

FOIA MARKER

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Presidential Library Staff.**

Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: Americorps

Series/Staff Member: General Files

Subseries:

OA/ID Number: 24240

FolderID:

Folder Title:

USDA/AmeriCorps - Clinton Library Copies - FY96 4th Quarter Progress Reports - VT-WA
[Vermont-Washington] [3]

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Row:

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Section:

1

Shelf:

2

Position:

1

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. fax	re: SSNs [Personally Identifiable Information] [partial] (3 pages)	02/27/1996	b(6)
002. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/15/1996	b(6)
003. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/15/1996	b(6)
004. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	06/04/1996	b(6)
005. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	06/04/1996	b(6)
006. fax	re: SSNs [Personally Identifiable Information] [partial] (2 pages)	03/12/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY96 4th Quarter Progress Reports - VT-WA [Vermont - Washington] [3]

2013-0661-F
rc3041

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
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- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
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- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFD047)

1. Check this reporting period: ☒ First (10/1 - 12/31) ☐ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Vermont

3. Agency: ARS ☐ NRCS ☐ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION:

(Make Corrections if Necessary)

4. Contact Name: BARI GLADSTONE
First Middle Last

5. Title: Program Director VAHC

6. Address: C/O OEO 103 South Main St.
street, number, and PO (if applicable)
Waterbury Vermont 05671-1801
City State Zip

7. Telephone number: 802-241-2577

8. Fax number: 802-241-2593

9. E-Mail Address (if any): _____

Withdrawal/Redaction Marker

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1/31/96

10. MEMBER DATA:

P SITE ID: C50A

Site Supervisor:

Avram

Patt

PHONE: 802-241-2462

STATE: VT

Agency/Org Name:

Vermont Office of Economic Opportunit

FAX: 802-241-2593

City:

Waterbury, VT

o. of Members Allocated by USDA: 40

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
AMES, JENNIFER	M.	(F)	(A)	A	446.50				
ASHTON, MICHAEL	S.	(F)	(A)	A	326.50				
BALLINGER, JOHANNA	M.	(F)	(A)	A	474.25				
BILL, DEBORAH	D.	(F)	(A)	A	390.25				
Bodkins BOCKINS, ALEXANDRA	-	(F)	(A)	A	459.50				
BROWN, SAMANTHA	L.	Never came XC			0				
BUSH, RICHARD	E.	(F)	(A)	A	473.75				
CASSAN, PETER	C.	(F)	(A)	A	145.50				
CHALIDZE, FRANCESKA	N.	(F)	(A)	A	457.25				
ELWERT, CATHERINE	.	(F)	(A)	A	472				
GIBSON, ERICA	J.	(F)	(A)	A	470.25				
HALL, MARY	E.	(F)	(A)	A	480				
HEMMINGS, DOUGLAS	C.	(F)	(A)	A	450				
HICKS, ALLISON	K.	(F)	(A)	A	448.25				
HOWARD, LYNNE	F.	left 12/28/95 XC			131				
HUANG, FRANK	E.	(F)	(A)	A	451.50				
HYNES, ROWAN	J.	(F)	(A)	A	466				

(b)(6)

02/27/96

12:38

00022412593

VT ANTIHUNGER

0003/010

1/31/96

10. MEMBER DATA:

OP SITE ID: C50A

Site Supervisor:

Avram

Patt

PHONE: 802-241-2462

STATE: VT

Agency/Org Name:

Vermont Office of Economic Opportunit

FAX:

City:

Waterbury, VT

No. of Members Allocated by USDA: 40

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
IRIS, SUZANNE	D.	(F)	(A)	A	483				
<i>First Name</i> JAMES, <i>Last Name</i> SCHECHTER	A.	(F)	(A)	A	478.75				
JESSUP, JOHN	P.	(F)	(A)	A	468.75				
KEOUGH, ELIZABETH	J.	(F)	(A)	A	471.75				
LESNIAK, ERICA	L.	(F)	(A)	A	371				
MAY, SHAWN	R.	(F)	(A)	A	469.50				
MCCARTHY, CAROL	A.	(F)	(A)	A					
NELSON, ROBERT	I.	(F)	(A)	A	438.75				
PALMER, GRACE	H.	(F)	(A)	A					
PEARSE, MARGERY	S.	(F)	(A)	A	483.50				
PETOT, JULIA	G.	(F)	(A)	A	422.50				
RUBDI, VICTOR	W.	(F)	(A)	A	145.50				
SMITH, BRIAN	R.	(F)	(A)	A	490				
SPENCER, GORDON	A.	(F)	(A)	A	240.75				
ST. JEAN, JOYCE	A.	(F)	(A)	A	483				
TANNER, JESSICA	E.	(F)	(A)	A	483				
WARD, SUE	A.	(F)	(A)	A	245.75				

(b)(6)

06/27/90 12:38

05022412583

VI ANILHUNGER

0004010

1/31/96

10. MEMBER DATA:

OP SITE ID: C50A

Site Supervisor: Avram Patt

PHONE: 802-241-2462

STATE: VT

Agency/Org Name: Vermont Office of Economic Opportunit

FAX:

City: Waterbury, VT

No. of Members Allocated by USDA: 40

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
WHITEHALL, AUDREY	A. (b)(6)	(P)	(A)	A	256				
WILLARD, ERIN	B. (b)(6)	(P)	(A)	A	466				

No. of Members Allocated by USDA: 40

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 36

No. of Members for Whom Forms Have NOT Been Recieved*: 4

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment form to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated; in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

02/27/96

12:40

06022412503

VT ANTIHUNGER

0009/010

11. Please list the total number of volunteers who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr. 2nd Qtr. 3rd Qtr. 4th Qtr. Total

491 vol. _____

12. Please list the total number of hours of community service completed by the volunteers cited above during this period. (In question 18, briefly explain what these volunteers accomplished)

1st Qtr. 2nd Qtr. 3rd Qtr. 4th Qtr. Total

2334 hrs. _____

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. **Original Community Service Objectives:** Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objective listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

13. Program Towards Accomplishing Original Community Service Objectives:

State: Vermont

State	Op Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	Qty Unit of Measure	1st Qtr Quantity	Year's Success Target	Success Unit of Measure	1st Qtr Success
Vt	C50A	1	E005	Community Gardens <i>improved</i>	10	gardens	3	500 people	number of people newly committed and/or involved	91 people gleaned & winter-ized gdns
Vt.	C50A	1	H036	Improved food shelves	15	shelves	9	...5,000 new people ...75% of programs report improved capacity	...number of additional people served ...% of programs report satisfactory improvement	...2,552 people served ...100% improved
Vt.	C50A	1	H035	Increased number of new food shelves	15	shelves	0	75% of new programs are sustainable	% of programs report capacity to sustain	
Vt.	C50A	2	E005	Develop school gardens	8	sch gardens	1	...400 children involved in school gdns ...75% of teachers commit to continue	...# of new children ...% of teachers involved	...50 children ...100% of teachers

Vt.	C	2	E006	Increase number of participants in share holder community supported agriculture	50	families	202 families	200 new people	# of new people participating	600 people
Vt.	C50A	2	E005	Involve correctional facilities in food production	15,000	pounds of food produced and distributed	0	50% of state correctional facilities establish community grdn prgms	% of facilities participating	
Vt.	C50A	3	H015	Nutrition education	500	people	794	75% of participants report increased knowledge	% of people w/ increased knowledge	100% increased
Vt.	C50A	4	H035	Develop new community meal sites	3	sites	0	50% of sites report sustainable capacity	# of sites	
Vt.	C50A	4	H036	Improve existing community meal sites	5	sites	13	2500 new participants recruited	number of additional people served	1,868
Vt.	C50A	4	H042	Improve existing school breakfast sites	5	sites	4	750 new children eating	# of additional children participating	529
Vt.	C50A	4	H043	Improve existing summer food sites	5	sites	0	100 new children participating	# of additional people participating	
Vt.	C50A	4	H031	Develop new school breakfast sites	4	sites	0	100 children participating	Number of children participating	
Vt.	C50A	4	H040	Develop new summer food program sites	7	sites	0	200 people enrolled	# of people enrolled	

Vt.	C5	4?		Improve home delivered meals program capacity	4	sites	3	a minimum of 550 people get a regular home delivered meal	number of people served	485
Vt.	C50A			Improve local commodities program management	10	sites	8	serve and enroll minimum of 750 households	# of households served	598



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

August 27, 1996

TO: Carol Brownell, AmeriCorps Project Director, NRCS, Vermont

FROM: Joel Berg, USDA Director of National Service *JB*

SUBJECT: Year-to-Date Data on Objectives and Member Forms

Attached is a "year-to-date" progress report showing accomplishments on objectives through the third quarter report. **This data, plus the fourth quarter data, will be provided to members of Congress representing your state and to your agency leaders. It is imperative that the information reflected in this report be as accurate as possible.** The report also shows the degree to which you have accomplished your objectives which were agreed to at the beginning of this program year.

I ask that you carefully review this report. Review each objective with the following items in mind:

1. **Accuracy of the data.** This information will be shared with many different groups, and it is important to be accurate in our reporting as well as getting credit for all the great work you have done during the year.

2. **Completion of community service objectives.** One way to determine the successful completion of objectives is to measure accomplishments against the target quantity measurement which you established at the beginning of the year. The table below gives you a snapshot picture of your accomplishments through the third quarter. The last five columns reflects your work measured against the target quantity.

SITE #	NUMBER OF OBJECTIVES	NUMBER OF OBJECTIVES EXCEEDED	NUMBER OF OBJECTIVES AT 100%	NUMBER OF OBJECTIVES 50-100% COMPLETE	NUMBER OF OBJECTIVES 0-50% COMPLETE	NO TARGET QUANTITY
Y50A	4			2		
Y50B	1	1				

3. **Program codes.** Review the program code for each of your objectives. Please be sure that the data you are recording for quantity matches the quantity for that program code.

4. **Congressional Districts.** Please indicate in which Congressional District(s) the work was actually accomplished. This will let us be very specific to Members of Congress as to what work was done in their district.

5. **Volunteers.** Please explain what the volunteers have done with your AmeriCorps members. Also ensure that the volunteer numbers you have been providing to us each quarter is for the quarter **only**, not cumulative for the year.

Your assistance in this reporting enables us to meet our legal obligations as well as providing us with the necessary information to promote our USDA AmeriCorps program to all interested parties. Providing this data in an accurate and timely manner is one of your most important duties as an AmeriCorps Project Director.

Member Forms

A review of your member forms reveals that they are all current and up-to-date. Great job.

If you have any questions or problems, please contact Dee DiFiore at (202) 690-3051 or Ron DeMunbrun at (202) 690-3894.

Thank you for your cooperation on this matter.

Attachment

cc:

Larry Holmes, AmeriCorps Program Manager, NRCS

State: VT

OP SITE: Y50A

8/27/96

2:11 pm

USDA AMERICORPS - 95ADFC047XXXX
 FIRST THREE QUARTERS' PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
 BY STATE AND PROGRAM (OBJECTIVE) CODE

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	FIRST 3 QTR's Quantity	PERCENT COMPLETE
VT	Y50A	1	EN-E091A	Recruit volunteers	50	volunteers - recruited	45	90.00 %
VT	Y50A	1	EN-E108A	Development of fire protection plans	25	plans - fire protection	0	0.00 %
VT	Y50A	3	EN-R010A	Install dry fire hydrants	15	hydrants - installed	5	33.33 %
VT	Y50A	4	EN-R011	Technical assistance provided to rural fire departments	50	fire departments - aided	38	76.00 %

State: VT

OP SITE: Y50B

8/27/96

2:11 pm

USDA AMERICORPS - 95ADFDC047XXXX
 FIRST THREE QUARTERS' PROGRESS TOWARDS ACOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
 BY STATE AND PROGRAM (OBJECTIVE) CODE

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	FIRST 3 QTR's Quantity	PERCENT COMPLETE
VT	Y50B		EN-E012B	Outreach education	5	presentations - educational	10	200.00 %



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(10/1 - 12/31) (1/1 - 3/31) (4/1 - 6/30) (7/1 - 9/30)

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3. Agency: ARS ☐ NRCS ☒ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION: (Make Corrections if Necessary)

4. Contact Name: Carol Brownell
NRCS
69 Union St.
Winooski, VT 05404
Last
5. Title: _____
6. Address: _____
street, number, and PO (if applicable)
- _____
City State Zip
7. Telephone number: 802-951-6795
8. Fax number: 802-951-6327
9. E-Mail Address (if any) : _____

8/27/96

2:11 pm

USDA AMERICORPS - 95ADDFDC047XXXX

FIRST THREE QUARTERS' PROGRESS TOWARDS ACOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
BY STATE AND PROGRAM (OBJECTIVE) CODE

State	Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	Unit of Measure	FIRST 3 QTR's Quantity	PERCENT COMPLETE
VT	Y50B		EN-E012B	Outreach education	5	presentations - educational	10	200.00 %

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8/15/96

10. MEMBER DATA:

OP SITE ID: Y50B

Site Supervisor: Norman Smith

PHONE: 802-878-7402

Agency/Org Name: NRCS

FAX: 8028793920

STATE: VT

City: Williston, VT

No. of Members Allocated by USDA: 2

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total	
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt		
RYAN, JAMES	J. [REDACTED]	F	A	I	0	400	487 488	450 450	1357	1287 1288
SHEPHERD, JENNIFER	J. [REDACTED]	F	A	I	0	400	488 488	450 450	1338	1288 1288
					387	502	502	422	2575	
					Total Hours:				2575	

No. of Members Allocated by USDA: 2

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 2

No. of Members for Whom Forms Have NOT Been Recieved*: 0

REMEMBER THAT THE TOTAL NUMBER OF HOURS FOR EACH MEMBER SHOULD BE THE HOURS SERVED AND NOT INCLUDE THE HOURS FOR PERSONAL LEAVE (40) AND HOLIDAYS (72). IF YOU HAVE BEEN COUNTING THESE IN THE FIRST 3 QUARTERS, PLEASE ADJUST THE 4TH QUARTERS HOURS SO THAT THE TOTAL IS AT LEAST 1700 OF SERVICE (assuming the person was full-time and successfully completed the program.) You can have more than 1700 hrs for a total just be sure all the hours were service hours. Thank You

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
—	—	—	—	0

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
—	—	—	—	0

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "4th QTR Quantity" and the column marked "4th QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"4th QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"4th QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

8/15/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		4th QTR		Year's		4th QTR	
					QTY Target	QTY Unit of Measure	Quantity	Success Target	Success Unit of Measure	Success		
VT	Y50B		EN-E012B	Outreach education	5	presentations - educational	2		% of students with increased knowledge		64	74

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

JIM & JEN HAVE EXCEEDED OUR ORIGINAL EXPECTATIONS IN THE AMOUNT OF OUTREACH PERFORMED.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

WORKED WITH CLASSES IN EVERY TOWN IN (SCHOOL) LAMOILLE RIVER WATERSHED. ~~NO~~ ORGANIZED WORK CREWS AND RIVER INVESTIGATIONS BY STUDENTS

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

I HAVE BEEN VERY IMPRESSED WITH THE INITIAL WORK ETHIC OF MY GROUP. THERE WAS VERY LITTLE ROOM FOR IMPROVEMENT. THE AMOUNT OF FLEXIBILITY AND ENERGY PUT INTO THE WORK HAS BEEN WHELMING.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

ATTACHED

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

HAVING TO DECIDE WHO TO SAY 'NO' TO.
TOO MUCH POSITIVE RESPONSE TO PROJECT.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

NONE

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

NO CHANGES

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

NO SUGGESTIONS

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

MONEY

{END OF REPORT}

AMERICORPS VERMONT RIPARIAN ENHANCEMENT PROJECT
Community Watershed Outreach Programs through June 13, 1996

Introduction-

Schools in the Lamoille River Watershed were contacted by Americorps members Jim Ryan and Jennifer Shepherd for community watershed outreach programs and river restoration projects. The Americorps members conducted stream ecology and watershed hydrology programs in the schools using slide shows, overheads, and question and answer format. The material covered in these programs included stream morphology, land use and non-point pollution, erosion, eutrophication, water chemistry, forestry, botany, wildlife ecology, the stream food chain, and stream restoration techniques.

All of the students that were involved in the outreach program participated in watershed improvement activities. The watershed outreach programs were followed by streambank restoration projects and lake and river clean up days using the students as the volunteer work force. In some cases the students received community service credit for these activities.

Schools receiving Americorps watershed ecology programs included:

Date	School/Organization	Class/Grade	#students/members
4/18	Laraway School	Alternative	18
4/23	Johnson St. College	Envir. Ethics	30
4/24	Johnson St. College	SERVE	12
4/30	Stowe High School	Biology	20
5/2	People's Academy	Middle School	50
5/3	People's Academy	Middle School	25
5/6	Johnson St. College	Water Resources	28
5/10	Lamoille Union	High School	35
5/17	Hartland Elementary	6th Grade	40
Totals:	7 Schools	11 classes	250 students

Other organizations which participated in community watershed improvement activities without first receiving in-class watershed ecology programs included Lyndon State College, Sterling College, the Lyndon Institute, Vt. Dept. of Corrections Morrisville and St. Johnsbury, and the Lamoille River Anglers Association.

5/16 Winoski Park District - middle school 40
 9/6 Lyndon State College - Rec mgmt. 34
 9/17 People's Academy - Environ Science 30



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFD047)

1. Check this reporting period: ☐ First ☐ Second ☐ Third ☒ Fourth
(10/1 - 12/31) (1/1 - 3/31) (4/1 - 6/30) (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Vermont

3. Agency: ARS ☐ NRCS ☒ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION: (Make Corrections if Necessary)

4. Contact Name: Carol Brownell
NRCS
69 Union St.
Winooski, VT 05404

Last

5. Title: _____

6. Address: _____
street, number, and PO (if applicable)

City

State

Zip

7. Telephone number: 802-951-6795

8. Fax number: 802-951-6327

9. E-Mail Address (if any): _____

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
003. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/15/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY96 4th Quarter Progress Reports - VT-
WA [Vermont - Washington] [3]

2013-0661-F
rc3041

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

8/15/96

10. MEMBER DATA:

OP SITE ID: Y50A

Site Supervisor: Dennis Borchardt

PHONE: 802-728-9526

Agency/Org Name: George D. Aiken RC&D

FAX: 802-728-9591

STATE: VT

City: Randolph, VT

No. of Members Allocated by USDA: 3

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
MAIN, DAVID	W. [REDACTED]	F	A	I	0	50	342	<u>364</u> ✓	392 750
PICOTTE, BRIAN	M. (b)(6)	F	A	I		15	231	<u>496</u> ✓	246 741
QUINLAN, SHARON	S. [REDACTED]	F	A	I	0	387	502		889
									Total Hours: 1527

(reassigned To Winrocki River Team)

No. of Members Allocated by USDA: 3

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 3

No. of Members for Whom Forms Have NOT Been Recieved*: 0

REMEMBER THAT THE TOTAL NUMBER OF HOURS FOR EACH MEMBER SHOULD BE THE HOURS SERVED AND NOT INCLUDE THE HOURS FOR PERSONAL LEAVE (40) AND HOLIDAYS (72). IF YOU HAVE BEEN COUNTING THESE IN THE FIRST 3 QUARTERS, PLEASE ADJUST THE 4TH QUARTERS HOURS SO THAT THE TOTAL IS AT LEAST 1700 OF SERVICE (assuming the person was full-time and successfully completed the program.) You can have more than 1700 hrs for a total just be sure all the hours were service hours. Thank You

- * If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
—	—	—	—	—

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
—	—	—	—	—

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. **Original Community Service Objectives:** Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "4th QTR Quantity" and the column marked "4th QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"4th QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"4th QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

8/15/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	Site	OP Obj No.	PGM Code	Obj/Impact Statement	Year's		4th QTR Quantity	Year's		4th QTR Success
					QTY	Unit of Measure		Target	Success	
-----	-----	-----	-----	-----	Target	QTY Unit of Measure	Quantity	Target	Success Unit of Measure	Success
VT	Y50A	1	EN-E108A	Development of fire protection plans	20 25	plans - fire protection	8	15	number of plans ^{beginning} implemented	15 ✓
VT	Y50A	(2)	EN-E091A	Recruit volunteers	50	volunteers - recruited	15	1500	Number of people/things aided by service	600 ✓
VT	Y50A	3	EN-R010A	Install dry fire hydrants	15	hydrants - installed	18	23	Number installed & fully operational	18 ✓
VT	Y50A	4	EN-R011	Technical assistance provided to rural fire departments	50	fire departments - aided	14	52 100	Rpt's acting on advice suggested	10 ✓

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

We have had to slightly decrease our objectives ^{① to} 20 because of our team being reduced to 2 members.

It should be noted that our 2 members will not complete their service until March 1997 because of a Apr./May '96 starting time.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

The Vermont Fire Technical Support Team is operating with the principles that "it is better to teach a person to fish than to give them a fish." The 'Fire Protection Water Supply Plan' is an empowering document that is prepared by the community with the help of the Team. These plans have brought together diverse interests in towns and focused them on enhancing fire safety. This professional plan is a permanent document in the town offices and fire service that allows them to install water withdrawal improvements over the next several years.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

Team member attended 'Self-Directed Work Team' Training, Wetland Identification and Conflict Resolution. Two team members are attending school part-time. The members have learned firsthand the need to manage conflict as early as possible!

The team members are committed to the initiative because they have seen the response of communities to their work. Members have become keenly aware of the importance of community volunteerism through their direct contact with communities.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

The Team supported the Vermont Rural Fire Protection Task Force to hold their 1st Annual Celebration. Six towns, helped by the Team, presented their plans and reported on what they have accomplished as a result of the Teams help. (See enclosed Newsletter) Their presentations inspired several others at the meeting to ask for Team assistance. Fifteen (15) other volunteers have been recruited this quarter to assist the team in various ways.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

In July we had a challenging personnel issue revolving around one team member perceiving that they were being excluded from plans of the other members. The Project Director was unfortunately on vacation for 2 weeks while the situation festered with this member without the others fully understanding what was occurring. When the Program Director returned the situation was at a point that mediation was not acceptable to the member.

Through a mediated process with NRCS it was decided to transfer the member to the Winooski River Team to enhance their project and allow the Fire Team to go forward with 2 team members.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

Team met with the New Hampshire AmeriCorps Community Resource Assistance Fire Team for a full day to learn from one another. Senator Patrick Leahy has contacted the Team to schedule a media event in October '96 that highlights the impacts of the Teams help on local communities.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

Our team has gone from 3 members to 2 members. The two remaining members will be completing their service in the 2nd quarter of 1997.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

It is suggested that the CNS AmeriCorps Program make stipend money available to USDA agencies to support their programs.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

-- None --

{END OF REPORT}



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☐ First ☐ Second ☒ Third ☐ Fourth
(10/1 - 12/31) (1/1 - 3/31) (4/1 - 6/30) (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Vermont

3. Agency: ARS ☐ NRCS ☒ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION: (Make Corrections if Necessary)

4. Contact Name: Carol Brownell
NRCS First Middle Last
69 Union St.
Winooski, VT 05404

5. Title: _____

6. Address: _____
street, number, and PO (if applicable)

City State Zip

7. Telephone number: 802-951-6796 ext. 223

8. Fax number: 802-951-6327

9. E-Mail Address (if any): _____

6/04/96

Y50B

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "3rd QTR Quantity" enter the amount of work done in the third quarter. Do the same for "3rd QTR Success".)

State	Site	OP	Obj	PGM	Obj/Impact Statement	Year's QTY Target	Unit of Measure	3rd QTR Quantity	Year's Success Target	Success Unit of Measure	3rd QTR Success
VT	Y50B			EN-E012B	Outreach education	5	presentations - educational	85		# of students with increased knowledge	60 100

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
004. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	06/04/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY96 4th Quarter Progress Reports - VT-
WA [Vermont - Washington] [3]

2013-0661-F
rc3041

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

6/04/96

10. MEMBER DATA:

OP SITE ID: Y50B

Site Supervisor: Norman Smith

PHONE: 802-878-7402

Agency/Org Name: NRCS

FAX: 8028793920

STATE: VT

City: Williston, VT

No. of Members Allocated by USDA: 2

			HOURS							Total
Member Name	SSN		SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
RYAN, JAMES	J. [REDACTED]	[004]	F	A	A	0	400	887		400
SHEPHERD, JENNIFER	J. [REDACTED]	(b)(6)	F	A	A	0	400	888		400
Total Hours:										800

* The number of Members allocated should equal the number of active members, those members whose trust status is "A" and whose Program Status is "A". If your report shows five members with "A" "A" status and yet you only have four active members, this means you have not submitted an end of term of service form for the member for the member who is no longer active. Conversely, if your report shows five members with an "A" "A" status and you actually have six members active, you have not submitted an enrollment form for the active member whose name is not shown on this report. If that is the case, list the names, SSN, Status and hours of the missing members on this sheet and send the enrollment forms to the USDA Director of National Service. If enrollment form was sent directly to the Corporation, send copies to the USDA Director of National Service immediately. If you have replaced members be certain to indicate whether the replacements are full or part-time [NOTE: The USDA Director of National Service must approve conversion of full-time slots to part-time slots IN ADVANCE.]

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	_____	<u>100</u>	_____	_____

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	_____	<u>20</u>	_____	_____

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "3rd QTR Quantity" and the column marked "3rd QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"3rd QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"3rd QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

Y50B- Jim + Jen have worked with many schools & volunteers educating student to the benefits of streambank stabilization using biovegetative means. They managed to coordinate schools in the Towns along the Hamoille River (reaching from Caledonia County through Hamoille County) to plant shoots. They are now installing dead trees along several tributaries (the optimum time for plantings being in the Spring and Fall). This is bringing the schools into the community of the watershed.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

~~See at~~ The school groups are keeping in touch on the internet as to the progress of their projects bringing an awareness to the larger communities that there is an interconnection of events and a bonding due to unity of purpose.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

My people have put in long days in organizing these school groups as well as very hard physical labor during the planting. I have seen them both grow into their own understanding of the work ethic and their responsibility to their community, nation and world.

Jim is on the Stone Conservation Commission.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

One problem was the Jen Ryan returned from ^{the} last class and had contacts to resume the project and it was difficult to keep Jen involved at first. Since then she Jen has enthusiastically resumed the project.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.
21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.
22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.
23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

9. E-Mail Address (if any) : _____

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
005. list	re: SSNs [Personally Identifiable Information] [partial] (1 page)	06/04/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24240

FOLDER TITLE:

USDA/AmeriCorps - Clinton Library Copies - FY96 4th Quarter Progress Reports - VT-
WA [Vermont - Washington] [3]

2013-0661-F
rc3041

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

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- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

6/04/96

10. MEMBER DATA:

OP SITE ID: Y50A

Site Supervisor: Dennis Borchardt

PHONE: 802-728-9526

Agency/Org Name: George D. Aiken RC&D

FAX: 8027285951

STATE: VT

City: Randolph, VT

No. of Members Allocated by USDA: 3

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS 2nd Rpt	3rd Rpt	4th Rpt	Total
MAIN, DAVID	W. [REDACTED]	F	A	A	0	⁵⁰ 387	342	---	387
PICOTTE, BRIAN	M. [REDACTED]	F	A	A		15	231	---	15
QUINLAN, SHARON	S. [REDACTED]	F	A	A	0	37	502	---	502
Total Hours:									452 / 075

-
- The number of Members allocated should equal the number of active members, those members whose trust status is "A" and whose Program Status is "A". If your report shows five members with "A" "A" status and yet you only have four active members, this means you have not submitted an end of term of service form for the member for the member who is no longer active. Conversely, if your report shows five members with an "A" "A" status and you actually have six members active, you have not submitted an enrollment form for the active member whose name is not shown on this report. If that is the case, list the names, SSN, Status and hours of the missing members on this sheet and send the enrollment forms to the USDA Director of National Service. If enrollment form was sent directly to the Corporation, send copies to the USDA Director of National Service immediately. If you have replaced members be certain to indicate whether the replacements are full or part-time [NOTE: The USDA Director of National Service must approve conversion of full-time slots to part-time slots IN ADVANCE.]

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
		35		

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
		95.5		

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. **Original Community Service Objectives:** Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "3rd QTR Quantity" and the column marked "3rd QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"3rd QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"3rd QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

6/04/96

QUESTION 13. PROGRESS TOWARDS ACOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "3rd QTR Quantity" enter the amount of work done in the third quarter. Do the same for "3rd QTR Success".)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		3rd QTR Quantity	Year's		3rd QTR Success
					QTY Target	Unit of Measure		Success Target	Unit of Measure	
VT	Y50A	1	EN-E108A	Development of fire protection plans	25	plans - fire protection	0	100%	number of plans implemented	0
VT	Y50A	1	EN-E091A	Recruit volunteers	50	volunteers - recruited	35	100%	Number of people/things aided by service	70%
VT	Y50A	3	EN-R010A	Install dry fire hydrants	15	hydrants - installed	5	100%		33%

14. PROGRESS TOWARDS ACCOMPLISHING ADDITIONAL COMMUNITY SERVICE OBJECTIVES

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

1st QTR State Op Site Measure	Obj PGM No. Code	Obj/Impact statement	Year's QTY Target	Year's Unit of Measure	Success 1st QTR Quantity	Success Target	Unit of Measure
-------------------------------------	---------------------	----------------------	-------------------------	---------------------------	--------------------------------	-------------------	--------------------

{SAMPLE:}

CA Y05A	18 EN96	Constrcuting whale nesting boxes	3	Boxes	1	90	%
meeting stand.	95%						

VT Y05A	4 R011	Technical Assistance	50	VFD	38	100	38%
---------	--------	----------------------	----	-----	----	-----	-----

provided to rural fire

department

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

The Fire Protection Water Supply Plans produced by the Team have a water inventory for each town. These plans also contain designs for dry hydrant sites along with a bill of particulars for each site. The VFD can use these plans to present to the town for funding. The VFD can form a fund raising committee. The Tech Team will help the committee find ways to raise the necessary funds to install these dry hydrants. Either of these efforts bring together diverse groups of people, empower communities to solve their own problems, and are long term solutions to the problem (these plans contain a projected five years of dry hydrant installations).

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

All three team members; Sharon Dunbar, Brian Picotte, and David Main are currently continuing their college education. The AmeriCorps stipend allow all three members to attend school full-time. The educational grant helps defray the cost of financing college tuition.

Both Dave and Brian are gaining valuable surveying experience, interpersonal skills, time management skills, and learning how to empower towns to solve their own problems.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

Randolph Union High School has a Community Service Day each year. The team provided a water shuttle activity and talked about why they are volunteers to 110 seventh grade students.

The kids learned why water is important to fire fighters, how they get water when none is available to them, and how much water is available to human kind for consumption.

The Team went to Vermont's State House with a dry hydrant display and talked to legislators about AmeriCorps and water supply in rural communities.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

The members of Vermont Fire Technical Support Team and New Hampshire's Community Resource Assistance Team had a joint meeting on Thursday, May 23 at Lake Morey Inn in Vermont. Both teams compared their programs and talked about ways to improve them.

Fire Technology had a editorial in its April/May, 1996 issue about our AmeriCorp initiative. In it was listed the kinds of technical assistance the team provided and the value of those services.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

The Times published an {END OF REPORT} articles about the team in their April, 1996 issue.

The team distributes over 2,000 brochures with the AmeriCorp logo to functions throughout the state.

Fire Technology

An international quarterly published by the National Fire Protection Association

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EDITORIAL

Technology for Rural Fire Protection

As many rural areas of the world attempt to stimulate their economies, they find that fire protection is a key factor in economic development. In addition, NFPA statistics show that rural populations have lower-than-average personal security from fire. Without access to the funding resources and technical expertise available to cities, rural communities can give their citizens only limited protection to life and property.

In the United States, rural fire departments cover large geographic areas, with about one in four protecting more than 100 square miles (260 km²). Most of these fire departments are staffed solely by volunteers who typically work full time at diverse occupations. Few opportunities or financial resources exist for strategic planning. The result is a disproportionately high level of fire risk and high fire insurance rates.

One approach to improving the situation is to provide technical assistance to rural volunteer fire departments through a national and community service venture. AmeriCorps is a program that creates opportunities for committed citizens to serve in organized efforts to build their communities. Participants receive a living stipend, with benefits and education awards for college or vocational training. People with two or three years of college find it attractive, as do recent graduates testing the job market and those who are shifting careers.

In the AmeriCorps Rural Development Program, teams of professionals and paraprofessionals help rural communities identify needs and resources for economic, human, and environmental well-being. The program seeks to empower communities to plan activities that will assure economic vitality and productivity.

The states of New Hampshire and Vermont have each formed three-person AmeriCorps teams to enhance technical and financial assistance to rural fire departments. Education and expertise among the team members include fire science, civil engineering, marketing, and management.

One of the most significant characteristics of rural fire protection is the difficult access to sufficient water supplies. A national survey of fire department serving populations of less than 100,000 showed that water-supply enhancement was their highest priority, especially in the northern winters, when access to water may require boring holes in the ice. Yet few departments have the time, technical expertise, or other resources to plan, design, and install water-supply systems.

AmeriCorps members are active in helping volunteer fire departments access water, develop water-supply plans, design unpressurized water-supply systems, identify financial resources, and recruit personnel. In Vermont last year, the

AmeriCorps technical support team helped 16 small rural communities complete fire protection water safety plans. These documents provide all the necessary information to improve local fire protection water supply, from site engineering design to checklists for obtaining assessments and environmental permits. They incorporate engineering expertise in mapping, surveying, calculating water quantities and pressure losses, and installing systems. Many technical approaches to accessing water are illustrated in these plans. They include designs for dry hydrants fed from ponds up to 125 feet (38 m) away and incorporating relief vents; designs for drafting basins; and designs for a variety of mechanisms to access water in flowing streams.

In addition, 11 other volunteer fire departments in Vermont were given assistance with recruitment, fundraising, and grant applications. The total value of the services the Vermont AmeriCorps team provided has been estimated at \$300,000 (U.S.), for a cost of less than \$100,000.

But the biggest advantage of this program is yet to come: the future savings of lives and property.



John M. Watts, Jr., Ph.D.
Editor

Fire Technology

SECOND QUARTER • Apr/May 1996 • Volume 32 • Number 2

EDITORIAL

Technology for Rural Fire Protection

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National Fire Protection Association

Letter to the Editor

Becoming a Member of the Fire Service Section

I'm writing to acknowledge receipt of your letter and enclosures. I'm glad to be accepted as a member of the Fire Service Section; hope I would learn a lot from the Section and also from the experiences of other members. Thanks for the beautiful membership certificate.

As much as I desire to participate in your programs to acquire new skills and techniques and to improve my professionalism, it is unfortunate that distance and lack of funds would not allow me close participation in your activities. I would have been pleased to serve on one of the numerous technical committees but, presently, I am unable to travel due to lack of funds. In the future when I am able to travel, I shall let you know.

I hope it would be possible for me to get copies of reports of the NFPA Annual and Fall Meetings. At what times is the Fire Service Section Newsletter mailed to members? I am yet to receive a copy. I am looking forward to receiving one.

I would be glad to correspond with as many members as possible to share personal experiences. Could you please help me make contact with some members?

In the future I shall send articles for publication in future editions of the Section Newsletter. If you have any specific topics or questions in mind, you could let me know.

Looking forward to hearing from you soon.

Yours faithfully,

Philip Adjei Yeboah
Ghana National Fire Service
Post Office Box 211
Obuasi-Adansi
GHANA

Rural Fire Protection in the Green Mountain State

By: Stephen N. Foley, NFPA Staff Liaison

Establishing and maintaining an adequate water supply is always a primary part of any fire incident commander's strategy. The tactical objectives to accomplish that obviously vary from community to community, department to department. As society moves further into the rural areas, providing adequate fire protection becomes more difficult for fire departments. The State of Vermont, in conjunction with local, state, and federal agencies, has put together a cooperative effort to assist rural fire departments in this endeavor.

As part of NFPA's Public Protection Staff, Rick Nichols, myself, and Fire Technology Editor Jack Watts recently attended a day long workshop presented by the George D. Aiken Resource Conservation and Development Council. The primary purpose of this workshop was to have six communities present their water supply plans, discuss "lessons learned", and share their success stories. The communities of Elmore, Woodstock, Wilmington, Huntington, Mendon, and Waterford made presentations on the development of their plans, implementation process, and community support. An off-shoot of their presentations was the sharing of implementation plans, which included engineering plans, blank permit forms, legislative text, sample easement forms, maintenance agreements, and recorded documentation of the plan, either by still picture and/or video.

The planning process began with developing a needs analysis, identification of potential water sources, identifying the best impact for resources spent, and an excellent public relations campaign. The George D. Aiken Resource Conservation and Development Council assisted these efforts in a number of ways, including the hiring of Americorps engineering interns to assist the communities in putting together their plans. The Vermont Fire Technical Support Team of Tom Page, Matt Calagni, and Sharon Quinlan worked with the communities from start to finish. The plans included the installation of dry hydrants that could be used and accessed year around, documentation of work, and strong community support.

Communities were able to utilize work done by NFPA staff in cooperation with the United States Forest Service, and other agencies. Bill Baden, who is NFPA's wildland urban interface specialist manages this program for NFPA. Bill's extensive background in this area offers a unique expertise to the subject matter. This program, titled "Operation Water," includes a workbook and video that can be used to assist communities in promoting, developing, and implementing their water supply plans.

For us at NFPA, the utilization of material developed within the scope of one of our projects is gratifying. The successful use of "Operation Water" is good for both the community and NFPA.

More NFPA Codes Translated into French

The NFPA and the Department of National Defence-Ottawa have signed an agreement to translate several key NFPA codes and standards into French for use by the Canadian military forces. There are already several French translations of NFPA codes available including NFPA 10, *Portable Fire Extinguishers*, and NFPA 13, *Installation of Sprinkler Systems*. In addition, French translations of a variety of NFPA products are available in Canada including "Protégez-vous de feu," the Learn Not to Burn Preschool Program.



THE TIMES

Fire Service Section Newsletter

Chairman's Message

by Glenn P. Benarick

Since this is my last column as Chairman, I would like to thank our Executive Board for their efforts over the last four years. I have had the opportunity to serve with many talented people. A special thank you to our Executive Secretary, Stephen Foley, who keeps us on track with a lot of hard work and does a superb job at producing this outstanding newsletter for our Section.

Since the Fire Service Section is celebrating its 25th anniversary this year, I thought it would be appropriate to reflect on some of the changes we have seen over the years. Twenty-five years ago firefighter health and safety was a foreign term. There has been a great deal of progress in this area, but still a lot of work remains, especially in the area of health and fitness. Just think about the various changes to our protective clothing and equipment as well as our apparatus. Can we expect the same amount of change over the next 25 years? More importantly, are we ready for it?

How many of our departments do strategic planning? This may be another foreign concept for some of us. With the constant pressure of doing business differently, and in some cases for less money, it would seem this is a critical item. I wonder how many of us are in organizations that have a vision of where they want to be in 5 years and have a plan on how to get there. For those who are satisfied with the status quo, then they are also satisfied with falling behind.

The Fire Service Section has also seen many changes, especially over the last 10 years. During this time we began our educational seminars. We began these seminars in 1986 and have conducted approximately 20 since then at no expense to those who attend. We continue to receive requests for these sessions. There have been many other strides, such as a marked increase in Fire Service Section representation on technical committees. Additionally, George Miller has provided a greater emphasis on the fire service membership within the Association. The Urban Fire Forum has provided the opportunity for the leaders of our largest fire departments to address their most pressing issues. The Board of Directors of the Association has displayed a greater commitment toward the mission of our Section. I can tell you that when I came onto the Section Executive Board in 1982 we had very little, if any, contact or clout with the leadership of the Association.

A number of years ago the Section established a 5 year plan. We continue to operate within the guidelines of the plan, and update it each January. Additionally, we evaluate our achievements from the previous year. Your Executive Board is always eager to hear your comments. If there are issues that you want us to address or activities you want us to take on, please let us know.

I am confident that our new Chairman will carry on our efforts and make even greater strides for our Section.

IN THIS ISSUE

- Managing Innovation in Policing, p. 6
- Firefighter/EMT Interface in the Volunteer Fire Department, p. 8
- Developing and Implementing SOPs or Guidelines, p. 12

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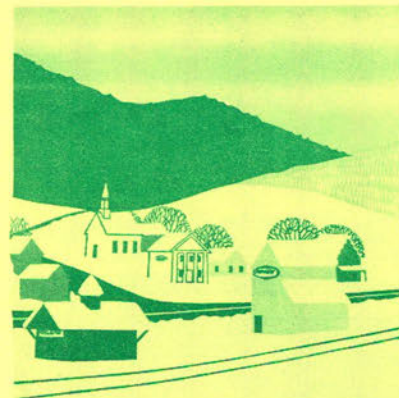
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VERMONT RC&D MESSENGER

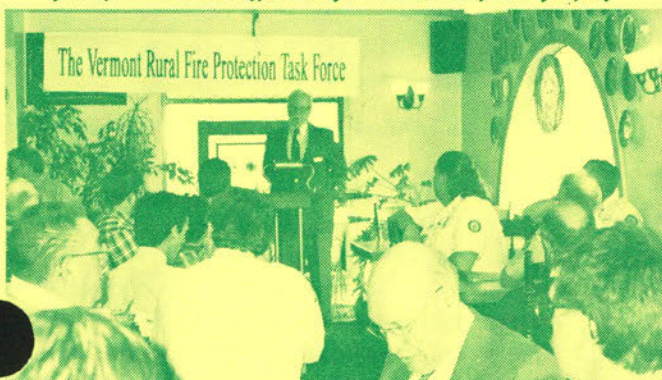
Since 1964 the Resource Conservation and Development Program has promoted wise use and development of natural resources to improve the local economy and people's standard of living. We are a nonprofit, nonpartisan organization comprised of a network of people dedicated to helping local citizens meet their needs.



"Helping to Make Things Happen"

April 1996

THE VERMONT RURAL FIRE PROTECTION TASK FORCE CELEBRATES A SUCCESSFUL YEAR



George "Rip" Richards, Chair, The Vermont Rural Fire Protection Task Force, welcomes firefighters and guests to the Annual Celebration Luncheon at the August Lion Restaurant in Randolph.

The Vermont Rural Fire Protection Task Force Celebration Luncheon and Annual Meeting was held on February 28 from 9:30 AM to 2:30 PM. During the celebration the Task Force thanked individuals and organizations who helped make 1995 a successful year. Ray Davison, First Vice President-elect of Vermont State Firefighters' Association, presented highlights of the year and the Task Force's first Annual Report. Mary Miller, Staff Assistant to Senator Patrick Leahy, spoke about how the fire service can work with elected officials. Chief Richard Schweidenback from Elmore, Chief Butch Sutherland from Woodstock, Chief Robert Payeur from Waterford, Richard Kaufman, Town Administrator for Mendon, Chief Brian Johnson from Wilmington, and Tate Jeffrey of the Huntington Fire Department presented projects they completed by collaborating with the Task Force and its Vermont Fire Technical Support Team. The Chiefs also talked about how they are working towards meeting their community fire protection goals.

Attendees won door prizes donated by fire equipment dealers. Chief Butch Sutherland, Woodstock Fire Department, won a Schlumberger dry hydrant head; Dean Scott of Montgomery Fire Department won a Ken Mar dry hydrant head and fire extinguisher. Colorful posters of vintage US fire departments were won by Bill Fay, Art Maxham, Rick

Nichols, Butch Sutherland, Bernie Barton, Tate Jeffrey, Rodney Laraway, Ernest Schweidenback, Neil Huyler, Douglas Merrill, John Bassett, Dave Bradshaw and Louis Hall.

Rip Richards, Task Force Chair, presented a Certificate of Appreciation to Mary Miller for her creative funding ideas, hours of hard work, commitment, dedication and service to the Task Force. Sixteen towns received a certificate for completion of their Fire Protection Water Supply Plans. These towns were: Barton Village, Craftsbury, Elmore, Fairfield, Huntington, Peacham, Waterford, Addison, Benson, Brookline, Mendon, Newfane, Sandgate, Wallingford, Wilmington, and Woodstock.

Green Mountain Coffee Roasters, IBM Corporation, and Cellular One also received certificates for their generous donations to the Task Force's Vermont Fire Technical Support Team.



Tom Maclay, Task Force Vice Chair, talks about the importance of Fire Protection Water Supply Plans.

What You Can Find In this Issue . . .

Rural Fire Protection Task Force Annual Meeting	1
Rural Fire Protection Summit	2
Timber Wall Video Available	2
Timber Wall Field Day in Brandon	4
Vermont Fire Technical Support Team Update	3
Job Openings	4

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Vermont Fire Technical Support Team

Mission Pamplet



Vermont Fire Technical Support Team Mission

The mission of the Vermont Fire Technical Support Team (VFTST) is to assist local fire departments in reducing the risk of injury, loss of life and property, and to improve the safety and welfare of the community.

The team works at the request of Volunteer Fire Departments to help them develop *Fire Protection Water Supply Plans*, implement strategies and improve the fire departments capabilities.

In the spirit of community service the Cole D. Aiken and Northern Vermont Resource Conservation and Development (RC&D) Councils have joined with the Natural Resources Conservation Service (NRCS) and AmeriCorps in collaborating to support the Vermont Fire Technical Support Team.



AmeriCorps

"Working Together Means Winning Together"

United States
Department of
Agriculture

Natural Resources
Conservation
Service

69 Union St.
Winooski, VT
05404

SUBJECT: Second Quarter AmeriCorps
Report, Vermont Rural Fire
Protection Project

DATE: 4/15/96

TO: Joel Berg
Director of National Service
U. S. Department of Agriculture

Attached is the second quarter AmeriCorps report for the Rural
Fire Protection Project in Randolph, VT. Our second quarter
report for the Winooski River Project was sent previously.

Carol L. Brownell

Carol L. Brownell
Administrative Officer

Attachments

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
006. fax	re: SSNs [Personally Identifiable Information] [partial] (2 pages)	03/12/1996	b(6)

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Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

3/12/96

10. MEMBER DATA:

OP SITE ID: Y50A

Site Supervisor: Dennis Borchardt

PHONE: 802-728-9526

Agency/Org Name: George D. Aiken RC&D

FAX: 8027285951

STATE: VT

City: Randolph, VT

No. of Members Allocated by USDA: 3

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
MAIN, DAVID	W. [REDACTED]	F	A	A	0	387			0
QUINLAN, SHARON	S. (b)(6)	F	A	A	0	50			0
PIOTTE, BRIAN	[REDACTED]	F	A	A	0	15			0
Total Hours: 452									0

No. of Members Allocated by USDA: 3

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 2

No. of Members for Whom Forms Have NOT Been Recieved*: 1

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

3/12/96

10. MEMBER DATA:

OP SITE ID: Y50A

Site Supervisor: Dennis Borchardt

PHONE: 802-728-9526

Agency/Org Name: George D.Aiken RC&D

FAX: 8027285951

STATE: VT

City: Randolph, VT

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						1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
MAIN	, DAVID	W.	F	A	A	0	387			0
QUINLAN	, SHARON	S.		A	A	0	50			0
P. J. E.			F	A	A	0	15			0
Total Hours: 452										0

No. of Members Allocated by USDA: 3

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 2

No. of Members for Whom Forms Have NOT Been Recieved*: 1

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

3/13/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year beginning approximately Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		2 nd QTR		Year's		2 nd QTR	
					QTY Target	Unit of Measure	Quantity	Success Target	Success Unit of Measure	Success		
VT	Y50A	1	EN-E108	Development of fire protection plans	OK	25	plans	0	100	number of plans implemented	0	
VT	Y50A	2	EN-E091	Recruit volunteers	OK	50	volunteers	10	100	Number of people/things aided by service	90%	
JT	Y50A	3	R010	Install withdrawal facilities	OK	15	#srks	0	100	# fully operational	0	

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the preceding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the preceding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

[illegible]

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives. *The team works with fire department chief and a town committee composed of selectboard member, town planner, zoning administrator, landowner, interested community members. The plans are designed to include installations that will be phased in from one to five years. The town and community members are becoming aware of the services that are being provided by volunteers of the 244 fire departments. Community members are becoming aware of the needs of dry hydrants and of the services that are being provided by the VFTST.*

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism. *The team members are receiving experience in engineering and design of dry hydrant and drafting basins.*

They are also learning how to work with a diverse group of people from many different social and economic backgrounds.

The educational benefit has allowed all three members to remain in college to complete their degrees.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

The VRFPTF has its celebration Luncheon on Wednesday, February 28 in Randolph, Vermont. During this celebration six fire departments: Elmore, Woodstock, Waterford, Mendon, Wilmington, and Huntington talked about their Fire Protection Water Supply Plans. Each town gave AmeriCorp and its Vermont Fire Technical Support Team praise for their help, guidance and technical support. All six towns used these plans to help budget ^{town} funds for installation of the dry hydrants. The culmination of the Summit was when the heads of various fire service organizations representatives signed a piece of fire hose. This hose was joined together as a symbolic gesture of working together.

The VRFPTF, AmeriCorp and The VFTST will be, for the first time, included in The VSFFA Annual report.

as a two page report of activities

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

THE VERMONT RURAL FIRE PROTECTION TASK FORCE

c/o George D. Aiken RC&D
HCR 67, Box 17A
Randolph, VT 05060 728-9526

c/o Northern Vermont RC&D
RR4, Box 2293, Comstock Road
Berlin, VT 05602-8927 828-4595

A G E N D A

Celebration Luncheon and Annual Meeting
August Lion, Randolph, VT
Wednesday, February 28, 1996

- 9:30 Refreshments, Social Time
- 10:00 - 10:10 Welcome
George "Rip" Richards, Chair
Vermont Rural Fire Protection Task Force
- 10:10 - 10:30 Highlights of 1995
Ray Davison, Member, Vermont Rural Fire Protection Task Force,
Vermont State Fire Fighters Association and Vergennes Fire Department
- 10:30 - 11:00 Fire Protection Water Supply Plans - Presentations of how 3
Fire Departments are working toward meeting community goals!
 - Elmore
 - Woodstock
 - Waterford
- 11:00 - 11:30 Questions and Answers
- 11:30 - 11:50 Working Together with Elected Officials
Mary Miller, Staffer
Senator Patrick Leahy's Office
- 11:50 - 12:00 Door Prize Drawing
2 Dry Hydrant Heads & ABC 5# Fire Extinguisher
- 12:00 - 1:00 LUNCH
- 1:00 - 1:30 Fire Protection Water Supply Plans - Presentations of how 3 more
Fire Departments are working toward meeting community goals!
 - Mendon
 - Wilmington
 - Huntington
- 1:30 - 1:50 Questions and Answers
- 1:50 - 2:05 Task Force Commendations
- 2:05 - 2:30 Future Plans of Initiative and Wrap-up
Dennis Borchardt, Executive Director
George D. Aiken Resource Conservation and Development

Have a safe trip home!

Thank you for your time and input.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc. *① To try and overcome "turf battles" within the fire service AmeriCorp members worked with: TVRFP TF, US Senator Patrick Leahy, US Senator James Jeffords, US Rep. Bernard Sanders, The George D. Akin and Northern Vermonts RC+Ds, USDA, Forest Service, NECS, The New Hampshire Fire Academy, Tri Data, and National Volunteer Fire Council to sponsor Summit '96 "Collaborating to Enhance Fire Protection," March 18, 9:00-3:00 pm.*
- ② An Ameri Corp member of The Vermont Fire Tech Support Team did the copywriting, pre press and post press production of the VT. RFP Task Force 1995 Annual Report. The report*
21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

Report appears on the center spread.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.
23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

Devin Bonchard

Congress of the United States
Washington, DC 20515

February 22, 1996

Dear Vermonter,

We are pleased to invite you and your colleagues to the 1996 Fire Summit, "Collaborating to Enhance Fire Protection." This year's session will be held in the Pavilion Auditorium, Montpelier, March 18, 1996.

The purpose of the summit is to discuss rural fire protection initiatives that are underway in Vermont and other states. We hope that learning about these experiences will help Vermont's fire service organizations develop a plan to coordinate policies for fire prevention in rural communities.

Topics to be discussed include: Collaboration and Cooperation Success Stories presented by Nathan Kirk, Fire Supervisor, Columbus, Ohio; Russian-American Fire Fighters Exchange Program presented by Jeffrey W. Spencer, J.D., Chief of Training, New Hampshire Fire Academy; Funding Opportunities presented by Mary Miller, Staff Assistant to Senator Patrick Leahy. Two workshops will be presented in the afternoon. These workshops are: Recruitment of and Maintaining Volunteers Workshop and the Importance of Community Outreach. A full agenda is enclosed.

Registration will begin at 8:30 a.m., moving to the Agenda at 9:00 a.m. Coffee and donuts will be provided at no charge. Lunch is available at the cafeteria.

We encourage you or a representative of your organization to attend "Collaborating to Enhance Fire Protection." Your participation will help shape rural fire prevention policies in Vermont.

Sincerely,


PATRICK LEAHY
United State Senator


JAMES JEFFORDS
United States Senator


BERNARD SANDERS
U.S. Representative

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Summit 96 program

Presented by:

**The Vermont Rural Fire Protection
Task Force**

**US Senator Patrick Leahy
US Senator James Jeffords
US Representative Bernard Sanders**

**The George D. Aiken Resource
Conservation & Development Council
HCR 67, Box 17A
Randolph, VT 05060
(802) 728-9526**

**Northern Vermont Resource
Conservation & Development Council
RR4, Box 2293, Comstock Road
Berlin, VT 05602
(802) 828-4595**

AmeriCorps

Vermont Fire Technical Support Team

USDA Forest Service

**Natural Resources Conservation
Service (NRCS)**

The New Hampshire Fire Academy

National Volunteer Fire Council

Tri

SUMMIT '96

***Collaborating
to Enhance
Fire Protection***

**March 18, 1996
9:00 am - 3:00 pm
Pavilion Auditorium
Montpelier**