

FOIA MARKER

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USDA [Department of Agriculture]/Americorps - Clinton Library Copies - 1995 Applications (For FY96) to the Corporation for National Service 3 [2]

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1. COVER PAGE

- A. **Project Title: " AG IN THE CLASSROOM" COORDINATORS FOR RHODE ISLAND**
- B. **Address/Location:
RHODE ISLAND STATE CFSA OFFICE
60 QUAKER LANE, SUITE 40
WARWICK, RI 02886**
- C. **Duty station: RHODE ISLAND**
- D. **Counties: Bristol, Newport, Kent, Providence and Washington Counties**
- E. **Congressional Districts: 1 and 2**
- F. **Site Supervisor: Patricia Seites
Rhode Island State CFSA Office
60 Quaker Lane, Suite 40
Warwick, RI 02886
Phone: (401) 828-8232
FAX: (401) 528-5206**
- G. **State Project Manager: Paul E. Brule, SED
Rhode Island State CFSA Office
60 Quaker Lane, Suite 40
Warwick, RI 02886
Phone: (401) 828-8232
FAX: (401) 528-5206**
- H. **Number of full-time AmeriCorps Members Needed: 2**

2. AMERICORPS PROJECT OBJECTIVE(S) STATEMENT: Conducting "Ag in the Classroom" for school districts to enhance the understanding of the role of agriculture by developing a curriculum about agriculture for educators, civic and youth groups, and school children.

- a. **What work will be done? What service will your members engage in? Members will, working with local school districts, civic and youth groups, 4-H, FFA, and community leaders, create and develop a curriculum which includes information and exhibits about sustainable agriculture, conservation programs, and agriculture in general. Members will travel through the state to perform demonstrations and lectures at elementary, junior and senior high schools.**
- b. **What is the hoped for result of the activities described above? Twenty-five percent of the youth of the state will receive information to gain a better understanding and appreciation of agriculture in general. Also, at least 5 percent of the young people should become more knowledgeable about agriculture in general.**

- c. How will you measure the quality or success of the service provided? Feedback from educators, civic and youth groups, students, and other community leaders should indicate whether or not the program was successful. It is expected that 70 percent of these individuals should give positive responses. Success of the project will also be determined if at least 50 young people become more knowledgeable about agriculture history, missions and goals.
- d. By what standard will you gage success? The standard for success will be the number of young people who increase their knowledge of agriculture in general as a result of these demonstrations. The probability of success can also be forecast if 70 percent of the educators, community leaders, students, and others surveyed give positive feedback about the value and benefits of the program.
- e. How many individuals will receive the benefit of the service your members perform? Approximately 35 percent of the students in the state will gain a better understanding of the sources of their food and its relevance in agriculture. This knowledge will hopefully be passed on to approximately 5 percent of the general public of Rhode Island and the students' parents through the increased knowledge the students will have gained.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE:

Task 1

Provide AmeriCorps Members with training on general agriculture history, mission and goals. The training will allow the Members to conduct meaningful training sessions and develop creative demonstrations.

Beginning Date: September 1995

Completion Date: October 1995

Task 2

Secure materials needed for curriculum, agriculture exhibits, informational packets, and demonstrations. Work with local community leaders, civic and youth groups, school districts and others to identify schools and communities, where young people could benefit from these demonstrations and workshops. Develop informational packets, materials, exhibits, and survey reports. Schedule appointments for using the curriculum at local schools, community events, libraries, etc.

Beginning Date: November 1995

Completion Date: December 1995

Task 3

Visit at least 30 elementary, junior and/or senior high schools to implement the curriculum. Conduct at least 5 informal lectures at community group meetings; set up exhibits at at least 10 local libraries.

Beginning Date: January 1996

Completion Date: August 1996

FOR
INTERNAL
USE ONLY

OPERATING SITE TITLE PAGE

1.....LEGAL APPLICANT/

PARENT ORGANIZATION:

Program Name Cordinating a Farm-City Council for Rhode Island

2.OPERATING SITE ORGANIZATION

Rhode Island State Consolidated Farm Service Agency (CFSA)

Contact Person's name/title Paul E. Brule, SED

(do not P.O. Box) Address 60 Quaker Lane, Suite 40

City Warwick, State: Rhode Island Zip: 02886

Phone (401) 828-8232 FAX: (401) 528-5206

3.....SITE DIRECTOR/TITLE:

Patricia Seites

Organization Name Rhode Island State CFSA Office

(do not P.O. Box) Address 60 Quaker Lane, Suite 40

City Warwick, State: Rhode Island Zip: 02886

Phone (401) 828-8232 FAX: (401) 528-5206

4.....GRANT TYPE

Operating

Education Awards Only

5.....1995 NATIONAL ISSUE
AREA PRIORITIES

Education....

School Success

Public Safety

Community Policing

Victim Assistance

Human Needs

Early childhood Development

Environment Neighborhood/Community Environment

6.....1994 NATIONAL ISSUE
AREA PRIORITIES

Education	<input type="checkbox"/>	School Readiness	<input type="checkbox"/>	School Success
Public Safety	<input type="checkbox"/>	Violence Prevention	<input type="checkbox"/>	Crime Control
Human Needs	<input type="checkbox"/>	Health	<input type="checkbox"/>	Home
Environment	<input type="checkbox"/>	Neighborhood/Community Environment	<input type="checkbox"/>	Natural Environ.

7.....POPULATION SERVED

<input type="checkbox"/>	Urban
<input checked="" type="checkbox"/>	Rural
<input type="checkbox"/>	Other

<input type="checkbox"/>	Empowerment Zone
<input type="checkbox"/>	Enterprise Zone

Population/community served Farmers, youths, and community leaders

Primary Congressional Districts Served

8.....SITE BUDGET

Corporation Funds Requested \$ 1.000

Total Budget \$

9.....AmeriCorps Members at Site

Full-Time 2

Part-time

1. COVER PAGE

- A. **Project Title: Farm-City Council Coordinators For Rhode Island**
- B. **Address/Location:**
 Rhode Island State CFSA Office
 60 Quaker Lane, Suite 40
 Warwick, RI 02886
- C **Duty Station: Rhode Island**
- D. **Countie: Bristol, Newport, Kent, Providence And Washington Counties**
- E. **Congressional Districts: 1 and 2**
- F. **Site Supervisio: Patricia Seites**
- G. **Rhode Island State CFSA Office**
 60 Quaker Land, Suite 40
 Warwick, RI 02886
- H. **Phone: (401) 828-8232**
FAX: (401) 528-5206
- I. **State Project Manager: Paul E. Brule**
 Rhode Island State CFSA Office
 60 Quaker Lande Suite 46
 Warwick, RI 02886
Phone: (401) 828-8232
FAX: (401) 528-5206
- J. **Number of full-time AmeriCorps Members Needed: 2**

2. AmeriCorps Project Objective(s) Statement: Provide assistance to community leaders, perform demonstrations and exhibits on agriculture in general for presentations for Rhode Island's Farm-City Exposition.

- a. **What work will be done? What service will your members engage in? Members will, working with the Rhode Island Division of Agriculture, local farmers, the Natural Resources Conservation Service, Rhode Island's Soil and Water Conservation Districts, the Rhode Island Farm Bureau, the CFSA State Committee, the CT-RI Assoc. of CFSA County Office Employees, and other cooperating agencies and organizations, identify members for a Farm-City Council and arrange demonstrations and exhibits for a one time Farm-City exposition for Rhode Island. The event will be open to students and the general public focusing on how urban and rural areas depend on each other.**
- b. **What is the hoped for result of the activities described above? The Farm-City Council will become a viable entity to continue the exposition for future years. Twenty-five percent of the youth of the state will receive information to gain a better understanding and appreciation of agriculture in general. Also, at least 20 percent of urban resident should become more knowledgeable about Rhode Island agriculture.**

- 128
- c. How will you measure the quality or success of the service provided? Feedback from educators, civic and youth groups, students, and other community leaders and agricultural agencies should indicate whether or not the program was successful. It is expected that 75 percent of these individuals will give positive responses. Success of the project will also be determined when at least 50 young people become more knowledgeable about agriculture and it's necessity for life.
 - d. By what standard will you gage success? The standard for success will be the number of people who increase their knowledge of agriculture as a result of the exposition. The probability of success can also be forecast if 70 percent of the educators, community leaders, students, and others surveyed at the exposition give positive feedback about the value and benefits of agriculture for urban dwellers.
 - e. How many individuals will receive the benefit of the service your members perform? It is expected that 117 schools representing about 225, 000 students Approximately 25 percent of the students in the state will gain a better understanding of the sources of their food and how it is propagated from agriculture. This knowledge will be passed on to approximately 15 percent of the general public of Rhode Island as the exposition will be held in the state's capitol during a work week at a local attraction central to many urban workers.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE:

Task 1

Provide AmeriCorps Members with training on general agriculture history, mission and goals. The training will allow the Members to conduct meaningful training sessions, meet key agricultural contacts within the state and develop organizational skills needed to coordinate the project.

Beginning Date: September 1995

Completion Date: October 1995

Task 2

Identify and arrange meetings for potential council members to begin preliminary planning of the exposition. Have Council Members commit to the project. Secure space in the capitol of Providence, RI for a week in May of 1996 to hold the exposition. Contact exhibitors and local farmers for ideas and possible participation in the exposition. Develop information packets and flyers for publicity of the program. Meet with community leaders for support of program. Identify other possible sources of funding to continue ongoing support of the program.

Beginning Date: November 1995

Completion Date: March 1996

Task 3

Develop floor plans for exhibitors and check all permits for exposition. Contact local media and begin press releases for the exposition. Contact local schools for field trips to the exposition. Arrange a possible bus route to the exposition with Rhode Island Public Transit. Meet with community leaders at local meetings to encourage attendance at the exposition. Create surveys for viewers to complete. Hold the exposition.

Beginning Date: April 1996

Completion Date: May 1996

Task 4

Evaluate the program with Farm-City Council Members using surveys from exposition viewers to determine what went well and what might be changed for next year's farm-city exposition. Continue outreach for future funding of the program. Send thank yous to community leaders and media who were especially helpful in developing the program.

Beginning Date: June 1996

Completion Date: August 1996

FOR INTERNAL USE ONLY

OPERATING SITE TITLE PAGE

1.....LEGAL APPLICANT/

PARENT ORGANIZATION:

Program Name Diversified and Alternative Crops for South Carolina

2.OPERATING SITE ORGANIZATION

South Carolina State Consolidated Farm Services Agency (CFSA)

Contact Person's name/title Robert Eaddy

(do not P.O. Box) Address 1927 Thurmond Mall, Suite 100

City Columbia, State: South Carolina Zip: 29201

Phone (803) 765-5429 FAX: (803) 765-5165

3.....SITE DIRECTOR/TITLE:

Robert Eaddy

Organization Name South Carolina CFSA Office

(do not P.O. Box) Address 1927 Thurmond Mall, Suite 100

City Columbia, State: South Carolina Zip: 29201

Phone (803) 765-5429 FAX: (803) 765-5165

4.....GRANT TYPE

Operating Education Awards Only

**5.....1995 NATIONAL ISSUE
AREA PRIORITIES**

Education....	<input type="checkbox"/>	School Success	
Public Safety	<input type="checkbox"/>	Community Policing	<input type="checkbox"/> Victim Assistance
Human Needs	<input type="checkbox"/>	Early childhood Development	
Environment	<input checked="" type="checkbox"/>	Neighborhood/Community Environment	

6.....1994 NATIONAL ISSUE
AREA PRIORITIES

Education	<input type="checkbox"/>	School Readiness	<input type="checkbox"/>	School Success
Public Safety	<input type="checkbox"/>	Violence Prevention	<input type="checkbox"/>	Crime Control
Human Needs	<input type="checkbox"/>	Health	<input type="checkbox"/>	Home
Environment	<input type="checkbox"/>	Neighborhood/Community Environment	<input type="checkbox"/>	Natural Environ.

7.....POPULATION SERVED

<input type="checkbox"/>	Urban
<input checked="" type="checkbox"/>	Rural
<input type="checkbox"/>	Other
<input type="checkbox"/>	Empowerment Zone
<input type="checkbox"/>	Enterprise Zone

Population/community served Limited resources and beginning farmers.

Primary Congressional Districts Served _____

8.....SITE BUDGET

Corporation Funds Requested \$ 1,500

Total Budget \$ _____

9.....AmeriCorps Members at Site

Full-Time 5

Part-time _____

1. COVER PAGE

- A. Project Title: Diversified and Alternative Crops for South Carolina
- B. Address/Location: Florence, South Carolina
- C. State of duty station of AC members: South Carolina
- D. County or counties of duty station of member: Florence
- E. Counties served by members (up to 15 counties):
Florence, Darlington, Marion, Williamsburg, Georgetown, Clarendon, Lee, Marlboro, Dillon, Berkley
- F. Congressional District(s) of duty station of the members: John Spratt and Jim Clyburn
- G. Site Supervisor(s) at the county or local level: John Rogers
- H. Address, phone, FAX of site supervisor(s)
Florence County CFSA Office,
Rm. 216, McMillan Federal Bldg.,
401 West Evans Street,
Florence, SC 29501
Phone: 803 669-9658 FAX: 803 665-8284
- I. Name of State project manager
Robert Eaddy
- J. Address number, FAX of State project manager
1927 Thurmond Mall, Suite 100,
Columbia, SC 29201
Phone: 803 765-5429 FAX: 803 765-5165
- K. Number of full time members in AC RDT
5
- L. Number of part time members in AC RDT
none

2. **AMERICORPS PROJECT OBJECTIVE(S) STATEMENT:** To educate, demonstrate, and introduce limited resource and beginning farmers to viable alternatives for sustainable crop production primarily targeting community groups, civic and youth organizations, and on the farm to promote and encourage alternative crop production and to enhance marketing techniques.

a. What work will be done? What service will your members engage in?

Members will serviced small, disadvantaged and beginning farmers, 4-H, FFA, and vo-agri youth groups, and civic organizations to promote and encourage profitable alternative crops which will off-set the declining tobacco market.

b. What is the hoped for result of the activities described above?

Seventy-five limited resource farm families will improve and increase agricultural investment returns. It is expected that an additional 90% of the individuals who receive the service will produce alternative crops on their farms and to sustain the income derived from farming. Fifty small farm families will be provided sources of information needed to select and produce suitable alternative crops.

c. How will you measure the quality or success of the service provided?

Expectations are that 75 limited resource farm families will readily receive the educational assistance and will reap the benefits of producing the alternative crops. It is expected that 90 percent of those families serviced will see an increase in actual farm income. Members will conduct surveys of civic and youth groups, and educators and farmers to seek measurable success to determine suitable alternative crops. Members will conduct follow-up surveys with producers to consider the number of farms planting or increasing acreage of alternative crops, Ninety percent of farm families will select, plant, and market an alternative crop with a potential increase of 10% per year as producers become more knowledgeable of alternative crop they can produce. Success will be the increase in production and marketing of the alternative crops.

d. By what standard will you gauge success?

A survey will be conducted by the Member with each farm family to seek participation level. This survey will show increased in agricultural benefits as a result of the recommended alternative crops. Fifteen percent of the farmers who are not serviced will also agree that incomes can be increased by the education assistance provided. Success will also be gaged by the number of students, educators, farm families and others who benefit by the educational information and demonstrations presented. It is expected that 95% overall success rate will be observed through the surveys conducted and positive feedback.

e. How many individuals will receive the benefit of the service your members perform?

At least 75 limited resource farm families will receive benefits from the Member service. In addition, 15% of the other county producers should also benefit from the service as an outgrowth of the Member activities.

3. **PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE**

TASK I: Members will be trained on agriculture programs in general specifically the more successful alternative cropping practices for the county. This training will provide the Member with communication skills and workable knowledge of general agricultural aspects in order to create a positive learning atmosphere between the Member and the farm families.

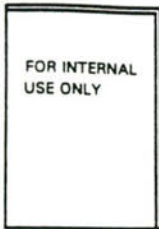
Beginning date: October 1995 Completion date: October 1995

TASK II: Introduce Members to the community, civic and youth groups, and work with USDA agencies to identify limited resource farm families in need of service. Develop surveys, exhibits and informational packets. Work with all USDA agencies and available support groups and individuals to develop survey and an educational packets on alternative crops and existing alternative crop producers, soil information and potential markets, prepare documentation on estimate net returns. Begin planning site demonstrations at alternative crop farms. Secure and enlist community leaders, farmers, and retailers to participate and support production and marketing of fresh products.

Beginning date: November 1995 Completion date: December 1995

TASK III: Members will begin working with 75 small farm families, civic and youth organizations on educational materials. Member will participate in community events, and county fair to demonstrate and promote preferable alternative farm cropping practices to upgrade crop selection and foster production to encourage a market for alternative crops. Members will begin promotion of increasing income potential by planting alternative crops and compliance with general agricultural requirements. Conduct enlistment through radio, newspapers, USDA newsletters, community meetings and seminars.

Beginning date: January 1996 Completion date: September 1996



OPERATING SITE TITLE PAGE

1LEGAL APPLICANT/

PARENT ORGANIZATION:

Program Name Lower Brule Indian Reservation

2.OPERATING SITE ORGANIZATION

South Dakota State Consolidated Farm Service Agency (CFSA)

Contact Person's name/title Diane Clayton

(do not P.O. Box) Address 200 4th St. SW,

City Huron, State: South Dakota Zip: 57350

Phone (605) 352-1177 FAX: (605) 352-1195

3.....SITE DIRECTOR/TITLE:

Diane Clayton

Organization Name South Dakota State CFSA Office

(do not P.O. Box) Address 200 4th St. SW

City Huron, State: South Dakota Zip: 67350

Phone (605) 352-1177 FAX: (605) 352-1195

4.....GRANT TYPE

Operating

Education Awards Only

5.....1995 NATIONAL ISSUE
AREA PRIORITIES

Education....

School Success

Public Safety

Community Policing

Victim Assistance

Human Needs

Early childhood Development

Environment

Neighborhood/Community Environment

6.....1994 NATIONAL ISSUE
AREA PRIORITIES

Education	<input type="checkbox"/>	School Readiness	<input type="checkbox"/>	School Success
Public Safety	<input type="checkbox"/>	Violence Prevention	<input type="checkbox"/>	Crime Control
Human Needs	<input type="checkbox"/>	Health	<input type="checkbox"/>	Home
Environment	<input type="checkbox"/>	Neighborhood/Community Environment	<input type="checkbox"/>	Natural Environ.

7.....POPULATION SERVED

<input type="checkbox"/>	Urban
<input checked="" type="checkbox"/>	Rural
<input type="checkbox"/>	Other

<input type="checkbox"/>	Empowerment Zone
<input type="checkbox"/>	Enterprise Zone

Population/community served Lower Brule Native Americans.

Primary Congressional Districts Served

8.....SITE BUDGET

Corporation Funds Requested \$ 1.500

Total Budget \$

9.....AmeriCorps Members at Site

Full-Time 5

Part-time

156

1. **COVER PAGE**

- A. Project Title: Lower Brule Indian Reservation
- B. Address/Location: Lower Brule Reservation: Reliance, South Dakota
- C. State of duty station of AmeriCorps Members: South Dakota
- D. County or counties of duty station of AmeriCorps Members: Parts of Brule, Hughes, and Lyman Counties,
- E. Counties served by AmeriCorps Members (up to 15 counties: Brule, Hughes, and Lyman Counties
- F. Congressional District(s); 1
- G. Site Supervisor(s) at the county or local level: Michal Jandreau, Tribal Chairman
- H. Address, phone and FAX number of Site Supervisor(s):
Tribal Office -- Lower Brule, South Dakota
605-473-5561 (phone) and 605-473-5606 (FAX)
- I. Name of State Project Manager: Diane Clayton
- J. Address, phone and FAX number of State Project Manager:
200 4th St. SW, Huron, SD
Phone: 605-352-1177 FAX: 605-352-1195
- K. Number of full-time members in AmeriCorps RDT:
5
- L. Number of full-time members in AmeriCorps RDT:
0

2. **AMERICORPS PROJECT OBJECTIVE(S) STATEMENT:** Assisting at least 20 small, disadvantaged, and beginning farmers become more self-sufficient. Assisting with variety of needs on the Lower Brule Indian Reservation.

- a. What work will be done? What service will the members engage in?

Members will assist at least 20 limited resource farmers on the Lower Brule Reservation. The members will also assist on the Lower Brule Co-operative Farm with education and hands-on work.

- b. What is the hoped for result of the activities?

At least 20 limited resource farmers will utilize this assistance to improve their agricultural coop and become more self-sufficient. Also, farmers on the reservation will begin to be able to carry out proper farming techniques.

- c. How will the quality or success of the service be measured?

It is expected that the 20 farmers who receive the assistance should show improvement in their operation and demonstrate profit. It is expected that 75% of the individuals assisted will respond positively to surveys.

- d. By what standard will the success be gaged?

By getting the Lower Brule Co-operative Farm to increase its profitability. The farm workers should show an improvement in their operations. By getting at least 10 percent of the farmers who were not serviced to receive assistance.

- e. How many individuals will receive the benefit of the service?

This will be difficult, as the Lower Brule Co-operative Farm is owned and operated by all tribe members. It will need to be addressed after further discussions with the Tribal Office.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE:

Task #1

Provide AMERICORPS Members with training on general agriculture missions and programs. Develop informational packets, materials, and exhibits which can be used in discussions with farmers and residents of the reservation.

BEGINNING DATE: September 1995 COMPLETION DATE: October 1995

Task #2

Work with president of Lower Brule Community College, Michael Jandreau, Tribal Chairman, and community leaders to identify the needs of the Co-operative Farm and other needs of the Lower Brule Reservation, such as housing, winter survival, etc./

BEGINNING DATE: November 1995 COMPLETION DATE: December 1995

Task #3

Assist all members of the Lower Brule Tribe on the Co-operative Farm in developing marketing and business plans. Introduce these farmers to sustainable agriculture, conservation programs, crop insurance programs, and agriculture in general. There is a dire need on the Reservation for assistance of any and all kind. Hands-on-farm work with all members of the tribe who work on the Farm and provide assistance to people. The Reservation is experiencing several cuts and the AmeriCorps Members could provide valuable assistance to this under privilege area.

BEGINNING DATE: January 1996 COMPLETION DATE: August 1996

FOR
INTERNAL
USE ONLY

OPERATING SITE TITLE PAGE

1.....LEGAL APPLICANT/

PARENT ORGANIZATION:

Program Name

2.OPERATING SITE ORGANIZATION

Tennessee State Consolidated Farm Services Agency (CFSA)

Contact Person's name/title

(do not P.O. Box) Address

Room 579, U.S. Courthouse

City

Nashville

State: Tennessee

Zip: 37203

Phone (

FAX:

3.....SITE DIRECTOR/TITLE:

Organization Name

Tennessee CFSA

(do not P.O. Box) Address

City

State:

Zip:99201

Phone

FAX:

4.....GRANT TYPE

Operating

Education Awards Only

5.....1995 NATIONAL ISSUE
AREA PRIORITIES

Education....

School Success

Public Safety

Community Policing

Victim Assistance

Human Needs

Early childhood Development

Environment

Neighborhood/Community Environment

6.....1994 NATIONAL ISSUE
AREA PRIORITIES

Education -	<input type="checkbox"/>	School Readiness	<input type="checkbox"/>	School Success
Public Safety	<input type="checkbox"/>	Violence Prevention	<input type="checkbox"/>	Crime Control
Human Needs	<input type="checkbox"/>	Health	<input type="checkbox"/>	Home
Environment	<input type="checkbox"/>	Neighborhood/Community Environment	<input type="checkbox"/>	Natural Environ.

7.....POPULATION SERVED

<input type="checkbox"/>	Urban
<input checked="" type="checkbox"/>	Rural
<input type="checkbox"/>	Other

<input type="checkbox"/>	Empowerment Zone
<input type="checkbox"/>	Enterprise Zone

Population/community served Small, disadvantaged, and beginning farmers

Primary Congressional Districts Served Congressional Districts 7, 8, and 9

8.....SITE BUDGET

Corporation Funds Requested \$ 1,500

Total Budget \$

9.....AmeriCorps Members at Site

Full-Time 5

Part-time

141

1. **COVER PAGE**

- A. **Project Title:**
- B. **Address/Location: Tennessee**
- C. **State of duty station of AmeriCorps Members:**
- D. **County or counties of duty station of AmeriCorps Members: Gibson and Madison**
- E. **Counties served by AmeriCorps Members (up to 15 counties): Carroll, Crockett, Dyer, Fayette, Gibson, Hardeman, Haywood, Lauderdale, Madison, Shelby, and Tipton**
- F. **Congressional District: 7, 8, and 9**
- G. **Site Supervisor(s) at the county level:**
- H. **Address, phone and FAX number of Site Supervisor(s):**
- I. **Name of State Project Manager:**
- J. **Address, phone and FAX number of State Project Manager:**
- K. **Number of full-time members in AmeriCorps RDT: 5**
- L. **Number of part-time members in AmeriCorps RDT: 0**

2. **AMERICORPS PROJECT OBJECTIVE(S) STATEMENT: Provide assistance to help at least 60 socially, disadvantaged, and beginning farmers to become more self-sufficient. Teach these individuals how to benefit from the use of accurate farm record keeping, sustainable agriculture practices, conservation compliance, and agriculture in general**

- a. **What work will be done? What service will your members engage in?**

Members will individually assist 60 socially, disadvantaged, and beginning farmers in the target area. Assistance will be given with developing sound business strategies and productive marketing practices. Expert assistance will be given in approving accounting methods and proper submission and completion of USDA paperwork. Knowledgeable assistance will be given to the interpretation of conservation program provisions and emphasis placed on accessing new market for farm products.

- b. **What is hoped for result of the activities described above?**

At least 60 socially, disadvantaged, and beginning farmers will become more self-sufficient and significant improvement will be gained in their farming operations. Based on the success of the program, at least 5% of other socially, disadvantaged, and beginning farmers in the targeted area will use the service provided,

- c. **How will you measure the quality or success of the service provided?**

Increased productivity resulting in substantial profit will serve as an incentive for these individuals to better utilize their available resources. Success of the service will also be determined if at least 60 socially, disadvantaged, and beginning farmers become more knowledgeable about agriculture in general and increase in farm profitability.

- d. **By what standard will you gauge success?**

The standard for success will be gaged by the increase in number of socially, disadvantaged, and beginning farmers who increase their knowledge of agriculture in general as a result of these educational presentations and demonstrations. The probability of success can also be forecast if 90 percent of the farmers who receive the service and others give positive feedback about the value and benefits of the service provided.

- e. **How many individuals will receive the benefit of the service your members perform?**

We expect that at least 60 socially, disadvantaged, and beginning farmers in the targeted area will use the service provided and 155 of those farmers not serviced should receive the service offered.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE:

Task #1

Provide AMERICORPS Members with training on general agriculture mission and goals to develop exhibits, informational packets and materials for use and distribution to targeted individuals. The training will allow the Members to conduct meaningful training sessions and develop creative demonstrations to effectively service socially disadvantaged, and beginning farmers

BEGINNING DATE: September 1995

COMPLETION DATE: October 1995

Task #2

Targeted individuals will be identified in cooperation with local community leaders and youth groups. Available services will be advertised through community meetings, civic and youth organizations. Individual meetings will be held with targeted farmer groups and assistance will be given to farmers in the interpretation and completion of USDA paperwork.

BEGINNING DATE: November 1995

COMPLETION DATE: December 1995

Task #3

Provide service to at least 60 socially, disadvantaged, and beginning farmers about marketing alternatives of agriculture products. A substantial number seminars for civic, youths, farm and community groups will be conducted. Evaluations will be conducted to critique and correct deficiencies in the service provided. Participate in community meeting, county fairs, and other events to demonstrate the benefits of the service offered.

BEGINNING DATE: December 1995

COMPLETION DATE: August 1996

FOR
INTERNAL
USE ONLY

OPERATING SITE TITLE PAGE

1.....LEGAL APPLICANT/

PARENT ORGANIZATION:

Program Name Washington State's AmeriCorps Project

2.OPERATING SITE ORGANIZATION

Washington State Consolidated Farm Services Agency (CFSA)

Contact Person's name/title Larry Albin

(do not P.O. Box) Address W. 316 Boone Avenue, Suite 568

City Spokane

State: Washington

Zip: 99201

Phone (509) 353-2307

FAX: (509) 353-2309

3.....SITE DIRECTOR/TITLE:

Larry Albin, Acting State CFSA Director

Organization Name Washington CFSA

(do not P.O. Box) Address W. 316 Boone Avenue, Suite 568

City Spokane

State: Washington

Zip: 99201

Phone (509) 353-2307

FAX: (509) 353-2309

4.....GRANT TYPE

Operating

Education Awards Only

5.....1995 NATIONAL ISSUE
AREA PRIORITIES

Education....

School Success

Public Safety

Community Policing

Victim Assistance

Human Needs

Early childhood Development

Environment

Neighborhood/Community Environment

6.....1994 NATIONAL ISSUE
AREA PRIORITIES

Education	<input type="checkbox"/>	School Readiness	<input type="checkbox"/>	School Success
Public Safety	<input type="checkbox"/>	Violence Prevention	<input type="checkbox"/>	Crime Control
Human Needs	<input type="checkbox"/>	Health	<input type="checkbox"/>	Home
Environment	<input type="checkbox"/>	Neighborhood/Community Environment	<input type="checkbox"/>	Natural Environ.

7.....POPULATION SERVED

<input checked="" type="checkbox"/>	Urban
<input checked="" type="checkbox"/>	Rural
<input type="checkbox"/>	Other
<input type="checkbox"/>	Empowerment Zone
<input type="checkbox"/>	Enterprise Zone

Population/community served Junior/Senior High School students in Urban-Metropolitan areas of Washington.

Primary Congressional Districts Served Congressional Districts 3, 5,6, and 8

8.....SITE BUDGET

Corporation Funds Requested \$ 1,500

Total Budget \$ _____

9.....AmeriCorps Members at Site

Full-Time 5

Part-time _____

1. COVER PAGE

**AMERICORP PROJECT
for Washington State**

GRANTEE: Washington State CFSA

SITES:

**Washington State CFSA Office
W. 316 Boone Avenue, Suite 568
Spokane, WA 99201-2350**

SITE SUPERVISOR:

**Larry Albin
Washington State CFSA Office
W. 316 Boone Avenue, Suite 568
Spokane, WA 99201-2350
TELEPHONE: 509 353-2307
FAX: 509 353-2309**

During presentations (January, 1996 through August, 1996)

**Spokane - Randy Primmer - Telephone: 509 353-2932 FAX:509 353-2135
King County - Janet Armbrust- Telephone 206 764-3770 FAX: 206 432-1438
Pierce County - Ken Shamblin - Telephone 360 753-9453 FAX: 360 753-8186
Clark County - Sandra Thurlow - Telephone 360 696-7649 FAX: 360696-7515**

**Counties: Washington - Spokane (Spokane) 5th Congressional
Seattle (King)1, 6, 8 & 9 Congressional Districts
Tacoma (Pierce) 6th Congressional District
Vancouver (Clark) 3rd Congressional District**

2. AMERICORPS PROJECT OBJECTIVE(S) STATEMENT: At four sites in Urban-Metropolitan Areas of Washington State conduct "Ag in the Classroom" courses through the local school districts.

A. What work will be done? What service will your members engage in?

Members will, working in cluster groups of five persons each with and through local school districts, civic and youth groups, and community leaders, create and develop a mobile educational program which is designed to teach junior and high school age students about the importance of agriculture. This program will include facts and figures about the importance of agriculture to our nation, our state, or region and even to the communities we live in; vis-a-vie green belts, filter strips, forests, wet-lands, sustainable agriculture, conservation, water and air quality and agriculture in general. It will address issues beginning with the planting and production of crops, their harvest, processing, movement to retail stores and finally their purchase as food or fibre by consumers. Team members will travel throughout their designated area to perform demonstrations and give lectures. This would include schools, fairs, and before civic groups. Demonstrations, graphics and exhibits will be used extensively in the program presentation.

B. What is hoped for result of the activities described above?

Through this process it is anticipated that twenty-five percent of the youth who receive the information will have a much better understanding of agriculture and it's inter-relationship to the rest of our economy and it's importance and value to our nation. It is expected that 75 percent of the youth reached with this information will learn more about how food and fibre is produced in the United States and the role this abundance has played in serving the nation during war and peace. Diet and nutrition have been tied directly to our ability to learn and lead; therefore, it is vitally important that we continue to have a complete array of wholesome, healthy food. Twenty-five percent of those reached with this program will understand the importance of this particular relationship of diet and nutrition to our intellectual capacity; as well as, the importance of having a diverse agriculture spread throughout our entire nation.

C. How will you measure the quality or success of the service provided?

Feedback from educators, civic and youth groups, junior and senior high students and other community leaders should indicate whether or not the program was successful. It is expected that 70 percent of these individuals should give positive responses. Written evaluations will be used to fine tune the presentations and provide feedback as to the projects success. Success of the mission will also be determined if at least 50% or 500 young people per "site" become more knowledgeable about agriculture and our food chain in the United States.

D. By what standard will you gauge success?

The standard for success will be the number of young people who increase their knowledge of agriculture in general as a result of these educational presentations and demonstrations. The probability of success can also be forecast if 70 percent of the educators, community leaders, students and others surveyed give positive feedback about the value and benefits of the program.

E. How many individuals will receive the benefit of the service your members perform?

We expect that at least 1000 students per site or 4000 in total will be reached through this program during it's first year of operation. Including county fairs and community events we should be able to expose over 50,000 persons to this program.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE:

Task #1

Provide AMERICORPS Members with training on general agriculture mission and goals. The training will allow the Members to conduct meaningful training sessions and develop creative demonstrations and programs. Training will be performed in the Washington State CFSA training and committee room by CFSA personnel, Eastern Washington University, Gonzaga University, Whitworth College resource personnel who work continually in the educational field; as well as with our Washington Association of Wheat Growers, Grass Growers, Pea and Lentil Commission, American Farm Bureau Federation, Chamber of Commerce Ag Bureau (Spokane's is the largest in the nation), the Washington Education Association and other civic and community groups we will focus on as the plan is developed.

We have in place in CFSA a focus group that was started two years ago when we held a "Team USDA" Summit for the Environment and Agriculture in Spokane (June, 1993), followed in 1994 by 18 "town hall" meetings across Washington State who can be instrumental in making this AMERICORP program a success. Members of that group include all Congressional and Senatorial representatives, the Governor's office and all farm organizations; as well as, a number of civic groups and the Ag Bureau of the Chamber of Commerce.

BEGINNING DATE: September 1995

COMPLETION DATE: October 1995

Task #2

Secure transportation needed to make program function in different sites, put together exhibits, informational packets and other materials needed for the project. Work with local community leaders, civic and youth groups, school districts and others to identify schools and communities, where young people could benefit from this program. Develop survey reports and evaluations. Schedule appointments at local schools, community events, county fairs, etc. During this period schedule several "dry runs" with focus groups in designated "sites" to critique program presentation and materials. Colleges in the area would be a good location for these dry runs with an appropriate mix of students and community leaders.

BEGINNING DATE: November 1995**COMPLETION DATE: December 1995****Task #3**

Visit at least 20 junior/senior schools to perform program. Conduct at least five programs at community group meetings; make at least 3 visits to county fairs; and, at least 10 visits to farmsteads in the target areas. These visits are on a PER SITE BASIS. In addition, in November and December in Washington State there are a number of state wide grower group meetings where it would be appropriate to have a booth and/or presentation. January is AG EXPO in Spokane, a time when over 30,000 persons visit the Convention center and Arena for ag events and exhibits. This would also serve as an excellent presentation site.

BEGINNING DATE: January 1996**COMPLETION DATE: August 1996**

AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA

Program Name: TOTAL CFSA RURAL DEVELOPMENT PROGRAM

ITEM A: MEMBER SUPPORT COSTS LIVING ALLOWANCE TYPE	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
1 Year FT 1700	125		\$1,500,000	\$1,500,000
1 Year PT 900			\$0	
Sub-Total:			1,500,000	1,500,000
FICA (7.65%)	125		114,750	114,750
Worker's Compensation				
Health Care	125		\$150,000	150,000

SUB-TOTAL A: [] + \$1,764,750 = \$1,764,750

[] + 100.00% = 100%
(Max 85%) (Min 15%)

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education			\$187,500	\$187,500
Uniforms			\$0	
(PLEASE SPECIFY IN BUDG Other				
Item B Subtotal			\$187,500	\$187,500

ITEM C: STAFF

Salaries				
Benefits				
Training				
Other				
Item C Subtotal				

05/01/95 OPERATING SITE BUDGET FORM 96CFSAAL 09:14 AM
AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel		\$437,500	\$437,500
Transportation			
Supplies			
Equipment			
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	\$259,560	\$110,250	\$369,810
Subtotal	\$91,560	\$547,750	\$807,310
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B - F)	\$91,560	\$735,250	\$994,810
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$91,560	\$2,500,000	\$2,759,560

	Estimated # of Children	Grantee Share	Total
G. CHILD CARE			
H. EDUCATION AWARDS			
Full - Time Participant	125	\$4,725	\$590,625
Part - Time Participant	0	\$2,363	\$0

U.S. DEPARTMENT OF AGRICULTURE

FOOD AND CONSUMER SERVICE

(FCS)

AMERICORPS PROJECT(S)

INDEX BY STATE(S)

1. California
2. Mississippi
3. Vermont
4. Washington, DC
5. Wisconsin

OPERATING SITE TITLE PAGE

Please type or print in black ink

1995 AMERICORPS DIRECT APPLICATION

1..... LEGAL APPLICANT/
PARENT ORGANIZATION:
Program Name

U. S. Department of Agriculture
Anti-Hunger, Nutrition, and Empowerment Project

2 OPERATING SITE ORGANIZATION:
Contact person's name/title
(do not use PO Box) Address

Southern California Interfaith Hunger Coalition
Elizabeth Riley, Executive Director
2449 Hyperion Ave, Suite 100
City Los Angeles State CA Zip 90027
Phone 213/913-7333 Fax 213/664-1725

3..... SITE DIRECTOR/TITLE:
Organization name
(do not use PO Box) Address
City
Phone

Same as above

City _____ State _____ Zip _____
Phone _____ Fax _____

4..... GRANT TYPE

Operating Education Awards Only

5..... 1995 NATIONAL ISSUE
AREA PRIORITIES

Education _____ School Success
Public Safety _____ Community Policing Victim Assistance
Human Needs _____ Early Childhood Development
Environment _____ Neighborhood/Community Environment

OPERATING SITE TITLE PAGE

6

..... 1994 NATIONAL ISSUE AREA

PRIORITIES

(for planning grants converting to operating grants only)

- Public Safety..... Violence Prevention Crime Control
- Education..... School Readiness School Success
- Environment.... Neighborhood Environment Natural Environment
- Human Needs... Health Home

7

..... POPULATION TO BE SERVED

- Urban
- Rural
- Other _____
- Empowerment Zone
- Enterprise Community

Population/community served

Low income, homeless, and working poor, and individuals residing in the Los Angeles region who need food assistance and information.

Primary Congressional districts served:

Primarily districts 26, 29, 30, 32, 33, 35, 37, 38 but not limited to these districts.

8

..... SITE BUDGET

Corporation Funds Requested	\$	<u>495,302</u>
Total Budget	\$	<u>758,372</u>

9

..... AMERICORPS MEMBERS

AT SITE

# Full-time	<u>48</u>
# Part-time	<u>0</u>

**Los Angeles Anti-Hunger and Empowerment Project II
Renewal Narrative: Interfaith Hunger Coalition**

I. PROGRESS TO DATE:

Accomplishments

While all aspects of the project have gone extremely well, several primary accomplishments of the first year stand out. In partnership with USDA, we have:

- * Launched the School Breakfast campaign at an assembly with 350 students featuring superstar Stevie Wonder, as well as several school assemblies on breakfast & nutrition;
- * Recruited four confirmed Summer Food Service Program (SFSP) sites and 36 potential sponsors of SFSP which will feed nearly 11,000 students;
- * Established two community gardens;
- * Provided outreach to more than 10,000 homeless people living in encampments;
- * Provided information and help to thousands of persons regarding government entitlement programs;
- * Trained 377 people at 22 Earned Income Tax Credit (EITC) community trainings;
- * Established a new farmers market in the earthquake stricken San Fernando Valley;
- * Assisted hundreds of families still impacted by the Northridge earthquake;
- * Educated 1,000 students from all over Los Angeles participating in the first annual Youth Anti-Hunger Conference;
- * Established Youth Anti-Hunger Clubs at six schools;
- * Leveraged significant contributions to this project from the private sector;
- * Received excellent and broad media coverage.

In addition to meeting community service and community building objectives, our Member development activities have been successful. IHC considers the diversity in team Members a major success and a strength of the project. Team building is achieved through activities, events, and celebrations. All of our Members have received enhanced skill

development and technical training in their project areas. An understated windfall of the program has been that AmeriCorps has been the catalyst bringing together various community organizations to address the human needs of the Los Angeles region.

Primary Strengths and Challenges

Strengths: (1) **Making a difference:** The service performed by the AmeriCorps/USDA Anti-Hunger Project has made a difference to tens of thousands of homeless and low income people in Los Angeles. (2) **Building trust and relationships with diverse communities:** AmeriCorps/USDA Members have acted as a catalyst for the development of trusting working relationships among a diverse range of community residents. For example, the Youth Anti-Hunger Conference held in April brought together close to 1,000 youths from disparate high schools and backgrounds all over the Los Angeles area: affluent, underprivileged, predominantly white, entirely minorities, college prep-, and basic education-oriented, yet the focus of the conference was so strong that there were no incidents of violence or gang rivalry. (3) **USDA Support:** IHC has been able to benefit from the technical and management assistance provided by USDA, especially in the development of the year's budget and program objectives. (4) **Team approach:** The program design emphasized the team approach that has been the backbone of this project. By having a variety of projects, Members could focus on their own areas of expertise, interest and/or skills. In addition, the team approach, as initially conceived and presented by the Los Angeles Conservation Corps (LACC), facilitated communication and coordination of project activities. (5) **Cross-training:** With the assistance of the LACC, all 40 Members were trained in all aspects of the program. This allowed for a good deal of programmatic flexibility and facilitated an overall understanding of the program goals by all members.

(6) **Program Flexibility:** The Anti-Hunger Team was also able to respond to a broad variety of community requests for specific, usually one-day, projects. This flexibility was possible due to the team approach and cross training, so Members were able to be temporarily reassigned with a minimum of disruption. (7) **Diversity:** A key strength of the team was the diversity that IHC was able to achieve in recruitment. The teams are diverse in age, ethnicity, geography, education and languages. This diversity allows the teams not only to educate other members internally, but respond to the diversity of the community. Members represent all of the major racial/ethnic groups and come from a wide variety of socioeconomic and educational backgrounds, speak several languages, and range in age from 17 to 62, with 3 separate parent/child relationships within the Team. (8) **Communication:** IHC created an Agency Steering Committee as well as an AmeriCorps Member Steering Committee that enhanced communication about the daily operations of each aspect of the program.

Challenges: Some of our primary challenges during 1994-95 involve effective communication with all the Members, who are spread throughout the Los Angeles area, and who have a wide variety of personal and professional needs to be met. Although diversity has enriched this program, it has also been challenging to instill the appropriate respect and sensitivity to disparate backgrounds in the Members. Finally, transportation was difficult until the project secured vans and driver.

Key Lessons Learned From Training:

We have determined that the initial training period for the agencies sponsoring specific projects was too long, based on feedback from the agencies themselves. However, in 1995-96, IHC plans to give an additional two weeks of training to team leaders. There is also a substantial need to include community organizing in the trainings, in addition to service

learning, team-building, sensitivity to diversity, education on national service, and hunger and other issues facing low income people.

Key Lessons Learned in Program Design:

1. IHC staff and community partners have identified the need to reconfigure and consolidate the teams. In the first year, some teams were divided or split programmatically. For example, Members who were interested in gardening were spread over two teams. While this initially made sense, in the second year we will consolidate the teams programmatically. The benefits of this approach are that each team's function will be more sharply defined; staff will be able to utilize in-kind contributions more effectively; and internal communication will be enhanced.
2. Rather than 5 teams of 8, staff have recommended 8 teams of 5 for the second year. This will give each team greater programmatic focus as well as improved staffing and a lower supervision ratio.
3. All agencies need to be ready to receive and activate Members. For example, the Los Angeles Homeless Services Agency (LAHSA), while willing, was not fully ready for the Coordination Team, which led to some confusion.
4. We are continually looking for ways to improve reporting from the field.
5. Due to the tremendous success of the Youth Anti-Hunger Conference and the affiliated anti-hunger clubs, a team will be dedicated to the expansion and coordination of hunger awareness efforts among youth.
6. Finally, IHC received a number of requests from the community for one-time projects for the entire team, and/or other projects that could not be handled easily by any of the individual teams. Thus, a new Community Needs Team is envisioned that can "fill the gaps."

Fiscal Management:

IHC has a strong financial management system, enhanced with the hiring of a Business Manager. A key to the plan, as was the case in the first year, is that there is a consolidated budget. IHC makes all the financial transactions and there are no disbursements to the various sites. This centralized system creates a very "clean" and efficient system of accountability.

National Identity:

The extremely effective strategy used this year will be continued. Methods ranging from initial training, emphasizing team building skills, developing uniform shirts, specialized brochures, and networking have all worked to instill a strong AmeriCorps/USDA identity among Members, community partners and the various community sites where AmeriCorps/USDA has a presence. The Los Angeles Anti-Hunger and Empowerment Project has also participated actively in conference calls and other activities as an integral part of the USDA network of AmeriCorps/USDA anti-hunger programs.

One of our primary accomplishments in 1994-95 was to bring a community identity, both locally and nationally, to the AmeriCorps/USDA program through excellent and broad media coverage. Over 20 articles appeared in 6 different outlets, both electronic and print, covering AmeriCorps/USDA in Los Angeles and the overall issue of hunger in our community. The variety of projects in Los Angeles allows IHC and its community partners to network with a wide range of agencies and communities that allows IHC to transmit a sense of national identity to the Project. In addition, Members attend local, regional and national conferences to extend the scope of the Los Angeles, USDA, and national AmeriCorps networks. AmeriCorps/USDA Members also organized the National Direct AmeriCorps Networking Conference for Los Angeles.

Monitoring/Oversight:

An Agency Steering Committee, coordinated and staffed by IHC, was established at the outset of the project. This has proven to be an excellent mechanism by which to monitor agency and team performance, monitor the work-in-progress, problem-solve, identify successes, network, and provide technical assistance and cross-training.

Evaluation/Continuous Improvement:

A major strength of the IHC/USDA AmeriCorps project is its constant self-evaluation. Formal and informal review of every aspect of the project is part of the organizational culture. Information is sought and encouraged from Members, leaders, staff, board members, collaborating agencies, and clients. Team Leaders meet with their team Members at least once a week to review progress, obstacles, goals, and special achievements. The information is shared with project staff in written progress reports. Information is verified and supplemented via regular conversations with collaborating agencies and team Members. Issues are also addressed in training and education classes held jointly with Los Angeles Conservation Corps.

IHC has several mechanisms for on-going evaluation and assessment of both program and management issues, including weekly staff meetings, as well as the Agency Steering Committee. While this process has been constant, IHC is committed to a comprehensive year end of first year review. To this end, IHC is about to embark on a 4 month (mid-April - mid-July) internal evaluation process. This process will include interviews with IHC staff and board members, all key community partners, team leaders, Members, and recipients of service, as well as focus groups. It will concentrate on such topics as site evaluation, quality assurance, overall review of program goals and objectives and progress in meeting these, as well as all management and administrative procedures for documenting site progress.

II. YEAR TWO PLANS:

The AmeriCorps/USDA Los Angeles Anti-Hunger and Empowerment Project II seeks to address two of the four national priorities, Human Needs and Environment, in a creative, collaborative and comprehensive manner. Through its various components, the Project seeks to rebuild and revitalize neighborhoods and rejuvenate a sense of community.

Program Concept and Design:

IHC and its partners propose to expand the first year program from 5 projects to the 8 summarized below, keeping the core focus of the first year. Hence, 5 of the projects remain essentially the same; a sixth is an expansion of an existing team; and 2 teams are new.

Community Coordination has been eliminated, while two new projects, Hunger Awareness and Community Needs, have been added. The goals and objectives of each project are detailed below. For 1995-96, the L.A. Anti-Hunger and Empowerment Project will consist of eight key, interrelated program elements. The Project will form eight (5 people each) anti-hunger and empowerment teams, totaling 40 Members. These teams will continue to reflect the diversity of the Los Angeles community, i.e., gender, age, economic status, language and ethnicity. Each team is bound by the ethic of community empowerment, where low income people will be working in their own communities to create neighborhood solutions to hunger, homelessness, poor nutrition and poverty. The eight components are:

1. Community Outreach: This team will perform outreach to homeless, low income, working poor and people with AIDS about available community programs and services, including the Earned Income Tax Credit [EITC], and employment opportunities. This team will also staff IHC's 800 Information Hotline. A new and special focus will be senior citizens on SSI who

are not eligible for Food Stamps and therefore "fall through the cracks," in addition to often being "hidden" and unable to access information and services;

- 2. Community Services: The Homeless Prevention Team will assist the 10,000-11,000 families who may be displaced by the expiration of Section 8 certificates, and provide services, including employment opportunities, to homeless people living in encampments;
- 3. Community Assets: This team will work with the Certified Farmers Market Project as well as provide support to a Micro-Enterprise Development Team;
- 4. Community Nutrition Education: This team will focus on educating homeless and low income people about good nutrition and responsible money management;
- 5. Community Gardening: This team will continue the work of the Community Garden Projects and School Garden Projects and focus on organizing low income communities to increase their participation;
- 6. School Breakfast/Summer Food: This team will work on promoting the School Breakfast and Summer Food Programs in targeted school districts in Los Angeles, getting interested volunteers active in assisting with the programs, and making educational presentations to children on the importance of good nutrition;
- 7. Hunger Awareness: This team will coordinate the Youth Anti-Hunger Clubs, and coordinate the Annual Youth Anti-Hunger Conference;
- 8. Community Needs: This team will serve to "fill gaps" in meeting the needs of the community, including conducting community Disaster Training workshops.

Goals and Objectives:

The goals and objectives for the majority of the second year remain essentially the same. However, there are two new additions, as described below:

Hunger Awareness: This project team will consist of two interrelated activities:

1. Youth Anti-Hunger Conference:

Goal: To coordinate the second Youth Anti-Hunger Conference in 1996.

Objective: The conference will be attended by at least 1,200 people, targeting the youth that participated in the Youth Anti-Hunger Clubs.

2. Youth Anti-Hunger Clubs:

Goal: To educate high school students on the interrelationship of hunger at the local, national and global levels, and its relationship to other poverty issues, including homelessness;

Objective: To begin 25 new Youth Anti-Hunger Clubs in Los Angeles County.

Community Needs: This team will help "fill in the gaps" not covered by the other seven components. Examples of the range of requests received by the AmeriCorps/USDA Team in 1994-95 include: flood disaster relief requests; a food pantry in need of volunteers; and a community garden needing a sprinkler system installed.

1. General community needs:

Goal: To meet the needs and requests of the community that fit within the overall mission and goals of this project, but cannot be met by other project teams.

Objectives: Because of the impromptu and innovative nature of this project it is impossible to identify concrete objectives. Communities will help direct these initiatives.

2. Disaster Training Workshops:

Goal: To provide training, information access, planning and coordination in Disaster and Earthquake Preparedness for non-profit agencies providing social services in Los Angeles.

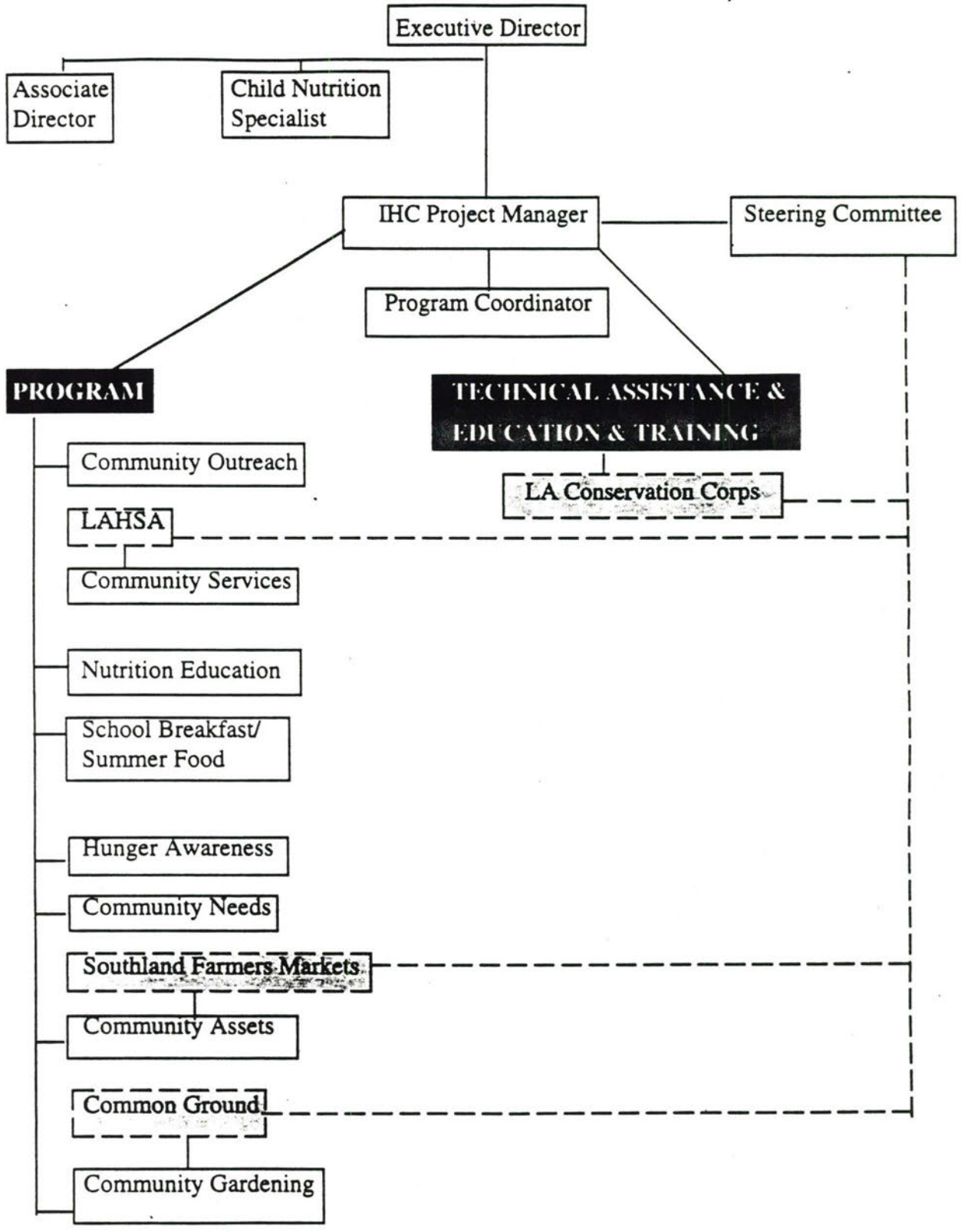
Objective: 150 agencies will be trained in Disaster Preparedness, focusing on those agencies whose constituencies are underserved by traditional disaster preparedness.

Cost-effectiveness and Sustainability:

IHC has a strong tradition, enhanced by the AmeriCorps program, of recruiting non-paid volunteers from the community. While this increases the cost effectiveness of the project, it also broadens and strengthens community support in the project areas.

Sustainability: IHC has been highly effective in leveraging community resources, both structural and financial. For example, Guess? Inc. donated thousands of T-shirts for the Youth Anti-Hunger Conference. IHC has leveraged more than \$50,000 in in-kind contributions from corporations and community organizations. We have also submitted to DHHS a Community Food and Nutrition Program Grant Proposal to expand the School Breakfast and Summer Food Program, utilizing AmeriCorps/USDA Members as a key component. In addition, IHC recently received a large grant from the City of Los Angeles to conduct Disaster Preparedness Trainings to community-based organizations; again, the Anti-Hunger Team is a key component is AmeriCorps. IHC has also been highly successful in obtaining funds from foundations, including a grant from the Kraft (school gardening) and Share Our Strength (School Breakfast and Summer Food Program), both incorporating AmeriCorps/USDA Members, as well as continuing the Corporate Donation Campaign.

Organizational Chart: Los Angeles Anti-Hunger and Empowerment Project II:



III. Implementation Plan and Timelines:

Month	Task	Activity	Whom
April 1995	Prepare Recruitment Plan	RECRUITMENT	IHC Staff
	Begin Evaluation of 1994-95	EVALUATION	IHC/Project Staff
	Prepare Recruitment Materials	RECRUITMENT	Project Staff
May-July	Network with Organizations to Recruit	RECRUITMENT	IHC Staff
May - August	Implement Recruitment Plan For AmeriCorps Members and Leaders	RECRUITMENT	Project Staff
July	Outline Training Plan for AmeriCorps Members and Leaders	TRAINING	IHC Staff/Input Fr Agencies
	Complete 1994-95 Evaluation	EVALUATION	IHC/Project Staff
	Contact Nat'l Referred Applicants	RECRUITMENT	Project Staff
	Review/Revise Agency Criteria & Reporting	EVALUATION	Staff/Steering Committee
	Renewal Process With Sites Begins	SERVICE ACTIVITIES	Staff/Agencies
August	Hire New Class of AmeriCorps Members	RECRUITMENT	Project Staff
	Revise Corps Handbook	EVALUATION	Team Leaders/Project Staff
	Staff Training	STAFF TRAINING	T.A./Conferences
September	New AmeriCorps Members Start	RECRUITMENT	All
	Selection of Team Leaders/T.L. Training Begins	LEADERSHIP DEVELOP	Project Staff
	New Member Training Begins	TRAINING	Training Agencies/T.A.
	National Identity	NATIONAL IDENTITY	Launch Activities
	Team Building/Diversity Training/Service Learning	TEAM BUILDING	Project Staff/T.A.
	Cultural Holiday/Celebrations Begin	TEAM BUILDING	AmeriCorps Members
October	Final Team selections	MONITORING	Team Leaders
	Getting Things done - Fall Projects in Full Swing	SERVICE ACTIVITIES	AmeriCorps Members
	Citizenship-Candidates Forum	TRAINING	AmeriCorps Members
	Reflection Begins Every Friday	REFLECTION	AmeriCorps Members
November	Educational/Development Classes Begin	TRAINING	L.A. Conservation Corps
	Collage Information	TRAINING	AmeriCorps Members
	Agency Steering Committee	MONITORING	Collaborating Agencies
	Internal Quarter Report Data Review	EVALUATION	All
	Begin Sending AmeriCorps Members to Regional Conferences	NATIONAL IDENTITY	Staff/AmeriCorps Members
December	Winter Projects in Full Swing	SERVICE ACTIVITIES	AmeriCorps Members
January 1996	Team Building/Diversity/Service Learning; Revisited	TEAM BUILDING	Project Staff/T.A.
February	Agency Steering Committee	MONITORING	Collaborating Agencies
March	Internal Quarter Report Data Review	EVALUATION	All
	Spring Projects in Full Swing	SERVICE ACTIVITIES	AmeriCorps Members
April	Prepare Recruitment Materials	RECRUITMENT	IHC Staff
	Nat'l Service Day Activities-Nat'l Identity	NATIONAL IDENTITY	AmeriCorps Members
	Prepare Recruitment Materials	RECRUITMENT	Project Staff
May-July	Network With Organizations to Recruit	RECRUITMENT	IHC Staff
May	Culmination of Years Projects	SERVICE ACTIVITIES	AmeriCorps Members
	Internal Quarter Report Data Review	MONITORING	All
	Implement Recruitment Plan	RECRUITMENT	Project Staff
June	Agency Steering Committee	MONITORING	Collaborating Agencies
	Yr Recognition/Celebrations (graduation)	REFLECTION	AmeriCorps Members
July	Outline Training Plan for AmeriCorps Members and Leaders	TRAINING	IHC Staff/Input Fr Agencies
August	Hire New Class of AmeriCorps Members	RECRUITMENT	Project Staff
	Staff Training	STAFF TRAINING	T.A./Conferences

167

10005 MOC

Southern California

Operating Site Name: Interfaith Hunger Coalition

Parent Organization Name: same

04/04/95 12:34

	Activity (one per objective)	Result	Measure	Standard Beneficiaries	Number
<i>Example</i>	<i>Tutoring reading deficient students</i>	<i>Increased reading skill</i>	<i>Pre/post test administered by teacher</i>	<i>50% of students will attain grade level</i>	<i>34 students</i>
Objective 1	The service work to be done is educating homeless low-income and senior citizens about good nutrition	The intended result is the improvements of their diets	The measure of quality is a 3 day menu plan personally designed by people who received nutrition education	The standard of success is 25% of people who were educated will continue menu planning for themselves	500 individuals will benefit by having a healthier diet through menu planning
Objective 2	The activity to be done is training community organizations in disaster preparedness	The intended result is that organizations will be prepared to assist their communities at the time of disaster	The measure of impact is a set of disaster simulations exercises followed by a debriefing.	The standard of success is that 75% of community organizations trained will be skilled to meet the needs of the community in a disaster	clients of one hundred trained community organization will benefit from their new disaster skills.
Objective 3	The activity to be engaged in is the promotion of eating breakfast and breakfast alternatives available to youth	The intended result is an increase in youth eating breakfast	The measure of impact will be a poster contest for youth to enter showing a drawing of their favorite breakfast accompanied by their own breakfast recipe	The standard of success is a notable increase in 25% of the youth's breakfast eating habits	1000 youth will benefit by having knowledge of breakfast alternatives

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168

10005006

Southern California
Interfaith Hunger Coalition

Same

Operating Site Name:

Parent Organization Name:

	Activity <i>(one per objective)</i>	Result	Measure	Standard <i>Beneficiaries</i>	Number
<i>Example</i>	<i>Problem solving exercises and reflection</i>	<i>Increased problem solving skills</i>	<i>Pre/post test problem solving exercises</i>	<i>Notable increases in skills in 80% of Members</i>	<i>50 Members</i>
Objective 1	The activities to be engaged in are diversity sensitivity exercises and reflection	The intended result is increased sensitivity regarding diversity issues	The measure of impact is a set of pre and post exercises, including role playing, and a written quiz	The standard of success is notable increase of understanding awareness and skills in 80% of the members	32 Members will benefit
Objective 2	The activity to be engaged in is community organizing exercises, training and reflection	The intended result is increased knowledge of community organizing skills	The measure of impact is an "out in the field" community organizing skill pre and post test exercise	The standard of success is an increase in community organizing skills of 90%	36 Members will benefit
Objective 3	The activities to be engaged in are communication skills and exercises	The intended result is increased communications skills	The measure of impact is a set of pre and post communication skill exercises	The standard of success is a noticeable increase in communication skills of 95% of the members	38 members will benefit

MEMBER DEVELOPMENT OBJECTIVES

1995 AMERICORPS DIRECT RENEWAL APPLICATION

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1691

Southern California
Interfaith Hunger Coalition

Operating Site Name:

Parent Organization Name:

same

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	Activity <small>(one per objective)</small>	Result	Measure	Standard <small>Beneficiaries</small>	Number
<i>Example</i>	<i>Recruiting additional volunteers</i>	<i>Increased community participation</i>	<i>Log of additional volunteer hours</i>	<i>900 additional hours of additional volunteer service logged</i>	<i>150 community residents</i>
Objective 1	The activities to be engaged in are the development and implementation of the 100 Green Thumb Community Garden volunteers	The intended result is an increase in community garden volunteers	The measure of impact is the number of additional volunteers in the community as measured by volunteers hour "logs"	The standard of success of 500 hours	The 100 volunteers, the gardens and the larger community will benefit
Objective 2	The activities to be engaged in are the development and implementation of 25 youth Anti-Hunger Clubs	The intended result is an increase in community youth volunteering at community organizations	The measure of impact is the new volunteers hours measured by AmeriCorps volunteer hours phone log	The standard of success is 3000 hours of community service	The volunteers, the schools and the organizations will benefit
Objective 3	The activities to be engaged in are the development of School "Breakfast Champions" volunteers	The intended result is an increase in community volunteers who assist with supervision of children in schools while they eat breakfast	The measure of impact is the number of community volunteers as measured by "Breakfast Champion" logs	The standard of success is 100 volunteers	The volunteers, schools and children and the larger community will benefit

OPERATING SITE BUDGET FORM

04/30/95 08:00 AM 5407A050

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA ANTI – HUNGER

Program Name: LOS ANGELES ANTI-HUNGER

ITEM A: MEMBER SUPPORT COSTS LIVING ALLOWANCE TYPE	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
1 Year FT 1700	48	\$263,497	\$94,396	\$357,893
1 Year PT 900				
Sub-Total:		263,497	94,396	357,893
FICA (7.65%)	48	21,032	6,346	27,378
Worker's Compensation	48	10,567	4,464	15,031
Health Care	48	30,081	20,367	50,448

SUB-TOTAL A: \$325,177 + \$125,573 = \$450,750

72.14% + 27.86% = 100%

(Max 85%) (Min 15%)

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$22,050		\$22,050
Uniforms	4,200		4,200
(PLEASE SPECIFY IN BUDG Other			
Item B Subtotal	\$26,250		\$26,250

ITEM C: STAFF

Salaries	\$33,000	\$45,450	\$78,450
Benefits	5,600	10,250	15,850
Training			
Other			
Item C Subtotal	\$38,600	\$55,700	\$94,300

OPERATING SITE BUDGET FORM
AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

04/30/95

5407A050

08:00 AM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			
Transportation	33,969	30,888	64,857
Supplies			
Equipment	2,400	6,000	8,400
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	39,498	35,909	75,407
Subtotal	\$75,867	\$72,797	\$148,664
ITEM E: INTERNAL EVALUATION	\$6,300	\$9,000	\$15,300
ITEM F: ADMINISTRATION	\$23,108		\$23,108
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B - F)	\$170,125	\$137,497	\$307,622
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$495,302	\$263,070	\$758,372

	Estimated # of Children	Grantee Share	
G. CHILD CARE	8		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full - Time Participant	48	\$4,725
			\$226,800
	Part - Time Participants		\$2,363
			\$0

CERTIFICATIONS AND ASSURANCES

CERTIFICATION SIGNATURE

NOTE: This form must be signed and included in the application.

Before signing the certifications, please read certification instructions.

Signature: By signing this certification page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the certification sections in Part III of this application. The three certifications are:

- Certification: Debarment, Suspension, and Other Responsibility Matters
- Certification: Drug-Free Workplace
- Certification: Lobbying Activities

Legal Applicant: Southern California Interfaith Hunger Coalition

Program Name: L.A. Anti-Hunger Empowerment Project II

Name and Title of Authorized Representative: Elizabeth Riley Executive Director

Signature: *Elizabeth Riley* Date April 11, 1995

ASSURANCES SIGNATURE

NOTE: This form must be signed and included in the application. By signing this assurances page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the assurances.

Organization Name: Southern California Interfaith Hunger Coalition

Project Name: L.A. Anti-Hunger Empowerment Project II

Name and Title of Authorized Representative: Elizabeth Riley Executive Director

Signature: *Elizabeth Riley* Date April 11, 1995

1995 AMERICORPS DIRECT RENEWAL APPLICATION
CERTIFICATIONS AND ASSURANCES

FOR INTERNAL USE ONLY

OPERATING SITE TITLE PAGE

Please type or print in black ink

1.....LEGAL APPLICANT/

PARENT ORGANIZATION: United States Department of Agriculture
Program Name Anti-Hunger Project

2 OPERATING SITE ORGANIZATION:

DC Service Corps
Contact person's name/title Carolyn Young/Executive Director
(do not use PO Box) Address 43 P Street, NW
City Washington State DC Zip 20001
Phone (202) 347-4136 Fax (202) 347-0010

3.....SITE DIRECTOR/TITLE:

Carolyn Young/Executive Director
Organization name DC Service Corps
(do not use PO Box) Address 43 P Street, NW
City Washington State DC Zip 20001
Phone (202) 347-4136 Fax (202) 347-0010

4.....GRANT TYPE Operating Education Awards Only

5.....1995 NATIONAL ISSUE AREA PRIORITIES

- Education..... School Success
- Public Safety..... Community Policing Victim Assistance
- Human Needs..... Early Childhood Development
- Environment..... Neighborhood/Community Environment

1995 AMERICORPS DIRECT RENEWAL APPLICATION

OPERATING SITE TITLE PAGE

6

..... 1994 NATIONAL ISSUE AREA

PRIORITIES

- Public Safety..... Violence Prevention Crime Control
- Education..... School Readiness School Success
- Environment..... Neighborhood Environment Natural Environment
- Human Needs.... Health Home

7

.... POPULATION TO BE SERVED

- Urban
- Rural
- Other _____

- Empowerment Zone
- Enterprise Community

Population/community served

Metropolitan Washington, DC

Primary Congressional districts served:

N/A _____

8

..... SITE BUDGET

Corporation Funds Requested \$ 147,488

Total Budget \$ 200,750

9

..... AMERICORPS MEMBERS

AT SITE

Full-time 10

Part-time --

1994-95 PROGRESS

GETTING THINGS DONE

Presently, the DCSC is the primary partner for the AmeriCorps/USDA Anti-Hunger Project, which focuses on many different facets of nutrition education and hunger relief in the District of Columbia. Throughout the course of the program year this project has encompassed a wide variety of community service activities involving hunger-related issues.

The USDA team, totaling 15 members, spends each day rotating through various hunger-related projects throughout the District. To date, the USDA Anti-Hunger Team has assisted over 100 senior citizens with their food stamp applications, and has been assigned 8 more housing complexes in which to perform this outreach; presented nutrition education workshops to nearly 3,000 school children; served meals to more than 6,000 needy people at area soup kitchens; distributed USDA donated commodities to 1,000 families; and distributed over 1,200 informational flyers about the Earned Income Tax Credit to low-income neighborhood residents.

STRENGTHENING COMMUNITIES

Presently the DCSC has ongoing community service work partnerships with organizations such as:

- * DC Office on Aging
- * DC Public Schools
- * DC Central Kitchen
- * So Others May Eat
- * Church of the Brethren
- * Salvation Army
- * Coalition for the Homeless
- * Senior Citizens Counseling and Delivery Service
- * Children's Defense Fund
- * DC Hunger Action

These ongoing partnerships enable DCSC to create a lasting infrastructure that supports the idea of youth as a resource for community development.

MEMBER DEVELOPMENT

The DCSC provides development training for all of the individuals involved in the program. The AmeriCorps/USDA Anti-Hunger Team, as well as the other Members, spend each Friday participating in the education/life skills component of the program. The DCSC and USDA have provided ongoing specialized training to the Anti-Hunger Team in a multitude of areas, as follows:

- * CPR
- * First Aid
- * Conflict resolution/anger management
- * Sexual harassment
- * Public speaking
- * Self-motivation
- * Resume writing/job interviewing skills
- * Sexuality
- * AIDS
- * Drug awareness
- * USDA Food Assistance Programs
- * Project Development
- * How to teach Nutrition to Children

In addition, the DCSC has provided GED preparation and enrollment assistance to all Members who have not yet earned their high school diplomas. Our goal is to have all Members pass the GED test before the program year is over. For those Members who have already earned their high school diploma, but have not yet attended college, the DCSC offers SAT preparation classes each Friday.

The DCSC has already begun its AmeriCorps Member/staff recruitment process for the upcoming year. By relying on the AmeriCorps National Referral System for both interested and qualified candidates, we are confident that the 1995-96 Corps will be a fully diversified, community service-motivated and task-oriented Anti-Hunger Team.

NATIONAL IDENTITY

In order to promote the national identity of AmeriCorps/USDA, the DCSC created a system of signature projects. Some recent signature projects in which the USDA Anti-Hunger Team Members have participated include restoring the Bald Eagle Community Center, and weatherizing the Barry Farms housing project. These projects allow all 7 DCSC teams to work together to create large-scale results from a short-term project and receive community recognition in return.

In association with the Youth Service America organization, the DCSC participated in National Youth Service Day in the District of Columbia on April 25, 1995. Youth organizations and local businesses joined to work on high profile service projects around the Capital City. In addition, Channel 7 (WJLA-TV) aired a news story on February 7, 1995 about the DC Service Corps. The two teams highlighted for this television piece were the USDA AmeriCorps Anti-Hunger Team and the Department of Transportation's AmeriCorps team.

EVALUATION AND CONTINUOUS IMPROVEMENT

There have been several recent staffing changes which have allowed our organization to make great strides in recent months. Robin Dubin has been hired as the Education/Life Skills Coordinator to plan and implement all workshops and trainings. Ms. Dubin is also a licensed social worker. In addition, Ms. Dubin has assumed the responsibility of administrative staff liaison for the USDA AmeriCorps Anti-Hunger Team.

Another recent staff addition is Graciella Drew, hired as the Project Planner. While monitoring the progress and success of all of the projects, Ms. Drew will be actively involved

in soliciting, developing, and planning site projects for the USDA Anti-Hunger Team during the 1995-96 program. USDA has been a very active partner in the DC AmeriCorps Anti-Hunger Project. In addition to providing training, technical assistance, and guidance in budget and objective development, USDA staff played a key role in the project's oversight and project initiation during the period when there were significant problems related to the DCSC's management and operation.

OTHER QUALITY STANDARDS

Prior to 1994-95, the DCSC had been in operation for three years, funded primarily through private foundations and organizations. A share of our budgetary match for the upcoming year will include the in-kind donation of the Langston Elementary School for our headquarters, the donation of child care services by Associates for Renewal in Education, Inc., and the additional cash match provided through private grants and Board initiated donations.

1995-96 PLANS

The AmeriCorps/USDA Anti-Hunger project in the D.C. will be accomplished through a partnership of Federal, District and private non-profit programs and organizations throughout the City that are dedicated to the relief and eventual elimination of hunger. The DCSC will once again be the lead agency for the 1995-96 project. Largely due to funding constraints, the USDA team will be reduced in 1995-96 to one team of 10 Members plus a Team Coordinator to supervise daily operations. This team will focus on food assistance program outreach, nutrition and urban gardening education, assistance to the homeless, and provision of food stamp application assistance to elderly and homeless citizens. In exchange

for a living allowance and post-service educational award, participants will provide a minimum of 32 hours of weekly community service. The remainder of the 40-hour work week will include educational activities and life-skills training.

Partners in these efforts include the local administrators of USDA food assistance programs as listed:

- * Women Infants and Children (WIC)
- * Commodity Supplemental Food Program (CSFP)
- * School Lunch and Breakfast
- * Summer Food Service Program (SFSP)
- * University of the District of Columbia (UDC)
- * DC Public Schools
- * DC Food Stamp Office
- * DC Central Kitchen
- * So Others Might Eat
- * Church of the Brethren
- * DC Office on Aging

For the 1995-96 program year, Members will perform community service in three major areas:

1) **Nutrition Education Programs** - Through a program activity known as the **Proper Nutrition Project**, Members will expand their nutrition education presentations to include elderly residents as well as the school children that this project already targets. The **Proper Nutrition Project** will teach people to make educated decisions about what they eat each day. In order to accomplish this, the DCSC will work in conjunction with the DC Public Schools as well as area elder-care facilities to schedule time for nutrition education. After training in public speaking and informational sessions with local nutritional experts, Members will divide their team into groups of 3-4 members each. Skits, songs, games and puppet shows about nutrition will be developed and taken to local schools in the District. For elderly citizens, a

nutritional program will be taken to community centers and elder-care facilities. Included in this project will be the explanation of the dietary food pyramid, discussion of healthy snack options, and an explanation of the physical rewards of good nutrition. With a firm schedule, the team will be able to perform individual presentations in a minimum of 15 classrooms per day at each school. For the elderly component, the team will be able to make two major presentations per day.

Another component of the nutrition education programming will be the institution of urban gardens at selected DC Public Schools. These gardens, which will primarily grow fruits and vegetables, will teach nutrition education while providing children with hands-on experience. The USDA Anti-Hunger Team will provide oversight and advisory support to the children helping tend these gardens.

2) **Community Outreach** - DC Hunger Action will be one of the organizations involved in Member community outreach training. This training will include the development of a needs assessment to target specific neighborhoods in need of nutrition/hunger outreach, as well as the development of a plan to assist the people identified. Relying on a combination of traditional classroom techniques and role playing, training will consist of interactive discussions about hunger issues in general with an emphasis on those issues as they relate to the District of Columbia; education about the food assistance programs targeted by the outreach efforts; and sessions on how to address potential problems in the field.

The AmeriCorps/USDA Anti-Hunger Team intends to meet the information and referral needs of the District's low-income population through the distribution of informational flyers. In an effort to publicize and facilitate access to food assistance

programs, the Members will engage in door-to-door, school-based, and on-the-street outreach. In the 11-month period from September to July, AmeriCorps Anti-Hunger Team Members will:

- * Distribute informational material door-to-door in an effort to educate low-income families about their potential eligibility for the Food Stamp and School Breakfast Programs (SBP);
- * Design flyers and posters publicizing the SBP and the Summer Food Service Program (SFSP) in the five neighborhoods and schools with the lowest program participation rates;
- * Conduct community meetings highlighting the importance of the SFSP;
- * Distribute flyers/posters in area grade schools and middle schools;
- * Use community health fairs as a vehicle to describe the importance of good nutrition to those who attend them;
- * Work at WIC and CSFP sites to educate mothers on the importance of good nutrition for their children as well as themselves;
- * Make service referrals to residents of homeless shelters and to soup kitchen patrons, using a database of nutrition services available in the District; and
- * Distribute flyers detailing the locations of soup kitchens and food pantries to homeless people living on the streets.

During the summer months of June and July, Members will concentrate their efforts on increasing participation in the SFSP distributing flyers in neighborhoods with summer feeding sites, and staffing designated food service sites, as needed. Activities at such sites may

include organizing recreational activities or preparing/distributing lunches.

In order to increase awareness among young citizens about various matters related to food, nutrition, and community involvement, the team will also provide information about the availability of the school breakfast and lunch programs. With the assistance of the USDA Supplemental Food Program Division, Members will design presentations, and will assess the pre- and post-nutritional awareness of the children and elderly people targeted during these presentations.

3) **Homeless Programs** - Members will provide community service at soup kitchens, and food banks. The objectives of this effort are to provide service to homeless shelters by preparing and distributing food, to supply general assistance to shelter operators, and to develop the Members' understanding of homelessness as a social problem. Specific homeless shelters and emergency food distribution outlets will be identified, based on staffing needs and logistical considerations, with input from organizations such as SOME (So Others Might Eat) and the DC Central Kitchen. To accomplish these objectives, Members will conduct workshops on the importance of nutrition to residents at local shelters; provide nutritional counseling within shelters for residents who are leaving the shelter system and are in need of different food service/assistance resources; and assist residents of homeless shelters in accessing additional nutrition referral services, as appropriate.

There will be one team consisting of 10 Members with a Team Coordinator to supervise their day-to-day activities. The Team Coordinator will assure that each project is meeting its objectives; ensure the safety of the members and any outside participants; collect data regarding the effectiveness of the project activities; and handle any problems that may

arise.

An average week for the AmeriCorps Anti-Hunger Team, as well as for the other DCSC members, is divided into two sections: Monday through Thursday, Members perform service work, and on Friday they attend classes and workshops related to personal development and life skills. All Members are responsible for providing a minimum of eight hours of community service per day; however, work schedules for the USDA Anti-Hunger Team may vary each week or even day to day.

The Team Coordinator and Team Members will receive training in cardiopulmonary resuscitation (CPR), first aid, conflict resolution, sexual harassment, parenting, and other subject-specific training related to their community service, such as working with the elderly and handicapped, as well as how to navigate around the District of Columbia.

Participants will be selected primarily from the greater Washington area, but any application submitted, regardless of the geographical region, will be considered. Members must be at least 17 years old, and will represent a diverse cross section of race and gender as well as economic and educational levels. Using the AmeriCorps National Referral System and aggressive recruiting efforts, this diversity will be achieved. Recruitment for the 1995-96 program year has already begun.

MEMBER BENEFITS

Individual development is enhanced by the Team's diversity of race, education, and socioeconomic background. The diversity principle -- different ethnic groups working with each other, college graduates working with high school dropouts, men working with women -- presents a prime example of cooperation to the community while enhancing the Member's

experience.

AmeriCorps/USDA encourages participants to focus on planning their future personal and professional development. As a result, each participant receives a \$4,725 post service benefit to be used for post-secondary education. Throughout the year, the DCSC provides job and college placement assistance to help Members achieve their post-service goals.

INTERNAL EVALUATION AND MONITORING ACTIVITIES

The AmeriCorps/USDA standard evaluation process measures the effectiveness of a given program in terms of whether of not it meets its specific objectives. This process is based on a time-series program design that allows the Program Director to modify the program to take advantage of lessons learned as the program progresses. A professional evaluator has been retained for program work. The Independent Evaluator for the DCSC will be Gail Christopher of Gail Christopher Enterprises. Ms. Christopher works in conjunction with a national clearinghouse for community service project evaluators. Program evaluations routinely include initial surveys of the intended audience(s), evaluations of the effectiveness of the staff as well as Members, and production of a final report.

With aid and funding from the Corporation for National and Community Service, the DCSC, in partnership with USDA, will continue to fight hunger, provide nutritional education and outreach, and develop school-based community garden projects in the District of Columbia through the 1995-96 program year.

TIMELINE FY '95-96 USDA TEAM

September:

- CPR/First Aid - American Red Cross
- Orientation to the DC Service Corps - Ms. Young & Staff
 - 1) Signature Project Orientation - Graciella Drew, DCSC
 - 2) Educational Needs Assessment Test - Robin Dubin, DCSC
 - 3) Journal Writing Training - Suzanne Goldsmith, American Alliance for Rights and Responsibilities
 - 4) Self-esteem Workshop - NASCC
 - 5) Team Building Workshop - NASCC
 - 6) Orientation to the USDA
 - 7) Sexual Harassment - David Lang, Howard University
- Anti-Hunger Program Kickoff - DC Service Corps/AmeriCorps/USDA
- Public Speaking - Lorraine Drew, Independent Consultant
- Conflict Resolution/Anger Management - Jeffrey Johnson, Ph. D.
- Food Stamp Training - DC Hunger Action
- Nutrition Education - USDA

October:

- Urban Gardening Training - Garden Resources of Washington (GROW)/UDC
- Orientation to the DC Public Schools - Dr. Turner, Associates for Renewal in Ed.1)
 - Age appropriate presentation training for children
- GED/SAT preparation - Independent Consultant
- Training to work with the elderly - Yummi Tyler, Independent Consultant
 - 1) Age appropriate presentation training for the elderly
- Orientation to So Others Might Eat/DC Central Kitchen
- Signature Project
- Lederer Youth Garden Center Orientation - Jerome Smith, Director
 - 1) Training for interactive youth gardening

November:

- GED/SAT preparation
- College counseling - Robin Dubin, DCSC
- Signature Project - Graciella Drew, DCSC
- AIDS/HIV Workshop - Robin Dubin, DCSC
- Parenting Workshop - Robin Dubin, DCSC
- Project Harvest - Ms. Green, Director

December:

- GED/SAT preparation
- Signature Project - Graciella Drew, DCSC
- Project Harvest - Ms. Green, Director

January:

- GED/SAT preparation
- Signature Project - Graciella Drew, DCSC
- Reorientation to Team Building - NASCC
- DC Service Corps' Retreat - Staff & Corps

February:

- GED/SAT preparation
- Signature Project - Graciella Drew, DCSC
- College Application Workshop - Robin Dubin, DCSC
- Cultural Sensitivity Workshop - Robin Dubin, DCSC

March:

- GED/SAT preparation
- Signature Project - Graciella Drew, DCSC
- Reorientation to Gardening - Jerome Smith, Director of the Lederer Center
- Reorientation to Urban Gardening - GROW/UDC
- Resume Writing Workshop - Robin Dubin, DCSC

April:

- Final GED/SAT preparation
- National Youth Service Day
- Signature Project - Graciella Drew, DCSC
- Job Interviewing Workshop - Robin Dubin, DCSC
- Civil Service Exam

May:

- Signature Project - Graciella Drew, DCSC
- GED Testing
- SAT Testing

June:

- Signature Project - Graciella Drew, DCSC
- DC Service Corps Annual Field Day/Team Building Activity

July:

- Summative Program Evaluation Completed - Gail Christopher, Independent Consultant
- Exit interviews
- DC Service Corps Graduation Ceremony

181

30450001

Operating Site Name: D C Service Corps

Parent Organization Name: USDA

	Activity (one per objective)	Result	Measure	Standard Beneficiaries	Number
<i>Example</i>	<i>Problem solving exercises and reflection</i>	<i>Increased problem solving skills</i>	<i>Pre/post test problem solving exercises</i>	<i>Notable increases in skills in 80% of Members</i>	<i>50 Members</i>
Objective 1	Provide nutrition education to elementary schoolchildren & elderly residents thru Proper Nutrition Project	Increased awareness of the importance of good nutrition; better eating habits	Pre/post test to measure nutritional knowledge	50% of those attending will gain a better understanding of the importance of good nutrition	7,500 students and elderly will be reached through these presentations
Objective 2	Provide food stamp application assistance to elderly residents	Increased enrollment of eligible participants	Increased # of completed applications approved, and increased # of eligible elderly receiving benefits per DC Food Stamp office records and DC Hunger Action tracking system.	50% of those assisted will be certified to receive food stamps	500 new elderly food stamp recipients
Objective 3	Provide nutrition education and nutritional resource referrals to people living in homeless shelters	People in need of daily meals will be able to access and utilize available food resources.	Increased total # of people participating/ attending presentations; pre/post tests to gauge nutritional knowledge	5% increase in number of homeless people utilizing available food resources.	250-300 homeless citizens at shelters

188

3/4/95

Operating Site Name: D C Service Corps

Parent Organization Name: USDA

	Activity (one per objective)	Result	Measure	Standard Beneficiaries	Number
<i>Example</i>	<i>Problem solving exercises and reflection</i>	<i>Increased problem solving skills</i>	<i>Pre/post test problem solving exercises</i>	<i>Notable increases in skills in 80% of Members</i>	<i>50 Members</i>
Objective 1	Community outreach for Summer Feeding Program	Increased program participation	Increased attendance at summer feeding sites ,per sign-up sheets' at sites	5% increase in participation at each SFSP site	200 new SFSP participan
Objective 2	Community Outreach for elderly citizens to apply for food stamps	More elderly people filling out food stamp applications correctly	Increased number of completed food stamp applications per DC Food Stamp Office records add DC Hunger tracking system	5% increase in # of elderly citizens receiving aid thru DCSC's outreach	500 new elderly food stamp recipients
Objective 3	Community outreach to homeless citizens re: soup kitchen/food pantry locations, add other nutritional resource locations.	More homeless people accessing soup kitchens/food banks; enhanced food security	Increased number of DC citizens receiving nutritional aid per data collected by DC Coalition for the Homeless	5% increase in participation at these food outlets by homeless persons	250-300 new homeless citizens receiving food assistance

COMMUNITY BUILDING OBJECTIVES

1995 AMERICORPS DIRECT RENEWAL APPLICATION

189

3/4/95

Operating Site Name: DC Service Corps Parent Organization Name: USDA

	Activity (one per objective)	Result	Measure	Standard Beneficiaries	Number
<i>Example</i>	<i>Problem solving exercises and reflection</i>	<i>Increased problem solving skills</i>	<i>Pre/post test problem solving exercises</i>	<i>Notable increases in skills in 80% of Members</i>	<i>50 Members</i>
Objective 1	Understanding the effect that nutrition plays in everyday life	Receiving the skills and confidence to convey nutrition education messages clearly	Results will be based on the effectiveness of the nutrition presentations & outreach efforts	80% improvement, based on measurement and success of the community building objectives	10 Members
Objective 2	Journal writing and feedback exercises	Increased reflection on and awareness of community service activities	Increased ability to express Members' thoughts & feelings about anti-hunger activities Improvement to be measured thru pre/post assessments of verbal/writing skills.	50 % increase in verbal & writing skills; Increased knowledge of the importance of community service in the District	10 Members
Objective 3	Education/life skills development sessions	Increased ability to make clear decisions and achieve educational goals	Pre/post test problem solving exercise	100% of members will achieve short-term life goals; and will be in the process of defining and achieving educational goals	10 Members

57 AmeriCorps Direct Application-1995

AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA ANTI - HUNGERProgram Name: DISTRICT OF COLUMBIA ANTI-HUNGER

ITEM A: MEMBER SUPPORT COSTS LIVING ALLOWANCE TYPE	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
1 Year FT 1700	10	\$46,750	\$8,250	\$55,000
1 Year PT 900				
Sub-Total:		46,750	8,250	55,000
FICA (7.65%)	10	3,576	631	4,207
Worker's Compensation	10	1,870	400	2,270
Health Care	10	10,200	1,800	12,000

SUB-TOTAL A: \$62,396 + \$11,081 = \$73,477

84.92% + 15.08% = 100%
 (Max 85%) (Min 15%)

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$10,581	\$8,967	\$19,548
Uniforms	11,344	2,399	13,743
(PLEASE SPECIFY IN BUDG Other			
Item B Subtotal	\$21,925	\$11,366	\$33,291

ITEM C: STAFF

Salaries	\$39,920	\$5,808	\$45,728
Benefits	6,188	780	6,968
Training			
Other			
Item C Subtotal	\$46,108	\$6,588	\$52,696

OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

04/30/95

5407A020

07:59 AM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel	\$410	\$146	\$556
Transportation	4,244	1,516	5,760
Supplies	188	67	255
Equipment	2,195	116	2,311
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	5,010	6,700	11,710
Subtotal	\$12,047	\$8,545	\$20,592
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
	\$5,012	\$15,682	\$20,694
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)			
	\$85,092	\$42,181	\$127,273
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)			
	\$147,488	\$53,262	\$200,750

	Estimated # of Children	Grantee Share	
G. CHILD CARE			
H. EDUCATION AWARDS			
Full – Time Participant	10	\$4,725	\$47,250
Part – Time Participants		\$2,363	\$0

CERTIFICATIONS AND ASSURANCES

CERTIFICATION SIGNATURE

NOTE: This form must be signed and included in the application.
Before signing the certifications, please read certification instructions.

Signature: By signing this certification page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the certification sections in Part III of this application. The three certifications are:
 Certification: Debarment, Suspension, and Other Responsibility Matters
 Certification: Drug-Free Workplace
 Certification: Lobbying Activities

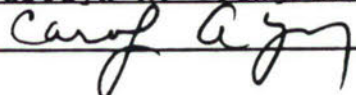
Legal Applicant: DC Service Corps
Program Name: Anti-Hunger Project
Name and Title of Authorized Representative: Carolyn A. Young/Executive Director

Signature:  **Date:** 4-21-95

ASSURANCES SIGNATURE

NOTE: This form must be signed and included in the application. By signing this assurances page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the assurances.

Organization Name: DC Service Corps
Project Name: Anti-Hunger Project
Name and Title of Authorized Representative: Carolyn A. Young/Executive Director

Signature:  **Date:** 4-21-95

OPERATING SITE TITLE PAGE

Please type or print in black ink

1..... LEGAL APPLICANT/
PARENT ORGANIZATION: United States Department of Agriculture
Program Name _____

2 OPERATING SITE ORGANIZATION: The Greater Jackson Youth Service Corps
Contact person's name/title Alfred Martin, Executive Director
(do not use PO Box) Address 517 North Farish Street
City Jackson State MS Zip 39202
Phone 601-353-1311 Fax 601-353-0423

3..... **SITE DIRECTOR/TITLE:** Alfred Martin, Executive Director
Organization name USDA/AmeriCorps Anti-Hunger Corps
(do not use PO Box) Address 202 Hayden Street
City Belzoni State MS Zip 39038
Phone 601-247-1305 Fax 601-247-1305

4..... **GRANT TYPE** Operating Education Awards Only

5..... **1995 NATIONAL ISSUE**
AREA PRIORITIES
Education..... School Success
Public Safety..... Community Policing Victim Assistance
Human Needs..... Early Childhood Development
Environment..... Neighborhood/Community Environment

6 1994 NATIONAL ISSUE AREA

PRIORITIES

- Public Safety..... Violence Prevention Crime Control
- Education..... School Readiness School Success
- Environment..... Neighborhood Environment Natural Environment
- Human Needs... Health Home

7 POPULATION TO BE SERVED

- Urban
- Rural
- Other _____
- Empowerment Zone
- Enterprise Community

Population/community served Mississippi Delta - Humphreys and Sunflower counties

Primary Congressional districts served: 4th Congressional District / 2nd congressional District

8 SITE BUDGET

Corporation Funds Requested \$ 271,967

Total Budget \$ 422,588

9 AMERICORPS MEMBERS

AT SITE

Full-time 15

Part-time _____

1994-95 PROGRAM SUMMARY

The Greater Jackson Youth Service Corps (GJYSC)/USDA AmeriCorps Anti-Hunger Corps was established with three goals in mind: to fight hunger, to improve nutrition, and to empower uninformed citizens to lift themselves out of poverty. The 1994-95 program was successful in meeting unmet needs in the Mississippi Delta counties of Humphreys and Sunflower. Their primary efforts were in the areas of **Community Outreach, Hunger and Nutrition, and Empowerment.**

The AmeriCorps/USDA Anti-Hunger Corps addressed two of the 1994 national priority areas, **Education and Human Needs.** Its 15 Members are moderately diverse in terms of gender as well as socio-economic status and educational background. Although fairly homogeneous in racial/ethnic composition, the USDA Anti-Hunger Team was representative of the communities from which they come and in which they were performing service. Next year's Team will be more diverse in every respect, as the result of broader recruitment efforts, a longer period for member recruitment, and a higher living allowance. By the program's end, each Member will have served at least 1700 hours performing community service work.

The Anti-Hunger Corps formed a strong and growing group of partners. As the leading partner, USDA provided training, technical assistance and support, particularly in the areas of budget and objectives development. Local partners included several local businesses as well as the Mississippi State Department of Education, Humphreys County Union for Progress, Indianola Office of Social Work, Humphreys County Board of Supervisors, and Belzoni Fire Department. The Humphreys and Sunflower County food stamp, WIC, and AFDC offices were also instrumental in the success of our projects. Many of the partnering agencies had similar missions and objectives, which allowed the Anti-Hunger Corps to work within an established infrastructure.

PROGRESS TO DATE

Over the past year, the USDA AmeriCorps program in Sunflower and Humphreys Counties,

Mississippi concentrated on specific areas, as follows:

a. Food Stamp Outreach. To date, nearly 200 needy residents have contacted Members for assistance. Over 80% were actually eligible and were referred to the local food stamp office. Over 2,500 pamphlets explaining the food stamp program were distributed at churches, community centers, day care centers, social service agencies, doctors' offices and other central locations.

b. Senior Citizen Outreach. Directors of elderly feeding sites and programs in the target counties were contacted by Members to determine what types of partnerships could be initiated with the Anti-Hunger Corps in order to enhance food assistance and nutrition education outreach to senior citizens in the area. Nutrition fairs were also held at local community centers. Nearly 100 elderly people were on hand to hear about healthy eating habits and where to get a hot meal at least once a day. They were also given information about Meals on Wheels, Food Pantries and other types of senior feeding assistance programs. Center directors have requested the Corps to hold some more fairs. Plans are being made to recruit at least 20 additional elderly persons to participate in the Planning and Development District (PPD) Elderly Feeding Site Program.

c. Summer Feeding Site Increase. Members interviewed local school officials to determine procedures and regulations for increasing the number of feeding sites. Activities are being coordinated to increase knowledge of, support for, and participation in summer feeding sites. The Corps is meeting with Social Service Agencies and others to identify a sponsor for an additional feeding site.

d. Nutrition Outreach. Members have conducted nutrition education and outreach activities for some 200 children in the target communities. Creative activities such as skits that provided nutritional education were designed and performed by the Members. Members also distributed 596 pamphlets.

Food Safety outreach was performed by distributing 313 pamphlets on food safety.

e. Earned Income Tax Credit (EITC) Outreach. Volunteer tax consultants conducted a workshop to explain the Earned Income Tax Credit (EITC) to Members so that they could disseminate this information to the larger community. Team Members then distributed 732 flyers, and radio public service announcements sponsored by the Corps aired regarding the EITC programs.

ISSUES OF CONCERN

The primary challenge Members faced this year was understanding they could not solve all the problems they encountered. Many issues brought to the Corps from the community had nothing to do with hunger or nutrition, and Members had to realize that they did not have all the answers.

Another major challenge for the GJYSC, as the subgrantee for Federal funds, was raising the required matching funds. In this part of the country, philanthropic giving of any size is still uncommon. Different approaches have increased contributions but at a slow pace.

A further concern was the lack of specialized training needed by staff and Members. Plans have been made to schedule training early in the year in the areas of service, programmatic, and career planning as well as in other related areas.

FISCAL MANAGEMENT

The Greater Jackson Youth Service Corps utilizes the ACCPAC accounting system. The program features include a general ledger, general journal, payroll register, check register, cash disbursement journal, W-2s and tax preparation data and 941's. It also allows for numerous grants and accounts to be set up.

NATIONAL IDENTITY

The GJYSC/USDA Anti-Hunger Corps occupies a building in the center of Belzoni, the

largest town in Humphreys County. Members were issued uniforms that identified them as AmeriCorps Members, using the AmeriCorps logo. Signs were put up in both counties with the AmeriCorps logo explaining what AmeriCorps and the Anti-Hunger Corps are all about. Anti-Hunger Corps vehicles bore the AmeriCorps seal on the front doors. The USDA Anti-Hunger Corps networked with other Anti-Hunger Corps around the country to exchange ideas and successes. The Anti-Hunger Corps Members participated in a "Hard Corps Challenge" with another AmeriCorps team in Mississippi. The mission of Hard Corps Challenge is to promote team building and esprit de corps. It teaches lessons in cultural awareness, conflict resolution and positive team efforts. Through statewide conferences initiated by the Mississippi Commission on National and Community Service, the Anti-Hunger AmeriCorps Members will continue to interact with other AmeriCorps Members around the state. For national identity, they will be involved in all national press conferences by radio uplinks.

ASSESSMENT/MONITORING OF PROGRESS AND QUALITY OF SERVICES

The Anti-Hunger Corps used quarterly surveys to get feedback from the community about their services. Positive results were obtained. In the second quarter alone, approximately 150 clients were assisted and referred by the Corps. Quarterly reports were also used to document progress. During the second quarter, issues such as EITC and summer feeding, that were not addressed in the first quarter, were made a priority. The Corps staff brought in several professional volunteers to discuss pertinent areas of the objectives and to add technical assistance. The Executive Director made site visits to ensure that established procedures were being followed.

The AmeriCorps Leader often met with the Members to see what they needed to ensure that things were running smoothly. Quarterly reports were completed efficiently and in a timely manner.

Appraisals were done by the Executive Director of the Program. Member appraisals were completed by the staff.

The Project Coordinator developed project completion forms to document what work had been done and who had been affected by it. Project planning forms were used to show the Executive Director what was upcoming on the calendar. Key evaluation criteria are attendance, community service projects completed, job placement, successful GED outcomes, number entering or continuing college education, etc. In-house tools are in place for daily, weekly, monthly and quarterly evaluations. A final evaluation is also performed at the end of the program. Post-service placement is also an issue the corps takes very seriously. Thirty-, sixty- and ninety-day post-placement questionnaires are sent to all employers and schools of AmeriCorps graduates.

QUALITY STANDARDS

This year the Anti-Hunger Corps was supervised daily by a Project Coordinator and a Team Leader. Both the Project Coordinator and the Team Leader are experienced in community outreach work, and are familiar with the services available in Sunflower and Humphreys counties. Initial training came from the Mississippi Commission on National and Community Service and FRAC. The State Department of Human Services provided several other training sessions.

YEAR TWO PLANS

Objectives and Program Design

The GJYSC AmeriCorps/USDA Anti-Hunger Program will recruit **15 Members** this year. Primarily, the Anti-Hunger Corps will recruit from Sunflower and Humphreys counties but will also look for potential members through the AmeriCorps national recruitment and referral system. Our

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OPERATING SITE TITLE PAGE

1.....LEGAL APPLICANT/

PARENT ORGANIZATION:

Program Name Agriculture From A to Z (Agriculture and Farm Safety Education)

2.OPERATING SITE ORGANIZATION

Missouri State Consolidated Farm Services Agency (CFSA)

Contact Person's name/title Cindy White

(do not P.O. Box) Address 201 E. Franklin, Suite 5

City Richmond, State: Missouri Zip: 64085

Phone (816) 776-6902 FAX: (816) 776-5861

3.....SITE DIRECTOR/TITLE:

Cindy White, CED, Ray County CFSA Office

Organization Name Missouri State CFSA

(do not P.O. Box) Address 201 E. Franklin, Suite 5

City Richmond, State: Missouri Zip: 640585

Phone (816) 776-6902 FAX: (816) 776-5861

4.....GRANT TYPE

Operating Education Awards Only

5.....1995 NATIONAL ISSUE AREA PRIORITIES

Education....	<input checked="" type="checkbox"/>	School Success	
Public Safety	<input checked="" type="checkbox"/>	Community Policing	<input type="checkbox"/> Victim Assistance
Human Needs	<input type="checkbox"/>	Early childhood Development	
Environment	<input checked="" type="checkbox"/>	Neighborhood/Community Environment	

1. COVER PAGE

- A. Project Title:**
Agriculture From A to Z (Agriculture and Farm Safety Education)
- B. Address/Location**
West Central Missouri
- C. State of duty station of AC members**
Missouri
- D. County or counties of duty station of member**
Buchanan, Cass, Clay, Jackson, Platte, and other counties throughout Missouri
- E. Counties served by members (up to 15 counties)**
Buchanan, Cass, Clay, Jackson, Platte, and other counties throughout Missouri
- F. Congressional District(s) of duty station of the members**
Congressional District numbers 4, and 6
- G. Site Supervisor(s) at the county or local level**
Cindy White, CED
- H. Address, phone, FAX of site supervisor(s)**
Ray County CFSA Office, 201 E. Franklin, Suite 5, Richmond, MO 64085-1883
Phone: 816 776-5861 FAX: 816 776-6902
- I. Name of State project manager**
Cindy White
- J. Address number, FAX of State project manager**
201 E. Franklin, Suite 5, Richmond, MO 64085-1883
Phone: 816 776-5861 FAX: 816 776-6902
- K. Number of full time members in AC RDT**
5
- L. Number of part time members in AC RDT**
none

- 2. AMERICORPS PROJECT OBJECTIVE(S) STATEMENT:** Provide agriculture, environmental and farm safety education to students, youth groups, agribusiness and civic organizations in urban and rural communities throughout West Central Missouri and other areas of the state.

- a. **What work will be done? What service will your members engage in?**

Members will individually assist beginning and limited resource farmers in the target area as well as those who are suffering financial stress. Producer assistance will consist of: gathering and organizing production records, alternative crop enterprises, crop insurance initiatives, yield documentation, completing required USDA paperwork and explaining conservation program provisions. Members will also work with school districts, community and civic groups, 4-H and FFA groups to provide information and exhibits about farm safety techniques. Members will travel throughout the target area to provide presentations at schools, civic groups, youth meetings, county fairs and to individuals as applicable.

- b. **What is the hoped for result of the activities described above?**

More limited resource farmers will use this assistance to improve their agricultural enterprises and become more self sufficient. A greater percentage of the youth who receive the information will have a better understanding and appreciation of practice farm safety and agree to implement a farm safety plan.

- c. **How will you measure the quality or success of the service provided?**

Success in working with limited resource and beginning farmers, would be measured on the number of farmers that successfully develop a financial plan as well as the number of growers that successfully organize their production records necessary to enhance their agricultural enterprises. It is expected that 85% of the individuals would successfully develop a financial plan including the growers that successfully organize their production records to increase profitability.

Feedback from educators and youth leaders should indicate whether or not the program is successful. It is expected that 75% of these individuals should give positive responses. Success for this aspect of the program will be considered met if at least 20% of young people become more knowledgeable about farm safety techniques and agriculture in general.

- d. **By what standard will you gauge success?**

It is expected that 80-90% of the limited resource farmers will use this assistance in the targeted areas and will successfully complete the financial management training. At least 50% of the individuals in targeted area should show an improvement in record keeping and will become more self sufficient.

The standard for success with the students will be the number of young people who increase their about farm safety and knowledge of agriculture in general. Success can also be forecast if 70 percent of the educators and community and youth leaders surveyed give positive feedback about the value and benefits of the program

- e. How many individuals will receive the benefit of the service your members perform?

It is expected that 75% of the producers service will receive direct benefits from the members. A secondary benefit will be derived by government and private lenders, community leaders, educators, youth and civic groups and others.

The educational aspect of the project will benefit at least 1,000 students.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE

Task 1

Working with FA chapters, provide AmeriCorps Members with training on farm safety techniques. This will allow Members to conduct meaningful workshops and prepare informational and demonstrations in the target areas,

Beginning date: September 1995 Completion Date: October, 1995

Task 2

Work with local FA chapters, civic and youth groups, and school districts to identify schools where young people would benefit from this assistance. Also develop farm safety informational packets, materials, and exhibits to conduct farm safety workshops at county fairs, individual farmsteads, other community events. In addition, develop survey format to measure success of project.

Beginning date: November 1995 Completion Date: December 1995

Task 3

Visits at least 50 schools within target area to explain proper farm safety techniques to school children; conduct at least 5 farm safety workshops in targeted area, participate farm safety techniques at 2 county fairs, and demonstrate farm safety techniques on at least 10 individual farmsteads. Also conduct periodic evaluations of service provided..

Beginning date: January 1996 Completion Date: August 1996

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OPERATING SITE TITLE PAGE

1.....LEGAL APPLICANT/

PARENT ORGANIZATION:

Program Name Four Corners Conservation and Farm Safety Awareness Project

2.OPERATING SITE ORGANIZATION New Mexico State Consolidated Farm Service Agency (CFSA)

Contact Person's name/title Lloyd Wilhelm, San Juan County CFSA Office

(do not P.O. Box) Address 504 North Main,

City Aztec, State: New Mexico Zip: 87410

Phone (505) 334-3090 FAX: 505) 334-8659

3.....SITE DIRECTOR/TITLE: Lloyd Wilhelm

Organization Name San Juan County CFSA Office

(do not P.O. Box) Address 504 North Main,

City Aztec State: New Mexico Zip: 87410

Phone 505) 334-3090 FAX: (505) 334-8659

4.....GRANT TYPE Operating Education Awards Only

**5.....1995 NATIONAL ISSUE
AREA PRIORITIES**

- Education.... School Success
- Public Safety Community Policing Victim Assistance
- Human Needs Early childhood Development
- Environment Neighborhood/Community Environment

6.....1994 NATIONAL ISSUE
AREA PRIORITIES

Education	<input type="checkbox"/>	School Readiness	<input type="checkbox"/>	School Success
Public Safety	<input type="checkbox"/>	Violence Prevention	<input type="checkbox"/>	Crime Control
Human Needs	<input type="checkbox"/>	Health	<input type="checkbox"/>	Home
Environment	<input type="checkbox"/>	Neighborhood/Community Environment	<input type="checkbox"/>	Natural Environ.

7.....POPULATION SERVED

<input type="checkbox"/>	Urban
<input checked="" type="checkbox"/>	Rural
<input type="checkbox"/>	Other

<input type="checkbox"/>	Empowerment Zone
<input type="checkbox"/>	Enterprise Zone

Population/community served Limit resource farmers and school districts, civic organizations, youth groups and community leaders.

Primary Congressional Districts Served _____

8.....SITE BUDGET

Corporation Funds Requested \$ 1.500

Total Budget \$ _____

9.....AmeriCorps Members at Site

Full-Time 5

Part-time _____

1. COVER PAGE

- A. Project Title: Four Corners Conversation and Farm Safety Awareness Project
- B. Address/Location:
San Juan County CFSA Office
504 North Main
Aztec, New Mexico 87410
- C. State of duty station of AC members: New Mexico
- D. County or counties of duty station of member: San Juan
- E. Counties served by members (up to 15 counties): Apache County Arizona, LaPlata and Montezuma Counties, Colorado San Juan and McKinley Counties, New Mexico, and San Juan, Utah.
- F. Congressional District(s) of duty station of the members: 3
- G. Site Supervisor(s) at the county or local level: Lloyd Wilhelm
- H. Address, phone, FAX of site supervisor(s)
San Juan County CFSA Office, 504 North Main, Aztec, New Mexico 87410
Phone: 505 334-3090 FAX: 505 334-8659
- I. Name of State project manager: Lloyd Wright
- J. Address number, FAX of State project manager
San Juan County CFSA Office, 504 North Main, Aztec, New Mexico 87410
Phone: 505 334-3090 FAX: 505 334-8659
- K. Number of full time members in AC RDT
5
- L. Number of part time members in AC RDT
none

2. **AMERICORPS PROJECT OBJECTIVE(S) STATEMENT:** Provide farm water and range conservation practice alternatives to local producers in targeted area. Provide farm safety information and demonstrations at Chapter Houses, FFA, groups in areas schools, meetings with various community leaders, civic groups, and county fairs in the Four Corners Region.

a. What work will be done? What service will your members engage in?

Members working with local extension service, NRCS, and RC&D Districts to develop farm and ranch conservation practices informational packets for distribution at meetings, chapter house meetings, and county fairs. Construct and design portable conservation exhibits to be displayed at workshops and county fairs around targeted area.

Members will, working with various extension services and local safety personnel, develop farm safety packets for distribution at Chapter House meetings throughout the Four Corners area, meeting with community leaders, civic groups, schools and area county fairs. Members will put on workshops within the Four Corners area with farmers and ranchers, as well as young people interested in safety with farm equipment, weather, farm animals, and other various aspects of safety surrounding farms and ranches

- 20
- b. What is the hoped for result of the activities described above?

Local communities, young people, farmers, and ranchers will better understand the benefits of proper conservation and environmental practices being implemented on the land. Individuals in the targeted area will begin implementing better conservation and environmental measures on their land.

Farmers and ranchers, together with their families, will be made aware of the potential dangers existing with the farming/ranching industry, and will become educated in measures to reduce the number of farm accidents surrounding farms and ranches.

- c. How will you measure the quality or success of the service provided?

It is expected that participation in conservation and technical assistance programs will increase. Positive feedback from individuals receiving the service, participants at community and civic meetings and others viewing the exhibits and demonstrations will help determine success of the service provided. It is expected that 50% or more of individuals exposed to the information and exhibits presented will agree to establish conservation and environmental practices on their land.

One out of every two farmers/ranchers who attend the scheduled workshops or individuals who receive a safety packet from a community leader or civic group, or the county fair, will adopt a farm safety plan. It is further expected that farmers and ranchers will take the necessary steps to keep the land around their farms relatively hazardous free. Our future farmers will start out with more knowledge regarding safety measures surrounding the farm or ranch. Members will follow-up by seeking feedback from various individuals and organizations to determine the success of this project.

- d. By what standard will you gauge success?

By having at least 50 farmers or ranchers participate in or apply sound conservation and environmental techniques on their land. Contact at least 25% of all individuals viewing the exhibits on how conservation measures can help conserve water and stop erosion of their soil.

It is expected that 50% of those individuals who see exhibits and demonstrations to develop a strong farm safety plan.

- e. How many individuals will receive the benefit of the service your members perform?

At least 50 farmers and ranchers should benefit from the assistance. In addition, 25% of other farmers and ranchers in the targeted area should begin to practice sound conservation techniques on their farms and ranches.

It is expected that at least 2 to 3 workshops per week can be conducted at Chapter Houses in the Four Corners areas. In addition, most area high schools have agriculture related organizations as FFA which Members will schedule farm safety workshops, not to mention the number of individual farmers and ranchers Members will service in booths, with on-farm demonstrations, distributions of farm safety materials at county fairs in the targeted area.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE

TASK I: Members will be trained on agriculture programs in general specifically conservation and environmental enhancement measures working with USDA personnel to provide needed information on how to carry out sound conservation measures o the land. Members will be able to prepare informational materials, conduct meaningful workshops, and construct effective exhibits for viewing at meeting and county fairs.

Member will begin working with the local extension service, FFA, and other safety personnel to obtain the knowledge and training on farm safety techniques. This will enable the Members to conduct useful workshops, prepare informational materials, and provide effective demonstrations during these workshops on all the latest farm safety techniques.

Beginning date: September 1995 Completion date: November 1995

TASK II: Introduce Members to the community and work with USDA agencies to identify farmers and ranchers who would benefits from increased conservation and environmental information. Develop conservation materials and informational packets for distribution at local meeting with producers, chapter house workshops, and county fair exhibits. Develop survey forms to determine success of service provided.

Work with agricultural related organizations, civic and youth groups and school districts to identify areas where young people would benefit from assistance in farm safety. Develop farm safety information packets, materials, and exhibits to conduct farm safety workshops at Chapter Houses in the Four Corners areas, at county and Tribal meetings, county fairs, individual farms and ranches, and any other community event which reaches the farmers and ranchers. Develop survey forms to measure success of service provided.

Beginning date: November 1995 Completion date: February 1996

TASK III: Visit at least 30 chapter houses within target areas to explain wise conservation practices to local residents. Conduct at least 2 workshops in the targeted areas to show conservation and environmental techniques being practiced on the land. Attend 4 county fairs and demonstrate useful conservation practice for targeted area. Conduct survey at each fair to evaluate service provided.

Schedule from 2 to 3 workshops per week at Chapter Houses in the Four Corners area. Arrange workshops at local high schools and of the youth organizations where there is an interest in farming and ranching. Set up booths with demonstrations regarding safety techniques on the farm at all surrounding area fairs, i.e. county, state, and tribal. Member will put together and distribute at all the aforementioned events, an informative, up-to-date farm safety packet. Implement a scheduled survey of services provided and the success of each.

Beginning date: January 1996 Completion date: September 1996

goal is to recruit the most diverse group possible in terms of economic status, educational level, race, gender and age. This Team will continue to work to reduce hunger and malnutrition in Sunflower and Humphreys Counties, Mississippi by addressing several significant problems:

- (1) Lack of adequate, accurate information provided to eligible clients and care providers regarding food assistance program services and requirements;
- (2) Lack of coordination of services among community-based organizations and local service providers;
- (3) Lack of community outreach services to identify and assist elderly, handicapped and low-income residents who need access to services; and
- (4) Excessively high infant mortality rates in the Mississippi Delta, directly related to inadequate prenatal care, that can be alleviated through improved nutrition.

COMMUNITY SERVICE OBJECTIVES

Objective #1: Nutrition Education and Promotion. This objective will be accomplished by conducting nutrition workshops on local elementary schools, promoting and implementing a middle/high school hunger curriculum, and organizing an anti-hunger/nutrition conference.

Objective #2: Food Safety Promotion. Members will promote food safety in the target counties as they provide accurate and useful information to area residents, especially to vulnerable populations such as young children and the elderly, regarding safe, proper food handling, storage, and preparation; and educate low-income adults about foods high in sodium and fats, E-Coli bacteria, salmonella poisoning, and knowledge of new product labeling.

Objective #3: Provide direct food service to needy residents. Members will: 1) work with Community Action Programs to increase access to and use of area soup kitchens and food banks by low-income individuals and families, as needed; 2) organize and implement an annual food drive in connection with World Food Day; 3) assist local non-profit organizations with other seasonal or

ed food drives and distributions; 4) develop and implement a gleaning project where Members harvest "seconds" from area farms/orchards, and then distribute the harvested goods to needy families through local distribution centers.

Objective #4: Promote access and availability to food assistance programs. The components of this objective will be accomplished as Members 1) enhance availability of food stamps and other food assistance programs to eligible recipients, particularly senior citizens, through referrals and enrollment assistance; 2) promote participation in the Summer Food Service Program (SFSP) by low-income children, and increase access to the SFSP by creating new sites in underserved areas; and 3) promote student participation in the School Nutrition Programs (Breakfast and Lunch).

Objective #5: Reduce infant mortality rates in target counties.

Members will strive to improve the nutritional status of pregnant women through enhanced nutrition and referrals to the Special Supplemental Nutrition Program for Women, Infants and Children (WIC).

COMMUNITY BUILDING OBJECTIVES

Objective #1: Increase opportunities for sustainable agriculture.

Members will promote community involvement in sustainable agriculture by establishing new and/or revitalizing existing community/school gardens, and encourage/empower local farmers and entrepreneurs, while improving the diets and nutritional status of area residents, by promoting use and awareness of farmers' markets.

Objective #2: Promotion of the IRS' Earned Income Tax Credit (EITC).

The Anti-Hunger Corps will conduct a second EITC campaign for eligible area residents, through distribution of flyers, workshop presentations, and one-on-one assistance as appropriate.

MEMBER DEVELOPMENT OBJECTIVES

Objective: Assist the AmeriCorps Member to become self-sufficient, more aware of National Service, and a more productive member of the community.

Three Members from the 1994-95 AmeriCorps/USDA program will be recruited as Team Leaders to provide continuity and to encourage leadership development; all 15 Members of the Anti-Hunger Corps will be assisted in developing achievable career plans; and any member lacking a high school diploma or a General Equivalency Diploma (GED) will be provided with classroom instruction in the five core areas and encouraged to attain his GED before the end of the program year.

The goals and objectives described in this proposal were primarily developed based upon practical experiences, challenges, analyses and accomplishments of the GJYSC AmeriCorps Anti-Hunger program's first year of operation. The Anti-Hunger Corps will continue to plan strategically and then implement integrated, coordinated community outreach services. These services are needed to reduce malnutrition and hunger in the target communities. Both a process evaluation and an outcome evaluation will be used to measure the goals and objectives of the program.

UPCOMING FUND RAISING STRATEGIES

GJYSC has developed a sound financial base with private contributions from Mississippi's two largest banks, Deposit Guaranty National Bank and Trustmark National Bank. However, their funding has been limited to no more than \$5,000 each. On the other hand, the private area businesses are beginning to understand the value of the Anti-Hunger Corps, and we anticipate receiving increased contributions from the private sector this year. Our local goal is \$10,000 from the private business owners. We will be moving forward to prepare grant proposals for \$25,000 each from the Mississippi Delta Enterprise Zone and Share Our Strength. In this part of the country,

anthropic giving is very limited. The Anti-Hunger Corps has broken down many barriers. Over the past two quarters, we have added much-needed credibility to the Anti-Hunger Corps, which we expect to help in securing the necessary \$60,000 in matching 1996 funds.

PRINCIPAL STAFFING:

The key staff of the Anti-Hunger Corps perform the following functions: The Executive Director oversees the entire operation of the GJYSC. The Project Coordinator is responsible for planning and implementing projects for the Anti-Hunger Corps. The Team Leader/Assistance Project Coordinator is responsible for the well-being of the Members in the field as well as any pre-service training that they may need. All team leaders report to her on a daily basis. The Youth Development Coordinator works with the Members to provide educational training that will ensure that they attain their GED and/or continue their education. The Recruiter/Post-Placement Coordinator interviews each Member in the program to find out their educational and employment needs at the end of their service year. The Accounting staff handles all fiscal matters for the program.

ORGANIZATIONAL CHART: (SEE ATTACHMENT)

INTERNAL EVALUATION

Internal Evaluation strategies will be developed which center around process and outcome evaluation as defined in Evaluation Design: Healthy Start, A Presidential Initiative to Reduce Infant Mortality, which will be used as a model for the AmeriCorps/USDA evaluation. Data from the local food stamp offices, feeding sites, pantries, and other existing Anti-Hunger programs will also be used to evaluate the impact of project activities. With assistance from volunteers and professionals from

federal, state, local and community-based organizations, GJYSC will coordinate pre-service and ongoing training for both staff and Members. The pre-service training will be a prerequisite to providing direct service. Members will participate in a 3-week pre-service training focusing on the following areas: (1) AmeriCorps Orientation, (2) GJYSC Orientation, (3) County/Resource Overview, (4) Occupational Safety, (5) Introduction to Nutrition/Health and Home Economics (6) Social/Community Skills Building, (7) Workplace Etiquette, (8) Introduction and Overview of Anti-Hunger Program Policies and Procedures, and (9) Individual Career Planning.

Staff and Members will receive ongoing and in-service training as needed.

SUSTAINABILITY AND COST EFFECTIVENESS:

As indicated above, the GJYSC has developed a sound financial base with private contributions from Mississippi's two largest banks, a vast number of foundations, private contributors, social service agencies, city and state municipalities and the Mississippi Commission for National and Community Service. The Corps is currently working with these agencies to secure matching funds for the 1996 program cycle. Since 1990, the GJYSC has operated with consistently stable and increasing budgets.

Operating Site Name: Greater Jackson Youth Service Corps

Parent Organization Name: USDA

	Activity (one per objective)	Result	Measure	Standard Beneficiaries	Number
<i>Example</i>	<i>Problem solving exercises and reflection</i>	<i>Increased problem solving skills</i>	<i>Pre/post test problem solving exercises</i>	<i>Notable increases in skills in 80% of Members</i>	<i>50 Members</i>
Objective 1 Nutrition Education and Promotion	A) By conducting nutrition workshops at local elementary schools B) By promoting and implementing a middle/high school hunger curriculum C) By organizing an anti-hunger and nutrition conference	A) Increased knowledge of healthy eating & Nutrition awareness i.e., Food Pyramid B) Understanding of institutional causes of both domestic & international hunger C) Community-wide exposure to proper nutrition	A) Pre/Post class surveys B) Pre/Post curriculum tests and other graded work C) Conference evaluations & the number of community participants	A) 80% rise in survey scores by end of class B) Average class grade point average a B average C) Participation by at least 80% of area organizations, schools, etc.	A) 100% of area elementary schools participating B) At least one middle/high school in each county participating C) 300 participating
Objective 2 Food Safety & Promotion in Target community (focus on young and elderly)	A) By providing info. through flyers, posters, & workshops re: safe food handling, storage, & preparation B) By educating low-income residents on food-borne disease C) By teaching about new labeling tech.	A) Increase in food safety understanding among vulnerable populations (young & elderly) B) Increased knowledge among area residents re: food-borne illness (Salmonella & E-Coli) C) Increased knowledge among low-income RE: new labeling tech.	A) Pre/Post workshop survey of food safety knowledge B) Pre/Post workshop survey C) Pre/Post workshop surveys.	A) Average post survey scores 80% or higher B) Average post survey score 80% or higher C) Average post-survey scores 80% or higher	A) 750-1000 residents reached/participated in each county B) 100 participants in each county C) 750-1000 low-income residents reached
Objective 3 Increase access to, availability of, &/or quality of public food assistance	A) By referral and enrollment service enhance availability of food stamps and other programs B) By promoting the Summer Food Service Program to low-income children and for new feeding sites C) Promotion of School Breakfast Program	A) Increase in number of referrals who are eligible B) Increase in number of eligible participants and new feeding sites in underserved areas C) Increase participation of eligible students	A) Local public assistance providers statistics B) Past enrollment and current number of feeding sites C) Past enrollment figures	A) 50% of successful applicants report that referral and enrollment services made process easier B) 25% increase in participants C) 25% increase in participants	A) 250 eligible residents successfully referred to food stamps B) Increase site participation by 40 children at each site C) Increase SFP participation by 11 students

Operating Site Name: Greater Jackson Youth Service Corps Parent Organization Name: USDA

	Activity (one per objective)	Result	Measure	Standard Beneficiaries	Number
Example	Problem solving exercises and reflection	Increased problem solving skills	Pre/post test problem solving exercises	Notable increases in skills in 80% of Members	50 Members
Objective 1 Direct Food Service to Needy Residents of Target Community	<p>Providing Direct Service</p> <p>A) By working with area community action prog. increasing access to local soup kitchens & food banks, & shelters</p> <p>B) Organize annual food drive & others</p> <p>C) Develop gleanng project</p>	<p>A) Increase in access & useage of soup kitchens & food banks</p> <p>B) To increase food reserves add bring community attention to local hunger</p> <p>C) To promote benefits of local gleanng and to provide food</p>	<p>A) Local Community Action Serive figures & customer surveys</p> <p>B) Amount of food gained through drives</p> <p>C) Amount of food gleaned and number of local farmers participating</p>	<p>A) 90% of soup kitchen, food bank, and shelter users find access and useability increased</p> <p>B) 20% increase in food stores during annual event</p> <p>C) 100% of food gleaned given to needy families via distribution centers</p>	<p>A) 1000 low-income residents are able to use husevie sites</p> <p>B) TO collect 1 t. of food</p> <p>C) to provide 100 families with nutrient-rich gleaned food</p>
Objective 2 Reduce Infant Mortality Rate in Target Counties	<p>A) By enhanced nutrition education and referrals to THE Special Supplemental Nutrition Program for Women, Infants, & Children (WIC)</p>	<p>A) Reduction in Infant mortality rate</p>	<p>A) current mottality rate figures</p>	<p>A) 20% reduction ^{reduction} in infant mortality rate</p>	<p>A) 20 infants saved from death or disc. due to malnutrtion</p>
Objective 3 Increase in Opportunites for sustainable agriculture	<p>A) Establish new/revitalize existing community/school gardens</p> <p>B) promote use of participation in local farmer's markets to promote healthy eat. and entrepreneurs among low-income residents</p>	<p>A) Increase opportunities for sustainable agriculture: more and improved community gardens & more participation in local farmer's markets=empowerment for low-income residents</p>	<p>A) Number of new and revitalized gardens</p> <p>B) survey participants currently involved with farmer's markets and after promotion</p>	<p>A) 80% of existng gardens are successfully revitalized and new gardens achieve 100% success in reaching harvest/ 25% increase in community involvement</p> <p>B) 25% increase involvement/ 25% increase in fresh vegetables</p>	<p>A) 1 new garden in each County</p> <p>B) 15 new farms Selling at market 100 more residents shopping in markets.</p>

Operating Site Name: Greater Jackson Youth Service CorpsParent Organization Name: USDA

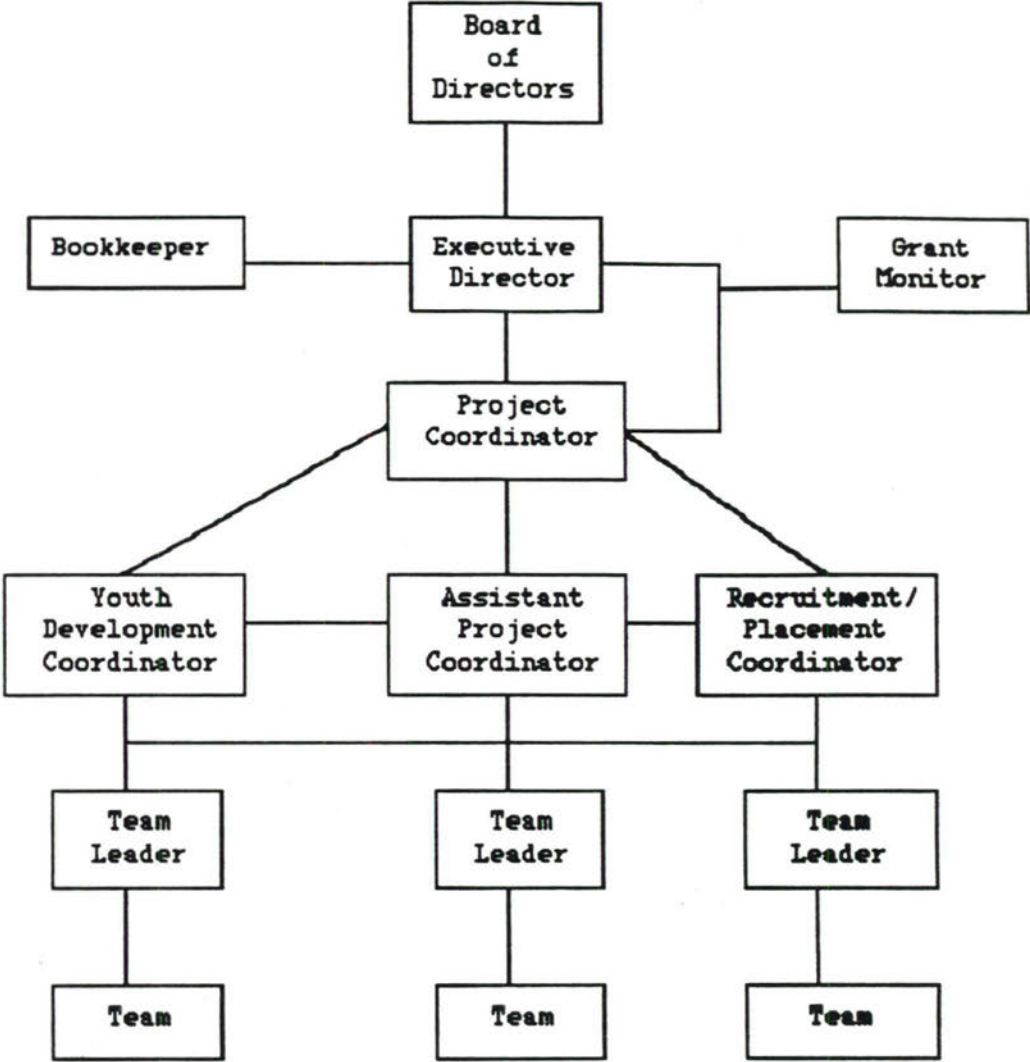
Objective 1
Promotion of
the Earned Income
Tax Credit (EITC)

	Activity (one per objective)	Result	Measure	Standard Beneficiaries	Number
<i>Example</i>	<i>Problem solving exercises and reflection</i>	<i>Increased problem solving skills</i>	<i>Pre/post test problem solving exercises</i>	<i>Notable increases in skills in 80% of Members</i>	<i>50 Members</i>
	A)By conducting a EITC Campaign for eligible residents through distrobution of flyers, workshops and one-on-one assistance	A)Increased awareness and utilization of the EITC Program	A)By number of people who receive credit as compare to last year/ Number of people applying for credit/ and by % of returns: from local IRS statistics and survey	A)25% increase in # of residents applying/ 15% increase in those who receive credit	A)1000 area residents are reached/ 800 apply/ and \$5000 in refund obtained
Objective 2					
Objective 3					

Operating Site Name: GJYSC Anti-Hunger CorpsParent Organization Name: USDA

	Activity (one per objective)	Result	Measure	Standard Beneficiaries	Number
<i>Example</i>	<i>Problem solving exercises and reflection</i>	<i>Increased problem solving skills</i>	<i>Pre/post test problem solving exercises</i>	<i>Notable increases in skills in 80% of Members</i>	<i>50 Members</i>
Objective 1	Team Leader assignments	Outstanding members from the previous year selected in this capacity.	Corpsmember evaluations from last year.	Increase in leadership skill from selected Team Leaders	3 members
Objective 2	Career development	Increased interest in after corps employment and continuing education	Pre/post questionnaires on career development.	100% of members placed in jobs or entering school.	15 members
Objective 3	Classroom instruction and GED preparation	GED attainment	Taking GED tests	Attainment of GED by non-GED and non High School Diploma members.	up to 15 members

USDA Anti-Hunger Corps Organizational Chart



IMPLEMENTATION PLAN AND TIMELINE:

The Anti-Hunger Corps is on a twelve month program cycle. The first month will be primarily a training and regrouping period. The rest of the year will deal with project implementation and GED preparation. Although scheduled initial training will occur for the Members and staff during the first month, other training will be held as needed throughout the year.

Month One:

- Week 1** AmeriCorps Orientation
 - Team Leaders (Leadership Workshops)
 - USDA Orientation
 - GJYSC Orientation
 - Hard Corps Challenge
- Week 2** Food Stamp Outreach Training
 - Summer Feeding Site Update
 - Survey/Canvassing Orientation
- Week 3** Nutrition Outreach Training
 - EITC Training
 - Empowerment Training
- Week 4** Breakdown of goals and objectives for the year
 - Planning/Strategy Training
- Months Two through Eleven:**
 - See typical work week schedule below.
 - (Unscheduled training/workshops may occur)

Month Twelve:

- See typical work week schedule below.
- Close out training
- Post-placement preparation
- Continuing education preparation

Typical Week (After Training) Schedule:

Monday - Thursday

- 8:00 a.m. - Arrive at site
- 8:15 a.m. - Team meeting
- 8:45 a.m. - Compile all information needed to conduct needs assessment of community. Begin planning, developing, organizing, directing, and implementing project activities.
- 11:30 a.m. - Lunch
- 12:30 p.m. - Travel to scheduled resident homes and other sites to implement project activities.
- 4:00 p.m. - Review day's activities and prepare for next day's activities.

Friday

- 8:00 a.m. - Arrive at Site
- 8:15 a.m. - Team meeting
- 8:30 a.m. - GED/Academics
- 11:30 a.m. - Lunch
- 12:00 p.m. - GED/Academics/Tutoring
- 4:00 p.m. - Review week's activities and prepare agenda for following week.

OPERATING SITE BUDGET FORM

AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA ANTI - HUNGER

Program Name: MISSISSIPPI ANTI-HUNGER

ITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
1 Year FT 1700	17	\$81,336	\$12,733	\$94,069
1 Year PT 900				
Sub-Total:		81,336	12,733	94,069
FICA (7.65%)	17	6,281	974	7,255
Worker's Compensation	17	10,500	2,500	13,000
Health Care	17	7,500	7,500	15,000

SUB-TOTAL A: \$105,617 + \$23,707 = \$129,324

81.67% + 18.33% = 100%
(Max 85%) (Min 15%)

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$4,000	\$500	\$4,500
Uniforms	2,500	1,500	4,000
(PLEASE SPECIFY IN BUDG Other	500	500	1,000
Item B Subtotal	\$7,000	\$2,500	\$9,500

ITEM C: STAFF

Salaries	\$85,000	\$77,400	\$162,400
Benefits	9,350	8,514	17,864
Training	4,500	1,500	6,000
Other	\$500	500	1,000
Item C Subtotal	\$99,350	\$87,914	\$187,264

OPERATING SITE BUDGET FORM

AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

04/30/95

5407A040

08:00 AM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel	\$4,750		\$4,750
Transportation	7,500	3,250	\$10,750
Supplies	3,000		\$3,000
Equipment	2,500		\$2,500
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	30,000	19,000	\$49,000
Subtotal	\$47,750	\$22,250	\$70,000
<hr/>			
ITEM E: INTERNAL EVALUATION	\$1,500	\$1,000	\$2,500
<hr/>			
ITEM F: ADMINISTRATION	\$10,000	\$24,000	\$34,000
<hr/>			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B - F)	\$165,600	\$137,664	\$303,264
<hr/>			
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$271,217	\$161,371	\$432,588

	Estimated # of Children	Grantee Share	
G. CHILD CARE	7		
<hr/>			
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full - Time Participant 17	\$4,725	\$80,325
	Part - Time Participants	\$2,363	\$0

CERTIFICATIONS AND ASSURANCES

CERTIFICATION SIGNATURE

NOTE: This form must be signed and included in the application. Before signing the certifications, please read certification instructions, beginning on page 40.

Signature: By signing this certification page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the certification sections in Part III of this application. The three certifications are:
 Certification: Debarment, Suspension, and Other Responsibility Matters
 Certification: Drug-Free Workplace
 Certification: Lobbying Activities

Legal Applicant: THE GREATER JACKSON YOUTH SERVICE CORPS
Program Name: USDA/ANTI-HUNGER CORPS
Name and Title of Authorized Representative: ALFRED L. MARTIN, EXECUTIVE DIRECTOR

Signature: Alfred L. Martin Date 05-01-95

ASSURANCES SIGNATURE

NOTE: This form must be signed and included in the application. By signing this assurances page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the assurances on pages 42-44.

Organization Name: THE GREATER JACKSON YOUTH SERVICE CORPS
Project Name: USDA/ANTI-HUNGER CORPS
Name and Title of Authorized Representative: ALFRED L. MARTIN, EXECUTIVE DIRECTOR

Signature: Alfred L. Martin Date 05-01-95

OPERATING SITE TITLE PAGE

1.....Legal Applicant/

Parent Organization: USDA
Program Name: Vermont Anti-Hunger Corps

2 Operating Site Organization: Vermont State Office of Economic Opportunity

Contact person's name/title: Avram Patt, Director
Address: 103 South Main Street
Waterbury, Vermont 05671-1801
Phone: (802) 241-2462 Fax (802) 241-2593

3.....Site Director/Title: Bari Gladstone

Organization name: Vermont Anti-Hunger Corps
Address: 103 South Main Street
City: Waterbury, Vermont 05671-1801
Phone: (802) 241- 2577/2575 Fax (802) 241- 2593

4.....Grant Type **Operating** **Education Awards Only**

**5.....1995 National Issue
Area Priorities**

- Education..... School Success
- Public Needs.... Community Policing Victim Assista
- Human Needs.. Early Childhood Development
- Environment... Neighborhood/ Community Environme

VERMONT ANTI-HUNGER CORPS
RENEWAL APPLICATION -- 1995-96

PROGRESS TO DATE

This program has come a long way in meeting its promise to "get things done." It has literally created itself while operating, and has evolved from a grant design which was visionary, but untried. A late start-up notwithstanding, the Vermont Anti-Hunger Corps (VAHC) has prepared and served over 4,000 meals at local soup kitchens and other feeding programs; sorted and packaged over 20 tons of donated food; helped establish 24 summer feeding sites, promoted the School Breakfast Program (SBP) to over 5,000 students; increased community opportunities for sustainable agriculture; instituted and taught a life skills/nutrition curriculum at a local school; and identified over \$60,000 in taxpayer refunds through an Earned Income Tax Credit (EITC) campaign.

The VAHC has from its inception been a product of partnership. Virtually every State agency, advocacy group, and grassroots organization involved in any form of food assistance helped to develop the initial application for the 1994-95 program; all of these entities have remained involved in the process to some degree as the VAHC has grown. USDA has also been an active partner in our efforts, providing training, technical assistance, and guidance in developing viable budgets and achievable objectives whenever needed.

CHALLENGES

The Program's strengths continue to be its challenges. In addition, we have incorporated the successful experience of a Vermont service corps model which has had

limited experience with the type of operation exemplified by the Anti-Hunger Corps. Some of the more challenging issues that we have encountered include the Team housing requirement; the process of community project development; and the building of consistent team identity during "rolling admissions."

Member housing has required a significant amount of staff and Member time and effort. The main issues have been the requirement of Member residence, and the concepts of financial equity and responsibility. Based on the problems we have encountered, we have determined that the housing requirement of the model needs to be changed for the next service year.

At the beginning of the 1994-95 program, the focus of Member and Team Leader training was on the content of the objectives, such as sustainable agriculture, benefit/entitlement program operations and guidelines, school meals and summer food programs, etc., as well as getting to know who and what were the available community resources. Without an existing comprehensive food advocacy group to join, or from which to receive direction, the Program's managers had to educate ourselves on this content before we felt we could train the Team Leaders and Members sufficiently. Timing was a major factor, because Members were coming on, in need of training and information, at the same time that the management staff had to recruit, interview and select, plan and organize training, set up team housing and van transportation, etc. The focus was therefore directed more to content than to process. The need for a clearly defined process, with helpful "tools" to facilitate its effective management, arose quickly, so that greater emphasis was placed on the development of the "tools" than on their use and application. Some Members and Team Leaders were able to use these "tools," such as the Project Development Work Sheet, effectively; they demonstrated a clear

understanding of its value as a guide and documentation for the process, while others needed more definition, more training, and a more direct connection made between the objectives, related activities, and the Project Development Work Sheet. We now understand the need for more specific training, earlier in the service year, for Staff and Members.

Another problem area was the enrollment/recruitment process, which was done quickly, and which relied heavily on Corporation materials. While the required materials were helpful, they did not always give us all of the information about a Member candidate that might have been useful in our decision-making process. Also, we should acknowledge that at the time of enrollment we did not realize that we would need more specific information to facilitate the process of Member selection. We corrected this process to some extent during the first cycle of selection by augmenting the Corporation-furnished application. We have since modified our supplemental materials, as well as the process and timeline itself, to elicit more of the information we now understand to be essential for improved recruitment, selection, and enrollment considerably earlier in the overall timeline.

We have done an adequate job documenting activity, financial expenditures, and creating mechanisms to report expenditures on both program and individual team levels. Again, the focus has been on the development of the monitoring tools, with less attention paid to the way they could be used to monitor and manage resources. This assessment has been helpful in identifying some of the staff training needs, which received lots of attention in the early stages of the program, but virtually none since.

In addition to the need for modification of the content of training sessions, the need

for a staff person with specific responsibility for both Staff and Member training has become extremely clear. Training has always been viewed as an important component of the program, but the increased demand, the need for more definition of content, the lack of assistance and/or support from other resources such as the State Commission on National and Community Service, and the amount of work involved in the planning and organization of training was not apparent in the original program design. As a result of this assessment, the design for next year includes an additional half-time staff person with specific responsibility for both Member and Staff training.

Our final challenge is the need to dedicate creative and organized efforts to raise the funds to meet our cash match requirement. We have identified several potential funding sources, and have followed up on contacts with all of them. We are in the process of creating a specific plan to identify and pursue funding leads and strategies. An active and supportive State Commission could assist in this area which would be a great contribution to all the programs working so hard in Vermont.

YEAR TWO PLANS

Program Design

The program will continue with 40 Members, placed in five regions statewide. Each region will have a team of eight, who will work together, coordinating their project commitments and considering those commitments in regard to team resources such as transportation; who will educate themselves about the needs, resources and interests of the communities in their region; and who will develop plans for service that reflect community

collaboration and the involvement of service customers. They will approach their service year with an understanding of each program phase: orientation; training; personal goal setting and resource assessment; community "climate" survey of resources, needs, interests and coordination with the local Advisory groups; project development; planning for sustainability; evaluation of project impact; closure for projects; and post-service transition for Members.

In 1995-96, Members will be given a choice Of three service/living options; the residential component will no longer be required. Transportation resources will be provided because there is very limited public transportation; it will be tailored to complement the resources of the Members. One large leased van per region has not met the needs of the service model which has had several small Member sub-teams going in different directions within the same region. We will lease smaller, more cost-effective team vehicles for each team, and increase the funds for mileage reimbursement for service-related use of personal cars, with appropriate documentation.

More effort will go into educating, training, and consulting with both the State and local Advisory groups. The simultaneously strengthening and complicating factor in anti-hunger service is the opportunity to integrate different collaborators with common goals and objectives but differing approaches. The resulting needs often involve education, finding common language, and facilitation of the process. The local Advisory groups are active in the service projects of the teams, because they tend to be the entities in communities who are doing the actual work. The State Advisory group includes more people in decision-making positions who are removed from direct community service. Our efforts, in addition to educating these individuals about what the Corps is "getting done," is to offer them what they

need, by way of training, education, etc., to assist us in what the VAHC needs, such as help in identifying resources, opening doors to new collaborations, encouragement, technical assistance, and support.

Membership, recruitment and selection are activities that we have learned should be done **thoroughly**, and with much thought and information. We have created a time line which begins well in advance of the next service year's start date, developed modified promotional materials, and implemented a process that allows us to gather and assess more applicant information within a reasonably paced and well planned approach. This evolved from a recruitment/selection Administrative Staff retreat, and from (separate) focus group meetings with current Members and Team Leaders. Out of these meetings, where we reviewed materials and discussed both our recruitment strategy as well as the results of our recruitment analysis, we evolved a plan. We have initiated an effort to collaborate with other Vermont AmeriCorps programs to share recruitment timelines and opportunities for us to help promote enrollment in each other's programs for the next year. Our recruitment timeline is noted on the overall program timeline.

Our efforts to **sustain the program and solicit further funding** include the strategies to meet the current match requirements, and to consider sources of support which are not in competition with existing community efforts, and which are targeted to a broader, statewide, more collaborative focus. Just as our service is focused on sustainability and empowerment, our funding maintenance should be tied to an on-going mechanism that is, ideally, self-sustaining. This grant year we are researching funding options that have these characteristics, with the goal of having such a mechanism in place by the end of the 1995-96 project year.

As we address our objectives and related activities in 1994-95, it is our assessment that they continue to be effective strategies in combatting hunger in an eclectic and collaborative manner. Because they continue to be effective and necessary strategies, we will continue to:

1. Increase food assistance program awareness and qualified utilization of benefits.

Members will assist at local soup kitchens, Meals on Wheels, and other local feeding sites, and will sort, package and help to distribute donated foods at area food shelves.

2. Work with the Vermont Department of Education to increase the number of sites offering the Summer Food Service Program (SFSP), as well as enrollment at existing SFSP sites.

Members will promote SFSP through Corps-generated flyers and posters, through school administration questionnaires, and through school nutrition workshops.

3. Work with local schools to increase the availability of and enrollment in the School Breakfast Program (SBP).

Members will promote the SBP in a variety of creative ways designed to enhance both parents' and students' interest in the Program.

4. Increase community opportunities for sustainable agricultural projects and markets.

Members will help start greenhouses, help interested communities initiate common-ground gardens and farmers' markets, and continue to develop and instruct students on a replicable composting curriculum for a local high school's science program.

5. Increase nutrition and food safety education.

Members will continue to teach life skills and good nutrition, including the importance of proper food handling, preparation, and storage in avoiding food-borne diseases such as E. Coli and salmonella.

6. Promote EITC to low-income taxpayers.

Members will educate low-income Vermont residents about the EITC, and assist them to complete the necessary forms that will

result in refunds.

The wisdom from which these objectives evolved continues to validate the premise that hunger can be fought and defeated when we join together to cultivate competence, food security, and empowerment in both individuals and communities.

EVALUATION

We use traditional measurements such as pre-and post-testing, surveys, and projected measurable results such as enrollment statistics, as well as contracting with an outside evaluator. It is our sense that the investment in the future potential and contributions of its present Members is a longer-term value, which may take time to yield and observe as a measurable resource in society. It is our intention, for as long as we exist, to maintain follow-up contact with Members in order to attempt to track the impact they report this experience as having had on them.

In evaluating our current staffing, we are committed to being administratively balanced. We also recognize the need for on-going, comprehensive, clearly articulated, and consistently evaluated training for Staff, Advisory Group Members, and of course, AmeriCorps Members. Training of this caliber, with sufficient attention to effectiveness and quality requires the complete attention of a knowledgeable, well organized and experienced staff person. For the 1995-96 program, because of the need for and the contribution of training to the program's success, we have included a half-time position for a Training Coordinator, in addition to the previous staff positions of Team Leaders (5), Operations Field Coordinator, Administrative Assistant, and Director.

COST EFFECTIVENESS AND SUSTAINABILITY

We are constantly asked about the cost effectiveness of this program. We can measure the immediate and present impact this program makes in the communities, and we build that into the project design that Members work on when they commit to a collaboration with communities.

We are excited about the opportunity to continue the Vermont Anti-Hunger Corps, now that we have a full year of operational experience as a foundation for the second year. The response in the community continues to be great, from the Secretary of the Agency of Human Services in Vermont, consumers of services, low-income tenant groups, farmers, Social Welfare workers, to American Legionnaires/Veterans of Foreign Wars. We are making a discernible difference in communities and in those who have joined AmeriCorps, and we intend to continue to improve and to do even more.

VAHC TIMELINE

September 1995	Service	Training	Monitoring	Evaluation	Recruitment	Planning	National Identity
Members	orientation of new Members to administrative staff	New Members shadow service year 1994/95 Members		Do program and personal eval. with 94/95 members... Exit Interview			National Kick-Off AmeriCorps Pledge
Team Leaders	Coordinate new and old Member shadowing, and harvest activities	Team Building Budget Management Transitions... support	Site visit each project to discuss closure, or transition to new teams				Official AmeriCorps Graduation Ceremony and Recognition with lots of dignitaries
Advisory Groups		Discuss training interest for new program year		Participate in evaluation and review of service year activities	Consider membership, and willingness to consider serving, who is missing?		Involved in both Graduation, and New Member training
Staff	develop service opportunities for new year, and review current projects	assess needs for coming service year	visit all teams	conduct service year evaluation of members, commun. partners, and advisory grp.		Plan team building, encouragement opportunities	

VAHC TIMELINE

October	Service	Training	Monitoring	Evaluation	Recruitment	Planning	National Identity
Members	-begin service training module -complete garden projects	-member orient. training - 3 days -form member committees		-begin weekly journaling team meetings reflection		-meet the new VAHC - photo & interviews with orientation training	
Team Leaders		-reflection -leadership -team building -budget workshop	-team move into house/office -team interactions	-PY 1995		PY '96 changes -plan training for AG on project worksheet -plan holiday activities	
Advisory Groups	-meet the new VAHC members	-effective project support					
Staff	-admin. for PY 95 members completed -begin for PY 96		site visit each region			-general training for November	

VAHC TIMELINE

November	Service	Training	Monitoring	Evaluation	Recruitment	Planning	National Identity
Members	-climate survey -training module -holiday food drives	-agriculture -food/nutrition -lobbying vs informing -project worksheet -budgeting -defensive driving		-all garden projects		-member committees plan agendas	-holiday activities
Team Leaders	-focus on team building -network team in community -intro members to ongoing projects	-facilitating team decision making for projects -effective evaluation techniques	-project progress	progress report		-press coverage for holiday activities	
Advisory Groups	-monthly meeting	-project worksheet "how to"				-brainstorm project ideas	
Staff		-advanced lotus & word processing	-site visit each region	evaluation of recruitment process		holiday activities for identify -plan technical training	

VAHC TIMELINE

December	Service	Training	Monitoring	Evaluation	Recruitment	Planning	National Identity
Members	-food drives -holiday activities	-technical agriculture nutrition education school breakfast food stamps commodities		-climate survey presentation		-new project development	holiday activities
Team Leaders	focus on -team building -project development	-member evaluation tools -TL retreat 2 days overnight to reflect, plan and energize	-project progress	-progress report due			
Advisory Groups	-input on project development to members			1st quarter evaluation			
Staff		-conflict resolution	-site visit each region	-quarterly report due		-plan day at Statehouse -plan training	

VAHC TIMELINE

January	Service	Training	Monitoring	Evaluation	Recruitment	Planning	National Identity
Members	-fully engaged in projects -Martin Luther King Day	-Vt. Statehouse technical project assistance -HIV AIDS -First Aid/CPR		-3 month performance evaluation		-E I C distribution	Day at Statehouse
Team Leaders	-focus on nutrition education projects & E I C	-1st qtr. budget review -Internet (GOV NET) training	-project progress report -project design & development	-member evaluations -progress report due		-determine member needs from evaluations -budget for 2nd qtr. -team bldg. activities	
Advisory Groups	-monthly meeting		-assist members with project work			-helping members locate project resources	
Staff	-budget training for TL -technical project development assistance	-communication skills	-site visits to each region	-3 mth eval. of team housing/office situations -TL evaluations		-adjustments to team housing/office -plan winter team bldg. activities -plan training	