilities. Failure to down-size and cross train existing personnel will result

Jerry Davis

in the closure of many facilities. His work will help ensure the future existence of the hospital, and health care access for the citizens of Webster County.

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

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State	OP	Obj	PGM	Obj/Impact Statement	Year's		2 nd QTR		Year's		2 nd QTR
	Site	No.	Code		QTY	Unit of Measure	Quantity	Success	Target	Success	Success
	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
OK											
WV	R54I	1	EN-E015	Develop a multi faceted outdoor earth education program	600	students	250	600	100	% of student with increased knowledge	
						DIRECT INSTRUCTION				# of students that received direct instruction	250

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

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				Year's			Year's				
OP	Obj	PGM		QTY			2 nd QTR	Success		2 nd QTR	
State	Site	No.	Code	Obj/Impact Statement	Target	QTY Unit of Measure	Quantity	Target	Success Unit of Measure	Success	

REVISED											
WV	R54J	1	EN-R035	Recruit volunteers to renovate a community theater project	35	volunteers	0	0	number of people/things aided by service	0	
WV	R54J	2	EN-R035	Recruit volunteers for a Rails to Trails project		volunteers	0	0	number of people/things aided by service	0	

SEE ATTACHED REVISED OBJECTIVES

City of Morgantown, West Virginia an EZ/EC Champion Community

Contact Persons

William Bechtel, A.I.C.P.,
Director of Planning and Community Development (304) 284-7413

David Bruffy,
Assistant City Manager, (304) 284-7404

AmeriCorps Member's Supervisor

William Bechtel, A.I.C.P.

Address

City of Morgantown
389 Spruce Street
Morgantown, WV 26505

County Site

Monongalia

Congressional District

2nd Congressional

Phone/Fax

(304) 284-7433
FAX 284-7430

Current Objectives

Objective 1:

Provide community members with an enhanced rural environment through renovating a community theater project.

What work will be done:

The AmeriCorps Member will work with existing community action groups to renovate the metropolitan Theater. The Member will develop an action plan and recruit 35 volunteers to assist with clean-up and renovation.

What is the result of this work:

The Morgantown area will have access to the theater and a chance to participate in community theater. Presently, the University does not involve the community in cultural activities. This also gives the community of Morgantown a common place to build cultural activities for youth.

How will you measure the quality of the product:

Volunteer Action plan is developed and implemented resulting in the recruitment of 35 volunteers. The recruits, collectively donating of 500 hours of labor, will assist in the restoration of the historic Metropolitan Theater.

How many individuals will receive benefit:

There are 3,200 lower income individuals who are expected to participate in community theater and other activities that will take place at the theater.

Objective 2:

Provide community members with an enhanced environment and improve the rural economy through the development and implementation of CSX Rails to Trails project.

What work will be done:

The AmeriCorps Member will work with existing community action groups to implement the development of CSX rail lines to recreational trails. The Member will coordinate activities to convert an estimated 30 miles of abandoned rail lines into hiking and bicycling trails. the work will include motivating and recruiting volunteers to build model sections of the trail.

How will you measure the quality of the product:

Number of volunteers and hours donated and miles of rails converted.

How many individuals will receive benefit:

Three communities and over 1,800 individuals who are expected to use the trails. This project is also planned to create several jobs and expected to bring businesses near the trail areas.

New Objective

Objective 3:

Provide community members with an enhanced rural environment through increased community participation in Comprehensive City / County and Transportation Planning efforts.

What work will be done:

The AmeriCorps Member will work with City Staff as well as hired Consultants to coordinate public participation in the current ongoing planning efforts. The Member will develop an action plan and coordinate public participation through existing civic, citizen and neighborhood groups as well the general citizenry.

What is the result of this work:

The greater Morgantown and Monongalia county area will have an enhanced rural environment through better Comprehensive and Transportation Planning. Increased citizen involvement through facilitated public participation will lead to a more usable Plan that will meet the needs of the greater Morgantown and Monongalia County area.

How will you measure the quality of the product:

A public participation action plan is developed and implemented resulting in the recruitment of 100-250 general citizens and stakeholder organizations. The recruits, collectively donating of 500 hours of time and effort, will assist the hired consultants in development of the Comprehensive and Transportation Plans for the City of Morgantown and Monongalia County.

How many individuals will receive benefit:

Morgantown and Monongalia County have a population in excess of 77,000 individuals. All of these citizens will benefit from a more livable, workable and sustainable future environment through their input in these planning efforts.

14. PROGRESS TOWARDS ACCOMPLISHING ADDITIONAL COMMUNITY SERVICE OBJECTIVES

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

State	Op Site	Obj No.	PGM Code	Obj/Impact statement	Year's QTY Target	QTY	Unit of Measure	1st QTR Quantity	Year's Success Target	Success Unit of Measure	1st QTR Success
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{SAMPLE:}

CA	Y05A	18	EN96	Constrcuting whale nesting boxes	3	Boxes		1	90	% meeting stand.	95%
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SEE ATTACHED NARRATIVES

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

PLEASE REFER TO RESPONSES IN QUESTION #13

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

QUESTION 18
UNIQUE SUCCESSES OR GREAT STORIES

QUESTION 19
CHALLENGES

SECTION IV - SUCCESS STORIES:

Unique Successes or Great Stories: Briefly describe a unique and/or exceptional success, program highlight, or a 'great story' about your project or partnerships you formed with other people and/or organizations.

Great success story has been 94 families have been put under contract and are now being assisted with their rent. Those families are now in Housing Quality Standard Homes.

SECTION VI - CHALLENGES

32. Use this section to report on any problems you may have encountered in your program this period. These can be about obstacles to achieving your objectives, significant causes of delay, administrative problems, or any other expectations, events or incidents that have caused you concern

Participants that are on our program are low income and rely on government programs to support them. Therefore, it is difficult to get participants to step out and be willing to try and become self-sufficient.

SECTION IV - SUCCESS STORIES

22. Unique successes or Great Stories:

No notable stories this quarter.

SECTION V - CHALLENGES

23. Challenges:

This quarter our major challenge has been the weather, both with the quantity of snow and the freezing temperatures. Driving was extremely hazardous, when we weren't home because it was impossible to get to work.

Also another challenge, which still remains is the problem of communications. I have a modem but no phone line, but a new phone system is in the planning stage.

SECTION IV - SUCCESS STORIES:

31. **Unique Successes or Great Stories:** Briefly describe a unique and/or exceptional success, program highlight, or a 'great story' about your project or partnerships you formed with other people and/or organizations.

On 2/22/96, representatives of Senator Robert C. Byrd's office, and RECD Director Bobby Lewis lead a number of federal, state, and local officials on a fact-finding tour through McDowell County touring water plants. The purpose of the tour was so the officials could see first-hand the poor, piece-meal quality of the antiquated systems and report findings back to Sen. Byrd, who is waging an ongoing battle in Washington to maintain funding for agencies, such as the RECD, which funds water systems. Also, McDowell County is being used as a national example.

Some officials on the tour included: WV RECD Coordinator Jim Anderson; Rural Utilities Service Assistant John Romano; Robert C. Byrd's Legislative Assistant Terri Smith; State Office Director Ann Barth; AmeriCorps Member Dawn Dunnings; Engineer David Parks, National Drinking Water Clearinghouse and a host of ther state and county officials.

SECTION VI - CHALLENGES

32. Use this section to report on any problems you may have encountered in your program this period. These can be about obstacles to achieving your objectives, significant causes of delay, administrative problems, or any other expectations, events or incidents that have caused you concern

(1) I was not able to take some college classes because the school did not comply with Title IV and would not accept my grant from AmeriCorps. (2) I have been paying my medical/health insurance bills for the past two years. In my opinion, unless you have a child, the health insurance is a waste. (3) Last but not least, the new format for the Quarterly Reports is too confusing. I like the old formats better.

SECTION IV - SUCCESS STORIES:

Unique Successes or Great Stories: Briefly describe a unique and/or exceptional success, program highlight, or a 'great story' about your project or partnerships you formed with other people and/or organizations.

Worked with approximately 15 state AmeriCorp volunteers in painting the walls of the Frametown gymnasium. We started to work around 10:00 AM and finished around 6:00 PM. This was quite an accomplishment due to the height of the walls and the use of only one small scaffold. Bleachers, freezers, refrigerators, etc. had to be moved.

SECTION VI - CHALLENGES

32. Use this section to report on any problems you may have encountered in your program this period. These can be about obstacles to achieving your objectives, significant causes of delay, administrative problems, or any other expectations, events or incidents that have caused you concern

SECTION IV - SUCCESS STORIES:

31. Unique Successes or Great Stories: Briefly describe a unique and/or exceptional success, program highlight, or a 'great story' about your project or partnerships you formed with other people and/or organizations.

After a year and a half, I finally had an encounter with a fellow AmeriCorp member.

Actually he's a VISTA worker. His name is Scott Pinn and he works through a non-profit

organization called Step-by-Step. Scott has worked along side the LEDA to help organize community meetings to inform the public about the Hatfield McCoy Trail System. Scott

has been instrumental in educating the Southern part of the County about the trail system. Scott has been a real help to the LEDA and is a pleasure to work with.

SECTION VI - CHALLENGES

32. Use this section to report on any problems you may have encountered in your program this period. These can be about obstacles to achieving your objectives, significant causes of delay, administrative problems, or any other expectations, events or incidents that have caused you concern

Other than the delay in funding from the Small Cities Block Grant Community First

Application and a computer with a mind of its own, there have been no major challenges.

SECTION IV - SUCCESS STORIES

31. Unique Successes or Great Stories: I don't have 'one' great story that sticks out above the rest. The best part of my job is educating small children about the need to conserve and protect the natural environment. The kids amaze me every time I enter their classroom. They actually want to learn what it is I am teaching them, and that gives me a lot of hope for our future. They are active in the workshops, they ask questions, they volunteer to help me. That to me is the success of what I do; seeing the kids excited to learn.

SECTION V - CHALLENGES

32. There haven't been any major challenges this quarter. At least none within the parameters of my work. There are certainly day to day frustrations, like not being able to contact someone because they are out of the office for a day or two; or that I don't have access to a fax machine. As far as serious setbacks, I haven't experienced any so far, I'll keep my fingers crossed.



Section IV - Success Stories

Unique Success or Great Stories

It was personally exciting to me that we received such a positive response from the public concerning the public forum for the Comprehensive / Transportation planning effort. Citizens are truly concerned about bettering their community into the 21st century. Citizen participation in this project proceeds and grows every day. As more people become aware of the process, more and more are becoming involved. The citizens of a community are the key to the community success or failure. These citizens are concerned about shaping their community into a livable, vibrant, and sustainable community and this is an outlet for them in which they can have a direct impact.

Section V - Challenges

Challenges

An ongoing obstacle the we have run into is quantifying our results in the USDA's terms. The original two objectives have been delayed by powers beyond our control. These projects are taking off now, however we have been unable to establish any "numbers" under the terms of reporting progress. I have been doing much work outside of my two objectives, and we have tried to formulate a new objective to quantify this in the reporting format's terms.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

BARBOUR COUNTY SITE SUPERVISOR CHANGE

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

ATTACHMENT A

UNPLANNED ACTIVITIES ACCOMPLISHED

SECTION III - UNPLANNED ACTIVITIES ACCOMPLISHED

19. Objective:

During the course of this quarter I have participated in several projects which, while not part of my objectives and goals, were either part of service obligations (i.e. training with state AmeriCorps members), activities which helped our community as a whole (taking seniors to hospital appointments), or are skills needed by me in the completion of my duties (economic development of small towns).

20. Activities:

This quarter I've participated in a variety of diverse activities helping our communities in Logan County. As part of the seniors program, I've driven several citizens to medical appointments, who otherwise would have to reschedule or not go. Two of these included driving to Huntington, WV. I've taken seniors to Logan to participate in our hot meals program, and have delivered hot lunches to a number of seniors, who cannot prepare meals or travel to our senior centers to eat. A couple of times I picked up food for the program and delivered it to the Logan Senior Center.

In the Headstart program, I've installed and checked new computers in their classrooms and have assisted several families develop resumes to find a job, or get a better one. On several occasions I've worked in our "food pantry" distributing food to needy families who need help in maintaining proper diets.

I've attended four training sessions this quarter. The first was co-sponsored by the WV Department of Education and Bureau of Employment Programs, for "One Stop Shopping". A concept where persons applying for assistance at employment, unemployment, health and human resource, or any other state agency would only have to fill out one application to be used for all state agencies. Other meeting included *Conflict Management*, and one very good class on *Helping Small Towns Survive*, a course on how to help communities develop their strengths and pull together to improve their communities as a whole. I've attended class from the State Housing Development Commission on inspecting flood damaged housing, and inspecting low income housing for home improvement grants or loans.

21. Impact Information:

PGM Code: _____

Service: Transporting seniors to medical appointments and lunches, delivering meals, etc.

	FY96 Target	1stQTR Success	2ndQTR Success	3rdQTR Success	4thQTR Success
Quantity: Seniors transported	_____	_____	<u>160</u>	_____	_____
Success: volunteer hours	_____	_____	<u>148.5</u>	_____	_____

PGM Code: _____

Service: Working with headstart personnel, demonstrating proper job interviewing techniques, developing resumes, checking classroom computers, etc.

	FY96 Target	1stQTR Success	2ndQTR Success	3rdQTR Success	4thQTR Success
Quantity: Classes/checks etc.	_____	_____	<u>5</u>	_____	_____
Success: volunteer hours	_____	_____	<u>71</u>	_____	_____

PGM Code: _____

Service: Service/Training classes for the quarter.

	FY96 Target	1stQTR Success	2ndQTR Success	3rdQTR Success	4thQTR Success
Quantity: Classed taken	_____	_____	<u>4</u>	_____	_____
Success: volunteer hours	_____	_____	<u>77</u>	_____	_____

SECTION III- UNPLANNED ACTIVITIES ACCOMPLISHMENTS:

25. Objective: Briefly describe activities or projects you engaged in during the period which were not in the objectives approved for your work site. Use subsequent part for reporting on additional activities. For activities not on the site plan approved by USDA, briefly re-state the project objective (and number, e.g. 1, 2, etc.) you are reporting on. If the work you accomplished was not related to the project objectives, put that information in Section IV - Unplanned Activities. Use subsequent sections for reporting on additional objectives (if your plan had more than one).

The Atkins District Neighborhood Watch Program

in which I am an active member meets every Thursday in the Community
room. I am also the secretary of this group.

26. Activities: Briefly describe the activities undertaken this period to accomplish the tasks described above.

We have had a road stop for donations, gone door to door soliciting
for membership, passed out stickers, and talked with other groups inter-
ested in forming their own neighborhood program. We have purchased signs
and signs have been donated to the organization and will be posted through
the district so outsiders will know and realize that the citizens care and
are watching. We also have patrol groups. I patrol one night a week
and write down any strange happening if any.

SECTION III- UNPLANNED ACTIVITIES ACCOMPLISHMENTS:

25. Objective: Briefly describe activities or projects you engaged in during the period which were not in the objectives approved for your work site. Use subsequent part for reporting on additional activities. For activities not on the site plan approved by USDA, briefly re-state the project objective (and number, e.g. 1, 2, etc.) you are reporting on. If the work you accomplished was not related to the project objectives, put that information in Section IV - Unplanned Activities. Use subsequent sections for reporting on additional objectives (if your plan had more than one).

I have started creating brochures to advertise our organization, as well as the different projects and services offered by the Lincoln Economic Development Authority. I have represented the LEDA at County Commission meeting. I have written a \$5,000 grant application to the West Virginia Stream Partners Program.

26. Activities: Briefly describe the activities undertaken this period to accomplish the tasks described above.

To help the public get a better feel of what the Lincoln EDA is about I have created a few brochures:

I) A general overview of what the LEDA is about and what types of services that we offer to the general public.

II) An accomplishment brochure to inform people of what projects the LEDA has accomplished to date; This brochure also lists anyone that has made a contribution to the LEDA.

III) A brochure about our revolving loan fund that indicates the loan fund's objectives, eligibility criteria and services provided through the Revolving Loan Fund.

IV) The final brochure (to be completed) will tell about our Housing Rehabilitation Revolving Loan Fund; What it takes to be eligible, the amount that can be lent for rehabilitation, and what we can do to aid our applicants.

I have been to a couple of County Commission meetings representing the Lincoln EDA. At one particular meeting I asked that a few tracks of land at the Upper Mud River Watershed be set aside for use by the LEDA. This land will be used to develop a campsite for the Hatfield McCoy Trail System and a possible canoe livery.

I have written a grant to the WV Stream Partners Program. This grant requested \$5,000 to do a clean-up at the Little Coal River/US 119 intersection. Once this area is cleaned picnic shelters will be built and it will be turned into a roadside public park.

SECTION III - UNPLANNED ACTIVITIES ACCOMPLISHMENTS:

25. Objective: I was recently made aware that Fairmont State College, at one time, had an Environmental Awareness Club. I believe this was about two years ago. After a period of inactivity and the departure of the principal advisor for the club, the group dissolved. Six weeks ago I was approached by two Fairmont State College students, and they asked me if I would help them reorganize the club. I agreed, and since then we have been working together to form the Fairmont State Environmental Awareness Society. Already the number of active members is six, and ideally we would like to see the group grow to fifteen or twenty.

26. Activities: The group is new and has not yet become very active in the sense of community service and environmental projects. Time has been spent defining group objectives, recruiting new members, and planning future activities. The members would like to see the group really push environmental awareness in the Fairmont area. The main action for doing this will be visits to classrooms, i.e. environmental workshops; field trips throughout the state; and a column in the local newspaper. The current project is setting up an information booth at the Environmental Awareness Day scheduled for April. They also plan to help in setting up tables and generally helping out during the days activities.

27. Impact Information:

PGM Code: _____

Service: Promoting environmental activism by college students.

Quantity: Number of student members. **FY96 TARGET: 20 1ST QTR: 0 2ND QTR: 6**

Success: Once again, it is too early to determine the success of the group and their activities. Although there are presently only six members, they are a good core of interested and motivated individuals. If they maintain this level of interest, I anticipate a relatively successful group.

New Objective

Objective 3:

Provide community members with an enhanced rural environment through increased community participation in Comprehensive City / County and Transportation Planning efforts.

What work will be done:

The AmeriCorps Member will work with City Staff as well as hired Consultants to coordinate public participation in the current ongoing planning efforts. The Member will develop an action plan and coordinate public participation through existing civic, citizen and neighborhood groups as well the general citizenry.

What is the result of this work:

The greater Morgantown and Monongalia county area will have an enhanced rural environment through better Comprehensive and Transportation Planning. Increased citizen involvement through facilitated public participation will lead to a more usable Plan that will meet the needs of the greater Morgantown and Monongalia County area.

How will you measure the quality of the product:

A public participation action plan is developed and implemented resulting in the recruitment of 100-250 general citizens and stakeholder organizations. The recruits, collectively donating of 500 hours of time and effort, will assist the hired consultants in development of the Comprehensive and Transportation Plans for the City of Morgantown and Monongalia County.

How many individuals will receive benefit:

Morgantown and Monongalia County have a population in excess of 77,000 individuals. All of these citizens will benefit from a more livable, workable and sustainable future environment through their input in these planning efforts.

Formulated 3/12/96



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFD047)

1. Check this reporting period: ☒ First (10/1 - 12/31) ☐ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: WEST VIRGINIA
3. Agency: ARS ☐ NRCS ☐ Forest Service ☐ RECD ☒ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION:

(Make Corrections if Necessary)

4. Contact Name: JAMES ANDERSON
James Anderson
First Middle Last
5. Title: PROGRAM DIRECTOR & RURAL DEVELOPMENT COORDINATOR
6. Address: P.O. Box 12310
Big Chimney WV 25302
City State Zip
7. Telephone number: 304 - 965 - 2712 (304) 965-2712
8. Fax number: 304 - 965 - 2715
9. E-Mail Address (if any): a07WVd04

SECTION III - MEMBER DATA:

Attached are sheets concerning AmeriCorps Member data. The first type of sheet lists each Member, by operating site, for whom the USDA Office of National Service has received at least a Member enrollment form.

The sheet will also list the number of slots allotted to that site and the number of enrollment forms received by the Department; you will need to fill in the number of Members actually enrolled. The sheets give the Member's name, social security number, and enrollment status. Please review the data and check for:

- a. Correct spelling of the name;
- b. Accuracy of the Social Security Number;
- c. Service type (F= Full-time member; P= Part-time member);
- d. Program Status (A = Active; C = Completed; E = Ended Service Early)*
- e. Trust Status (A = Earning Award; B = Earned Award; C = Did Not Earn Award; D = On Hold by the Corporation for National Service; E = Under Review).

Alongside each name, give the total number of hours served (includes training time) by the Member this reporting period. Do this even if the Member has terminated during the reporting period. For Members who are on the list but have terminated or had their service type or status changed, just cross out the old status and print the new one alongside it. Make your corrections directly on this sheet and submit it along with the other portions of your progress report.

The second type of sheets give an Operating Site ID number and the name of the site supervisor but has no Member names listed. That is because the USDA Office of National Service has not received Enrollment forms for **any** Members in these sites. Please print the necessary information for each member on the appropriate sheet and submit an Enrollment form to the Department. If a Member began service but terminated, we still need a form for that person --- indicate their status as terminated. Also note whether or not the site sent the enrollment form directly to the Corporation for National Service. It is hoped that by now everyone understands that all forms (except health and child care) should come directly to the USDA Director of National Service and NOT--- repeat NOT --- the Corporation for National Service.

REMEMBER:

- a. ALL members should be listed even though they only served a few weeks. If an enrollment form was submitted for a Member who then terminates either by officially notifying you or simply by walking away from the program, an End of Term of Service Form MUST be submitted for the Member.
- b. If Members are serving at an operating site and their name does not appear on the list for that site, first check to see if the Member is listed under a different operating site; if not, then an Enrollment Form must be submitted so the person can be enrolled in the program.
- c. List all the hours a Member served during the reporting period regardless if they terminated or if they started in the middle of the period.

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
002. list	re: SSNs [Personally Identifiable Information] [partial] (8 pages)	02/05/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY96 4th Quarter Progress Reports - WI-
WV [Wisconsin - West Virginia] [3]

2013-0661-F
rc3036

RESTRICTION CODES**Presidential Records Act - [44 U.S.C. 2204(a)]**

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

2/05/96

OP SITE ID: R54A

STATE: WV

Site Supervisor: ~~XXXXX~~

Agency/Org Name:

City: Philippi

, WV

10. MEMBER DATA:

JOSEPH R. MATTALIANO

~~XXXXXX~~

PHONE: 304-457-1225

FAX: 3044571225

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS				Total
						2nd Rpt	3rd Rpt	4th Rpt		
WILFONG, BRYAN	N. (b)(6)	F	A	A	364	_____	_____	_____	_____	

1002] No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

2/05/96

10. MEMBER DATA:

OP SITE ID: R54B

Site Supervisor: Virginia Branham
Agency/Org Name: Mingo County Commission
City: Williamson, WV

PHONE: 304-235-2673

FAX: 3042350389

STATE: WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
TOTTEN, BELINDA	C. (b)(6)	F	A	A	407				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

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2/05/96

10. MEMBER DATA:

OP SITE ID: R54C

Site Supervisor: Ervin Queen

PHONE: 304-752-8033

Agency/Org Name: P.R.I.D.E In Logan County, Inc.

FAX: 3047521047

STATE: WV

City: Logan , WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
PUCKETT , CHARLES	R. (b)(6)	F	A	A	394				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

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2/05/96

10. MEMBER DATA:

OP SITE ID: R54D

Site Supervisor: Clif Moore

PHONE: 304-448-2118

Agency/Org Name: McDowell County Action Network

FAX: 3044483287

STATE: WV

City: Wilcoe, WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
DUNNINGS, DAWN	E. (b)(6)		A	A	482				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

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2/05/96

10. MEMBER DATA:

OP SITE ID: R54F

Site Supervisor: John Reed
Agency/Org Name: Mountain Enterprise Community
City: Webster Springs, WV

PHONE: 304-847-2454
FAX: 3048475318

STATE: WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
DAVIS, JERRY	E. (b)(6)	F	A	A	327				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

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2/05/96

10. MEMBER DATA:

OP SITE ID: R54H

Site Supervisor: Shelley Huffman

PHONE: 304-824-3838

STATE: WV

Agency/Org Name: Lincoln County Econ Devel Authority,

FAX: 3048243837

City: West Hamlin, WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
ADKINS, TOMMY	(b)(6)	F	A	A	456				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

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2/05/96

10. MEMBER DATA:

OP SITE ID: R54I

Site Supervisor: Karen Headlee

PHONE: 304-367-2772

Agency/Org Name: City of Fairmont

FAX:

STATE: WV

City: Fairmont, WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
MONTGOMERY, MICHAEL	B. (b)(6)	F	A	A	383				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

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2/05/96

10. MEMBER DATA:

OP SITE ID: R54J

Site Supervisor: William Bechtel

PHONE: 304-284-7413

Agency/Org Name: City of Morgantown

FAX: 3042847430

STATE: WV

City: Morgantown, WV

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
KAVANAGH, JOSEPH	D. (b)(6)	F	A	A	328				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
368				
ESTIMATED				

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period. (In question 18, briefly explain what these volunteers accomplished)

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
831				
ESTIMATED				

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objective listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

2/06/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		1 st QTR		Year's		1 st QTR	
					QTY Target	QTY Unit of Measure	Quantity	Success Target	Success Unit of Measure	Quantity	Success Target	
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
WV	R54A	1	R045	Computers and computer-based training provided in public schools	25	computers provided	(revised goals)	150	people receiving training			

2/06/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

State	OP Site	Obj	PGM	Obj/Impact Statement	Year's	QTY Unit of Measure	1 st QTR	Year's	Success Unit of Measure	1 st QTR
		No.	Code		QTY Target		Quantity	Success Target		Success
WV	R54B	2	R027	Assist low income families obtain housing	50	families	62	50	number of people obtaining new homes safe housing	62 families
WV	R54B	3	R044	Counsel families on "how" to become self sufficient	100	number of citizens counseled and trained	0	0	number of citizens leaving welfare	0

#3 - ONCE AS MANY FAMILIES AS POSSIBLE HAVE BEEN PLACED IN HOUSING, FAMILY COUNSELING WILL BEGIN

2/06/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	Unit of Measure	1 st QTR Quantity	Year's Success Target	Success Unit of Measure	1 st QTR Success
WV	R54C	1	R035	Recruit volunteers	1000	volunteer hours	200	1000	number of people/things aided by service	

2/06/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	1 st QTR Quantity	Year's Success Target	Success Unit of Measure	1 st QTR Success
WV	R54D	1	R040	Provide families with public process assistance	23	number of families referred	6	23	% of people rating service as valuable	0
WV	R54D	1	R044	Provide families with training for self sufficiency & success	23	families counseled and trained	15	23	number of citizens leaving welfare	0
WV	R54D	2	H035	Formulate, implement, refine, and evaluate a county-wide youth Summer Feeding program	1,300	number of sites	40	0	number of people to be served	0
WV	R54D	3	R068	Provide outreach on Energy Assistance Program		number of applications processed	1,000		number of people receiving fuel waiting for approval	0

2/06/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

State	OP Site	Obj	PGM	Obj/Impact Statement	Year's	QTY Unit of Measure	1 st QTR	Year's	Success Unit of Measure	1 st QTR
		No.	Code		QTY Target		Quantity	Success Target		Success
WV	R54H	1	R026	Assistance provided in obtaining repairs for home & safety	7	people receiving outreach	0	0	% of repairs meeting building codes	0

FUNDING TO BE AVAILABLE BY THE END OF FEBRUARY

2/06/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	Unit of Measure	1 st QTR Success Quantity	Year's Success Target	Success Unit of Measure	1 st QTR Success
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
WV	R541			DEVELOP A MULTI FACETED OUTDOOR EARTH EDUCATION PROGRAM	600	DIRECT INSTRUCTION	600	0	NUMBER OF STUDENTS RECEIVING INSTRUCTION.	

2/06/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)



State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		1 st QTR		Year's		1 st QTR	
					QTY Target	Unit of Measure	Quantity	Success Target	Success Unit of Measure	Success	Success	Success
WV	R54J	1	R035	Recruit volunteers to renovate a community theater project	35	volunteers	0	0	number of people/things aided by service		0	
WV	R54J	2	R035	Recruit volunteers for a Rails to Trails project		volunteers	0	0	number of people/things aided by service		0	

(WILL BE SENDING REVISED OBJECTIVES)

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the preceding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the preceding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

[illegible]

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

(See Attached)

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

(See Attached)

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

(See Attached)

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

(See Attached)

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

(See Attached)

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

(See Attached)

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

Bryan & Jerry?

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

None

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

No suggestions

{END OF REPORT}

15. Community Service Objectives Narrative (OPTIONAL): If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

Please refer to responses in Question 13.

16. Community Building Objectives Narrative (optional): Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

***Bryan Wilfong - Barbour County Development Authority
(OP Site R54 A)***

Participated in advertising and encouraging the public to attend public hearings on the Small Cities Block Grant. These public hearings were designed to bring the people of Barbour County together to work towards achieving a set of common goals for the betterment of Barbour County.

***Belinda Totten - Mingo County Commission
(OP Site R54 B)***

By placement of families into decent, safe, sanitary housing, families become more stable and offer more to the community as basic needs are being addressed by the family.

***Charles Puckett - PRIDE in Logan County
(OP Site R54 C)***

Attended a meeting in Beckley, West Virginia to give input to the ***One Stop Shop*** idea co-sponsored by the West Virginia Department of Education and West Virginia Bureau of Employment Programs. The object of this meeting was to gain insight as to how the state can improve access to employment opportunities to its citizens through the use of increased locations where citizens can obtain information on job availability and training requirements.

***Dawn Dunnings - The Council of the Southern Mountains
(OP Site R54 D)***

On September 5, 1995, the first meeting of the Adkin District Neighborhood Watch came to order and I found myself as the secretary of this group. I was responsible for not only the minutes but fund-raisers and public relations. The ADNW meets every Thursday at 6:00 p.m. at the Gary City Hall Community Center.

We have had community meetings throughout the area and a Road Stop where over \$350.00 was collected in 2 hours. Due to the Christmas Parade, we had to quit early. Another Road Stop is being planned and plans are also being made to go door-to-door to solicit for membership.

***Tommy Adkins - Lincoln County Economic Development Authority
(OP Site R54 H)***

We have continued our "community outreach." The purpose of these meetings is to help people better understand what the LEDA is doing in Lincoln County and what we plan to do in the future as well. We plan to have more meetings in the future.

***Michael Montgomery - Marion County Extension
(OP Site R54 I)***

I have made contact with many members/leaders of the community. many people know about AmeriCorps. People are now interested in this new program - Environmental Workshops and these workshops are providing a needed service to the community.

***Joseph Kavanagh III - City of Morgantown
(OP Site R54 J)***

Having just left the college community of WVU, I understand first hand the resentment by locals to the college community and vice versa. This is the primary reason why I chose to include the WVU Interfraternity Council in the Metropolitan Theater Renovation. By including fraternities and sororities in this service project, I feel that the community will better understand that students are a part of the community and that students will feel more a part of the community. WVU is truly a valuable resource and a boom to the community, and many locals do not realize this.

***Jerry Davis - Webster County Housing Authority
(NO OP Site identified by National Office)***

Distributed 15 AmeriCorps brochures to local county organizations: 3 Senior Citizens, 3 Churches, 2 Banks, local 4-H club representative, county housing commission, county health department, local representative for Department of Natural Resources, which explains the goals/purpose of AmeriCorps. In addition, went over the community project request included in the brochure and how to submit a community project wish list to AmeriCorps.

Volunteered services, plus equipment, and cleared snow from the driveways and roads of five (5) senior/disabled community members.

Statewide Observation

As is evident from the above testimonials, the Members are providing much needed service and assistance to rural communities throughout West Virginia. In many cases, these Members are involved in programs that are bringing together individuals and enabling them to work together and share ideas in an attempt to improve the future of these communities.

17. AmeriCorps Member Development Objectives narrative (optional): Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

***Bryan Wilfong - Barbour County Development Authority
(OP Site R54 A)***

Attended the West Virginia Civil Rights Summit and gained a better understanding of the challenges faced by almost all members of society from various forms of bigotry and discrimination. I have actively sought information on and plan to attend workshops which focus on the challenges of economic development in rural communities.

***Charles Puckett - PRIDE in Logan County
(OP Site R54 C)***

Attended the initial training for AmeriCorps Members in Charleston, West Virginia during October 1995. Training was given primarily in Conflict Management with additional training in other subjects.

***Dawn Dunnings - The Council of the Southern Mountains
(OP Site R54 D)***

At the swearing in ceremony, I had been asked to speak on how AmeriCorps had made me more responsible. Needless to say, I had almost backed out of doing the speech, but as a second year member I felt "responsible" for letting the new members know how good it feels to be an AmeriCorps member.

As I gave my speech, the fact that I was standing in front of about 100 people didn't bother me as I told of some of the projects that I had been involved in and other projects that I was looking forward to in the coming year. I was very honored to have an opportunity to share my experiences as an AmeriCorps member.

***Michael Montgomery - Marion County Extension
(OP Site R54 I)***

By participating in the AmeriCorps program, I have improved my public speaking abilities, increased my knowledge of computers, and have consequently become more organized.

***Joseph Kavanagh III - City of Morgantown
(OP Site R54 J)***

My site supervisor, Bill Bechtel has been instrumental in my professional development objectives throughout my first quarter. Having been in the planning business for several years, he is intimately familiar with job opportunities and skills required by employers in the planning field. He also made me aware of professional publications and organizations that will assist me in professional development.

Statewide Observation

By participating in the AmeriCorps program, these Members have been exposed to experiences that otherwise may not have been available. This training, placement in various work sites, and exposure to mentoring has improved their opportunity for success in and following the AmeriCorps.

18. Unique Successes or Great Stories: Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for a project. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

***Belinda Totten - Mingo County Commission
(OP Site R54 B)***

A great success story has been 62 families have been put under contract and are now being assisted with their rent. Those families are now in Housing Quality Standard homes.

***Charles Puckett - PRIDE in Logan County
(OP Site R54 C)***

On a visit to a family of four in Lundale, WV, a Head Start staff member found they did not have adequate heating and that the roof was in such a bad state of repair that the family could not use the upstairs bedrooms because leaks were so bad in the roof during rain or snow that water came through all the way to the first floor.

With a little scrounging, enough roofing paper was acquired to repair the house along with the nails and other material needed. Several volunteers, including myself, spent two days patching holes, replacing sheeting and replacing the roofing on the house.

On another occasion, just before Christmas, we helped another mother of one of our Head Start students. The family of five were living in a camper earlier, but through our help we found them suitable housing. During the Christmas holidays, the father's three children from a previous marriage were coming to visit. He is a part time construction worker and general handy man who is currently between jobs. When the mother arrived at P.R.I.D.E. to pick up some food from our food pantry, she told us of the situation, we made a few phone calls after I had given her the food. Then I drove her to the Salvation Army where she received some more food, toys, and clothing for the children. This was an opportunity to make the Christmas holidays a little more enjoyable for this family.

***Dawn Dunnings - The Council of the Southern Mountains
(OP Site R54 D)***

Despite the drizzling rain, dreary skies and Arctic air, Santa, a host of dignitaries and 450 children turned out for the 26th annual Toys for Tots at Pizza Hut. This was an event in which I, as an AmeriCorps Member, organized nearly every aspect. Pizza, pop, gifts, and goodwill flowed abundantly as volunteers hurried and children scurried to collect the goodies that were bestowed on them that Saturday morning.

Gubernatorial candidate Joe Manchin, McDowell County Sheriff Don Hicks, County Commissioner Gordon Lambert, local mayors, elders from the Church of Jesus Christ of Latter Day Saints, Toys for Tots founders Faye Marzi and Katie Farmer, Head Start's Mary Kinnear, WELC Radio's Mary Sidote and I pitched in to make this year's party the best ever.

Thirty Big Foot pizzas were donated and soda pop by Pepsi Company. Fruit and candy were donated by local grocers and department stores. After the party, a dinner was given in honor of the volunteers and Joe Manchin at Mt. View High School in Welch, WV.

***Jerry Davis - Webster County Housing Authority
(No OP Site identified by National Office)***

Assisted, along with Charles Puckett (AmeriCorps member), with the distribution of over 250 boxes of oranges and grapefruit to county Senior Citizens. This was an all day event and the Senior Citizens were overjoyed by us volunteering.

Statewide Observation

Success stories are flowing abundantly in West Virginia where AmeriCorps Members are located. This is an opportunity for AmeriCorps Members to become involved in community oriented projects on a first-hand basis enabling them to assist those who are truly in need of assistance.

19. Difficulties Faced by the Program. Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken to identify any resources needed to assist in resolving the problem.

Bryan Wilfong - Barbour County Development Authority
(OP Site R54 A)

The inability to secure funding for the purchase of computers for local schools has greatly inhibited my ability to achieve my goals. As a result, I am attempting to create a new objective, which will have a much larger direct service component.

Belinda Totten - Mingo County Commission
(OP Site R54 B)

Most of our families are low-income families, and don't think that they should make much, if any effort to help; therefore, it has been very difficult to get the required documents needed to determine their eligibility and begin assisting them with their rent. Also, I have found it very difficult to gather all the necessary verifications from area agencies in a timely fashion.

Charles Puckett - PRIDE in Logan County
(OP Site R54 C)

The primary challenge encountered this quarter was stepping into this job after the previous member had left several months before my appointment; finding out what had been accomplished by him, and what projects were still in the process of being completed.

Dawn Dunnings - The Council of the Southern Mountains
(OP Site R54 D)

Due to the government shut-down, it is hard to get information on upcoming trips and events that are mandatory for our training.

Tommy Adkins - Lincoln County Economic Development Authority
(OP Site R54 H)

The computer we have is becoming slower. I recently upgraded our Work Perfect 6.0 to WP 6.1, in the process I lost almost all files that were on our hard drive. The recent account of bad weather has extremely slowed things down around here.

***Michael Montgomery - Marion County Extension
(OP Site R54 I)***

I have had many scheduling problems this quarter. For example, I worked with a Girl Scout group for four weeks, planning a stream clean-up. On two occasions, the group canceled the activity because of interest conflicts. On the final date for the clean-up project, they canceled all together. It was very frustrating for me because I had worked hard on getting the activity organized. The other problem I had was trying to refocus my project. My original plans were not unique. They were not fulfilling the needs of the community. I was frustrated, thinking I had greatly wasted my time. But, it was a learning experience. The new focus of my project has been met with enthusiasm and interest. I anticipate a great second, third, and fourth quarter.

***Joseph Kavanagh III - City of Morgantown
(OP Site R54 J)***

At first, I had a difficult time finding my niche within the projects in my office. I wanted to do as much as possible without overstepping my bounds and upsetting someone already vital within the process. Also, I initially suffered from a lack of up to date computer resources. The City has since purchased a new computer for the Department of Planning and Community Development, of which I am the primary user.

***Jerry Davis - Webster County Housing Authority
(NO OP Site identified by National Office)***

A primary challenge this quarter is educating the local community on what AmeriCorps is and what resources are available from it.

Statewide Observation

As with any new program, our AmeriCorps Members have been met with various challenges during this first quarter reporting period. However, it is likely that these experiences have made them better equipped to handle future problems that they may encounter.

20. National Identity Activities (OPTIONAL): Please describe any activities undertaken by members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

***Bryan Wilfong - Barbour County Development Authority
(OP Site R54 A)***

Participated in a state swearing-in ceremony for AmeriCorps members held on October 13, 1995. I have also written two press releases about my activities and the activities of AmeriCorps Members nationwide.

***Belinda Totten - Mingo County Commission
(OP Site R54 B)***

In October, we attended a swearing-in ceremony at the capitol with Governor Caperton. We wore our AmeriCorps T-shirts and pictures were taken for the press with the AmeriCorps banner.

***Dawn Dunnings - The Council of the Southern Mountains
(OP Site R54 D)***

On October 12, 1995, I was sworn in as a Second-Year AmeriCorps member on the steps of the Capital in Charleston, WV. We were sworn in by Governor Gaston Caperton. Proceeding the ceremony I was asked to speak to the new members of AmeriCorps. I was also asked for a comment by one of the local television stations for the 6:00 p.m. news that was shown around the state.

***Tommy Adkins - Lincoln County Economic Development Authority
(OP Site R54 H)***

I, along with the entire population of AmeriCorps Members in West Virginia, were sworn-in in October. It was good to see some old faces as well as some new ones. I have also attended the time and attendance training for AmeriCorps Members. And as usual we were invited to attend anything and everything the state AmeriCorps Members are involved in.

***Michael Montgomery - Marion County Extension
(OP Site R54 I)***

I have spoken to numerous local service groups in Marion County. I have sent out bulletins, questionnaires, and "blurbs" about AmeriCorps. I was in the newspaper describing my project and have made contact with many community leaders.

***Jerry Davis - Webster County Housing Authority
(NO OP Site identified by National Office)***

Attended the swearing-in ceremony for AmeriCorps Members in Charleston. Governor Gaston Caperton administered the oath.

Attended a training class for state AmeriCorps Members where our input helped develop the AmeriCorps brochure currently being used.

Statewide Observation

Activities, such as those mentioned above, have helped to foster the identity of the AmeriCorps program. It is anticipated that upcoming activities will assist with this identification process.

21. Organizational changes: Please outline and describe any changes in your program's organization and/or structure during the quarter.

***Bryan Wilfong - Barbour County Development Authority
(OP Site R54 A)***

Several organizational changes have occurred. Primarily, funding has not yet been obtained in order to complete an original goal. As a result, we are currently designing a new goal that will enable me to be involved in historic rehabilitation and cultural development.

In addition, my previous supervisor, Lisa Sharp, Director of the Barbour County Office for Economic Development, has left to take a position with USDA Rural Economic & Community Development. As a result, my new supervisor is Joseph P. Mattaliano, City Manager, City of Philippi, WV. Mr. Mattaliano and I have been working closely to revise my work plan and develop a new goal to replace that which was previously mentioned.

***Jerry Davis - Webster County Housing Authority
(NO OP Site identified by National Office)***

Due to a lack of funding, one of the original goals had to be abandoned. As a result, I am currently working with my supervisor to develop a new goal that will allow me to work directly with the Webster County Memorial Hospital. I will be assisting with a major down-sizing within this facility. This work will be vital to the community because of its non-profit status and important role in rural community healthcare.

22. Organizational Improvements (OPTIONAL): Please write any suggestions by you, your Members, site managers, or any one else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

No suggestions from Members or supervisors.

23. Primary Training and Technical Assistance Needs (OPTIONAL): Please specify precisely what kind of staff of Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

No Suggestions at this time.