FOIA Number: 2013-0661-F (3)

FOIA MARKER

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DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	03/12/1996	b(6)
002. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/15/1996	b(6)
003. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	00/14/1996	b(6)
004. list	re: SSNs [Personally Identifiable Information] [partial] (2 pages)	02/05/1996	b(6)
005. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/15/1996	b(6)

COLLECTION:

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2013-0661-F
rc3042

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.
PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).
RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
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b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Clinton Presidential Records
Digital Records Marker

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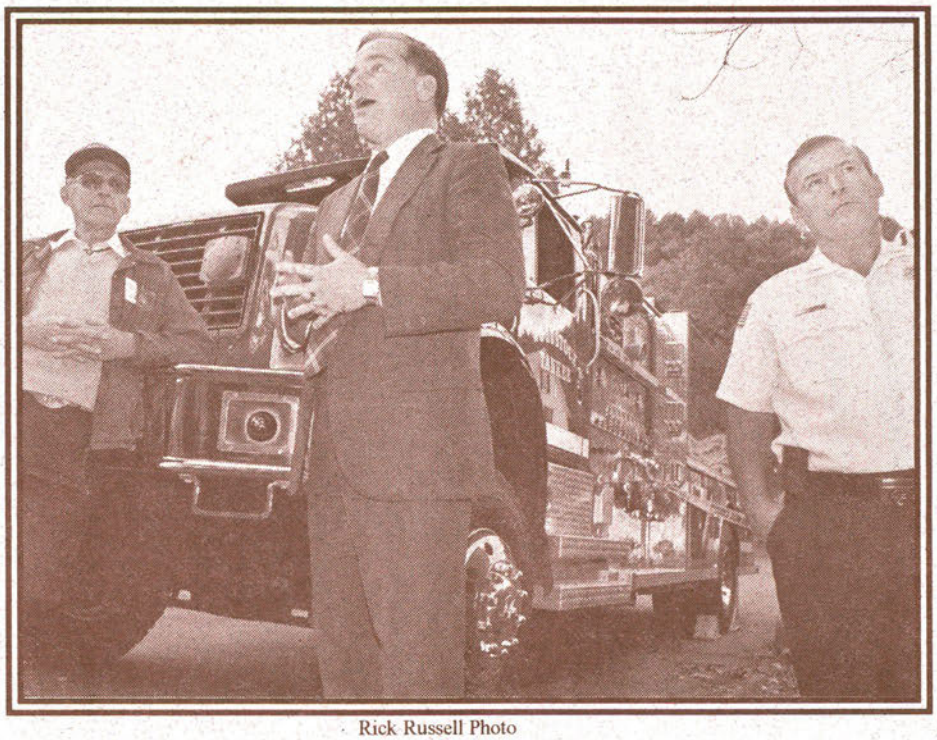
The Vermont
Rural Fire Protection Task Force

1995 Annual Report



Rick Russell Photo

Our Mission

The mission of the Task Force is to enhance personal, family and property security against fire loss in Vermont by coordinating individual, public and private resources to assist rural fire departments improve their fire protection capabilities.

This annual report is dedicated to victims of fire and to fire fighters who have been injured or have lost their lives protecting the lives of others.

AmeriCorps *USA

USDA State Progress Report
(CNS Grant No. 95ADFDC047)

1. **Check this reporting period:** o First (10/1 - 12/31) ● Second (1/1 - 3/31) o Third (4/1 - 6/30) o Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. **State:** Vermont

3. **Agency:** ARS o NRCS ● Forest Service o RECD o FSA o FCS o

SECTION II - STATE CONTACT INFORMATION:
(Make Corrections if Necessary)

4. **Contact Name:** Carol (First) L. (Middle) Brownell (Last)

5. **Title:** Administrative Officer

6. **Address:** 69 Union St.
street, number, and PO (if applicable)
Winooski (City) VT (State) 05452 (Zip)

7. **Telephone number:** 802-951-6796 ext. 223

8. **Fax number:** 802-951-6327

9. **E-Mail Address (if any) :** none

Withdrawal/Redaction Marker
Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	03/12/1996	b(6)

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RESTRICTION CODES

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b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

3/12/96

10. MEMBER DATA:

OP SITE ID: Y50B

Site Supervisor: Norman Smith

Agency/Org Name: NRCS

STATE: VT

City: Williston , VT

PHONE: 802-878-7402

FAX: 8028793920

No. of Members Allocated by USDA: 2

Member Name			SSN	SER STAT	PGM STAT	TRT STAT	HOURS 1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
RYAN	, JAMES	J.	(b)(6)	F	A	A	0	400			0
SHEPHERD	, JENNIFER	J.		F	A	A	0	400			0
			[001]							Total Hours:	0

No. of Members Allocated by USDA: 2

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 2

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
0	0			

12. Please list the total number of hours of community service completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
0	0			

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

3/13/96

QUESTION 13. PROGRESS TOWARDS ACOMMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Ojectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year begining approximatley Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	2 nd QTR Quantity	Year's Success Target	Success Unit of Measure	2 nd QTR Success
VT	Y50B		EN-		2500	ft	0	100%		0

14. PROGRESS TOWARDS ACCOMPLISHING ADDITIONAL COMMUNITY SERVICE OBJECTIVES

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "I st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

State Op Site	Obj No.	PGM Code	Obj/Impact statement	Year's QTY Target	QTY Unit of Measure	1st QTR Quantity	Year's Success Target	Success Unit of Measure	1st QTR Success
{SAMPLE:}									
CA Y05A	18	EN96	Constrcuting whale nesting boxes	3	Boxes	1	90	% meeting stand.	95%
VT Y50B		EN	Outreach education	2	CLASSES ~~TOUGHT~~ Taught	0	100	~~taught~~ classes taught	0
VT Y50B		EN	" "	3	Presentations made	100		#	0

15. **Community Service Objectives Narrative (optional)**: If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

Due to a small window of opportunity available to plant streambanks and expect survivability the ~~other~~ 'countable' aspects of this project haven't been encountered. An impressive amount of groundwork has been ~~to~~ prepared by meeting with educators and government agencies to locate suitable sites and locate and mobilize volunteers to install the plantings.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built-long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives. The team is now reaching out to local School to help the students to realize the importance of a river corridor in their lives. This was before the educational Package received recently.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism. Jim Ryan, an alumnus ~~a repeat~~ from last year's program has taken to this years project with fire in his soul. He has made a career decision to return to graduate school and obtain his teaching certificate to teach environmental education.

JENNIFER SHEPHERD has found her place and when not working with Jim is persuing a slightly different phase of the project. She is very self motivated and a real asset to the program.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

None

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

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WA

Divider Title:_____

UNITED STATES DEPARTMENT OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report
(CNS Grant No. 95ADFDC047)

1. **Check this reporting period:** ❑ First (10/1 - 12/31) ❑ Second (1/1 - 3/31) ❑ Third (4/1 - 6/30) ☒ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. **State:** Washington State

3. **Agency:** ARS ❑ NRCS ❑ Forest Service ❑ RECD ☒ FSA ❑ FCS ❑

SECTION II - STATE CONTACT INFORMATION:
(Make Corrections if Necessary)

4. **Contact Name:** Mary McBride
RECD State Office
P.O. Box 2427
Wenatchee, WA 98807

Last

5. Title: _____

6. **Address:** _____
street, number, and PO (if applicable)

_____ _____ _____
City **State** **Zip**

7. **Telephone number:** 509 - 664 - 0215

8. **Fax number:** 509 - 664 - 0202

9. **E-Mail Address (if any) :** A07WACON

Marcy McPhail

AMERICORPS

FOURTH QUARTER REPORT

July 1, 1996 - September 30, 1996

SITE INFORMATION

Operating Site ID:	R53A
Site Supervisor:	Ken Sterner
Agency Name:	North Columbia Community Action Council, Inc.
	604 West Third Avenue / P.O. Box 820
City:	Moses Lake
State:	Washington
Telephone:	(509) 765-9206
Fax:	(509) 765-9619

Withdrawal/Redaction Marker
Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
002. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/15/1996	b(6)

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b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

8/15/96

10. MEMBER DATA:

OP SITE ID: R53A

STATE: WA

Site Supervisor: Ken Sterner

Agency/Org Name: Grant County Community Action Council

City: Moses Lake , WA

PHONE: 509-765-9206

FAX: 5097659619

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS 1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
MCPHAIL , MARCY A.	(b)(6) [002]	F	A	I	353	394	423.5	614.5	

Total Hours:

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

REMEMBER THAT THE TOTAL NUMBER OF HOURS FOR EACH MEMBER SHOULD BE THE HOURS SERVED AND NOT INCLUDE THE HOURS FOR PERSONAL LEAVE (40) AND HOLIDAYS (72). IF YOU HAVE BEEN COUNTING THESE IN THE FIRST 3 QUARTERS, PLEASE ADJUST THE 4TH QUARTERS HOURS SO THAT THE TOTAL IS AT LEAST 1700 OF SERVICE (assuming the person was full-time and successfully completed the program.) You can have more than 1700 hrs for a total just be sure all the hours were service hours. Thank You

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
24		11	7	42

12. Please list the total number of hours of community service completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
72		176	47	295

4th Qtr: 5 volunteers X 9 hours= 45 hours
2 volunteers X 1 hour = 2 hours

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "4th QTR Quantity" and the column marked "4th QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"4th QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"4th QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

8/15/96

QUESTION 13. PROGRESS TOWARDS ACOMMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	4th QTR Quantity	Year's Success Target	Success Unit of Measure	4th QTR Success
WA	R53A	1	EN-R042A	Produce 14 units of affordable housing through preservation & improvement of existing housing stock	14	homes - repairs	0	14	% of work meeting appropriate codes	0

* Due to funding problems the project was delayed and will not be completed by the end of the fourth quarter. Approximately 40% of the construction is complete, the entire project will be completed December 1996.

15. **Community Service Objectives Narrative (optional)**: If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

A preconstruction meeting was held July 9th to discuss the project and contract requiremements. Ass preconstruction matters have been resolved and construction on the project began July 10th. The project is in compliance with Community Development Block Grant requirements. Construction is on schedule (approximately 40% complete) and will be completed December 1996. An occupancy and management plan has been completed and will be implemented following completion of the construction phase.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built-long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

Many members of the community attended a ground breaking ceremony on July 17th to celebrate the start of construction on the project.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

The education award will enable me to return to school and further my education.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

A training at the beginning of the program year that highlights important handbook items such as hours, quarterly reports, travel and travel vouchers, etc... would be helpful.

{END OF REPORT}

Cristianne M. Glenn
AmeriCorps
Final Quarterly Report: July 1996 - September 1996
Submitted September 26, 1996
USDA Wenatchee Fax Number (509) 664-02~~44~~ 02

Question #13: Progress Toward Accomplishing Original Community Service Objectives

Objective 1:
Equip Washington's local government personnel with the information they need to confidently complete their most crucial community development projects.

Object/Impact Statement (ListServe and Phone line/Information library): Provide technical assistance to callers wishing to solve a crucial community problem. Problems range from educating the public about alternatives to single occupancy vehicles; to securing funds for repair and replacement of sidewalks no longer acceptable under the Americans with Disabilities Act; to providing "emergency" assistance to a small community to solve a water quality problem before the system is placed on moratorium.

Year's QTY Target: 15-20 communities make initial contact and will receive thorough assistance and follow-up with their problem.

QTY Unit of Measure: Systems improved; quality of life increases; systems receive an "in compliance" rating; public is getting involved and is better educated and equipped to handle future problems; gradually transferring the knowledge to the people who need it most, enabling them to seek out all possible options and better solve their own problems, rather than relying on "government" to do it for them.

Set up ListServe by calling all pertinent program personnel and asking for their e-mail address. Since the system is maintained outside of the IACC, I sent this information to the Palouse Economic Development Council, where it was added to the system.

To do this effectively requires a clear understanding of the problem to be solved. I compiled a mini-list of commonly asked questions as well as questions that I needed answers to, so that when a call came from a community official, or an engineer working on a project, I would be ready to jot down all the necessary information and send this information out via the ListServe. The e-mail was sent to more than 70 members on the ListServe alerting them to the problem and asking for their assistance. All requests were filed chronologically with a note to do more follow-up work if necessary. A great deal of coordination and teamwork are also necessary components of helping the ListServe to function well. A lot of phone calling also gets results.

The ListServe is one of many ways that I have carried out my first Objective. There are also other ways that, on a daily basis, have helped the IACC to carry out its own goals while increasing the capacity of Washington's communities. The following list represents some of the ways the IACC and AmeriCorps are positively shaping Washington's future: Staffing a phone line and information library. If this groundwork had not been laid, and if the information weren't continually being updated, we would not be able to provide the assistance we have been providing. Much of the information is gathered from guest speakers at our monthly

Objective 2:
Object/Impact Statement: Coordinate activities with other groups and publish a Directory of Resources. Provide better service delivery and identify and, wherever possible, eliminate duplication of effort. Research funding and technical assistance resources available for the repair, rehabilitation and development of public works systems, and compile this information in a Directory to be distributed to local government personnel and interested persons.

Year's QTY Target:
1,300 governmental organizations will receive the information they need to help them carry out their public works projects. Organizations scheduled to receive the Infrastructure Assistance Directory include: Cities, Towns, Counties, Ports, Tribes, County Planning Commissions, Related Public Works Personnel, The Public Works Board, Past IACC Conference Attendees, Individuals who have called the IACC for assistance, Consulting Engineers, and Other interested persons.

QTY Unit of Measure:
A Community Development tool. Transferring the information base, putting the resources in the hands of the local governments, enabling them to approach their projects more confidently and get the answers they need more quickly.

Objective 2: (see more under Question #14)
Enhance the quality of life in the Lower Yakima Valley Rural Enterprise Community by playing a role in the implementation of their priority projects

Question #14: Progress Toward Accomplishing Additional Community Service Objectives
Question #15: Community Service Objectives Narrative

Assist the Lower Yakima Valley Rural Enterprise Community (REC) carry out benchmarks related to Housing Development laid out in their Strategic Plan.

Object/Impact Statement:
Target efforts specifically toward the Housing Development benchmark. Worked alongside of the Yakima Valley Conference of Governments (sub-contractor) under the general supervision of the REC Advisory Committee. Researched the condition of existing housing stock in the Lower Valley and merged this information with Census data. Using this information, I wrote a grant to the Community Development Block Grant program for Planning Only funds. These funds will serve two purposes: 1) To carry out the leveraging of program funds objective; and, 2) To better enable the REC Advisory Committee to begin addressing the serious lack of decent, affordable housing in the are and take action to remedy the situation before it gets worse. Because of a lack of direction and funds in the past, this problem has been allowed to go unchecked for too long. Yet at the same time, the REC-area has continued to grow at a rapid pace, but the housing supply has not matched this rate of growth. This has forced residents to accept sub-standard living conditions; for example, homes with one or more major or minor defect, such as a deteriorated roof or improper or missing weatherization. And, worst of all, many new residents have taken up residence in structures that were never homes to begin, such as garages that have been converted or homes without a true foundation.

Quantity Target:
1) Additional resources for the Housing Benchmark activity
2) Improved condition of the existing housing stock, and eventually, creation of new homes to meet (not even exceed) the current demand.
3) Increased presence and activity of Habitat for Humanity. Perhaps by the third or fourth quarter of 1997, 5-10 families will have major and/or minor defects repaired on their homes and perhaps other families who are currently on the

their own home.

Year's Unit of Measure:
Homes that receive a "standard" or "above standard" rating.

Question #16: Community Building Objectives Narrative

I think the IACC is aware of the fact that "government's" role in the community development process can and should be significant. But, that the initiative or impetus for a project must come from the residents of a community themselves. They are the people who best understand their situation, who have the knowledge of what worked or didn't work in the past, and how to shape their future. They are the people who have to live with the results of their actions. With this in mind, it is becoming increasingly important for both state and federal governments and local governments to shift their mindset somewhat. State and federal government should see itself less in the provider role. Although they possess a great deal of knowledge, it is important to understand that what worked for one community may not work for another, or that there isn't necessarily one right way to solve problems or build a healthy community. On the other side, local governments must begin to see the tremendous impact they can make on their communities. Their experiences and dreams should be recounted and should become the foundation of the development process. With assistance, they can positively shape their future. This is the role that program personnel in state or federal government can play. And, in the Lower Valley I think government is playing this role of facilitator or advisor. It seems that the citizens and local leaders have been given the freedom to self-direct; and can call upon the program personnel for assistance whenever necessary. This means that they looked around and saw what needed to be done and established benchmarks and a plan to remind them what they want their community to be like. In the process of doing this, they became actively, rather than passively, involved in their future. By actively shaping their community, they generate a great deal of pride and the belief that "I can make a difference" (similar to AmeriCorps members.) This ownership and responsibility is contagious and transcends difficulties.

More specifically, the Lower Valley is made up of primarily Caucasian and Latino residents. During the development of their Strategic Plan (and beyond) these two groups of people had to put their differences aside - differences like language and culture - and focus on what is most important: development of a healthy community. The IACC plays a small role in this process by providing technical assistance on the Housing portion and by compiling resources for housing projects as well as resource information on infrastructure development. Called the Infrastructure Resource Directory, it is a document that local leaders can utilize as

they will make use of the information it contains, and that just one of the effects will be a strong, healthy community.

Question #17: AmeriCorps Member Development Objectives

I have benefited from AmeriCorps in many ways. I have learned how important community service is and all the small steps are necessary and lead to a larger goal - and, to keep that larger goal in front of you all the time. I've learned the importance of problem-solving and teamwork in the work environment. I hope that because of this, I have increased my own ethic of personal responsibility. It was also demonstrated for me that there are people willing to get involved and help whenever necessary. It's no surprise that these are the same people who have a strong sense of personal responsibility and a belief that they can make a difference. I also realized, both from trainings given by the Heartland Center for Leadership Development and daily experience, the importance of shifting the balance of power to a younger generation of leaders. This seems obvious, but the other piece of the puzzle is that there must be qualified younger leaders! Where will these leaders of tomorrow come from? Are they already here? With the help of caring individuals and programs like AmeriCorps, are they being prepared right now? I think the answers lie within each of us. It is "up to us" to decide to get involved and find our special talents and contributions. AmeriCorps has helped by providing training and the opportunity to earn money for school. I am more convinced now than ever that I will go back to school in the near future. I have to admit that even though I liked the IDEA of AmeriCorps when President Clinton proposed it, my main motivation was to earn an education award. The good news is that in just two years, I have come away with money for college AND so much more.

Question #20: National Identity Activities

During our training in Mississippi this year, I think that we fostered a lot of pride in AmeriCorps by having the Secretary of Agriculture available for a conference call and by inviting the Under Secretary for the Rural Housing Service (Maureen) to give a presentation. This helped to shorten the gap between what we're doing in our individual states and communities with what is going on at the heart of AmeriCorps and the country. It is exciting to be a part of something that is a national movement - that is larger than just my neighborhood or community. The all-state trainings are an important part of this. As are in-state trainings and community service days. This year we held two service days, the first on Martin Luther King's birthday and the second in April, and these both received local media coverage and were positive reflections on the work that AmeriCorps members are doing on behalf of their communities.

Question #23: Primary training and Technical Assistance Needs
I think a clearer direction for the AmeriCorps members would be helpful. And, some sort of AmeriCorps supervisor who can assist with work plan development and keeping close track of goals accomplished. It would be nice, but I'm not sure if it is necessary, to somehow tie in AmeriCorps goals with those of the sponsoring organization - USDA/RD. For example, having a member work within a community that RD is currently helping to develop, and carving out a significant portion of the work (whether it be coordinating or getting the community's input) for the member. It was helpful to touch base with the other member(s) in the state once in a while.

AmeriCorps *USA

USDA State Progress Report
(CNS Grant No. 95ADFDC047)

1. **Check this reporting period:** o First (10/1 - 12/31) xxSecond (1/1 - 3/31) o Third (4/1 - 6/30) o Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. **State:** WASHINGTON

3. **Agency:** ARS o NRCS o Forest Service o RECDxx FSA o FCS o

SECTION II - STATE CONTACT INFORMATION:
(Make Corrections if Necessary)

4. **Contact Name:** Mary McBride
RECD State Office
P.O. Box 2427
Wenatchee WA 98807
Last

5. **Title:** _____

6. **Address:** _____
street, number, and PO (if applicable)

_____ _____ _____
City **State** **Zip**

7. **Telephone number:** 509 - 664 - 0215

8. **Fax number:** 509 - 664 - 0200

9. **E-Mail Address (if any) :** _____

/14/96

10. MEMBER DATA:

SITE ID: P53A

Site Supervisor: Betty Lochner

PHONE: 360-586-7656

Agency/Org Name: RECD/RHCDS

FAX: 3606643029

STATE:

City: Olympia , WA

. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS 1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
CRISTIANNE GLENN						____	____	____	0

Total Hours: 0

No. of Members Allocated by USDA: 1

. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 0

No. of Members for Whom Forms Have NOT Been Recieved*: 1

ENTER the number of vacancies that you intend to fill in the next reporting period: _____

ENTER the number of vacancies you intend to relinquish for the program year: _____

the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not en submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet d send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, nd copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

MEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of mbers for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be at some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

Withdrawal/Redaction Marker
Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
003. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	00/14/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY 96 4th Quarter Progress Reports - VT-WA [Vermont - Washington] [4]

2013-0661-F
rc3042

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.
PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).
RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

'14/96

10. MEMBER DATA:

SITE ID: R53A
STATE: WA

Site Supervisor: Ken Sterner
Agency/Org Name: Grant County Community Action Council
City: Moses Lake , WA

PHONE: 509-765-9206
FAX: 5097659619

. of Members Allocated by USDA: 1

Member Name			SSN	SER STAT	PGM STAT	TRT STAT	HOURS 1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
:PHAIL	, MARCY	A.	(b)(6)	F	A	A		394	____	____	0
			C003]							Total Hours:	0

No. of Members Allocated by USDA: 1

. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: ____

ENTER the number of vacancies you intend to relinquish for the program year: ____

the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not en submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet i send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, nd copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

MEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of nbers for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be it some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	65	_____	_____	_____

12. Please list the total number of hours of community service completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	14	_____	_____	_____

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

QUESTION 13. PROGRESS TOWARDS ACOMMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Ojectives.)

you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site r the next program year begining approximatley Sept/Oct 1996. If you intend to renew this site for the next program year, dicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new jectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and ality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	2 nd QTR Quantity	Year's Success Target	Success Unit of Measure	2 nd QTR Success
OK P53A	1	EN-R017	Running water lines obtained for first time	10	people obtaining water			% of projects meeting codes	
OK P53A	1	EN-E130	Small community conference on water quality	50	communities			number of communities who improve water	
OK P53A	1	EN-R020	Quality of water in municipal system improved	100	number of people obtaining improved water			% decrease in pollution	

P53A : Assessments for housing needs underway. Through this assessment, inadequate plumbing and access to clean water will be identified. There is a sub-standard housing stock in the EC area.

A small community conference held in the EC community on infrastructure is being planned for third qtr.

Applications have been submitted for funding for the municipal system improvements.

/14/96

QUESTION 13. PROGRESS TOWARDS ACOMMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Ojectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year begining approximatley Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

te	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	2 nd QTR Quantity	Year's Success Target	Success Unit of Measure	2 nd QTR Success
OK	R53A	1	EN-R042	Produce 14 units of affordable housing through preservation & improvement of existing housing stock	14	units			% of work meeting appropriate codes	

R53A : Seeking new resources for funding to produce 14 units of affordable housing

Seeking new private sector partner to run business end of development.

Working with local partners to continue to develop opportunities for affordable housing in area.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

R53A

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

I have had difficulty finding a commercial tenant for the project which we need in order to afford the debt service on loans that are in place. This problem has held up the project for quite some time. I have enlisted the help of a Real Estate Agent who is quite confident that she can find a commercial tenant for the project, in fact she has two possibilities already, we may begin negotiations soon.

Another problem that I have recently run into is that the project must be re-bid following CDBG requirements and procedures for procuring construction contractors. When the project was originally bid in the Fall of 1994 CDBG funding was not in place. This will delay the project approximately 1 to 2 months. The general contractor that had originally chosen is not very happy about this situation especially considering the amount of time he and his staff have put into the project already.

P53A

RECEIVED
APR -4 96
REC. STATE OFFICE
WENATCHEE, WA 98801

Cristianne Glenn
AmeriCorps Second Quarter Report
1/96 - 3/96

Questions 1 - 12
See application form

Questions 13 and 14
Progress Toward Accomplishing (Additional) Community Service Objectives:

RURAL ENTERPRISE COMMUNITY
Housing Benchmark Activities

The AmeriCorps member has begun working more closely with the Lower Yakima Valley Rural Enterprise Community Advisory Board and participating entities on specific projects. As laid out in the strategic plan, which was developed for the Enterprise Community Grant application, one of the benchmarks deals with the assessment and eventual rehabilitation of existing housing stock. Ultimately, this will enable citizens of the Lower Valley to live in safe, quality and affordable homes.

The steps necessary to realize this vision include inventorying the existing housing stock and preparing a housing needs assessment for the affected areas. The City of Grandview (which constitutes a part of the rural EC designated area) has completed their housing needs assessment. The City of Sunnyside has signed a contract with the Yakima Valley Conference of Governments (COG) and is currently in the process of performing a windshield survey. The AmeriCorps member will go into the community and assist with the initial phase of this project. For example, on a given day, the member and one other person will assess the external quality of approximately 300-400 housing units. Representatives from the COG, and the AmeriCorps member, will then compile the information into a report which will be presented to the Advisory Board, interested community activists and local organizations sometime in late April or early May. Upon completion of the City of Sunnyside's housing needs assessment, the Advisory Board is hoping to develop a housing plan of action, which may be regional in scope. With this groundwork in place, the Enterprise Community will be in a position make informed decisions about housing for all of its citizens.

The member is also available for consultation, referrals, and to perform research for the Rural Enterprise Community. Through work with the Infrastructure Assistance Coordinating Council, the member has collected information on resources available for the rehabilitation of housing, which she has passed on to the COG and Managing Director of the REC Initiative.

INFRASTRUCTURE ASSISTANCE COORDINATING COUNCIL (IACC)
Direct Community Assistance (State-wide)

The member recently attended the Washington Municipal Clerks Association Annual Conference as an exhibitor. The purpose of this activity was to make people at the local government level (clerks) aware of the IACC and the services and resources that we can provide to them. About 150 representatives from small and medium-sized rural towns were in attendance. Many expressed frustration with finding out about all the resources that are available for rehabilitating public works systems (mainly water and sewer systems, but also housing and community facilities). This forum proved ideal to clarify the mission and goals of the IACC and to pass on copies of our Directory of Funding and Technical Assistance. This Directory includes information on programs that fund projects at the very beginning stages (environmental impact statements and feasibility studies), to programs that provide the funds to begin construction or rehabilitation of a new water or sewer system. Drawing on the varied expertise of IACC members, the Directory contains state, federal and non-profit resources.

The AmeriCorps member was in charge of updating the Directory last year, and will assume responsibility for the project again this year. The expected publication date for the 1996-97 Directory is September, 1996. Copies will be immediately sent to each of the Clerks or Public Works Directors in Washigton's Cities. In addition, we are actively seeking opportunities for partnership with other organizations to ensure that the people at the local level get the information they need. More detail will be given in next quarter's report on partnering with other organizations.

The National Small Flows Clearinghouse, who did an article on the IACC and its services during the summer of 1995, is interested in following up with another article specifically on our Directory of Funding and Technical Assistance: what it contains and who to call for a copy.

The member still maintains mailing lists and responds to requests for information on a daily basis. Communities receive prompt answers to their questions and/or a Directory which they can utilize as a community development resource.

* With regard to the Directory, please see the attached letter from Donna Murphy, City of Sultan.

Question 15
Community Service Objectives

None

Question 16
Community Building Objectives

It seems that local government officials are heartened to see government personnel working hard on their behalf. Members of the IACC are aware that the more informed they are on what their counterparts in other agencies are doing, the more impact they can make in their communities. When IACC members get together, whether for the annual fall conference or just monthly information sharing meetings, they are learning things that can positively affect Washington communities. Communities also appreciate the opportunity to share stories about projects and get input from other community members at IACC's conference.

Question 17
Member Development Objectives

I have benefited from the AmeriCorps program in that it has encouraged me to ask more questions, about my organization and surroundings, as well as about the type of work that interests me and finding a good project fit. Because the plan of work isn't always crystal clear or laid out in advance, I have to be more proactive in how I approach my work. This fosters greater personal responsibility. I'm the person who has to get things done, or take the steps necessary to do the job. I think the program and related member trainings have opened my eyes and I hope because of that, I'm more of a learner, more of an activist, and a better citizen.

Questions 18 and 20
Unique Successes/National Identity Activities

The Martin Luther King Day of Community Service proved to be a unique success. Weeks of careful planning resulted in an environmental clean up and pick-up activity which attracted about 50 AmeriCorps members, the mayor of Olympia, media coverage, and later in the evening, Governor Mike Lowry and Olympia City Council members. Rain-soaked AmeriCorps members worked at two different sites in Olympia, the main one being Priest Point Park. The park, which is understaffed for this kind of work, requested and received assistance with removing non-indigenous ivy from trees, clearing weeds and brush from around seedlings (to allow them to continue growing) and replanting other young trees. Vests and tools were donated by DNR or brought by members themselves and the day went as planned. That evening, members enjoyed pizza, salad and cake which were donated from local businesses and received certificates of appreciation signed by the Governor.

Question 19
Difficulties faced by the Program

None

P53A

CITY OF SULTAN

703 First Street
Sultan, Wa. 98294

(360) 793-2231
Fax (360) 793-3344

November 14, 1995

IACC
PO Box 48300
Olympia, Wa. 98504-8300

Attn: Chris Glenn

Dear Chris:

Due to a severe mudslide recently, the City of Sultan experienced a severe loss of the main waterline feeding the citizens of Sultan. The Council called an immediate meeting to declare the situation an emergency, and the staff began working full time on the problem and a way to solve it. My job was to work as quickly as I could to find emergency funding to help fund the $150,000 job of relocating the line.

Only a few weeks had gone by since I left the IACC Conference in Wenatchee, so I hadn't yet filed my IACC Directory away yet. I was able to work quickly, making the necessary phone calls to find out if and how we could qualify for emergency funding. The process was quick and clean because the information I needed was at my fingertips. The directory was clear and concise, providing me the exact information I needed to do my part in solving our problem. Everyone I talked to was very knowledgeable, professional, and helpful.

Thanks IACC for creating such a helpful tool. In the hour of need, it sure came through for Sultan.

Sincerely,

Donna Murphy

Donna Murphy
Grants Coordinator
City of Sultan

Question 21
Organizational Changes

None during this quarter, although the IACC is considering future organizational changes. With much of the groundwork already in place, and assuming that there would be time for the current member to train a replacement member, the IACC would greatly benefit from having another AmeriCorps member staff the organization and work in conjunction with related organizations.

Question 22
Organizational Improvements

Reporting seems to be easier this quarter than previous quarters. Form makes more sense and asks for more consolidated information.

Question 23
Primary Training and TA Needs

The member training this year in Jackson, Mississippi and the training last year are great ways to gather resources (the Heartland Center is very good for that) and information on community development principles, and to learn from people who are placed in the same situation and need to be as creative and flexible as possible to get the job done.

UNITED STATES DEPARTMENT OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report
(CNS Grant No. 95ADFDC047)

1. **Check this reporting period:** X First (10/1 - 12/31) o Second (1/1 - 3/31) o Third (4/1 - 6/30) o Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. **State:** Washington

3. **Agency:** ARS o NRCS o Forest Service o RECD X FSA o FCS o

SECTION II - STATE CONTACT INFORMATION:
(Make Corrections if Necessary)

4. **Contact Name:** _____

5. **Title:** _____

Mary McBride
RECD State Office
P.O. Box 2427
Wenatchee WA 98807

6. **Address:** _____
street, number, and PO (if applicable)

_____ _____ _____
City **State** **Zip**

7. **Telephone number:** 509 - 664 - 0215

8. **Fax number:** 509 - 664 - 0202

9. **E-Mail Address (if any) :** FTS Mail Address is: !A07DIRWA

SECTION III - MEMBER DATA:

. Attached are sheets concerning AmeriCorps Member data. The first type of sheet lists each Member, by operating site, for whom the USDA Office of National Service has received at least a Member enrollment form. The sheet will also list the number of slots allotted to that site and the number of enrollment forms received by the Department; you will need to fill in the number of Members actually enrolled. The sheets give the Member's name, social security number, and enrollment status. Please review the data and check for:

a. Correct spelling of the name;

b. Accuracy of the Social Security Number;

c. Service type (F= Full-time member; P= Part-time member);

d. Program Status (A = Active; C = Completed; E = Ended Service Early)*

e. Trust Status (A = Earning Award; B = Earned Award; C = Did Not Earn Award; D = On Hold by the Corporation fro National Service; E = Under Review).

Alongside each name, give the total number of hours served (includes training time) by the Member this reporting period. Do this even if the Member has terminated during the reporting period. For Members who are on the list but have terminated or had their service type or status changed, just cross out the old status and print the new one alongside it. Make your corrections directly on this sheet and submit it along with the other portions of your progress report.

The second type of sheets give an Operating Site ID number and the name of the site supervisor but has no Member Names listed. That is because the USDA Office of National Service has not received Enrollment forms for **any** Members from these sites. Please print the necessary information for each member on the appropriate sheet and submit an Enrollment form to the Department. If a Member began service but terminated, we still need a form for that person --- indicate their status as terminated. Also note whether or not the site sent the enrollment form directly to the Corporation for National Service. It is hoped that by now everyone understands that all forms (except health and child care) should come directly to the USDA Director of National Service and NOT--- repeat NOT --- the Corporation for National Service.

REMEMBER:

a. ALL members should be listed even though they only served a few weeks. If an enrollment form was submitted for a Member who then terminates either by officially notifying you or simply by walking away from the program, an End of Term of Service Form MUST be submitted for the Member.

b. If Members are serving at an operating site and their name does not appear on the list for that site, first check to see if the Member is listed under a different operating site; if not, then an Enrollment Form must be submitted so the person can be enrolled in the program.

c. List all the hours a Member served during the reporting period regardless if they terminated or if they started in the middle of the period.

Withdrawal/Redaction Marker
Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
004. list	re: SSNs [Personally Identifiable Information] [partial] (2 pages)	02/05/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY 96 4th Quarter Progress Reports - VT-WA [Vermont - Washington] [4]

2013-0661-F
rc3042

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.
PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).
RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

2/05/96

10. MEMBER DATA:

OP SITE ID: P53A

Site Supervisor: Betty Lochner
Agency/Org Name: RECD/RHCDS
STATE: City: Olympia , WA

PHONE: 360-586-7656
FAX: 3606643029

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS 1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
GLENN , CHRISTIANNE	[0047] (b)(6)				410				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 0

No. of Members for Whom Forms Have NOT Been Recieved*: 1

ENTER the number of vacancies that you intend to fill in the next reporting period: _____

ENTER the number of vacancies you intend to relinquish for the program year: _____

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

2/05/96

10. MEMBER DATA:

OP SITE ID: R53A

STATE: WA

Site Supervisor: Ken Sterner

Agency/Org Name: Grant County Community Action Council

City: Moses Lake , WA

PHONE: 509-765-9206

FAX: 5097659619

No. of Members Allocated by USDA: 1

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS 1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
MCPHAIL , MARCY A.	(b)(6)	F	A	A	352.5				

No. of Members Allocated by USDA: 1

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: _____

ENTER the number of vacancies you intend to relinquish for the program year: _____

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
57				

IACC 11 x 3 mos. = 33 x 2.5 hours = 82.5 hours
Grant CAC 8 x 3 mos. = 24 x 3.0 hours = 72.0 hours

12. Please list the total number of hours of community service completed by the volunteers cited above during this period. (In question 18, briefly explain what these volunteers accomplished)

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
154.50				

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objective listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

2/05/96

QUESTION 13. PROGRESS TOWARDS ACOMMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Ojectives.)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	1 st QTR Quantity	Year's Success Target	Success Unit of Measure	1 st QTR Success
WA	P53A	1	R017	Running water lines obtained for first time	10	people obtaining water			% of projects meeting codes	
WA	P53A	1	E130	Small community conference on water quality	50	communities			number of communities who improve water	
WA	P53A	1	R020	Quality of water in municipal system improved	100	number of people obtaining improved water			% decrease in pollution	

** Community selected.

** Three meetings with Enterprise Community representatives.

** Is working with housing and economic development group to design project specific for EC community on water system access.

** Has provided funding/resource information and linkages on infrastructure needs to approximately 15 communities during first quarter.

** Is working with federal and state agencies to promote collaboration and cooperation for better service delivery.

2/06/96

QUESTION 13. PROGRESS TOWARDS ACOMMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Ojectives.)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	1 st QTR Quantity	Year's Success Target	Success Unit of Measure	1 st QTR Success
WA	R53A	1	R042	Produce 14 units of affordable housing through preservation & improvement of existing housing stock	14	units			% of work meeting appropriate codes	

** Has applied for and received partial public funding for development of units.

** Has completed preliminary engineering and architectural designs.

** Has gotten all permits.

** Has conducted all public meetings necessary to begin project.

14. PROGRESS TOWARDS ACCOMPLISHING ADDITIONAL COMMUNITY SERVICE OBJECTIVES

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "I st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

State Op Site	Obj No.	PGM Code	Obj/Impact statement	Year's QTY Target	QTY Unit of Measure	1st QTR Quantity	Year's Success Target	Success Unit of Measure	1st QTR Success
{SAMPLE:}									
CA Y05A	18	EN96	Constrcuting whale nesting boxes	3	Boxes	1	90	% meeting stand.	95%
WA P53A	1		Development/Update of infrastructure funding resource matrix.						
				500	Matrix	Phase 1 complete.			
WA R53A	1		Facilitation of public/private partnerships for housing project.						
				1	Business in housing complex, marketing strategy underway.				

15. **Community Service Objectives Narrative (optional)**: If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built-long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

See attached information.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

In Project WA-P53A: The member took the entire first quarter to meet with many underserved, high poverty impacted communities to determine project scope and role.

The designated Enterprise Community has been selected as the area for the AmeriCorps member to assist in meeting critical water shortage issues.

The Enterprise Community process is moving very slowly. The AmeriCorps member, her supervisor and myself are discussing options for a more direct interaction and involvement by the member within the designated community.

In Project WA-R53A: The AmeriCorps member has helped complete the applications for several funding scenarios for the development of the 14 housing units.

Several public hearing obstacles arose during the first quarter with the AmeriCorps member involved in gathering information that would inform the public and city council members of the project. All public hearing issues has been resolved.

The project is still proceeding with final funding strategies.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

None during first quarter.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

WA P53A

Cristianne Glenn

AmeriCorps

Quarterly Report: October - December, 1995

ORGANIZATION:

Infrastructure Assistance Coordinating Council (IACC)
A non-profit organization made up of volunteer representatives from government (state and federal), Washington associations (Cities and Counties), and other non-profit organizations such as the Rural Community Assistance Corporation. The IACC acts as a ***clearinghouse*** *of technical and financial information on public works projects and programs in Washington.*

MISSION:

IACC: To help Washington communities identify and obtain resources they need to develop, improve and maintain public works programs. AmeriCorps Program Coordinator: To oversee and coordinate the activities of the member organizations and in so doing report on the common service delivery mechanisms and goals in an effort to increase efficiency and reduce duplication.

ENTITIES SERVED BY IACC:

The IACC member agencies coordinate their activities to better serve cities, towns, counties, special purpose districts, economic development councils and tribal governments.

SUMMARY OF ACTIVITIES:

After a three-week break between AmeriCorps commitments, I began my second year with the IACC. Many of the responsibilities remain unchanged: maintaining correspondence, preparing for and recording at all Full Council meetings, distributing IACC resource Directories, delegating technical assistance requests and maintaining the IACC mailing list. These activities are done with a greater amount of ease since I have spent the past year establishing a workable system, understanding the roles of individual players and how they fit into the big picture and attending training opportunities whenever appropriate and possible. I anticipate, along with the IACC Officers, spending approximately 10 hours per week doing these types of things. The other roughly 30 hours will be dedicated to fulfilling the newest objective of my position which is to provide direct technical assistance to one community in Washington State.

How will this project be carried out? The initial steps taken include outlining a service delivery timeline and determining which community would be the recipient of

IACC's technical assistance. In response to the first need, Udaya Patnaik of the Rural Community Assistance Corporation (mentioned above), Betty Lochner with the state Department of Community, Trade and Economic Development (and my immediate supervisor), and I brainstormed the following timeline:

Project	***Date Completed***
Background Information Gathering	*December 1, 1995*
Community Selection	*December 31, 1995*
Draft Timeline/Scope Workplan	*mid-January, 1996*
Revisit/Focus Community Needs	*January 31, 1996*
Finalize Workplan	*February, 1996*
Deliver Technical Assistance	*February through August, 1996*

With this outline and the work plan summary in mind, I began asking questions of the many people with whom I work. I talked to program personnel from the state Departments of Community, Trade and Economic Development, Health, and Ecology; from the U.S. Department of Agriculture and the Environmental Protection Agency, as well as individuals from non-profit organizations like the Rural Community Assistance Corporation and Northwest Small Cities Services. I also made site visits to various communities, to follow up on suggestions and gather more information. I was looking for a community that was broadly Latino and rural in character, under 10,000 in population with a serious human health issue due to unsafe or undependable quantities of drinking water or inadequate housing. My goal would be to "identify and facilitate the resources necessary to solve the infrastructure development problems" in the community. Many people contributed valuable insights on the public works and housing situations in Washington's rural communities. From these dialogs and research done at the library, I narrowed the search down to three projects, then analyzed each project for concurrence with the mission of the IACC and that of the AmeriCorps Program Coordinator. The final three are:

(1) Water quality education and outreach, focusing on nitrate contamination.
(2) Capital Facilities inventory for the city of Mabton, Washington.
(3) Enterprise Community Initiative in the Lower Yakima Valley cities of Sunnyside and Grandview.

The first project involves going door-to-door, requesting a sample of the home owner's tap water, then administering a "screen" that monitors the presence of nitrates in the water. Since the objective is to increase education and awareness, and ultimately to empower citizens to take action on their own behalf, (if the screen indicates a high nitrate presence, we would advise the home-owner on possible next steps) this project satisfies a component of the IACC's mission, but is still lacking the true connection to infrastructure and the spirit of collaboration and coordination that define the IACC.

The second project would be done in conjunction with a local community development organization that provides leadership training and technical assistance to rural communities. The inventory of capital facilities would become part of the Comprehensive Plan for Mabton, which is a city in desperate need of funds to rehabilitate its infrastructure and account for the well-being of its primarily low-income and Latino populations. Certainly, developing an accurate assessment of the community's capital facilities is a step in the right direction (since many communities must have an updated Comprehensive Plan in place - per the Growth Management Act - in order to apply for grants and loans), however the "partnering" and working with and for the community leaders to solve a problem would be missing.

The final option embodies many of the above missing components in addition to fulfilling the goals of the IACC and the Program Coordinator, which is why I selected it as my target community. Once again, from conversations and research done independently, I have learned a little of the history of the project and gotten ideas on areas where I can participate. In December of 1994, the Lower Yakima Valley received the federal Enterprise Community designation after many months of citizen involvement in the planning process and preparation of a Strategic Plan. They are now ready to implement some of the benchmarks contained in their plan and are looking for funds and considering how to best leverage the money available. Working through the IACC, the Program Coordinator is in a position to assist the communities of Sunnyside and Grandview with accessing the needed resources plus identifying others. For example, Grandview has recently completed a housing needs assessment and is ready to begin developing a plan of action which would "explore and involve existing housing resources". The city of Sunnyside (and areas of unincorporated Yakima County) are in a position to begin work on a housing needs assessment as well. One or both of these projects may present opportunities for participation. The Yakima Valley Community College, the Occupational Industrial Center (a community betterment organization), the Washington State Migrant Council, the Office of Rural and Farmworker Housing, Sunnyside, Inc. and Yakima County are just a few of the entities consistently involved in the process. I expect to coordinate activities with most of these representatives between February and August. Hopefully, these activities will lead to the realization of certain benchmarks and ultimately a higher standard of living for the citizens of the Lower Yakima Valley.

UNITED STATES DEPARTMENT OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report
(CNS Grant No. 95ADFDC047)

1. **Check this reporting period:** ❑ First (10/1 - 12/31) ❑ Second (1/1 - 3/31) ❑ Third (4/1 - 6/30) ☒ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. **State:** Washington

3. **Agency:** ARS ❑ NRCS ❑ Forest Service ❑ RECD ❑ FSA ☒ FCS ❑

SECTION II - STATE CONTACT INFORMATION:
(Make Corrections if Necessary)

4. **Contact Name:** Larry Albin or Scott Hallett, Project Mgr. (Last)

5. Title: FSA
316 W. Boone Ave., Suite 568
Spokane, WA 99201

6. **Address:** _____
street, number, and PO (if applicable)

City **State** **Zip**

7. **Telephone number:** 509-353-2308

8. **Fax number:** 509-353-2309

9. **E-Mail Address (if any) :** N/A

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL # of pages ►

To Charles Sims USDA-AmeriCorps	From Jennie Wagner USDA AmeriCorps Spokane WA
Dept./Agency 202-720-4614	Phone # 509-353-2305
Fax #	Fax # 509-353-2309

NSN 7540-01-317-7368 5099-101 GENERAL SERVICES ADMINISTRATION

SECTION III - MEMBER DATA:

10. Attached are sheets concerning AmeriCorps Member data. The first type of Member Data sheet lists each Member, by operating site, for whom the USDA Office of National Service has received at least a Member enrollment form. The sheet will also list the number of slots allotted to that site and the number of enrollment forms received by the Department; you will need to fill in the number of Members actually enrolled. The sheets give the Member's name, social security number, and enrollment status. Please review the data and check for:

a. Correct spelling of the name;

b. Accuracy of the Social Security Number;

c. Service type (F= Full-time member; P= Part-time member);

d. Program Status (A = Active; C = Completed; E = Ended Service Early)*

e. Trust Status (A = Earning Award; B = Earned Award; C = Did Not Earn Award; D = On Hold by the Corporation for National Service; E = Under Review).

Alongside each name, give the total number of hours served (includes training time) by the Member this reporting period. Do this even if the Member has terminated during the reporting period. For Members who are on the list but have terminated or had their service type or status changed, just cross out the old status and print the new one alongside it. Make your corrections directly on this sheet and submit it along with the other portions of your progress report.

The second type of Member Data sheets give an Operating Site ID number and the name of the site supervisor but has no Member names listed. That is because the USDA Office of National Service has not received Enrollment forms for **any** Members from these sites. Please print the necessary information for each member on the appropriate sheet and submit an Enrollment form to the Department. If a Member began service but terminated, we still need a form for that person --- indicates their status as terminated. Also note whether or not the site sent the enrollment form directly to the Corporation for National Service. It is hoped that by now everyone understands that all forms (except health and child care) should come directly to the USDA Director of National Service and NOT--- repeat NOT --- the Corporation for National Service.

REMEMBER:

a. ALL members should be listed even though they only served a few days. If an enrollment form was submitted for a Member who then terminates either by officially notifying you or simply by walking away from the program, an End of Term of Service Form MUST be submitted for the Member.

b. If Members are serving at an operating site and their name does not appear on the list for that site, first check to see if the Member is listed under a different operating site; if not, then an Enrollment Form must be submitted so the person can be enrolled in the program.

c. List all the hours a Member served during the reporting period regardless if they terminated or if they started in the middle of the period.

Withdrawal/Redaction Marker
Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
005. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/15/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY 96 4th Quarter Progress Reports - VT-WA [Vermont - Washington] [4]

2013-0661-F
rc3042

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.
PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).
RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

8/15/96

10. MEMBER DATA:

OP SITE ID: T53A

STATE: WA

Site Supervisor: Randy Primer
Agency/Org Name: Spokane County FSA Office
City: Spokane , WA

PHONE: 509-353-2932
FAX: 5093532135

No. of Members Allocated by USDA: 5

[0005]

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS 1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
BELSBY , LOUISE C.	(b)(6)	F	A	I	535	328	472	314	1649* ~~1335~~
MEENACH , ROBYN K.		P	A	I	252	164	217	136	769 ~~633~~
NOVAKOVICH , KIMBERLY M.		F	A	I	615	334	422	329	1700 ~~1371~~
ROUSE , BRENDA M.		F	A	I	565	328	432	276	1601 ~~1325~~
WAGNER , JENNIE J.		p	A	I	347	166	236	151	900 ~~749~~
WOLF , ROBERT E.		F	A	I	579	342	484	235	1640 ~~1405~~

* Totals as of PP 17 (3 more PP to go in project) Hour balance to serve listed below as of PP 17.

Remaining Hours

Belsby, Louise 51
Meenach, Robyn 131
Novakovich, Kimberly 0
Rouse, Brenda 99
Wagner, Jennie 0
Wolf Robert 60

that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

PHOTOCOPY
PRESERVATION

8/15/96

10. MEMBER DATA:

OP SITE ID: T53A

Site Supervisor: Randy Primer

Agency/Org Name: Spokane County FSA Office

STATE: WA

City: Spokane , WA

PHONE: 509-353-2932

FAX: 5093532135

No. of Members Allocated by USDA: 5

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS 1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total

Total Hours: 6817

No. of Members Allocated by USDA: 5

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 6

No. of Members for Whom Forms Have NOT Been Recieved*: -1

REMEMBER THAT THE TOTAL NUMBER OF HOURS FOR EACH MEMBER SHOULD BE THE HOURS SERVED AND NOT INCLUDE THE HOURS FOR PERSONAL LEAVE (40) AND HOLIDAYS (72). IF YOU HAVE BEEN COUNTING THESE IN THE FIRST 3 QUARTERS, PLEASE ADJUST THE 4TH QUARTERS HOURS SO THAT THE TOTAL IS AT LEAST 1700 OF SERVICE (assuming the person was full-time and successfully completed the program.) You can have more than 1700 hrs for a total just be sure all the hours were service hours. Thank You

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

* One full time member allocation was switched to 2 part-time enrollments. Our 6 members equal 5 full time members. We have 4 fulltime and 2 part time members total. This was approved at the time the change was made. As far as I know our enrollment forms are correct unless and additional correction needs to be made to reflect Jennie Wagner as a part time member. Please let us know if we need to do anything else. Scott Hallett/jw

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
35	7	24	50	116

12. Please list the total number of hours of community service completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
135	50	236	100	521

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "4th QTR Quantity" and the column marked "4th QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"4th QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark , or has a zero, please replace it with the accurate information

"4th QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

8/15/96

QUESTION 13. PROGRESS TOWARDS ACOMMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	4th QTR Quantity	Year's Success Target	Success Unit of Measure	4th QTR Success
WA	T53A	1	EN-E017A	Present "Ag in the Classroom" to adults	100	adults - educated	225 *	75	% of adults with increased knowledge	
WA	T53A	1	EN-E012A	Present "Ag in the Classroom" to students	5000	students - educated	130 *	75	% of students with increased knowledge	

Our success is measured by the written evaluations we receive from participants & educators, & # of requests, & # of people seen.

Note: 100 adults targeted - yearly total = 568
5000 students targeted - yearly total = 11,415
} as of 9/13/96.

14. PROGRESS TOWARDS ACCOMPLISHING ADDITIONAL COMMUNITY SERVICE OBJECTIVES

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "I st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

State	Op Site	Obj No.	PGM Code	Obj/Impact statement	Year's QTY Target	Year's QTY Unit of Measure	1st QTR Quantity	Success Target	Success Unit of Measure	1st QTR Success
{SAMPLE:}										
CA	Y05A	18	EN96	Constrcuting whale nesting boxes	3	Boxes	1	90	%	meeting stand. 95%
WA	T53A	2	E017A	Present Agin Classroom - adults	100		225	75		225
* WA	T53A	1	E012A	Present Agin Classroom - students	5000		130	75		2.6%

* Note we have seen 11,983 people total - 240% of our goal.

15. **Community Service Objectives Narrative (optional)**: If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

See attached weekly reports.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built-long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

We are developing a "How to" booklet for this project - a very rough draft is attached. Completed document will be mailed by Sept. 30, 1996.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

This quarter our team participated in the following training opportunities;

- assisted and attended the NNRI workshop.
- and Ag in the Classroom training for teachers.
- attended and made a presentation at the Ag. attaché breakfast.
- attending graduation ceremony 9/11/96 commending our accomplishments.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

Please see attached newsletter and ag tour evaluations from NNRI.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

none

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

Please see attached NNRI newsletter

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

None

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

None

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

None

{END OF REPORT}

Question 15

WEEK OF AUGUST 26, 1996
COMPILED BY BRENDA RICH

- Numbers stand at 11,873 currently.

- As the time runs out for our AmeriCorps program, it becomes increasingly difficult to write a weekly summation. The majority of our members are still engaged in harvest, while a couple of us check in at the office to take care of the day-to-day happenings.
  => Louise Belsby, Robyn Meenach, Jennie Wagner, Bob Wolf-harvest
  => Brenda Rich, Kimberly Novakovich-office/home
- We continue to work towards completion of our to-do list we planned for these summer months. The work has been divided into projects to do at the office and the others we all work on at home in our spare time. Few tasks actually remain on the list to be done, the rest are already completed.
- Plans are ongoing for our graduation and wrap-up session projected to occur on September 12. We are currently awaiting confirmation from those members who are harvesting before finalizing plans.

- We look forward to hearing information on the status of the project for next year. Project EAT has amassed extensive resources, materials, and lessons that would be beneficial and interesting to continue to share with groups or individuals in the future.

WEEK OF AUGUST 19, 1996
COMPILED BY BRENDA RICH

- Numbers stand at 11,873 currently.

- The last of the homework from Ag in the Classroom was completed for mailing yesterday. Whew! Each of the nearly 100 students was required to turn in 10 different lesson plans to be corrected, graded, copied, and have additional information included, all to be returned in a timely manner.
- September 6 marks the beginning of the Spokane Interstate Fair and our team has been asked by the Spokane Ag Bureau to assist in the Agriculture Building. We are unsure as to whether or not we can accept, depending upon the completion of our other tasks off of our to-do list.
- With some of our members having their AmeriCorps hours at a minimum, we are looking closely at what needs to still be completed before we have no remaining time. It is important that we work on having our resource listings organized and in order, pending the decision for next year. We are also trying to decide how to best categorize our extensive files and lessons.
- We have been contacting various ag organizations in the hopes of finding out who is on the internet. We are planning on including some of these addresses with our Ag in the Classroom/Project EAT home page.

- We have tentatively planned our graduation ceremony and project wrap-up for September 12.

WEEK OF AUGUST 12, 1996
COMPILED BY BRENDA RICH

- Numbers stand at 11,873 currently.

- Last week was spent doing catch up work around the office, working on organizing and compiling all of our records and files from this last year. We began the long operation of gathering resources and information to ready the Ag in the Classroom homework for mailing. Also, we are reviewing the evaluations from all four AIC sessions and preparing a summary for report.
- Next week we will continue the work on the Ag in the Classroom homework. We hope to have it completed and ready for return by the end of the week. Most schools around this area begin either the end of August or the beginning of September.
- The majority of our team is still on a day-to-day basis, as harvest is in full swing around Eastern Washington.
  => Louise Belsby, Robyn Meenach, Jennie Wagner, Bob Wolf
- Most of our Project EAT members are extremely close to the completion of their AmeriCorps service hours. We are in the process of wrapping up our projects as the end of the program nears.

- Once we have a chance to gather the entire team together, we plan on creating some type of how-to manual describing our project. This would be beneficial for other people if this program were to continue or expand.

WEEK OF AUGUST 05, 1996
COMPILED BY BRENDA RICH

- We have seen 11,873 students and adults in and around Spokane County.

- Last Friday, August 2, our Project EAT team coordinated and helped lead the NNRI Ag Tour. Twenty teachers participated in the tour which included dairy farming, cattle and wheat production, machinery and investment talks, storage and marketing of grains, small grains fertilizers and pesticides, pesticide regulations talks, production and sale of small grain seed, and Stockland Livestock Exchange to discuss marketing, animal welfare issues, and packer vs. consumer wants.
- It was an extremely successful and well received tour and activity. We had positive feedback from the teachers attending the workshop, other agriculture personnel on the tour, as well as the staff and chairs of the Northwest Natural Resources Institute itself.
- Most of our Project EAT members are on a stand-by/call basis as they and their families begin the harvesting season in this area. Four of our six members are actively involved in harvest currently.
  => Louise Belsby-Cheney Area
  => Robyn Meenach-South Spokane
  => Jennie Wagner-Reardan Area
  => Bob Wolf-Pomeroy Area
- The two remaining members are working on our long term to-do list we compiled for the summer months. We are also in the process of copying the lesson plans we received as the teacher's homework who attended Ag in the Classroom training. As we copy the work they turned in, we also enclose any agriculture information we have in our files that we think would be beneficial to their lessons.
  => Brenda Rich, Kimberly Novakovich

- Our project long-term list is well under control and we continue to work on and complete the various tasks we have listed, prior to the end of our program.

WEEK OF JULY 29, 1996
COMPILED BY BRENDA RICH

- We have seen 11,853 students and adults in and around Spokane County.

- Yesterday, July 29, was Ag Day at the NNRI teacher workshop. Project EAT taught an agriculture overview, wheat and bread in a bag, soils, seeds, and plants. Our team basically helped to coordinate and assist for this day, with one of our members acting as the actual Agriculture Team Leader.
  => Louise Belsby-team leader
- Two of our members participated in a Jr. Grange Camp for ages 9-14 last week, doing various ag activities with 75 students.
  => Robyn Meenach, Kimberly Novakovich
- At the end of this week some of our team members will help to lead and assist the agriculture tour that acts as the conclusion of the NNRI workshop. There will be 15-20 teachers on this tour, they were able to select which of the natural resources tours they wanted to attend. One of our team members set up and coordinated the tour, with transportation and funding coming from the NNRI.
  => Jennie Wagner-tour coordinator
  => Louise Belsby-guide
  => Brenda Rich-assistant
- Those of our members who farm are looking at the next couple of weeks to begin their harvest. One of our members already started and will be out for a month or longer.
  => Bob Wolf

- Following the completion of all the Ag in the Classroom sessions and the NNRI workshop, we are looking forward to regrouping time and getting the office reorganized!

WEEK OF JULY 15, 1996
COMPILED BY BRENDA ROUSE

- We have seen 11,614 students and adults in and around Spokane County.

- In last week's Ag in the Classroom sessions we had 19 teachers participating in Puyallup, WA and we had 14 teachers participating in Carnation, WA. Those numbers were added to our total.
- The Project EAT team is back at the office this week. We are working on the Northwest Natural Resources Institute workshop and polishing our presentation for the Ag Attaché.
- The lesson plans are steadily arriving from the teachers who took the Ag in the Classroom training and we are beginning to look those over as the come.
- One afternoon next week two of our members are going to be assisting at a Junior Grange Camp and doing agriculture activities with the attending youth.

  => Robyn Meenach, Kimberly Novacovich
- Part of next week will be spent preparing teacher packets and compiling resources and materials for the NNRI workshop. The entire team will be assisting with this training the last week of July.
- Our extra time is being spent on our to-do list we created for this summer. Some of our members will be in and out for a while as harvest time approaches the area and they are needed at home to help.

- The team is working on projecting the number of AmeriCorps hours each of us has left and how we can use our time productively.

WEEK OF JULY 08, 1996
COMPILED BY BRENDA ROUSE

- Numbers stand at 11,581 currently. This figure will be updated following the remaining two Ag in the Classroom sessions this week.

- This week most of the Project EAT team is on the western side of the state for the final Ag in the Classroom training sessions. Two members are in Puyallup, WA and two members are in Carnation, WA. Our team will be supplying assistance, resources, materials, and teachers.
  => Puyallup-Jennie Wagner, Brenda Rouse
  => Carnation-Robyn Meenach, Bob Wolf
- Two members are in Spokane working at the office on the upcoming Ag Attaché to take place on July 22. They are also busy finalizing plans and preparing for the Northwest Natural Resources Institute workshop that will occur the last week of July.
  => Louise Belsby, Kimberly Novacovich
- Next week Project EAT will be reorganizing all of our resources and materials after moving them around the state for Ag in the Classroom. We will review some of our new resources and materials that have been arriving at the office at the same time. This also allows us time to be updated on the plans and needs for our team concerning the Ag Attaché.

- Following the closure of Ag in the Classroom teacher training sessions for 1996, Project EAT will be in charge of correcting all of the lesson plans turned in by participating teachers.

WEEK OF JULY 01, 1996
COMPILED BY BRENDA ROUSE

- We have seen 11,581 students and adults in and around Spokane County.

- Project EAT participated and assisted in another successful Ag in the Classroom last week in Spokane. There were 20 teachers in the training session. Our team supplied resources, materials, and helped teach various sessions and subjects.
- During this session two of our members took the class for credits, one worked as facilitator for the week, and another was an assistant as well.
  => Brenda Rouse, Bob Wolf, Robyn Meenach, Jennie Wagner
- The two remaining members of the team were in the office planning for the NNRI workshop later this month and attending various meetings.
  => Louise Belsby, Kimberly Novakovich
- This week the team is organizing and preparing for the final two Ag in the Classroom sessions over on the coast. Project EAT is sending part of the team over to divide our assistance between the Carnation, WA and Puyallup, WA sights. Some of our members will be facilitating and others will be assisting. We will also be supplying resources and materials again.
  => Robyn Meenach-facilitator (Carnation)
  => Jennie Wagner-facilitator (Puyallup)
  => Brenda Rouse, Bob Wolf-assistants between Carnation/Puyallup
- Those remaining in Spokane will continue work on NNRI and will begin to sort our resource materials from other state's Ag in the Classroom.

- Our quarterly report is primarily completed, we are in the process of updating our numbers and compiling various other reports and articles to include in the final copy.