

FOIA MARKER

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Summer Partners' List [1]

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Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. form	re: Request for Video, Film, and Teleconference Services [partial] (1 page)	00/00/0000	P4/b(4)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Summer Partners' List [1]

2013-0661-F
rc3098

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or
financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President
and his advisors, or between such advisors [(a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of
personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed
of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C.
2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of
an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial
information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of
personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement
purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of
financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information
concerning wells [(b)(9) of the FOIA]

USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PARTNERS

CALIFORNIA

USDA/Rural Development/CA
City of Watsonville
F.O.O.D. CROPS
Second Harvest
California Grey Bears
Kings County Community Action Organization
Salvation Army
Fresno Community Food Resources

CONNECTICUT

USDA/Rural Development
USDA/FSA/Connecticut
Food Share of Greater Hartford
The Foodbank, New Haven
Connecticut Regional Market, Hartford
Connecticut Corrections, Alternative Sanctions Division
(community service inmates with minimal security risk)
Connecticut Agricultural Station, New Haven
Rachael's Table
Edwards Food Stores, Enfield
Borelli & Sons, North Haven
Christoforo Sr., North Haven

DISTRICT OF COLUMBIA

Arlington Food Assistance Center
DC Central Kitchen
Washington Area Gleaning Network
Pizza Hut
Wang Produce
Bowie Produce
Giant Grocery Stores
Bread & Circus
Parker Farms

GEORGIA

USDA/Rural Development
Congressional Hunger Center
Atlanta Community Food Bank
Atlanta Olympics Committee

***NOTE: The Georgia Project was a special project dedicated to food recovery associated with the 1996 Olympic Games.**

ILLINOIS

Harvesting Hope of Southern Illinois

Day Star, Cairo
Catholic Social Services, East St. Louis
Tri-State Food Bank, Evansville, IN
Southern Illinois Laborers' Union
Illinois National Guard
Pat Scates & Sons
Twin Garden Farms
Illinois Conference of Churches
USDA/FSA

Harvesting Hope - Illinois River Valley

Mason City Food Pantry
Illinois Community Action
Delevan Food Pantry
Green Valley Food Pantry
Havana Food Pantry
Manito Area Regional Economic Development
Illinois Irrigated Growers Association
Peoples State Bank of Manito
Christian Civic Outreach
Salvation Army
Oney's Grocery Stores
Cooperative Extension Services of Mason and Tazewell Counties
Havana Park District
River Park Retirement Center
Catholic Social Services
Illinois National Guard
Del-Monte Foods
OFFUTT Brothers
Hartung
WARECO
ZETTA
Dow Chemical
B&B Motors
Havana Chrysler

U.S. Army Reserve
Illinois Conference of Churches
Mason County Soil and Water District
The Brick Tavern
Mason County Health Department
Illinois Hunger Coalition
Day & Palins

INDIANA

USDA Rural Development/Indiana
Indiana Department of Commerce
Indiana Office of the Commissioner of Agriculture
Indiana Community Action Programs Association, Inc.
Indiana Family & Social Services Administration
USDA/FSA
Purdue University Cooperative Extension Service
USDA Food & Consumer Service
Gleaners, Indianapolis
East Central Regional Indiana Food Bank, Anderson
Catholic Charities Food Bank, Terre Haute

IOWA

Iowa State University Extension Service
United Way of Iowa
USDA/Farm Service Agency/Iowa
USDA Rural Development
USDA Food and Consumer Service
City of Des Moines
Rock and Wrap It Up! Inc
Lou Williams Variety Club Day Care

KENTUCKY

Cedar Ridge Ministries
Oneida Baptist Institute
Laurel County Housing
Heavenly Helpers
Come-Unity Cooperative Care
Jackson County Food Bank
Corbin Presbyterian Food Bank
McKee Manor
Camp Andrew Jackson
Central Baptist Church
McCreary County Food Bank
St. Gerard Center
Paint Lick Food Bank

Kevin Fitz P.
Colonial Bread
JA Pork Prod.
Anderson - Erickson Dairy
Kearns Not vendors
Pizza Hut
Hy-Vee Food Stores
McDonald's
Chundan Lions Club
Chundan Fire Dep.

Russell County Social Services
Garra County Food Bank

MARYLAND

USDA/FSA/Maryland
Civic Works, Baltimore (Youth Service Corps)
Washington Area Gleaning Network
Maryland Food Committee
Maryland Food Bank
Action for the Homeless

MICHIGAN

Lansing

Michigan Community Service Commission
Mayor David Hollister
American Red Cross Regional Food Distribution Center
Greater Lansing Food Bank
Food Bank Council of Michigan
Michigan State University, Cooperative Extension
Michigan State University, Central Bakery
Food Movers
Ingham County Health Department, Food Bank
Michigan Employment Security Commission
Michigan Farm Bureau

Detroit

Michigan Community Service Commission
Mayor Dennis Archer
Detroit Senior Citizens and Homeless
HUD Empowerment Zone
Hunger Action Coalition
Michigan Black Farmers Association
Focus:HOPE
Capuchin Soup Kitchen
Domino's Pizza
Food Bank Council of Michigan
Macomb Coalition Emergency Shelter
Michigan State University Cooperative Extension
Michigan Employment Security Commission
Inkster Harvest
U-Haul

MISSISSIPPI

USDA/RD/MS

Mississippi Food Network

Salvation Army

MS Dept of Human Services

USDA Food and Consumer Service

State Commissioner of Agriculture and Commerce

Morrison's Cafeteria

MS Economic Development Association

Mid Delta Empowerment Zone Alliance

Alcorn State University

Lewis Grocers

Eubanks Farms

MISSOURI

USDA/FSA/MO

Catherine Masuch

Elite Catering Service

Renaissance West Drug Treatment Center

Black Archives of Mid-America

ConStar Plastics

Harrisonville City Market

St. Teresa's Academy

Girl Scouts

The Donut Factory

NEW JERSEY

New Jersey Agricultural Society

Rutgers Cooperative Extension Service

Terhune Orchards

The Bonner Foundation

New Jersey Farm Bureau

Johnny Boy's Farm

Ellis Farm

Rabbit Hill Farm

Ponderosa Farm

Sheppard Farm, Inc.

Ed Wuillermin & Sons

Pastore's

Glossy Fruits

Le Monaca's

Tri-Star Farms

American Cyanamid

Landisville Co-Op

Tarabbio Farms

Hensel Brothers

DeCoup's Orchard
Youth Volunteers Corps
Lifeline
St. Vincent De Paul Society
St. Memorial Community Church
4-H Club
Archway Programs
Camden Housing Authority
Atlantic City Rescue Mission
Kingsway Assembly of God
Food Bank of South Jersey
Children's Home of Burlington County
Hammonton First Assembly of God
Comaden Courier-Post
The New Jersey Farmer
The Times (Trenton area)
The Princeton Packet

NEW MEXICO - RURAL DEVELOPMENT

USDA/RD/NM
Road Runner Food Bank
New Mexico State University
University of New Mexico
NM State Prison
USDA Extension Service
Albuquerque School System
TVI
Local Newspapers
Albuquerque Fire Department
Valencia County Sheriff's Department

NEW MEXICO - FSA

Local Growers in the Four Corners area
SO-LO, Farmington
Smith's Food & Drug Centers, Farmington
Hobby Lobby, Farmington
Safeway Grocery Store, Farmington
Garden Fresh Fruits & Vegetables, Farmington
Bloomfield Farmers' Market
KU-TIPS Nursery
Downey's Produce
Collyer Produce and Greenhouse, Waterflow
Furr's Supermarket, Farmington
Utton's Produce, Aztec
San Juan College
NAPI, Farmington

Bolack Farm, Farmington
LDS Farm, Bloomfield
ECHO Emergency Food Bank
Shiprock Resources Advisory Council
Governor Gary Johnson
United Way
Navajo AmeriCorps
Sam's Club
Noels, INC
Construction Supply
IFA
Smiths
Grocery Warehouse
Daily Bread Soup Kitchen
USDA/FSA
USDA/Rural Development
Anasazi Care Center
Blanco Senior Center
Local WIC offices
Aztec Mayor Mike Padilla
Bloomfield Mayor Sam Mohler
Farmington Mayor Tom Taylor
Evergreen Nursery
Lower Valley Senior Center
Bloomfield Feed & Supply
D&K Hardware
Cloer Farms
Salvation Army, Farmington

Area Radio/TV Stations:

KOAT	KENN	KTRA
KOBF	KNMI	KIQX
KPCL	KRAZ	KNDN
KRWN	KWYK	KKFG
KRZE	KSJE	KSUT
KISZ	KDAG	KCQL
KDGO		

Area Churches:

Aztec

Seventh Day Adventist Church
Holy Trinity Parish
Iglesia Baptista Ebenezer
Kingdom Hall of Jehovah's Witnesses
Aztec Church of Christ

Aztec Church of the Nazarene
Aztec Presbyterian Church
Bethel Baptist Church
Bible Baptist Church
St. Josephs Catholic Church
First Southern Baptist Church
Church of Jesus Christ of the Latter Day Saints

Bloomfield

Church of Christ
Church of Jesus Christ of the Latter Day Saints
Calvary Southern Baptist Church
Berea Baptist Church
Seventh Day Adventist Church
Light of His Way Church
Bloomfield Assembly of God

Blanco

St. Rose Catholic Church

Farmington

Templo de Fe Assembly of God
Templo Sinai Assembly of God
Kingdom Hall of Jehovah's Witnesses
Landmark Missionary Baptist Church
Living Grace Church of the Open Bible
San Juan Baptist Organization
San Juan Unitarian Fellowship
Seventh Day Adventist Church
Good Shepherd Baptist Church
Grace Baptist Church
Ideal Baptist Church
Farmington First Assembly of God
St. Jude's Anglican Catholic Church
St. Mary's Church Rectory
Northside Church of Christ
Sacred Heart Church
Mesa View Southern Baptist Church
Maranatha Fellowships
Navajo United Methodist Center
CCD Religious Convent
Central Baptist Church
Chapel of the Valley Church
Bethany Christian Church
Catholic Charities
Gideons International

River of Life Church of God
Church of Jesus Christ of the Latter Day Saints
First Presbyterian Church

Flora Vista

Pentecostal Church of God
First Southern Baptist Church

Waterflow

Mission of the Valley Church

Kirtland

Church of Jesus Christ of the Latter Day Saints
San Juan Catholic Center

Unspecified

Four Corners Native American Ministry
Free Methodist Church
College Height Baptist Church
St. John's Episcopal Church
Trinity Lutheran Church
United Pentecostal Church
Zion Evangelical Lutheran Church
La Vica Mission
Holy Trinity Catholic Church
New Hope Four Square Church
Bible Baptist Shepherd Navajo Church
Christian Broadcasting TV Full Gospel Revival Center

NEW YORK

Albany Service Corps
USDA/FSA/NY
Hunger Action Network of NY State
Capital Gleaning Network
Food Pantries of the Capital District
Regional Food Bank of Northeastern New York
Schenectady Inner City Ministry
City of Albany
Honest Weight Food Co-Op
St. Joseph's Food Pantry
Capital City Rescue Mission
St. John's
Trinity Institute
Carver Community Center
Salvation Army
Cohoes Community Action

New Hope Gospel
Marillac Family Shelter
Jewish Community Center
St. Vincent de Paul
Bethlehem Food Pantry
Local Area Farmers

OREGON

USDA Rural Development/ Oregon
Oregon Food Bank, Portland
Food for Lane County, Eugene
Community Services Consortium, Corvallis
Community Action Program of East Oregon, Pendleton

PENNSYLVANIA

USDA/Rural Development/PA
Fayette County Community Action Food Bank
Nemacolin Woodlands Resort
Linden Hall Recreation and Conference Center
Myers Catering and Decorating

RHODE ISLAND

USDA Farm Service Agency/Rhode Island
Rhode Island Community Food Bank
Elmwood Community Center, Providence
McAuley House, Providence
Amos House, Providence
Newport Multi-Purpose Center
Martin Luther King, Jr., Center, Newport
Individual local farmers statewide

TEXAS

Share Our Surplus with the Texas Association of Community Action Agencies
Local Rio Grande Valley Farmers
Nicho Produce Co., Inc
GM Super Foods
H&H Foods
H.E.B. Food Stores
Exquisita Tortillas
Calera Zacatecas
Joiner Food Service
Plantation Produce
Anderson Produce
What-A-Melon
FRUTEX International, Inc.
CITROTAM International, Inc.

Bebo Distributing Company, Inc.
LoMex Produce
Milagro Sales Limited
Monte Alto Volunteer Fire Department
Sra. Maria Rojas
Sra. Mazia del Socorro Gonzalez
Ms. Ramona Riojas, Nutritionist, TX Agricultural Extension Service
Monte Alto Independent School District

WASHINGTON

Cascade Blue Mountain Food Share, Walla Walla
The Emergency Food Network, Tacoma
Seattle Muliregion Bishop's Storehouse, Kent
Church of Jesus Christ of the Latter Day Saints
WSU/USDA Cooperative Extension Service, Tacoma

USDA-AMERICORPS' NEW JERSEY FARMERS AGAINST HUNGER: PARTNER LIST

Advisory Group / Technical Assistance

New Jersey Agricultural Society's Board of Trustees
 Rutgers Cooperative Extension Services
 Terhune Orchards
 The Bonner Foundation
 New Jersey Farm Bureau

Farmers

Terhune Orchards
 Johnny Boy's Farm
 Ellis Farm
 Rabbit Hill Farm
 Ponderosa Farm
 Sheppard Farm, Inc.
 Ed Wuillermine & Sons
 Pastore's
 Glossy Fruits
 Le Monaca's
 Tri-Star Farms
 American Cyanamid
 Landisville Co-op
 Tarabbio Farms
 Hensel Brothers
 DeCoup's Orchard

Post-it® Fax Note		7671	Date	9/17	# of pages	1
To	Donna Hines		From	Alisa Orduna		
Co./Dept.	USDA		Co.	New Jersey		
Phone #			Phone #	(609) 784-1001		
Fax #			Fax #			

Volunteers Groups

Youth Volunteers Corps
 Lifeline
 St. Vincent DePaul Society
 St. Memorial Community Church
 4-H Club
 Archway Programs
 Camden Housing Authority

Distribution Sites

St. Memorial Community Church
 Rutgers Cooperative Extension - Camden County
 Atlantic City Rescue Mission
 Kingsway Assembly of God
 Food Bank of South Jersey
 Children's Home of Burlington County
 Hammonton First Assembly of God

Media

Camden-Courier Post
 The New Jersey Farmer
 The Times (Trenton area)
 The Princeton Packet



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AMERICORPS SUMMER OF GLEANING PROJECT

OBJECTIVE: Working with three major Indiana Food Banks (Gleaners, East Central Regional Food Bank of Indiana, and Terre Haute Catholic Charities), the AmeriCorps members will create new and support existing "KIDS CAFES". The members will assist the food banks identify locations for new "KIDS CAFES", recruit volunteers to staff the "KIDS CAFES", prepare a nutrition education program for the "KIDS CAFES", and gain the support of donors willing to provide gleaned or rescued food for the "KIDS CAFES".

OUR PARTNERS AND THEIR ROLES:

Indiana Department of Commerce: Will provide information on new food business and existing farm stand business in the areas targeted for potential donors. Curtis Wiley - 317-232-8800

Indiana Office of the Commissioner of Agriculture: Will provide information on new food business and existing farm stand business in the areas targeted for potential donors.

Joseph Pearson - 317-232-8770

Indiana Community Action Programs Assn., Inc.: Will provide information and data on neighborhood organizations that could be contacted to serve as potential facilities and as a source of volunteers.

Michael O'Connor - 317-636-8819

Indiana Family & Social Services Administration: Will provide income data for the purpose of identifying communities as potential sites.

Joseph Leary - 317-232-6997

USDA-Farm Service Agency: Will identify ways to increase the participation of farmers as donors to the food banks through gleaning.

Rick Kelley - 317-290-3030

Cooperative Extension Service-Purdue University: Will provide appropriate educational support for the nutrition and food safety aspects of the activities associated with the development of the KIDS CAFES.

Dr. April Mason - 317-494-8252

USDA-Food & Consumer Service: Will provide educational support and any assistance needed.

James Rugen - 317-226-6260

AMERICORPS SUMMER OF GLEANING CONTACTS

AMERICORPS MEMBERS

Ms. Pam Altmeyer
Executive Director, GLEANERS
1102 East 16th Street
Indianapolis, IN 46202

317-925-0191
317-927-3189 fax

Rob Schreiber, Gleaners
Outreach Coordinator
Heather Throckmorton
Sara Wilson

Ms. Lois Rockhill
Executive Director
EAST CENTRAL REGIONAL INDIANA FOOD BANK
1417 Meridian Street
Anderson, IN 46016

317-649-0292
317-649-5779 fax

Jason Strickling
David Spurgeon

Ms. Pat Etling, Director
Catholic Charities Food Bank
721 Wabash Avenue
Terre Haute, IN 47807

812-232-1447
812-232-1447 fax

Kellie McGiverin
James Woods

USDA AMERICORPS
SUMMER OF GLEANING AND FOOD RESCUE INITIATIVE
STATE OF OREGON

Partner and Coordinating Agencies with Rural Development
are:

Partner
Oregon Food Bank
2540 N.E. Riverside Way
Portland, OR 97212
(503) 282-0555 Rachel Bristol Little or
Anita Donahue

Coordinating Agencies

Food For Lane County
255 Madson Street
Eugene, OR 97402
(541) 343-2822 Freddie Tryk or Caroline Frengle

Community Services Consortium
545 S.W. 2nd. Street
Corvallis, OR 97333
(541) 752-1010 Sharon Walkinstik

Community Action Program of Eastern Oregon (CAPECO)
721 SE 3rd Street, Suite D
Pendleton, OR 97801
(541) 276-1929 Paula Chavez



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

Michigan Farm Service Agency
3001 Coolidge Road, Suite 100
East Lansing, Michigan 48823

PARTNERS

LANSING

- * Michigan Community Service Commission,
(Our First Lady, Michelle Engler is Director of this commission)
- * Mayor David C. Hollister
- * American Red Cross Regional Food Distribution Center
- * Greater Lansing Food Bank
- * Food Bank Council of Michigan
- * Michigan State University, Cooper Extension
- * Michigan State University, Central Bakery
- * Food Movers
- * Ingham County Health Department, Food Bank
- * Michigan Employment Security Commission
- * Michigan Farm Bureau

DETROIT

- * Michigan Community Service Commission
- * Mayor Dennis Archer
- * JoAnn Clark, Director Detroit Senior Citizens and Homeless
- * HUD Empowerment Zone
- * Hunger Action Coalition
- * Michigan Black Farmers Association
- * Focus Hope
- * Capuchin Soup Kitchen
- * Domino's Pizza
- * Food Bank Council of Michigan
- * Macomb Coalition Emergency Shelter
- * Michigan State University, Cooperative Extension
- * Michigan Employment Security Commission
- * Inkster Harvest
- * U-Haul

The Partners of the DC Anti-Hunger Team's Summer of Gleaning Initiative**Partners****Association**

Arlington Food Assistance Center

Lisa Hudson works with them.

DC Central Kitchen

Matt Radbill works with them.

Washington Area Gleaning Network

Richard Wiedenheff works with them

Pizza Hut on Oxon Hill Rd, MD

We persuaded them to donate food to DC Central Kitchen

Pizza Hut on Silver Hill Rd, MD

We persuaded them to donate food to DC Central Kitchen

Pizza Hut on Dix St Rd, DC

We persuaded them to donate food to DC Central Kitchen

Wang Produce

We persuaded them to donate food to DC Central Kitchen

Bowie Produce

We persuaded them to donate food to DC Central Kitchen

Giant

We rescue their left over food and distribute it to AFAC

Bread & Circus

We rescue their left over food and distribute it to AFAC

Parker Farms

We glean produce there.

WAGN-BALTIMORE AREA GLEANING NETWORK PARTNER LIST

PRIMARY PARTNERS

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
George B. Roche, Chairman	Washington Area Gleaning Network Maryland Branch Office 12902 Kilgore Road Silver Spring, MD 20904-3125	Off. (301) 879-1484 Fax (301) 879-1483
Project oversight and gleaning training		
Tom Chandler, Exec. Director	Giving Donations	1(800)242-4117 Off. (703) 780-7809 Fax (703) 370-9102
John Cickot, Work Proj. Dir. (Recruitment of Staff)	Civic Works, Balto., Youth Service Corps 2701 Saint Lo Drive Baltimore, MD 21213	Off. (410) 366-8533 Fax (410) 366-1831
Amy Smith Martha Baker, Secretary		
AmeriCorps Coordinators:	Baltimore Area Gleaning Network c/o Civic Works 2701 Saint Lo Drive Baltimore, MD 21213	1-888-243-5060 Off. (410) 243-5060 243-5072
Gloria Luster, Team Leader Colleen Devine Amy Steele Brian Richards		
Veronica McCall-Williams, Office Manager Office Manager		

SECONDARY PARTNERS

Douglas T. Miles, Program Dir. (Recruit & Network Volunteers & Providers)	Maryland Food Committee 2521 N. Charles Street Baltimore, MD 21218	Off. (410) 366-0600, ext. 110 Fax (410) 366-3963
Sally Mogilnicki, ext 119 Shanna Nelson, Publicity, ext. 115		
William G. Ewing, Exec. Dir. (network volunteers & providers, trucks storage)	Maryland Food Bank, Inc. 241 N. Franklinton Road Baltimore, MD 21223-1040	Off. (410) 947-0404 Fax (410) 947-1853

Partner List**Page Two**

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
Bill McLennan, Dir of Ops.		
Valerie Brown, Agency Relations		
Chris Jordan, Warehouse Manager		
Wayne Flickinger, Marketing Manager		
Robert V. Hess, Exec. Director	Action for the Homeless, Inc. 1021 North Calvert Street Baltimore, MD 21202	Off. (410) 659-0300 Fax (410) 659-0996

Coleman McMahnnon, HomeCorps Prog. Dir.
Aimee N. Molloy, Asst. Program Director

STATE PROGRAM MANAGER

James M. Voss, State Executive Director	Maryland State Farm Serv. Agency Rivers Centers	Off. (410) 381-4550 Fax (410) 962-4860
Shirley Freeland - Assistant	8335 Guilford Road, Suite E	
Elaine Greer - Secretary	Columbia, MD 21046	



United States
Department of
Agriculture

Rural
Development

Rural Development Coordinator
355 East Hancock Avenue
Athens, Georgia 30601-2768
Phone: 706-546-2162/2171
FAX: 706-546-2135

DATE: June 10, 1996

AMERICORPS FAX

TO: Donna Hines - AmeriCorps Anti-Hunger/Gleaning
Fax: 202-690-1131

FROM: DONNIE THOMAS - State Rural Development Coordinator

PAGES (with cover): 1

COMMENTS: In reference to the teleconference on June 6 listed below is the partner organization with the USDA RD Gleaning AmeriCorps program.

Atlanta Community Food Bank (Atlanta's Table)

970 Jefferson Street N.W.

Atlanta, Georgia 30318

Janice Reece or Rob Johnson

Tele. # 404-892-1250

Fax. # 404-892-4026

I have also contacted Joseph Reid of the City of Atlanta Mayor's office but he will not be a primary contact.

55 Trinity Avenue

Atlanta, GA 30329

Tele. # 404-853-7330

USDA

Rural Development is an Equal Opportunity Lender.
Complaints of discrimination should be sent to:
Secretary of Agriculture, Washington, D.C. 20250



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

June 25, 1996

To: Charles Sims
From: Kevin R. Fitzpatrick, Sr.
Subject: Non-Profit Partners

Here is a list of Non-Profit Partners we have been working with in Iowa:

Iowa State University Extension Service
United Way of Iowa
Farm Service Agency
Rural Development
Food and Consumer Service
City of Des Moines
Rock and Wrap It Up!, Inc.

Lou Williams Variety Club Day Care

Kevin R. Fitzpatrick Sr.

Kevin R. Fitzpatrick, Sr.
State Project Director- Iowa

*New Mexico (PSA)*POUNDS OF PRODUCE

- | | |
|---|---|
| 1. Lillian Kelly
10 CR 5359
Bloomfield, NM 87413 | 1. 10 lbs.-zucchini |
| 2. Fred Utton
94 Road 2800
Aztec, NM 87410 | 2. 360 lbs.-squash and zucchini |
| 3. W. Perry
P.O. Box 363
Aztec, NM 87410 | 3. 35 lbs.-cherries |
| 4. SO-LO
4001 E. Main
Farmington, NM 87401 | 4. 75 lbs.-watermelon, apples,
oranges, potatoes |
| 5. Smith's Food & Drug Centers Inc.
20 & Butler
Farmington, NM 87401 | 5. 12 buckets & gloves |
| 6. Hobby Lobby
3000 E. 20th
Farmington, NM 87401 | 6. Donation of Basket and Ribbon-\$24 |
| 7. Safeway
3030 E. Main
Farmington, NM 87401 | 7. \$10 donation & buckets |
| 8. Garden Fresh Fruits & Vegetables
2330 E. Main
Farmington, NM 87401 | 8. 140 lbs.-watermelons, plums, oranges |
| 9. Farmers Market | 9. 125lbs of fruits and other produce |
| 10. KU-TIPS Nursery | 10. 350 garden plants |
| 11. Roxine Pelton | 11. 115 lbs. of Turnips, Squash, Zucchini |
| 12. Jean Huddleston
14 rd. 3063
Aztec NM 87410 | 12. 251bs. of Zucchini, & Squash |
| 13. Downey's Produce
2054 U.S. Hwy 550
Aztec, NM 87410 | 13. 4040 lbs.-variety of vegetables |
| 14. Bob Weaver
Southside Road
Aztec, NM 87410 | 14. 216 lbs.-squash & zucchini |
| 15. Dexter Irvin
7 CR 6100
Kirtland, NM 87417 | 15. 15.1bs.-cauliflower |

(con't)

16. Marilyn Marshall #80 Road 3008 Aztec, NM 87410	16. 210 lbs.-squash, zucchini, & greenbeans
17. Collyer Produce and Greenhouse P.O. Box 55 Waterflow, NM 87421	17. 155 lbs.-corn
18. Edrith Kelley 66 CR 3008 Aztec, NM 87410	18. 55 lbs.-squash
19. Daisy Garcia 21 Rd 2631 Aztec, NM 87410	19. 60 lbs.-beets & squash
20. Furr's Supermarket 909 Farmington Ave Farmington, NM 87401	20. 50 lbs.-fruits
21. Utton's Produce CR 3004 Aztec, NM 87410	21. 355 lbs.-squash & zucchini
22. Suzanne Russell 4 CR 3010 Aztec, NM 87410	22. 15. lbs. green beans

Grand Total..... 5,862 lbs.

Producer Partners

1. Lillian Kelly
10 CR 5359
Bloomfield, NM 87413
2. Fred Utton
94 Rd 2800
Aztec, NM 87410
3. W. Perry
P.O. Box 363
Aztec, NM 87410
4. SO-I.O
4001 E. Main
Farmington, NM 87401
5. Smith's Food & Drug Centers Inc.
20th & Butler
Farmington, NM 87401
6. Hobby Lobby
3000 E. Main
Farmington, NM 87401
7. Safeway
3030 E. Main
Farmington, NM 87401
8. Garden Fresh Fruits and Vegetables
2330 E. Main St.
Farmington, NM 87401
9. Farmers Market
400 W. Broadway
Bloomfield, NM 87413
10. Ku-Tips Nursery
1817 Schofield Lane
Farmington, NM 87401
11. Rocki Pelton
34 Road 3523
Aztec, NM 87410
12. Jean Huddleston
14 Road 3063
Aztec, NM 87410
13. Downey's Produce
2054 U.S. Hwy 550
Aztec, NM 87410
14. LDS Farm
East Hammond
Bloomfield, NM 87413
15. Bob Weaver
Southside River Road
Aztec, NM 87410
16. Dexter Irvin
7 CR 6100
Kirtland, NM 87417
17. Mrs. Marshall
#80 Road 3008
Aztec, NM 87410
18. Collyer Produce and Greenhouse
P.O. Box 55
Waterflow, NM 87421
19. Edrith Kelley
66 CR 3008
Aztec, NM 87410
20. Daisy Garcia
21 Road 2631
Aztec, NM 87410
21. Tom Bolack
3901 Bloomfield Hwy.
Farmington, NM 87401
22. San Juan College Volunteer Center
San Juan College, Nancy Pate
23. NAPI
Drawer 1318
Farmington, NM 87499
24. Bolack Farm
Farmington, NM
- 25.

CONTACTS - 124

Stuart Noble - ECHO Emergency Food Bank

Charley P. Joe - Shiprock Resources Advisory Council

Jeff Zevely- KOAT

Governor Gary Johnson

- ✓ Trinity Lutheran Church
- ✓ United Penecostal Church
- ✓ Zion Evangelical Lutheran Church
- ✓ La Vica Mission
- ✓ Holy Trinity Catholic Church
- ✓ Seventh Day Advendist Church-Bloomfield
- ✓ Templo de Fe Assembly of God Church-Farmington
- ✓ Templo Sinai Assembly of God Church-Farmington
- ✓ Farmington's Kingdom Hall of Jehovah's Witness
- ✓ Landmark Missionary Baptist Farmington
- ✓ Light of His Way Church Bloomfield
- ✓ Living Grace Church of the Open Bible Farmington
- ✓ Seventh day Adventist Church Aztec
- ✓ St. Rose Catholic Church Blanco
- ✓ San Juan Baptist Association Farmington
- ✓ San Juan Catholic Center-Kirtalnd
- ✓ San Juan Unitarian Fellowship Farmington
- ✓ Seventh Day Adventist Church of Farmington
- ✓ Good Sheperd Presbyterian Church Farmington
- ✓ Grace Baptist Church Farmington
- ✓ Holy Trinity Parish Aztec
- ✓ Ideal Baptist Church Farmington
- ✓ Farmington First Assembly of God
- ✓ Iglesia Baptista Ebenezer Aztec
- ✓ Kingdom Hall of Jehovah's Witnesses of Aztec

✓ Mesa View Southern Baptist Church Farmington
✓ Mission of the Valley Church Waterflow
✓ Maranatha Fellowships Farmington
✓ Navajo United Methodist Center Farmington
New Hope Four Square Church
Bible Baptist Sheperd Navago Church
✓ Bloomfield Assembly of God Church
✓ Calvery Southern Baptist Church Bloomfield
✓ CCD Religious Convent Farmington
✓ Central Baptist Church Farmington
✓ Chapel of the Valley Church Farmington
✓ Aztec Church of Christ
✓ Aztec Church of the Nazarene
✓ Aztec Presbyterian Church
✓ Berea Baptist Church Bloomfield
✓ Bethany Christian Church Farmington
✓ Bethel Baptist Church Aztec
✓ Bible Baptist Church Aztec
✓ Catholic Charities Farmington
Christian Broadcasting TV Full Gospel Revival Center
✓ Gideons International Farmington
United Way
San Juan College
Navajo AmeriCorps
Garden Fresh Fruits
Sam's Club
Safeway
Pat Montoya, COC
Noels, INC
Elbert Hamblin, COC
Tom Bolack

Earl Hickam

Kerby Orchard

Construction Supply

Smiths

IFA

Grocery Warehouse

Farmers Market

Hobby Lobby

President Albert Hale

Daily Bread Soup Kitchen

✓ St. Judes Anglican Catholic Church Farmington

✓ St. Mary's Church Rectory Farmington

✓ Northside Church of Christ Farmington

✓ Sacred Heart Church Farmington

KRZE

KISZ

KCQL

KDAG

KKFG

KDGO

KENN

KIQX

KNDN

KWYK

KSJE

KSUT

KTRA

KOBF

KNMI

KPCL

KRAZ

KRWN

KOAT-TV 7

John Thomas

Kresha Eastman

Anasazi Care Center

Blanco Senior Center

Local WIC

Aztec Mayor Mike Padilla

Bloomfield Mayor Sam Mohler

Farmington Mayor Tom Taylor

NAPI

Evergreen Nursery

Lower Valley Senior Center

Bloomfield Feed and Supply

D&K Hardware

Cloer Farms

✓ St. Josephs Catholic Church Aztec

Collyer Produce and Greenhouse Waterflow

✓ First Presbyterian Church Farmington

Salvation Army Farmington

✓ Penecostal Church of God Flora Vista

✓ River of Life Church of God Farmington

✓ First Southern Baptist Church Flora Vista

✓ First Southern Baptist Church Aztec

✓ Four Corners Native American Ministry

✓ Free Methodist Church

✓ Church of Christ Bloomfield

✓ The Church of Jesus Christ of Latter Day Saints-Bloomfield

✓ The Church of Jesus Christ of Latter Day Saints-Farmington

✓ The Church of Jesus Christ of Latter Day Saints-Aztec

✓ The Church of Jesus Christ of Latter Day Saints-Kirtland

✓ College Height Baptist Church

✓ St. John's Epicopal Church

Kentucky

Summer of Gleaning and Food Recovery Community Partners

Cedar Ridge Ministries
Oneida Baptist Institute
Laurel County Housing
Heavenly Helpers
Come-Unity Cooperative Care
Jackson County Food Bank
Corbin Presbyterian Food Bank
McKee Manor
Camp Andrew Jackson
Central Baptist Church
McCreary County Food Bank
St. Gerard Center
Paint Lick Food Bank
Russell County Social Services
Garrad County Food Bank

HARVESTING HOPE OF SOUTHERN ILLINOIS PARTNER LIST

Day Star, Cairo, Il.
Catholic Social Services, East St. Louis, Il.
Tri-State Food Bank, Evansville, In.
Southern Illinois Laborer's Union
Illinois National Guard
Pat Scates and Sons
Twin Garden Farms
Illinois Conference of Churches

ILLINOIS RIVER VALLEY PARTNER LIST

Mason City Food Pantry
Illinois Community Action
Delevan Food Pantry
Green Valley Food Pantry
Havana Food Pantry
Manito Area Regional Economic Development
Illinois Irrigated Growers Association
Peoples State Bank of Manito
Christian Civic Outreach
Salvation Army
Oney's Grocery Stores
Cooperative Extension Services of Mason and Tazewell Counties
Havana Park District
River Park Retirement Center
Catholic Social Services
Illinois National Guard
Del-Monte Foods
OFFUTT Brothers
Hartung
WARECO
ZETTA
Dow Chemical
B & B Motors
Havana Chrysler
U.S. Army Reserve
Illinois Conference of Churches
Mason County Soil and Water District
The Brick Tavern
Mason County Health Department
Illinois Hunger Coalition
Day & Palins



AMERICORPS NATIONAL SERVICE
RURAL DEVELOPMENT & FARM SERVICE AGENCY
627 RIVER STREET, WINDSOR CT 06095
VOICE: (860)688-3559 FAX: (860)688-0083



PARTNERSHIP LIST: Summer Gleaning Project

Administration Officials:

- William Brady- Tri state Executive Director, Rural Development
- Vincent Majchier- Connecticut Executive Director, Rural Development
- Dave Carey- Hartford County FSA, Rural Development

1. Food Share of Greater Hartford- Frank E. Rich & Gloria McAdam
2. The Foodbank, New Haven CT- Nancy Burger
3. Connecticut Regional Market, Hartford, CT- Robert Badal
4. Connecticut Corrections: Alternative Sanctions Division (community service inmates with minimal security risk)- Attorney James Greene, Deputy Director
5. Connecticut Agricultural Station, New Haven, CT- John F. Anderson, Director
6. Rachael's Table- Susan Rosen
7. Edward's Food Stores, Enfield, CT
8. Borelli & Sons- North Haven
9. Christoforo Sr.- North Haven



Gerald D. Jennings

Mayor
City of Albany

Charles H. Shady

Commissioner
Department of
Human Resources

Paul S. Winkler

Executive Director
Albany Service Corps

TO: Donna Hines
FROM: Carrie Jean Gordon and the Albany Gleaning Team
DATE: September 13, 1996
SUBJECT: **PROJECT PARTNERS LIST- MORE INFO**

Donna,

This is the project partner list we included in our most recent newsletter (sent out Mon. 9/9). Next to each name is the organization's county affiliation. If you have any questions give me a call this afternoon. Hope this is helpful!

Organizations-

- ✓ Regional Food Bank of Northeastern New York
- ✓ Hunger Action Network for New York State
- ✓ Honest Weight Food Co-Op
- ✓ Schenectady Inner City Ministry
- ✓ Capital Gleaning Network
- ✓ Food Pantries of the Capital District

County :

(Regional)
(Regional)
(Regional)
(Schenectady)
(Regional)
(Regional)

Pantries and Shelters-

St. Joseph's Food Pantry
Capital City Rescue Mission
St. John's
Trinity Institute
Carver Community Center
Salvation Army
Cohoes Community Action
Unity House
New Hope Gospel
Marillac Family Shelter
Jewish Community Center
St. Vincent de Paul
Bethlehem Food Pantry

(Albany)
(Albany)
(Albany)
(Albany)
(Schenectady)
(Albany and Schenectady)
(Albany)
(Rensselaer)
(Schenectady)
(Albany)
(Schenectady)
(Albany)
(Albany)

Farmers-

Andy Squire
Tim and Colleen Stanton
Jane Lyman
Bill and Lois Geinicki
Jean Paul and Kelly Courtens, Betsy Cashen
Robert Whipple
Dave and Ed Oreshan
Larry Eckhardt
Roger, Jim, and Cindy Barber
Don Mc Clean

(Rensselaer)
(Albany)
(Albany)
(Albany)
(Columbia)
(Albany)
(Albany)
(Rensselaer)
(Schoharie)
(Columbia)



USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PARTNERS

NEW YORK

Albany Service Corps

USDA/FSA/NY

Hunger Action Network of NY State

Capital Area Gleaning for the Hungry Network

Food Pantries for the Capital District

Regional Food Bank of New York

Schenectady Inner City Ministry

City of Albany

USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PARTNERS

RHODE ISLAND

USDA Farm Service Agency/Rhode Island

Rhode Island Community Food Bank

Elmwood Community Center, Providence

McAuley House, Providence

Amos House, Providence

Newport Multi-Purpose Center

Martin Luther King, Jr., Center, Newport

Individual local farmers statewide

**USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PARTNERS
CALIFORNIA**

USDA/Rural Development/CA

City of Watsonville

F.O.O.D. CROPS

Second Harvest

California Grey Bears

Kings County Community Action Organization

Salvation Army

Fresno Community Food Resources

USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PARTNERS

PENNSYLVANIA

USDA/Rural Development/PA

Fayette County Community Action Food Bank

Nemacolin Woodlands Resort

Linden Hall Recreation and Conference Center

Myers Catering and Decorating

USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PARTNERS

MISSOURI

USDA/FSA/MO

Catherine Masuch

Elite Catering Service

Renaissance West Drug Treatment Center

Black Archives of Mid-America

ConStar Plastics

Harrisonville City Market

St. Teresa's Academy

Girl Scouts

The Donut Factory

USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PARTNERS

MISSISSIPPI

USDA/RD/MS

Mississippi Food Network

Salvation Army

MS Dept of Human Services

USDA Food and Consumer Service

State Commissioner of Agriculture and Commerce

Morrison's Cafeteria

MS Economic Development Association

Mid Delta Empowerment Zone Alliance

Alcorn State University

Lewis Grocers

Eubanks Farms

USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PARTNERS

NEW MEXICO - RURAL DEVELOPMENT

USDA/RD/NM

Road Runner Food Bank

New Mexico State University

University of New Mexico

NM State Prison

USDA Extension Service

Albuquerque School System

TVI

Local Newspapers

Albuquerque Fire Department

Valencia County Sheriff's Department

TEXAS

Listed below are the partnerships formed by the gleaning project in the Rio Grande Valley. They are listed in no particular order.

Share Our Surplus with the Texas Association of Community Action Agencies
Mr. Marroquin, Valley Farmer
Nicho Produce Co., Inc.
GM Super Foods
H&H Foods
H.E.B. Food Stores
Exquisita Tortillas
Calera Zacatecas
Hans Hovda, Valley Farmer
Joiner Food Service
Plantation Produce
Anderson Produce
What-A-Melon
FRUTEX Int'l., Inc.
CITROTAM Int'l., Inc.
Bebo Distributing Co., Inc.
LoMex Produce
Milagro Sales Limited
Monte Alto Volunteer Fire Department
Sra. Maria Rojas
Sra. Maria del Socorro Gonzalez
Ms. Ramona Riojas, Nutritionist with the Texas Agricultural Extension Service
Monte Alto Independent School District

WASHINGTON

From: sgarrett@wsu.edu@i
To: USDAHQ.GW("jberg@usda.gov@i")
Date: Thursday, September 12, 1996 4:15 pm
Subject: Tacoma partners

X-Sender: sgarrett@coopext.cahe.wsu.edu

Chris Gerke
Cascade Blue Mt. Food Share
306 South Second Street
Walla, Walla WA 99362

David Ottey
The Emergency Food Network
3318 92nd Street South
Tacoma, WA 98409

Jim Ely
Seattle Muliregion Bishop's Storehouse
The Church of Jesus Christ of Latter-Day Saints
PO BOX 825
Kent, WA 98035

Steven Garrett, MS, RD	Voice: 206-591-7180
WSU Cooperative Extension	Fax: 206-591-3165
3049 South 36th, Suite 300	E-mail: sgarrett@wsu.edu
Tacoma, WA 98409	

Minds are like parachutes - they only work when they are open.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

"Getting Things Done"

USDA / FSA

Illinois River Valley Rural Development Project
Mason County FSA Office
915 E. Laurel Avenue
P.O. Box 107
Havana, IL 62644
Phone: (309) 543-2582
Fax: (309) 543-3154

Fax To:

CHAS. Sims

Fax #

Deliver To:

From:

Comments: HERE IS THE LATEST
PARTNER LISTS FOR EACH
PROJECT

Message #

Date

6/14/96

Page 1 of

3

♦ IF ALL PAGES ARE NOT RECEIVED CALL: (309) 543-2582

X

Rod Atterberry, Project Manager
Suzanne Abouchahine, Member
Jennifer Clark, Member
Roger Fahnestock, Member
Mary Katherine Peters, Member
Jean Stufflebean, Member

FAX**MICHIGAN**

FARM SERVICE AGENCY
3001 COOLIDGE ROAD SUITE 100
EAST LANSING, MI 48823-6321

FAX NUMBER (517) 337-6898

MSG NO: _____

DATE: 8-12TO: Charles SimsFAX: ²⁶²720-4614

ATTN: _____

FROM: Alex Sinischo - MIPHONE: ⁵¹⁷337-6659REMARKS: Updated list of partnersPAGE 1 OF 2 PRIORITY: XX REGULAR: _____

IF ALL PAGES ARE NOT RECEIVED, CALL:
(517) 337-6659

USDA-RECD
Form FmHA 2030-8
(Rev. 8-95)

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DATE:

6/20/96

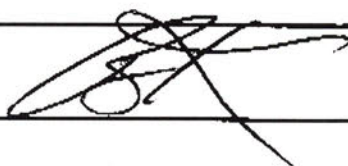
TO: Donna H
LOCATION: AmeriCorps Nat. H.Q.
FAX NUMBER:
TELEPHONE NUMBER:

FROM: Breen -
LOCATION: Oregon
FAX NUMBER:
TELEPHONE NUMBER:

COMMENTS:

Partner List

AUTHORIZED SIGNATURE:

NO. OF PAGES
TO FOLLOW:

1

*U.S.GPO:1995-658-923/20023

USDA AMERICORPS
SUMMER OF GLEANING AND FOOD RESCUE INITIATIVE

STATE OF OREGON

Partner and Coordinating Agencies with Rural Development
are:

Partner
Oregon Food Bank
2540 N.E. Riverside Way
Portland, OR 97212
(503) 282-0555 Rachel Bristol Little or
Anita Donahue

Coordinating Agencies

Food For Lane County
255 Madson Street
Eugene, OR 97402

Area for Lane County
255 Madson Street
Eugene, OR 97402

(541) 343-2822 Freddie Tryk or Caroline Frengle

Community Services Consortium
545 S.W. 2nd. Street
Corvallis, OR 97333

(541) 752-1010 Sharon Walkinstik

Community Action Program of Eastern Oregon (CAPECO)
721 SE 3rd Street, Suite D
Pendleton, OR 97801

(541) 276-1929 Paula Chavez

FAXUSDA-Rural Development
602 Evans City Road, Suite 101
Butler, PA 16001-8701

Date

6/6/96

Number of pages including cover sheet

3

To:

Donna Hines

From:

Lee PattersonRural Development Mgr.Region 1Pennsylvania

Phone

202-690-0693

Fax Phone

202-690-1131

CC:

Phone

412-482-4888

Fax Phone

412-482-4826**REMARKS:**☐ Urgent☐ For your review☐ Reply ASAP☐ Please comment

*As Requested for The Regional RoundTable
on Food Rescue*

What is PARF?

When people need food, either because of emergency situations or for an extended period of time, they turn to food pantries, shelters for the homeless, soup kitchens, and other community based agencies. Often the only source these agencies have for food is through their regional food bank warehouses.

Without the significant contribution of food banks, many people in need would have to be turned away. Food banks are a vital link in the chain of well being for the poorest people in the Commonwealth.

For over a decade Pennsylvania Association of Regional Food Banks (PARF) has coordinated the efforts of individual food banks in the state, enabling them to better provide a healthy and adequate food supply for the needy. Today PARF comprises 20 food bank warehouses in Pennsylvania.

During 1993 alone, PARF members distributed nearly 60 million pounds of food to more than 2,300 nonprofit agencies across Pennsylvania.

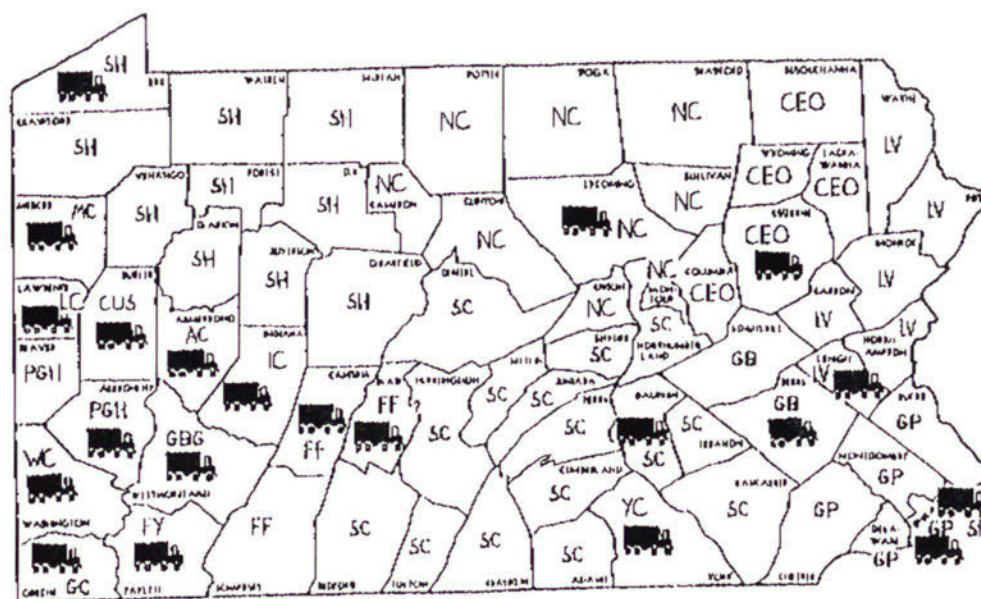
What does PARF do?

- ① It provides communications and technical assistance between its food banks and encourages a professional atmosphere within food banking.
- ② It speaks out on behalf of anti-hunger programs and people who are hungry, and acts as an advocate on all hunger issues.
- ③ It works to develop new and innovative ways to improve the distribution of food around the state.

How does PARF work?

The primary responsibility of PARF members is to provide food to their agencies. There are six main sources from which PARF members obtain food: Second Harvest (the nationwide network of food banks), donations from the food industry, food drives, the State Food Purchase Program (SFPP), The Emergency Food Assistance Program (TEFAP), and gleaning of gardens and farms.

PARF's large network makes supplying food to needy people more cost effective. For every \$1.00 donation that PARF members receive, approximately \$17 worth of food can be provided to people in need. Each of PARF's 20 members provides food for a designated region of the state. The addresses of PARF members are listed on the back of this brochure.



Map shows regional food bank warehouses in Pennsylvania (marked by a truck) and counties served by each.

AC -	Armstrong County Community Action Program	IC -	Indiana County Community Action Program
CEO -	Commission on Economic Opportunity of Luzerne County	LC -	Luzerne County Commissioners
CUS -	Christian United Storehouse	LV -	Lehigh Valley Food Bank
GC -	Corner Cupboard Food bank (Greene County)	MC -	Mercer County Community Food Warehouse
FY -	Fayette County Community Action Food Bank	NC -	North Central PA Food Bank
FF -	Food For Families (Johnstown & Altoona)	SH -	Second Harvest Food Bank of NW PA
GB -	Greater Berks Food Bank	SC -	South Central PA Food Bank
GP -	Greater Philadelphia Food Bank	SF -	Share Food Program
PGH -	Greater Pittsburgh Community Food Bank	WC -	Washington County Food Bank
		GBG -	Westmoreland County Food Bank
		YC -	York County Food Bank

PARF Member Food Banks:

Armstrong County Community Action Program
RD #8, Box 287
Kittanning, PA 16201
Phone: (412)548-3402 FAX: (412)548-3413

Christian United Storehouse
312 East Cunningham Street
Butler, PA 16001
Phone: (412)282-2655

Commission on Economic Opportunity of Luzerne County
211 South Main Street
Wilkes Barre, PA 18701
Phone: (717)826-0510 FAX: (717)829-1665

Community Food Warehouse
821 Broadway Avenue
P.O. Box 425
Fairfax, PA 16121
Phone: (412)981-0353 FAX: (412)981-7949

Cornet Caphorn Food Bank
P.O. Box 489
Waynesburg, PA 15370
Phone: (412)627-0784

Fayette County Community Action Food Bank
92 North Reeson Boulevard
Uniontown, PA 15401
Phone: (412)437-8180 FAX: (412)437-4418

Food For Families, Inc.
945 Franklin Street
Johnstown, PA 15907
Phone: (814) 535-3315 FAX: (814)536-3574

Food For Families, Inc. (Blair County)
2201 Union Avenue
Altoona, PA 16602
Phone: (814) 944-4357

Greater Berks Food Bank
36 Neversink Street
Reading, PA 19602
Phone: (610)374-6004 FAX: (610)478-0744

Greater Philadelphia Food Bank
302 W. Berks Street
Philadelphia, PA 19122-2239
Phone: (215)739-7394 FAX: (215)739-7726

Greater Pittsburgh Community Food Bank
3200 Walnut Street
P.O. Box 127
McKeesport, PA 15134-0127
Phone: (412)672-4949 FAX: (412)672-4740

Indiana County Community Action Program
P.O. Box 187
Indiana, PA 15701
Phone: (412)465-2657 FAX: (412)465-5118

Lawrence County Commissioners
Court Street
New Castle, PA 16101
Phone: (412)658-2541 FAX: (412)658-4489

PARF Member Food Banks (cont'd):

Lehigh Valley Food Bank
400 South 20th Street
Allentown, PA 18104
Phone: (215) 434-0875 FAX: (215)435-9540

North Central PA Food Bank
429 West Third Street
Williamsport, PA 17701-6007
Phone: (717)323-2422 FAX: (717)323-9370

Second Harvest Food Bank of Northwestern PA
1703 Ash Street
Erie, PA 16503
Phone: (814)459-3663 FAX: (814)456-6481

Share Food Program, Inc.
2901 West Hunting Park Ave.
Philadelphia, PA 19129
Phone: (215)223-2220 FAX: (215)223-3073

South Central PA Food Bank
3908 Corey Road
Harrisburg, PA 17109
Phone: (717)564-1700 FAX: (717)561-4636

Washington County Food Bank
315 East Italian Avenue
Washington, PA 15301
Phone: (412)225-8980 FAX: (412)228-9965

Westmoreland County Food Bank
100 Devonshire Drive
Delmont, PA 15626-1607
Phone: (412)468-8660 FAX: (412)468-5894
Toll Free 1-800-462-2080

York County Food Bank
331 South George Street
York, PA 17403
Phone: (717)846-6455 FAX: (717)843-3379

If you would like more information about PARF,
please call or write:

Joyce Rothermel, President
Pennsylvania Association
of Regional Food Banks
c/o Greater Pittsburgh Community Food Bank
P.O. Box 127
McKeesport, PA 15134-0127
(412)672-4949

PARF is a member of the Pennsylvania Coalition
on Food and Nutrition (PCFN.)

The official registration and financial information of the
Pennsylvania Association of Regional Food Banks may be
obtained from the PA Department of State by calling toll-free
within PA 1-800-732-0999.
Registration does not imply endorsement.

Ten years of service: 1984-1994

Pennsylvania Association of Regional Food Banks

*A statewide resource for
addressing
hunger in Pennsylvania.*



The food bank network in PA.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

Dear Friend in Service:

There is an exciting --- and growing --- national movement that is effectively recovering excess food and distributing such food to citizens in need.

Enclosed is "A Citizen's Guide to Food Recovery," published by USDA, which explains how any interested group or individual can aid this movement. Upon request, we can provide you with additional copies of this guide for distribution in your state or local area.

As detailed in the guide, USDA sponsored a special food recovery program this summer in which AmeriCorps members worked in partnership with community-based anti-hunger groups, youth service corps, farm organizations, food banks, churches, and food recovery organizations. The AmeriCorps members in this summer program helped recover over 1,005 tons of food, which provided an estimated 1.34 million meals. The 88 AmeriCorps members in the program also recruited over 1,600 non-compensated community volunteers who helped pick, sort, deliver, and prepare the recovered foods.

The guide uses the summer program as a "case study" as to how community service projects related to food recovery can succeed. While the examples are based primarily on projects coordinated by AmeriCorps members sponsored by USDA, they can apply to any AmeriCorps, VISTA, Learn and Serve America, or Senior Corps project. Additionally, these lessons can apply to any food recovery project undertaken by civic groups, FFA chapters, Girl or Boy Scout groups, youth corps, or any other group of community volunteers.

USDA will gladly provide technical assistance to any service organization seeking to undertake food recovery projects. If you are in need of such assistance, have any questions, or would like more copies of the guide, please do not hesitate to contact me at 202-720-5746 or Donna Hines at 202-690-0693.

Sincerely,

Joel Berg

Director of National Service, USDA



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

**USDA AMERICORPS
“SUMMER OF GLEANING”
PROJECT-END RESULTS**

October, 1996

EXECUTIVE SUMMARY:

USDA AMERICORPS "SUMMER OF GLEANING" PROJECT-END RESULTS

In the Summer of 1996, USDA sponsored a special AmeriCorps "Summer of Gleaning" program that implemented 22 food recovery projects in 20 states.

"Summer of Gleaning" projects worked in partnership with literally hundreds of locally based anti-hunger groups, youth service corps, churches, food banks, and food recovery organizations.

The AmeriCorps members in this summer program helped recover over 1,005 tons of food, which provided an estimated 1.34 million meals. Given that the total Federal dollars spent on this summer program -- including transportation and storage of food and stipends and educational awards for the AmeriCorps members --- was only \$430,000, the total Federal cost per meal provided was only 31 cents.

The program was based on the so-called "volunteer generator" model in which a handful of compensated AmeriCorps members recruit numerous non-compensated volunteers to help implement large-scale tasks. The 88 AmeriCorps members in the summer program recruited over 1,600 non-compensated community volunteers who helped pick, sort, deliver, and prepare the recovered foods. Thus, on average, each AmeriCorps member recruited 18 non-compensated community volunteers.

The food recovery programs that were begun through the initiative of the USDA AmeriCorps members now continue to operate in those communities, even though the AmeriCorps Members are no longer there.

U.S.D.A. AMERICORPS

Summer of Gleaning

PROJECT



RESULTS

An illustration of various food items including corn cobs, grapes, and leafy vegetables, arranged in a circular pattern. The background features a diamond-shaped checkered pattern.

**1,005
TONS OF
FOOD COLLECTED**

A simple line drawing of a dining fork, positioned vertically on the left side of the text box.

**1.34 MILLION
MEALS PROVIDED**

A simple line drawing of a dining knife and spoon, positioned vertically on the right side of the text box.

USDA AMERICORPS FOOD RECOVERY PROJECTS THAT PRE-DATED THE “SUMMER OF GLEANING”

AmeriCorps is a domestic national service program created by President Clinton --- with bi-partisan support from Congress -- to allow Americans of all backgrounds to provide community service in exchange for educational awards that can be used to pay for college, job training, graduate school, or to pay back existing student loans. Since the inception of AmeriCorps, USDA has sponsored AmeriCorps projects that use a wide variety of tools -- including gleaning and food recovery --- to fight hunger.

Thus, even before the “Summer of Gleaning” in 1996, USDA AmeriCorps anti-hunger programs in five different locations -- both urban and rural ---were involved in various types of food rescue and distribution activities.

In Washington, D.C., USDA AmeriCorps Members in partnership with the Congressional Hunger Center have joined with a local gleaning organization on a regular basis to pick and distribute fresh produce to local soup kitchens and shelters, and teach local children about the importance of gleaning in general.

In partnership with the Vermont Office of Economic Opportunity, thousands of loaves of day-old bread have been salvaged by USDA AmeriCorps Members from grocery stores in Burlington, VT, to be donated to local food shelves (pantries).

The USDA AmeriCorps s project in partnership with the Milwaukee Community Service Corps has helped allocate tons of food collected through massive food drives to the Milwaukee area pantries, as well as rebuilding, repairing, and repainting the physical plants of the city's food banks.

In the poverty-stricken counties of the Mississippi Delta, USDA AmeriCorps members in partnership with MAIZE (NEED Spelled-out) have worked with local affiliate groups to establish food banks in areas that have no emergency food assistance facilities.

In partnership with the Interfaith Hunger Coalition of Southern California, one entire team of AmeriCorps Members is now dedicated to contacting the hundreds of restaurants and fast-food outlets there to encourage them to participate in the Los Angeles Regional Food Bank's very successful "Second Helpings" program, a city-wide perishable food rescue effort.

HOW THE USDA AMERICORPS “SUMMER OF GLEANING” WORKED

AmeriCorps is a domestic national service program created by President Clinton --- with bi-partisan support from Congress -- to allow Americans of all backgrounds to provide community service in exchange for educational awards. Since the inception of AmeriCorps, USDA has sponsored AmeriCorps projects that use a wide variety of tools -- including gleaning and food recovery -- to fight hunger. (See Chapter IV.)

In the Summer of 1996, USDA sponsored a special AmeriCorps “Summer of Gleaning” program that implemented 22 food recovery projects in 20 states. **The AmeriCorps members in this summer program helped recover over 1,005 tons of food, which provided an estimated 1.34 million meals.**

“Summer of Gleaning” projects were not based on the premise that a heavy-handed, bureaucratically driven, large government program based in Washington has all answers to the nation’s problems. Conversely, the “Summer of Gleaning” is were based on the premise that the free-market, volunteers, and non-profit organizations --- without any government assistance --- can alone solve all the nation’s social problems.

Instead, the “Summer of Gleaning” was based on the reinventing philosophy which holds that government should provide energy, vision, --- and some limited funds ---- to serve as a catalyst to increase citizen efforts.

“Summer of Gleaning” projects worked in partnership with literally hundreds of locally based anti-hunger groups, youth service corps, churches, food banks, and food recovery organizations.

These AmeriCorps partnerships have created collaborative efforts that brought together farmers, agribusinesses, food distribution organizations, special event organizers, large institutions, and restaurants to recover food that would be otherwise have been thrown away.

Overall Federal funding was minimal. The AmeriCorps members received a small living stipend that allowed them to meet basic living expenses as they provided full-time community service. If they successfully completed the program, the AmeriCorps Members earned an educational voucher that can be used to pay for college, graduate school, job training, and/or to pay back already existing students loans.

In addition to supporting the expenses of the AmeriCorps Members themselves, the "Summer of Gleaning" program provides local organizations with limited matching funds to pay for critical needs such as transportation and storage of the food.

Given that the total Federal dollars spent on this summer program -- including transportation and storage of food and stipends and educational awards for the AmeriCorps members --- was only \$430,000, the total Federal cost per meal provided was only 31 cents.

The program was based on the so-called "volunteer generator" model in which a handful of compensated AmeriCorps Members recruit numerous non-compensated volunteers to help implement large-scale tasks. The 88 AmeriCorps members in the summer program recruited over 1,600 non-compensated community volunteers who helped pick, sort, deliver, and prepare the recovered foods. Thus, on average, each AmeriCorps member recruited 18 non-compensated community volunteers.

There were a total of 22 "Summer of Gleaning" projects operated 12-week, 480-hour programs that were administered by USDA agencies (Rural Development, the Farm Service Agency, and Cooperative Extension Service), with technical assistance and support provided by the USDA Food and Consumer Service and the USDA National Service staff.

The 88 AmeriCorps members in the program served in teams of two to six members each, organizing and implementing gleaning projects that rescued ripe fruits and vegetables from farmers' fields that would otherwise have gone unharvested and either left to rot in the fields or plowed under. The fresh produce was then distributed to needy families and individuals in the local area, thereby emphasizing the community-building aspect of the AmeriCorps program overall. In addition to gleaning produce directly from farmers, several of the summer projects focused on efforts to rescue prepared and perishable foods from local restaurants, resorts, bakeries, and other businesses involved with food service.

The food recovery programs that were begun through the initiative of the USDA AmeriCorps members now continue to operate in those communities, even though the AmeriCorps Members are no longer there.

“SUMMER OF GLEANING” STATE-BY-STATE ACCOMPLISHMENTS

California - Six AmeriCorps members, equally divided between sites in Watsonville and Kings County, provided more than 420,000 pounds of fresh produce to over 11,000 people. The Watsonville program focused on expanding the level and extent of service that was already being provided within that community (a HUD-designated Enterprise Zone), while a completely new program was established in Hanford, CA (Kings County) that targeted senior citizens as the primary recipients of the extra food. With the help of 529 volunteers, who provided some 4,100 hours of noncompensated service, the Hanford AmeriCorps Members also put together a directory of food resource agencies to be distributed to needy families and individuals, and held a Hunger Forum to open dialogues within the community about the extent of hunger in Kings County and what could be done to address and resolve those problems.

Connecticut - The AmeriCorps organized efforts that gleaned 71,000 pounds of produce, serve over 47,000 needy people (through an effective partnership with the local food bank), and recruited 45 volunteers who worked for 280 hours during the project period. The relationship between local farmers and community food banks in the Hartford and New Haven areas of Connecticut was greatly enhanced. The Connecticut project was one of several Summer Gleaning Programs that successfully used inmates of from local correctional institutions to help gather the produce that was donated.

District of Columbia/Northern Virginia - Under the leadership of the Congressional Hunger Center (CHC), this project implemented a gleaning and perishable food rescue program in Washington, D.C. and the Northern Virginia area that provided meals and fresh produce to residents of the District (through the D.C. Central Kitchen) and Arlington (through the Arlington Food Assistance Center). This project utilized three AmeriCorps members, who worked as an adjunct to the District of Columbia's existing USDA/AmeriCorps Anti-Hunger, Nutrition, and Empowerment Team. The three AmeriCorps members were able to arrange for 21,500 pounds of food to be gathered and distributed to 100 needy families.

Georgia - Two AmeriCorps members worked closely with the Atlanta Community Food Bank in setting up and implementing the first-ever food rescue project associated with the Olympic Games. They were assisted for several weeks by 10 volunteers, four Mickey Leland Hunger Fellows, and one member of the USDA AmeriCorps D.C. anti-hunger team, provided for this project by the Congressional Hunger Center. The provided approximately 233,000 meals to city distribution centers during the event with nearly 350,000 pounds of prepared foods recovered from area hotels and food service outlets, as well as from the many Olympic venues and concession areas.

Illinois - As the prototype for all of USDA's rural AmeriCorps gleaning projects, the full-term Mason County program simply expanded its gleaning project to include most of Southern Illinois, with the addition of only two new AmeriCorps Members. This resulted in a program that provided the local soup kitchens and food banks, which serve a total of more than 8,500 people daily, with an additional 71 tons of produce, enough to provide over 90,000 meals.

Indiana - The project focused on providing nutritious foods to 10 new "Kids' Cafes" (that serve low-income and homeless children), spearheaded by the efforts of six AmeriCorps Members who coordinated both food rescue and farm gleaning efforts in rural and urban areas. Terre Haute, Indianapolis, and Anderson were the main focus areas for the Indiana project. Over 4,600 pounds of food was recovered, enabling Second Harvest in Indiana to serve another 3,500 children through the "Kids' Cafes" program.

Iowa -- Three AmeriCorps members in the Model City area of Des Moines (a HUD Enterprise Community) established a gleaning and food rescue program that also emphasized nutrition education and neighborhood gardens. A vegetable garden was planted at a day care center in the Model City, and some 3,600 pounds of food were gleaned or rescued through a variety of outlets. The AmeriCorps Members obtained donations from individual farmers, from vendors at the Des Moines Farmers' Market, and from a unique partnership with Rock and Wrap It Up!, Inc. --- a group that rescues food from rock and country music concerts, State fairs, etc. The rescued food was provided to a Des Moines food bank, in sufficient quantities to feed at least 300 people.

Kentucky - The project focused on USDA's Kentucky Highlands Empowerment Zone in Eastern Kentucky, where six AmeriCorps members gleaned and distributed 61,000 pounds of excess produce to over 10,000 families, who were also provided with training to improve the nutritional value of their meals through the addition of fresh fruits and vegetables.

Maryland - Four AmeriCorps Members, in partnership with the 3,000-volunteer Washington Area Gleaning Network, gathered and distributed over 78,000 pounds of produce directly to soup kitchens, homeless shelters, and other emergency meal sites in the City of Baltimore. Nearly 500 volunteers gave 1,815 hours of their time to help gather, sort, and distribute the extra fruits and vegetables, while the AmeriCorps members also initiated a sustainable network of communication that will enable meal service providers that need food and Maryland farmers who have extra food to continue to work together toward meeting their separate needs through one effort.

Michigan - The project mobilized a team of six AmeriCorps members, two of whom were stationed in Detroit to coordinate an urban perishable food rescue effort as well as distribute some fresh produce to local food banks. The other four Members worked in the East Lansing area to recover fresh fruits and vegetables from farms after the mechanical harvesting was completed, provided these foods to the local food distribution center (run by the Red Cross), and took an active part in educating the recipients about the proper preparation and storage of

the foods they receive. More than 21,350 pounds of food were recovered through the two sites, enough to provide meals for 35,400 individuals.

Mississippi -- Through the joint efforts of four new AmeriCorps Members and the newest USDA AmeriCorps Anti-Hunger Project, the project provided 105,000 pounds of fresh foods and poultry, as well as food safety training and nutrition education to 425 families in the Mississippi Delta Empowerment Zone and nearby counties.

Missouri - The project sponsored a two AmeriCorps Members in the Kansas City area who were expected to service nearly 400 poor, primarily elderly individuals through a partnership with Harvesters Food Bank in Kansas City. The project was still underway at the time of publication of this handbook, so final data on the quantity of food rescued was not yet available as of this writing.

New Jersey - The project used five AmeriCorps members, in partnership with the Bonner Foundation and many other partners, to provide fresh produce to the southern New Jersey food bank network (Atlantic, Cumberland, Burlington, and Camden Counties), with a secondary goal of effectively reducing crop waste. This project recovered some 230,000 pounds of fresh produce and serving over 10,000 individuals through these efforts.

New Mexico -- In the Albuquerque area four AmeriCorps members recovered over 61,000 pounds of food and provided it to the Road Runner Food Bank in Albuquerque. Some additional and significant successes of this project include the bilingual nutrition education component that was added to the services provided by the Road Runner facility (which would not have been implemented without the work of the Summer AmeriCorps Team), an urban gleaning involving "Super Kids" (a special program for at-risk, low-income youth in the Albuquerque area), and the establishment of a Senior Citizens' Gleaning Club in Cuba, NM. Altogether, a total of 55 volunteers worked side by side with the AmeriCorps Members to glean enough food to serve over 400 families. Up in the Four Corners area of the state, four AmeriCorps members were able to gather more than 63,000 pounds of produce that was distributed, through the ECHO Food Bank, to over 75 Native American families on the Navajo reservation. This project also distributed donated garden plants to residents of the Navajo and Southern Ute Reservations, and ran a booth at the San Juan County Fair to educate local residents about the benefits of gleaning and food recovery.

New York - The project mobilized six AmeriCorps Members, on very short notice, in a five-county area around the state capital of Albany, in partnership with the Albany Service Corps. They provided 60,000 pounds of fresh produce (triple their projections) to 40,000 low-income individuals per month (twice as many as expected) in the targeted Capital Region. Activities included maintenance of a large community garden, rescuing produce from local farmers and farmers' markets, and training the staff, 105 volunteers, and clients of local food pantries and soup kitchens on the preparation and use of the fresh foods obtained through this project.

Oregon -- The project deployed six new AmeriCorps members to build on existing efforts by the Oregon Food Bank (Portland area), Food for Lane County (Eugene area), and the Community Services Consortium (Corvallis area) to develop linkages between rural and urban populations. Altogether, the three projects sites gleaned nearly 200,000 pounds of food that was used to provide meals to 132,000 Oregon residents. This project was also very successful in recruiting volunteers, with some 500 individuals serving without compensation for approximately 1,500 hours during the course of the summer project.

Pennsylvania -- The project utilized five Members to rescue perishable and prepared foods from local restaurants, cafeterias, conference centers and resorts that were then delivered to the Fayette County Food Bank, serving Uniontown/Fayette County. This locally-focused effort enabled the Food Bank to improve the quality of the meals it provided to needy people in the county, as well as to increase the number of people that could be served, by reducing its dependence upon obtaining food "long distance" from the larger Pittsburgh food banks located some 50 miles away. Over 10,400 pounds of food were collected and distributed to 8,025 needy persons.

Rhode Island - The project used three AmeriCorps members to serve needy families in the area by enhancing the relationship between local farmers and community food banks, as well as by providing extensive education to the local food bank operators about proper food storage, handling, and preparation techniques. Rhode Island's efforts are centered primarily around Providence, and the Rhode Island Food Bank in that city was the recipient agency for most of the 83,000 pounds of produce that was collected directly by the Members. However, some of the food was distributed directly by the Members to housing projects and a battered women's shelter. The Rhode Island program also did extensive work related to nutrition education for the program recipients, developing pamphlets and flyers on how to handle and store the various vegetables, and offering creative as well as basic recipes for their preparation.

Texas - The project utilized five AmeriCorps to help provide fresh food to families living in the Colonias area inside and near USDA's Rio Grande Empowerment Zone. This project, which gathered and/or recovered more than 25,000 pounds of food, covered a large geographic area, and capitalized on the empowerment concept by successfully encouraging many of the colonias residents who were going to be receiving these foods to help with the actual gleaning. Overall, enough produce was recovered to serve 3,144 people.

Washington State - Six AmeriCorps members helped significantly increase the amount of food gleaned from farms in Pierce and Yakima Counties by nearly 200,000 pounds, and made meals available to an additional 90,000 individuals. An innovative partnership with the local cannery, run by the Church of Jesus Christ of the Latter Day Saints, provided job training opportunities for low-income recipients as well as preserved foods that can be distributed during the winter months.

HOW TO IMPLEMENT COMMUNITY SERVICE PROJECTS FOCUSED ON FOOD RECOVERY

The following issues have been identified by staff and project partners. They do not represent a comprehensive approach to food recovery issues, but do provide one case study about key challenges and solutions that can affect many food recovery projects:

While the examples below are based on USDA AmeriCorps projects, they can apply to any AmeriCorps, VISTA, Senior Volunteer Corps, National Civilian Community Corps, and Learn and Serve program interested in starting food recovery projects. Moreover, these lessons can be applied to any food recovery projects started by any interested 4-H group, FFA chapters, Girl or Boy Scouts groups, youth service corps, or any other groups of community volunteers.

Creating and Implementing Partnerships

No AmeriCorps project can operate without effective local partnerships, and the USDA Summer of Gleaning projects were no exception.

In general, effective partnerships appear to have been easily established between the Federal agencies responsible for administering the gleaning projects and local non-profit organizations.

USDA staff provided preliminary guidance and information to potential project managers, and wherever possible, tried to facilitate linkages between groups that sometimes were not even aware of each other's existence. Comprehensive lists of local groups, such as those in "Appendix B" of this book, were provided to local project managers at a training program and through subsequent mailings in order to give them a starting point. However, in many cases we found that this type of information was not needed, because the project managers were already familiar with the types of services available in their own communities. Most of the project proposals came in to USDA Headquarters with letters of commitment from a wide variety of partners, thereby saving a great deal of start-up time for the short summer projects that could then be better utilized contacting farmers or other donors and getting right to work on the actual gleaning/food recovery activities.

In creating partnerships, it is essential to delineate the responsibilities of each participant in the project. Each partner needs to know exactly what it will be expected to contribute, and what it can expect the others to do. This must be done at the beginning of the project, to eliminate confusion and possible collapse as the project proceeds.

Formal written agreements are not always necessary, but letters of commitment are a very good idea. Administering agencies should also be prepared to replace partners in the event that some logistical problems arise; a contingency list is advisable.

Once a project develops to a level where there are several key partners involved, regular contact, either through meetings or conference calls, should be sustained to avoid confusion and to be sure that all of the necessary tasks are being completed and all commitments are being fulfilled.

Some of the summer projects were slightly less effective in implementing good partnerships because they did not always recognize an organization's real potential as a good partner. Every group, organization, and company that brings added value, however small, to the project should be and treated as a valuable partner. The Department noted that thanks and recognition, even in small gestures, often generated increased support for the project, and played a critical part in the local communities' interest in continuing the gleaning projects beyond the summer months.

General Donor Identification Issues

Obviously, finding donors for any sort of food recovery program, whether it involves farm and field gleaning, or is designed around a prepared and perishable food rescue operation, is absolutely critical: without the donors, there is no food to be recovered.

USDA has learned through the AmeriCorps "Summer Gleaning" projects that, because this is such a critical element, contacts with potential donors must of a necessity be one of the first tasks to be accomplished if a program is going to be a success. Furthermore, if donors are carefully identified, solicited, and maintained during the course of a gleaning project, they are much less likely to drop out of the program as it progresses, and their peers who declined to participate at the outset, for whatever reason, are more likely to offer their own contributions as well.

Since the two types of food recovery programs involve very different types of donors, we will address them separately. However, farm gleaning and perishable food rescue programs also have a number of common concerns related to donors.

Specifically, both types of donors are going to be concerned about liability issues -- What if someone gets sick from the sandwiches I donate because they weren't refrigerated properly after they left my restaurant? or What if someone trips and falls while gathering cucumbers in my field?

The solution to providing the right response to both of these questions is achieved by making sure that when a donor is approached, the person who is soliciting donations is familiar with the appropriate Good Samaritan laws, both the new Emerson Act that establishes minimum standard Federal policy about liability and immunity in every State, and the particular State statutes that may apply more stringent requirements related to donating food to those in need.

Another concern to keep in mind when identifying and soliciting donors is that most people in the food production business, whether they are growing fresh food to be sold to commercial processors or preparing it to be consumed right away, are trying to make a profit. Solicitors should be very tactful and careful not to present their requests in a way that would threaten the donor; what is being offered instead is an opportunity to make good use of food that would not have been sold and would otherwise have to be thrown away.

With both of these concerns in mind, the project manager and/or his staff should make every effort to speak with someone at the potential donor's place of business who is actually in a position to make the decision and the commitment to participate in the project.

All donors need to be pampered, to a certain degree. They need to know that a food recovery program manager is well aware of the fact that if it weren't for the donors' contributions, there would be no program. Project managers must remember that donors are partners in this effort, who need to have a real stake in the project's outcome. They need to be approached carefully, and once engaged, they need to be treated as valuable members of the process from the beginning to the end of the project period. Including the donors on an advisory council that is set up to oversee and sustain a gleaning project is a good way to accomplish this, as it reiterates the donors' relevance to the project. Finally, donors should always be thanked for their contributions as publicly as possible (or at least to the extent that they are comfortable with such expressions of appreciation).

Identifying Donors for Farm Gleaning Projects

The experience with the 22 summer gleaning projects in 1996 indicates that the state and county USDA Farm Service Agency (FSA) office are essential partners in any successful gleaning project. (These local offices can usually be found in most phone books in the blue government pages under "Federal government -- Agriculture Department.") FSA is the entity that knows, on a daily basis, what is being grown by any given farmer in the area, how the crops are coming along, when they will be ready to be harvested, and what sort of prices are likely to be paid for the various foods.

The FSA County Director is also a valuable resource because the farmers know and trust him. This confers legitimacy and credibility to the gleaning project that might otherwise take months to establish. We noted that in general, the summer projects administered through FSA were able to identify their donors much more quickly, and rarely lost donors during the course of the project period. Based on this observation, we strongly encourage all non-FSA project managers to establish a working partnership with FSA **first**, thereby saving considerable time and effort that can be better devoted to other aspects of project management. In short, FSA is a critical conduit to the farmers, especially when another agency is administering the gleaning project.

State Departments of Agriculture are extremely valuable resources in helping to identify donors for gleaning projects. These agencies are not only closely tied to the individual growers, possibly even more than the FSA office, but are also usually the offices that approve and establish farmers' markets, and organize the State and County Fairs. Furthermore, the importance of involving the appropriate state and local agencies in a project such as this cannot be overstated in respect to building a sense of community and cooperation at the local level.

Several summer project managers suggested that a database be set up that identifies and tracks the vital information that makes a gleaning project possible. Such a database would include information such as who is growing what food, who is likely to have excess crops, who might be willing to donate that excess to the gleaning project, when the different crops will be ready to be harvested, how long it would take to glean all or part of a field, the best method(s) for harvesting a given crop, pick-up schedules for acquiring the harvested food that is being donated, etc. The database can then be cross-referenced to a similar database that indicates the names, addresses, needs and preferences, and capacities of the recipients or recipient agencies, as well as names of volunteers who can be called on to go and gather the crops from the farmer's field.

Before going out to request a farmer to donate some of the food he has raised to the gleaning project, the project manager needs to anticipate as many questions that the farmer is likely to raise as possible.

Keep in mind that a farmer is going to have some unique concerns that will need to be addressed, but do NOT make a commitment that will be impossible to keep, such as an absolute guarantee that no one can sue him if injured while on his land. (Anyone can sue anyone else; the Good Samaritan laws just set some guidelines for who would win such a lawsuit.) Be prepared to discuss the liability provisions in detail; have a copy of the Good Samaritan law, or a well-written summary of its provisions, to give the farmer. Initiate a discussion of who will be responsible for providing the containers for the gleaned produce - is he willing to contribute them, or will they have to be brought in? What are his concerns about having all these unknown people on his land? Does he have ground rules that he wants to set up front (no use of the restroom facilities or the telephone in the house, don't drive your vehicles in certain areas, etc.)?

And one final issue that will be very important to most farmers is how well-equipped the gleaning project is to handle produce on very short notice. If a project needs three or four days to make all the arrangements to get out to a certain farm, the farmer is not likely to want to participate, because he may not know how much he has to donate until he needs either to move the excess off the field or to plow it under so he can get another crop into the ground.

It is important to remember that need to recognize that producers are professionals whose time and product is valuable. Neither should be wasted by promising to glean and then not showing up or showing up at the wrong time, place, or with the wrong type of gleaners (boy scouts, when the producer specifically said no children).

Identifying Donors for Food Rescue Projects

Most of the lessons that USDA learned pertaining to identifying and soliciting farmers as donors for field gleaning projects can be easily adapted and applied to commercial entities as potential donors for food rescue programs. In addition to the applicable Good Samaritan laws, the project manager should also be conversant with the appropriate State and local health department restrictions and requirements that would affect the donation of prepared foods, as well as basic food safety procedures for handling and storage of the donated items.

If the project is working in partnership with an established food bank, especially the larger ones with extensive recipient agencies, the manager should be very careful not to design a process that conflicts with, duplicates, or disrupts the food bank's regular donor list.

One of the most frequent difficulties encountered during the summer projects was related to this issue, when the AmeriCorps project contacted a potential donor that was already a regular donor for an established food recovery system.

As a general rule, new food recovery should be extremely careful NOT to compete with pre-existing efforts.

The best way to convince potential donors to participate in a food rescue program, after reassuring them about the liability issues, of course, is to be able to offer them an arrangement that is as easy as possible. This essentially means that the food rescue project would be prepared to do everything, once the donor has agreed to contribute his allowable leftovers, that the donor does not want or have the time to do, such as arrange a pick-up schedule that is convenient for the donor, provide the transportation and the manpower to pick up and take the food away, etc.

Identifying Recipients

Obviously, recovering the food is only half the job; the second half consists of finding someone who can use the food once it has been recovered. In virtually every community in every state in America today, there are families and individuals who lack the resources to obtain good quality, nutritious foods at prices they can afford.

Donated food recipients are not always homeless, or substance-abusers, or irresponsible, or even unemployed; they simply have to make some very hard choices about how to spend whatever funds they may have. Unfortunately, food -- particularly wholesome, healthy food -- is not always one of the things they choose. Therefore, the task of identifying potential recipients who can benefit from a food recovery project is rarely difficult; the difficulty arises instead in identifying those who will benefit most from such an effort.

Based on USDA's experiences with the AmeriCorps gleaning projects, it is much simpler and efficient to establish a firm partnership with a local food bank or distributing agency that already has a regular clientele or recipients. This can be accomplished effectively at several levels. For example, a large food bank, such as the Atlanta Community Food Bank or the Greater Chicago Food Depository, distributes recovered food to smaller, grass-roots types of organizations that then provide direct meal services or boxes/bags of food to needy families and individuals. When a project works through such a "middle man" sort of arrangement, it can devote more of its time, energy, and other resources to acquiring the food itself, because the food bank has a system in place to evaluate and allocate the recovered foods to those facilities that can use it best. This process works especially well in urban areas, by keeping the food recovery project managers from running the risk of "competing" with the larger organizations or of unnecessarily duplicating their efforts.

On the other hand, in some of the smaller communities, and particularly in rural areas, gleaning projects work best by delivering their produce directly to a shelter or soup kitchen. Project staff seem to find this approach more gratifying because they maintain a degree of control over the process a little longer, and can see first-hand the results of their efforts. Like the system described above, however, the final recipients of the recovered foods have already been identified by the local facility.

The third option is by far the most time-consuming and labor-intensive, in which individuals and families are solicited and identified directly by the gleaning project itself. Project managers work with local social service offices, and/or advertise the project in order to develop a pool of eligible recipients. Sometimes this is the only option available, in instances where relatively small amounts of food are expected to be recovered, and in the smaller rural communities that do not have facilities that provide emergency meal services or food assistance to those in need. One additional benefit to this approach is that the project can establish its own criteria and requirements for eligibility to receive gleaned or recovered food, such as a requirement to attend a class on proper handling, storage, and preparation of the food that is

received. On the whole, however, we recommend that this option be used only for those projects that cannot find a local or regional food bank to work with them as a partner. In addition to the lists attached to this Handbook, USDA personnel will be glad to work with individual projects either to locate a partnering organization or to help develop a direct recipient identification and selection process.

Collecting the Food

Collection and transportation of recovered food were by far the most expensive aspects of the summer gleaning projects. Suitable containers to hold the produce as it was picked and delivered were absolutely essential. The farmers who donated the produce could not be expected to provide these containers because they represent a significant expenditure. Several projects were very successful in obtaining donations of boxes and bags for the gleaned food, but this is an area that needs to be budgeted carefully. Arrangements to obtain containers also need to be made early on in the development of the gleaning project, because by the time the food is ready to be harvested, an adequate supply may not be available.

Transporting the Food

While the purchase of containers for the gleaned food should be considered and budgeted against as a significant expense, transportation clearly falls into the major expense category. There are actually three separate issues in this area: transportation for Members, transportation of volunteers, and transportation of the food itself.

1. Transportation of AmeriCorps Members. Some projects opted to pay the AmeriCorps Members mileage for using their own vehicles to accomplish the day-to-day requirements of their jobs, such as traveling out to meet with area farmers to solicit donations of produce, or traveling around town to meet with food bank managers and church groups and boy scouts and homeless shelters about the project. Other projects preferred to provide such transportation directly, by renting a vehicle, usually a van, that could meet several needs by carrying Members, food, volunteers, or combinations of all three. Whichever option is elected, project managers need to be aware that this is a critical line item in the budget process.

2. Transportation of non-compensated volunteers. Although this did not arise consistently in all 22 projects, there were a few instances where it became a critical issue. USDA does not recommend that gleaning project managers commit to providing transportation for volunteers as a regular practice unless they already have the capacity to do so. With sufficient time allowed in the project development stage, we suggest that contingency plans that would arrange for transporting volunteers to and from the project site (farm, warehouse, soup kitchen, etc.) be included in the initial project design.

3. Transportation of Food. Because freshly-harvested produce is perishable, it must be transported to the delivery point as quickly and as safely as possible. Refrigerated trucks are always preferable, but are often prohibitively expensive. Regular (non-refrigerated) trucks can be used as long as appropriate precautions are taken to ensure that the safety of the harvested produce is not compromised. Most of the summer projects incurred major expenses in renting trucks to carry the food that was gleaned either to a food bank with a cold storage facility or directly to the soup kitchen, etc, that would be using the food immediately. However, some projects were able to transport the gleaned/rescued food at no cost whatsoever, because they had established partnerships (see above) that provided this service. For example, the project in Washington State was able to use the Emergency Food Network's 40-foot refrigerated truck because EFN was one of the primary partners there. Another example of creative partnership is found in Illinois, where the Illinois National Guard provided trucks and drivers for the duration of the program -- all they had to do was ask. And as always, USDA staff are available to provide suggestions, alternatives, and potential contacts for this critical area.

Storing the Food

Storage of the food recovered through the AmeriCorps gleaning projects was not really a problem. Those projects that did not deliver the food directly to its final destination, such as a homeless shelter where it was usually immediately used in that day's meal preparation, made sure that it was delivered to a food bank with the appropriate warehousing facility. Some concern was expressed by one of the project managers that when the latter procedure was used, the AmeriCorps project staff had no way to be sure that it was utilized promptly.

It is particularly important for emergency feeding facilities to handle food properly because the clientele most dependent on these programs -- young children, pregnant women, the elderly, and the immunity-compromised -- are most vulnerable to foodborne illness, or even death. Improper storage and preparation of food is the main cause of food poisoning. Food recovery programs can reduce the risk of foodborne illness and save valuable food from waste by teaching staff and volunteers the importance of cleanliness in all their efforts. A video and accompanying workbook, "Understanding Prepared Foods: An Integrated Media Tutorial for Prepared and Perishable Food Rescue Programs," is available from USDA's Food Safety and Inspection Service or the National Service office to interested food recovery project managers.

The video and workbook were produced by the Chef and the Child Foundation, an project of the American Culinary Federation, and duplicated by FSIS for broader distribution.

Communicating With The Public

Communicating the activities and successes of gleaning projects through the media helps generate support for food salvage efforts -- and volunteers and new sources for food recovery. Media coverage also provides an opportunity to increase awareness of this tool in combating hunger and could spawn further use of food recovery in the fight to end hunger.

Salvaging excess food for distribution to the hungry has a innate high human interest factor, a key component in attracting media coverage. Initial project plans should incorporate a communications strategy outlining media goals and specifically how they will be achieved. If time and manpower are problems, perhaps a volunteer with media experience could be identified to spearhead media efforts, including the development of a list with fax numbers of news and assignment editors of the print and broadcast media. Or a partnering organization may provide public relations assistance.

Planning media events with the sole purpose of attracting coverage is essential. Some suggestions include planning a kickoff ceremony, designating a Day of Food Recovery, or inviting a well-known personality or official to visit the project site. Maybe there is a novel aspect to a project that would draw media attention, such as a grade school class -- or some homeless veterans -- volunteering to glean for a day.

A week before the event send out a media advisory -- the who, what, and where of the activity with a contact and telephone number. The day before the event, telephone the appropriate editor at the newspaper(s) or assignment editors at the television or radio stations.

Send out press updates: "A month after kickoff, the local gleaning project has harvested 500 pounds of vegetables - the equivalent of 250 meals for needy families."

And send out an end-of-project press release detailing the program's accomplishments and the people and partners who made it happen.

Recruiting and Managing Volunteers

Volunteers must be recruited, trained, supervised, thanked, motivated, and thanked again. Volunteers can be recruited from the membership of all project partners, as well as through the media. Recruitment efforts must be high-profile and persistent.

One of the best ways to manage volunteers is to be organized so that the volunteers' time is not wasted. Telling people to show up at a field at 9:00 and then no one can get to work until 10:00 can significantly reduce the number of volunteers you have next time.

In several projects, such as Baltimore, MD, and the Rio Grande Valley in Texas, the most reliable -- and satisfied -- volunteers were the people who were also the recipients of the food that was gleaned. Another extremely successful and innovative approach was to obtain volunteers from State Correctional Departments' alternate sentencing projects and minimum security inmates. The precautions and requirements for this approach were rather more extensive, but project managers who tried it seemed to believe that the extra effort was worthwhile when compared to both the quality and the quantity of work that was accomplished.

As noted above, in some cases, transportation of the volunteers was a critical issue. Finally, some of the projects relied almost exclusively on the AmeriCorps Members actually to glean the produce or arrange to have it harvested and picked up at the farm themselves, rather than to facilitate the process by recruiting sufficient volunteers to get the job done. This is an area that will need special attention for future gleaning projects, but is also one that we believe can be resolved fairly easily with a slightly longer planning/start-up period and a more direct treatment of the issue during the preliminary training and technical assistance phase of the program.

USDA AMERICORPS "SUMMER OF GLEANING" PROJECT PARTNERS

CALIFORNIA

USDA/Rural Development/CA
City of Watsonville
F.O.O.D. CROPS
Second Harvest
California Grey Bears
Kings Co. Comm. Action
Salvation Army
Fresno Community Food Resources

CONNECTICUT

USDA/Rural Development
USDA/FSA/Connecticut
Food Share of Greater Hartford
The Foodbank, New Haven
Connecticut Reg. Market, Hartford
CT Corrections, Alt. Sanctions Div.
Connecticut Ag. Station, New Haven
Rachael's Table
Edwards Food Stores, Enfield
Borelli & Sons, North Haven
Christoforo Sr., North Haven

DISTRICT OF COLUMBIA

Arlington Food Assistance Center
DC Central Kitchen
Washington Area Gleaning Network
Pizza Hut
Wang Produce
Bowie Produce
Giant Grocery Stores
Bread & Circus
Parker Farms

GEORGIA

USDA/Rural Development
Congressional Hunger Center
Atlanta Community Food Bank
Atlanta Olympics Committee

ILLINOIS

Harvesting Hope of Southern Illinois
Day Star, Cairo
Catholic Social Services, East St. Louis
Tri-State Food Bank, Evansville, IN
Southern Illinois Laborers' Union
Illinois National Guard
Pat Scates & Sons
Twin Garden Farms
Illinois Conference of Churches
USDA/FSA
Harvesting Hope - Illinois River Valley
Mason City Food Pantry
Illinois Community Action
Delevan Food Pantry
Green Valley Food Pantry
Havana Food Pantry
Manito Area Regl Ec. Development
Illinois Irrigated Growers Association
Peoples State Bank of Manito
Christian Civic Outreach
Salvation Army
Oney's Grocery Stores
Ext.Services of Mason and Tazewell Co.
Havana Park District
River Park Retirement Center
Catholic Social Services
Illinois National Guard
Del-Monte Foods
OFFUTT Brothers
Hartung
WARECO
ZETTA
Dow Chemical
B&B Motors
Havana Chrysler
U.S. Army Reserve
Illinois Conference of Churches
Mason County Soil and Water District
The Brick Tavern
Mason County Health Department
Illinois Hunger Coalition
Day & Palins

INDIANA

USDA Rural Development/Indiana
 Indiana Department of Commerce
 Indiana Off. of the Comm. of Agriculture
 IN Comm. Action Programs Ass., Inc.
 IN Family & Social Services Admin.
 USDA/FSA
 Purdue U. Coop. Extension Service
 USDA Food & Consumer Service
 Gleaners, Indianapolis
 E. Centr. Reg. IN Food Bank, Anderson
 Catholic Char. Food Bank, Terre Haute

IOWA

Iowa State University Extension Service
 United Way of Iowa
 USDA/Farm Service Agency/Iowa
 USDA Rural Development
 USDA Food and Consumer Service
 City of Des Moines
 Rock and Wrap It Up! Inc
 Lou Williams Variety Club Day Care

KENTUCKY

Cedar Ridge Ministries
 Oneida Baptist Institute
 Laurel County Housing
 Heavenly Helpers
 Come-Unity Cooperative Care
 Jackson County Food Bank
 Corbin Presbyterian Food Bank
 McKee Manor
 Camp Andrew Jackson
 Central Baptist Church
 McCreary County Food Bank
 St. Gerard Center
 Paint Lick Food Bank
 Russell County Social Services
 Garrad County Food Bank

MARYLAND

USDA/FSA/Maryland
 Civic Works, Baltimore
 Washington Area Gleaning Network
 Maryland Food Committee
 Maryland Food Bank

Action for the Homeless

MICHIGAN

Michigan Comm. Service Commission
 Mayor David Hollister
 American Red Cross Regional Food
 Distribution Center
 Greater Lansing Food Bank
 Food Bank Council of Michigan
 Michigan State U., Coop. Extension
 Michigan State U., Central Bakery
 Food Movers
 Ingham Co. Health Dept., Food Bank
 MI Employment Security Commission
 Michigan Farm Bureau
 Mayor Dennis Archer
 Detroit Senior Citizens and Homeless
 HUD Empowerment Zone
 Hunger Action Coalition
 Michigan Black Farmers Association
 Focus:HOPE
 Capuchin Soup Kitchen
 Domino's Pizza
 Food Bank Council of Michigan
 Macomb Coalition Emergency Shelter

Inkster Harvest
 U-Haul

MISSISSIPPI

USDA/RD/MS
 Mississippi Food Network
 Salvation Army
 MS Dept of Human Services
 USDA Food and Consumer Service
 State Comm. of Ag. and Commerce
 Morrison's Cafeteria
 MS Economic Development Association
 Mid Delta Empowerment Zone Alliance
 Alcorn State University
 Lewis Grocers
 Eubanks Farms

MISSOURI

USDA/FSA/MO
 Catherine Masuch
 Elite Catering Service

Renaissance W. Drug Treatment Center
 Black Archives of Mid-America
 ConStar Plastics
 Harrisonville City Market
 St. Teresa's Academy
 Girl Scouts
 The Donut Factory

NEW JERSEY

New Jersey Agricultural Society
 Rutgers Cooperative Extension Service
 Terhune Orchards
 The Bonner Foundation
 New Jersey Farm Bureau
 Johnny Boy's Farm
 Ellis Farm
 Rabbit Hill Farm
 Ponderosa Farm
 Sheppard Farm, Inc.
 Ed Wuillermin & Sons
 Pastore's
 Glossy Fruits
 Le Monaca's
 Tri-Star Farms
 American Cyanamid
 Landisville Co-Op
 Tarabbio Farms
 Hensel Brothers
 DeCoup's Orchard
 Youth Volunteers Corps
 Lifeline
 St. Vincent De Paul Society
 St. Memorial Community Church
 4-H Club
 Archway Programs
 Camden Housing Authority
 Atlantic City Rescue Mission
 Kingsway Assembly of God
 Food Bank of South Jersey
 Children's Home of Burlington County
 Hammonton First Assembly of God

NEW MEXICO

USDA/RD/NM
 USDA/FSA
 Road Runner Food Bank
 New Mexico State University

University of New Mexico
 NM State Prison
 Extension Service
 Albuquerque School System
 Albuquerque Fire Department
 Valencia County Sheriff's Department
 Local Growers in the Four Corners area
 SO-LO, Farmington
 Smith's Food & Drug Cent. Farmington
 Hobby Lobby, Farmington
 Safeway Grocery Store, Farmington
 Garden Fresh Fruits & Veg., Farmington
 Bloomfield Farmers' Market
 KU-TIPS Nursery
 Downey's Produce
 Collyer Prod. & Greenhouse, Waterflow
 Furr's Supermarket, Farmington
 Utton's Produce, Aztec
 San Juan College
 NAPI, Farmington
 Bolack Farm, Farmington
 LDS Farm, Bloomfield
 ECHO Emergency Food Bank
 Shiprock Resources Advisory Council
 Governor Gary Johnson
 United Way
 Navajo AmeriCorps
 Sam's Club
 Noels, INC
 Construction Supply
 IFA
 Smiths
 Grocery Warehouse
 Daily Bread Soup Kitchen
 Anasazi Care Center
 Blanco Senior Center
 Local WIC offices
 Aztec Mayor Mike Padilla
 Bloomfield Mayor Sam Mohler
 Farmington Mayor Tom Taylor
 Evergreen Nursery
 Lower Valley Senior Center
 Bloomfield Feed & Supply
 D&K Hardware
 Cloer Farms
 Salvation Army, Farmington
 Seventh Day Adventist Church

Holy Trinity Parish
 Iglesia Baptista Ebenezer
 Kingdom Hall of Jehovah's Witnesses
 Aztec Church of Christ
 Aztec Church of the Nazarene
 Aztec Presbyterian Church
 Bethel Baptist Church
 Bible Baptist Church
 St. Josephs Catholic Church
 First Southern Baptist Church
 Church of Jes. Christ and Latter Day Sts.
 Church of Christ
 Calvary Southern Baptist Church
 Berea Baptist Church
 Seventh Day Adventist Church
 Light of His Way Church
 Bloomfield Assembly of God
 St Rose Catholic Church
 Templo de Fe Assembly of God
 Templo Sinai Assembly of God
 Kingdom Hall of Jehovah's Witnesses
 Landmark Missionary Baptist Church
 Living Grace Church of the Open Bible
 San Juan Baptist Organization
 San Juan Unitarian Fellowship
 Seventh Day Adventist Church
 Good Shepherd Baptist Church
 Grace Baptist Church
 Ideal Baptist Church
 Farmington First Assembly of God
 St. Jude's Anglican Catholic Church
 St. Mary's Church Rectory
 Northside Church of Christ
 Sacred Heart Church
 Mesa View Southern Baptist Church
 Maranatha Fellowships
 Navajo United Methodist Center
 CCD Religious Convent
 Central Baptist Church
 Chapel of the Valley Church
 Bethany Christian Church
 Catholic Charities
 Gideons International
 River of Life Church of God
 First Presbyterian Church

 Pentecostal Church of God

First Southern Baptist Church
 Mission of the Valley Church
 Church of Jesus Christ of the Latter Day
 Saints
 San Juan Catholic Center
 Four Corners Native American Ministry
 Free Methodist Church
 College Height Baptist Church
 St. John's Episcopal Church
 Trinity Lutheran Church
 United Pentecostal Church
 Zion Evangelical Lutheran Church
 La Vica Mission
 Holy Trinity Catholic Church
 New Hope Four Square Church
 Bible Baptist Shepherd Navajo Church

NEW YORK

Albany Service Corps
 USDA/FSA/NY
 Hunger Action Network of NY State
 Capital Gleaning Network
 Food Pantries of the Capital District
 Reg. Food Bank of NE New York
 Schenectady Inner City Ministry
 City of Albany
 Honest Weight Food Co-Op
 St. Joseph's Food Pantry
 Capital City Rescue Mission
 St. John's
 Trinity Institute
 Carver Community Center
 Salvation Army
 Cohoes Community Action
 New Hope Gospel
 Marillac Family Shelter
 Jewish Community Center
 St. Vincent de Paul
 Bethlehem Food Pantry
 Local Area Farmers

OREGON

USDA Rural Development/ Oregon
 Oregon Food Bank, Portland
 Food for Lane County, Eugene
 Community Serv.Consortium, Corvallis

Comm. Act. Pr. of East OR., Pendleton

PENNSYLVANIA

USDA/Rural Development/PA
Fayette County Community Action Food Bank
Nemacolin Woodlands Resort
Linden Hall Recr. and Conf. Center
Myers Catering and Decorating

RHODE ISLAND

USDA Farm Service Agency/Rhode Island
Rhode Island Community Food Bank
Elmwood Comm.Center, Providence
McAuley House, Providence
Amos House, Providence
Newport Multi-Purpose Center
M.L. King, Jr., Center, Newport

Individual local farmers statewide

TEXAS

Texas Ass. of Comm. Action Agencies
Local Rio Grande Valley Farmers
Nicho Produce Co., Inc
GM Super Foods
H&H Foods
H.E.B. Food Stores
Exquisita Tortillas
Calera Zacatecas
Joiner Food Service
Plantation Produce
Anderson Produce
What-A-Melon
FRUTEX International, Inc.
CITROTAM International, Inc.
Bebo Distributing Company, Inc.
LoMex Produce
Milagro Sales Limited
Monte Alto Volunteer Fire Department
Sra. Maria Rojas
Sra. Mazia del Socorro Gonzalez
Ms. Ramona Riojas, Nutritionist, TX
Agricultural Extension Service
Monte Alto Independent School District

WASHINGTON

Cascade Blue Mountain Food Share, Walla Walla

The Emergency Food Network, Tacoma
Seattle Muliregion Bishop's Store., Kent
Ch. of Jes. Christ and the Latter Day Sts.
WSU/USDA Extension Service, Tacoma

FACSIMILE MEMORANDUM
From the Office of Grant and Research Development

Washington State University
Phone: 509/335-9661 FAX: 509/335-1676
nordquis@wsu.edu

TO: *Donna Hines / Joel Berg*
FROM: Dan Nordquist
Date: *5/21/96*
Dept/FAX: *202 690 1131*
SUBJECT: STANDARD RESEARCH AGREEMENT

Here is a copy of our standard research agreement.

This is in reference to Steven Garretts award

Please call if you have questions.

Dan

(509) 335-7717

STANDARD RESEARCH AGREEMENT

WHEREAS: This contract is entered into between _____, hereinafter referred to as the Sponsor, and Washington State University, an institution of higher education of the state of Washington, located at Pullman, Washington 99164-3140, hereinafter referred to as the University.

WHEREAS: The Sponsor desires research services in accordance with the scope of work outlined within this agreement, and

WHEREAS: The performance of such research is consistent, compatible and beneficial to the academic role and mission of the University as an institution of higher education and, in consideration of the mutual premises and covenants contained herein, the parties hereto agree as follows:

ARTICLE I - Scope of Work

University agrees to perform for the Sponsor the research activities entitled "_____" described in Attachment A hereto .

ARTICLE II - Contract Period

This contract shall become effective on _____, and shall be completed on _____ unless subsequent time extension, supplement, addition, continuation or renewal is mutually agreed upon in writing between the parties.

ARTICLE III - Key Personnel

The project director will be _____, who may select and supervise other project staff as needed. No other person will be substituted for the project director except with Sponsor's approval. Sponsor may exercise Termination provision of this Agreement if a satisfactory substitute is not identified.

ARTICLE IV - Control of Research

Control of research will rest entirely with University. However, it is agreed that University, through its project Director, will maintain continuing communication with a designated liaison for the Sponsor. The frequency and nature of these communications will be mutually defined by University's project Director and Sponsor's liaison person.

ARTICLE V - Estimated Cost and Expenditure Limitation

Sponsor agrees to reimburse the University for services performed under this agreement in the amount of \$ _____ in accordance with the following payment schedule. Attachment B sets forth the proposed allocation plan. Deviations from this budget plan may be made to and from any expenditure object within the University system as long as such deviation is reasonable and necessary in the pursuit of the project contained herein and described at Attachment A. Furthermore, total amount identified above may not be exceeded without prior written amendment to this agreement.

Payment Schedule: Periodic billings will be provided, not more often than monthly, using the standard Washington State University Invoice and shall display costs incurred in a fashion similar to that illustrated at Attachment B, Budget. Checks should be made payable to Washington State University and sent to: Controller's Office, Attn.: Sponsored Projects Finance Office Washington State University, Pullman, WA 99164-1025.

ARTICLE VI - Reporting Requirements

University will provide reports on the progress of the research as outlined or required in the Scope of Work or designated as follows:

A final report will be furnished at the completion of the contract period.

ARTICLE VII - Publication and Confidentiality

The University, as a state institution of higher education, engages in research that is compatible, consistent and beneficial to its academic role and mission, and therefore significant results of research activities must be reasonably available for publication. The University agrees that publications developed through industrial support will be submitted to the Sponsor for a 30-day review period prior to release by the University. The University agrees to keep confidential any sponsor proprietary information supplied by Sponsor during the course of research performed by the University, and such information will not be included in any published material without prior approval by Sponsor.

ARTICLE VIII - Equipment

Special equipment purchases under the terms of this agreement become the property of the University unless otherwise specified herein.

ARTICLE IX - Indemnification

Each party hereto agrees to be responsible and assume liability for its own wrongful or negligent acts or omissions, or those of its officers, agents or employees to the full extent required by law, and agrees to hold the other party harmless from any such liability. The University does not warrant or assume liability for the interpretation or use of project data or results. University is an institution of higher education of the state of Washington.

ARTICLE X - Compliance with Laws

University agrees that it will comply with all applicable U. S. federal, State and local laws, codes, regulations, rules and orders.

ARTICLE XI - Anti-Kickback

The Anti-Kickback Act of 1986 was passed to deter contractors from making payments for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contract or a subcontract relating to a prime contract. By acceptance of this contract, the contractor agrees to comply with the following regulations. FAR 3.502 and FAR 52.203-7.

ARTICLE XII - Assignment

Neither party shall assign or transfer any interest in this contract, nor assign any claims for money due or to become due under this contract without the prior written approval of the other party.

ARTICLE XIII - Patents and Inventions

The University agrees that all personnel assigned to the research project will disclose any and all inventions and improvements conceived or reduced to practice by any such personnel in the performance of the research and relating to the subject matter thereof in the form of patent disclosures. Title to any invention, whether or not patentable, derived from research under this Agreement will vest in University. In the event that marketing such inventions is of interest to Sponsor, Sponsor is guaranteed a first right to negotiate for at least a nonexclusive royalty bearing license. Such first right to negotiate shall terminate three (3) months from the date University first indicated, by written notice, that it intends to negotiate a license for invention. If considered necessary to effective development and marketing, an exclusive license may be granted for a limited period. Consistent with University policy, its rights in such inventions may

be assigned to the Washington State University Research Foundation or other agency for negotiation of an appropriate License Agreement.

ARTICLE XIV - Publication by Sponsor

Sponsor will not include the name of Washington State University in any advertising, sales promotion or other publicity matter without the prior written approval of the president of the University or his designee.

ARTICLE XV - Termination

This contract may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.

ARTICLE XVI - Changes and Amendments

This contract constitutes the entire agreement between the parties. All amendments and/or changes shall be by written instrument executed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as of the date set forth herein by their duly authorized representatives.

WASHINGTON STATE UNIVERSITY

Signed

Name and Title

Date

tax id# 91-6001108

Signed

Name and Title

Date

ATTACHMENT A, SCOPE OF WORK

(See Article I)

DESCRIPTION:

ATTACHMENT B, BUDGET

(See Article IV and V)

Salaries and Wages	\$
Fringe Benefits	
Travel	
Supplies/services	
Equipment	
Subcontracts	
Other Direct Costs	
Total Direct Costs	-----
Indirect Cost	
[% MTDC of]	-----
Total Cost	\$ =====

ATTACHMENT C, SPECIAL TERMS AND CONDITIONS

609

292 3978



U.S.
DEPARTMENT OF AGRICULTURE

TEAM USDA
NATIONAL SERVICE
PROGRAM

FAX TRANSMISSION

PHONE: (202) 720-6350 (Joel) FAX: (202) 720-4614
(202) 720-4369 (Kathryn)
(202) 690-3894 (Ron)

TO: Jon; Elliott

FROM: Ron DE MUNBRUN

DATE: 5/16 NO. OF PAGES: 2
(With Cover)

FAX NUMBER: _____

COMMENTS: See changes - total remains

the same BUT adjustments are required
to meet the legal match.

Ron



New Jersey Agricultural Society
CN 331
Trenton, New Jersey 08625

Fax Machine: (609) 292-3978

TRANSMITTAL COVER SHEET

Date: 5/15 Number of Pages (including Cover): 3

To: Donna Hines
USDA / Amurcorp

Fax Number: (202) 720-4614

IF THERE IS A PROBLEM WITH THE TRANSMISSION
PLEASE NOTIFY THE INDIVIDUAL BELOW IMMEDIATELY

Being sent by: Jeri Ellura Phone: (609) 984-2520

Additional Comments:

Donna: This is the budget on the form
you sent. Also copy of our submission
so you can compare. Call if you need
me. Jeri



609-394-7766



May 15, 1996

TO: John Thomas
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in New Mexico. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47935B**.

Sincerely,

Joel Berg
USDA
Director of National Service

May 15, 1996

TO: Toni Symonds
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in California. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID numbers assigned to this program are **95ADFDCO47906A** (Watsonville) and **95ADFDCO47906B** (Kings County).

Sincerely,

Joel Berg
USDA
Director of National Service

May 15, 1996

TO: SED, Connecticut State FSA Office

The USDA Director of National Service anticipates entering into a cooperative agreement with Farm Services Agency (FSA) for the operation of a Summer of Gleaning Program in Connecticut. The amount of funds to be given to FSA for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to FSA for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47909A**.

Sincerely,

Joel Berg
USDA
Director of National Service

cc: John Stencel, Deputy Administrator for Program Delivery and Field Operations
Tim Carter, Director, Northeast Area/3718-S
Richard Burke, Rural Development

May 15, 1996

TO: Donnie Thomas
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in Georgia. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47913A**.

Sincerely,

Joel Berg
USDA
Director of National Service

May 15, 1996

TO: SED, Iowa State FSA Office

ATTN: Kevin Fitzpatrick
AmeriCorps State Project Director

The USDA Director of National Service anticipates entering into a cooperative agreement with Farm Services Agency (FSA) for the operation of a Summer of Gleaning Program in Iowa. The amount of funds to be given to FSA for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to FSA for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47919A**.

Sincerely,

Joel Berg
USDA
Director of National Service

cc: John Stencel, Deputy Administrator for Program Delivery and Field Operations
Bob Soukup, Director, Midwest Area/3709-S

May 15, 1996

TO: SED, Illinois State FSA Office

ATTN: Rod Atterberry
AmeriCorps State Project Director

The USDA Director of National Service anticipates entering into a cooperative agreement with Farm Services Agency (FSA) for the operation of a Summer of Gleaning Program in Illinois. The amount of funds to be given to FSA for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to FSA for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47917A**.

Sincerely,

Joel Berg
USDA
Director of National Service

cc: John Stencel, Deputy Administrator for Program Delivery and Field Operations
Bob Soukup, Director, Midwest Area/3709-S

May 15, 1996

TO: Kelly Barmann
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in Indiana. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID numbers assigned to this program are **95ADFDCO47918A** (Indianapolis), **95ADFDCO47918B** (Terre Haute), and **95ADFDCO47918C** (Anderson).

Sincerely,

Joel Berg
USDA
Director of National Service

May 15, 1996

TO: Louis Elliott
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in Kentucky. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47921A**.

Sincerely,

Joel Berg
USDA
Director of National Service

May 15, 1996

TO: SED, Maryland State FSA Office

The USDA Director of National Service anticipates entering into a cooperative agreement with Farm Services Agency (FSA) for the operation of a Summer of Gleaning Program in Maryland. The amount of funds to be given to FSA for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to FSA for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFD047924A**.

Sincerely,

Joel Berg
USDA
Director of National Service

cc: John Stencel, Deputy Administrator for Program Delivery and Field Operations
Tim Carter, Director, Northeast Area/3718-S
John Ciekot, CIVIC Works
George Roche, WAGN

May 15, 1996

TO: SED, Michigan State FSA Office

ATTN: Sandi Ramos
AmeriCorps State Project Director

The USDA Director of National Service anticipates entering into a cooperative agreement with Farm Services Agency (FSA) for the operation of a Summer of Gleaning Program in Michigan. The amount of funds to be given to FSA for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to FSA for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID numbers assigned to this program are **95ADFDCO47926A** (Flint, MI) and **95ADFDCO47926B** (Charlotte, MI).

Sincerely,

Joel Berg
USDA
Director of National Service

cc: John Stencel, Deputy Administrator for Program Delivery and Field Operations
Bob Soukup, Director, Midwest Area/3709-S

May 15, 1996

TO: SED, Missouri State FSA Office

ATTN: Cindi White
AmeriCorps State Project Director

The USDA Director of National Service anticipates entering into a cooperative agreement with Farm Services Agency (FSA) for the operation of a Summer of Gleaning Program in Missouri. The amount of funds to be given to FSA for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to FSA for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47929A**.

Sincerely,

Joel Berg
USDA
Director of National Service

cc: John Stencel, Deputy Administrator for Program Delivery and Field Operations
Bob Soukup, Director, Midwest Area/3709-S

May 15, 1996

TO: Bettye Oliver
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in Mississippi. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47928A**.

Sincerely,

Joel Berg
USDA
Director of National Service

May 15, 1996

TO: SED, New Mexico State FSA Office

ATTN: Lloyd Wilhelm, AmeriCorps State Project Director

The USDA Director of National Service anticipates entering into a cooperative agreement with Farm Services Agency (FSA) for the operation of a Summer of Gleaning Program in New Mexico. The amount of funds to be given to FSA for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to FSA for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47935A**.

Sincerely,

Joel Berg
USDA
Director of National Service

cc: John Stencel, Deputy Administrator for Program Delivery and Field Operations
Trudy Kareus, Director, Southwest Area/3719-S

May 15, 1996

TO: Bruce Kohler
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in Oregon. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47941A**.

Sincerely,

Joel Berg
USDA
Director of National Service

May 15, 1996

TO: Lee Patterson
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in Pennsylvania. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCA47942A**.

Sincerely,

Joel Berg
USDA
Director of National Service

May 15, 1996

TO: SED, Rhode Island State FSA Office

ATTN: Patricia Seites, AmeriCorps State Project Director

The USDA Director of National Service anticipates entering into a cooperative agreement with Farm Services Agency (FSA) for the operation of a Summer of Gleaning Program in Rhode Island. The amount of funds to be given to FSA for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to FSA for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID number assigned to this program is **95ADFDCO47944A**.

Sincerely,

Joel Berg
USDA
Director of National Service

cc: John Stencel, Deputy Administrator for Program Delivery and Field Operations
Tim Carter, Director, Northeast Area/3718-S
Richard Burke, Rural Development

May 15, 1996

TO: Lorraine Clements
State AmeriCorps Contact

SUBJECT: Summer of Gleaning and Food Rescue Project

The USDA Director of National Service anticipates entering into a cooperative agreement with Rural Development (RD) for the operation of a Summer of Gleaning Program in Texas. The amount of funds to be given to RD for the operation of the program will be based on your application and final budget.

Due to the compressed timeframe for launching the USDA AmeriCorps Summer of Gleaning Program, you are authorized to begin incurring costs as of April 15, 1996, with the understanding that any costs incurred beginning on that date have already been included in your final budget dated May 9, 1996. Any costs not included in that budget can not be funded by the monies that will be transferred to RD for this program. You are further reminded that in cases where you will make sub-grants or enter into agreements with non-federal entities to actually supervise the AmeriCorps members: 1) the non-federal entity must provide liability and workers compensation coverage for the members, even if USDA is doing the payrolling; and 2) if the non-federal entity is doing the payrolling, they must match 15% of the total basic living allowance amount with non-federal cash. It can not be an "in-kind" match.

The Operating Site ID numbers assigned to this program are **95ADFDCO47948A** (Mercedes), **95ADFDCO47948B** (Hebbronville), **95ADFDCO47948C** (Edinburg), and **95ADFDCO47948D** (Starr).

Sincerely,

Joel Berg
USDA
Director of National Service

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. form	re: Request for Video, Film, and Teleconference Services [partial] (1 page)	00/00/0000	P4/b(4)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Summer Partners' List [1]

2013-0661-F
rc3098

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

Freedom of Information Act - [5 U.S.C. 552(b)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.
PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).
RR. Document will be reviewed upon request.

U.S. DEPARTMENT OF AGRICULTURE
REQUEST FOR VIDEO, FILM, AND TELECONFERENCE SERVICES

column
\$5,000

REQUESTING
AGENCY

OC/AmeriCorps
Agency Name
(b)(4)
Agency Appropriation Number
3-20-96
Date of Request
Joe Berg
Name of Authorizing Official
\$5,000
Estimated Cost (Confirm with Video and Film Division)

Katherine Gebrey, Room 342-720-4361
Agency Contact (Name/Room/Phone No.)
61303-0065
Agency Document Control Number
3-25-96
Projected Completion Date
Full
Signature

TYPE OF
SERVICE

Audio Press Conference
Audio Teleconference
Film Production
Film Projection
Film Printing
Videotape Cleaning

Video Press Conference
Video Teleconference
Video Production
Video Projection
Video Duplication
Other Services

DESCRIPTION

Working Title: Secretary Glickman Talks to AmeriCorps members

Objective:

Audience: AmeriCorps/USDA Members Nationwide in particular, 120 members meeting for training in Jackson, Mississippi

PROJECT
COMPLETION

Project was completed on _____
(date)

(Signature of Agency Representative)

Date received in V&FD 3/25/96

(To be completed by V&FD staff only)

V&FD Job Number 96-00-9

INSTRUCTIONS: Upon completion, please provide an original and three (3) copies of this form to: Video and Film Division, OGPA-OI, Room 1614-S. Also, send one (1) copy to your agency financial officer. Prior to preparing the AD-845, the Audiovisual Proposal Form AD-797 should be submitted if required.

SHEET I - BREAKDOWN OF USDA AND CORPORATION FUNDS FOR GLEANING GROUPS FY 96

SUMMER OF GLEANING BUDGETS

04/22/96
09:48 AM

1517

SITE	AGENCY	SUP. (F/NP)	# MEM	COST PER MEM*	NAT. OFFC. FUNDS	FEDERAL SPONSOR CASH	IN-KIND	NON-FEDERAL SPONSOR CASH	IN-KIND	OTHER NON-FEDERAL SPONSOR CASH	IN-KIND	MATCH REQ.	MATCH NOT MET
CALIF	RD		6	\$4,800	\$28,800	✓						3838.5	3838.5
* CON/RI	FSA/ RD	F	6	\$6,070	\$36,420	✓	\$27,330		\$250			0	0
GEORGIA	RD		2	\$5,000	\$10,000	✓						1379.5	1379.5
* ILLINOIS	FSA	F	2	\$4,800	\$9,600	✓	21,780					0	0
INDIANA	RD		6	\$4,474	\$20,846	✓	22,000					1850	1850
* IOWA	F		6	\$3,813	\$17,267	✓	\$5,610		\$2,000			0	0
KENTUCKY	RD	F	6	\$4,800	\$28,800	✓						0	0
* MARYLAND			4	\$10,402	\$41,608	✓	\$4,116		\$33,525		\$1,600	8160.943	0
* MICHIGAN		F	6	\$4,630	\$27,782	✓						0	0
* MISS.	RD		4	\$6,500	\$26,000	✓						4259	4259
* MISSOURI	F		5	\$6,955	\$34,775	✓	\$5,000	TALK TO Cindy				0	0
NEW JERSEY	EXT		5	\$6,955	\$34,775	✓						5892.5	5892.5
* NM-SAN JUAN	F		4	\$4,618	\$18,471	✓	\$850		\$820			0	0
* NM-ALBUQUE	RD	F	4	\$4,800	\$19,200	✓	\$2,100		\$5,260			0	0
OREGON	RD	F	6	\$4,208	\$25,250	✓	\$4,050					0	0
PENN			5	\$3,475	\$14,299	✓	\$500	\$3,050				1542.25	0
TEXAS	RD	F	5	\$3,879	\$19,396	✓			\$1,290		\$2,400	0	0
WASHINGTON			6	\$4,597	\$27,580	✓	27,317					3533.5	3533.5
TOTAL:			88	\$4,916	\$418,933		\$13,685	\$40,946	\$3,050	\$41,145	\$0	\$4,000	58852.43

*COST PER MEMBER IS BASED
ON CORPORATION \$ OF: \$432,618

COST PER MEMBER BASED ON
TOTAL FED AND PARTNER \$ \$5,929 \$521,759

12208
41024
600

27782
23739

27.782
26755
7

2000

2100-2500

ITEM	Corporation/ National Offc.	Local Federal Sponsor Rutgers Corp. Ext.		Non-Fed Partner N.F. Agricultural Society		Other Non-Fed Partner Bonner Foundation		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	4	2,241.60	7623			1345		3,586.60
Team Leader (520 hours/ 13 weeks of service)		3,468.40						3,468.40
FICA (7.65%)		2948				520		
Basic Member	4	1624						677.64
Team Leader	1	265.33						265.33
Worker's Comp (Maximum of 7%)								
Basic Member	4	156.91	627.64					784.55
Team Leader	1	242.78						242.78
Uniforms (T-Shirts)	5	50	250					300
Member Training			1350					1350
Transportation (of members, produce, etc.)			12566					12566
Supplies (gloves, paper, etc.)						3134		3134
Equipment (tools, NOT computers)						3,600		3,600
Staff Costs: (For non-federal personnel- cost of state contract/supervisor, clerical to process forms payroll).						1,075		1,075
Salaries		7,250	1500			1,500		10,250
Benefits		2,188						2,188
Other (Facilities, lights, phone, FAX costs, etc.)		140						140
		20,278	2850			1135		24,263
						12310		36,573

Project/Site Supervisors Summer Gleaning Projects

STATE	PROJECT DIRECTOR	SITE SUPERVISOR(S)
CALIFORNIA	Toni Symonds USDA Rural Development 194 W. Main St. Woodland, CA 95695 (916) 668-2025	906A (1) Melody Culver Second Harvest Food 15 Errington Rd Watsonville, CA 95076 (408) 722-7110

906B
(2) Leslie Sunny
F.O.O.D. CROPS
11270 Merritt St, Ste 7
Castroville, CA 95016
(408) 633-6001

CONNECTICUT/ RHODE ISLAND	Richard Burke USDA Rural Development 451 West Street Amherst, MA 01002 (413) 253-4319	909A (1) Vincent Majchiers USDA/FSA/CT 88 Day Hill Rd, Windsor, CT 06095-1721 (860) 285-8483
------------------------------	---	---

944A
(2) Patricia Seites
USDA/FSA/RI
60 Quaker Lane, #40
Warwick, RI 02856

GEORGIA	DONNIE THOMAS USDA Rural Development 355 E. Hancock Ave. Athens, GA 30610 (706) 546-2171	913A Janice Reece Atlanta Community Food Bank 970 Jefferson St., NW Atlanta, GA 30318 (404) 892-1250/892-4000
---------	--	--

ILLINOIS	Rod Atherberry FSA State Project Mgr. Mason County FSA 930 East Laurel Ave. Havana, IL 62541 (217) 244-1111	917A David Schow Ballantine Hardin Co. FSA P.O. Box 607 1001 W. Main Street Ridgway, IL 62979-4100 (618) 244-1111
----------	--	---

INDIANA

Sharon Zapata
USDA Rural Development
5975 Lakeside Blvd
Indianapolis, IN 46278
(317) 290-3104

918A

(1) Pam Altmeyer, Director
Gleaners Food Bank
1102 E. 16th St.
Indianapolis, IN 46201
(317) 925-0191

918B

(2) Pat Etling, Director
Terre Haute Catholic Charities
Food Bank

721 Wabash
Terre Haute, IN 47801
(812) 232-1447

918C

(3) Lois Rockhill, Director
East Central Regional Food Bank
1417 Meridian
Anderson, IN 46016
(317) 649-0292

IOWA

Kevin Fitzpatrick
State Project Manager, FSA
1403 N. Elm (Box 270)
Jefferson, IA 50129
(515) 386-3138

919A

← (Same as Proj. Dir.)

KENTUCKY

Louis F. Elliott
USDA Rural Development
P.O. Box 1227
Shelbyville, KY 40066
(502) 633-0891

921A

Tom Coffey
USDA/Rural Devel.
Ky Highlands Commun.
Development Corpor.
P.O. Box 1738
London, KY 40742
(606) 864-5175

MARYLAND

James M. Voss, SED
Maryland State FSA
Rivers Center
8335 Guilford Rd, Ste E
Columbia, MD
(410) 381-4550

924A

John Ciekot
Civic Works
2701 Saint Lo Drive
Baltimore, MD 212
(410) 366-8533

MICHIGAN

Sandi Ramos
Michigan State FSA
300 Coolidge Rd, Ste 100
East Lansing, MI 48823
(517) 337-6660, x1212

926A

MISSISSIPPI

Bettye W. Oliver
USDA Rural Development
100 W. Capitol, Ste 831
Jackson, MS 39269
(601) 965-5460

928A

Jewel Lockhart
USDA Rural Development
3017 E. Reed Rd,
P.O. Box 309
Greenville, MS 38704
(601) 335-4862 486

MISSOURI

Cindy White
Ray County FSA
201 E. Franklin, Ste 5
Richmond, MO 64085-1883
(816) 776-5861

929A

Al Mack
Univ. of Mo. Extension

NEW JERSEY

Zane Helsel
Rutgers University (Extension)
New Brunswick, NJ 08903

934A

(1) Joni Elliott
NJ Agricultural Soc.
CN 331
Trenton, NJ 0862
(609) 984-2520

934B

(2) Pam Mount
33 Cold Soil Rd
Princeton, NJ 0854
(609) 924-2310

New Mexico

(1) Lloyd Wilhelm ← same as proj. dir.
 USDA/FSA State Office 935A
 504 North Main
 Aztec, NM 87410
 (505) 334-3090

(2) John Thomas/Ernie Watson ← same as proj. dir.
 USDA Rural Development
 6200 Jefferson St. NE 935B
 Albuquerque, NM 87109
 (505) 761-4960

OREGON

Bruce Kohler 941A Rachel Bristol Little
 USDA Rural Development Oregon Food Bank
 1600 Valley River Dr., Ste 270 2540 N.E. Riverside
 Eugene, OR 97401 Portland, OR 97211
 (503) 465-6850 (503) 282-0555

PENNSYLVANIA

Lee Patterson 942A Sheryl Lepiot
 USDA Rural Development Fayette County Comm.
 602 Evans City Road, Ste 101 Action Agency
 Butler, PA 16001-8701 92 North Bedford Ave
 (412) 482-4888 Uniontown, PA 15401
 412 437-8180/437-4418

TEXAS

Lorraine Clements 948A (1) Bonnie Gonzales
 USDA Rural Development Exec. Director, Valley EZ
 101 S. Main, Ste 102 301 S. Texas
 Temple, TX 76501 Mercedes, TX 78570
 (817) 774-1304 (210) 383-4928

948B (2) Noel Guerra
 102B North Pine
 Hebbronville, TX 78361
 (512) 527-3153

(TX, con't.)

948C (3) Lyvonne Garza
2514 South I Rd, Sec 4
Edinburg, TX 7853
(210) 383-4928

948D (4) Alonzo Perez
4400 E. Hwy 83
Starr, TX 78582
(210) 487-5576

WASHINGTON

Dr. Steven Garrett
Washington State Univ.
Coop. Extension Service
3049 South 36th, Ste 300
Tacoma, WA 98409
(206) 591-7180

← same as proj. dir.
953A

SHEET I - BREAKDOWN OF USDA AND CORPORATION FUNDS FOR GLEANING GROUPS FY 96

SUMMER OF GLEANING BUDGETS

04/22/96
02:02 PM

SITE	AGENCY	SUP. (F/NP)	# MEM	COST PER MEM*	NAT. OFFC. FUNDS	FEDERAL SPONSOR		NON-FEDERAL SPONSOR		OTHER NON-FEDERAL SPONSOR		MATCH REQ.	MATCH NOT MET
						CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND		
CALIF	RD		6	\$4,800	\$28,800							3838.5	3838.5
CON/RI		F	6	\$6,070	\$36,420		\$27,330		\$250			0	0
GEORGIA	RD		2	\$5,000	\$10,000							1379.5	1379.5
ILLINOIS	FSA	F	2	\$4,800	\$9,600							0	0
INDIANA	RD		6	\$3,474	\$20,846							1850	1850
IOWA		F	6	\$3,813	\$17,267	\$5,610	\$2,000					0	0
KENTUCKY	RD	F	6	\$4,800	\$28,800							0	0
MARYLAND			4	\$10,402	\$41,608		\$4,116		\$33,525		\$1,600	8160.943	0
MICHIGAN		F	6	\$4,630	\$27,782							0	0
MISS.	RD		4	\$6,500	\$26,000							4259	4259
MISSOURI		F	5	\$3,568	\$12,840	\$5,000						0	0
NEW JERSEY	EXT		5	\$6,955	\$34,775			\$25,000				5892.5	0
NM- SAN JUAN		F	4	\$4,618	\$18,471		\$850		\$820			0	0
NM- ALBQUE	RD	F	4	\$4,800	\$19,200		\$2,100		\$5,260			0	0
OREGON		F	6	\$4,208	\$25,250		\$4,050					0	0
PENN			5	\$3,475	\$14,299	\$3,075	\$500	\$3,050				1542.25	0
TEXAS	RD	F	5	\$3,879	\$19,396				\$1,290		\$2,400	0	0
WASHINGTON			6	\$4,597	\$27,580							3533.5	3533.5
												0	0
TOTAL:			88	\$4,916	\$418,933	\$13,685	\$40,946	\$28,050	\$41,145	\$0	\$4,000	58852.43	0

*COST PER MEMBER IS BASED
ON CORPORATION \$ OF:

\$432,618

COST PER MEMBER BASED ON
TOTAL FED AND PARTNER \$

\$6,213 \$546,759

SUMMER OF GLEANING BUDGETS

04/22/96
02:02 PM

CSREES

Lina BUSH Budget Director

Colleen Hefferan Actg Associate Administrator

720-4423

A.J. DYE 690 0745 gleaning

Dr. Edith Thomas 720-8857 gleaning.
Rm 3442-S

→ have Hefferan \$ match
needs

Extension

Went to meeting

avoid Waste Review
indirect 8% costs.

Because we can't avoid 3%

Direct Program Support costs.

Went met the needs
of the program

CSRRBS
with

Vera Smith

401 4326

Veronica
720-5035

b618

TRANSFERRING FUNDS

REC'D - CAROL OLSEN

I will move money to RD via interagency agreement. She will keep it in central account tell States how much they have.

EXTENSION - PHIL CARTER
(202) 401-4527

Jane Helsel (908) 932 9306
NJ

SHEET I - BREAKDOWN OF USDA AND CORPORATION FUNDS FOR GLEANING GROUPS FY 96

SUMMER OF GLEANING BUDGETS

04/22/96
09:48 AM

SITE	AGENCY	SUP. (F/NP)	# MEM	COST PER MEM*	NAT. OFFC. FUNDS	FEDERAL SPONSOR		NON-FEDERAL SPONSOR		OTHER NON-FEDERAL SPONSOR		MATCH REQ.	MATCH NOT MET
						CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND		
CALIF	RD	F	6	\$4,800	\$28,800							3838.5	3838.5
CON/RI	FSA	F	6	\$6,070	\$36,420		\$27,330		\$250			0	0
GEORGIA	RD	F	2	\$5,000	\$10,000							1379.5	1379.5
ILLINOIS	FSA	F	2	\$4,800	\$9,600							0	0
INDIANA	RD	F	6	\$3,474	\$20,846							1850	1850
IOWA	FSA	F	6	\$3,813	\$17,267	\$5,610	\$2,000					0	0
KENTUCKY	RD	F	6	\$4,800	\$28,800							0	0
MARYLAND	FSA	NP	4	\$10,402	\$41,608		\$4,116		\$33,525		\$1,600	8160.943	0
MICHIGAN	FSA	F	6	\$4,630	\$27,782							0	0
MISS.	RD	F	4	\$6,500	\$26,000							4259	4259
MISSOURI	FSA	F	5	\$3,568	\$12,840	\$5,000						0	0
NEW JERSEY	EXT	NP	5	\$6,955	\$34,775							5892.5	5892.5
NM-SAN JUAN	FSA	F	4	\$4,618	\$18,471		\$850		\$820			0	0
NM-ALBQUE	RD	F	4	\$4,800	\$19,200		\$2,100		\$5,260			0	0
OREGON	FSA	F	6	\$4,208	\$25,250		\$4,050					0	0
PENN	RD	F	5	\$3,475	\$14,299	\$3,075	\$500	\$3,050				1542.25	0
TEXAS	RD	F	5	\$3,879	\$19,396				\$1,290		\$2,400	0	0
WASHINGTON	EXT	NP	6	\$4,597	\$27,580							3533.5	3533.5
TOTAL:			88	\$4,916	\$418,933	\$13,685	\$40,946	\$3,050	\$41,145	\$0	\$4,000	58852.43	0

*COST PER MEMBER IS BASED
ON CORPORATION \$ OF: \$432,618COST PER MEMBER BASED ON
TOTAL FED AND PARTNER \$ \$5,929 \$521,759

end
J K
UL

100,000

SHEET I - BREAKDOWN OF USDA AND CORPORATION FUNDS FOR GLEANING GROUPS FY 96

SUMMER OF GLEANING BUDGETS

04/22/96
09:48 AM

SITE	AGENCY	SUP. (F/NP)	# MEM	COST PER MEM*	NAT. OFFC. FUNDS	FEDERAL SPONSOR		NON-FEDERAL SPONSOR		OTHER NON-FEDERAL SPONSOR		MATCH REQ.	MATCH NOT MET
						CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND		
CALIF	RD		6	\$4,800	\$28,800							3838.5	3838.5
CON/RI		F	6	\$6,070	\$36,420		\$27,330		\$250			0	0
GEORGIA	RD		2	\$5,000	\$10,000							1379.5	1379.5
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KENTUCKY	RD	F	6	\$4,800	\$28,800							0	0
MARYLAND			4	\$10,402	\$41,608		\$4,116		\$33,525		\$1,600	8160.943	0
MICHIGAN		F	6	\$4,630	\$27,782							0	0
MISS.	RD		4	\$6,500	\$26,000							4259	4259
MISSOURI		F	5	\$3,568	\$12,840	\$5,000						0	0
NEW JERSEY	EXT		5	\$6,955	\$34,775							5892.5	5892.5
NM- SAN JUAN		F	4	\$4,618	\$18,471		\$850		\$820			0	0
NM- ALBUQUE	RD	F	4	\$4,800	\$19,200		\$2,100		\$5,260			0	0
OREGON		F	6	\$4,208	\$25,250		\$4,050					0	0
PENN			5	\$3,475	\$14,299	\$3,075	\$500	\$3,050				1542.25	0
TEXAS	RD	F	5	\$3,879	\$19,396				\$1,290		\$2,400	0	0
WASHINGTON			6	\$4,597	\$27,580							3533.5	3533.5
TOTAL:			88	\$4,916	\$418,933	\$13,685	\$40,946	\$3,050	\$41,145	\$0	\$4,000	58852.43	0

*COST PER MEMBER IS BASED
ON CORPORATION \$ OF: \$432,618COST PER MEMBER BASED ON
TOTAL FED AND PARTNER \$ \$5,929 \$521,759

ITEM		Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
Administrative (costs not directly related to the operation of the project)			<i>cash</i>	<i>in-kind</i>	<i>cash</i>	<i>in-kind</i>	<i>cash</i>	<i>in-kind</i>	
Education Award									\$1,000
F Connecticut / RI 6070 6		36420		27330		250			
F Illinois ^{Rede} 6018 4800 2		9600							
* Indiana 3474 6		20846							
F Iowa 4647 5		17626.47	5610	2000					23236.47
F Kentucky 5493 5		24000		8675		3625			39766.11
Maryland 9830.18 6		38191.11	21.790	4116		33525		1600	
F Michigan 4630 4		18520.27		-17920					
* Mississippi									
F Missouri 4522 4		13088	5000						
New Jersey 11010 6995 5		55054							
New Mexico-San Juan 4617 4		18471		850		820			
F* New Mexico-Allamore 7826 4		19200		2100		5260			38665
F* Oregon 4208 6		25250		4050					
Pennsylvania 3474 5		14298.19	3075	500	3050				20923
F Texas 6377 5		24000				1290		2400	
Washington 5516 5		27580							
* California 4									

324,717 62990
387707 6461

86 x 4800

April 16, 1996

TO: George Aldaya, Deputy Administrator, Management

THROUGH: John Stencel, Deputy Administrator for Program Delivery and Field Operations

FROM: Charles W. Sims, FSA AmeriCorps Program Coordinator

SUBJECT: FSA Participation in USDA/AmeriCorps "**Summer of Gleaning**" Program

Beginning June 1, seven State FSA offices will sponsor USDA/AmeriCorps "**Summer of Gleaning**" projects in their States to help expand AmeriCorps involvement in gleaning and perishable food rescue efforts.

The USDA/AmeriCorps "**Summer of Gleaning**" program will NOT require additional FSA funds; USDA will provide funding to pay AmeriCorps members stipend, training, travel, overhead costs, and the Corporation of National Service will pay the educational award. However, the selected State FSA offices will be directly responsible for overall management including oversight and day-to-day supervision of their gleaning projects including distributing the stipend, overseeing travel and training and other administrative costs incurred by AmeriCorps Members. State FSA offices may also engage in cooperative agreements with partner non-profit organizations and other USDA agencies to help administer their USDA/AmeriCorps "**Summer of Gleaning**" projects.

Because this is one of Secretary Glickman's important initiative; and uniqueness in the way the program will be administered, we would like to meet with FSA representatives with expertise in accounting, budgeting, personnel management, and grant and contract negotiations to resolve any management and other administrative issues before implementing the gleaning projects.

We would like to meet with the appropriate FSA representatives on Wednesday, April 24, at 10:00 a.m., in room 538 of the Jamie Whitten Building. Please let me know the names of the individuals who will attend the meeting. I can be reached at (202) 720-2829.

Project Directors - Summer of Clearing 1996

<u>State</u>	<u>Contact</u>	<u>Phone</u>	<u>Fax</u>
CA	Toni Symonds	(916) 668-2025	(916) 668-2055
CT/RI	Richard Burke	(413) 253-4319	(413) 253-4347
IN	Kelly Barman	(317) 290-3104	(317) 290-3127
IL	Rod Atterberry	(809) 543- ²⁵⁸² 2552	(809) 543- ³¹⁵⁴ 2552
IA	Kevin Fitzpatrick	(515) 386-4328	(515) 386-4328
KY	Louis Elliott	(502) 633-0891	(502) 633-0552
MD	Jim Voss	(410) 381-4550	(410) 962-4860
MI	Sandi Ramos	(517) 337, 6660, x1212	(517) 337-6898
MS	Bettye Oliver	(601) 965-5460	(601) 965-5384
MO	Cindy White	(816) 776-5861	(816) 776-6902
NY	Dr. Joseph Pomesa	(908) 932-9349	(908) 932-8929
NM	Lloyd Wilhelm	(505) 334-3090	(505) 334-8659
OR	Scott Duff	(503) 414-3300	(503) 414-3386
PA	Lee Paterson	(412) 329-1580	(412) 329-1561
TX	Lorraine Clements	(817) 774-1304	(817) 774-1477
WA	Dr. Steven Garrett	(206) 591-7180	(206) 591-3165

Addresses

CT/RI : Richard Burke
RECD
451 West Street
Amherst, MA 01002

IN : Kelly Barmann
~~RECD~~ Director, Administrative Services, USDA/IN Rural Dev
5975 Lakeside Blvd
Indianapolis, IN 46278

KY : Louis Elliott
State Project Manager
1900 Midland Trail
Shelbyville, KY 40065

MS : Betty W. Oliver
~~RECD~~ State Project Mgr.
100 W. Capitol, Suite 831
Jackson, MS 39269

PA : Lee Patterson
USDA - RECD Regional Program Manager
602 Evans City Road, Suite 101
Butler, PA 16001-8701

WA : Steven Barnett
WSU Cooperative Extension
3049 South 36th, Suite 300
Tacoma, WA 98409

TX : Lorraine Clements
State Program Manager
101 S. Main, Suite 102
Temple, TX 76501

MI: Sandi Ramos
State Project Manager
MI State FSA Office
3001 Coolidge Rd, Suite 100
East Lansing, MI 48823

IA: Kevin ~~Fitzpatrick~~
State Project Manager
1403 N. Elm (Box 270)
Jefferson, IA 50129

CA: Toni Symonck
State Project Manager, RECD
194 West Main Street
Woodland, CA 95695

OR: Scott Duff, State Director
Oregon RECD
101 S.W. Main, Suite 1410
Portland, OR 97204

NM: Lloyd Wilhelm
State Project Manager
USDA / FSA
504 North Main
Aztec, NM 87410

MO: Cindy White
Ray County Executive Director, FSA
201 E. Franklin, Suite 5
Richmond, MO 64085-1883

MD: Jim Voss
Maryland State FSA Office
Rivers Center
8335 Guilford Road, Suite E
Columbia, MD 21046

OR

John J. Ciekot
Civic Works
2710 St. Lo Drive
Baltimore, MD 21213

NJ: Ben Borman
Project Coordinator
11 Aiken Avenue
Princeton, NJ ~~08540~~ 08540

ms

4 new members = 26,000

losing 4 existing members:

- 8966.40

- 677.64

9644.04

→ # 16,356

6900
9600
16400

207,3149

587-8759

Sean O'Neal
Cheryl Macias
JOE TAGGART

722-1007
720-6643
" "

VICTOR VASQUEZ
CHARLES SIMS

619-0289
720-2829

Donna Hines
Joel Berg

690-0693
720-5746

$$\begin{array}{r}
 31,144.02 \\
 15,263.75 \\
 \hline
 46,407.77 \quad (\cancel{7770.77}) \\
 42 \overline{) 46,407.77} \\
 \underline{420} \\
 407 \\
 42 \overline{) 407} \\
 \underline{420} \\
 7
 \end{array}$$

$$\begin{array}{r}
 64 \\
 45 \\
 \hline
 109 \\
 5450
 \end{array}$$

WH- Needs Law / log.

$$\begin{array}{r}
 42,407. \\
 42,200 \\
 \hline
 4,200 \\
 4) 38,200 (9500 \\
 \underline{36} \\
 22
 \end{array}$$

Write letter
 to Ponsa-
 Dec 1's conversation
 Mary Jane Willis
 East Don, Rutgers
 encl. language
 saying we can't
 pay overhead.
 (Att: Kim)

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
Administrative (costs not directly related to the operation of the project)		Cash	In- Kind	Cash	In- Kind	Cash	In- Kind	
	# of members							
Education Award								\$1,000
California	6							
Connecticut / RI 6070	6	36420		27330	250			
Illinois 6018	2	26090 4000						
Indiana	6							
✓ Iowa 4647	5	17626.47	5610	2000				23236.47
Kentucky 5423	5	27466.11		8675	3625			39766.11
Maryland 9830.18	4	38191.11	21.790	4116	33525		1600	
✓ Michigan 4630	6	18520.27						
Mississippi	4							
Missouri	5	23,089						
✓ New Jersey 11010	5	55054	20,000 Federal					
	5	39946						
New Mexico-San Juan 4617	4	18471		850	820			
New Mexico-Albuquerque 7826	4	19071	12,235	2100	5260			38665
✓ Oregon 4208	6	25250		4050				
✓ Pennsylvania 3474	5	14298.19	3075	500	3050			20923
Texas 6377	5	15788 24,000	16,100		1290		2400	
Washington 5511	5	27580						

324,717 62990
387707 6461

412,800 total avail. for 80 members.

Fax Transmission

Date: Thursday, April 18, 1996

Time: 8:17:01 AM

3 Pages

To: Donna Hines

phone:

fax: (202) 7204614

From: R. De Munbrun

phone:

fax:

Re:

SITE	AGN	MEM	COST PER MEM	NAT OFFC	FED SPONS		NON FED SPON		OTHR NON FED	
					CASH	INKIND	CASH	INKIND	CASH	INKIND
Calif	RD	46	4800	28,800 19200						
Con/RI		6	6070	36420		27330		250		
Illinois		2	4800	9600						
Indiana	RD	6	3474.333333	20846						
Iowa		56	3872.15 4647.4	17627	5610	2000				
Kentucky	RD	56	4800	28,800 19200		8615		3625		
Maryland		4	10401.95 10495.25	41,607.72 42790		4116		33525		1600
Michigan		46	4630.25	18521 27,781.5						
Mississippi	RD	44	6500	28,800 26,000						
Missouri		45	45 3567.92	128,391.60 128,391.60	5000					
New Jersey	EX	5	6955	34775						
NM-San Juan		4	4617.75	18471		850		820		
NM-Albque	RD	4	4800	19200		2100		5260		
Oregon		6	4208.333333	25250		4050				
Pennsylvania		5	3474.8	14299	3075	500	3050			
Texas	RD	5	4800	24000 19,395.85				1290		2400
Washington		46	4596	27580						
TOTAL		X	5219.2875	391068	26475	49561	3050	44770	0	4000
		86								
TOTAL from Nat offc			417.42 427,581.87							
			avg. cpm = 4971.88							

PHOTOCOPY
PRESERVATION~~426,970~~
~~436,056.50~~

PHOTOCOPY
PRESERVATION

UNITED STATES DEPARTMENT OF AGRICULTURE - FARMERS HOME ADMINISTRATION

FACSIMILE TRANSMISSION

DATE: 4/16/96

SUBJECT: CT/RI GLEANING BUDGET PROPOSAL 1996

RURAL ECONOMIC & COMMUNITY DEVELOPMENT

STATE

Attention

DONNA AINES

Receiving Agency or Organization if other than RECD:

AMERICORPS NATIONAL SERVICE

Facsimile Telephone Number

FTS () Commercial (x) 720-4614

Telephone Number of Recipient

FTS () Commercial (x)

RURAL ECONOMIC & COMMUNITY DEVELOPMENT

STATE OFFICE - AMHERST, MASSACHUSETTS

Name of Sender

Division

Telephone Number

FTS () Commercial (x)

COMMENTS

DONNA/CHARLES

ENCLOSED IS THE CONSOLIDATED CT/RI BUDGET
WHICH HAS INPUT & REVIEW FROM THE 3 Cooperating Federal
Agencies - Please contact me if you have any questions

Authorized By: (Division Director or Branch Chief)

Richard J. Burke

Transmission Completed By:

RB

No. of Pages (incl this sheet)

4

PHOTOCOPY
PRESERVATION

ITEM CT/R/ AMERICORPS SUMMER OF GLEANING PROGRAM BUDGET	Corporation/ National Offc.	Federal FSA Sponsor RECD		Non-Fed Partner CT Rural Dev. Council		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service) 6x	12,449.60 13,449.60							13,449.60 13,449.60
Team Leader (520 hours/ 13 weeks of service)	1,483.40 -0-							1,483.40 -0-
FICA (7.65%) 6x	1,029							1,029
Basic Member	1,694.10							1,694.10
Team Leader	269.33							269.33 0
Worker' Comp (Maximum of 7%) 6x	942							942
Basic Member 6x	1,569.90							1,569.90 0
Team Leader	242.78							242.78 0
Uniforms (T-Shirts) 6x	300 300							300
Member Training*	1,000							1,000
Transportation (of members, produce, etc.) *	14,400		1,000					15,400
Supplies (gloves, paper, etc.) *	4,300		564					4,864
Equipment (tools, NOT computers) *	0				250			250
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).	0							
Salaries	0							
Benefits	0							
Other (Facilities, lights, phone, FAX costs, etc.)*	0		25,766					25,766

PHOTOCOPY
PRESERVATION

* SEE ATTACHED FOOTNOTE

PHOTOCOPY
PRESERVATION



United States
Department of
Agriculture

Rural Economic
and Community
Development

451 West Street
Amherst, MA 01002
(413) 253-4300
TDD (413) 253-7068
FAX (413) 253-4347

April 16, 1996

CT/RI AMERICORPS
SUMMER OF GLEANING PROGRAM 6/1/96 - 8/31/96

* Member Training		
Volunteer training Courses	- \$500	
Red Cross 1st Aid Courses	- \$500	\$1000
* Transportation		
AmeriCorps volunteer travel x 6	- \$6000	
Trucks - \$70/day x 60 days x 2	- \$8400	
Federal in-kind travel	- \$1000	\$15400
* Supplies		
containers (boxes & bags)	- \$4000	
Federal in-kind 1st aid kits,		
gloves, etc.	- \$ 264	
volunteer gloves, raingear, etc.	- \$ 300	
Federal in-kind office Supplies	- \$ 300	\$4864
* Equipment		
Tools non-federal partners	- \$ 250	\$250
* Facilities		
CT - office rental, Fax, etc.	- \$7466	
RI - office rental, Fax, etc.	- \$18360	\$25766
* Miscellaneous		
portable sanitary facilities,		
water, etc.	- \$1000	\$1000

submitted by: Vincent Majchiers CT FSA
Patricia Sikes RI FSA
Richard Burke MA/CT/RI RECD

*What is the
6 000 for member travel*

PHOTOCOPY
PRESERVATION



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

"Getting Things Done"

USDA / FSA

Illinois River Valley Rural Development Project
Mason County FSA Office
915 E. Laurel Avenue
P.O. Box 107
Havana, IL 62644
Phone: (309) 543-2582
Fax: (309) 543-3154

410-366-8533

Fax To:

AmeriCorps Budget Team

Fax #

Deliver To:

From:

Rod Atterberry

Comments:

REVISED BUDGET

Message #

Date

4/17/96

Page 1 of

3

• IF ALL PAGES ARE NOT RECEIVED CALL: (309) 543-2582

- ☒ Rod Atterberry, Project Manager
- ☐ Suzanne Abouchahine, Member
- ☐ Jennifer Clark, Member
- ☐ Roger Fahnestock, Member
- ☐ Mary Katherine Peters, Member
- ☐ Jean Stufflebean, Member

PHOTOCOPY
PRESERVATION

REVISED

4/17/96 2:30 p.m.

17/04 '96 14:22

MASON COUNTY ASC -->12027204614

ECM Pg. 02/03

PHOTOCOPY
PRESERVATION

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)								
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader								
Worker Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader								
Uniforms (T-Shirts)	50							50
Member Training	125							125
Transportation (of members, produce, etc.)	2000	400						2400
Supplies (gloves, paper, etc.)	50		100					150
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			100					100

Administrative (costs not directly related to the operation of the project)									
Education Award									\$1,000
TOTAL	4792.42	400	200						6392.92

PHOTOCOPY
PRESERVATION

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)								
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader								
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader								
Uniforms (T-Shirts)	50							
Member Training	250							250
Transportation (of members, produce, etc.)	2300	800						3400 2300
Supplies (gloves, paper, etc.)	100		200					300
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			200					200

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6417.92

74

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PRESERVATION

UNITED STATES DEPARTMENT OF AGRICULTURE - FARMERS HOME ADMINISTRATION

Form FmHA 2030-8
(Rev. 7-90)

FACSIMILE TRANSMISSION

DATE:

4-17-96

Check box for:
SECURE ☐
FAX ☐
TRANSMISSION

SUBJECT:

IN - Summer of GLEANING
AMERICORPS PROJECT

TO:

FARMERS HOME ADMINISTRATION

STATE

Attention:

Receiving Agency or Organization if other than FmHA:

Facsimile Telephone Number

FTS () Commercial ()
Telephone Number of Recipient

FTS () Commercial ()

FROM:

Name of Sender

Division

Room Number

Telephone Number

FTS () Commercial ()

COMMENTS

PHOTOCOPY
PRESERVATION

Authorized By: (Division Director or Branch Chief)

Transmission Completed By:

No. of Pages (incl. this sheet)

3

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USDA-RD

INDIANA

P.001

TEL: 317 290 3095

APR - 17 '96 (WED) 13:31 RURAL ECON COMM DEV

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner ³ FOOD BANKS		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader	265.33							\$265.33
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader	242.78							\$242.78
Uniforms (T-Shirts)	50							
Member Training								
Transportation (of members, produce, etc.)	6380			6380	500			
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).					250			
Salaries			2055		9364			
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			200		3984			

14466
6380 20846PHOTOCOPY
PRESERVATION

USDA-RD

INDIANA

APR - 17 '96 (WED) 13:36 RURAL ECON COMM DEV

TEL: 317 290 3095

P. 002

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner ³ FOOD BANKS		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40
FICA (7.65%) --								
Basic Member	169.41							\$169.41
Team Leader	265.33							\$265.33
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader	242.78							\$242.78
Uniforms (T-Shirts)	50							
Member Training					500			
Transportation (of members, produce, etc.)				6380				
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).					250			
Salaries			2055		9364			
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			200		3984			

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PRESERVATION

Iowa

MSG NO: _____

DATE: _____

4-16-96

TO: _____

AmeriCorps

ATTN: _____

Donna Hines

FROM: _____

*Kevin, SR.**Greene Co Iowa*

PAGE 1 OF _____

(including this page)

IF ALL PAGES ARE NOT RECEIVED, CALL:

*515-386-3138*PHOTOCOPY
PRESERVATION

1996 Summer of Gleaning
Budget
IOWA
April 16, 1996

ITEM	Corporation/ National Offc.	Federal Sponsor		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	
BASIC ALLOWANCE						
5 Members	11,208.00					11,208.00 ✓
Team Leader	3,468.40					3,468.40 ✓
FICA (7.65%)						
Members	(857.41) 847.05					847.05 (\$857.41) ✓
Team Leader	265.33					265.33
WORKERS COMP						
Members	784.55					784.55
Team Leader	242.78					242.78
UNIFORMS	300.00?					300.00
MEMBER TRAINING						
CPR & First Aid	300.00					300.00
Communications	250.00					250.00
Volunteer	250.00					250.00
SUPPLIES (paper, office supplies, ect.)					X	
PER DIEM (\$87 X 6 members X 5 days)		7. 2610.00				2610.00
MILEAGE (30¢/Mile)		P 3000.00				3000.00
OTHER (facilities, Lts, FAX)		X			X	
EDUCATION AWARD	6000.00					6000.00
TOTAL						29,526.11

Kenn R. Fitzgerald
Greene Co FSA

17626.47
300.00 for
6000. edward

23236.47

→ 300
- 6000
23236.47

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PRESERVATION

4647. per member

391104

<Ray County CFSA Office>

201 E. Franklin, Suite 5
Richmond, MO 64085-1883
816-776-5861
Fax: 816-776-6902

FAX TRANSMISSION COVER SHEET

Date: April 17, 1996

To: Charles Sims, LLSDA Ameri Corps

Fax: 202-720-4614

Subject: Summer of Gleaning Budget

Sender: Cindy White, Acting County Executive Director

YOU SHOULD RECEIVE 3 PAGE(S), INCLUDING THIS COVER
SHEET. IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL
816-776-5861

Hard Copy will be forward.

Cindy White

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PRESERVATION

1996 Summer of Gleaning Budget Missouri

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								\$20.00
Basic member (not a team leader) (480 hours/ 12 weeks of service)	11208.00							11208.00
Team Leader (520 hours/ 13 weeks of service)								83.08
FICA (7.65%)								947.05
Basic Member	847.05							
Team Leader								
Worker' Comp (Maximum of 7%)								784.55
Basic Member	784.55							
Team Leader								250.00
Uniforms (T-Shirts)	250.00							
Member Training								5000.00
Transportation (of members, produce, etc.)		5000.00						
Supplies (gloves, paper, etc.)							X	
Equipment (tools, NOT computers)							X	
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			X				X	

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NEW JERSEY

DEPARTMENT OF AGRICULTURE

Fax Machine: (609) 292-3978

TRANSMITTAL COVER SHEET

Date:

4-17-96

Number of Pages with cover:

5

To:

Ron De Munbran
USDA

Fax Number:

(609) (202) 720-4614

IF THERE IS A PROBLEM WITH THE TRANSMISSION
PLEASE NOTIFY THE INDIVIDUAL BELOW IMMEDIATELY

Sent by:

Jon Elliott

Phone:

(609) 984-2520

Comments:

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**AmeriCorp Summer of Gleaning
New Jersey Farmers Against Hunger**

Goal

Summer: Design and implement a program to pick-up and distribute fresh produce. Each county will partner farmers and agencies to collect quality produce for distribution that often goes into the waste stream.

Fall 1996 thru Spring of 1997: continue the program and expand number of participating farmers and agencies.

Geographical Area

1. Burlington County
2. Camden County
3. Cumberland County
4. Atlantic County

Basic Operations**Pre-Pickup**

1. **Enroll farmers:** establish relationship with farmers; Participating farmers should be categorized according to (a) location, (b) type of produce available by season, (c) schedule for pick-ups (exact location, times, facilities), (d) whether or not they supply boxes, (e) and their geographical area: Burlington County, Camden County, Cumberland County, Atlantic County.
2. **Enroll agencies:** establish relationship with agencies (local churches, soup kitchens, pantries, area food banks, etc.) Participating agencies should be categorized according to (a) location, (b) amount of produce they are capable of receiving and distributing (c) arrangements for drop-off (exact location, time, facilities, etc.) Target agencies which work directly with clients (recipients of produce)

Pick-up & Distribution

3. **Coordinate produce pick-up and distribution**
 - option 1: set schedule for pick-ups (2x/wk), farmers will be contacted in advance to confirm (or will call/fax in their confirmation)
 - option 2: farmers will call in/be called on a regular basis to confirm that produce is available for pick-up
 - central office dispatcher will set daily or weekly pick-up and distribution, schedule/route for drivers either with pre-established schedule or daily fax/email/phone message.

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Pick-up produce from farmers

- pick-ups should be scheduled for the mornings in most cases
- each product will have criteria for quality/timing

Drop-off produce to agencies

- drop-offs should be scheduled for the afternoons in most cases

Recruit volunteers to assist with loading and unloading truck**Staffing**

Parent Agency: Agriculture Society of New Jersey

Project Name: "Farmers Against Hunger"

Advisory/Working Group: Joan Elliott, Executive Director, Agriculture Society
Pam Mount, owner, Terhune Farm
Gen Gorman, Program Director, Bonner Foundation
Zane Helsel, Director, Rutgers Extension Service
Peter Clarke, USC School of Medicine
Brooke Tarabour, Executive Director, Ocean County Food Bank
John Rigolizzo- Large fruit and vegetable farmer and President, NJ Farm Bureau

Advisory/Working Group: Will assist with set-up of all aspects of operation, including: enrolling farmers and agencies; locating in-kind equipment, supplies, offices, consultants; developing basic logistical plan; performing on-going project evaluation to ensure smooth start-up and expansion, and fund raising activities.

Project Director: 1 to be hired, based in home office
MeriCorps Team Leader: 1 to be hired, field support based in home office
MeriCorps Basic Members: 4 to be hired, based in each county (or paired)

Other Operations

Offices: Home office will be in Trenton with the NJ Agriculture Society
Field offices will be in the Extension Offices in each county

Transportation: Two cargo vans will be leased/rented for entire 12 wks
An additional cargo van will be leased/rented for final 6 wks

A passenger vehicle may be leased/rented
A refrigerated truck will be leased /rented for 8 wks.

Communication: Phone/fax between project staff and farmers.
800 # possibly for farmers to contact staff.
Email/web site for staff and possibly some farmers.

Training: AmeriCorps members will receive five day orientation, weekly training (Mondays) for first four weeks and every two weeks for final eight weeks, and two day end-of-summer closing event for reflection, evaluation, and long-term planning.
Nutritional training will be available to recipients of the produce.

Long-Term Planning: this summer project is a pilot project for our long term "Farmers Against Hunger" Program

Financing

Federal: \$25,000 matching grant from U.S. Department of Agriculture

Local: \$25,000 matching grant from Bonner Foundation

Flow of funds: Federal funds will be given to Rutgers Extension which will pay stipend payments to AmeriCorps members and give sub-grant remaining Federal funds to the NJ Agriculture Society which will pay all other operational expenses.

Accounting of funds: Rutgers Extension will account for payments to AmeriCorps members and will consolidate all financial reports to Federal government; NJ Agriculture Society will account for all sub-granted operational funds.

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ITEM	Cost	Justification Quantity	Total	Corporation/ Natl Office	Federal Sponsored Cash	In-Kind	Non-Federal Partner Cash	In-Kind	Other Non-Federal Partner Cash	In-Kind	TOTAL
Basis Allowance											
Basic member	\$2,241.60	4	\$8,966	\$8,966							\$8,966
Team Leader	\$3,468.40	1	\$3,468	\$3,468							\$3,468
FICA (7.65%)											
Basic Member	\$169.41	4	\$678	\$678							\$678
Team Leader	\$265.33	1	\$265	\$265							\$265
Workers Compensation (max 7%)											
Basic Member	\$156.91	4	\$628	\$628							\$628
Team Leader	\$242.78	1	\$243	\$243							\$243
Uniforms (T-Shirts)	\$50	5	\$250	\$250							\$250
Member Training											
10.5 days of training @ \$100/day	\$100	10.5	\$1,050		\$1,050						\$1,050
Van to visit sites (3 days @ \$100/day)	\$100	3	\$300		\$300						\$300
Transportation											
Project Director (250 mi/day x 34 days)	\$0	8500	\$2,125		\$2,125						\$2,125
Team Leader (250 mi/day x 34 days)	\$0	8500	\$2,125		\$2,125						\$2,125
Cargo Vans (base \$225/wk x 12 weeks)	\$2,700	2.5	\$6,750		\$6,750						\$6,750
Cargo Vans (14¢/mile x 1000 mi/wk x 12)	\$1,680	2.5	\$4,200		\$4,200						\$4,200
Refrigerated Truck (base \$500/wk x 8 weeks)	\$4,000	1	\$4,000		\$4,000						\$4,000
Refrigerated Truck (14¢/mile x 1000 mi/wk x 8)	\$1,120	1	\$1,120		\$1,120						\$1,120
Insurance	\$500	1	\$500		\$500						\$500
Supplies											
General Supplies (\$50/wk, incl. gloves)	\$50	12	\$600		\$600						\$600
Cardboard Boxes (\$1/box)	\$1	8000	\$8,000		\$8,000			\$3,000			\$11,000
Equipment											
Handtruck (\$75/summer)	\$75	3	\$225		\$225						\$225
Pallets (\$45/each)	\$25	6	\$150						\$150		\$150
Box Stappler (\$50/each)	\$50	2	\$100		\$100						\$100
Scales (\$250/each)	\$250	3	\$750		\$750						\$750
Staff Costs											
Project Director Salary (\$35,000/yr)	\$35,000	0.25	\$8,750		\$8,750						\$8,750
Project Director Benefits (@ 25%)	\$8,750	0.25	\$2,188		\$2,188						\$2,188
Clerical	\$1,600	1	\$1,600		\$1,600						\$1,600
Working Group (6 profs. x \$200/day x 24 days)	\$2,000	6	\$12,000					\$4,000		\$8,000	\$16,000
Other											
Phone (\$350/month)	\$350	3	\$1,050		\$1,050						\$1,050
800 Number (\$75/month)	\$75	3	\$225		\$225						\$225
Computer Hardware/Software	\$2,500	6	\$15,000					\$5,000		\$10,000	\$15,000
Facilities (\$500/mo x 5 sites)	\$2,500	5	\$12,500					\$12,500			\$12,500
			\$27,706	\$14,496	\$40,538			\$24,500	\$150	\$18,000	\$107,330

2706

14496

\$40,538 \$20,279



HOWDY PARTNER . . .

USDA-Consolidated Farm Service Agency
504 North Main * Aztec NM 87410
(505) 334-3090 * Fax (505)334-8659

Date: 4-16-96Time: 5:30 PMNumber of pages: 7

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To: Charles SimmsAgency: FSA AmericorpsFax #: 1-202-720-4614From: San Juan County Lloyd Wilhelm

Message: _____

Charles:

These budgets are proposals
after discussing the program with
our partners.

Some costs may increase or
decrease as we get into project
Hope you can be generous with
our needs.

Give me a call and we can
discuss the budget in depth. If you see
a need let me know. Thanks Lloyd

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader	265.33							\$265.33
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader	242.78							\$242.78
Uniforms (T-Shirts)	50							50
Member Training			100.00		100.00		100.00	300
Transportation (of members, produce, etc.)	2000.00		200.00		500.00			2700.00
Supplies (gloves, paper, etc.)			100.00		100.00			200.00
Equipment (tools, NOT computers)			50.00		20.00			70.00
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								-0-
Salaries								-0-
Benefits								-0-
Other (Facilities, lights, phone, FAX costs, etc.)			400.00					400.00

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ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader	265.33							\$265.33
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader	242.78							\$242.78
Uniforms (T-Shirts)	50							50
Member Training			300.00					300.00
Transportation (of members, produce, etc.)	2600.00		500		500			3600.00
Supplies (gloves, paper, etc.)			200					200.00
Equipment (tools, NOT computers)			100					100.00
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			1000					1000.00

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APR-16-96 TUE 15:30

Page 3

P. 04/08

APR -16' 96 (TUE) 09:35 ROADRUNNER FOOD BANK

TEL: 505-242-6471

P. 002

**Roadrunner Food Bank
Reimbursable Costs**

Truck lease:

Basic lease @250.00 per week	3000.00
Mileage 500 miles/wk @.14 per mile	1080.00
Insurance @50/month	150.00
Fuel @125/month	375.00

Truck driver:

Wages @ 7.00 per hour	3360.00
Fringe benefits (comp, FICA @18.6%)	625.00

Food sorter:

Wages @ 5.00 per hour	2400.00
Fringe benefits (comp, FICA @17.33%)	415.00

Rental of larger dumpster @50/month

150.00

Trips to landfill—12 @ 15.00 each

180.00

Boxes, tape, shrink wrap, pallets

500.00

TOTAL REIMBURSABLE

12,235.00

With the magnitude this program could reach the Roadrunner Food Bank stated these costs could be incurred above their normal operating costs.

These costs where sent to John by Roadrunner Food Bank.

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