

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: SSNs [Personally Identifiable Information] [partial] (13 pages)	00/00/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24219

FOLDER TITLE:

USDA [Department of Agriculture]/AmeriCorps - Clinton Library Copies - FY96 3rd
Quarterly Progress Reports - CO-FL [1]

2013-0661-F

rc3055

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

FOIA MARKER

**This is not a textual record. This is used as an
administrative marker by the William J. Clinton
Presidential Library Staff.**

Collection/Record Group: Clinton Presidential Records

Subgroup/Office of Origin: Americorps

Series/Staff Member: General Files

Subseries:

OA/ID Number: 24219

FolderID:

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USDA [Department of Agriculture]/AmeriCorps - Clinton Library Copies - FY 96 3rd Quarter
Progress Reports - CO-FL [1]

Stack:
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Row:
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Clinton Presidential Records Digital Records Marker

This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

CO

Divider Title: _____



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☐ First ☐ Second ☐ Third ☒ Fourth
(10/1 - 12/31) (1/1 - 3/31) (4/1 - 6/30) (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: COLORADO
3. Agency: ARS ☐ NRCS ☒ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION: (Make Corrections if Necessary)

4. Contact Name: Gary Jennings
San Juan RC&D
31 Suttle Last
Durango, CO 81301
5. Title: PROJECT COORDINATOR
6. Address: _____
street, number, and PO (if applicable)
- _____
City State Zip
7. Telephone number: 970-259-3287
8. Fax number: 970-247-3412
9. E-Mail Address (if any): gjenninq@co.nrcs.usda.gov

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
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Quarterly Progress Reports - CO-FL [1]

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- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

8/15/96

10. MEMBER DATA:

OP SITE ID: Y08A

Site Supervisor: Gary Jennings

PHONE: 970-259-3287 ✓

Agency/Org Name: San Juan RC&D

FAX: 9702473412

STATE: CO

City: Durango, CO

No. of Members Allocated by USDA: 6

Member Name		SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
						1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
ARIOLA	, PERCIVAL	.	F	A	I	0	496	551	<u>476</u>	1047
LYONS	, WILLIAM	A.	F	A	I	0	322	533	<u>468.25</u>	855
NEBBE	, NATHAN	J.	F	A	I			543	<u>532</u>	543
TUCKER	, TODD	C.	F	AC	XB	391	604	577	<u>129</u>	1571
WALKER	, LESLIE	M.	F	A	I	0	241	532	<u>400</u>	773

[001]

8/15/96

10. MEMBER DATA:

OP SITE ID: Y08A Site Supervisor: Gary Jennings PHONE: 970-259-3287
STATE: CO Agency/Org Name: San Juan RC&D FAX: 9702473412
City: Durango , CO

No. of Members Allocated by USDA: 6

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	

Total Hours: 4789

No. of Members Allocated by USDA: 6

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 5

No. of Members for Whom Forms Have NOT Been Recieved*: 1

REMEMBER THAT THE TOTAL NUMBER OF HOURS FOR EACH MEMBER SHOULD BE THE HOURS SERVED AND NOT INCLUDE THE HOURS FOR PERSONAL LEAVE (40) AND HOLIDAYS (72). IF YOU HAVE BEEN COUNTING THESE IN THE FIRST 3 QUARTERS, PLEASE ADJUST THE 4TH QUARTERS HOURS SO THAT THE TOTAL IS AT LEAST 1700 OF SERVICE (assuming the person was full-time and successfully completed the program.) You can have more than 1700 hrs for a total just be sure all the hours were service hours. Thank You

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	_____	_____	<u>23</u>	_____

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	_____	_____	<u>426</u>	_____

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "4th QTR Quantity" and the column marked "4th QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"4th QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"4th QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

8/15/96

Y08A

QUESTION 13. PROGRESS TOWARDS ACOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	Site	OP No.	Obj Code	PGM Obj/Impact Statement	Year's		4th QTR		Year's		4th QTR	
					QTY Target	Unit of Measure	Quantity	Success Target	Success Unit of Measure	Success		
CO	Y08A	1	EN-E004C	Conduct clean-up campaigns	3	campaigns - clean-ups	0	100	% measures meeting professional standards			
CO	Y08A	1	EN-E012B	Present recycling presentations to local schools	15	presentations - educational	5	100	% of students with increased knowledge			100%
CO	Y08A	2	EN-E117A	Identify recycling products	3	products - recycling	0	1	% of products into production			300%
CO	Y08A	2	EN-E055A	Develop a recycling program with a number of businesses	4	businesses - initiate recycling	5	1	% of decrease in solid waste			100%
CO	Y08A	3	EN-R009A	Complete planning for the installation of dry fire hydrants	100	plans - dry fire hydrants	20	50	% of planned hydrants actually installed			112%
CO	Y08A	4	EN-E137A	Well-A-Syst; create awareness of farmstead pollution	40	assessments - wells	65	100	% of assessments completed			54%

7 October, 1996

SDA-NRCS-San Juan RC&D, Four Corners AmeriCorps Project-Colorado

4th Quarter USDA AmeriCorps report

15. Community Service Objectives Narrative:

Y08A Obj. 1 PGM Code EN-E012B Present recycling presentations to local schools

Several presentations were developed and presented in cooperation with a high school computer class. A recycling educational activity book for elementary school students was developed by high school students and distributed to various teachers; this project was a huge success.

Y08A Obj. 2 PGM Code EN-E117A Identify recycling products

In the town of Ignacio, the recycling effort has recovered 31 cubic yards of waste paper, glass, and aluminum and steel cans. AmeriCorps was involved in the collection of 1,000 gallons of used motor oil for recycling.

Household hazardous waste, and reduction of tires in the landfill projects were studied and postponed due to lack of funding and/or lack of other necessary resources.

Y08A Obj. 2 PGM Code EN-E055A Develop a recycling program with a number of businesses

AmeriCorps is working with the community to purchase a cardboard bailer. The AmeriCorps member estimates that, based on surveys of local businesses in the town, there could be 10 tons of cardboard recycled every month if cardboard recycling were in existence.

Y08A Obj. 3 PGM Code EN-R009A Complete planning for the installation of dry fire hydrants

A county wide plan for dry hydrant installation has been developed and individual surveys are underway. A visit by the Insurance Services Organization (ISO) is scheduled for county wide approval of dry hydrant installations. This will give landowners who have installed dry hydrants a reduction in their homeowners insurance.

Y08A Obj. 4 PGM Code EN-E137A- Well*A*Syst; create awareness of farmstead pollution.

The Well*A*Syst self assessment manuals were presented to the curriculum director at two schools for approval to distribute through their vo-ag departments. Both approved for use in their curriculum for extra credit when students complete the assessment with their parents. The Well*A*Syst manual was approved by the state Well*A*Syst committee for statewide distribution. The final draft document is being put into desk top publishing format by the Colorado state NRCS office.

16. Community Building Objective Narrative:

AmeriCorps members have been involved in conducting composting education classes in Colorado, and fire cleanup in northern New Mexico this quarter, along with staffing information booths at county fairs.

17. AmeriCorps Member Development Objectives Narrative:

Todd Tucker-AmeriCorps member quote "The training and support I received from San Juan Resource Conservation and Development was excellent and will assist me in my future career. I have learned what skills are needed to be successful in this project now and in future life. These skill include meeting facilitation, assertiveness, multi-media presentations,

negotiation, applied cultural awareness skills, applied conflict resolution, motivation techniques, and group dynamics. Training in source conservation, recycling concepts, marketing, pamphlet design, communication theory and technology has also assisted in the completion of my tasks. Without this training and skill enhancement, I believe that this project would not have been successful."

Bill Lyons-AmeriCorps member quote "The weekend service projects have been critical in raising morale and group identity and purpose for members. Many of these projects would not have been done without the initiative and hard work of members. Not only should these projects be encouraged, but in some cases required."

Nathan Nebbe-AmeriCorps member quote "It has been a very full six months and I don't anticipate a diminution in my activities. I have enjoyed my time in AmeriCorps and am excited about the next three months of my service."

18. Unique Successes or Great Stories

See attached sheets

19. Difficulties Faced by the Program

No major problems with program implementation. The usual issues of money and available manpower surface on most projects. The projects run relatively smoothly with tremendous local support.

20. National Identity Activities

Several projects were done in Colorado, New Mexico, and Utah involving participation by members from each of the states. Each project received local media attention.

21. Organizational Changes

There have been no changes in the programs organization or structure.

22. Organizational Improvements

More timely approvals for national program. Easy to say...hard to do. Overall things have worked well, administratively, for us.

23. Primary Training and Technical Assistance Needs

The measurements of progress towards accomplishing service objectives seems awkward and difficult to measure for many projects. The success measurement particularly seems difficult when trying to identify quarterly progress. When all the quarterly reports are summed, you wonder if the parts are equal to the whole.

Ignacio Intermediate School

Box 460
Ignacio, Colorado 81137
970/563-4505 • FAX 970/563-4524

ANN SWAIN, Principal

September 19, 1996

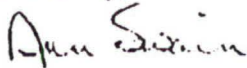
Nathan Nebbes
Americore Volunteer
Town Hall
Ignacio, Colorado 81137

Dear Nathan;

Thanks for the hard work you did this summer on the trail from the Ignacio School. The bridge is great and the students are using it everyday.

I really appreciate the difference you are making in our community through the recycling program and the trail building. Thanks for bringing your energy and enthusiasm to us.

Sincerely,



Ann Swain



OCT 07 1996

LA PLATA COUNTY

FRANK "JOSH" JOSWICK • SHIRLEY BATY • FRED W. KLATT, III • COMMISSIONERS
970.382.6219 • FAX 970.382.6299

October 4, 1996

Mr. Gary Jennings
Project Coordinator
San Juan Resource Conservation
& Development
1060 Main Ave.
Durango, CO 81301

Dear Gary:

La Plata County has had the privilege of participating in the Americorps program over the past year to address issues related to solid waste management. Our experience with the program has been both positive and successful - Todd Tucker, the individual engaged as our solid waste coordinator through the Americorps program, made it possible for La Plata County to conduct a regional recycling evaluation and develop a local recycling option; establish a year-round yard waste collection program in conjunction with the City of Durango; coordinate Christmas tree collection within the County; analyze effective waste to dispose of special waste; and provide valuable staff support to the County's Solid Waste Advisory Committee. And Todd's efforts in these areas have been commendable. As a result of our participation in the Americorps program, we have made great strides in the area of solid waste management that would have otherwise been difficult to achieve.

On behalf of the citizens of La Plata County, I would like to thank you for the opportunity to participate in the Americorps program.

Sincerely,



Joanne M. Spina
Administrative Assistant

cc: Board of County Commissioners
Bob Brooks, County Manager
Todd Tucker



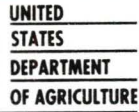
Ignacio Heritage Trail Takes Shape

BREAKING TRAIL. Sabrina Napi, an AmeriCorps member works in the hot sun clearing a new path for the Ignacio Heritage Trail. The recreational and educational trail will eventually unite the entire community. Construction of the first phase began July 12, off Burns Avenue and will connect the Southern Ute Education Center with the Intermediate School. The project is designed to improve the safety of Ignacio's school children. AmeriCorps volunteers are also constructing a bridge over a ditch that runs along Burns Avenue to ensure pedestrian safety.

Photo by L. Lucero Jr.-DRUM

From the Southern Ute
Drum.

AUG 1. 2 1996



USDA State Progress Report (CNS Grant No. 95ADFDC047)

7. Telephone number: 970-259-3287
8. Fax number: 970-247-3412
9. E-Mail Address (if any): gjenning@co.nrcs.usda.gov

6/04/96

10. MEMBER DATA:

OP SITE ID: Y08A

Site Supervisor: Gary Jennings

PHONE: 970-259-3287

Agency/Org Name: San Juan RC&D

FAX: 9702473412

STATE: CO

City: Durango, CO

No. of Members Allocated by USDA: 6

Member Name		SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total	
ARIOLA	, PERCIVAL	.	F	A	A	0	496	<u>551</u>	___	<u>1047</u>	496
LYONS	, WILLIAM	A.	F	A	A	0	322	<u>533</u>	___	<u>855</u>	322
NEBBE	, NATHAN	J.	F	A	A			<u>543</u>	___	<u>543</u>	0
TUCKER	, TODD	C.	F	A	A	391	604	<u>577</u>	___	<u>1181</u>	994
WALKER	, LESLIE	M.	F	A	A	0	241	<u>532</u>	___	<u>773</u>	241
										Total Hours: <u>4399</u>	2053

- * The number of Members allocated should equal the number of active members, those members whose trust status is "A" and whose Program Status is "A". If your report shows five members with "A" "A" status and yet you only have four active members, this means you have not submitted an end of term of service form for the member for the member who is no longer active. Conversely, if your report shows five members with an "A" "A" status and you actually have six members active, you have not submitted an enrollment form for the active member whose name is not shown on this report. If that is the case, list the names, SSN, Status and hours of the missing members on this sheet and send the enrollment forms to the USDA Director of National Service. If enrollment form was sent directly to the Corporation, send copies to the USDA Director of National Service immediately. If you have replaced members be certain to indicate whether the replacements are full or part-time [NOTE: The USDA Director of National Service must approve conversion of full-time slots to part-time slots IN ADVANCE.]

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
		12		

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
		92		

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "3rd QTR Quantity" and the column marked "3rd QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

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"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"3rd QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"3rd QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

6/04/96

Y08A

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "3rd QTR Quantity" enter the amount of work done in the third quarter. Do the same for "3rd QTR Success".)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	Unit of Measure	3rd QTR Quantity	Year's Success Target	Unit of Measure	3rd QTR Success
CO	Y08A	1	EN-E004C	Conduct clean-up campaigns	3	campaigns - clean-ups	5	100	% measures meeting professional standards	100
CO	Y08A	1	EN-E012B	Present recycling presentations to local schools	15	presentations - educational	13	100	% of students with increased knowledge	100
CO	Y08A	2	EN-E117A	Identify recycling products	3	products - recycling	5	1	% of products into production	0
CO	Y08A	2	EN-E055A	Develop a recycling program with a number of businesses	4	businesses - initiate recycling	1	1	% of decrease in solid waste	0
CO	Y08A	3	EN-R009A	Complete planning for the installation of dry fire hydrants	100	plans - dry fire hydrants	15	50	% of planned hydrants actually installed	57
CO	Y08A	4	EN-E137A	Well-A-Syst; create awareness of farmstead pollution	40	assessments - wells	1	100	% of assessments completed	25

15 July, 1996

DA-NRCS-San Juan RC&D, Four Corners AmeriCorps Project-Colorado

3rd Quarter USDA AmeriCorps report

15. Community Service Objectives Narrative: Y08A Obj. 4 PGM Code EN-E137A- Well*A*Syst; create awareness of farmstead pollution. The assessment pamphlets and overall package has been completed. A limited field test has been performed with very favorable comments. The package has been distributed to several members of the state Well*A*Syst committee and their comments incorporated. The final draft will be presented to the committee for their final comments and suggestions on distribution. The field assessments will be performed July and August in the San Juan Basin.

16. Community Building Objective Narrative:

The Ignacio Heritage Trail Project involved cleanup of a trail used by school children and construction of a foot bridge. This trail is used heavily by school kids to go to and from school and its cleanup improved greatly the safety for the kids.

The Jordan Project involved cleanup, painting, remodeling, insulation, and landscaping of eight low income housing units which were then made available for sale.

A youth group was formed by an AmeriCorps member and they "adopted" five miles of a county road to keep clean. The youth group picks up trash along this county road every other weekend. The group also spent a day cleaning trees and shrubs from an elderly lady's 3 acres.

Free carbon monoxide testing was done on 120 trailers in a retirement community.

17. AmeriCorps Member Development Objectives Narrative:

Several members have learned new construction skills as a result of various projects. Skill in working with others and developing consensus of ideas was obtained by members working on the Well*A*Syst project. Learning to incorporate community service into daily activities has been an important component of the projects along with learning to prioritize community service activities and integrate into their work schedules.

All members have attended and successfully completed the CPR course and First Aid course and have received their certification cards. One member attended the CPR instructor class.

Members watched three videos; one on conflict management, one on personal motivation, and one on effective communications.

Cluster meetings are held with good attendance and community service projects generally have outstanding participation.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AMERICORPS NEWSLETTER

Volume I Number 1



AMERICORPS

AmeriCorps is a national service program in its second year. It is similar to the Peace Corps. Instead of going overseas to help other countries, the AmeriCorps members stay in their own communities and aid the people around them. The USDA sponsors three types of AmeriCorps Teams. They are the Anti-Hunger team, Nutrition & Empowerment Team, the Rural Development Team and the Public Lands & Environment Team.

There are five USDA AmeriCorps team members in North Dakota. These AmeriCorps members work with the USDA Rural Development Program. They are located in Barnes, Cass, Ransom, Richland and Sargent counties. The AmeriCorps projects for this year include Water Quality, Wellhead Protection Program for participating water municipalities, and Rangeland Monitoring. The team works on group and individual signature projects. These projects are educational and/or meet a community's need.

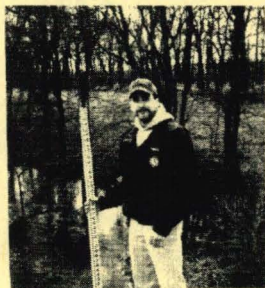
GETTING THINGS DONE

Back in November '95, the North Dakota AmeriCorps Team combined with a group of seven AmeriCorps Members from Warren, Minnesota to put their strengths together in "getting things done." The project consisted of bioengineering a riparian area on the Turtle River, west of Grand Forks. The two teams worked on restoring the eroding riverbank by natural means. They dug trenches, put together a fascine, buried it and planted more trees, along with a variety of grasses. (A fascine is intertwined willow and dogwood branches that reaches up to 30 feet and 8 inches in diameter.) After digging a trench and putting the fascines into the ground, sticks of willow were staked to hold the fascine in place. By springtime, the willow and dogwood will take root. The planting of grasses and the trees rooting into the bank will hold it back from eroding.

EDUCATION

During the winter months, the ND AmeriCorps Team conducted numerous presentations. The presentations varied by types of groups to the age of the attendees. AmeriCorps held displays at farm shows, county board meetings, for 4-H groups and perhaps you may have seen a presentation at a NRCS district conservationist's meeting.☺ Included in the displays and presentations were water quality testing, and the ground flow and watershed pollution models were demonstrated.

Other than presentations, the AmeriCorps performed water quality testing on an individual basis in the office or on the farm. Usually, a farmstead assessment was conducted at the same time. Another accomplishment would be the completion of over 10 Wellhead Protection Program contaminant source inventories. The team is actively being educated as they are educating their communities on water.



WATER MONITORING

Lately, there has been quite a bit of concern about the water in the rivers and their tributaries. Richland, Sargent, and Barnes AmeriCorps members are assisting with the soil conservation districts' 319 monitoring projects. The 319 monitoring project is the sampling the water quality and flow check of the rivers' and its tributaries. The samples are sent in coolers so that the water will stay fresh. It must be in Bismarck at the North Dakota State Health Department within 24 hours to give accurate results. The tests that are being done on the sample of water are: pH, conductivity, and a fecal coliform test.



WATER FESTIVAL

The AmeriCorps members participated in the First Annual Water Festival on April 25 & 26 at the Grand Forks Civic Auditorium. The members assisted by being tour guides, sitting in at the exhibitor booths, and at the registration table. Over the two-day event, there were approximately 1,000 North Dakota fourth grade children participating. The Water Festival was sponsored by the ND State Water Commission, Project WET, and the Children's Science and Technology Education Foundation. The Water Festival gave the children the opportunity to learn about the importance of water to humans, wildlife, and everything else on the planet. While they were learning, they were also having fun, by creating their own stream, making a liquid bubble around themselves, and learning how pollution can get into water by the effects of humans.

What's happening!

Grand Forks Monitoring	May 6-8
Ransom County Conservation Tour	May 9
Harwood Tree Planting	May 14
Show & Tell Spot	May 20
Nelson County Tree Planting	May 21
AmeriCorps Workshop	May 22-24
Harwood Channel Tree Planting	May 29&30
Grand Forks Red River replant	June 3-5
Scrape & paint houses for the elderly	June 4-8
Abandon Well Survey Lisbon	July 1-3



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFD047)

1. Check this reporting period: ☐ First ☐ Second ☒ Third ☐ Fourth
(10/1 - 12/31) (1/1 - 3/31) (4/1 - 6/30) (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Colorado

3. Agency: ARS ☐ NRCS ☒ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION: (Make Corrections if Necessary)

4. Contact Name: _____ Gary Jennings _____ Last
San Juan RC&D
31 Suttle
Durango, CO 81301

5. Title: _____

6. Address: _____
street, number, and PO (if applicable)

City State Zip

7. Telephone number: 970-259-3287

8. Fax number: 970-247-3412

9. E-Mail Address (if any): gjennings@co.nrcs.usda.gov

11. Please list the total number of volunteers who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
		12		

12. Please list the total number of hours of community service completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
		92		

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. **Original Community Service Objectives:** Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "3rd QTR Quantity" and the column marked "3rd QTR Success" — as well as any column that is blank, has a zero, or has a question mark — for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"3rd QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"3rd QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

6/04/96

10. MEMBER DATA:

JP SITE ID: Y08A

Site Supervisor: Gary Jennings

PHONE: 970-259-3287

Agency/Org Name: San Juan RC&D

FAX: 9702473412

STATE: CO

City: Durango, CO

No. of Members Allocated by USDA: 6

Member Name		SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total	
						1st Rpt	2nd Rpt	3rd Rpt	4th Rpt		
ARIOLA	, PERCIVAL		F	A	A	0	496	<u>551</u>		<u>1047</u>	496
LYONS	, WILLIAM	A.	F	A	A	0	322	<u>533</u>		<u>855</u>	322
NEBBE	, NATHAN	J.	F	A	A			<u>543</u>		<u>543</u>	0
TUCKER	, TODD	C.	F	A	A	391	604	<u>577</u>		<u>1181</u>	994
WALKER	, LESLIE	M.	F	A	A	0	241	<u>532</u>		<u>773</u>	241

Total Hours: 4399 2053

- The number of Members allocated should equal the number of active members, those members whose trust status is "A" and whose Program Status is "A". If your report shows five members with "A" "A" status and yet you only have four active members, this means you have not submitted an end of term of service form for the member for the member who is no longer active. Conversely, if your report shows five members with an "A" "A" status and you actually have six members active, you have not submitted an enrollment form for the active member whose name is not shown on this report. If that is the case, list the names, SSN, Status and hours of the missing members on this sheet and send the enrollment forms to the USDA Director of National Service. If enrollment form was sent directly to the Corporation, send copies to the USDA Director of National Service immediately. If you have replaced members be certain to indicate whether the replacements are full or part-time (NOTE: The USDA Director of National Service must approve conversion of full-time slots to part-time slots IN ADVANCE.)

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

JUL-19-1996 08:50

SAN JUAN RC&D

3032473412 P.02

6/04/96

Y08A

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "3rd QTR Quantity" enter the amount of work done in the third quarter. Do the same for "3rd QTR Success".)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	Unit of Measure	3rd QTR Quantity	Year's Success Target	Success Unit of Measure	3rd QTR Success
CO	Y08A	1	EN-E004C	Conduct clean-up campaigns	3	campaigns - clean-ups	5	100	% measures meeting professional standards	100
CO	Y08A	1	EN-E012B	Present recycling presentations to local schools	15	presentations - educational	13	100	% of students with increased knowledge	100
CO	Y08A	2	EN-E117A	Identify recycling products	3	products - recycling	5	1	% of products into production	0
CO	Y08A	2	EN-E055A	Develop a recycling program with a number of businesses	4	businesses - initiate recycling	1	1	% of decrease in solid waste	0
CO	Y08A	3	EN-R009A	Complete planning for the installation of dry fire hydrants	100	plans - dry fire hydrants	15	50	% of planned hydrants actually installed	27
CO	Y08A	4	EN-E117A	Well-A-Syst; create awareness of farmstead pollution	40	assessments - wells	1	100	% of assessments completed	25

JUL-19-1996 08:51

SAN JUAN RC&D

3032473412 P.04

15 July, 1996

DA-NRCS-San Juan RC&D, Four Corners AmeriCorps Project-Colorado

3rd Quarter USDA AmeriCorps report

15. **Community Service Objectives Narrative:** Y08A Obj. 4 PGM Code EN-E137A- Well*A*Syst; create awareness of farmstead pollution. The assessment pamphlets and overall package has been completed. A limited field test has been performed with very favorable comments. The package has been distributed to several members of the state Well*A*Syst committee and their comments incorporated. The final draft will be presented to the committee for their final comments and suggestions on distribution. The field assessments will be performed July and August in the San Juan Basin.

16. **Community Building Objective Narrative:**

The Ignacio Heritage Trail Project involved cleanup of a trail used by school children and construction of a foot bridge. This trail is used heavily by school kids to go to and from school and its cleanup improved greatly the safety for the kids.

The Jordan Project involved cleanup, painting, remodeling, insulation, and landscaping of eight low income housing units which were then made available for sale.

A youth group was formed by an AmeriCorps member and they "adopted" five miles of a county road to keep clean. The youth group picks up trash along this county road every other weekend. The group also spent a day cleaning trees and shrubs from an elderly lady's 3 acres.

Free carbon monoxide testing was done on 120 trailers in a retirement community.

17. **AmeriCorps Member Development Objectives Narrative:**

Several members have learned new construction skills as a result of various projects. Skill in working with others and developing consensus of ideas was obtained by members working on the Well*A*Syst project. Learning to incorporate community service into daily activities has been an important component of the projects along with learning to prioritize community service activities and integrate into their work schedules.

All members have attended and successfully completed the CPR course and First Aid course and have received their certification cards. One member attended the CPR instructor class.

Members watched three videos; one on conflict management, one on personal motivation, and one on effective communications.

Cluster meetings are held with good attendance and community service projects generally have outstanding participation.

OK

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☐ First (10/1 - 12/31) ☒ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Colorado
3. Agency: ARS ☐ NRCS ☒ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION: (Make Corrections if Necessary)

4. Contact Name: Gary L Jennings
First Middle Last
5. Title: Project Director
31 Suttle
6. Address: 1060 Main Ave #20
street, number, and PO (if applicable)
Durango Co 81301
City State Zip
7. Telephone number: 970-259-3287
8. Fax number: 970-247-3412
9. E-Mail Address (if any): _____

3/12/96

10. MEMBER DATA:

OP SITE ID: Y08A

Site Supervisor: Gary Jennings

PHONE: 970-259-3287

Agency/Org Name: San Juan RC&D

FAX: 9702473412

STATE: CO

City: Durango, CO

No. of Members Allocated by USDA: 6

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS 2nd Rpt	3rd Rpt	4th Rpt	Total
ARIOLA, PERCIVAL	(b)(6)	F	A	A	0	496	✓		0
LYONS, WILLIAM	(b)(6)	F	A	A	0	321.75	✓		0
TUCKER, TODD	(b)(6)	F	A	A	391	603.5	✓		391
WALKER, LESLIE	(b)(6)	F	A	A	0	241	✓		0
Nebbe, Nathan	(b)(6)	F	A	A		24		Total Hours:	391

No. of Members Allocated by USDA: 6

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 4

No. of Members for Whom Forms Have NOT Been Recieved*: 2

ENTER the number of vacancies that you intend to fill in the next reporting period: 1

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	<u>0</u>	_____	_____	_____

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	<u>24</u>	_____	_____	_____

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

3/13/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year beginning approximately Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		2 nd QTR Quantity	Year's		2 nd QTR Success
					QTY Target	QTY Unit of Measure		Success Target	Success Unit of Measure	
CO	Y08A	1	EN-E004	Conduct clean-up campaigns	OK	3 campaigns	0	100	% measures meeting professional standards	0 ✓
CO	Y08A	1	EN-E012	Present recycling presentations to local schools	OK	15 presentations	0	100%	% of students with increased knowledge	0 ✓
CO	Y08A	2	EN-E117	Identify recycling products	OK	3 products	1	1%	% of products into production	0 ✓
CO	Y08A	2	EN-E055	Develop a recycling program with a number of businesses	OK	4 businesses	0	1%	% of decrease in solid waste	0 ✓
CO	Y08A	3	EN-R009	Complete ^{planning} planing for the installation of dry fire hydrants	OK	100 plans	0	50%	% of planned hydrants actually installed	0 ✓
	Y08A	4	EN-E137	Well-A-Syst; create awareness of farmstead pollution	OK	40 site assessment	0	100%	% of assessments completed	0 ✓

26 March, 1996

USDA-NRCS-San Juan RC&D, Four Corners AmeriCorps Project-Colorado
2nd Quarter USDA AmeriCorps report

15. Community Service Objectives Narrative: Operating Site
Y08A:

1. Finalized Regional Recycling report and presented it to: Farmington Clean and Beautiful Committee-60 attendees, La Plata County Commissioners-8 attendees, City of Durango-4 attendees, La Plata County Solid Waste Advisory Committee-15 attendees, La Plata County Planning Commission-80 attendees.

2. Initiated creation of Internet Drop and Swap bulletin board.

3. Worked with local community leaders and AmeriCorps members in organizing activities on the following projects:

a. Low income-first time home buyers housing improvements in Cortez Colorado. General cleanup of area and planting trees

b. Salmon Ruins Heritage Park, Bloomfield, NM. General cleanup, maintenance, and painting

c. Animas River Cleanup. Clearing of trash and debris from the river banks

d. Ignacio Youth Bulletin Board. Construct a bulletin board in the community to bring the community and tribal youth together

e. Paint exchange. With Farmington Clean and Beautiful to host a paint exchange / collection in conjunction with Farmington's Dumpster Days

f. Farmington house restoration. Help restore a burned out house for a Farmington family

g. Water Contamination Prevention. Storm drains in Durango will be signed "Dump no Waste - Drains to River"

h. Accessible ramp and bathtub installation. Assist in installation for a disabled individual in Durango

i. Habitat for Humanity. Assist in constructing two homes

16. Community Building Objectives Narrative: The regional recycling study had helped bring together the City of Durango, La Plata County and other local governments to discuss recycling

issues. It has shown that a unified effort could serve the public and reduce the cost to constituents.

17. AmeriCorps Member Development Objectives: Members participated in a 3 day Orientation session with other AmeriCorps members from the four corners area. Meeting other members has been a positive influence on each member.

19. Difficulties faced by the program: Getting student loans deferred has been expressed as a problem.

20. National Identity Activities: Orientation meeting was held for all members in the Four Corners project where they were able to interact, exchange ideas, and network. Monthly cluster meeting are held. Some communication between members is being maintained via the Internet.

22. Organizational Improvements: Following are ideas from members; have more cluster meetings, complete at least one community service project per month, corporation return phone calls from AmeriCorps members in the field.

23. Primary Training and Technical Assistance Needs: Better computers and/or upgraded computer programs. Continued classroom training and OJT on job specific subjects.



UNITED
STATES
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OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☒ First (10/1 - 12/31) ☐ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Colorado
3. Agency: ARS ☐ NRCS ☒ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION:

(Make Corrections if Necessary)

4. Contact Name: Gary Jennings
San Juan RC&D
1060 Main Ave, #020
Durango, CO 81301
5. Title: San Juan RC&D Project Coordinator
6. Address: _____
street, number, and PO (if applicable)
- _____
City State Zip
7. Telephone number: 970-259-3287
8. Fax number: 970-247-3412
9. E-Mail Address (if any) : _____

1/30/96

10. MEMB. DATA:

OP SITE ID: Y08A

Site Supervisor: Gary Jennings

PHONE: 970-259-3287

STATE: CO

Agency/Org Name: San Juan RC&D

FAX: 9702473412

City: Durango, CO

No. of Members Allocated by USDA: 6

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
ARIOLA, PERCIVAL	(b)(6)	F			0				
TUCKER, TODD L.	(b)(6)	F	A	A	390.5				390.5 ✓

No. of Members Allocated by USDA: 6

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 1

No. of Members for Whom Forms Have NOT Been Recieved*: 5

ENTER the number of vacancies that you intend to fill in the next reporting period: 5

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

PLEASE REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED HERE AT USDA ARE NOT CONSIDERED OFFICIALLY ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, HEALTH CARE, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please provide an explanation for this over enrollment. (It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
0				

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period. (In question 18, briefly explain what these volunteers accomplished)

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
0				

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. **Original Community Service Objectives:** Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objective listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

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"Target Unit of Measurement" - The unit of measure used in the previous column

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"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

2/2/96

AmeriCorps Corporation for National Service

First Quarter Report

for

Todd C. Tucker

Date: January 31, 1996
Location: Durango, Colorado
Sponsor Agency: U.S.D.A. San Juan RC& D in cooperation with La Plata County, Colorado.
Position: Solid Waste Coordinator
Hours Completed: ~~414~~ 390.5

GOAL

1. To work with the La Plata County Solid Waste Advisory Committee and regional officials to increase recycling efforts throughout the Four Corners region.

OBJECTIVES

- a Complete regional study of Recycling and make recommendations by Jan 1996.
- b Apply the South Eastern Colorado Recycling Model to the Four Corners and assess the results.
- c Present the findings from the previous studies to the La Plata County Solid Waste Committee, La Plata County Government Officials, and other interested parties.
- d Determine alternatives and cost effective ways to implement recycling programs in the Four Corners region.
- e Determine a direction for recycling and waste management in La Plata county.
- f Encourage privatization of recycling in La Plata County, and region.
- g Utilize AmeriCorps contacts and other agencies to assist with regional recycling efforts, implementation.

PROGRESS

Progress towards these goals have been good. The both the Recycling Study and Recycling Model are in their final Draft. The draft has been presented to both the La Plata County Solid Waste Advisory Committee and the La Plata County Commissioners to solicit comments. The Draft has shown the cost of implementing a drop site recycling program using five scenarios that vary in size from La Plata County alone, to a nine county interstate region encompassing the Four Corners area. It has also shown what recycling efforts are in place within the study area. This information has spurred the La Plata County Solid Waste Advisory Committee to set a vision an goals session to determine the direction for waste recovery for the County. It has also help the committee to look at the existing recycling efforts as potential partners in recycling in La Plata County. A formal presentation to the La Plata County Commissioners is set for March of 1996. Other AmeriCorps members in Aztec, New Mexico have aided in the development of the Recycling Study. Their efforts are greatly appreciated.

GOAL

2. Target implementation of specific sustainable programs, the Objectives are to implement -

OBJECTIVES

1. Mulching program	(Fall 1995)	Completed
2. House hold hazardous waste	(Winter 1996)	Postponed until Spring
3. Construction Debris	(Spring 1996)	In Process
4. Card board	(Summer 1996)	
5. Composting	(Summer 1996)	
6. Reduction of tires in the landfill	(Fall 1996)	

In general progress towards these objectives is slow. There are a lot of details and costs associated with implementing these programs and the governmental entities are, rightfully, reluctant to front the costs and liabilities. I am exploring partnerships between the City of Durango and La Plata County as well as other counties and cities in the region to aid with implementing of these programs. As an example, in effort to expand the cities Christmas Tree collection, I proposed that the County sponsor drop sites in strategic locations throughout the country for the collection of Christmas trees. I encouraged the towns of Bayfield, and Ignacio as well as the Southern Ute Tribe to participate in collection. The City of Durango reports that their Christmas Tree Collection is up 15 % from previous years. This is a result of our efforts. In addition, at the drop sites we collected over a hundred trees. This is significant since it was the population of the county is rural, and many of the residents use Christmas trees for fire wood. It is also first year that the county participated in Christmas Tree Recycling, and we anticipate a significant increase next year.

GOAL

3. Develop an educational program to inform the regional community on the reduction, reuse, and recycling of waste.

OBJECTIVES

- h Develop an educational pamphlet for the regional community. (Publish by Fall 1996)
- i Develop an internet web page for recycling options in the region. (On line summer 1996)
- j Presentations. (to school groups, or profession groups - as opportunities arise)

Information is being collected for the development of the pamphlet and web page. I am also considering the development of a waste exchange bulletin for the internet.

Member Development: *Progress made in boosting the personal development of members.*

I don't believe that I have made any progress in my personal development during this quarter.

Community Building: *Progress made in meeting your community Service objectives.*

I am currently exploring two community service opportunities. One is with the City of Durango, they are currently in need of assistance with the design and installation of xeroscape vegetation at a park exhibiting their compost efforts. The Second is with the Salmon Ruins near Bloomfield New Mexico. The Salmon Ruins display prehistoric Anasazi ruins, and are a cultural and economic resource for San Juan County New Mexico. The Salmon Ruins are a nonprofit corporation dedicated to educating the public on the cultural heritage of the region. The Ruins are in need of maintenance, yard work, volunteer coordination and assistance, as well as stabilization.

Other Accomplishments:

My previous work, with AmeriCorps and the San Juan National Forest, on the Corridor Management Plan for the San Juan Skyway, has been published and submitted to the Federal Highway Administration (FHWA). It is my understanding that the San Juan Skyway is the only scenic byway to complete a corridor management plan for the State of Colorado. The Corridor Management Plan is currently under review by the FHWA. We should know in March if the San Juan Skyway has received the All American Road Designation.

Great Stories:

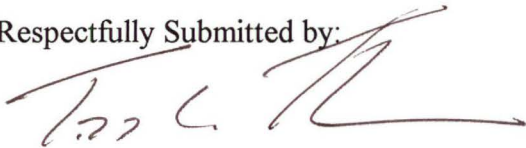
None.

Primary Challenges:

The greatest challenge is finding the means to fund projects. As an example the costs and liabilities associated with collecting Household hazardous waste is prohibitive for rural communities and counties. However there is a dire need for disposal of these wastes. This region is experiencing tremendous population growth, as construction continues and increases so do the waste associated with the housing industry. We have an ever increasing need to find resources for the collection and disposal of these wastes.

The only solution I have found is to get the communities and counties to work together, in effort to share the costs and liabilities of disposing Household Hazardous waste. However, a lot of time is consumed by breaking down barriers, political opposition and determining fair and equitable ways of determining costs. If know of a better we, please let me know.

Respectfully Submitted by:



Todd C. Tucker
Solid Waste Coordinator
USDA AmeriCorps / RC&D / La Plata County
1060 E. 2nd Ave
Durango, Colorado 81301
(970) 382-6249
FAX (970) 382-6299
E-mail Tucker@eagle.co.laplata.co.us

- 15. Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

(see attachment)

- 16. Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

(see attachment)

- 17. AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

(see attachment)

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

(see attachment)

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

(see attachment)

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

1 meeting with another AmeriCorps operating site

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

No change

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

(see attached)

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

(see attached)

{END OF REPORT}

2/06/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)



State	OP Site	Obj	PGM	Obj/Impact Statement	Year's	QTY Unit of Measure	1 st QTR	Year's	Success Unit of Measure	1 st QTR
		No.	Code		QTY Target		Quantity	Success Target		Success
CO	Y08A	1	E004	Conduct clean-up campaigns	3	campaigns	1	100	% measures meeting professional standards	100
CO	Y08A	1	E012	Present recycling presentations to local schools	15	presentations			% of students with increased knowledge	
CO	Y08A	2	E117	Identify recycling products	3	products			% of products into production	
CO	Y08A	2	E055	Develop a recycling program with a number of businesses	4	businesses			% of decrease in solid waste	
CO	Y08A	3	R009	Complete planing for the installation of dry fire hydrants		plans			% of planned hydrants actually installed	
CO	Y08A	4		Create Awareness of Farmstead Pollution Well * A * Syst	40	site assessments			% of assessments completed	

Clinton Presidential Records Digital Records Marker

This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

DC

Divider Title: _____



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

August 27, 1996

TO: Laurence Winston, AmeriCorps Project Director, U.S. National Arboretum,
Washington, D.C.

FROM: Joel Berg, USDA Director of National Service *JB*

SUBJECT: Year-to-Date Data on Objectives and Member Forms

Attached is a "year-to-date" progress report showing accomplishments on objectives through the third quarter report. **This data, plus the fourth quarter data, will be provided to members of Congress representing your state and to your agency leaders. It is imperative that the information reflected in this report be as accurate as possible.** The report also shows the degree to which you have accomplished your objectives which were agreed to at the beginning of this program year.

I ask that you carefully review this report. Review each objective with the following items in mind:

1. **Accuracy of the data.** This information will be shared with many different groups, and it is important to be accurate in our reporting as well as getting credit for all the great work you have done during the year.

2. **Completion of community service objectives.** One way to determine the successful completion of objectives is to measure accomplishments against the target quantity measurement which you established at the beginning of the year. The table below gives you a snapshot picture of your accomplishments through the third quarter. The last five columns reflects your work measured against the target quantity.

SITE #	NUMBER OF OBJECTIVES	NUMBER OF OBJECTIVES EXCEEDED	NUMBER OF OBJECTIVES AT 100%	NUMBER OF OBJECTIVES 50-100% COMPLETE	NUMBER OF OBJECTIVES 0-50% COMPLETE	NO TARGET QUANTITY
Z11A	14		3	5	2	3

3. **Program codes.** Review the program code for each of your objectives. Please be sure that the data you are recording for quantity matches the quantity for that program code. If you are counting something other than the quantity measurement for the code, please indicate exactly what you are counting.

4. **Double counting.** Please do NOT double count your accomplishments. For example, one of your objectives is general maintenance of the Arboretum, code E1207A. You also show code E127B, arboretum maintenance. One code counts acres and one code counts hours. If this is the same work, you may not count it twice. You may use either code but not both.

5. **Congressional Districts.** Please indicate in which Congressional District(s) the work was actually accomplished. This will let us be very specific to Members of Congress as to what work was done in their district.

6 **Volunteers.** Please explain what the volunteers have done with your AmeriCorps members. Also ensure that the volunteer numbers you have been providing to us each quarter is for the quarter **only**, not cumulative for the year.

Your assistance in this reporting enables us to meet our legal obligations as well as providing us with the necessary information to promote our USDA AmeriCorps program to all interested parties. Providing this data in an accurate and timely manner is one of your most important duties as an AmeriCorps Project Director.

Member Forms

Your member forms are up-to-date. Send your End of Term forms for members when they have completed their term of service.

If you have any questions or problems, please contact Dee DiFiore at (202) 690-3051 or Ron DeMunbrun at (202) 690-3894.

Thank you for your cooperation on this matter.

Attachment

USDA AMERICORPS - 95ADFDC047XXXX

8/27/96
2:11 pm

FIRST THREE QUARTERS' PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
BY STATE AND PROGRAM (OBJECTIVE) CODE

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	FIRST 3 QTR's Quantity	PERCENT COMPLETE
DC	Z11A	4	EN-E013B	Provide children an educational tour of the National Arboretum	1000	students - mentored	0	0.00 %
DC	Z11A	12	EN-E017A	Public outreach	50	adults - educated	31	62.00 %
DC	Z11A		EN-E039	Plant plants			0	0.00 %
DC	Z11A	1	EN-E089B	Provide landscaping service to elderly and handicapped	20	residents - landscape services	20	100.00 %
DC	Z11A	2	EN-E123A	Boxwood collection at National Arboretum prepared for winter		acres - winterized	5	0.00 %
DC	Z11A	3	EN-E124A	Invasive plants removed from National Arboretum		acres - maintained	15	0.00 %
DC	Z11A	3	EN-E127A	General maintenance of National Arboretum provided	444	acres - maintained	444	100.00 %
DC	Z11A		EN-E127B	Assist with Arboretum maintenance	10000	hours - Arboretum maintenance	2138	21.38 %
DC	Z11A		EN-E157A	Mulching beds & paths	75	feet - mulched	46	61.33 %
DC	Z11A		EN-E158A	Care & maintenance of specific trees	68	trees - maintained	68	100.00 %
DC	Z11A		EN-E159A	Leaf removal	500	yards of leaves	112	22.40 %
DC	Z11A		EN-E160A	Improve soil structure and texture	50	acres - tilled	25	50.00 %
DC	Z11A		EN-E161A	Lawn care service	1040	hours - lawn care	592	56.92 %
DC	Z11A		EN-E162A	Revive neglected collections	1000	hours - horticulture care	648	64.80 %



**USDA State Progress Report
(CNS Grant No. 95ADFD047)**

7. Telephone number: 202-245-0018 ⁵⁹⁷²
8. Fax number: 202-245-5973 ⁴⁵⁷⁵
9. E-Mail Address (if any) : NONE

8/15/96

10. MEMBER DATA:

OP SITE ID: Z11A

Site Supervisor: Larry Winston

PHONE: 202-245-4533

Agency/Org Name: National Arboretum

FAX:

STATE: DC

City: Washington, DC

No. of Members Allocated by USDA: 5

			HOURS							Total
Member Name	SSN		SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
HARRIS, ADRAIN	(b)(6)	.	F	E	II	192	399	484	<u>0</u>	1075
JONES, JOHN	(b)(6)	S.	F	E	II	166	0	0	<u>0</u>	166
MC QUEEN, KELVIN	(b)(6)	L.	F	A	I	200	419	593	<u>600</u>	1212
OSBORNE, KEVIN	(b)(6)	D.	F	A	I				<u>0</u>	0
SMITH, MICHAEL	(b)(6)	E.	F	A	I	194	430	598	<u>590</u>	1222
WILLIAMS, DOMINIQUE	(b)(6)	N.	F	A	I	196	417	595	<u>604</u>	1208

These times are what they need to complete their 1812 hrs.
this time will not be before the end of the quarter.

8/15/96

10. MEMBER DATA:

OP SITE ID: Z11A Site Supervisor: Larry Winston PHONE: 202-245-4533
STATE: DC Agency/Org Name: National Arboretum FAX:
City: Washington , DC

No. of Members Allocated by USDA: 5

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
Total Hours:									4883

No. of Members Allocated by USDA: 5

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 6

No. of Members for Whom Forms Have NOT Been Recieved*: -1
REMEMBER THAT THE TOTAL NUMBER OF HOURS FOR EACH MEMBER SHOULD BE THE HOURS SERVED AND NOT INCLUDE THE HOURS FOR PERSONAL LEAVE (40) AND HOLIDAYS (72). IF YOU HAVE BEEN COUNTING THESE IN THE FIRST 3 QUARTERS, PLEASE ADJUST THE 4TH QUARTERS HOURS SO THAT THE TOTAL IS AT LEAST 1700 OF SERVICE (assuming the person was full-time and successfully completed the program.) You can have more than 1700 hrs for a total just be sure all the hours were service hours. Thank You

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD,ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

8/15/96

QUESTION 13. PROGRESS TOWARDS ACOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		4th QTR Quantity	Year's		4th QTR Success
					QTY Target	Unit of Measure		QTY Target	Success Target	
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
DC	Z11A		EN-E039	Plant plants						
DC	Z11A		EN-E160A	Improve soil structure and texture	50	acres - tilled	48 ✓			% increased plant vigor
DC	Z11A		EN-E158A	Care & maintenance of specific trees	68	trees - maintained	✓			% improved tree health
DC	Z11A		EN-E157A	Mulching beds & paths	75	feet - mulched	248 ✓	26		% decrease soil compaction & weed seed
DC	Z11A		EN-E159A	Leaf removal	500	yards of leaves	72 ✓			% increase soil fertility
DC	Z11A		EN-E162A	Revive neglected collections	1000	hours - horticulture care	152 ✓			% of work meeting standards
DC	Z11A		EN-E161A	Lawn care service	1040	hours - lawn care	392 ✓			% of work meeting standards
DC	Z11A		EN-E127B	Assist with Arboretum maintenance	10000	hours - Arboretum maintenance	432 ✓			% of work meeting standards
DC	Z11A	1	EN-E089B	Provide landscaping service to elderly and handicapped	20	residents - landscape services	✓			% of residents rating service as valuable

8/15/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	Site	OP No.	Obj Code	PGM Obj/Impact Statement	Year's		4th QTR		Year's		4th QTR	
					QTY Target	Unit of Measure	Quantity	Success Target	Success Unit of Measure	Success		
DC	Z11A	12	EN-E017A	Public outreach	50	adults - educated					% of adults improving knowledge	
DC	Z11A	2	EN-E123A	Boxwood colleection at National Arboretum prepared for winter		acres - winterized					% of work meeting professional standards	
DC	Z11A	3	EN-E124A	Invasive plants removed from National Arboretum		acres - maintained					% of work meeting professional standards	
DC	Z11A	3	EN-E127A	General maintenance of National Arboretum provided	444	acres - maintained					% of work meeting professional standards	
DC	Z11A	4	EN-E013B	Provide children an educational tour of the National Arboretum	1000	students - mentored					% of children improving knowledge on tests	

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. **Original Community Service Objectives:** Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "4th QTR Quantity" and the column marked "4th QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"4th QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"4th QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

14. PROGRESS TOWARDS ACCOMPLISHING ADDITIONAL COMMUNITY SERVICE OBJECTIVES

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

State	Op Site	Obj No.	PGM Code	Obj/Impact statement	Year's QTY		Year's Success		Unit of
					Target	QTY	1st QTR Quantity	Success Target	

{SAMPLE:}

CA	Y05A	18	EN96	Constrcuting whale nesting boxes	3	Boxes	1	90	%
				meeting stand. 95%					

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

15. This is not in defense of why some of the objectives are not met. This is merely to explain why.

1. The objectives targets were estimated with a five (5) member team. Through the course of the year, the team has dwindled to three (3). They work extremely well as a team and are very efficient but regardless of these facts their hours can not reflect it. It has been three members for this entire quarter.

2. They were unable to fulfill objectives EN-EO 13b and EN-EO 17A because the arboretum has created a new education program that completes these tasks. They were initially included as objectives because then they needed our assistance.

3. Approximately 10% of their time was spent on non-objective projects. These hours subtracted objectives but are more valuable and have a greater impact on the community. They have done joint gleaning projects as well as things that benefited them educationally, professionally, and culturally. These projects and activities range from visiting the Smithsonian Museums and surrounding art museums to touring the U.S. Botanical Garden and Arlington Cemetery as well as reviving multiple gardens at Watkins Nature Center.

4. Coupled with these issues is the fact that the team will not have completed their 1812 hours until approximately October 22. Meaning that an additional three (3) weeks will be worked but the hours will not be included in the last report. The amount of work completed should show the dedication, perseverance, and diligent hard work the team possess and practices continually.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long-term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

16. The work that was completed at Watkins Nature center was in their gardens that children encounter and visitors enjoy. The gleaning work is self-explanatory. Visitors to the Arboretum continually ask questions requiring the members to either help or locate the people that can.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

17. These are the skills the team now possess:

- A. plant ID
- B. plan reading
- C. small engines
- D. completing paper work/accurately
- E. basic first aid
- F. knowledge of materials in the industry
- G. handling people
- H. understanding daily scheduling
- I. trainer, listener, motivator
- J. organization skills
- K. efficient
- L. positive attitude
- M. honest
- N. willingness to learn
- O. good work ethic
- P. team spirit
- Q. polite
- R. self-starter
- S. good physical condition
- T. reliable
- U. job-interest
- V. patient
- W. participates in recycling program
- X. amending of soil
- Y. grading of beds
- Z. plant spacing/handling
 - a. proper planting and watering skills
 - b. planting of trees, shrubs, ground covers, perennials, and bulbs.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

18. None that I know of.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

19. The only difficulty encountered was through my administration. I have a difficult time getting training that helps them grow personally as individuals. There has been some confusion concerning what they are entitled to as non government employees at a government facility. They would have also liked to have done more projects off of the grounds and with other Americorps programs.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

20. Two activities were completed this quarter, joint gleaning projects and a get acquainted, tour of the facilities lunch.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

21. No organizational changes occurred.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

22. The only improvements that are suggested are within our agency and will be done if there is a team next year.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

23. The team has recieved chainsaw and proper pruning techniques training.



AmeriCorps *USA

**USDA State Progress Report
(CNS Grant No. 95ADFD047)**

1. Check this reporting period: ☐ First ☐ Second ☒ Third ☐ Fourth
(10/1 - 12/31) (1/1 - 3/31) (4/1 - 6/30) (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Washington D.C.
3. Agency: ARS ☒ NRCS ☐ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION:

(Make Corrections if Necessary)

4. Contact Name: Laurence D. Winston, Jr. Last
US National Arboretum
3501 New York Ave. NE
Washington, D.C. 20002
5. Title: _____
6. Address: _____
 street, number, and PO (if applicable)
- _____
- City State Zip
7. Telephone number: 202 - 245 - 0018 ⁵⁹⁷²
8. Fax number: 202 - 245 - 5973 ⁴⁵⁷⁵
9. E-Mail Address (if any): NONE

6/04/96

10. MEMBER DATA:

OP SITE ID: Z11A

Site Supervisor: Larry Winston

PHONE: 202-245-4533

STATE: DC

Agency/Org Name: National Arboretum

FAX:

City: Washington, DC

No. of Members Allocated by USDA: 5

			HOURS						
Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
HARRIS, ADRAIN	(b)(6)	F	E	C	192	399	<u>484</u>	_____	1080 591
JONES, JOHN	(b)(6)	F	E	C	166	0	<u>0</u>	_____	166
MC QUEEN, KELVIN	(b)(6)	F	A	A	200	419	<u>593</u>	_____	1212 619
OSBORNE, KEVIN	(b)(6)	F	E	C			<u>0</u>	_____	0
SMITH, MICHAEL	(b)(6)	F	A	A	194	430	<u>592.5</u>	_____	1221.5 624
WILLIAMS, DOMINIQUE	(b)(6)	F	A	A	196	417	<u>595</u>	_____	1208 613
Total Hours:									2613

* The number of Members allocated should equal the number of active members, those members whose trust status is "A" and whose Program Status is "A". If your report shows five members with "A" "A" status and yet you only have four active members, this means you have not submitted an end of term of service form for the member for the member who is no longer active. Conversely, if your report shows five members with an "A" "A" status and you actually have six members active, you have not submitted an enrollment form for the active member whose name is not shown on this report. If that is the case, list the names, SSN, Status and hours of the missing members on this sheet and send the enrollment forms to the USDA Director of National Service. If enrollment form was sent directly to the Corporation, send copies to the USDA Director of National Service immediately. If you have replaced members be certain to indicate whether the replacements are full or part-time [NOTE: The USDA Director of National Service must approve conversion of full-time slots to part-time slots IN ADVANCE.]

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	_____	_____	_____	_____

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	_____	_____	_____	_____

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "3rd QTR Quantity" and the column marked "3rd QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"3rd QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"3rd QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

6/04/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "3rd QTR Quantity" enter the amount of work done in the third quarter. Do the same for "3rd QTR Success".)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	3rd QTR Quantity	Year's Success Target	Success Unit of Measure	3rd QTR Success
DC	Z11A		EN-E039	Plant plants						
DC	Z11A		EN-E160A	Improve soil structure and texture	50	acres - tilled	25	50%	% increased plant vigor	
DC	Z11A		EN-E158A	Care & maintenance of specific trees	68	trees - maintained	56	100%	% improved tree health	
DC	Z11A		EN-E157A	Mulching beds & paths	75	feet - mulched	31	61%	26 % decrease soil compaction & weed seed	
DC	Z11A		EN-E159A	Leaf removal	500	yards of leaves	65	22%	% increase soil fertility	
DC	Z11A		EN-E162A	Revive neglected collections	1000	hours - horticulture care	368	65%	% of work meeting standards	
DC	Z11A		EN-E161A	Lawn care service	1040	hours - lawn care	512	57%	% of work meeting standards	
DC	Z11A		EN-E127B	Assist with Arboretum maintenance	10000	hours - Arboretum maintenance	1,138	21%	% of work meeting standards	
DC	Z11A	1	EN-E089B	Provide landscaping service to elderly and handicapped	20	residents - landscape services	20	100%	% of residents rating service as valuable	
DC	Z11A	12	EN-E017A	Public outreach	50	adults - educated	14	62%	% of adults improving knowledge	

6/04/96

Z11A

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "3rd QTR Quantity" enter the amount of work done in the third quarter. Do the same for "3rd QTR Success".)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	3rd QTR Quantity	Year's Success Target	Success Unit of Measure	3rd QTR Success
DC	Z11A	2	EN-E123A	Boxwood colleection at National Arboretum prepared for winter		acres - winterized			% of work meeting professional standards	
DC	Z11A	3	EN-E017	Public outreach					% of adults demonstrating increased knowledge	
DC	Z11A	3	EN-E124A	Invasive plants removed from National Arboretum		acres - maintained			% of work meeting professional standards	
DC	Z11A	3	EN-E127A	General maintenance of National Arboretum provided	444	acres - maintained	444	100%	% of work meeting professional standards	
DC	Z11A	4	EN-E013B	Provide children an educational tour of the National Arboretum	1000	students - mentored			% of children improving knowledge on tests	

14. PROGRESS TOWARDS ACCOMPLISHING ADDITIONAL COMMUNITY SERVICE OBJECTIVES

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

1st QTR		Obj PGM		Year's	QTY		Year's	Success	Success	Unit of
State Op Site	Measure	No.	Code	Obj/Impact statement	Target	QTY	Unit of Measure	1st QTR	Quantity	Target

{SAMPLE:}

CA	Y05A	18	EN96	Constrcuting whale nesting boxes	3	Boxes		1	90	%
meeting stand.		95%								

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.
- * Helped manicure the grounds for the grand openings of two new Bonsai pavilions, two plant sales and a highly successful fund raiser barbecue.
 - * Collaborated with other AmeriCorps teams and environmental groups on a stream restoration project.
 - * Worked jointly with the District of Columbia Housing Authority (DCHA) at a senior citizens home, Arthur Capper Dwellings.
16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.
- * The Arthur Capper Dwellings allowed for the Arboretum team to work with other AmeriCorps Teams from around the nation. The project improved the senior citizens living conditions physically, mentally and aesthetically. The team physically improved the building, aesthetically improved the grounds and these things made them proud to live there.
17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

* There were no real difficulties encountered this quarter.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

* There were no organizational changes.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

OK

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☐ First (10/1 - 12/31) ☒ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: District of Columbia

3. Agency: ARS ☒ NRCS ☐ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION:

(Make Corrections if Necessary)

4. Contact Name: Laurence Dunbar Winston Jr.
First Middle Last

5. Title: US National Arboretum AmeriCorps Program Coordinator

6. Address: 3501 New York Ave. NE
street, number, and PO (if applicable)
Washington DC 20002
City State Zip

7. Telephone number: 202-245-5972

8. Fax number: 202-245-5973

9. E-Mail Address (if any): NONE

3/14/96

10. MEMBER DATA:

OP SITE ID: Z11A

Site Supervisor: ~~Laurence~~ Larry Winston Jr

PHONE: 202-245-4533 ← 0018

STATE: DC

Agency/Org Name: National Arboretum

FAX: 202 245-5973

City: Washington, DC

No. of Members Allocated by USDA: 5

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	

Total Hours: 0

No. of Members Allocated by USDA: 5

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 5

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 0

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

3/14/96

10. MEMBER DATA:

OP SITE ID: Z11A

Site Supervisor: ~~Barry~~ ^{Laurence} Winston Jr

PHONE: 202-245-4533 ⁰⁰¹⁸

STATE: DC

Agency/Org Name: National Arboretum

FAX: 202-245-5973

City: Washington, DC

No. of Members Allocated by USDA: 5

Member Name			SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS			Total
								2nd Rpt	3rd Rpt	4th Rpt	
HARRIS	, ADRAIN	.		F	A	A		<u>399</u>	—	—	0
JONES	, JOHN	S.		F	A	A		—	—	—	0
MC QUEEN	, KELVIN	L.		F	A	A		<u>419</u>	—	—	0
SMITH	, MICHAEL	E.	(b)(6)	F	A	A		<u>430</u>	—	—	0
WILLIAMS	, DOMINIQUE	N.		F	A	A		<u>417</u>	—	—	0
Osborne	, Kevin	(		F	A	A		<u>80</u>	—	—	0

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
	0			

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
	0			

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

Question 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

OP Site	Obj No.	Object/Impact statement	Year's QTY Target	QTY Unit of measure	2nd QTR Quantity	Year's Success Target	Success Unit of Measure
Z11A	ENO1	Mulching Beds and Paths	75	Beds and Paths Mulched	15	26%	Decreased soil compaction, weed seed germination and increased soil organic layer.
Z11A	⁰³⁹ ENO2	Plant Plants	1000	Planted plants	0	0%	High plant survival
Z11A	¹⁵⁸ ENO3	Care and Maintenance of Specific Trees	68	Healthy trees	12	84%	Trees Pruned Properly and Treats to their health removed.
Z11A	¹⁵⁹ ENO4	Leaf Removal	500	Yards of leaves	47	22%	Increased Soil Fertility and Aeration.
Z11A	¹⁶⁰ ENO5	Improve Soil Structure and Texture	50	Acres Tilled	0	0%	Increased plant vigor
Z11A6	EN-E127	Assist Maintaining	10,000	Hrs Spent in Collection	1000	14%	Work Completed in a Timely and Professional Manner as well as with the Curators Approval
Z11A	¹⁶¹ ENO7	Lawn Care Service	1,040	Hrs Spent on Lawn Care	80	8%	Curator Approval
Z11A	¹⁶² ENO8	Revive Neglected Collections	1,000	Hrs Spent in Collection	280	48%	Collection revitalized

OP Site	Obj No.	Object/Impact Statement	Year's QTY Target	Qty Unit of Measure	2nd QTR Quantity	Year's Success Target	Success Unit of Measure	
Z11A 9	EN-E089	Provide Landscape service to the elderly and handicapped	20	Number of residents receiving aid	0	0%	% of residents rating service as valuable	✓
Z11A 10	EN-E123	Boxwood collection at Arboretum prepare for winter	5	Number of acres of land	5	100%	% of work meeting professional standards	✓
Z11A 11	EN-124	Invasive plants removed from the Arboretum	32	Number of collections and gardens	15	47%	% of work meeting professional standards	✓
Z11A 12	EN-017	Public outreach	50	Number taught	17	34%	% of adults demonstrating increased knowledge	✓
Z11A 13	EN-013	Provide children an educational tour of the Arboretum	100	children	0	0%	% of children improving knowledge on tests	✓

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so

Painted bathrooms in a local elementary school with Peace Corps Alumni during their 35th Anniversary reunion. The alumni and my team exchanged stories and experiences making for a good day (EN-017). Plans are being made with DCHA (District of Columbia Housing Authority) to do some landscape installation and maintenance to a senior citizen housing complex. Presently, AmeriCorps teams from NCCC are working on the inside doing light construction and painting (EN-E089). Also arrangements are being made to allow members to work with children in a garden on the grounds of the Arboretum. The children will have a personal plot to plant the plants of their choice. This will last through the summer and will give them an experience of growing their own vegetables (EN-E013). 95ADFDC047Z11A

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

We provided a local high school science club with a tour of the Arboretums many greenhouses. We also gave them advice on restoring their greenhouses and having them function effectively and efficiently so that all involved can benefit (EN-N017).

The work in the garden allows the children to learn how to work as a team to accomplish a task together (EN-N013). 95ADFDC047Z11A

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

They now possess enough knowledge to apply for horticultural positions requiring technical knowledge. One person has now gained enough credit to get a credit card and now establish more credit. He is very wise about finances and AmeriCorps gave him the opportunity to start. 95ADFDC047Z11A

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

The team helped build a playground with the help of other AmeriCorps teams from across the country as well as with numerous volunteers, some of which lived in the community. We are making great strides towards meeting more of our community service objectives because spring is quickly arriving and the necessary contacts are being made.

95ADFDC047Z11A

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

The only problem that we encountered was not receiving our funds until early March. We were operating under extremely limited funds from November to then. These circumstances are out of your control. We have not experienced any problems that you could have prevented or helped me with. 95ADFDC047Z11A

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

The National Arboretum team (ARS), the Beltsville team (NRCS), and the Antihunger AmeriCorps team, participated in a Safe Food Handling class. The Beltsville team also spent a day working with the Arboretum team on a National Park Service Land neighboring the Arboretum. 95ADFDC047Z11A

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

None

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

Less turn around time in dealing with the corporation. 95ADFDC047Z11A

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

It would be beneficial if Joel Berg could come to meet and talk with the Arboretum team and the Beltsville team. They could use a pep talk before the hectic season begins. 95ADFDC047Z11A

{END OF REPORT}



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☒ First (10/1 - 12/31) ☐ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Washington DC
3. Agency: ARS ☒ NARCS ☐ Forest Service ☐ RECD ☐ FSA ☐ FCS ☐

SECTION II - STATE CONTACT INFORMATION: (Make Corrections if Necessary)

4. Contact Name: Laurence Dunbar Winston Jr
First Middle Last
5. Title: US National Arboretum AmeriCorps Program Coordinator
6. Address: 3501 New York Ave. North East
street, number, and PO (if applicable)
Washington DC 20002
City State Zip
7. Telephone number: 202-245-0018 ⁵⁹⁷²
8. Fax number: 202-245-5973
9. E-Mail Address (if any): N/A

1/30/96 95ADFD047211A

DP SITE ID:

Site Supervisor:

Agency/Org Name:

STATE:

City:

No. of Members Allocated by USDA: 5

US

10. MEMBER DATA:

Laurence D. Winston Jr

PHONE:

FAX:

5972
202 245-0018

202 245-5973

Washington, DC

National Airborne Environmental Team

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
Jones	John	(F)	A	A	166				166
Harris	Adrian	(F)	A	A	192				192
McQueen	Kelvin	(F)	A	A	200				200
Smith	Michael	(F)	A	A	194				194
Williams	Dominique	(F)	A	A	196				196
CARMONA	GEORGE	L.	F	A	A				
CELESTINE	SCHROLETTE		F	A	A				
COLLINS	LACRESHA	E.	F	A	A				
CRAWFORD	VONTESE	C.	F	A	A				
EPHRIAM	JANON	M.	F	A	A				
FITZGERALD MAGA,	TINA	M.	F	A	A				
GAINES	KIMBERLY	K.	F	A	A				
GLENN	WILLIAM	C.	F	A	A				
HART	SUSIE	A.	F	A	A				
HAWTHORNE	TIA	D.	F	A	A				

11. Please list the total number of volunteers who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
0				

12. Please list the total number of hours of community service completed by the volunteers cited above during this period. (In question 18, briefly explain what these volunteers accomplished)

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
0				

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. **Original Community Service Objectives:** Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objective listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" — as well as any column that is blank, has a zero, or has a question mark — for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information.

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

Question 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

OP Site	Obj No.	Object/Impact statement	Year's QTY Target	QTY Unit of measure	1 st QTR Quantity	Year's Success Target	Success Unit of Measure
	<i>E 157</i>	ENO1 Mulching Beds and Paths	75	Beds and Paths Mulched	5	15%	Decreased soil compaction, weed seed germination and increased soil organic layer.
	<i>E 039</i>	ENO2 Plant Plants	1000	Planted plants	0	0%	High plant survival
	<i>E 158</i>	ENO3 Care and Maintenance of Specific Trees	68	Healthy trees	45	66%	Trees Pruned Properly and Treats to their health removed.
	<i>E 159</i>	ENO4 Leaf Removal	500	Yards of leaves	65	13%	Increased Soil Fertility and Aeration.
	<i>E 160</i>	ENO5 Improve Soil Structure and Texture	50	Acres Tilled	0	0%	Increased plant vigor
<i>E 127</i>	ENO6	Assist Maintaining	10,000	Hrs Spent in Collection	400	4%	Work Completed in a Timely and Professional Manner as well as with the Curators Approval
	<i>E 161</i>	ENO7 Lawn Care Service	1,040	Hrs Spent on Lawn Care	0	0%	Curator Approval
	<i>E 162</i>	ENO8 Revive Neglected Collections	1,000	Hrs Spent in Collection	200	5%	Collection revitalized

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the preceding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the preceding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

[illegible]

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

Worked with other AmeriCorps teams from around the country to build a playground in a very deprived area of D.C. in Washington D.C. Preparing to do joint projects with other AmeriCorps teams for DC Housing authority.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

Joined with the Bethesda National Resources Conservation Corps for orientation; prepared to have them work a day or two with us at the Arboretum.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

last year quarter as a team leader
now am in get ready for
job in DC

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.
21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter. *NONE*
22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.
23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

Clinton Presidential Records Digital Records Marker

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This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

Divider Title: _____

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UNITED
STATES
DEPARTMENT
OF AGRICULTURE

August 27, 1996

TO: Lynn Waller, AmeriCorps Project Director, DC Anti-Hunger Corps

FROM: Joel Berg, USDA Director of National Service

SUBJECT: Year-to-Date Data on Objectives and Member Forms

Attached is a "year-to-date" progress report showing accomplishments on objectives through the third quarter report. **This data, plus the fourth quarter data, will be provided to members of Congress representing your state and to your agency leaders. It is imperative that the information reflected in this report be as accurate as possible.** The report also shows the degree to which you have accomplished your objectives which were agreed to at the beginning of this program year.

I ask that you carefully review this report. Review each objective with the following items in mind:

1. **Accuracy of the data.** This information will be shared with many different groups, and it is important to be accurate in our reporting as well as getting credit for all the great work you have done during the year.

2. **Completion of community service objectives.** One way to determine the successful completion of objectives is to measure accomplishments against the target quantity measurement which you established at the beginning of the year. The table below gives you a snapshot picture of your accomplishments through the third quarter. The last five columns reflects your work measured against the target quantity.

SITE #	NUMBER OF OBJECTIVES	NUMBER OF OBJECTIVES EXCEEDED	NUMBER OF OBJECTIVES AT 100%	NUMBER OF OBJECTIVES 50-100% COMPLETE	NUMBER OF OBJECTIVES 0-50% COMPLETE	NO TARGET QUANTITY
C11A	18	1	2	3	8	4

3. **Program codes.** Review the program code for each of your objectives. Please be sure that the data you are recording for quantity matches the quantity for that program code. If you are counting something other than the quantity measurement for the code, please indicate exactly what you are counting.

4. **Congressional Districts.** Please indicate in which Congressional District(s) the work was actually accomplished. This will let us be very specific to Members of Congress as to what work was done in their district.

5. **Double counting.** Please do NOT double count your accomplishments..

6. **Volunteers.** Please explain what the volunteers have done with your AmeriCorps members. Also ensure that the volunteer numbers you have been providing to us each quarter is for the quarter **only**, not cumulative for the year.

Your assistance in this reporting enables us to meet our legal obligations as well as providing us with the necessary information to promote our USDA AmeriCorps program to all interested parties. Providing this data in an accurate and timely manner is one of your most important duties as an AmeriCorps Project Director.

Member Forms

A review of your member forms reveals they are up-to-date. Great job.

If you have any questions or problems, please contact Dee DiFiore at (202) 690-3051 or Ron DeMunbrun at (202) 690-3894.

Thank you for your cooperation on this matter.

cc:

Donna Hines, AmeriCorps Project Director, FNS

USDA AMERICORPS - 95ADFD047XXXX

8/27/96
2:11 pm

FIRST THREE QUARTERS' PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
BY STATE AND PROGRAM (OBJECTIVE) CODE

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	FIRST 3 QTR's Quantity	PERCENT COMPLETE
DC	C11A	7	EN-H009*	Provide direct food assist by gleanng		bushels - food gleaned	305	0.00 %
DC	C11A	7	EN-H009*	Promote participation in gleanng	500	people - gleanng	17	64.40 %
DC	C11A		EN-H012*	Find solution to identified problems	1	HFCR action council	0	0.00 %
DC	C11A	1	EN-H012*	Complete a Hunger-free community report	1	report	1	118.00 %
DC	C11A		EN-H015	Provide nutrition component to CHC Jr. High Hunger Curriculum	5	classes - nutrition	3	60.00 %
DC	C11A	2	EN-H015A	Nutrition education	1500	students - educated	684	45.60 %
DC	C11A		EN-H016A	Nutirtion education for at risk elderly		seniors - nutrition education	0	0.00 %
DC	C11A		EN-H016B	Nutrition screening to elderly	300	seniors - nutrition screening	0	0.00 %
DC	C11A		EN-H017A	Nutrition education for the homeless	100	adults - nutrition screening	6	6.00 %
DC	C11A		EN-H017A	Nutrition education to heads of single parent families on welfare	120	adults - nutrition screening	332	281.67 %
DC	C11A		EN-H017A	Nutrition education for post partem	500	adults - nutrition screening	147	97.00 %
DC	C11A	14	EN-H021A	Assisted enrollment in Food Stamp Program of eligible people	500	people assisted	263	52.60 %
DC	C11A	5	EN-H030A	Promote school breakfast	1000	children - school breakfast	0	0.00 %
DC	C11A	6	EN-H030A	Promote school lunch	1000	children - school lunch	0	0.00 %
DC	C11A	9	EN-H032	Provide direct assistance at local soup kitchens	40000	pounds - food	73467	183.67 %
DC	C11A	3	EN-H038A	Establish "Youth Against Hunger" clubs		volunteers	0	0.00 %

8/27/96

2:11 pm

USDA AMERICORPS - 95ADFDC047XXXX
FIRST THREE QUARTERS' PROGRESS TOWARDS ACOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES
BY STATE AND PROGRAM (OBJECTIVE) CODE

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	Unit of Measure	FIRST 3 QTR's Quantity	PERCENT COMPLETE
DC	C11A	4	EN-H039A	Develop an "Anti-Hunger, Nutrition & Empowerment Conference		people - conference attendees	0	0.00 %
DC	C11A	13	EN-H040	Increase # of students participating in summer feeding programs	300	students - fed	150	50.00 %

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}



**USDA State Progress Report
(CNS Grant No. 95ADFD047)**

7. Telephone number: 202-547-7022
8. Fax number: 202-547-7575
9. E-Mail Address (if any): HN3228@handsnet.org

8/15/96

10. MEMBER DATA:

OP SITE ID: C11A

Site Supervisor: Josh Yates

PHONE: 202-547-7022

Agency/Org Name: Congressional Hunger Center

FAX: 2025477575

STATE: DC

City: Washington, DC

No. of Members Allocated by USDA: 10

Member Name			SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total
CHANCE	, JENETTE	M.	(b)(6)	F	A	I	423	476	562	<u>352</u>	1461
FORBES	, TIMOTHY	J.		F	E	I	386	514	0	<u>0</u>	900
GEORGE	, CHRISTA	M.		F	E	II	248	248	0	<u>0</u>	496
MARQUEZ	, JOSE	S.		F	E	II	389	481	160	<u>0</u>	1030
MEMBRENO	, DUNIA	E.		F	A	I	428	433	522	<u>247</u>	1383
MORA	, SILVIA	A.		F	E	II	393	393	0	<u>0</u>	786
RIVERA	, WILSON	V.		F	A	I	410	449	521	<u>203</u>	1380
SOARES, JR	, PAUL	M.		F	A	I			519	<u>390</u>	519
SPELLER	, CRAIG	A.		F	A	I	365	416	599	<u>359</u>	1380
WARREN	, LINDER	.		F	A	I	0	422	780	<u>584</u>	1202
WIGGINS	, GERRIE	D.		F	A	I	418	463	507	<u>242</u>	1388
WILSON	, WILLIAM	A.		F	E	II	429	468	48	<u>0</u>	945

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
			0	8

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
			0	34

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "4th QTR Quantity" and the column marked "4th QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"4th QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"4th QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

8/15/96

QUESTION 13. PROGRESS TOWARDS ACOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		Unit of Measure	Year's		Unit of Measure
					QTY Target	QTY		4th QTR Success Target	4th QTR Success	
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
DC	C11A		EN-H016A	Nutrition education for at risk elderly		seniors - nutrition education		80	% increase in nutrition knowledge	
DC	C11A		EN-H012*	Find solution to identified problems	1	HFCR action council		100	of gaps addressed	
DC	C11A		EN-H015	Provide nutrition component to CHC Jr. High Hunger Curriculum	5	classes - nutrition		70	% increase in nutrition awareness	
DC	C11A		EN-H017A	Nutrition education for the homeless	100	adults - nutrition screening		50	% increase in nutrition awareness	
DC	C11A		EN-H017A	Nutrition education to heads of single parent families on welfare	120	adults - nutrition screening		75	% increase in nutrition awareness	
DC	C11A		EN-H016B	Nutrition screening to elderly	300	seniors - nutrition screening		90	% at risk seniors identified	
DC	C11A		EN-H017A	Nutrition education for post partem	500	adults - nutrition screening	20 adults screened	50	% increase in nutrition awareness	30%
DC	C11A	1	EN-H012*	Complete a Hunger-free community report	1	report		100	% of gaps identified	
DC	C11A	13	EN-H040	Increase # of students participating in summer feeding programs	300	students - fed	100 students fed	50	% increase of eligible students reached	30%

8/15/96

QUESTION 13. PROGRESS TOWARDS ACOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "4th QTR Quantity" enter the amount of work done in the fourth quarter. Do the same for "4th QTR Success".)

Remember, since this is the last or final report, there should be no objectives with a zero entered in quantity or success, if a zero was entered for the first Three quarters. (See your last quarterly report) If you have objectives that you could not do anything on please explain why.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		Year's		4th QTR	
					QTY Target	Unit of Measure	QTY Target	Success Target	Quantity Target	Success Unit of Measure
DC	C11A	14	EN-H021A	Assisted enrollment in Food Stamp Program of eligible people	500	people assisted			35 people assisted	100 % of eligible people successfully certified
DC	C11A	2	EN-H015A	Nutrition education	1500	students - educated			0	80 % increase in knowledge
DC	C11A	3	EN-H038A	Establish "Youth Against Hunger" clubs		volunteers			0	20 members
DC	C11A	4	EN-H039A	Develop an "Anti-Hunger, Nutrition & Empowerment Conference		people - conference attendees			0	50 % of attendees committed to volunteer work
DC	C11A	5	EN-H030A	Promote school breakfast	1000	children - school breakfast			500 students	15 % increase students reached
DC	C11A	6	EN-H030A	Promote school lunch	1000	children - school lunch			0	15 % increase students reached
DC	C11A	7	EN-H009*	Provide direct food assist by gleaning	500	bushels - food gleaned			600 bushels	100 people served
DC	C11A	7	EN-H009*	Promote participation in gleaning	500	people - gleaning			0	100 number of people reached
DC	C11A	9	EN-H032	Provide direct assistance at local soup kitchens	40000	pounds - food			136,904 lbs	80 % of sponsors satisfied with service

15. Community Service Objectives Narrative:

In regards to the nutrition screening for the at risk elderly objective, Josh, Will, Tim, and I brainstormed ways to accomplish this objective. We planned to have the Team screen senior citizens while we were recertifying them for food stamps. Then, we planned to present nutrition seminars to the senior citizens who were nutritionally deficient. However, we did not accomplish this task because we did not find anyone to train the Members on how to properly screen senior citizens for proper nutrition. Therefore, we could not educate the nutritionally deficient senior citizens.

The Team did not complete the Hunger Free Community Report (HFCR) because many of the Members had little or no skills in research and report writing. Consequently, I focused on accomplishing other goals and objectives that the Members could successfully perform.

Somehow, I overlooked the promotion of the school lunch objective, so the Team did not promote school lunch. In a discussion with Ms. Bell, a teacher at West Elementary School, she said, "most disadvantaged students eat lunch at school because all the students eat school lunch, so that's not much of a problem, but they do not eat breakfast at school because the other students will know that they are poor because the children believe that only the poor children eat breakfast at school."

The Team did not develop an anti-hunger, nutrition and empowerment conference because the Team was accomplishing other goals and objectives, so the Team did not have the time to lay the ground work for the anti-hunger conference.

16. Community Building Objectives Narrative:

The Team laid the ground work that is needed to establish two Youth Against Hunger Clubs (YAHC) in the DC area Jr. and Sr. high schools. However, we were not able to establish those two (YAHC) this year, but we will establish them in the '96-97 school year.

17. AmeriCorps Member Development Objectives Narrative:

Before they became AmeriCorps Members, Warren Linder, Craig Speller, and Wilson Rivera were homeless. Through the DC Anti-Hunger Team, they were able to move into apartments. Because of the dedicated service that Warren Linder performed at Bread for the City, he has hired as a truck driver after his term of service was over.

18. Unique Successes or Great Stories:

When Warren Linder joined the DC Anti-Hunger Team at the end of February, he had only 6 months to complete the required 1700 hours of community service. This meant that Warren would have to work 75-80 hours a week to accomplish this task. Warren did

this and he did it well, so well that he was hired on as a truck driver at an anti-hunger organization that he and the Team served, Bread for the City.

19. Difficulties Faced by the Program:

Several of our Members were either sick or they had to miss work to attend to sick children. This attrition kept us from continuing to serve the DC community. The staff at Rachel's Women's Center wanted us to do more life skills classes. However, we were not able to because of the sickness of our Members or their respective children.

20. National Identity Activities:

The Team did not participate in any National identity activities this quarter.

21. Organizational Changes:

There were no organizational changes this quarter.

22. Organizational Improvements:

We have no suggestions that might improve the USDA, CNS AmeriCorps program.

23. Primary Training and Technical Assistance Needs:

We do not have any training and technical assistance needs.

20. National Identity Activities:

Matthew Radbill, Richard Wiedenheft, and Lisa Hudson gleaned 7,700lbs of produce with AmeriCorps Vista Members during the National Week of Gleaning and Food Recovery.

21. Organizational Changes:

There were no organizational Changes in the fourth quarter.

22. Organizational Improvements:

We have no suggestions that will improve organizational the USDA, AmeriCorps, or CNS.

23. Primary Training and Technical Assistance Needs:

We do not have any training or technical assistance needs.

FOOD RECOVERY SPECIFICS

24. Partnerships:

a) Explain how your project identified its partners:

The year long Members were already working with the Washington Area Gleaning Network (WAGN) and DC Central Kitchen. J. P., a nutritionist at Virginia's USDA, introduced us to Arlington Food Assistance Center.

b) Provide a final, updated, list of partner organizations:

Our summer of gleaning partners were WAGN, AFAC, and DC Central Kitchen.

c) Detail contributions to the project, both financial and in-kind, provided by partners:

The partners did not make any financial or in-kind contributions to the Team.

d) If partners raised funds specifically for this project, please explain how.

The partners did not raise any funds for the project.

e) Explain specifically what concrete assistance was provided by each partner organization.

The partners allowed our summer Members to use their facility, and the equipment that they had that was necessary to do the job.

f) Explain what worked best in the partnerships.

The collaboration between the summer of gleaning Members and the partners worked best. For instance, the new perspectives and strategies that the Members brought coupled with the wisdom and experience of the partners.

g) Explain what your greatest challenges were in forging and implementing your partnerships.

The disseminating of information concerning the partnership among the staff of AFAC was the greatest challenge we encountered in forging and implementing the partnerships.

25. Donors

a) Detail how many food donors there were to your project and name all donors other than individual farmers.

Our food donors were: Pizza Hut on Oxon Hill Rd, MD, Pizza Hut on Silver Spring Rd, MD, Pizza Hut on Dix St NE, DC, Wang Produce 300 Morse Rd, DC, Bowie Produce, Maret School and Bread and Circus

b) Detail how the donors were contacted.

The donors were called. Our partner organizations had a relationship with all of the organizations that they persuaded to donate food.

c) Explain how, precisely, the donors provided food and what oversight, if any, they provided in the process.

The food was set aside for our Members to retrieve. No real oversight was provided by the donors.

d) Detail the greatest success your project faced in dealing with donors.

After taking time to build a relationship with the owner of Wang Produce, Matt Radbill was able to convince the owner to donate some of his produce to the DC Central Kitchen.

e) Detail the greatest challenges faced in your dealings with donors.

The first time the Members called potential donors they were excited about donating food. However, as time went on, they had several reservations about donating food to DC Central Kitchen.

f) Detail any instance in which an anti-hunger organization believed, correctly or incorrectly, that your project was competing with them for the same donor. Explain how you overcame this potential conflict.

We did not compete with any anti-hunger organization for the same donor.

26. Collection, Transportation, and Storage

a) Explain in detail the physical process for collecting the food, delivering it to a distribution site, and storing it.

The Members would load the donated food on a partner owned truck or a passenger vehicle and unloaded it at the partner site where the Members were working. The food was stored in a refrigerator or a storage room in the Members respective partner sites.

b) How did you obtain adequate resources to collect the food?

They used our partners resources to collect the food.

c) How did you obtain adequate resources to transport the food?

They used our partners truck or personal vehicle to collect the food.

d) How did you obtain adequate resources to store the food?

The Members used our partners storage facility to store the donated food.

e) How did you obtain bushels and/or containers to hold and transport the food?

The partners supplied the containers to hold and transport the donated food.

f) Explain any special step you took to ensure food safety.

We, the DC Anti-Hunger Team staff, did nothing special to ensure food safety. However, I'm sure the the partners sites gave the Members training on food safety.

g) Detail your greatest challenges in the area of food safety.

We did not face any challenges in the area of food safety.

27. Recipients

a) Please list the names and numbers of organizations that helped identify food recipients and helped distribute the food to recipients .

No organization helped distribute the food to recipients or helped to identify food recipients.

b) Explain how the families in need were identified.

The families that were in need traveled to our partner organizations.

c) Explain how the food was physically distributed.

At AFAC, the food was either put in grocery bags and given to the clients or the clients pick them from the shelves at AFAC must like one does when one goes grocery shopping.

At DC Central Kitchen, the food was prepared by chefs and served to the clients.

d) Explain what your greatest success was in identifying those in need and distributing the food.

Our partners had already identified those persons that were in need, but we helped to distribute the food.

e) Explain your greatest challenge in identifying families in need and/or distributing the food to such families.

We did not experience any challenge in identifying and distributing food to families that were in need because our partners had already completed this task.

f) Explain any ways in which you enabled recipients themselves to help collect their own food.

Lisa Hudson recruited AFAC clients to go gleaning on two occasions.

28. Liability:

a) Did liability issues have a significant impact upon your project?

Many of the potential donors had several liability concerns, and that kept some of them from donating food to our partners.

b) Were your states' "Good Samaritan" laws sufficient to provide adequate protection and comfort to your project's partners?

The current "Good Samaritan" laws did not provide sufficient protection and comfort to some of our potential donors.

29. Volunteers

a) Provide detailed specifics about the tasks performed by non-compensated community volunteers.

The non-compensated community volunteers took pictures of gleaners for us at our gleaning events. They transported other volunteers in vans to the gleaning events. Also, they recruited volunteers to go gleaning. And lastly, they gleaned at our gleaning events.

b) Detail the methods that were most successful in recruiting volunteers.

Developing a relationship with potential volunteers was the only successful strategy that was employed to recruit volunteers. All of the other strategies failed. We handed out flyer, hung up posters, and put flyers in the grocery bags that were distributed to the clients, but they did not respond to these efforts.

c) Explain the greatest challenges you faced in recruiting volunteers.

The potential volunteers not would not respond to any non-relational recruitment strategy. In addition, transportation to and from gleaning sites was a challenge that was often faced.

d) Detail the time and other resources that were required to recruit, supervise, train, and motivate volunteers.

Most of Lisa's summer was used to recruit volunteers to glean in August and September. Gas and a personal vehicle was also needed travel to the gleaning site to supervise and train the volunteers.

e) Detail the effectiveness of any other sources of labor, such as alternative sentencing youth, that were utilized by your project.

Alternative sources of labor was not used.

f) Detail how much and the nature of the training your project provided to volunteers and other workers.

The Members trained the volunteers how to glean different types of produce just before the volunteers were about to glean the produce.

g) Explain which types of service were most suitable to which age-group of volunteers

The summer of gleaning Members recruited volunteers to go gleaning. All age groups can participate in that activity.

30. Budget

a) Detail any items on your budget for which you needed less money than originally anticipated.

Less money was needed for member transportation:

1,000	Original budget
<u>251</u>	Metro/Mileage costs incurred
749	Remaining

b) Detail any items on your budget for which you required more money than originally anticipated.

More money was needed for member tax match of living allowance and rent. Rent was in the originally budgeted at \$136, but was actually \$395 a month:

122	Original rent budget (3 x \$136 x .3)
<u>356</u>	Actual rent budget (3 x \$395 x .3)
(234)	Remaining

0	Original FICA match budget for members
<u>515</u>	Actual FICA match (\$6,726 x .0765)
(515)	Remaining

(749) Total over budget in FICA and rent

31. Replicability

a) Could your project be replicated in other locations? If so, explain.

Yes. The Members duties would be recruiting volunteers, coordinate the logistics of the volunteers, and train the volunteers the glean different kinds of produce. A partnership needs to be forged with an anti-hunger organization that can supply trucks, storage, and is in relationship with several farmers that are willing to allow people to glean some of their produce.

b) Detail what steps you and/or your partners have taken to sustain the project beyond November.

First, the Members have briefed our respective partners on the progress that was made on their respective projects this summer. Second, we evaluated the project, the Members performance and the effectiveness of the partnership.

32. Community Support

a) Detail any support you have received from local, state, and national political, religious, business, and/or community leaders.

A pastor in Northern Virginia, a social worker, and a photographer all said we were doing something good.

33. Media Coverage

a) Explain what efforts were most effective and least effective in securing media coverage for your projects.

Our most effective strategy in obtaining media was informing Katherine Gibney at the USDA of a media worthy event. The least effective media strategy was sending press releases ourselves without informing Katherine Gibney of our efforts.

34. Project Milestones

a) Please lay-out, with specific dates, the specific milestones your project achieved

The summer project's first milestone took place August 10, 1996. According to Nancy Cude, the volunteer coordinator of the Arlington Food Assistance Center (AFAC), "You [Lisa Hudson] was able to do something that we [the staff at AFAC] have never done." In other words, Lisa was able to successfully recruit 27 AFAC clients to go gleaning for AFAC gleaning day, which took place August 10, 1996. Throughout the summer, she was able to recruit 35 AFAC clients to go out gleaning.

On August 21, 1996, during National Gleaning Week, the summer or gleaning Members and some AmeriCorps Vista Members gleaned 7,700lbs of produce. This was the second milestone of the summer of gleaning initiative.

b) Please provide a list of the top dozen or so steps you believe would be critical for anyone in the future attempting to implement a project such as yours.

1. Give the Member(s) the history of the project that the Member(s) will undertake.
2. Give the Member(s) training that is relevant to the job duties.

3. Set up the Member(s) with mentor(s) the Member(s) can consult throughout the project.
4. Make sure the Member(s) is clear and knows how to do the job duties.
5. Develop the project goals and objectives with the Member(s) and the partner(s).
6. Directly inform partner(s), and the Member(s) of expectations and vice versa.
7. Inform the Member(s) concerning the realities of non-profit life.
8. The Member(s) and a point person at the sub-grantee should have a weekly check-in.
9. Member(s) should give his/her supervisor a workplan before the work week begins.
10. Have the supervisor(s) and the Member(s) participate in a community bonding activity before the work starts.
11. Ensure the Member(s) are aware of the major players in the project that the Member(s) will perform.
12. Have a conflict resolution seminar.
13. Have a diversity seminar.
14. Have a public relations seminar.
15. Talk to the Member(s) about identity issues.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☐ First ☐ Second ☒ Third ☐ Fourth
(10/1 - 12/31) (1/1 - 3/31) (4/1 - 6/30) (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Washington, DC

3. Agency: ARS ☐ NRCS ☐ Forest Service ☐ RECD ☐ FSA ☐ FCS ☒

SECTION II - STATE CONTACT INFORMATION:

(Make Corrections if Necessary)

4. Contact Name: _____
Josh Yates Middle _____ Last
525 A St. NE, Suite 308
Washington, D.C. 20002

5. Title: _____

6. Address: _____
street, number, and PO (if applicable)

City State Zip

7. Telephone number: 202-547-7022

8. Fax number: 202-547-7575

9. E-Mail Address (if any): HN3228@handsnet.org

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	_____	<u>10</u>	_____	_____

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
_____	_____	<u>31</u>	_____	_____

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "3rd QTR Quantity" and the column marked "3rd QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"3rd QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"3rd QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

6/04/96

10. MEMBER DATA:

OP SITE ID: C11A

Site Supervisor: Josh Yates
 Agency/Org Name: Congressional Hunger Center
 City: Washington, DC

PHONE: 202-547-7022

FAX: 2025477575

STATE: DC

No. of Members Allocated by USDA: 10

			HOURS							Total
Member Name	SSN		SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
CHANCE, JENETTE	M.		F	A	A	423	476	<u>561.5</u>		899
FORBES, TIMOTHY	J.		F	C	B	386	514	<u>0</u>		900
GEORGE, CHRISTA	M.		F	E	C	248	248	<u>0</u>		496
MARQUEZ, JOSE	S.		F	E	II	389	481	<u>160</u>		1029
MEMBRENO, DUNIA	E.		F	A	A	428	433	<u>522</u>		861
MORA, SILVIA	A.		F	E	C	393	393	<u>0</u>		786
RIVERA, WILSON	V.	(b)(6)	F	A	A	410	449	<u>521</u>		859
SOARES, JR, PAUL	M.		F	A	A			<u>519</u>		0
SPELLER, CRAIG	A.		F	A	A	365	416	<u>599</u>		781
WARREN, LINDER	.		F	A	A	0	422	<u>779.5</u>		422
WIGGINS, GERRIE	D.		F	A	A	418	463	<u>507</u>		881
WILSON, WILLIAM	A.		F	E	C	429	468	<u>48</u>		946

6/04/96

C11A

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "3rd QTR Quantity" enter the amount of work done in the third quarter. Do the same for "3rd QTR Success".)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	QTY Unit of Measure	3rd QTR Quantity	Year's Success Target	Success Unit of Measure	3rd QTR Success
DC	C11A		EN-H016A	Nutrition education for at risk elderly		seniors - nutrition education	0	80	% increase in nutrition knowledge	0
DC	C11A		EN-H012*	Find solution to identified problems	1	HPCR action council	0	100	of gaps addressed	0
DC	C11A		EN-H015	Provide nutrition component to CHC Jr. High Hunger Curriculum	5	classes - nutrition	1 class	70	% increase in nutrition awareness	50%
DC	C11A		EN-H017A	Nutrition education for the homeless	100	adults - nutrition screening	60 adults	50	% increase in nutrition awareness	30%
DC	C11A		EN-H017A	Nutrition education to heads of single parent families on welfare	120	adults - nutrition screening	15	75	% increase in nutrition awareness	10%
DC	C11A		EN-H016B	Nutrition screening to elderly	300	seniors - nutrition screening	0	90	% at risk seniors identified	0
DC	C11A		EN-H017A	Nutrition education for post partem	500	adults - nutrition screening	123 adults	50	% increase in nutrition awareness	20%
DC	C11A	1	EN-H012*	Complete a Hunger-free community report	1	report	11 points completed	100	% of gaps identified	70%
DC	C11A	13	EN-H040	Increase # of students participating in summer feeding programs	300	students - fed	150 students	50	% increase of eligible students reached	80%
DC	C11A	14	EN-H021A	Assisted enrollment in Food Stamp Program of eligible people	500	people assisted	79 people assisted	100	% of eligible people successfully certified	100%

6/04/96

C11A

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Under "3rd QTR Quantity" enter the amount of work done in the third quarter. Do the same for "3rd QTR Success".)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY Target	Unit of Measure	3rd QTR Quantity	Year's Success Target	Success Unit of Measure	3rd QTR Success
DC	C11A	2	EN-H015A	Nutrition education	1500	students - educated	49	80	% increase in knowledge	25%
DC	C11A	3	EN-H038A	Establish "Youth Against Hunger" clubs		volunteers	0	20	members	0
DC	C11A	4	EN-H039A	Develop an "Anti-Hunger, Nutrition & Empowerment Conference		people - conference attendees	0	50	% of attendees committed to volunteer work	0
DC	C11A	5	EN-H030A	Promote school breakfast	1000	children - school breakfast	0	15	% increase students reached	0
DC	C11A	6	EN-H030A	Promote school lunch	1000	children - school lunch	0	15	% increase students reached	0
DC	C11A	7	EN-H009*	Provide direct food assist by gleaning		bushels - food gleaned	96 bushels			
DC	C11A	7	EN-H009*	Promote participation in gleaning	500	people - gleaning	4 people	100	number of people reached	41
DC	C11A	9	EN-H032	Provide direct assistance at local soup kitchens	40000	pounds - food	40,138 lbs of food		% of sponsors satisfied with service	80%

14. PROGRESS TOWARDS ACCOMPLISHING ADDITIONAL COMMUNITY SERVICE OBJECTIVES

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

1st QTR		Obj	PGM	Obj/Impact statement	Year's		Year's	Success		Unit of
State Op Site Measure	Op Site Success				QTY Target	QTY Unit of Measure		1st QTR Quantity	Success Target	

{SAMPLE:}

CA	Y05A	18	EN96	Constrcuting whale nesting boxes	3	Boxes		1	90	%
meeting stand. 95%										

3rd Quarter Report Narrative

15. Community Service Objectives Narrative:

Task Forces have been created to complete the community service objectives. The task forces are responsible for submitting a report to the staff of the Team, which displays their progress toward completing the community service goals and objectives. Then, a member of the staff critiques their progress and offers suggestions which leads to improvement.

16. Community Building Objectives Narrative:

The Team is helping to establish a community garden behind Emery Elementary School. They have worked with a racially diverse mix of persons. William Stanley is one person who worked on the garden. He is a Caucasian individual that is an expert in the construction of raised gardens. Due to his expertise, he basically was appointed the foreman of the garden.

The Team also worked with Walter Robinson, an African-America who was so dedicated to the garden that he would often work in the garden after he got off from his night job. Walter was primarily responsible for obtaining any tools that the Team and other volunteers could not get but needed to work in the garden.

When the vegetables start growing, the garden will be used as a service learning site for the students at McKinley High School and Emery Elementary School. In addition, the produce grown in the garden will help stock a small farm stand in that community. This will help bring fresh vegetables into the inner city. This is important because fresh vegetables are needed in the District of Columbia.

17. AmeriCorps Member Development Objectives Narrative:

The Members used the development day to improve their computer skills, prepare for the GED and continue some graduate school work.

Paul Soares used the development days to continue conducting research for his Master's Thesis, which will be on Shane Leslie, a famous Irish diplomat. Because of the program, he was able to make some money and read Mr. Leslie's papers which are housed in the National Archives. He probably would not be able to labor during normal work hours and read Mr. Leslie's papers in the National Archives because it is only open on Monday thru Friday from 8:30 am to 5pm.

During the third quarter, Craig Speller became more proficient with powerpoint, computer software that allows one to construct graphs, and to draw other images. This training is greatly helping Craig to obtain his future career goals because he is interested in becoming a graphic artist. Two other Members, Gerrie Wiggins and Jenette Chance learned Windows 6.0. This training will aid Gerrie and Jenette to find employment after the AmeriCorps program is over.

- 15. Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.
- 16. Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built-long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.
- 17. AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

In the third quarter, Dunia Membreno and Wilson Rivera studied extremely hard, so that they could pass the GED exam. These two Members studied the GED material for five nights a week. On Friday, they would be tutored in their GED material by a community volunteer. Also, they would ask the tutor any questions they had about the material during the previous week. On June 27, 1996, Dunia and Wilson took the GED exam. They will not receive the results from the test until August, however, both of them are confident that they did quite well on the test.

18. Unique Successes or Great Stories:

Warren Linder, a member of the high school task force, went to Roosevelt High School and talked with the students about the importance of staying out of trouble and doing the right thing. The students related his message because he is a native Washingtonian. Because of his talk with them, we believe some of the students will choose the right path when they come to the fork in the road in their own lives.

The students were not the only persons who enjoyed Warren's presence. Jamal Obannon, a service advisor at Roosevelt High School, was glad to have Warren speak with the students at the school.

19. Difficulties Faced by the Program:

During the third quarter, many of the Members or their children have suffered from bad health. As a result, it has forced the Team to extend the timeline of some goals. For instance, the Team is promoting the summer feeding program by distributing posters and flyers in the Washington, DC area. We planned to take three days to complete this task. However, due to the bad health of the Members or their children, it took us five days to complete this assignment.

To combat the illnesses, the sick persons went to their respective doctors. In most cases, they received the medical attention they needed. Unfortunately, some of the sicknesses are recurring or the Member's children continue to become sick. One Member, for example, has a recurring rash, which a remedy has not been provided for by the doctor. However, the doctor advised him to only work indoors. For the most part, this has been successful, but it also means that he is not available to glean, or work in the community garden that we are helping a community to establish.

20. National Identity Activities:

The DC Anti-Hunger Team joined with the Neighborhood GreenCorps to help beautify Rock Creek Park. The Members of the two Teams painted over twenty benches in the park. The Teams also removed dirt and muddy water from the large water fountain within Rock Creek Park. On the same day, the Team raked up leaves from the lower portion of the park.

During a development day, the Team joined other AmeriCorps Teams in an Inter-Corps training session. The day consisted of several post-AmeriCorps employment seminars. The seminars were given by several expert career counselors like Amy Kincaid from Access.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

21. Organizational Changes: There were no organizational changes for the Team during the third quarter.

22. Organizational Improvements: There are no organizational improvements that need to be made by the USDA or the CNS from our standpoint.

23. Primary Training and Technical Assistance Needs: We do not need any training or technical assistance from the USDA or the CNS.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.
21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.
22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.
23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

OK

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☐ First (10/1 - 12/31) ☒ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Washington, DC
3. Agency: ARS ☐ NRCS ☐ Forest Service ☐ RECD ☐ FSA ☐ FCS ☒

SECTION II - STATE CONTACT INFORMATION: (Make Corrections if Necessary)

4. Contact Name: Josh Gates
First Middle Last
5. Title: USDA/AmeriCorps Anti-Hunger, Nutrition & Empowerment Project
6. Address: 525 Ast NE suite 308
street, number, and PO (if applicable)
Washington, DC 20002
City State Zip
7. Telephone number: 202-547-7022
8. Fax number: 202-547-7575
9. E-Mail Address (if any) : _____

3/14/96

10. MEMBER DATA:

love

OP SITE ID: C11A

Site Supervisor: Josh Yates
Agency/Org Name: Congressional Hunger Center
City: Washington, DC

PHONE: 202-547-7022

FAX: 2025477575

STATE: DC

No. of Members Allocated by USDA: 10

			HOURS								
Member Name		SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	Total	
CHANCE	, JENETTE	M.	F	A	A	423	<u>476</u>	_____	_____	423	
FORBES	, TIMOTHY	J.	F	A&A	A&A	386	<u>514</u>	_____	_____	386	
GEORGE	, CHRISTA	M.	F	E	C	248	<u>248</u>	_____	_____	248	
MARQUEZ	, JOSE	S.	F	A	A	389	<u>481</u>	_____	_____	389	
MEMBRENO	, DUNIA	E.	F	A	A	428	<u>433</u>	_____	_____	428	
MORA	, SILVIA	A.	F	E	C	393	<u>393</u>	_____	_____	393	
RIVERA	, WILSON	V.	F	A	A	410	<u>449</u>	_____	_____	410	
SPELLER	, CRAIG	A.	F	A	A	365	<u>416</u>	_____	_____	365	
WARREN	, LINDER	.	F	A	A	0	<u>422</u>	_____	_____	0	
WIGGINS	, GERRIE	D.	F	A	A	418	<u>463</u>	_____	_____	418	
WILSON	, WILLIAM	A.	F	A	A	429	<u>468</u>	_____	_____	429	

3/14/96

10. MEMBER DATA:

OP SITE ID: C11A Site Supervisor: Josh Yates PHONE: 202-547-7022
STATE: DC Agency/Org Name: Congressional Hunger Center FAX: 2025477575
City: Washington , DC

No. of Members Allocated by USDA: 10

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	
									Total Hours: 3886

No. of Members Allocated by USDA: 10

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 11

No. of Members for Whom Forms Have NOT Been Recieved*: -1

ENTER the number of vacancies that you intend to fill in the next reporting period: 1

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service immediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED AT USDA ARE NOT CONSIDERED ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please explain this over enrollment. It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
<u>0</u>	<u>2</u>	<u> </u>	<u> </u>	<u> </u>

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
<u>0</u>	<u>16</u>	<u> </u>	<u> </u>	<u> </u>

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. Original Community Service Objectives: Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objectives listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year beginning approximately Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's		2 nd QTR Quantity	Year's		2 nd QTR Success
					QTY Target	QTY Unit of Measure		Target	Success Unit of Measure	
DC	C11A		EN-H016	Nutrition education for at risk elderly	OK	seniors	0	80	% increase in nutrition knowledge	0 ✓
DC	C11A		EN-H012	Find solution to identified problems	OK	1 HPCR action council	0	100	of gaps addressed	0 ✓
DC	C11A		EN-H015	Provide nutrition component to CHC Jr. High Hunger Curriculum	OK	5 classes	1 class	70	% increase in nutrition awareness	80% ✓
DC	C11A		EN-H017	Nutrition education for the homeless	OK	100 homeless people	0	50	% increase in nutrition awareness	0 ✓
DC	C11A		EN-H017	Nutrition education to heads of single parent families on welfare	OK	120 heads of single parent families	317 heads of single parent families	75	% increase in nutrition awareness	80% ✓
DC	C11A		EN-H016	Nutrition screening to elderly	OK	300 seniors	0	90	% at risk seniors identified	0 ✓
DC	C11A		EN-H017	Nutrition education for post partem	OK	500 mothers	6 mothers	50	% increase in nutrition awareness	70% ✓

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

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State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's			Year's			2 nd QTR Success
					QTY Target	QTY	Unit of Measure	2 nd QTR Quantity	Success Target	Success Unit of Measure	
DC	C11A	1	EN-H012	Complete a Hunger-free community report	OK	1	report	85% accomplished	100	% of gaps identified	85% ✓
DC	C11A	13	EN-H040	Increase # of students participating in summer feeding programs	OK	300	students	0	50	% increase of eligible students reached	0 ✓
DC	C11A	14	EN-H021	Assisted enrollment in Food Stamp Program of eligible people	OK	500	people assisted	184 people assisted	100	% of eligible people successfully certified	100% ✓
DC	C11A	2	EN-H015	Nutrition education	OK	1500	students	620 students	80	% increase in knowledge	90% ✓
DC	C11A	3	EN-H038	Establish "Youth Against Hunger" clubs	OK	2	clubs	0	20	members	25% ✓
DC	C11A	4	EN-H039	Develop an "Anti-Hunger, Nutrition & Empowerment Conference	OK	1	conference	0	50	% of attendees committed to volunteer work	0 ✓
DC	C11A	5	EN-H030	Promote school breakfast	OK	1000	number of children reached	0	15	% increase students reached	0 ✓

3/14/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

As you are aware, one of the key pieces of information you are to provide with this 2nd QTR progress report is whether or not you intend to renew this site for the next program year beginning approximately Sept/Oct 1996. If you intend to renew this site for the next program year, indicate whether the objectives listed below will remain the same for the next year's program. If they will remain the same write OK next to them, if one will be not be an objective to be performed at this site for next year, write the word DELETE next to it. If you are proposing one or more new objectives for this site identify them using the format attached to question 14. You may write them on this sheet (be sure to include quantity and quality measures) or you may use a separate piece of paper BUT be certain you clearly identify the operating site to which they belong.

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's			Year's			2 nd QTR Success
					QTY Target	QTY	Unit of Measure	2 nd QTR Quantity	Success Target	Success Unit of Measure	
DC	C11A	6	EN-H030	Promote school lunch OK	1000		children reached	0		15 % increase students reached	0 ✓
DC	C11A	7	EN-H009	Provide direct food assist by gleaning OK 2400			bushels	68 bushels		200 bushels a month	34% ✓
DC	C11A	7	EN-H009	Promote participation in gleaning OK	500		people reached	0		100 number of people reached	0 ✓
DC	C11A	9	EN-H032	Provide direct assistance at local soup OK	40000		lbs of food	18,089 lbs of food		% of sponsors satisfied with service	80% ✓
				kitchens							

15. **Community Service Objectives Narrative (optional):** If you feel it is necessary and/or helpful, you may use this space to describe in more detail accomplishments towards the original community service objectives reported in question 13 and/or your additional community service objectives reported in question 14. Please make sure you include the Operating Site ID Number in each narrative description so we can be clear which accomplishment is matched to which site.

16. **Community Building Objectives Narrative (optional):** Briefly describe how projects have brought together diverse groups of people, empowered communities to solve their own problems, built long term structures that will last beyond each AmeriCorps Member's term of service, and generally improved the abilities of local citizens to help improve their own lives.

17. **AmeriCorps Member Development Objectives Narrative (optional):** Briefly describe how the AmeriCorps Members themselves have benefited from serving in the program, particularly in regard to expanding their own educational opportunity and increasing their own ethic of personal responsibility. Describe specific skills learned by Members through either their service or training. Describe any Members that earned a GED or otherwise advanced their education. Describe any Members that left public assistance to join AmeriCorps. Relate how AmeriCorps allowed Members to continue college or graduate school. Describe how Members may have changed their ethic of work, citizenship, or community volunteerism.

Before AmeriCorps, Jose Marquez had only heard of Martha's Table, a soup Kitchen in northwest Washington, DC; however, since he has been an AmeriCorps Member, he has decided to dedicate either a Saturday or a Sunday to working in the soup Kitchen. He especially likes to give food and talk to the homeless in Washington, DC. As a result of being an AmeriCorps Member, Jose has developed an ethic of service.

SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

The DC Anti-Hunger Team along with the Green Corps and AmeriCorps staff celebrated Dr. Martin L. King, Jr.'s birthday with "a day of service." On the day of service, we helped to beautify the walls in the Livingstone Manor apartments.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

There were no organizational changes made in the second quarter.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

A MEMBER OF UNITED WAY
AND THE SECOND HARVEST
NATIONAL FOOD BANK NETWORK

CFCH
8052



A COMMUNITY CARING FOR ITS OWN

Serving the District, Maryland & Northern Virginia

CAPITAL AREA COMMUNITY FOOD BANK
645 TAYLOR STREET NE
WASHINGTON DC 20017-2063
PH 202-526-5344
FAX 202-529-1767

Americorps
Joshua Yates
525 A St. NE Ste. 308
Washington DC 20002

Feb. 21, 1996

Dear Joshua,

I would like to express how much I appreciate the volunteers from Americorps. Each week they bring much needed energy and talent to the Capital Area Community Food Bank. As a non-profit that struggles with financial constraints, volunteers are absolutely crucial to our daily operations.

Thank you for working with us and for doing all the service that Americorps provides in our area. I know that you have a committed team and would like to see the Americorps program flourish and expand.

Sincerely,

Suneeta Asrani

BOARD OF DIRECTORS

ELIZABETH WALLACE, CHAIR, COMMUNITY REPRESENTATIVE • JORGE A. NEGRON, VICE-CHAIR, JAN ENTERPRISES • E. BOYD HOLLINGSWORTH, JR., TREASURER, PRESTON GATES, ELLIS, ROUVELAS & MEEDS • MICHELLE TINGLING-CLIMMONS, SECRETARY, FOOD RESEARCH & ACTION CENTER • REV. LEWIS ANTHONY, VARICK MEMORIAL AME CHURCH •

EDWARD BARRON, US SENATE AGRICULTURE, NUTRITION & FORESTRY COMMITTEE • DARNELL R. BRADFORD-EL, AROUND THE CORNER TO THE WORLD • MILDRED BROOKS, NUTRITIONIST • JOHN DECKARD, SAFEWAY INC • JUDI A. HADFIELD, MARRIOTT INTERNATIONAL, INC • CANDACE MEDD HADLEY, THE WASHINGTON POST • HENRY HAILSTOCK, GIANT FOOD INC •

WILLIAM LIGHTFOOT, DC CITY COUNCILMEMBER • SHERI LINK, COLUMBIA BAPTIST CHURCH • MARION MATTINGLY, JUVENILE JUSTICE • ELIA MENDOZA, LULAC • CURTIS NELSON, DC BOARD OF PAROLE • ANGELA OWENS, WRC-TV • BARRY SCHER, GIANT FOOD INC

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JUNETTA BANKS • REV. WALTER FAUNTROY • REV. LLOYD FENNELL • REV. CLARK LOBENSTINE • SARAH MCPHERSON • PETER O'MALLEY • PAUL PACHA • RENEE POUSSAINT • G. PATRICK PRICE, JR. • NELSON SAVOY • A. HUGO WORD

EXECUTIVE DIRECTOR

GOAL 1: TO IDENTIFY AND ADDRESS EXISTING GAPS, STRENGTHS AND WEAKNESSES IN THE ANTI-HUNGER NETWORK IN THE DISTRICT OF COLUMBIA

CS OBJECTIVE 1: To complete a hunger-free community report.

Result: To identify gaps, strengths and weaknesses in local anti-hunger network.

Measure: The fourteen points of the report.

Standard: 100% of existing gaps according to the fourteen points identified in one of eight wards.

Timeline: Introduce report and begin research in the first quarter; complete and revise report in the second quarter; and present in the third.

CB OBJECTIVE 1: To collaborate with community residents, leaders, local service providers, and program partners in finding effective solutions to problems identified in the HFCR. (Members will present findings)

Result: Community would address gaps identified by the HFCR, increasing community proactivism and empowerment.

Measure: The number of sustainable efforts to plug existing gaps in the local hunger services network by the community.

Standard: Creation of a HFCR Action Council made of representatives from the Neighborhood Action Councils within a given ward (80% NAC representation).

Timeline: Organize the Advisory Council in the second qtr. and present report to the Council during its first meeting by the third.

GOAL 2: TO PROVIDE NUTRITION EDUCATION IN
DC SCHOOLS

CS OBJECTIVE 1: To provide basic nutrition education in
elementary schools.

Result: Increased awareness of proper nutrition, ability to
recognize, and choose healthy foods.

Measure: Evaluations made by teachers and follow up
surveys.

Standard: 70% increase in awareness of proper nutrition and
25% more healthy food chosen.

Timeline: First qtr. prepare presentations and evaluations.
Give presentations in second and third qtrs.

CS OBJECTIVE 2: To promote and work with the Congressional
Hunger Center's JR. high school hunger
curriculum, *Insideout*.

Result: One hour workshop component on proper nutrition
and balanced diets.

Measure: Pre and post tests of students and evaluations
administered by Team.

Standard: 70% increase in awareness of proper nutrition
among students.

Timeline: Prepare and run pilot presentations in the first
quarter. Begin full schedule of presentations in the
second and continue in the third.

CS OBJECTIVE 3: To provide proper nutrition education to local
Jr. high schools.

Result: Increased awareness about proper nutrition among students.

Measure: Pre and post tests given to students and follow up surveys.

Standard: 80% increase in awareness among students.

Timeline: In the first qtr prepare presentations and give them in the second and third.

CS OBJECTIVE 4: To increase awareness about hunger in Washington, DC by facilitating an area high school anti-hunger conference.

Result: Increased awareness about hunger in DC.

Measure: Pre and post conference surveys.

Standard: 70% increase in awareness among participants.

Timeline: Promote and organize in the second qtr. and have in the third.

CB OBJECTIVE 1: To increase hunger awareness and promote volunteerism by establishing Youth Against Hunger Clubs in local JR. and senior high schools.

Result: Increased hunger awareness and volunteerism in local service organizations by students in Youth Against Hunger Clubs.

Measure: The number of established Clubs and the number of Club members volunteering in their community determined by survey.

Standard: Establishing two clubs of which ten students volunteer.

Timeline: Prepare structure of Clubs in the First qtr and organize in the second. By the third, Clubs should be up and going and sustainable for the next year

GOAL 3: NUTRITION EDUCATION AND FOOD SAFETY TRAINING FOR VULNERABLE POPULATIONS.

CS OBJECTIVE 1: To promote proper nutrition among pregnant and post partem mothers.

Result: Increased awareness about the importance of proper nutrition from the very beginning of a pregnancy on into the early years of a child.

Measure: Pre and post surveys.

Standard: 500 women reached demonstrate increased awareness.

Timeline: Prepare and begin promotion in the first quarter and continue throughout the year.

CS OBJECTIVE 2: To educate the homeless about basic proper nutrition and food safety.

Result: Increased knowledge about proper nutrition.

Measure: Pre and post test administered by the Team.

Standard: 50% increase in awareness among reached homeless people.

Timeline: Prepare and begin in the first qtr and continue throughout the year.

CS OBJECTIVE 3: To educate heads of single parent families about the importance of proper nutrition and healthy eating along with other life management skills.

Result: Increased awareness.

Measure: Pre and post test administered by Team.

Standard: 50% increase in awareness among those reached.

Timeline: Begin outreach in the second quarter and continue in throughout the year.

CS OBJECTIVE 4: To provide nutrition screening to senior citizen utilizing elderly care sites and feeding centers.

Result: To identify nutritionally "at risk" seniors.

Measure: The screening process itself.

Standard: 90% of nutritionally "at risk" seniors identified.

Timeline: Prepare in the second qtr. and give presentations in the third and fourth.

CS OBJECTIVE 5: To give nutrition and food safety workshops to seniors identified as nutritionally "at risk."

Result: Increased nutrition awareness.

Measure: Survey administered by Team.

Standard: 80% of attending seniors increase in their awareness.

Timeline: Prepare in the second qtr. and give presentations in the third and fourth qtr.

GOAL 4: TO PROMOTE AND ENHANCE ACCESS TO PUBLIC FOOD AND NUTRITION ASSISTANCE.

CS OBJECTIVE 1: To promote the school breakfast programs.

Results: Increased awareness of and consumption of school breakfast.

Measure: The number utilizing programs due to Team promotion.

Standard: 25% increase in participation among those reached and eligible by promotion.

Timeline: Begin promotion in conjunction with nutrition education in DC schools in the second qtr. and continue throughout the year.

CS OBJECTIVE 2: To promote summer feeding programs.

Result: Increase in participation in summer feeding programs.

Measure: The number of children utilizing program.

Standard: 15% increased usage among reached children.

Timeline: Begin preparation in the second qtr. and begin promotion in the third qtr.

CS OBJECTIVE 3: To promote School lunch.

Results: Increased awareness of and the consumption of school lunch.

Measure: The number utilizing programs due to Team promotion.

Standard: 25% increase in participation among those reached and eligible by promotion.

Timeline: Begin promotion in conjunction with nutrition education in DC schools in the second qtr. and continue throughout the year.

CS OBJECTIVE 4: To provide enrollment assistance for those documented to be undeserved, at the highest nutritional risk, and in greatest immediate need of food assistance for the Food Stamp Program.

Results: Assist enrollment in Food Stamp Program for eligible people.

Measure: The number of eligible people successfully enrolled.

Standard: 100% eligible people successfully enrolled.

Timeline: Begin assistance by the third qtr. and continue on into the fourth.

GOAL 5: TO PROMOTE OPPORTUNITIES FOR SUSTAINABLE AGRICULTURE AND ALTERNATIVE SOURCES OF FOOD.

CS OBJECTIVE 1: To promote and work with local gleaning efforts.

Results: To provide direct food assistance by gleaning and distributing food through local distribution sites.

Measure: The number of bushels of food harvested and distributed.

Standard: Have a increased of 44 bushels during season.

Timeline: All qtrs.

CB OBJECTIVE 1: To promote and assist in the development of community and school gardens.

Result: Increased awareness and participation in local community and school gardens.

Measure: The number participating due to promotion and newly established gardens.

Standard: One new Community and/or school garden and 15% increase in participation among reached residents.

Timeline: Conduct research in the first qtr. and plan and promote in the second qtrs. Begin in the third and fourth.

CB OBJECTIVE 2: To increase participation in SHARE.

Result: Begin two Share program sites with one sustainable beyond this year.

Measure: The number programs begun.

Standard: Two SHARE sites established.

Timeline: One established in the first qtr. and another by the end of the third.

CB OBJECTIVE 3: To promote and increase awareness of local farmers' markets by low-income families.

Results: Increased usage both in buying and selling of goods at local farmers' markets.

Measure: Surveys administered by Team.

Standard: 10% increase in general participation.

Timeline: Begin promotion in third qtr.

GOAL 6: TO PROVIDE DIRECT FOOD SERVICE ASSISTANCE AT LOCAL SOUP KITCHENS, HOMELESS SHELTERS, AND FOOD BANKS.

CS OBJECTIVE 1: To provide direct food service assistance at local food distribution sites.

Result: Provide direct food service.

Measure: Amount of quantifiable work performed.

Standard: General increase in service production.

Timeline: All qtrs.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AmeriCorps *USA

USDA State Progress Report (CNS Grant No. 95ADFDC047)

1. Check this reporting period: ☒ First (10/1 - 12/31) ☐ Second (1/1 - 3/31) ☐ Third (4/1 - 6/30) ☐ Fourth (7/1 - 9/30)

SECTION I - STATE INFORMATION

2. State: Washington, DC

3. Agency: ARS ☐ NRCS ☐ Forest Service ☐ RECD ☐ FSA ☐ FCS ☒

SECTION II - STATE CONTACT INFORMATION:

(Make Corrections if Necessary)

4. Contact Name: JOSH VATES
First Middle Last

5. Title: USDA/AmeriCorps Anti-Hunger, Nutrition, & Empowerment Project

6. Address: 525 Ast. NE
street, number, and PO (if applicable)
Washington DC 20002
City State Zip

7. Telephone number: 202-547-7022

8. Fax number: 202-547-7575

9. E-Mail Address (if any) : _____

1/30/96

10. MEMBER DATA:

OP SITE ID: C11A

Site Supervisor: Josh Yates
Agency/Org Name: Congressional Hunger Center
City: Washington, DC

PHONE: 202-547-7022

FAX: 2025477575

STATE: DC

No. of Members Allocated by USDA: 10

Member Name	SSN	SER STAT	PGM STAT	TRT STAT	HOURS				Total
					1st Rpt	2nd Rpt	3rd Rpt	4th Rpt	

No. of Members Allocated by USDA: 10

No. of Active Members Whose Enrollment Forms were recieved at USDA (not including terminations): 10

No. of Members for Whom Forms Have NOT Been Recieved*: 0

ENTER the number of vacancies that you intend to fill in the next reporting period: 2

ENTER the number of vacancies you intend to relinquish for the program year: 0

* If the number of Members allocated is greater than the number of forms received, there are four options: 1. There are Members enrolled in programs whose forms have not been submitted to the USDA Director of National Service. If that is the case, list the names, SSN, Status and hours of the missing members on the back of this sheet and send the enrollment forms to the USDA Director of National Service. 2. The enrollment forms were sent directly to the Corporation. If that is the case, send copies to the USDA Director of National Service iediately. 3. There are vacancies in your program you intend to fill in the next reporting period. If that is the case, enter the number of vacancies on the appropriate line. 4. There are vacancies that you can not fill and you are relinquishing them.

PLEASE REMEMBER, MEMBERS WHOSE FORMS HAVE NOT BEEN RECEIVED HERE AT USDA ARE NOT CONSIDERED OFFICIALLY ENROLLED IN THE PROGRAM AND THEIR BENEFITS (EDUCATION AWARD, HEALTH CARE, ETC.) ARE JEOPARDIZED!!!

If the number of members for whom forms have been received is greater than the number of members allocated resulting in a negative number appearing in the "No. of Members for Whom Forms Have NOT Been Received" line, you have enrolled more members in your program than authorized. Please provide an explanation for this over enrollment. (It may be that some members have terminated, in which case, change their status on this form and submit the proper end of term of service form to the USDA Director of National Service.

1/30/96

10. MEMBER DATA:

OP SITE ID: C11A

Site Supervisor: Josh Yates

PHONE: 202-547-7022

Agency/Org Name: Congressional Hunger Center

FAX: 2025477575

STATE: DC

City: Washington, DC

No. of Members Allocated by USDA: 10

Member Name			SSN	SER STAT	PGM STAT	TRT STAT	1st Rpt	HOURS 2nd Rpt	3rd Rpt	4th Rpt	Total
CHANCE	, JENETTE	M.	(b)(6)	(F)	(A)	(A)	423				
FORBES	, TIMOTHY	J.		(F)	(A)	(A)	386				
GEORGE	, CHRISTA	M.		(F)	AE	AC	2475				
MARQUEZ	, JOSE	S.		(F)	(A)	(A)	3885				
MEMBRENO	, DUNIA	E.		(F)	(A)	(A)	4275				
MORA	, SILVIA	A.		(F)	AE	AC	393				
RIVERA	, WILSON	V.		(F)	(A)	(A)	4095				
SPELLER	, CRAIG	A.		(F)	(A)	(A)	365				
WIGGINS	, GERRIE	D.		(F)	(A)	(A)	4175				
WILSON	, WILLIAM	A.		(F)	(A)	(A)	4285				

11. Please list the total number of **volunteers** who took part in activities which were sponsored or organized by all the Members in the state during this period.

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
0				

12. Please list the total number of **hours of community service** completed by the volunteers cited above during this period. (In question 18, briefly explain what these volunteers accomplished)

1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total
0				

SECTION IV - PROGRESS TOWARDS ACCOMPLISHING SERVICE OBJECTIVES:

13. **Original Community Service Objectives:** Attached are sheets summarizing the community service objectives that were originally approved for each operating site. In cases where a single objective may take an entire year to complete, that objective may have a sub-objective listed. **You need to fill in the column marked "1st QTR Quantity" and the column marked "1st QTR Success" --- as well as any column that is blank, has a zero, or has a question mark --- for EVERY operating site.** Each chart should have the following columns:

"State" - The standard two-letter code for your state

"Obj No" - Each community service objective for each site is assigned an individual number

"Op Site" - Each site's unique operating site identification

"PGM Code" - Each type of service has been assigned a unique code to describe that type of service. See the appendix to this report entitled "Community Service PGM Code List"

"Obj/Impact Statement" - A few words verbally summarizing the community service objective

"Year's QTY Target" - The year's numerical goal for the people or things to be aided

"Target Unit of Measurement" - The unit of measure used in the previous column

"1st QTR Quantity" - Provide a hard number indicating progress towards the "Year's QTY Target"

"Year's Success Target" - Number for a way of measuring *quality* of service provided --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"Success Unit of Measure" - Explanation of the number in the previous column --- if this column is blank, has a question mark, or has a zero, please replace it with the accurate information

"1st QTR Success" - Provide a hard number indicating progress towards the "Year's Success Target"

2/01/96

QUESTION 13. PROGRESS TOWARDS ACCOMPLISHING ORIGINAL COMMUNITY SERVICE OBJECTIVES

(Fill in All Blank Columns or Those with Question Marks. Use the Attached Blank Form to Enter New Objectives.)

State	OP Site	Obj No.	PGM Code	Obj/Impact Statement	Year's QTY		Year's 1 st QTR Success		Year's 1 st QTR Success	
					Target	QTY Unit of Measure	Quantity	Target	Success Unit of Measure	Success
DC	C11A	1	H012	Complete a Hunger-free community report	1	report	1/3 accomplished	100	% of gaps identified	75%
DC	C11A	13	H040	student participating in Increase # of schools offering summer feeding programs	300	students	0	50	15 % increase of eligible students reached	0
DC	C11A	14	H021	Assisted enrollment Increase participation in Food Stamp Program of eligible people	500	people assisted reached	0	100	15 % increase of eligible people successfully certified nutrition	0
DC	C11A	2	H015	Nutrition education Elementary Jr High	500 1,000	students	0 15	50	80% increase in knowledge	90%
DC	C11A	3	H038	Establish "Youth Against Hunger" clubs	2	clubs	0	20	30 members in 2 clubs	0
DC	C11A	4	H039	Develop an "Anti-Hunger, Nutrition & Empowerment Conference	1	conference	0	50	% of attendees committed to volunteer work	
DC	C11A	5	H030	1) Promote School Breakfast Increase number of eligible children participating in the school lunch program 2) Promote School Lunch	1000 1000	number of children reached children reached	0 0	15	% increase among eligible students reached by promotion	
DC	C11A	6	H019	Establish nutrition education centers at revitalized recreation sites	5	sites			% of people with increased knowledge	
DC	C11A	7	H009	1) Promote Increase participation in gleaning 2) Provide direct food assist. by gleaning	500	people reached	13	100%	number of people reached	2.6%
DC	C11A	9	H032	Provide direct assistance at local soup kitchens	40,000 lbs	food			% of sponsors satisfied with service & # of families fed	

1) Food Handled in lbs
 2) Persons Fed.
 350 lbs
 Sorted 3,000 lbs
 prepared 3,250 lbs of food
 served distributed 750 bags of groceries
 Food Handled 15,240 lbs
 15,240 Persons fed

*"On average a person consumes a lb of food a day." — Ending Hunger, P. 96 (The Hunger Project)

Use this section to report progress towards completing additional new objectives --- those objectives in addition to the main objectives of each project listed on the proceeding page. Please fill in all columns for all objectives. It is important to make sure that each objective is listed with its own "OP site" (Operating site) code; this ensures that we know precisely what service is performed at each site. Please fill in all columns for each objective. Under "Obj No.," please give each new objective a number different from the number used for any of the objectives on the proceeding page. Under "PGM Code", please use a one-letter and three-digit code to describe the service from the code list provided at the end of this report. Under "Obj/Impact statement," provide a several-word summary of the nature of the service project -- this verbal summary should roughly match the "PGM Code" listed in the previous column. Under "Year's QTY Target," provide a hard number for the people or things aided. Under "Target Unit of Measurement," specify what unit of measure was used in the previous column -- such as miles, number of people served, acres, etc. Under "1st QTR Quantity," provide a hard number indicating progress towards the "Year's QTY Target" that was accomplished during this reporting period. Under "Year's Success Target," provide a hard number for a way of measuring how well the service was provided. Under "Successes Unit of Measure," specify exactly what the number in the previous column meant. Under "1st QTR Success," provide a hard number indicating progress towards the "Year's Success Target" that was accomplished during this reporting period.

State	Op Site	Obj PGM No. Code	Obj/Impact statement	Year's QTY Target	QTY Unit of Measure	1st QTR Quantity	Year's Success Target	Unit of Measure	1st QTR Success
{SAMPLE:}									
CA	Y05A	18 EN96	Constrcuting whale nesting boxes	3	Boxes	1	90	% meeting stand.	95%
DC	C11A	H012	Find solutions to identified problems Provide Nutrition component to	1	HFGR Action Council	0	100	% of gaps addressed	0
DC	C11A	H015	CHC Jr High Hunger Curriculum Nutrition Screening	5	classes	1	70	% increase in nutrition awareness at risk	100%
DC	C11A	H015	to Elderly Nutrition Ed for	300	Seniors	0	90	% seniors identified	0
DC	C11A	H015	"at risk elderly Nutrition Ed		Seniors	0	80	% increase in nutrition Knowledge	0
DC	C11A	H015	for post partem Nutrition Ed.	500	mothers	18	50	% increase in nutrition awareness	100%
DC	C11A	H015	for the homeless Nutrition Ed.	100	homeless people	0	50	% increase in Nutrition awareness	0
DC	C11A	H015	Nutrition Ed. to Heads of single parent families on welfare	120	heads of single parent Families		75	% increase in life skills management especially nutrition awareness	0
See addition new goals in attached goal sheets.									

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SECTION V - SUCCESS STORIES:

18. **Unique Successes or Great Stories :** Briefly describe one or two unique and/or exceptional success stories, a program highlight, or a 'great story' from your state. Please explain any instance in which AmeriCorps Members recruited non-AmeriCorps community volunteers for projects. Please include all media coverage, including original newspaper clips, videotapes of TV coverage, and cassette tapes of radio coverage; any letters of support or thank you letters; "before and after" photographs, brochures, posters, and newsletters created by the project; and other types of creative documentation.

SECTION VI - CHALLENGES

19. **Difficulties Faced by the Program:** Use this section to report on any problems your Members have encountered in the program this period. These should be significant issues which were related to achieving objectives, significant delays in implementation, administrative problems, or any other expectations, events or incidents that have caused the Members concern. State the problem concisely and how the issue has, or has not been resolved. Be sure to outline the steps taken and identify any resources needed to assist in resolving the problem.

SECTION V - GENERAL INFORMATION

20. **National Identity Activities (OPTIONAL):** Please describe any activities undertaken by Members that fostered the national identity of AmeriCorps. These could include joint service activities, meetings with other AmeriCorps projects, national telephone conference calls, use of Internet to communicate with other sites, etc.

21. **Organizational Changes:** Please outline and describe any changes in your program's organization and/or structure during the quarter.

22. **Organizational Improvements (OPTIONAL):** Please write any suggestions by you, your Members, site managers, or anyone else regarding ways in which the USDA or CNS AmeriCorps program could be improved.

23. **Primary Training and Technical Assistance Needs (OPTIONAL):** Please specify precisely what kind of staff or Member training or other technical assistance can be provided by USDA, the Corporation for National Service, or other sources to improve your projects.

{END OF REPORT}

1st Quarter Report Narrative

15 & 16. Community Service and Community Building Objectives Narrative: While sections 15 and 16 are optional, it is important to give a brief account of the Team's progress in its inaugural quarter as this is the DC Team's first year under the leadership of the Congressional Hunger Center.

In the first two weeks of the project, the Team received general program training and orientation with emphasis given to understanding the reality of hunger as it exists internationally, domestically and locally. The Team also spent considerable time engaged in team-building exercises.

The second two weeks focused on site-specific training where the Team sampled a wide range of emergency assistance efforts. During this time Team Members were challenged to understand how different organizations approached fighting hunger and poverty. Some organizations represented included: the USDA, United Planning Organization (UPO), Self-Help and Resource Exchange (SHARE) and Martha's Table.

Having oriented itself to various local anti-hunger efforts in the District, the Team spent the third two weeks developing strategies to best use its own resources and structure in joining with others to fight hunger and promote nutrition in Washington, DC.

As a result of this strategizing, the Team revisited the proposed goals and objectives in the fourth two weeks, and made some revisions.
(Please see attached revised goals and objectives)

While the Team was engaged in direct service activity from the beginning, the last two weeks of the quarter saw an almost exponential growth in quantity of things getting done, demonstrating that the Team was finally off and running.

It should be noted that most of the work during the first quarter was done in the area of direct community service since such work is readily available and is a good starting place for new-comers to the field of anti-hunger work.

17. AmeriCorps Member Development Objectives Narrative: In the first quarter, Members identified their various educational

needs, setting goals to accomplish their next level of education before the end of the program. Four Members, who had not completed high school, enrolled in the External Diploma Program (EDP). The benefit of this program, as opposed to the General Equivalency Degree Program (GED), is that upon successful completion, Members will actually get an official high school diploma from DC Public Schools. Two other Members prepared for college entrance exams in the spring. The remaining six Members, who have already been to college have begun independent studies in grant writing, health advocacy and computer literacy.

The Team Members were also given partial responsibility for Member Development sessions each Friday afternoon. Members were given responsibility for one Friday in the quarter for which they had to bring in a speaker, lead a group discussion on a relevant topic or host a special event. For instance, some Development sessions were as follows: a trip to the Holocaust Museum, a speaker on maintaining balance in the workplace, a speaker on goal setting, meeting with Congressman Tony Hall, a seminar on budgeting for the holidays, a session on poetry and other forms of creative writing, and a seminar on foreign aid and how it applies to the average person.

18. Unique Successes or Great Stories:

The greatest successes the Team had in the first quarter stemmed from innovative partnerships the Team was fortunate to develop.

In one such partnership with Mary's Center, a Latino Health Clinic in north west Washington, DC, two Members (both of whom are teenage Latino mothers) teach other teenage mothers how critical proper nutrition is for the well-being of their families. The beauty of this project is that while these Members help empower their own community, they are themselves benefiting by practicing in their own homes the same nutrition principles they teach at Mary's Center.

Another Team success came from a Team Member's distress. One of the Members is a diabetic and during work one day had a seizure. That Member soon became the Team leader in the area of nutrition and diabetes. At a local health conference sponsored by the United Planning Organization #1 of Ward II (another Team partner), that Member gave a diabetes seminar to 30 nutritionally "at-risk" seniors.

19. Difficulties Faced by the Program: All instances of difficulty faced by the team in the first quarter can be traced to the following areas:

The first was due to a short project start up time. With only a two week window to recruit and hire Members and staff, develop training and programming, and set up Team partnerships the overall project structure of the first quarter was not solidified before the beginning of the program. As a result, there were times when day-to-day activity was uncertain. However, with great flexibility the Team adapted to the circumstances and significant progress in this area has been made.

The above problems were accentuated by both the Hunger Center's organizational adjustment to the running of a corps and by the Project Director's lack of direct management experience. As the Hunger Center and the Project Director are both quick learners, the second quarter report should show much improvement in this area.

Another instance of difficulty was found to a small, but consistent, degree in the negative reputation of the former DC Anti-Hunger Team ran by the DC Service Corps in the first year of the program. This negative image has made it difficult to begin where the first Team left off, either in terms of utilizing established partners or to continue former projects. Again, the Team has made some progress refurbishing the Team's image.

The condition of the District has been the most endemic source of difficulty the Team has faced in the first quarter for two reasons. First, the District is in shambles economically and socially. The current circumstances have made it extremely hard to work and build partnerships in the City. The DC Government, theoretically a resource, is in chaos. The second reason is that most of the Team Members are themselves from the communities they serve. Member's problems are, therefore, often representative of and as deeply rooted as the problems faced in the District in general. Hence, in order to get things done, much time in the first quarter was spent in enabling Members to be able to get things done. During that time, being proactive was stressed over and over again. It is to the Team's credit that in the face of the such obstacles, it has made steady progress towards becoming proactive and is getting things done at the same time.

#20. National Identity Activities: Among first quarter events where the USDA/AmeriCorps identity was promoted were the DC Commission kick-off, the Youth Service America Super Conference, World Hunger Day events and Secretary Glickman's conference on gleaning.

#21. Organizational Changes: No organizational changes were made in the first quarter.

#22. Organizational Improvements: None

#23. Primary Training and Technical Assistance Needs:
None

GOAL 1: TO IDENTIFY AND ADDRESS EXISTING GAPS, STRENGTHS AND WEAKNESSES IN THE ANTI-HUNGER NETWORK IN THE DISTRICT OF COLUMBIA

Community Service (CS) OBJECTIVE 1: To complete a Hunger-Free Community Report (HFCR).

Result: To identify gaps, strengths and weaknesses in local anti-hunger network.

Measure: The fourteen points of the Report.

Standard: 100% of existing gaps according to the fourteen points identified in one of eight wards.

Timeline: Introduce Report and begin research in the first quarter; complete and revise Report in the second quarter; and present in the third.

Community Building (CB) OBJECTIVE 1: To collaborate with community residents, leaders, local service providers, and program partners in finding effective solutions to problems identified in the HFCR. (Members will present findings)

Result: Community would address gaps identified by the HFCR, increasing community proactivism and empowerment.

Measure: The number of sustainable efforts to plug existing gaps in the local hunger services network by the community.

Standard: Creation of a HFCR Action Council made of representatives from the Neighborhood Action Councils within a given ward (80% NAC representation).

Timeline: Organize the Advisory Council in the second quarter and present Report to the Council during its first meeting by the third.

GOAL 2: TO PROVIDE NUTRITION EDUCATION IN DC SCHOOLS

CS OBJECTIVE 1: To provide basic nutrition education in elementary schools.

Result: Increased awareness of proper nutrition, ability to recognize, and choose healthy foods.

Measure: Evaluations made by teachers and follow up surveys.

Standard: 70% increase in awareness of proper nutrition and 25% more healthy food chosen.

Timeline: First quarter prepare presentations and evaluations. Give presentations in second and third quarters.

CS OBJECTIVE 2: To promote and work with the Congressional Hunger Center's JR. high school hunger curriculum, *Insideout*.

Result: One hour workshop component on proper nutrition and balanced diets.

Measure: Pre and post tests of students and evaluations administered by Team.

Standard: 70% increase in awareness of proper nutrition among students.

Timeline: Prepare and run pilot presentations in the first quarter. Begin full schedule of presentations in the second and continue in the third.

CS OBJECTIVE 3: To provide proper nutrition education to local Jr. high schools.

Result: Increased awareness about proper nutrition among students.

Measure: Pre and post tests given to students and follow up surveys.

Standard: 80% increase in awareness among students.

Timeline: In the first quarter prepare presentations and give them in the second and third.

CS OBJECTIVE 4: To increase awareness about hunger in Washington, DC by facilitating an area high school anti-hunger conference.

Result: Increased awareness about hunger in DC.

Measure: Pre and post conference surveys.

Standard: 70% increase in awareness among participants.

Timeline: Promote and organize in the second quarter and have in the third.

CB OBJECTIVE 1: To increase hunger awareness and promote volunteerism by establishing Youth Against Hunger Clubs in local JR. and senior high schools.

Result: Increased hunger awareness and volunteerism in local service organizations by students in Youth Against Hunger Clubs.

Measure: The number of established Clubs and the number of Club members volunteering in their community determined by survey.

Standard: Establishing two clubs with ten students each.

Timeline: Prepare structure of Clubs in the First quarter and organize in the second. By the third, Clubs should be up and going and sustainable for the next year

GOAL 3: NUTRITION EDUCATION AND FOOD SAFETY TRAINING FOR VULNERABLE POPULATIONS.

CS OBJECTIVE 1: To promote proper nutrition among pregnant and post partem mothers.

Result: Increased awareness about the importance of proper nutrition from the very beginning of a pregnancy on into the early years of a child.

Measure: Pre and post surveys.

Standard: 500 women reached demonstrate increased awareness.

Timeline: Prepare and begin promotion in the first quarter and continue throughout the year.

CS OBJECTIVE 2: To educate the homeless about basic proper nutrition and food safety.

Result: Increased knowledge about proper nutrition.

Measure: Pre and post test administered by the Team.

Standard: 50% increase in awareness among reached homeless people.

Timeline: Prepare and begin in the first quarter and continue throughout the year.

CS OBJECTIVE 3: To educate heads of single parent families about the importance of proper nutrition and healthy eating along with other life management skills.

Result: Increased awareness.

Measure: Pre and post test administered by Team.

Standard: 50% increase in awareness among those reached.

Timeline: Begin outreach in the second quarter and continue in throughout the year.

CS OBJECTIVE 4: To provide nutrition screening to senior citizen utilizing elderly care sites and feeding centers.

Result: To identify nutritionally "at risk" seniors.

Measure: The screening process itself.

Standard: 90% of nutritionally "at risk" seniors identified.

Timeline: Prepare in the second quarter and give presentations in the third and fourth.

CS OBJECTIVE 5: To give nutrition and food safety workshops to seniors identified as nutritionally "at risk."

Result: Increased nutrition awareness.

Measure: Survey administered by Team.

Standard: 80% of attending seniors increase in their awareness.

Timeline: Prepare in the second quarter and give presentations in the third and fourth quarter.

GOAL 4: TO PROMOTE AND ENHANCE ACCESS TO PUBLIC FOOD AND NUTRITION ASSISTANCE.

CS OBJECTIVE 1: To promote the School Breakfast Program.

Results: Increased awareness of and consumption of School Breakfast.

Measure: The number utilizing programs due to Team promotion.

Standard: 25% increase in participation among those reached and eligible by promotion.

Timeline: Begin promotion in conjunction with nutrition education in DC schools in the second quarter and continue throughout the year.

CS OBJECTIVE 2: To promote the Summer Feeding Program.

Result: Increase in participation in the Summer Feeding Program.

Measure: The number of children utilizing program.

Standard: 15% increased usage among reached children.

Timeline: Begin preparation in the second quarter and begin promotion in the third quarter.

CS OBJECTIVE 3: To promote the School Lunch Program.

Results: Increased awareness of the School Lunch Program.

Measure: The number utilizing Program due to Team promotion.

Standard: 25% increase in participation among those reached and eligible by promotion.

Timeline: Begin promotion in conjunction with nutrition education in DC schools in the second quarter and continue throughout the year.

CS OBJECTIVE 4: To provide enrollment assistance for those documented to be undeserved, at the highest nutritional risk, and in greatest immediate need of food assistance for the Food Stamp Program.

Results: Assist enrollment in Food Stamp Program for eligible people.

Measure: The number of eligible people successfully enrolled.

Standard: 100% eligible people successfully enrolled.

Timeline: Begin assistance by the third quarter and continue on into the fourth.

GOAL 5: TO PROMOTE OPPORTUNITIES FOR SUSTAINABLE AGRICULTURE AND ALTERNATIVE SOURCES OF FOOD.

CS OBJECTIVE 1: To promote and work with local gleaning efforts.

Results: To provide direct food assistance by gleaning and distributing food through local distribution sites.

Measure: The number of bushels of food harvested and distributed.

Standard: Have an increase of 44 bushels during season.

Timeline: All quarters

CB OBJECTIVE 1: To promote and assist in the development of community and school gardens.

Result: Increased awareness and participation in local community and school gardens.

Measure: The number participating due to promotion and newly established gardens.

Standard: One new Community and/or school garden and 15% increase in participation among reached residents.

Timeline: Conduct research in the first quarter and plan and promote in the second quarters. Begin in the third and fourth.

CB OBJECTIVE 2: To increase participation in the Self-help and Resource Exchange (SHARE).

Result: Begin two SHARE program sites with one sustainable beyond this year.

Measure: The number programs begun.

Standard: Two SHARE sites established.

Timeline: One established in the first quarter and another by the end of the third.

CB OBJECTIVE 3: To promote to and increase awareness of local farmers' markets low-income families.

Results: Increased usage both in buying and selling of goods at local farmers' markets.

Measure: Surveys administered by Team.

Standard: 10% increase in general participation.

Timeline: Begin promotion in third quarter

GOAL 6: TO PROVIDE DIRECT FOOD SERVICE ASSISTANCE AT LOCAL SOUP KITCHENS, HOMELESS SHELTERS, AND FOOD BANKS.

CS OBJECTIVE 1: To provide direct food service assistance at local food distribution sites.

Result: Provide direct food service.

Measure: Amount of quantifiable work performed.

Standard: General increase in service production.

Timeline: All quarters

The DC Hunger Team's Task Force List

Community & School Gardens

Tim Forbes
Jose Marquez

Farmer's Markets

Willy Wilson
Tim Forbes

SHARE

Tim Forbes

Gleaning

Craig Speller
Warren Linder

Parents & Infants Education

Gerrie Wiggins
Dunia Membreno

Elementary Children

Dunia Membreno
Jenette Chance
Bo Rivera

Jr. High Children

Craig Speller
Willy Wilson
Gerrie Wiggins

High School Aged Youth

Jose Marquez
Tim Forbes

Elderly Nutrition Sceening

Willy Wilson
Craig Speller
Gerrie Wiggins

Health Advocates

Willy Wilson
Jenette Chance
Gerrie Wiggins

Food Safety Training

Willy Wilson
Craig Speller
Gerrie Wiggins

Nutrition Education for Vulnerable Populations

Willy Wilson
Jose Marquez

WIC Education

Gerrie Wiggins
Dunia Membreno

Commodity Food Distribution

Craig Speller
Tim Forbes

School Feeding Program

Bo Rivera
Craig Speller
Jose Marquez

Food Stamp Education

Willy Wilson
Gerrie Wiggins

Better Tomorrow

Gerrie Wiggins
Jenette Chance

DESCRIPTION OF HUNGER-FREE COMMUNITY CRITERIA

1. Community-Based Food Delivery Networks:

Communities should develop a system for providing information on local food services and donors.

D.C. Hunger Action publishes a guidebook to emergency services in the District of Columbia which details information on the locations, types of services available, and hours of program operation. (202-347-4441)

2. Assessing Food Insecurity:

There should be coordinated efforts to collect information on the extent of food insecurity problems existing in the community.

The East Harlem Interfaith Welfare Committee in New York conducts an annual survey of families seeking assistance at emergency food facilities to assess the conditions and cause of food insecurity in the poorest areas of East Harlem, Brooklyn, and the Bronx. (212-427-1500)

3. Anti-Hunger Policy Group:

There should be a central group of residents who gather information detailing the needs of the community to help develop courses of action for responding to existing gaps in services.

The Maryland Food Committee is an organization of concerned citizens working together to monitor food access problems and to develop community programs and services for improving food security among low-income persons and households. (410-366-0600)

4. Assuring Availability of Federal Food Assistance:

Residents of the community should be educated about the different Federal food assistance programs and work with their local officials and potential private sponsors to improve the availability of services to all residents.

The Texas Association of Community Action Agencies helps low-income communities identify potential sponsors of child nutrition programs in unserved areas and assists these sponsors in working with State and local government agencies to start up programs. (512-462-2555)

5. Public/Private Partnerships:

Steps should be taken to establish partnerships through which the public and private sectors work together to solve local food insecurity problems.

Partners for Improved Nutrition and Health (PINAH) in Greenwood, Mississippi, is a joint effort of the Mississippi state Department of Health, the Mississippi Cooperative Extension Service and the Freedom from Hunger Foundation that sponsors local self-help nutrition and health improvement projects for low-income persons. (601-453-1886)

6. Promoting Resident Involvement:

Communities should sponsor forums for educating residents about local food insecurity problems and encourage their involvement in activities to combat hunger.

The League of Women Voters Education Fund publishes a guidebook "Fighting Hunger in Your Community," for developing programs to educate community residents about domestic food insecurity problems and to promote their involvement in action plans for reducing food insecurity. (202-429-1965)

7. Referral Services:

Emergency food program sponsors should be familiar with public and private food and income support programs so that when assisting individuals on an emergency basis, they can refer these persons to broader and longer-term support networks.

Bread for the City, a Washington D.C. organization that provides emergency food packages to low-income families, also helps its emergency food clients apply for participation in the Food Stamp, Aid to Families with Dependent Children and Supplemental Security Income Programs. (202-332-0440)

8. Expanding Sources of Low-Cost Food:

Efforts should be made to develop projects and outlets that improve the supply of low-cost, nutritious foods to residents of the community.

Hartford Food System, in Connecticut, has launched farmers' markets, community farmstands, and cooperative buying organizations for grocers to increase the availability of low-priced, wholesome foods in communities underserved by supermarkets. (203-296-9325)

9. Targeting Vulnerable Populations:

Efforts should be made to identify and target service to those groups - such as homebound elderly and young children - who are particularly vulnerable to food insecurity problems.

Kauai Economic Opportunity, Inc. in Hawaii, established a home-delivered meals program and grocery shopping services for frail and disabled elderly to help them maintain independent living in their homes. (808-245-4077)

10. Food Distribution Services:

Steps should be taken to establish a reliable system for transporting food to programs that provide meal services for low-income households.

The Community Food Resource Center in New York sponsors the "Food Transportation Center," a delivery service for transporting food to emergency food providers. (212-344-0195)

11. Direct Access to Services:

Steps should be taken to establish food delivery sites which are easily accessible by community residents.

Utahns Against Hunger worked with the local health department to open four satellite WIC clinics to better reach low-income individuals within their own neighborhoods. (801-328-2561)

12. Public Transportation to Services:

Residents should work with social service program administrators and local public transit systems and to help secure transportation routes that provide direct community access to public assistance services and food outlets.

The Food Policy Council in Knoxville, Tennessee works with the city transportation authority in routing bus lines to assure inner-city residents' access to food stores that carry quality food at competitive prices. (615-546-3500)

13. Nutrition Education Programs: Efforts should be made to establish nutrition education classes to help inform community residents about the relationship between diet and health and to help them develop nutritious food-buying and preparation habits.

Douglas Cherokee Economic Authority, Inc. in Morristown, Tennessee sponsors monthly workshops on nutrition, food preparation, canning and food preservation, and food budgeting to help low-income persons get the best bargains and nutrition for their food dollars. (615-587-4500)

14. Gleaning:

Communities should establish programs for collecting and channeling to need persons, wholesome foods which would otherwise go to waste. These "gleaning" projects should target the harvesting of both fresh produce from farms and orchards and surplus prepared foods from the hospitality industry, restaurants, or institutional dining services.

The Emergency Resource Bank in Dayton Ohio sponsors gleaning projects for harvesting fresh fruits and vegetables from fields and orchards. The group also collects prepared food from restaurants and other food service facilities that is then distributed to programs providing meals for need individuals. (513-461-0264 or 513-461-0265)