

FOIA MARKER

**This is not a textual record. This is used as an
administrative marker by the William J. Clinton
Presidential Library Staff.**

Collection/Record Group: Clinton Presidential Records
Subgroup/Office of Origin: Americorps
Series/Staff Member: General Files
Subseries:

OA/ID Number: 24231
FolderID:

Folder Title:
Gleaning - 1996 Summer I [5]

Stack:	Row:	Section:	Shelf:	Position:
S	66	1	3	2

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. form	re: personal financial (1 page)	05/22/1996	b(6)
002. form	re: personal financial (1 page)	08/09/1996	b(6)
003. form	re: personal financial (1 page)	08/12/1996	b(6)
004. form	re: personal financial (1 page)	08/09/1996	b(6)
005. memo	re: personal financial (1 page)	06/03/1996	b(6)
006. form	re: personal financial (1 page)	00/00/0000	b(6)
007. form	re: personal financial (1 page)	09/25/1996	b(6)
008. form	re: personal financial (1 page)	12/20/1995	b(6)
009. form	re: personal financial (1 page)	05/20/1996	b(6)
010. form	re: personal financial (2 pages)	05/20/1996	b(6)
011. report	re: personal financial (9 pages)	03/31/1995	b(6)
012. check	re: personal financial (1 page)	10/18/1996	b(6)
013. fax	re: personal financial (1 page)	10/04/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
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b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

We desire to make available the volunteer services of the following person(s) to assist with the Natural Resources Conservation Service work.

NAME		NAME	
ADDRESS		ADDRESS	
SOCIAL SECURITY NUMBER		SOCIAL SECURITY NUMBER	
TELEPHONE NUMBER	DATE OF BIRTH	TELEPHONE NUMBER	DATE OF BIRTH
NAME		NAME	
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OMB DISCLOSURE STATEMENT

Public reporting burden for this collection of information is approximately (45) minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Agriculture Clearance Officer OIRM, Room 404-W, Washington, D.C. 20250; and to the Office of Management and Budget, Paperwork Reduction Project (OMB No.), Washington, D.C. 20503.

USDA AMERICORPS
AGREEMENT FOR SPONSORED VOLUNTARY SERVICES

NAME OF SPONSOR ORGANIZATION (PRINT)

ADDRESS (Street, City, State, Zip Code)

NAME OF USDA ORGANIZATION IMPLEMENTING THE COMPONENT OF THE USDA AMERICORPS PROGRAM TO BE SUPPORTED

PRIVACY ACT STATEMENT

The following information is provided to comply with the Privacy Act (PL 93-579). U.S.C. 301 and 7 CFR 260 authorize acceptance of the information requested on this form. The data will be used to contact applicants and to interview, screen, and select them for volunteer assignments. Furnishing this data is voluntary.

1. Description of volunteer service to be performed:

2. The above-described volunteer service will be contributed to the USDA organization implementing the particular component of the USDA AmeriCorps program to be supported by the volunteer service. Except as provided below, the volunteer service performed by the volunteers will not confer on them or on employees or officers of the sponsoring non-USDA organization the status of federal employees.

3. We will provide the USDA organization implementing the particular component of the USDA AmeriCorps program to be supported by the volunteer service with a listing of participants and person-hours or person-days contributed to accomplish the work in item 1 above, as well as any other specific information requested relating to quantity and quality measurements.

4. We will obtain parental or guardian consent of each individual under 18 years of age and will comply with child labor laws.

5. _____ is hereby designated to serve as our liaison with the USDA Organization implementing the particular component of the USDA AmeriCorps program to be supported by the volunteer service in day-to-day operations under this agreement.

6. We understand that either the USDA AmeriCorps organization implementing the USDA AmeriCorps program, or we, may cancel this agreement at any time by notifying the other party in writing.

SIGNATURE

DATE

ACCEPTANCE FOR THE USDA ORGANIZATION

The _____ agrees, while this agreement is in effect, to:

1. Provide such materials, equipment, and facilities as are available and needed in performing the work described above as described in the accompanying project plan/budget.

2. Finance necessary incidental expenses of sponsored participants to the extent such expenses cannot be borne by the sponsor, and to the extent that _____ funds are available. The maximum funding of such incidental expenses shall be set forth in the accompanying project plan/budget for each fiscal year or portion of a fiscal year.

3. Consider sponsored participants as federal employees for the purpose of tort claims and compensation for work injuries, to the extent not covered by the sponsor. Authorization by PL 97-98.

4. Authorize non-minor sponsored participants to operate federal motor vehicles when necessary provided that the individual holds a valid drivers license.

Signature

Title

Unit

Date

TERMINATION OF THE AGREEMENT

AGREEMENT TERMINATED ON (Month, Day, Year)

Signature of USDA Representative

Remarks:

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NOTICE TO VOLUNTEER

Authorization by PL 97-98

Volunteers are not considered to be Federal employees for any purposes other than tort claims and injury compensation. Volunteer Service is not creditable for leave accrued or any other benefit. However, volunteer service is creditable work experience.

All programs and services of the U.S. Department of Agriculture are offered on a nondiscriminatory basis without regard to race, color, national origin, religion, sex, age, marital status, or handicap.

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AmeriCorps Benefits

Volunteers un-paid volunteers, not AmeriCorps members and are NOT eligible for compensation. Volunteers are not eligible for AmeriCorps education awards or any other AmeriCorps benefits. Volunteer service is not creditable for the purpose of earning an AmeriCorps education award.

I have read and understand the above statements:

Applicant's Signature

Date

(Application for volunteer service not valid without signature)

USDA AMERICORPS VOLUNTEER APPLICATION/SIGN UP

NAME (Last, First, Middle) Please Print or Type:	ADDRESS (City, State or Province, Zip Code or Postal Code County)
DATE OF BIRTH:	
SOCIAL SECURITY NUMBER:	PHONE NO. (Include area code) BUSINESS () HOME ()
EDUCATION: (Circle highest level of education completed)	
GRADE SCHOOL 1 2 3 4 5 6 7 8	HIGH SCHOOL 9 10 11 12
	COLLEGE 13 14 15 16 17 18 19
1. DO YOU HAVE A DRIVERS LICENSE? Yes ☐ No ☐ State	IN CASE OF AN EMERGENCY NOTIFY:
	NAME:
2. AREA OF AVAILABILITY (City, County, and State/Province) AND DATE OF AVAILABILITY	ADDRESS:
3. VOLUNTARY POSITION APPLYING FOR	
4. I EXPECT TO VOLUNTEER APPROXIMATELY Hour per week to the Earth Team	PHONE NO. ()
APPLICANTS SIGNATURE	

FOR AGENCY USE ONLY (Assigned Duty Station)

NRCS Supervisor: Attach volunteer job description and forward to next administrative level. (Retain a copy for your file.)

A. LOCATION (City, County, State/Province) Congressional District Number	B. AGENCY (Check one) F.O. ☐ A.O. ☐ S.O. ☐ N.O. ☐
C. TERMINATION DATE:	D. TOTAL HOURS SERVED:

COMMENTS:

USDA REPRESENTATIVE SIGNATURE	TITLE	DATE SIGNED
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SEE REVERSE SIDE

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Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. form	re: personal financial (1 page)	05/22/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

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C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

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- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: Application ☐ Construction ☐ Non-Construction		2. DATE RECEIVED BY STATE 5/22/96		Applicant Identifier	
Preapplication ☐ Construction ☐ Non-Construction		4. DATE RECEIVED BY FEDERAL AGENCY 5/22/96		Federal Identifier 95ADFDC047934A	
5. APPLICANT INFORMATION					
Legal Name: Rutgers University Cooperative Extension			Organizational Unit		
Address (give city, county, state, and zip code)			Name and telephone number of the person to be contacted on matters involving this application (give area code) Dr. Jane Helsel		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): [] [] - [] [] [] [] [] [] [] []			7. TYPE OF APPLICANT: (enter appropriate letter in box) ☐ A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify) _____		
8. TYPE OF APPLICATION: ☒ New ☐ Continuation ☐ Revision If Revision, enter appropriate letter(s) in box(es): ☐ ☐ A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify): _____			9. NAME OF FEDERAL AGENCY:		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94-0006 TITLE:			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: USDA AmeriCorps Summer of Cleaning Project		
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):					
12. PROPOSED PROJECT:		14. CONGRESSIONAL DISTRICTS OF:			
Start Date 4/15/96	Ending Date 9/30/96	a. Applicant		b. Project Summer of Cleaning New Jersey	
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?			
a. Federal	\$ 34,579.00	a. YES THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE _____			
b. Applicant	\$ 15,159.00	b. NO ☒ PROGRAM IS NOT COVERED BY E.O. 12372 ☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW			
c. State	\$.00				
d. Local	\$.00				
e. Other	\$.00				
f. Program Income	\$.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? ☐ Yes If "Yes," attach an explanation ☒ No			
g. TOTAL	\$ 49738.00				
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED					
a. Typed Name of Authorized Representative		b. Title		c. Telephone number	
d. Signature of Authorized Representative				e. Date Signed	

Previous Editions Not Usable

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Standard Form 424 - Rev. 4-83
Prescribed by DME-UN-1-A-102

INSTRUCTIONS FOR THE SF 424

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

- | Item: | Entry: | Item: | Entry: |
|-------|--|-------|--|
| 1. | Self-explanatory. | 12. | List only the largest political entities affected (e.g., State, counties, cities). |
| 2. | Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable). | 13. | Self-explanatory. |
| 3. | State use only (if applicable). | 14. | List the applicant's Congressional District and any District(s) affected by the program or project. |
| 4. | If this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank. | 15. | Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate <u>only</u> the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15. |
| 5. | Legal name of applicant, name of primary organizational unit which will undertake the assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application. | 16. | Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process. |
| 6. | Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service. | 17. | This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes. |
| 7. | Enter the appropriate letter in the space provided. | 18. | To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.) |
| 8. | Check appropriate box and enter appropriate letter(s) in the space(s) provided:
— "New" means a new assistance award.
— "Continuation" means an extension for an additional funding/budget period for a project with a projected completion date.
— "Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation. | | |
| 9. | Name of Federal agency from which assistance is being requested with this application. | | |
| 10. | Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested. | | |
| 11. | Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project. | | |

INSTRUCTIONS FOR THE SF 424

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

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INSTRUCTIONS FOR THE SF-424A (continued)

Line 7 - Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount. Show under the program narrative statement the nature and source of income. The estimated amount of program income may be considered by the federal grantor agency in determining the total amount of the grant.

Section C. Non-Federal Resources

Lines 8-11 - Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

Column (a) - Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

Column (b) - Enter the contribution to be made by the applicant.

Column (c) - Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

Column (d) - Enter the amount of cash and in-kind contributions to be made from all other sources.

Column (e) - Enter totals of Columns (b), (c), and (d).

Line 12 - Enter the total for each of Columns (b)-(e). The amount in Column (e) should be equal to the amount on Line 5, Column (f), Section A.

Section D. Forecasted Cash Needs

Line 13 - Enter the amount of cash needed by quarter from the grantor agency during the first year.

Line 14 - Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15 - Enter the totals of amounts on Lines 13 and 14.

Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

Lines 16 - 19 - Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

Line 20 - Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

Section F. Other Budget Information

Line 21 - Use this space to explain amounts for individual direct object-class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

Line 22 - Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

Line 23 - Provide any other explanations or comments deemed necessary.

INSTRUCTIONS FOR THE SF-424A

General Instructions

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

Section A. Budget Summary Lines 1-4, Columns (a) and (b)

For applications pertaining to a *single* Federal grant program (Federal Domestic Assistance Catalog number) and *not requiring* a functional or activity breakdown, enter on Line 1 under Column (a) the catalog program title and the catalog number in Column (b).

For applications pertaining to a *single* program *requiring* budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the catalog program title on each line in Column (a) and the respective catalog number on each line in Column (b).

For applications pertaining to *multiple* programs where one or more programs *require* a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

Lines 1-4, Columns (c) through (g.)

For *new applications*, leave Columns (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

Lines 1-4, Columns (c) through (g.) (continued)

For *continuing grant program applications*, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For *supplemental grants and changes* to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5 — Show the totals for all columns used.

Section B Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Lines 6a-i — Show the totals of Lines 6a to 6h in each column.

Line 6j — Show the amount of indirect cost.

Line 6k — Enter the total of amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

BUDGET INFORMATION — Non-Construction Programs

SECTION A — BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Federal Assistance	94-006	\$	\$	\$ 34,020	\$ 12,309	\$ 46,329
2.						
3.						
4.						
5. TOTALS		\$	\$	\$ 34,020	\$ 12,309	\$ 46,329

SECTION B — BUDGET CATEGORIES

6 Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
a. Personnel	\$ 18,764	\$ 3,365	\$	\$	\$ 22,129
b. Fringe Benefits	1,690				1,690
c. Travel		3,134			3,134
d. Equipment		1,075			1,075
e. Supplies		3,600			3,600
f. Contractual	12,566				12,566
g. Construction					
h. Other	1,000	1,135			2,135
i. Total Direct Charges (sum of 6a - 6h)	34,020	12,309			
j. Indirect Charges					
k. TOTALS (sum of 6i and 6j)	\$ 34,020	\$ 12,309	\$	\$	\$ 46,329
7. Program Income	\$	\$	\$	\$	\$

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. Cooperative Federal Assistance	\$ 12,309	\$	\$	\$
9.				
10.				
11.				
12. TOTALS (sum of lines 8 and 11)	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

13. Federal	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
	\$ 34,020	\$ 34,020	\$	\$	\$
14. NonFederal	12,309	12,309			
15. TOTAL (sum of lines 13 and 14)	\$ 46,329	\$ 46,329	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTALS (sum of lines 16 -19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

(Attach additional Sheets if Necessary)

21. Direct Charges:	22. Indirect Charges:
23. Remarks	

BUDGET INFORMATION — Non-Construction Programs

OMB Approval No. 0348-

SECTION A — BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. <i>Federal Assistance</i>	94-006	\$	\$	\$ 34,579	\$ 15159	\$ 49738
2.						
3.						
4.						
5. TOTALS		\$	\$	\$ 34,579	\$ 15159	\$ 49738

SECTION B — BUDGET CATEGORIES

6 Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
a. Personnel	\$ 18764	\$ 6215 3365	\$	\$	\$ 24979
b. Fringe Benefits	3059 1690		<i>per 3000 10/11/96</i>		1690 3059
c. Travel	12566	3134			3134 15700
d. Equipment		1075			1075
e. Supplies		3600			3600
f. Contractual	12566				12566
g. Construction					
h. Other	790 1000	1135			2325 2135
i. Total Direct Charges (sum of 6a - 6h)					
j. Indirect Charges					
k. TOTALS (sum of 6i and 6j)	\$ 34579 34020	\$ 15159 12309	\$	\$	\$ 49738
7. Program Income	\$	\$	\$	\$	\$

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Standard Form 424A (1-1)
Prescribed by OMB Circular A

SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. Cooperative Federal Assistance	\$ 15,159	\$ 1	\$	\$
9.				
10.				
11.				
12. TOTALS (sum of lines 8 and 11)	\$	\$	\$	\$

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 34,579	\$ 34,579	\$	\$	\$
14. NonFederal	15,159	15,159			
15. TOTAL (sum of lines 13 and 14)	\$ 49,738	\$ 49,738	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTALS (sum of lines 16 -19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

(Attach additional Sheets if Necessary)

21. Direct Charges:

22. Indirect Charges:

23. Remarks

RUTGERS COOPERATIVE EXTENSION

NEW JERSEY AGRICULTURAL EXPERIMENT

NOTICE
This transmission is intended only for the addressee(s) listed above, and may contain information that is confidential or privileged. If you are not the addressee, any use, disclosure, copying, or communication of the contents of this transmission is prohibited. If you received this FAX in error, please telephone us at once and we will arrange for the return of this message at no cost to you.

FAX NO: 908-932-6611

DATE: 8/12/96

TIME: _____

TO: Rep. M. Mumburn DEPARTMENT: Cooperative Ext.
or Joel Berg
FROM: Jane Helzel

FAX NUMBER BEING CALLED: 202-720-4614

OF PAGES: 2 (Please call if you have not received the entire transmission)
(including cover page)

FOR ASSISTANCE

PLEASE CALL OUR OFFICE AT: 908-932-⁹³⁰⁶~~6611~~

ADDITIONAL INFORMATION

OPERATOR: Jane

By the

RUTGERS COOPERATIVE EXTENSION

FAX INFO LINE (908) 932-6767

FARM INFORMATION IN A FLASH

EXTENSION OF THE
RUTGERS

Cooperating Agencies: Rutgers, The State University of New Jersey, U.S. Department of Agriculture, and County Boards of Chosen Representatives. Educational programs are offered without regard to race, sex, handicap, color, or national origin. Rutgers Cooperative Extension is an Equal Opportunity Institution.

RUTGERS COOPERATIVE EXTENSION

PO Box 231
New Brunswick, NJ 08903-0231

NEW JERSEY AGRICULTURAL EXPERIMENT STATION

908/932-9306
FAX: 908/932-6633

August 12, 1996

To: Ron DeMumbrum or
Joel Berg

From: Zane Helsel

RE: Contract between Rutgers Cooperative Extension and
USDA - AMERICORPS summer of Gleaning Program

I appreciated Ron's fax from approximately 1 month ago with the signatures on this contract. Unfortunately, I have never received the original, and my grants accounting office is pressuring me for that original signed contract.

Could you give me an update on its status.

Thanks,
Zane

RUTGERS COOPERATIVE EXTENSION

PO Box 231
New Brunswick, NJ 08903-0231

NEW JERSEY AGRICULTURAL EXPERIMENT STATION

August 13, 1996

TO: Richard Rominger, Deputy Secretary of Agriculture

FROM: Zane R. Helsel, Director *ZRH*
Rutgers Cooperative Extension

RE: USDA AmeriCorps Summer of Gleaning Program - New Jersey

You received a phone call from Pam Mount, of the New Jersey Agricultural Society, expressing concern about our not receiving the signed contract from the USDA on the New Jersey program that is administered through Rutgers Cooperative Extension.

I have been in communication with the USDA - AmeriCorps office (Ron DeMumbrun) and learned that they have been diligent in sending the signed contracts upon my earlier requests, but unfortunately, for some unknown reason, we have never received them. Mr. DeMumbrun has arranged to send a new copy by overnight delivery so that Rutgers Cooperative Extension might expedite payment to the New Jersey Agricultural Society.

Please be assured that the program has not and will not stop because of this problem. We were able to complete all of the necessary arrangements on our end thanks to a fax copy that was received from Mr. DeMumbrun earlier in July; and now, hopefully, the full contract will be available within days to allow us to complete the payment.

Thank you for your continued support of this program.

Post-It™ brand fax transmittal memo 7671		# of pages > 1
To: Ron de Mumbrun	From: Zane R. Helsel	
Co.:	Rutgers Coop Ext	
Dept.:	Phone: 908-932-7306	
Fax #: 7-202-720-5437	Fax #: 908-932-6633	

Bonnie Polk

FCS

Ellen Haas

703 305 2295

Consumer Services.

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
002. form	re: personal financial (1 page)	08/09/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Interfaith Hunger Coalition / AmeriCorps

155 N. Occidental Boulevard
Los Angeles, CA 90026
213/637-1600, Fax 213/365-0033

San Diego Food Rescue Team August 5-6, 1996

BUDGET

8 members, 1 staff

Meals:

Breakfast	1 @ \$ 7	7	
Lunch	2 @ 10	20	
Dinner	2 @ 15	<u>30</u>	
		\$57 x 9 =	\$ 515

Transportation:

Van Rental	225
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Lodging:

3 rooms @ \$125	375
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Total	\$1,115
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Withdrawal/Redaction Marker

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OA/Box Number: 24231

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rc3092

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b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

Withdrawal/Redaction Marker

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General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

RESTRICTION CODES

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Freedom of Information Act - [5 U.S.C. 552(b)]

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b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

14 May 1996

Washington Area Gleaning Network
P.O. Box 9871
Alexandria, Virginia 22304

This letter is to confirm that USDA approves the Summer of Gleaning Project in Maryland (including the attached budget) which will focus on gleaning in the Baltimore area during the project period June - August 1996. USDA will provide funding assistance through its Maryland Farm Service Agency (FSA) in Columbia, Maryland. It is intended that the Washington Area Gleaning Network (WAGN) will serve as a major non-profit partner of USDA to accomplish the project.



Joel Berg
Director, National Service
U.S. Department of Agriculture

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
005. memo	re: personal financial (1 page)	06/03/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

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U.S.
DEPARTMENT OF AGRICULTURE

TEAM USDA
NATIONAL SERVICE
PROGRAM

sent
6/6/96

3051146

FAX TRANSMISSION

PHONE: (202) 720-6350 (Joel) FAX: (202) 720-4614
(202) 720-4369 (Kathryn)
(202) 690-3894 (Ron)

TO: GLORIA BROWN

FROM: RON DE MUNBRUN

DATE: 6/6/96 NO. OF PAGES: 4
(With Cover)

FAX NUMBER: _____

COMMENTS: Here are 2 samples of what I sent
have sent down to NFC in the past. as
well as a sample I made up of the Maryland
project using information the bank gave to
Charles.

Ron

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
006. form	re: personal financial (1 page)	00/00/0000	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
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Gleaning - 1996 Summer I [5]

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Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
007. form	re: personal financial (1 page)	09/25/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

RESTRICTION CODES

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Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
008. form	re: personal financial (1 page)	12/20/1995	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

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**1996 SUMMER OF GLEANING
BALTIMORE AREA
PROPOSED BUDGET
MAY 8, 1996**

Expense Category

* AmeriCorps Team

Basic Allowance 3 members x 12 weeks	6,724.80
Team Leader - 1 member x 13 weeks	3,468.40
FICA (7.65%)	
3 members	508.23
Team Leader	265.33

* Workman's Compensation (7%)

3 members	470.73
Team Leader	242.78

Uniforms

200.00

subTotal \$ 11,680.27
FSA

Training

500.00

Staff Costs

Salaries	4,500.00
Office Manager	2,250.00
Site Supervisor	2,100.00
Benefits	1,327.50

Recruitment

600.00

Transportation

Trucking	2,500.00
Buses/Vans	3,200.00
Local Travel	3,300.00

Field Supplies

2,300.00

Equipment

500.00

Office Expense

1,400.00

Accounting Services

600.00

Equipment Rental

1,650.00

Insurance

1,500.00

Other Expenses (Communications)

Phone	1,420.00
-------	----------

FAX	250.00
-----	--------

Pager Services	630.00
----------------	--------

Educational Awards

CORP. NAT'L SERVICE 4,000.00

subTotal \$ 3,0727.50
WAGN

*AMERICORPS TEAM COSTS TOTAL

\$46,407.77

4000

42407.77

**PHOTOCOPY
PRESERVATION**

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In- Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader	265.33							\$265.33
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader	242.78							\$242.78
Uniforms (T-Shirts)	50							
Member Training								
Transportation (of members, produce, etc.)								
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)								

Administrative (costs not directly related to the operation of the project)								
Education Award								\$1,000
TOTAL								

USDA AMERICORPS GLEANING AND FOOD RESCUE SUMMER

USDA/AMERICORPS SUMMER GLEANING AND FOOD RESCUE PROJECTS

SITE	Federal Sponsor	# MEM	FEDERAL		NON-FEDERAL SPONSOR		FSA	RD
			CASH	IN-KIND	CASH	IN-KIND		
CALIFORNIA	RD	6	\$28,800				6	\$28,800
CONNECTICUT/RI	FSA/RD	6	\$36,420	\$27,330		\$250	6	\$18,210
GEORGIA	RD	2	\$10,000				2	\$10,000
ILLINOIS	FSA	2	\$9,600				2	\$9,600
INDIANA	RD	6	\$21,780				6	\$21,780
IOWA	FSA	6	\$22,877	\$2,000			6	\$22,877
KENTUCKY	RD	6	\$28,800				6	\$28,800
MARYLAND	FSA	4	\$42,208	\$4,116		\$35,125	4	\$42,208
MICHIGAN	FSA	6	\$27,782				6	\$27,782
MISSISSIPPI	RD	4	\$26,000				4	\$26,000
MISSOURI	FSA	5	\$17,840				5	\$17,840
NEW JERSEY	CSREES	5	\$20,278		\$25,000			
NM- SAN JUAN	FSA	4	\$18,471	\$850		\$820	4	\$18,471
NM- ALBUQUERQUE	RD	4	\$19,200	\$2,100		\$5,260		4
OREGON	RD	6	\$25,250	\$4,050				6
PENNSYLVANIA	RD	5	\$17,374	\$500	\$3,050			5
TEXAS	RD	5	\$19,396			\$3,690		5
WASHINGTON	CSREES	6	\$27,580					
		88	\$419,655	\$40,946	\$28,050	\$45,145	33	\$156,987
	TOTAL FEDERAL:		\$460,601					44
	TOTAL NON- PROFIT:		\$73,195					
	GRAND TOTAL:		\$533,796					

CSREES = Cooperative State Research, Education and Extension Service
 FSA = Farm Services Agency
 RD=Rural Development

FSA 33 \$156,987
 RD 44 \$214,810
 New Jersey 5 \$20,278
 Washington 6 \$27,580
 88 \$419,655

11,680- STO
 30,528- WAGN

EXCEPT. CONN.

SHEET I - BREAKDOWN OF USDA AND CORPORATION FUNDS FOR GLEANING GROUPS FY 96

SUMMER OF GLEANING BUDGETS

04/22/96
09:48 AM

1301

SITE	AGENCY	SUP. (F/NP)	# MEM	COST PER MEM*	NAT. OFFC. FUNDS	FEDERAL SPONSOR		NON-FEDERAL SPONSOR		OTHER NON-FEDERAL SPONSOR		MATCH REQ.	MATCH NOT MET	
						CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND			
CALIF	RD		6	\$4,800	\$28,800	✓						3838.5	3838.5	
* CON/RI	FSA/RD	F	OK 6	\$6,070	\$36,420	✓		\$27,330		\$250		0	0	
GEORGIA	RD		2	\$5,000	\$10,000	✓						1379.5	1379.5	
* ILLINOIS	FSA	F	2	\$4,800	\$9,600	✓						0	0	
INDIANA	RD		644	\$3,474	\$20,846	✓						1850	1850	
* IOWA	F		6349	\$3,813	\$17,267	✓	\$5,610	\$2,000				0	0	
KENTUCKY	RD	F	6	\$4,800	\$28,800	✓						0	0	
* MARYLAND			4	\$10,402	\$41,608	✓	\$4,116			\$33,525	\$1,600	8160.943	0	
* MICHIGAN		F	6	\$4,630	\$27,782	✓						0	0	
* MISS.	RD		4	\$6,500	\$26,000	✓						4259	4259	
* MISSOURI	F		5	\$3,568	\$12,840	✓	\$5,000	TALK TO Cindy				0	0	
NEW JERSEY	EXT		5	\$6,955	\$34,775	✓						5892.5	5892.5 2000	
* NM- SAN JUAN	F		4	\$4,618	\$18,471	✓		\$850		\$820		0	0	
* NM- ALBUQUE	RD	F	4	\$4,800	\$19,200	✓		\$2,100		\$5,260		0	0	
* OREGON	RD	F	6	\$4,208	\$25,250	✓		\$4,050				0	0	
* PENN			5	\$3,475	\$14,299	✓	\$3,075	\$500	\$3,050			1542.25	0	
TEXAS	RD	F	5	\$3,879	\$19,396	✓				\$1,290	\$2,400	0	0	
WASHINGTON			4563 6	\$4,597	\$27,580	✓	\$27,317					3533.5	3533.5 2100-2500	
TOTAL:				88	\$4,916	\$418,933	\$13,685	\$40,946	\$3,050	\$41,145	\$0	\$4,000	58852.43	0

*COST PER MEMBER IS BASED
ON CORPORATION \$ OF: \$432,618

COST PER MEMBER BASED ON
TOTAL FED AND PARTNER \$ \$5,929 \$521,759

163.988
152.987
70011

42208
41024
600

27782
23739

27.782
26755
7

0

Withdrawal/Redaction Marker

Clinton Library

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009. form	re: personal financial (1 page)	05/20/1996	b(6)

COLLECTION:

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General Files
OA/Box Number: 24231

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ITEM CT USDA/Americorps Summer of Gleaning Program Budget	Corporation/ National Offc.	Federal FSA/RD Sponsor		Non-Fed Partner CT Rural Dev. Council		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) 4X (480 hours/ 12 weeks of service)	2,244 8,968							\$2,244 \$8,968
Team Leader (70 hours/ 13 weeks of service)	3,468 0							\$3,468 0
FICA (7.65%) 4X	687							687
Basic Member	1,569 1,569							\$1,569
Team Leader	2,427 2,427							\$2,427
Worker' Comp (Maximum of 7%) 4X	628							628
Basic Member	1,569 1,569							\$1,569
Team Leader	2,427 2,427							\$2,427
Uniforms (T-Shirts) 4X	300 200							200
Member Training	500							500
Transportation (of members, produce, etc.)	6,600		500					7,100
Supplies (gloves, paper, etc.)	2,150		282					2,432
Equipment (tools, NOT computers)	0				250			250
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).	0							0
Salaries	0							0
Benefits	0							0
Other (Facilities, lights, phone, FAX costs, etc.)	0		7,466					7,466
	0							0

P.002

TEL: 4132534337

USDA/RECD

JUN. -03' 96 (MON) 14:10



United States
Department of
Agriculture

Rural Economic
and Community
Development

451 West Street
Amherst, MA 01002
(413) 253-4300
TDD (413) 253-7068
FAX (413) 253-4347

June 3, 1996

CT AMERICORPS
SUMMER OF GLEANING PROGRAM 6/1/96 - 8/31/96

* Member Training		
Volunteer training Courses	- \$250	
Red Cross 1st Aid Courses	- \$250	
		\$500
* Transportation		
AmeriCorps volunteer travel	- \$2500	
Trucks - \$70/day x 60 days	- \$4100	
Federal in-kind travel	- \$ 500	
		\$7100
* Supplies		
containers (boxes & bags)	- \$2000	
Federal in-kind 1st aid kits, gloves, etc.	- \$ 132	
volunteer gloves, raingear, etc.	- \$ 150	
Federal in-kind office Supplies	- \$ 150	
		\$2432
* Equipment		
Tools non-federal partners	- \$ 250	
		\$250
* Facilities		
CT - office rental, Fax, etc.	- \$7466	
		\$7466
* Miscellaneous		
portable sanitary facilities, water, etc.	- \$500	
		\$500

submitted by: Vincent Majchiers CT FSA
Richard Burke MA/CT/RI RD

9693784-XXDC

28,73

+ 2023

REVISED 4/17/96 2:30 p.m.

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)								
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader								
Worker's Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader								
Uniforms (T-Shirts)	50							50
Member Training	125							125
Transportation (of members, produce, etc.)	2000	400						2400
Supplies (gloves, paper, etc.)	50		100					150
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			100					100

IOWA

1996 Summer of Gleaning
Budget
IOWA
May 3, 1996

ITEM	Corporation/ National Offc.	Federal Sponsor		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	
BASIC ALLOWANCE						
5 Members	11,208.00					11,208.00
Team Leader	3,468.40					3,468.40
FICA (7.65%)						
Members	847.05					847.05
Team Leader	265.33					265.33
*WORKERS COMP						
Members	784.55					784.55
Team Leader	242.78					242.78
UNIFORMS						
MEMBER TRAINING						
CPR & First Aid	300.00					300.00
Communications	250.00					250.00
Volunteer	250.00					250.00
SUPPLIES					300.00	300.00
(paper, office supplies, ect.)						
PER DIEM	2610.00					2610.00
(\$87 X 6 members X 5 days)						
MILEAGE	3000.00					3000.00
(30c/Mile)						
OTHER			250.00		500.00	750.00
(facilities, Lts, FAX)						
Trucking					1500.00	1500.00
TOTAL						25776.11

Delete Workman
Comp. From
Budget

24726.11
23698.78



United States
Department of
Agriculture

Consolidated
Farm Service
Agency

Michigan State CFSA Office
3001 Coolidge Road, Suite 100
East Lansing, MI 48823-6321

SUMMER OF GLEANING MICHIGAN FSA

BUDGET PROPOSAL

REVISED

<u>ITEM</u>	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>REDCROSS</u>
Allowance			
A. Basic Member (12 weeks- 480 hours) 5 members	\$11,208.00		
B. Team Leader (13 weeks -520 hours)	3,468.40		
FICA			
A. Basic Member x 5	847.05		
B. Team Leader	265.33		
Workmen's Compensation			
A. Basic Member x 5	784.55		
B. Team Leader	242.78		
Uniforms			
A. T-Shirts (4 each)	National Office - Cost Unknown		
B. Boots			Donations

**SUMMER OF GLEANING
MICHIGAN -FSA
Budget Proposal**

Page 2

	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>REDCROSS</u>
Travel Expenses			
A. Basic Member (12 weeks at 1,000 per week) @ .10 per mile) x 5	<u>6,000.00</u>		
B. Team Leader (13 weeks at 1,500 per week) @ .10 per mile)	<u>1,950.00</u>		
Office Space		FSA/Redcross to split	
Supplies			
A. Gloves	National Office - Cost Unknown		
B. Paper		FSA - Cost Unknown	
C. Pens - Pencils		FSA- Cost Unknown	
Equipment			
A. Phone		FSA- Costs Unknown	Redcross
B. FAX		FSA- Costs Unknown	
C. Copy machines		FSA - Costs Unknown	
D. Typewriters		FSA- Costs Unknown	
Educational Awards			
\$1,000 each @ 6	\$6,000.00		
Transportation			
A. Produce (Possible partnership with Ryder Trucks)			Redcross Costs Unknown
B. Volunteers			

**SUMMER OF GLEANING
MICHIGAN - FSA
Budget Proposal**

Page 3

	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>REDCROSS</u>
Training			
A. Basic Members		FSA-	Redcross Costs Unknown
B. Team Leader		FSA-	Red Cross Costs Unknown
Total Projected Costs:	\$ <u>30,766.11</u>	Unknown	Unknown
	24,766.11		

**SUMMER OF GLEANING
MICHIGAN -FSA
Budget Proposal**

Page 2

	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>REDCROSS</u>
Travel Expenses			
A. Basic Member (12 weeks at 1,000 per week) @ .10 per mile) x 5	6,000.00		
B. Team Leader (13 weeks at 1,500 per week) @ .10 per mile)	1,950.00		
Office Space		FSA/Redcross to split	
Supplies			
A. Gloves	National Office - Cost Unknown		
B. Paper		FSA - Cost Unknown	
C. Pens - Pencils		FSA- Cost Unknown	
Equipment			
A. Phone		FSA- Costs Unknown	Redcross
B. FAX		FSA- Costs Unknown	
C. Copy machines		FSA - Costs Unknown	
D. Typewriters		FSA- Costs Unknown	
Educational Awards \$1,000 each @ 6	\$6,000.00		
Transportation			
A. Produce (Possible partnership with Ryder Trucks)			Redcross Costs Unknown
B. Volunteers			

**SUMMER OF GLEANING
MICHIGAN - FSA
Budget Proposal**

Page 3

	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>REDCROSS</u>
Training			
A. Basic Members		FSA-	Redcross Costs Unknown
B. Team Leader		FSA-	Red Cross Costs Unknown
Total Projected Costs:	\$ <u>30,766.11</u>	Unknown	Unknown

Missouri "Summer of Gleaning" Program

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	11208.00							11208.00
Team Leader (520 hours/ 13 weeks of service)								
FICA (7.65%)								
Basic Member	847.05							847.05
Team Leader								
Worker' Comp (Maximum of 7%)								
Basic Member	784.55							784.55
Team Leader								
Uniforms (T-Shirts)	250.00							250.00
Member Training								
Transportation (of members, produce, etc.)	3,000	✓500.00						500.00
Supplies (gloves, paper, etc.)							200.00	200.00
Equipment (tools, NOT computers)							200.00	200.00
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			X*					

*AmeriCorps Members will be housed in a Federal office cost for lights, phone, etc. would be minimal.

Administrative (costs not directly related to the operation of the project)								
Education Award	5000.00							5000.00
TOTAL	18089.60	500.00					400.00	18989.60

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader	265.33							\$265.33
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader	242.78							\$242.78
Uniforms (T-Shirts)	50							50
Member Training			100		100		100	300
Transportation (of members, produce, etc.)	2000.00		200		500			2700
Supplies (gloves, paper, etc.)			100		100			200
Equipment (tools, NOT computers)			50		20			70
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			400					400

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PAGE. 005

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MAY 2, 1966

Administrative (costs not directly related to the operation of the project)								
Education Award								\$1,000
TOTAL	4218.73		850		820			7287.92

4 members X ~~7287.92~~ = ~~29151.68~~
4218.23 16873.10

RI Budget only

FINAL BUDGET 4/30/96

IF EXTRA MEMBER will be added must do work in Long Shag!

ITEM	CT/RV AMERICORPS SUMMER OF GLEANING PROGRAM BUDGET	Corporation/ National Offc.	Federal FSA Sponsor RECD		Non-Fed Partner CT Rural Dev. Council		Other Non-Fed Partner		TOTAL
			Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance									
Basic member (not a team leader) (480 hours/ 12 weeks of service) 6x		12,416.60 13,449.60							13,416.60 13,449.60
Team Leader (520 hours/ 13 weeks of service)		1,468.40 -0-							1,468.40 -0-
FICA (7.65%) 6x		1,029							1,029
Basic Member		1,694.40							1,694.40
Team Leader		1,694.40							1,694.40
Worker' Comp (Maximum of 7%) 6x		942							942
Basic Member 6x		1,694.40							1,694.40
Team Leader		1,694.40							1,694.40
Uniforms (T-Shirts) 6x		300 300							300
Member Training*		1,000 ✓							1,000
Transportation (of members, produce, etc.) *		14,400 ✓		1,000					15,400
Supplies (gloves, paper, etc.) *		4,300 ✓		564					4,864
Equipment (tools, NOT computers) *		0 ✓				250			250
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).		0							
Salaries		0							
Benefits		0							
Other (Facilities, lights, phone, FAX costs, etc.)*		0		25,766					25,766

work comp.
to
DELET

TEL: 413-253-4337

P. 006



United States
Department of
Agriculture

Rural Economic
and Community
Development

451 West Street
Amherst, MA 01002
(413) 253-4300
TDD (413) 253-7068
FAX (413) 253-4347

April 30, 1996

CT/RI AMERICORPS
SUMMER OF GLEANING PROGRAM 6/1/96 - 8/31/96

* Member Training		
Volunteer training Courses	- \$500	
Red Cross 1st Aid Courses	- \$500	
		\$1000
* Transportation		
AmeriCorps volunteer travel x 6	- \$6000	
Trucks - \$70/day x 60 days x 2	- \$8400	
Federal in-kind travel	- \$1000	
		\$15400
* Supplies		
containers (boxes & bags)	- \$4000	
Federal in-kind 1st aid kits,		
gloves, etc.	- \$ 264	
volunteer gloves, raingear, etc.	- \$ 300	
Federal in-kind office Supplies	- \$ 300	
		\$4864
* Equipment		
Tools non-federal partners	- \$ 250	
		\$250
* Facilities		
CT - office rental, Fax, etc.	- \$7466	
RI - office rental, Fax, etc.	- \$18360	
		\$25766
* Miscellaneous		
portable sanitary facilities,		
water, etc.	- \$1000	
		\$1000

submitted by: Vincent Majchiers CT FSA
Patricia Sikes RI FSA
Richard Burke MA/CT/RI RECD

WASHINGTON AREA GLEANING NETWORK OPERATIONAL REPORT

(1 January - 30 June, 1995)

This report covers the highlights of operational activity of the Washington Area Gleaning Network (WAGN) during the period 1 January - 30 June, 1995. A Financial Status and Management Report will be issued separately.

For this six month reporting period WAGN salvaged and distributed almost one-quarter of a million pounds of food (243,834 lbs.) in the national capital area. Almost one half of this amount (118,164 lbs.) was distributed in June. Approximately 38% of this food was brought in from outside our area by truckload and distributed among our gleaning communities. These were white potatoes and sweet potatoes. Most of the remaining food was gleaned at Parker Farm in Clinton, Maryland. Vast amounts of collard greens and kale were made available to us at Parker Farm throughout this period (except during a cold spell in February-early March and during spring planting mid-May to mid-June). A photo is attached that shows some of the greens available.

An unusually warm winter made it possible to glean winter greens this year. Normally these would not be available until April for a very short springtime gleaning period. Monthly totals by crop type are attached.

Our first gleaning event on the Eastern Shore of Maryland took place on April 11, 1995 at the Yoeder Farm in Kent County, Maryland. The Eastern Shore is a virtual "breadbasket" (major agricultural growing area) and is important in WAGN's long-range plans. A busload and van caravan of gleaners from Washington, DC pioneered this "pilot project" gleaning effort into this highly productive area. Yoeder Farm cultivates over 1,000 acres of crops per year and could become a major gleaning farm in our network. Contacts were made with churches on the Eastern Shore to begin the process of infrastructure development for a future gleaning network on Maryland's Eastern Shore.

Gleaning of greens resumed at Parker Farm in mid-June after the spring crops had grown. Again, vast amounts of collard greens and kale were made available for gleaning at Parker Farm. We could not mobilize enough gleaners to get all the food available.

The gleaning season kick-off event was held on the traditional date of the last Saturday of June (24 June). Over 100 gleaners showed up despite the threatening rain in surrounding areas to glean greens and participate in a cook-out and program. Over 10,000 lbs. of food was harvested on this day alone. The gleaning vision was shared by several speakers during the program. The cookout was prepared and conducted by many volunteers, including the poor themselves. Good fellowship was an important part of this event. The Prince

PHOTOCOPY
PRESERVATION

George's Journal covered the event in a front page news article which is attached to this report.

Another highlight occurred on 30 June when a special gleaning event was held at Parker Farm for the D.C. Commission on National and Community Service. WAGN had involved the D.C. Service Corps (domestic Peace Corps-AMERICORPS) in gleaning this spring on a small team basis. However, on 30 June a D.C. Service Day was declared from the mayor's office and involved gleaning by over 100 AMERICORPS participants. On that day over 10,000 lbs. of greens were harvested and distributed (with a program at Bread for the City) to five major feeding programs in the city. Photos are available of this event if desired.

A comparison of gleaning activity this year with last year's activity during the same period shows that WAGN is significantly ahead of last year's food production and volunteer involvement. There is an increase this year of 66% over last year's food volume and 122% over last year's number of gleaning volunteers. Clearly we are off and running this year.

	No. of Volunteers	No. Lbs. Food
1994	385	146,680
1995	856	243,834

PHOTOCOPY
PRESERVATION

WASHINGTON AREA GLEANING NETWORK OPERATIONAL REPORT

(1 July - 31 December 1995)

This report covers the highlights of operational activity of the Washington Area Gleaning Network (WAGN) during the six-month period 1 July - 31 December 1995. Also summarized are the activity levels attained for the entire calendar year for 1995.

For this six-month reporting period WAGN salvaged and distributed almost two-thirds of a million pounds (625,643 lbs) of food in the National Capital Area. This was significantly more than was salvaged and distributed during the entire year of 1993 (558,000 lbs) and almost as much as the entire year of 1994 (702,000 lbs).

The total for the year of 1995 was 869,477 lbs which represented a record amount of food for the gleaning network in the mid-Atlantic area. Record numbers of volunteer gleaners turned out in 1995 (4,468 volunteers) in 1995 compared to 4,012 the previous year). There was also a sharp increase in the number of gleaning events held in 1995 (238 events compared to 142 events last year) which indicates a greater diversification of gleaning into smaller groups. The statistics are as follows.

	<u>Pounds of Food</u>	<u>Number of Volunteers</u>	<u>Number of Gleaning Events</u>	<u>Number of Servings (2.7/lb)</u>
1993	558,000	2,930	91	1,506,600
1994	702,000	4,012	142	1,895,400
1995	869,477	4,468	238	2,349,000

The big news in July this year was CORN. Delicious, excellent quality, sweet corn, provided to WAGN thru Parker Farms in Clinton, MD. This year an excess of corn was available due to market conditions. As a result WAGN received 140,000 lbs. of premium quality corn. There was also an excess of tomatoes this summer resulting in large donations of premium quality tomatoes. Some tomatoes came from a new farm (for WAGN) in Maryland. We welcome the Zimmerman Farm, from St. Mary's County to the WAGN network.

A white potato distribution was held on August 12 in a ghetto area of southeast Washington, D.C. Society of St. Andrew provided almost 53,000 lbs of loose white potatoes that were offered to the low income communities and agencies in D.C. The event was hosted by Young's Memorial Church which ministers to a very poverty stricken area of S.E. Washington. Almost 500 families and organizations came to this event to bag and distribute this large volume of loose white potatoes. The event made a significant and memorable impact in the area. Notwithstanding the fact that a man was shot three blocks away from the distribution site during the event, the actual distribution went smoothly.

PHOTOCOPY
PRESERVATION

Another major event this summer was a cantaloupe melon distribution which occurred August 14, 1995. Approximately 25,000 lbs of cantaloupe were donated to WAGN and CORBET Farms in Virginia. This is a new farm for our network and we welcome CORBET Farms and look forward to more gleaning opportunities in the future.

One major change this year over past years was that very few apples or peaches were gleaned during the summer months. Goodwin Moore (owner of Moormont orchards) says that thousands of bushels of fruit from his orchard were lost because gleaning groups did not come when the fruit became available in July and August. He strongly encourages gleaners to start coming to glean in the summer months instead of waiting until after Labor Day.

After Labor Day in September and October the gleaning calendar begins to fill heavily with all kinds of different groups: schools, Jewish groups, churches, youth groups, civic groups as well as the inner city neighborhood groups. More than a dozen schools brought students out for the educational experience offered by the gleaning network in community service to the homeless, hungry, and needy. Many different Jewish groups responded with great enthusiasm, especially since gleaning is part of the Jewish cultural heritage. Civic groups such as Public Allies, D.C. Bar, Frontline, Cullmore Hispanic Community and many others added to the diverse composition of the gleaners in the fall activity. Many churches scheduled gleanings in these months as in past years, but this year over twenty church groups were "rained out" in three consecutive weekends during the normally high activity in October. Several hundred scheduled gleaners had to be cancelled and as much as 40,000-50,000 lbs of apples were lost as a result of the heavy October rains during 1995.

A high point for the season activity came on 23 September when 406 gleaners were actively gleaning at multiple sites on one day. Most of these were at Parker Farm in Clinton, MD as a part of the National Student Leadership Conference being held in Washington, D.C. in mid-September. Vice President Gore addressed the students at this conference after which they went gleaning - 306 of them. In one afternoon they harvested 30,000 lbs of yellow squash and another 8,400 lbs of bell peppers. All 406 gleaners active that day gleaned approximately 50,000 lbs of food that would have gone to waste.

Several new sources of food became available to the gleaners in September and October. Gleaners returned to Yoeder Farm on the Eastern Shore of Maryland - this time to harvest tomatoes. Sweet potatoes became available from Papa John's Farm near Baltimore-Washington International Airport located between Baltimore and Washington. Additional farms near Baltimore, such as Armadost Farm and Orchard and Bachman Valley Orchard joined the WAGN network and made it possible for WAGN to begin expansion to serve the Baltimore area for the first time. Accokeek Farm in Prince George's County also joined the growing WAGN network of farms. Also Fresh Fields (a natural food supermarket chain) began to provide a significant volume and variety of foods to WAGN (approximately 30,000 lbs in 1995).

Greens such as kale and collard continued to be available in abundance at Parker Farm in Clinton, MD during the fall. Over 70,000 lbs were harvested in September and October 1995. Blessed Sacrament Catholic Community established a new record on 22 October 1995 when one

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
011. report	re: personal financial (9 pages)	03/31/1995	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]



United States
Department of
Agriculture

Rural Economic
and Community
Development

451 West Street
Amherst, MA 01002
(413) 253-4300
TDD (413) 253-7068
FAX (413) 253-4347

April 30, 1996

FINAL PROJECT PROPOSAL

CT RECD/FSA Americorps Summer of Gleaning Project

1.

- A) **Project title:** CT Summer of Gleaning Project
- B) **Address:** USDA/FSA State Office
88 Day Hill Road
Windsor, CT 06095-1726
- C) **State of Duty Station:** Connecticut
- D) **Counties of Duty Station of Americorps Members:** Hartford
- E) **Names of Counties Served:** Windham, New London, Middlesex, Tolland, Hartford, New Haven, Litchfield, and Fairfield.
- F) **Pertinent Geographic data for Counties to be Served:** This information is being worked on at this time and will be provided as developed. However, the need for this project was only recently discussed at the 3/29/96 Food and Agriculture Council (FAC) Meeting held in Windsor, CT and the consensus of those present was that a strong need existed in the State for this project. Connecticut has a diverse make up of Rural and Urban Communities in close proximity to one another which greatly facilitates the movement of fresh fruit and vegetables from the farm to the needy in Urban centers.
- G) **Congressional Districts:** 1st, 2nd, 3rd, 4th, 5th, and 6th.
- H) **Names of Site Supervisors:** Mr. Vincent R. Majchier, CT State Executive Director of USDA Farm Service Agency.
- I) **USDA/Connecticut State Farm Service Agency Office**
88 Day Hill Road
Windsor, CT 06095-1726
Telephone: (860) 285-8483
FAX: (860) 285-8481
- J) **Mr. Vincent R. Majchier**
- K) (see I above)
- L) **Number of AmeriCorps Members in Summer Gleaning Program:** 3
- M) **List of Project Partners:**
 - * USDA CT Farm Service Agency Windsor, CT - Primary
 - * USDA RECD Amherst, MA (covers State of CT) - Secondary
 - * CT Rural Development Council Winsted, CT - Secondary
 - * Other partners currently involved in the Partnership of the Rural Development Council (RDC) and Food and Agricultural Council will be sought and a broader base of support for this project is likely.

2. AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide fresh fruits and vegetables to 125 needy, hungry, elderly or disadvantaged families throughout rural and urban areas of CT through a collaborative volunteer effort of partners gleaning, delivering, and rescue of unharvested food from CT farmers. The major thrust of the program will be in the Connecticut River Valley in the central portion of the State, encompassing Hartford and New Haven County. The majority of crop production exists in this region and the projects emphasis will be in this area in order to maximize resources and to reach the greatest number recipients. The remaining areas of the State will be targeted as resources allow and as opportunities present themselves.

- a. **What work will be done? What service will your members engage in?** The work will include organizing various groups to donate, collect, store, and distribute fresh fruit and vegetables to the needy, elderly and hungry either directly or through community food pantries or kitchens. Partners will include volunteer groups such as: Boy Scouts, Girl Scouts, 4-H, FFA, Civic Groups such as Lions and Elks, and other non-profit and public bodies.
- b. **What is the hoped for results of the activities described above?** At least 125 needy families will improve their diets and the basis for an ongoing annual program will be established through the Collaborative efforts of Federal, State, private, and non-profit groups.
- c. **How will you measure the quality of the Service provided?** A Questionnaire/Survey of farmers, recipients, volunteers, and administrators will be distributed to obtain direct participant input regarding the quality and effectiveness of the program as well as the willingness to participate in future projects.
- d. **By what standards will success be gaged?** If surveys indicate positive and effective responses on the part of 75% respondents the project would be viewed as successful, with a goal to improve to a 90% positive response.
- e. **How many people will receive the benefits of the Service your Members perform?** Two beneficiary groups are targeted. Approximately five hundred needy individuals will directly benefit with the possibility of a much greater number if community kitchens can take advantage of delivering fresh fruit and vegetables to the homeless and other needy people through their daily or weekly meals programs. The second beneficiary will be the volunteer and AmeriCorps participants through their partnership efforts and

collaborative skills.

3. Preliminary Workplan and Milestone schedule

Task 1

Recruitment of AmeriCorps personnel will be accomplished through news releases in local news media and through outreach efforts to the local Universities, Colleges, Technical Schools, and High Schools. Organize AmeriCorps Members and provide orientation training to acquaint Members with other partners and key personnel contacts. The Site Supervisor has been selected and will organize and direct the workplan, efforts and training of the volunteers and other partners.

Task 2

Recruit Farm producers who are willing to donate their unharvested crops and establish a data base of farmers to indicate crop types, location, harvest schedules and other essential information. Also volunteer groups will be solicited such as Boy Scouts, Civic groups to be stored in a data base so that quick harvesting and delivery of food will be possible. A survey and inventory of community kitchens and pantries throughout the State will be initiated to obtain participation of the greatest number of ultimate recipients and to insure a fair and equitable distribution to the most needy families and individuals. This also will require a data base so that quick distribution to those in need can be readily contacted and so that a data base of farmers/donors, volunteers, and food distribution groups may be maintained and utilized for future initiatives.

Task 3

Since this is the first year of a project of this type in CT an effective evaluation system on the different Components will be needed. This system should measure the quality and timeliness of the food products delivered to the ultimate recipient, the volunteer effort for collecting and delivery, and farmer participation and perceptions of the project.

Some additional considerations that I would like to add:

* This proposal has been put together very quickly and we apologize for any lack of detail or information. We initiated this effort on 3/29/96 and although very interested and committed to a project of this nature for CT we recognize that additional time would have resulted in a more detailed proposal. We do feel that an effective and beneficial effort can be generated using the three core partners as a base. Mr. Majchiers has experience in a similar

gleaning project while he served as Deputy Commissioner of Agriculture in CT during the early 1990's. To our knowledge there are no AmeriCorps projects locally and we see this as a great opportunity to establish a viable project for AmeriCorps in CT. One last thought, we understand that Rhode Island has also submitted a proposal for a summer of gleaning program and we would be most receptive to partnering with them for a two State program where collaboration efforts present themselves. This makes sense when you consider that there is a considerable amount of agriculture located along the RI/CT line and that it may be logistically possible to share resources for a cooperative project. The RECD also has jurisdiction over the three State area of MA/CT/RI which would help out in a collaborative effort of this type.

submitted by Richard Burke (RECD) on behalf of Vincent R. Majchiers

ILLINOIS FSA AMERICORPS "SUMMER OF GLEANING" PROJECT

- A) Project Title
Harvesting Hope of Southern Illinois
- B) Address
Gallatin/Hardin County FSA Office
P.O. Box 607
Ridgway, IL 62979-0607
- C) State of Duty Station
Illinois
- D) Counties of Duty Station of AmeriCorps Members
Gallatin
- E) Names of Counties Served
Gallatin, IL, St. Clair, IL, Alexander, IL, Vanderburgh, IN
- F) Pertinent Demographic Information
- | | | |
|------------------------|------------------|--------------------------------|
| Alexander County, IL | | |
| Per Capita Income | \$8,846 | |
| WIC | 530-600 | |
| Food Stamps | 3100 | |
| AFDC | 573 cases | |
| People below poverty | 32.2% | |
| Population | 10,626 | |
| St. Clair County, IL | | |
| Per Capita Income | \$11,916 | Metro (East St. Louis) \$6,421 |
| WIC | 9,700 | 7,000 |
| Food Stamps | 28,959 | |
| AFDC | 9,016 cases | 26,813 people |
| Families below poverty | 13.9% | 39.5% |
| Vanderburgh County, IN | | |
| Per Capita Income | \$20,839 | |
| WIC | 3,650 people | |
| Food Stamps | 6,768 households | |
| AFDC | 5,921 people | |
| Families below poverty | 12 1/2% | |
- G) Congressional Districts
- | | | | |
|----------------------|----|------------------------|----|
| Alexander County, IL | 12 | Vanderburgh County, IN | 8 |
| St. Clair County, IL | 12 | Gallatin County, IL | 19 |

- H) Name of Site Supervisors
David Schou
- I) Address, Phone Number and FAX Number - Site Supervisor
Gallatin/Hardin County FSA Office
P.O. Box 607
1001 West Main Street
Ridgway, IL 62979-0607
Phone 618/272-4521
FAX 618/272-7204
- J) State Project Manager
Rod Atterberry
- K) Address, Phone Number and FAX Number - State Project Manager
P.O. Box 107
Havana, IL 62644
Phone 309/543-2582
FAX 309/543-3154
- L) Number of AmeriCorps Members in "Summer of Gleaning" Program
two
- M) List of Project Partners
- | | |
|---|----------------------|
| Catholic Urban Programs | St. Clair County, IL |
| Tri State Food Bank | Evansville, IN |
| Day Star | Cairo, IL |
| Twin Garden Farms | |
| Pat Scates and Sons | |
| Scates Gardens, Inc. | |
| Illinois Vegetable Grower's Association, Members in Southern Illinois | |
| Illinois Conference of Churches | |

AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide at least 1 ton each of 5 different fresh vegetables to 3 different partner charitable organizations. These organizations will distribute fresh produce through food pantries or serve the vegetables in soup kitchens. Individuals receiving the produce will be required to attend a nutrition training session.

- a) What work will be done? What service will your members engage in?

Members will work with Catholic Social Services in East St. Louis, IL., Day Star in Cairo, IL, the Tri State Food Bank in Evansville, IN and the Illinois Conference of Churches in Springfield, IL to arrange for the delivery and distribution of the fresh vegetables. The Harvesting Hope Project in Havana, IL will also be involved with this project as an expansion of their gleaning project. Members will recruit and coordinate trucks and drivers for the vegetables. Members will work with vegetable growers to schedule and arrange for the shipping of the vegetables. Members will recruit Advisory Board members from local government offices and social organizations. The Advisory Board will be trained by members so that the project will continue with local support. Members will arrange a nutrition education program for the recipients with assistance from Cooperative Extension and local Health Boards.

- b) What is the hoped for results of the activities described above?

Fresh vegetables will improve the diets of recipients in these three cities. This program will become self-sustaining through the involvement of the Advisory Board members.

- c) How will you measure the quality of the service provided?

Persons that receive the benefits, volunteers, non-profit and civic organizations, vegetable growers and other participants will be surveyed to determine the success of the project. The Advisory Board will be surveyed to determine their willingness to continue the project after the AmeriCorps Harvesting Hope Project is completed.

- d) By what standards will success be gaged?

Based on the feedback of those surveyed, the AmeriCorps Harvesting Hope program will be deemed successful if 75 percent of those surveyed indicated a positive response regarding the quality and usefulness of the program.

- e) How many individuals will receive benefits of the service your members perform?

Catholic Urban Programs in St. Clair County, IL operates a food pantry used by 300 families per month and a soup kitchen which feeds 150 people per day.

Tri State Food Bank in Evansville, IN is a food warehouse for charitable organizations. It provides food for 260 charities in 33 counties of Indiana, Illinois and Kentucky. It provides food for 6000 meals per day 365 days per year.

Day Star is a food pantry located in Cairo, IL serving Alexander and Pulaski Counties. Food is provided to 2,152 families.

PRELIMINARY WORKPLAN AND MILESTONE SCHEDULE

Task 1

Members receive AmeriCorps Orientation, Volunteer Recruitment and management training and overall gleaning orientation by Illinois River Valley RDT members.

Beginning Date: June 1, 1996

Completion Date: Mid-June 1996

Task 2

Members will meet with vegetable growers and recipient organizations to develop a schedule for the delivery of the vegetables. Members will contact trucking companies, National Guard Units and truck rental companies to arrange for transportation of the vegetables.

Beginning Date: Mid-June 1996

Completion Date: July 1, 1996

Task 3

Members will develop a nutrition education program in coordination with the Cooperative Extension Service and Health Department. Members will work with the recipient organizations and develop a plan for presenting the nutrition program.

Beginning Date: Mid-June 1996

Completion Date: Mid-July 1996

Task 4

Members will contact Non-Profit Organizations, Local Governments, Civic Organizations, Farm Organizations, Religious Groups and Youth Groups to arrange to schedule presentations. Members will recruit Advisory Board members to help administer the program. Members will train and prepare the Advisory Board to administer the program after the completion of the AmeriCorps project.

Beginning Date: July 1, 1996

Completion Date: August 1996

Task 5

Members will develop an evaluation system to collect and report data on the benefits of the project. This will include the number of people served, the amounts of vegetables distributed, volunteers recruited, all organizations contacted and involved in the project. Members will develop and conduct a survey of all parties/persons involved with the project. Members will help prepare the final report on the project.

Beginning Date: August 1, 1996

Completion Date: August 31, 1996



CATHOLIC URBAN PROGRAMS

771 VOGEL PLACE, EAST ST. LOUIS, ILLINOIS 62205 - PHONE: 398-5616

JOSEPH P. HUBBARD, COORDINATOR

March 29, 1996

Stephen Scates
Illinois State FSA Office
P.O. Box 19273
Springfield, IL 62797

Dear Mr. Scates,

We operate a food pantry network with other church pantries and have a neighborhood outreach food distribution when food is available. We serve approximately 300 families per month at our food pantry and 1000 families through the neighborhood outreach.

We also operate a soup kitchen which provides about 3000 meals per month, also an emergency shelter which also serves meals. Any help that we could get with fresh garden produce would be greatly appreciated.

With cutbacks in commodity programs and more people needing food this type of program of gleaming fields would provide not only fresh vegetables but an needed source of vitamins.

Thank you for helping us to help those in need.

Sincerely,

Joseph Hubbard.



TRI-STATE FOOD BANK, INC.

801 E. Michigan Street • Evansville, Indiana 47711-5631 • 812-425-0775 • FAX 425-0776

March 21, 1996

Mr. Stephen Seates
Illinois State FSA Office
P. O. 19273
Springfield, Illinois 62797

RECEIVED
MAR 26 1996

Illinois State CFSA Office
Springfield, Illinois

Dear Mr. Seates:

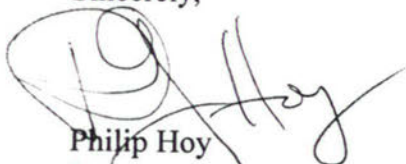
The Tri-State Food Bank is very interested in working with AmeriCorps on a project that we feel would be beneficial to needy persons in our service area.

Tri-State Food Bank is a Certified Affiliate Member of the Second Harvest National Food Bank Network. The food provided by Tri-State Food Bank furnishes over 2,300,000 meals per year. We disburse product to non-profit organizations who serve the needy. Our service area (map enclosed) includes 33 counties, 16 in Illinois, 9 in Indiana, and 8 in Kentucky.

Fresh vegetables, gleaned straight from the farm, would be a welcome benefit to the needy persons our member agencies serve.

We encourage your consideration and support of this AmeriCorps grant proposal. Being submitted by Mr. Rod Atterbury.

Sincerely,


Philip Hoy
Executive Director.

TRI-STATE FOOD BANK IS AN AFFILIATE OF SECOND HARVEST NATIONAL FOOD BANK NETWORK. WE ARE A NON-PROFIT ORGANIZATION EXEMPT FROM FEDERAL INCOME TAXATION UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE.

OUR MISSION IS TO:

- FEED THE HUNGRY BY SOLICITING AND JUDICIOUSLY DISTRIBUTING MARKETABLE SURPLUS FOOD TO NON-PROFIT AGENCIES WHICH SERVE THE NEEDY IN A 33-COUNTY AREA OF THE TRI-STATE.
- TO MONITOR MEMBER AGENCIES AND TO ASSIST THEM IN THE VARIOUS PROGRAMS THEY SPONSOR.
- TO SERVE AS THE CHANNEL THROUGH WHICH DONORS MAY BE ASSURED OF GOOD WAREHOUSING PRACTICES, EQUITABLE DISTRIBUTION, AND ACCOUNTABILITY TO THE MEMBER AGENCIES AS WELL AS TO THE NEEDY.
- TO EDUCATE THE PUBLIC ABOUT THE NATURE OF AND SOLUTIONS TO THE PROBLEMS OF HUNGER.
- TO ENCOURAGE DONORS TO PRACTICE THE GOOD STEWARDSHIP OF DONATING, NOT DUMPING, USABLE SURPLUS FOOD.

PRODUCTS

- Distributors
- Manufacturers
- Processors
- Retailers
- Suppliers

SECOND HARVEST

TRI-STATE FOOD BANK

LOCAL DONATED PRODUCT

The Second Harvest National Food Bank Network is the nation's largest charitable feeding program. Its mission is to feed the hungry by channeling food donations from America's food industry to a nationwide network of 200 food banks. The food banks, in turn, distribute the food to over 38,000 local charities with feeding programs serving millions of hungry Americans.

AGENCIES

- | | |
|-------------------------------------|-------------------------|
| • Church Pantries | • Shelters |
| • Meal Programs | • Senior Centers |
| • Soup Kitchens | • Day Care Centers |
| • Drug/Alcohol
Treatment Centers | • After School Programs |

AMERICA'S HUNGRY

- | | | |
|-------------------|----------------------|--------------------------------|
| • Senior Citizens | • Disabled | • Abused and Neglected |
| • Single Parents | • Mothers/Infants at | Children |
| • Working Poor | Nutritional Risk | • Victims of Domestic Violence |
| • Homeless | • Mentally Ill | • Newly Unemployed |



7,476

1810, 032

There are 821,000 persons living in the 33 county tri-state area we serve. 115,744 of them live below the poverty level which is \$5,800 for one person per year, \$8,020 for two persons per year, \$12,200 for four persons per year, etc. Federal food programs have been cut, inflation is still a factor creating a hardship especially on the poor, and food stamps are not adequate for providing nutritionally balanced diets. Unemployment still hovers around the 5 to 6 percent rate, which is double the rate we used to accept as "normal." The economy "booms" for many and is a "bust" for the poor.

HOW DOES TRI-STATE FOOD BANK ASSIST THE NEEDY?

The Tri-State Food Bank receives food through the Second Harvest Food Bank Network because we are an Affiliate member of that network. We also receive donations from farmers, gardeners, jobbers, food brokers, food wholesalers, supermarkets, vending companies, manufacturers, individuals, civic groups, churches, etc. The food is then redistributed to over 180 non-profit feeding agencies in the tri-state area that are certified members of the Food Bank. These agencies must meet certain criteria as described in Second Harvest Membership Requirements and make formal application for membership. Each dollar spent by the Food Bank generates about \$10.00 in food.

WHO ARE THE TRI-STATE FOOD BANK MEMBER AGENCIES?

In an equitable, responsible and efficient manner, the Tri-State Food Bank will supplement the feeding program of:

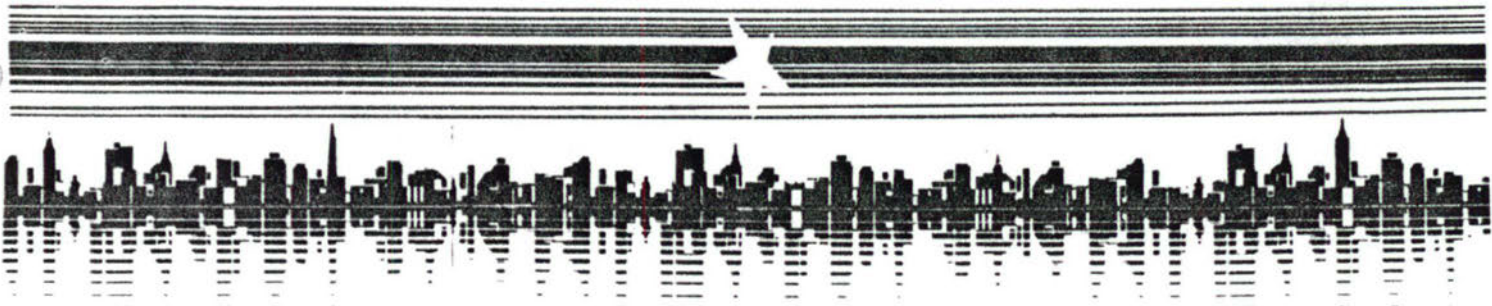
- Food Pantries
- Areas experiencing a disaster such as a tornado or flood
- Senior Citizen nutrition sites
- Programs serving hot meals to senior citizens and invalids
- Soup kitchens
- Neighborhood outreach programs
- Day care programs
- Supplemental and emergency relief programs
- Others, such as camps for handicapped or underprivileged children, rehabilitation programs, and children's homes.

WHAT GEOGRAPHIC AREA DOES THE TRI-STATE FOOD BANK SERVE?



INDIANA COUNTIES	POPULATION	POVERTY LEVEL	PERCENTAGE
DAVIES	27,533	4,180	15%
DUBOIS	36,616	2,202	6%
GIBSON	31,913	3,023	9%
PERRY	19,107	2,111	11%
PIKE	12,509	1,639	13%
POSEY	25,968	1,958	7½%
SPENCER	19,490	1,883	9 2/3%
VANDERBURGH	165,058	20,016	* 12%
WARRICK	44,920	2,906	6½%
TOTAL	383,114	39,918	10½%
<u>ILLINOIS COUNTIES</u>			
ALEXANDER	10,626	3,395	32%
EDWARDS	7,440	897	12%
GALLATIN	6,909	1,444	21%
HAMILTON	8,499	1,664	19%
HARDIN	5,189	1,325	25½%
JOHNSON	11,347	1,428	12½%
LAWRENCE	15,972	3,046	19%
MASSAC	14,752	2,402	16%
POPE	4,373	1,047	24%
PULASKI	7,523	2,246	30%
RICHLAND	16,545	2,268	14%
SALINE	26,551	5,156	19%
UNION	17,619	3,055	17%
WABASH	13,111	1,663	12 2/3%
WAYNE	17,241	2,455	14%
WHITE	16,522	3,078	18 2/3%
TOTAL	200,219	36,569	18%
<u>KENTUCKY COUNTIES</u>			
CRITTENDEN	8,800	1,686	19%
DAVISS	87,500	13,179	15%
HENDERSON	42,300	6,206	14½%
HOPKINS	46,600	7,789	16½%
LIVINGSTON	9,000	1,376	15%
MCLEAN	9,900	1,824	18%
UNION	17,600	3,615	20½%
WEBSTER	14,600	2,266	15½%
TOTAL	236,300	37,941	16%
GRAND TOTAL	819,633	114,428	14%

* - Does not include those just above the poverty level who may be in worse shape than those below.



DAYSTAR COMMUNITY PROGRAM

909 Washington Ave.
Cairo, IL 62914
(618) 734-0178

March 21, 1996

RECEIVED
MAR 25 1996

Mr. Stephen Scates
Illinois State FSA Office
PO Box 19273
Springfield IL 62797

Illinois State CFSA Office
Springfield, Illinois

Dear Mr. Scates:

We at Daystar Community Program are an outreach program of the Diocese of Belleville in Illinois, as you are probably aware. Part of our work is to provide emergency food to the people in the surrounding area. Most of those who come to us for assistance are from the Illinois counties of Alexander and Pulaski, both of which suffer from extremely high unemployment rates, and which also have a large number of people who are probably unemployable. Since we try to provide emergency food, we maintain a food pantry, and in the course of a year, we provide food to many families. For 1995, the number was 2152 families. Of course, some of the families are counted more than once, since they came to us possibly several times in the year, depending on their circumstances.

We would very much like to be a partner in the Americorp Summer Gleaning Project. We have been the recipients of donations of some fresh vegetables in the past, and we were most grateful for them, as were our clients. I remember a time when we received a large truckload of green beans! It felt like Christmas, and I remember how happy our clients were to receive them.

We appreciate your consideration of us to be part of the program. Please keep us informed as the project progresses.

Sincerely yours,

Sister Mary Joan Trippel, P.H.J.C.
Sister Mary Joan Trippel, PHJC
Director

815/943-7448

Twin



Garden Farms

GEO. AHRENS & SONS

P. O. BOX 728, HARVARD, ILLINOIS 60033

26 March 1996

Stephen J. Scates
State Executive Director
Illinois Farm Service Agency
P.O. Box 19273
Springfield, Illinois 62704-9273

Dear Mr. Scates:

Twin Garden Farms is interested in working with the Americorps "Summer of Gleaning" Project.

Our farm is willing to donate fresh vegetables to the project for distribution to people in need of food assistance. The produce that could be used in this project would include sweet corn, green beans, cabbage and cucumbers. In starting a project of this nature, it would be necessary to have someone coordinate the original organization for transportation and distribution of the product.

We are interested and willing to contribute, with the help of the Americorps staff.

Sincerely,

Don Ahrens

Don Ahrens, Manager
Twin Garden Farms



Pat Scates & Sons

SHAWNEETOWN & CARMI
ILLINOIS

March 26, 1996

Stephen J. Scates
State Executive Director
Illinois Farm Service Agency
P.O. Box 19273
Springfield, IL 62794-9273

Dear Mr. Scates

Pat Scates & Sons are interested in working with the Americorps "Summer of Gleaning" Project.

Our farm will be willing to donate fresh vegetables to the project for distribution to those persons in need of food assistance. The vegetables that would be utilized in this project would include, sweet corn, green beans, bell peppers, cabbage and cucumbers. In starting a project of this nature, it is necessary to have someone coordinate the original organization for transportation and distribution of the product.

We are interested and willing to contribute, with the help of Americorps staff.

Jeff Scates

Scates Gardens, Inc.

163 East Galt Avenue
Shawneetown, IL 62984

March 26, 1996

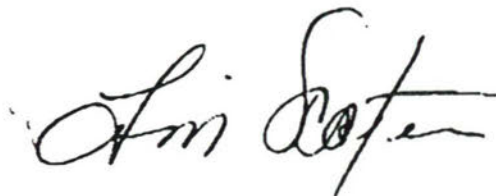
Stephen J. Scates
State Executive Director
Illinois Farm Service Agency
P.O. Box 19273
Springfield, IL 62794-9273

Dear Mr. Scates

Scates Gardens is interested in working with the Americorps "Summer of Gleaning" Project.

Our organization will be willing to donate fresh vegetables to the project for distribution to those persons in need of food assistance. The products that could be used in this project would include, sweet corn, green beans, cabbage and cucumbers. In starting a project of this nature, it would be necessary to have someone coordinate the original organization for transportation and distribution of the product.

We are interested and willing to contribute, with the help of Americorps staff.

A handwritten signature in black ink, appearing to read "Jim Scates". The signature is fluid and cursive, with a large initial "J" and a long horizontal stroke at the end.

ILLINOIS VEGETABLE GROWERS ASSOCIATION

Board of Directors:

Mike Rousonelos, President
25711 W. 143rd St.
P.O. Box 115
Plainfield, IL 60544
815/436-8411

Matthew Klein, V-Pres.
17939 Plank Rd.
Sycamore, IL 60178
815/899-3820

Henry Soi, Sec/Treas.
17510 Garden Valley Rd.
Woodstock, IL 60098
815/568-7023

Directors:

Scott Glasscock, Past Pres.
21557 W. Milldale
Elwood, IL 60431
815/722-5411

Harry Altan, Jr., Past Pres.
1603 Island Road
Harvard, IL 60033
815/943-7780

Warren Dejung
R. R. 2, Box 532
Grant Park, IL 60940
815/609-7144

Richard Didier
16678 Aptakotic Rd.
Prairie View, IL 60069
708/634-3291

Robert Fournie
925 McDonough Lake Rd.
Columbia, IL 62234
618/344-8529

Greg Klay
1425 Linnerud Dr.
San Prairie, WI 53590
608/825-6320

Randy Klein
PO Box 8
Burlington, IL 60109
708/683-3047

Bruce Meier
8103 Golf Course Rd.
Crystal Lake, IL 60014
815/459-4076

Tim Scates
R. R. 1
Shawneetown, IL 62984
618/269-3163

Melvin Stuckmeyer
R. R. 3, Box 95
Columbia, IL 62236
618/281-7530

Jerry Vos, Jr.
R.R. 2, Box 112C
Beecher, IL 60401
708/946-2712

March 27, 1996

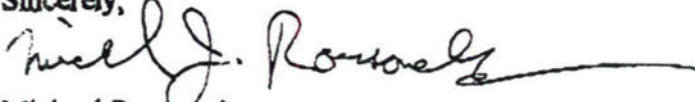
Mr. Stephen Scates
Illinois State FSA Office
3500 Wabash
P.O. Box 19273
Springfield, IL 62794-9273

The members of the Illinois Vegetable Growers Association have expressed interest in working with the Americorps "Summer of Gleaning" Project.

Our members will be willing to donate fresh vegetables to the project for distribution to those persons in need of food assistance. The vegetables that would be utilized in this project would include sweet corn, green beans, bell peppers, cabbage, and cucumbers. In starting a project of this nature, it is necessary to have someone coordinate the original organization for transportation and distribution of the product.

We have members who are interested and willing to contribute with the help of Americorps staff.

Sincerely,


Michael Rousonelos
President

MR:dls

patch



Illinois Conference of Churches

615 South Fifth Street • Springfield, Illinois 62703 • Telephone (217) 544-3423

March 15, 1996

Ms. Scherrie Giamanco
U.S.D.A.
P.O. Box 19273
Springfield, Il. 62794-9273

Dear Scherrie,

As a follow up to our March 12 meeting, I would like to reiterate the I.C.C.'s desire to work in partnership with your agency in developing a Gleaning Project.

We are enthusiastic about this project because it will get fresh foods to the hungry of Illinois in a quick, equitable way. Also, we believe this will be a good and successful demonstration of public-private partnership. These types of endeavors are something we are eager to encourage.

I look forward to our meeting on March 28, and to working with you throughout the summer. I will be out of my office from March 18-21 but will return March 22. If you have any questions, please feel free to contact me after that date.

Sincerely,

Nancy R. Tegtmeier
Associate Director



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

IOWA FSA AMERICORPS "SUMMER OF GLEANING" PROJECT

Summer of Gleaning and Food Recovery
Des Moines, Iowa
Polk County

All families served average 150% below poverty level. This area also has the highest infant mortality rate in the state of Iowa.

Congressional District # 4
Site Supervisors to be announced

State Project Manager: Kevin R. Fitzpatrick Sr.
1403 N. Elm Box 270
Jefferson, Iowa 50129
515 386 3138
Fax 515 386 4328

Number of AmeriCorps Members -- 6

Project Partners: RECD, Boy Scouts of America, Farm Bureau, FSA, Lions Club of Iowa, Farmers Markets of Des Moines.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide fresh fruits and vegetables to 100 needy and hungry families through volunteer gleaning and food rescue efforts. Increase nutrition food preparation and storage education to the Model cities area in Polk Co. Des Moines, Iowa.

A. Work to be done; service that the Members will engage in:

- a. Members will work in partnership with nonprofit organizations, local WIC program, public housing, senior citizens groups, RSVP, Boy Scouts, Lions Club of Iowa, Des Moines Area Religious Council, 4-H and FFA groups, etc. to identify 100 families in the target area. Members will also work with local, state and federal agencies - FSA, ES, RECD, HUD, Farm Bureau, Bakeries, Dairy Companies, local growers to schedule gleaning and food recovery activities. At least 15 - 20 volunteers per project will be recruited to assist the members in the gleaning, food recovery and distribution of crops and foodstuffs to those in need.

- b. What is the hoped for results of the activities described above?

Improve diets of at least 100 families and develop a program that will be carried on by non-profits and other volunteers in this area. Also hope to expand this to other areas of the state.

- c. How will the quality of the service provided be measured?

Partnerships will be developed and those partners will continue the program in the future. Families that receive the benefits along with the organizations participating will be surveyed to determine the success of the program.

- d. By what standards will success be gauged?

Based on survey results the AmeriCorps "Summer of Gleaning and Food Recovery Program" will be deemed successful if at least 75% of those surveyed indicate a positive response regarding the quality and usefulness of the program.

- e. How many individuals will receive the benefits of the service the members perform?

At least 250 - 400 individuals will receive the benefits of the service performed. Also, the organizations, volunteers, producers, churches and nonprofits will realize and identify the benefits of the service provided.



PRELIMINARY WORK PLAN & MILESTONE SCHEDULE

Task 1

Members receive AmeriCorps orientation and other training from FSA Project Director. Training will concentrate on gleaning and food recovery and distributing foodstuffs, working with nonprofits, local, state and federal agencies, and recruiting and training volunteers.

Beginning date: Early June 1996 Completion date: Mid-June 1996

Task 2

Members develop information material about the gleaning project and meeting announcements for needy families targeted. Members prepare and mail introduction letters to appropriate offices and organizations requesting their help and/or support of the project. Members attend and help conduct informational meetings with public and private processors, consultants, nonprofit groups and organizations to compile listings of needy families and individuals. Mailings will be prepared and distributed to producers, contractors, and farmer organizations, Farm Bureau, FFA, nonprofit organizations, Lions Clubs, Church groups, etc. to schedule appointments to discuss and promote the AmeriCorps Summer of Gleaning project. Members continually develop new contacts with needy families, follow up with processors and consultants, update informational materials, and attend fairs, shows, and conventions.

Beginning date: June 1996 Completion date: July 1996

Task 3

After farmers have been recruited to participate in the program, needy families who are to receive the gleaned produce have been identified and the volunteers who will help harvest and distribute the fruits, vegetables and foodstuffs have been organized, members will oversee the logistical aspects of the project, including establishing distribution points and making sure that they are adequately staffed; securing transportation for the gleaned produce; and arranging for containers in which food can be taken away from the distribution points, as well as buckets and boxes to be used as the food is gleaned and transported.

Beginning date: Mid-June 1996 Completion Date: July 1996



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

Task 4

Members will develop an evaluation system, to track, collect, and report data on the measurable benefits associated with the project, including the number of families/individuals served; the number of volunteers recruited to perform the work, the amount (in pounds and/or acreage) of food gleaned and distributed; the names and number of local community groups and organizations providing support (donations, cash, in-kind services) to the gleaning project; and a list of potential non-profit groups and organizations will to continue the project after the Summer of Gleaning program is completed. Members will also provide a final report to the SED and MWA that includes the evaluation data and other observations on the successes and problems encountered with the AmeriCorps Summer of Gleaning project.

Beginning date: June 1996 Completion Date: September 1996



United States
Department of
Agriculture
Voice: 315/284-4663

Rural Economic
And Community
Development
TDD: 315/284-4858

873 Federal Building
210 Walnut Street
Des Moines, IA 50309
FAX: 315/284-4859

March 29, 1996

SUBJECT: USDA AmeriCorps "Summer of Gleaning" Program

TO: Charles Simms

FROM: Ellen Huntoon
State Director
Iowa USDA-Rural Economic and Community Development

Iowa has a designated EZ/EC zone (HUD designation) in the inner city area of Des Moines. The "Model City" area is within that project area.

Rural Economic and Community Development is committed to assisting with this "Summer of Gleaning" program. We will make available resources in staff, computer support and what ever is necessary to make this project a success.

We look forward to working with Secretary Glickman on this rural-urban partnership.



Rural Economic And Community Development is an Equal Opportunity Leader.
Complaints of discrimination should be sent to:
Secretary of Agriculture, Washington, D.C. 20250

PROJECT PROPOSAL

Michigan FSA AmeriCorps "Summer of Gleaning" Project 3001 Coolidge Road, Suite 100 East Lansing, MI 48823

AmeriCorps Members Duty Station:	Clinton, Eaton, Ingham
Counties Served:	Primarily: Clinton, Eaton, Ingham Secondary: Clare, Gratiot, Midland, Shiawassee
Site Supervisors:	Various, depending on which area the Member is assigned. Supervision will come from either FSA County Executive Directors or American Red Cross.
State Project Manager:	Sandi Ramos, Michigan State FSA Office 3001 Coolidge Road, Suite 100 East Lansing, MI 48823 (517) 337-6660, Extension 1212
AmeriCorps Members Required:	We would require six AmeriCorps Members. There would be three teams of two.
Project Partners:	
Primary:	American Red Cross, Regional Food Distribution Center
Secondary:	Michigan State University Michigan State University Extension B First Brands Corporation
Congressional Districts Served:	Clinton County- David Camp Eaton County- Nick Smith Ingham County- Richard Chrysler

AMERICORPS PROJECT OBJECTIVE STATEMENT:

To partner with the American Red Cross, Regional Food Distribution Center in the voluntary gleaning, preparation and distribution of fresh fruits and vegetables. This proposed project will also focus on incorporating an educational program that would provide the food recipients with the proper processing, freezing, and preparation of the fruits and vegetables gleaned. The proposed educational information would be in cooperation with Michigan State University Extension.

A. Work To Be Done:

1. Members will work with three chosen county (Clinton, Eaton and Ingham) FSA offices in the solicitation and recruitment of local farmers for the donation of fresh fruits and vegetables remaining on the farms after the completion of mechanical harvesting.
2. Members will work with producers on scheduling the gleaning.
3. Members would take an active part in the education process provided to recipients.
4. Members will work with American Red Cross, Regional Food Distribution Center and local volunteers on the gleaning, storage, packaging and distribution of the gleaned products.

B Desired Results:

1. To provide quality, nutritional fresh food supplies to needy members of approximately six non-profit organization and their recipients, within a three county area.
2. Establish "**Summer of Gleaning**" '96 as a basis for a continuous non-profit, gleaning program within the original three county area.
3. Provide the American Red Cross, Regional Food Distribution Center and all volunteer groups associated with "**Summer of Gleaning**" with the necessary information and producer contacts to expand the program in future years to cover the additional counties and eventually all of Michigan.

C Quality of Service Provided:

Members will be responsible for establishing and maintaining success/fail records as a part of this project. They will be required to track the fresh produce from the field to the distribution center, on to the volunteer organizations receiving it and then to the recipient. Surveys will be provided to the volunteer organization and also to the recipients to measure the success of the project. One important question the surveys will contain is the participant's willingness to continue the program on an annual basis.

D Measure of Success:

Idealistically, if one recipient receives benefit from the program it is a success. Realistically, from the surveys provided, we would like a success rate of 60% or greater to deem the project useful and successful.

E Recipients Benefiting From This Project:

Currently we are looking at serving six major non-profit organizations within three project counties (Clinton, Eaton, Ingham). Our current projection for the six organizations would be approximately 13,000 pounds of fresh fruits and vegetables. If additional quantities become available after serving the six chosen organizations, American Red Cross, Regional Food Distribution Center serves seven counties within Michigan and has ready access to an additional 300 organizations. Therefore, we do not perceive distribution of the food as being a problem.

PRELIMINARY WORK PLAN AND SCHEDULE

Task 1.

FSA Project Manager will partner with AmeriCorps members currently associated with other projects in Michigan and the Michigan Community Service Commission on the recruitment and placements of AmeriCorps members for the project "**Summer of Gleaning**".

Beginning Date: April 15, 1996

Completion Date: May 3, 1996

Task 2.

Provide AmeriCorps members with orientation and training by FSA Project Manager and FSA County Office, County Executive Directors. Also American Red Cross, Regional Food Distribution Center will provide training on packaging and distribution. As needed, AmeriCorps members will be trained on the educational process provided to recipients.

Beginning Date: Mid-April 1996

Completion Date: Sept. 1996

Task 3.

FSA Project Manager, American Red Cross, Regional Food Distribution Center, Michigan Community Service Commission and Extension will work together to obtain T-shirts and hats so members will be readily identified as AmeriCorps members. The primary purpose being that of educating the public on the President's AmeriCorps program.

Beginning Date: Early May, 1996

Completion Date: Late May, 1996

Task 4.

AmeriCorps members will work with FSA County Executive Directors on identifying and recruiting local farmers to participate in "**Summer of Gleaning**".

Beginning Date: Mid May, 1996

Completion Date: Early June, 1996

Task 5.

AmeriCorps members will work with American Red Cross, Regional Food Distribution Center and six non-profit organizations on the recruitment and scheduling of volunteers. These volunteers will help with the gleaning, packaging and distribution of produce.

Beginning Date: Early June, 1996

Completion Date: Sept., 1996

Task 6.

AmeriCorps members in conjunction with FSA will supervise and work with the volunteers in the fields gleaning the produce. Members will also help in the scheduling of transportation.

Beginning Date: Early June 1996

Completion Date: Sept., 1996

Task 7

Members will schedule pick-up of the producer and delivery to American Red Cross, Regional Food Distribution Center. The Members will also obtain additional trucking and/or other forms of transportation for pick-up and delivery as needed.

Beginning Date: Early June, 1996

Completion Date: Sept., 1996

Task 8

Members will work with American Red Cross, Regional Food Distribution Center on the packaging and distribution of the produce. This may include obtaining donations for necessary packaging materials. The Members will be responsible for scheduling distribution of the produce to the six non-profit organizations.

Beginning Date: Early June, 1996

Completion Date: Sept., 1996

Task 9

Members will work with Extension on educating the recipients on the preparation, handling and freezing of the produce, as needed.

Beginning Date: Early June, 1996

Completion Date: Sept., 1996

Task 10

Members will develop and prepare survey sheets. They will also provide the non-profit organizations and recipients with the survey forms. These survey forms will be used to measure the success of the project.

Beginning Date: Mid August , 1996

Completion Date: Mid-Sept. 1996

Task 11

Members will write a project paper on the work involved and the success of the project. The success of the program will be judge by both observations by Members, FSA members, American Red Cross, Regional Food Distribution Center employees and the survey forms.

Beginning Date: Early Sept, 1996

Completion Date: Mid-Sept, 1996

Task 12

Members will work with American Red Cross, Regional Food Distribution Center, volunteers, producers and non-profit organizations on the continuation of the project for future years.

Beginning Date: Mid-May, 1996

Completion Date: Mid-Sept, 1996



American Red Cross

**Regional Food Distribution Center
2116 Mint Rd.
Lansing, MI 48906
(517) 321-6807
FAX (517) 321-1580**

March 25, 1996

Sandra Ramos
U.S. Department of Agriculture
3001 Coolidge Road
Suite 100
East Lansing, Mi. 48823-6321

Dear Ms. Ramos,

We at the American Red Cross Regional Food Distribution Center (ARC/RFDC) would like to convey to you our full support for your "summer of gleaning" pilot project.

It is our understanding that this pilot project will cover Ingham, Eaton and Clinton counties. Your office will supply the farms that are willing to cooperate, provide payroll and record keeping for from 3 to 6 "Americorp" members and work with us in obtaining other supplies such as pails, possible Ryder trucks, bags etc.

Our responsibility will be to supervise and direct the "Americorp" personnel, provide a "homebase" warehouse and distribution center and seek out other volunteers that will be needed to make this project a success.

We are looking forward to this project providing many pounds of fresh fruits and vegetables to the hungry. We are all looking forward to working with you and to the future continuing success of this first "summer of gleaning."

Sincerely,

David Karr
Director
ARC Regional Food Distribution Center
2116 Mint Rd.
Lansing, Mi. 48906

MICHIGAN STATE UNIVERSITY

CENTRAL BAKERY • 230 BRODY HALL
(517) 353-9310

EAST LANSING • MICHIGAN • 48825-1018

March 21, 1996

Sandra Ramos
U.S. Department of Agriculture
3001 Coolidge Rd.
East Lansing, Michigan 48823-6321

Dear Sandra;

The Central Bakery here at Michigan State University will provide to the Red Cross 5 gal. and 1 gal. plastic buckets as they become available at no cost.

I will call as we get some buckets on hand so that you can make arrangements to get them picked up.

Sincerely;

A handwritten signature in cursive script that reads "Paula Shappell". The signature is written in dark ink and is positioned above the typed name.

Paula Shappell, Assistant Manager



83 WOOSTER HEIGHTS ROAD
P.O. BOX 1911
DANBURY, CT 06813-1911

March 25, 1996

Sent via fax
517-337-6789

Ms. Sandi Ramos
USDA-FSA
3001 Coolidge
East Lansing, MI 48823

Dear Sandi:

This is to confirm that First Brands will donate five cases of GLAD-LOCK
Gallon Freezer Bags to the American Red Cross Regional Food Distribution
Center through the USDA-FSA.

We hope our donation will help you and your program.

Regards,

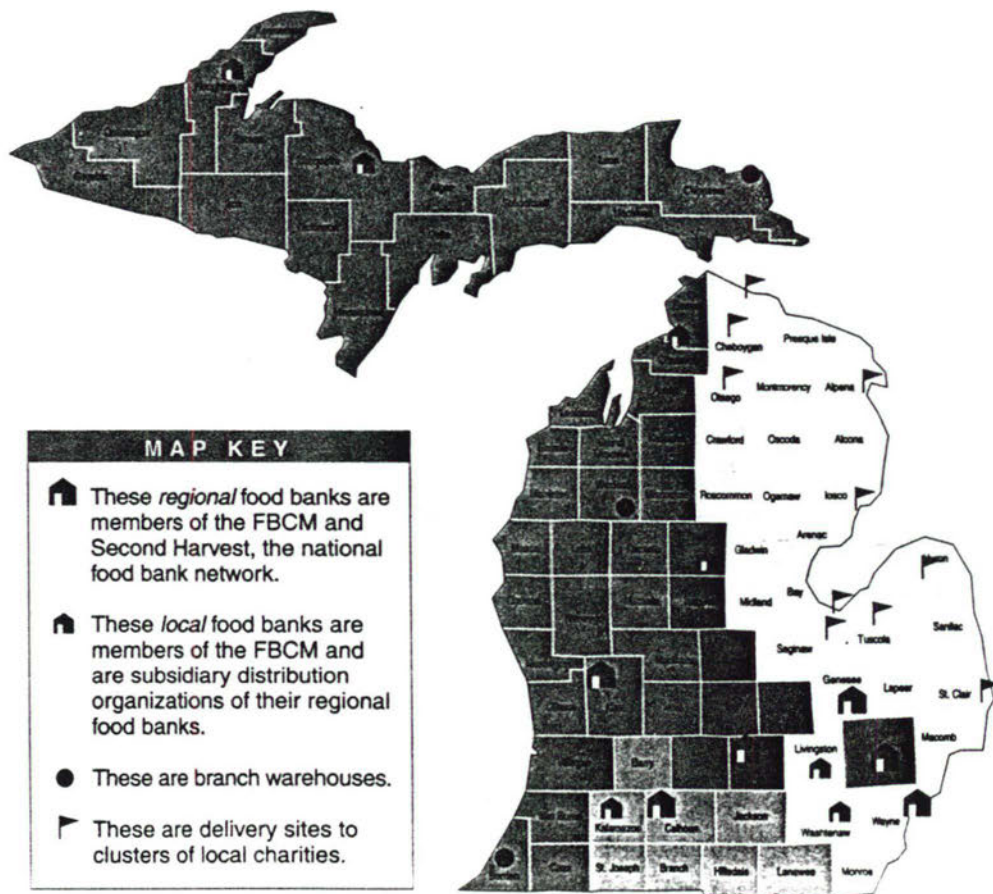
A handwritten signature in cursive script that reads 'Andrius Dapkus' followed by a small flourish.

Andrius Dapkus

AMD/phg

**Pontiac - Food Bank of Oakland
County, 810-332-1473**

► One person in ten will need help with food at least once this year.



Some local charities that provide food directly to people also call themselves "food banks" even though they are not warehouses for other charities. They can also get food from their local or regional FBCM food bank.

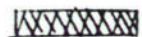
Michigan

Target Counties

FARMS PER COUNTY (10 Acres or Greater)

Clinton: 2,000
Eaton: 1,500
Ingham: 1,300

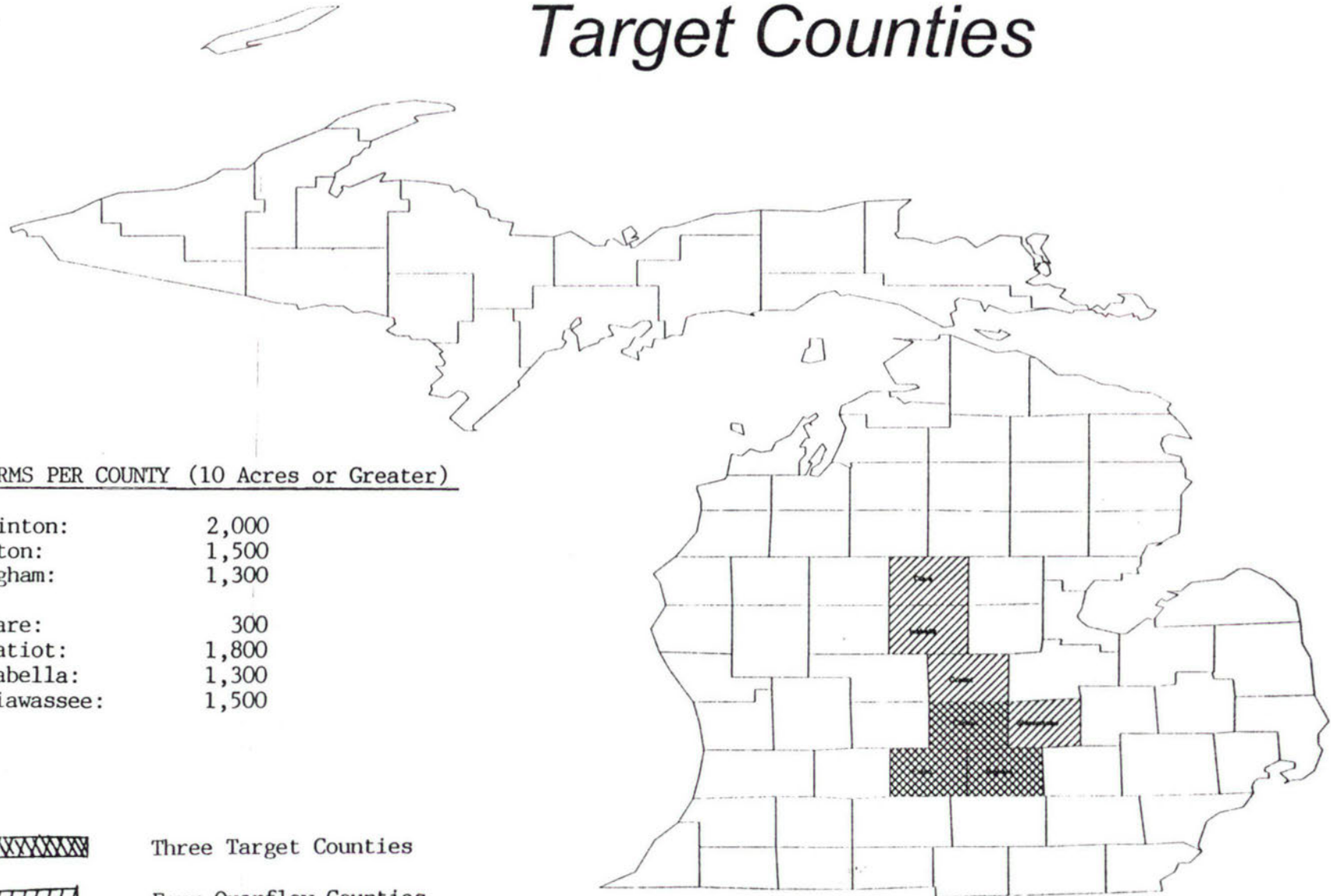
Clare: 300
Gratiot: 1,800
Isabella: 1,300
Shiawassee: 1,500



Three Target Counties



Four Overflow Counties



1990 CPH-L-81. Income and Poverty Status in 1989: 1990
Table 3. Clinton County, Michigan

The user should note that these data are based on a sample, subject to sampling variability, and that there are limitations to many of these data. Please refer to the technical documentation for Summary Tape File 3 for a further explanation of sampling variability and limitations of the data.

INCOME IN 1989		POVERTY STATUS IN 1989	
Households	20,193	All persons for whom poverty status is determined	57,463
Less than \$5,000	518	Below poverty level	3,458
\$5,000 to \$9,999	1,149	Persons 18 years and over	40,983
\$10,000 to \$14,999	1,412	Below poverty level	2,244
\$15,000 to \$24,999	3,219	Persons 65 years and over	5,249
\$25,000 to \$34,999	3,325	Below poverty level	472
\$35,000 to \$49,999	4,557	Related children under 18 years	16,413
\$50,000 to \$74,999	4,295	Below poverty level	1,156
\$75,000 to \$99,999	1,219	Related children under 5 years	4,293
\$100,000 to \$149,999	393	Below poverty level	358
\$150,000 or more	106	Related children 5 to 17 years	12,120
Median household income (dollars)	36,180	Below poverty level	798
Families	15,961	Unrelated individuals	5,716
Less than \$5,000	203	Below poverty level	1,107
\$5,000 to \$9,999	478	All families	15,961
\$10,000 to \$14,999	758	Below poverty level	687
\$15,000 to \$24,999	2,444	With related children under 18 years	8,461
\$25,000 to \$34,999	2,615	Below poverty level	538
\$35,000 to \$49,999	3,925	With related children under 5 years	3,598
\$50,000 to \$74,999	3,959	Below poverty level	307
\$75,000 to \$99,999	1,113	Female householder families	1,344
\$100,000 to \$149,999	360	Below poverty level	288
\$150,000 or more	106	With related children under 18 years	882
Median family income (dollars)	40,234	Below poverty level	266
Nonfamily households	4,232	With related children under 5 years	316
Less than \$5,000	341	Below poverty level	163
\$5,000 to \$9,999	717	Percent below poverty level:	
\$10,000 to \$14,999	641	All persons	6.0
\$15,000 to \$24,999	870	Persons 18 years and over	5.5
\$25,000 to \$34,999	692	Persons 65 years and over	9.0
\$35,000 to \$49,999	578	Related children under 18 years	7.0
\$50,000 to \$74,999	287	Related children under 5 years	8.3
\$75,000 to \$99,999	77	Related children 5 to 17 years	6.6
\$100,000 to \$149,999	29	Unrelated individuals	19.4
\$150,000 or more	-	All families	4.3
Median nonfamily household income (dollars)	19,443	With related children under 18 years	6.4
Per capita income (dollars)	14,153	With related children under 5 years	8.5
INCOME TYPE IN 1989		Female householder families	21.4
Households	20,193	With related children under 18 years	30.2
With wage and salary income	16,596	With related children under 5 years	51.6
Mean wage and salary income (dollars)	39,209		
With nonfarm self-employment income	2,745		
Mean nonfarm self-employment income (dollars)	13,828		
With farm self-employment income	1,330		
Mean farm self-employment income (dollars)	5,808		
With Social Security income	4,632		
Mean Social Security income (dollars)	8,243		
With public assistance income	1,035		
Mean public assistance income (dollars)	3,956		
With retirement income	3,532		
Mean retirement income (dollars)	8,051		

The user should note that these data are based on a sample, subject to sampling variability, and that there are limitations to many of these data. Please refer to the technical documentation for Summary Tape File 3 for a further explanation of sampling variability and limitations of the data.

INCOME IN 1989		POVERTY STATUS IN 1989	
Households	33,936	All persons for whom poverty status is determined	91,580
Less than \$5,000	1,085	Below poverty level	6,240
\$5,000 to \$9,999	2,049	Persons 18 years and over	66,245
\$10,000 to \$14,999	2,100	Below poverty level	3,982
\$15,000 to \$24,999	5,715	Persons 65 years and over	8,845
\$25,000 to \$34,999	5,599	Below poverty level	749
\$35,000 to \$49,999	7,335	Related children under 18 years	25,204
\$50,000 to \$74,999	7,071	Below poverty level	2,144
\$75,000 to \$99,999	2,076	Related children under 5 years	6,528
\$100,000 to \$149,999	652	Below poverty level	783
\$150,000 or more	254	Related children 5 to 17 years	18,676
Median household income (dollars)	35,734	Below poverty level	1,361
Families	25,195	Unrelated individuals	12,052
Less than \$5,000	545	Below poverty level	2,000
\$5,000 to \$9,999	842	All families	25,195
\$10,000 to \$14,999	1,178	Below poverty level	1,330
\$15,000 to \$24,999	3,610	With related children under 18 years	13,374
\$25,000 to \$34,999	3,939	Below poverty level	1,100
\$35,000 to \$49,999	6,077	With related children under 5 years	5,032
\$50,000 to \$74,999	6,419	Below poverty level	598
\$75,000 to \$99,999	1,805	Female householder families	3,063
\$100,000 to \$149,999	551	Below poverty level	677
\$150,000 or more	229	With related children under 18 years	2,165
Median family income (dollars)	40,690	Below poverty level	658
Nonfamily households	8,741	With related children under 5 years	705
Less than \$5,000	609	Below poverty level	354
\$5,000 to \$9,999	1,287	Percent below poverty level:	
\$10,000 to \$14,999	1,020	All persons	6.8
\$15,000 to \$24,999	2,104	Persons 18 years and over	6.0
\$25,000 to \$34,999	1,646	Persons 65 years and over	8.5
\$35,000 to \$49,999	1,237	Related children under 18 years	8.5
\$50,000 to \$74,999	563	Related children under 5 years	12.0
\$75,000 to \$99,999	171	Related children 5 to 17 years	7.3
\$100,000 to \$149,999	79	Unrelated individuals	16.6
\$150,000 or more	25	All families	5.3
Median nonfamily household income (dollars)	21,359	With related children under 18 years	8.2
Per capita income (dollars)	14,896	With related children under 5 years	11.9
INCOME TYPE IN 1989		Female householder families	22.1
Households	33,936	With related children under 18 years	30.4
With wage and salary income	27,910	With related children under 5 years	50.2
Mean wage and salary income (dollars)	39,424		
With nonfarm self-employment income	4,247		
Mean nonfarm self-employment income (dollars)	12,575		
With farm self-employment income	1,262		
Mean farm self-employment income (dollars)	4,732		
With Social Security income	7,530		
Mean Social Security income (dollars)	8,435		
With public assistance income	1,732		
Mean public assistance income (dollars)	3,815		
With retirement income	5,381		
Mean retirement income (dollars)	8,745		

1990 CPH-L-81. Income and Poverty Status in 1989: 1990
Table 3. Ingham County, Michigan

The user should note that these data are based on a sample, subject to sampling variability, and that there are limitations to many of these data. Please refer to the technical documentation for Summary Tape File 3 for a further explanation of sampling variability and limitations of the data.

INCOME IN 1989		POVERTY STATUS IN 1989	
Households	102,865	All persons for whom poverty status is determined	261,491
Less than \$5,000	6,772	Below poverty level	43,455
\$5,000 to \$9,999	9,286	Persons 18 years and over	194,030
\$10,000 to \$14,999	9,061	Below poverty level	30,673
\$15,000 to \$24,999	17,351	Persons 65 years and over	23,260
\$25,000 to \$34,999	16,464	Below poverty level	2,337
\$35,000 to \$49,999	19,331	Related children under 18 years	67,113
\$50,000 to \$74,999	15,768	Below poverty level	12,467
\$75,000 to \$99,999	5,263	Related children under 5 years	20,355
\$100,000 to \$149,999	2,482	Below poverty level	4,551
\$150,000 or more	1,087	Related children 5 to 17 years	46,758
Median household income (dollars)	30,162	Below poverty level	7,916
Families	65,291	Unrelated individuals	58,315
Less than \$5,000	2,810	Below poverty level	19,737
\$5,000 to \$9,999	4,026	All families	65,291
\$10,000 to \$14,999	3,736	Below poverty level	7,213
\$15,000 to \$24,999	9,161	With related children under 18 years	36,202
\$25,000 to \$34,999	10,102	Below poverty level	6,052
\$35,000 to \$49,999	14,520	With related children under 5 years	16,293
\$50,000 to \$74,999	13,034	Below poverty level	3,540
\$75,000 to \$99,999	4,693	Female householder families	12,405
\$100,000 to \$149,999	2,206	Below poverty level	4,301
\$150,000 or more	1,003	With related children under 18 years	8,881
Median family income (dollars)	37,361	Below poverty level	3,949
Nonfamily households	37,574	With related children under 5 years	3,632
Less than \$5,000	4,279	Below poverty level	2,228
\$5,000 to \$9,999	5,590	Percent below poverty level:	
\$10,000 to \$14,999	5,344	All persons	16.6
\$15,000 to \$24,999	8,373	Persons 18 years and over	15.8
\$25,000 to \$34,999	6,301	Persons 65 years and over	10.0
\$35,000 to \$49,999	4,643	Related children under 18 years	18.6
\$50,000 to \$74,999	2,239	Related children under 5 years	22.4
\$75,000 to \$99,999	483	Related children 5 to 17 years	16.9
\$100,000 to \$149,999	251	Unrelated individuals	33.8
\$150,000 or more	71	All families	11.0
Median nonfamily household income (dollars)	18,813	With related children under 18 years	16.7
Per capita income (dollars)	13,740	With related children under 5 years	21.7
INCOME TYPE IN 1989		Female householder families	34.7
Households	102,865	With related children under 18 years	44.5
With wage and salary income	83,810	With related children under 5 years	61.3
Mean wage and salary income (dollars)	35,916		
With nonfarm self-employment income	11,761		
Mean nonfarm self-employment income (dollars)	12,992		
With farm self-employment income	1,242		
Mean farm self-employment income (dollars)	4,851		
With Social Security income	19,893		
Mean Social Security income (dollars)	8,161		
With public assistance income	8,675		
Mean public assistance income (dollars)	4,602		
With retirement income	14,850		
Mean retirement income (dollars)	9,193		



United States
Department of
Agriculture

Consolidated
Farm Service
Agency

Michigan State CFSA Office
3001 Coolidge Road, Suite 100
East Lansing, MI 48823-6321

SUMMER OF GLEANING MICHIGAN FSA

BUDGET PROPOSAL

* REVISED *

<u>ITEM</u>	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>REDCROSS</u>
Allowance			
A. Basic Member (12 weeks- 480 hours) 5 members	\$11,208.00		
B. Team Leader (13 weeks -520 hours)	3,468.40		
FICA			
A. Basic Member x 5	847.05		
B. Team Leader	265.33		
Workmen's Compensation			
A. Basic Member x 5	784.55		
B. Team Leader	242.78		
Uniforms			
A. T-Shirts (4 each)	National Office - Cost Unknown		
B. Boots			Donations

PROJECT PROPOSAL
Missouri FSA AmeriCorps "Summer of Gleaning" Project

West Central Missouri SH Project

Missouri State Farm Service Agency
601 Business Loop 70 W., Ste. 225
Columbia, Missouri 65203

State of Missouri

County of Duty Station: Jackson

Counties Served: Cass, Jackson and Ray Counties

Pertinent Demographic Information for Counties:

Cass County

Personal Income, per Capita	\$16818
Transfer Payments as % of Personal Income*	15.5%
Total Number of Farms	1517

Jackson County

Personal Income, per Capita	\$20443
Transfer Payments as % of Personal Income*	16.1%
Total Number of Farms	757

Ray County

Personal Income, per Capita	\$15105
Transfer Payments as % of Personal Income*	18.0%
Total Number of Farms	1045

*Social Security, Other Retirement, Veterans Benefits, Unemployment, and Welfare benefits.

Congressional Districts: District 4 District 5 District 6

Site Supervisor:

Al Flack
Univ. of Mo. Extension

~~Jackie VanGundy~~
Jackson County Farm Service Agency
1972 NW Copper Oaks Circle
Blue Springs, Missouri 64015-8300
Telephone: (816) 229-5113 Fax: (816) 229-2384

State Project Manager:

Cindy White
Ray County Farm Service Agency
201 E Franklin, Suite 5
Richmond, Missouri 64085-1883
Telephone: (816) 776-5861 Fax: (816) 776-6902

Number of AmeriCorps Members in "Summer of Gleaning" Program: 5

Project Partners: University of Missouri Extension Service

AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide fresh fruit and vegetables to ninety needy, hungry, or elderly families through voluntary gleaning and food rescue efforts. Increase nutrition, food preparation and food storage education to families through a family nutrition program. Provide K-12 nutrition and agriculture education in Jackson and Ray Counties in Missouri.

A. What work will be done? In what service will members be engaged?

Members will work in partnership with University of Missouri Extension Service, the nonprofit community food network Harvesters, area churches, and FFA groups to identify ninety needy families in the target area. Members will also work with local, federal and state government agencies, food distributors, and local growers to schedule gleaning, packing and distribution activities.

A signature project to help feed those in need will be organized by members in partnership with the Missouri Community Service Commission.

At least twelve volunteers per project will be recruited to assist the members in gleaning and distributing harvested crops of fruits and vegetables to those in need.

B. What are the hoped results of the activities described above?

To provide at least ninety needy families with food. Create nutritional awareness among families; to develop a program that will be sustained, after the conclusion of the AmeriCorps Summer of Gleaning program, by nonprofit organizations and other groups.

C. How will service provided be measured for quality?

Families and others that receive the benefits, volunteers, nonprofit organizations, community groups, farmers, local and State government agencies, and others that participate will be surveyed to determine their willingness to continue the project after the AmeriCorps Summer of Gleaning project is completed.

D. By what standards will success be gaged?

Based on survey results, the AmeriCorps "Summer of Gleaning" program will be deemed successful if 75 percent of those surveyed show a positive response regarding the quality and usefulness of the program.

E. How many individuals will receive the benefits of the service performed?

Assuming an average family size of four persons, at least 360 individuals will receive the benefits of the service performed. Also farmers, volunteers, local government agencies, community groups, and nonprofit organizations should all realize benefits of the service provided.

PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE

Task 1

Members receive AmeriCorps orientation and other training from the Farm Service Agency Project Director. Training will be centered on working with state and local agencies, nonprofit organizations, recruiting and training volunteers, and gleaning and distributing harvested crops.

Beginning Date: Early June 1996

Completion Date: Mid- June 1996

Task 2

Members will develop information material about the "Summer of Gleaning" Program and schedule meetings for targeted families. Members will prepare news releases and distribute to news media. Program introduction letters will be prepared and mailed to appropriate organizations requesting their support of the project. Members will attend and help conduct informational meetings with food distributors, nonprofit groups, farmer organizations, and producers. Members will continually develop new contacts with needy families, network with processors and consultants; update informational materials, discuss and promote the "Summer of Gleaning" project.

Beginning Date: June 1996

Completion Date: July 1996

Task 3

After families have been identified to participate in the program, they will receive educational information on nutrition, food preparation and food storage. Farmers that have been recruited to take part, will keep members and volunteers informed of the crops conditions and readiness. Members and volunteers will arrange for containers in which food can be taken and delivered to distribution points. Members will organize in partnership with the Missouri Community Service Commission a signature project focusing on nutrition and agriculture education and feeding of the needy.

Beginning Date: July 1996

Completion Date: September 1996

Task 4

Members will develop an evaluation system to track, collect, and report data on the measurable benefits associated with the project, including the number of families/individuals served; the number of volunteers recruited to perform the work, the amount of food gleaned and distributed; the names and number of local community groups and organizations providing support to the gleaning project; and a list of potential non-profit groups and organizations willing to continue the project after the Summer of Gleaning program is completed. Members will also provide a final report to the State Executive Director of the Farm Service Agency that includes the evaluation data and other observations on the successes and obstacles encountered with the AmeriCorps Summer of Gleaning project.

Beginning Date: June 1996

Completion Date: September 1996



University Extension

UNIVERSITY OF MISSOURI SYSTEM
LINCOLN UNIVERSITY

OFFICE OF VICE PRESIDENT AND
DIRECTOR OF COOPERATIVE EXTENSION

"KNOWLEDGE WORKING FOR MISSOURIANS"

309 University Hall
Columbia, MO 65211
314-882-7754 FAX 314-884-4204

March 28, 1996

Cindy L. White, County Executive Director
Ray County Farm Service Agency
201 E. Franklin, Suite 5
Richmond, MO 64085

Dear Ms. White:

This letter is in response to your request that the Missouri State Farm Service Agency and the University of Missouri Extension Offices establish a partnership in the development and implementation of the "Summer of Gleaning" AmeriCorps program.

University Extension is pleased to join in this effort to provide nutrition, food preparation and safe storage education to the needy, elderly and school aged children in the West Central Missouri Region.

We look forward to extending the working relationship that has developed over the years with the FSA into the new and exciting area of community service that the AmeriCorps program provides.

With all best regards.

Yours truly,

Ronald J. Turner
Vice President and Director

RJT/bd

cc: Al Black

AMERICORPS PROPOSAL:

RHODE ISLAND FSA "SUMMER OF GLEANING" PROJECT

**USDA - FSA
RHODE ISLAND STATE FSA OFFICE
60 QUAKER LANE, SUITE 40
WARWICK, RI 02886**

DUTY STATION: RHODE ISLAND

**COUNTIES: ALL RHODE ISLAND COUNTIES (BRISTOL, NEWPORT, KENT,
PROVIDENCE AND WASHINGTON COUNTIES)**

Population: 1,003,464 (1990 U.S. Census)

Overall per capita income \$14,981 (1990 U.S. Census)

Approximately 7% of the general population is unemployed

(Providence Journal Bulletin Almanac 1995)

**87,000 persons received welfare from Aid to Families with Dependent Children (AFDC),
Supplemental Security Income (SSI), and General Public Assistance in 1993**

(Rhode Island Division of Planning Monthly Report, March 1995)

1,555 Farmers (USDA, FSA Eligible Farmers by County Voting List)

CONGRESSIONAL DISTRICTS: RHODE ISLAND ONE AND TWO

**SITE SUPERVISOR: PATRICIA SEITES (FSA)
RHODE ISLAND STATE FSA OFFICE
60 QUAKER LANE, SUITE 40
WARWICK, RI 02886
PHONE: (401) 828-8232
FAX: (401) 528-5206**

**STATE PROJECT MANAGER: PAUL E. BRULE
RHODE ISLAND STATE FSA OFFICE
60 QUAKER LANE, SUITE 40
WARWICK, RI 02886
PHONE: (401) 828-8232
FAX: (401) 528-5206**

NUMBER OF FULL-TIME AMERICORPS MEMBERS NEEDED:

6

PRIMARY PROJECT PARTNERS:

**THE RHODE ISLAND FOOD BANK (See Exhibit A); and
RHODE ISLAND COMMISSION FOR NATIONAL AND COMMUNITY SERVICE (For
networking our AmeriCorps volunteers with other AmeriCorps volunteers)**

PRELIMINARY STATEMENT

STATEMENT #1

GRANTEE: ESA

SITE: RHODE ISLAND, Kent County

SITE SUPERVISOR: Patricia Seites

PHONE No: (401) 828-8232

2. AMERICORPS PROJECT OBJECTIVE(S) STATEMENT:

COORDINATING A FARM GLEANING PROJECT FOR RHODE ISLAND

a. What work will be done? What service will your members engage in?

Members will, working with the Rhode Island Food Bank and their member agencies and organizations, the Rhode Island Division of Agriculture, local farmers, and other cooperating agencies and organizations, identify participants for a produce gleaning project involving local farms. Members will arrange pickup times and identify produce donations from farms around the state. A database will be developed that identifies donors and produce items. A Monday through Friday schedule will be developed in order to maximize the program.

b. What is the hoped for result of the activities described above?

The Gleaning Project will become a viable entity within Rhode Island and will continue to benefit both hunger organizations and farmers in future years. Fifty percent of area farmers within the state will commit to participation within the program during 1996. It is also hoped the program will continue into subsequent years and participation will increase during 1997 and beyond. Most importantly, the Rhode Island Food Bank will be able to increase the produce within its warehouse and thus the overall nutritional resources for its member organizations. The Food bank services 470 agencies and organizations who service the impoverished, the homeless, the underprivileged and the mentally challenged citizens of Rhode Island.

c. How will you measure the quality or success of the service provided?

Feedback from farmers, public, private, and civic hunger organizations, and other community leaders should indicate whether or not the program was successful. It is expected that seventy five percent of these individuals will give positive responses. Success of the project will also be determined when at least fifty members of the Rhode Island Food Bank utilize the produce within their meals increasing the nutritional intakes of their customers.

d. By what standard will you gauge success?

The standard for success will be the number of organizations utilizing fresh produce within their meal distribution programs. The probability of success can also be forecast if sixty five percent of the organizations, agencies, and others surveyed nearing the end of the program give positive feedback about the value and benefits of produce within their programs.

e. How many individuals will receive the benefit of the service your members perform?

Approximately fifty percent of the member organizations of the Rhode Island Food Bank will gain a better understanding of fresh produce and value area farmers as a result. This knowledge will be passed on to approximately ten percent of the general public of Rhode Island as the program is exposed through area media sources.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE:

Task 1

Provide AmeriCorps Members with training on general agriculture history, mission and goals. The training will allow the Members to conduct meaningful training sessions, meet key agricultural contacts within the state and develop organizational skills needed to coordinate the project. This will be ongoing throughout the program in order to keep morale high among the members and lead to the overall success of the project.

Beginning Date: June 3, 1996

Completion Date: August 30, 1996

Task 2

Identify and arrange meetings for potential farmer donors to begin preliminary planning of the gleaning route. Receive preliminary commitments to the project from farmers. Based on referrals from committed farmers, contact other local farmers for their possible participation in the project. Secure trucks to pickup the produce on a regular basis. Develop information packets and flyers for publicity of the program. Gather nutritional pamphlets on the value of produce within daily diets for distribution to hunger organizations. Meet with community leaders for support of program. Identify other possible sources of funding to continue ongoing support of the program. This will be ongoing throughout the program in order to keep morale high among the members and lead to the overall success of the project.

Beginning Date: June 3, 1996

Completion Date: August 30, 1996

Task 3

Develop route plans in order to maximize the amount of time and other logistical resources that visiting local farms and returning to the Rhode Island Food Bank with the greatest yield entails. Contact local media and begin press releases on the program. Create surveys for farmer participants and agency and organizational customers to complete. Begin entering in the names of farmers and produce types donated into a data base for the continuance of the program.

Beginning Date: June 17, 1996

Completion Date: August 30, 1996

Task 4

Evaluate the program from the surveys of farmers and the Rhode Island Food Bank's customers as to what produce is most desired and what worked especially well. Continue outreach for future funding of the program. Send letters of gratitude to community leaders and media who were especially helpful in developing the program.

Beginning Date: August 5, 1996

Completion Date: August 9, 1996

Task 5

Increase outreach efforts in order to continue the pickup route to maximize the produce abundant in Rhode Island during the months of September and October. Contact community leaders and media who were especially helpful in developing the program and urge them to contact organizations that would be able to continue the program outside the confines of federal funds. Emphasize the need for this service in the community and the possibility of it becoming an ongoing project for volunteer and charitable organizations.

Beginning Date: August 12, 1996

Completion Date: August 30, 1996



March 27, 1996

Mr. Paul E. Brule
RI Farm Service Agency
60 Quaker Lane, Suite 40
Warwick, RI 02886

Dear Mr. Brule:

It was a pleasure meeting with you the other day. Exploring the opportunity to increase the level of fresh foods that we are able to distribute to our 470 member agencies is exciting and fortuitous since I've been searching for methods to gain produce.

Your proposal seems sound. Having the elements of student assistance and donated transportation are very important since these resources are in short supply and their inclusion make the project logistically viable.

Through our member agencies, the Food Bank feeds an estimated 120,000 people per month, nearly half of whom are children. In this time of increasing need and decreasing funds for those who provide assistance, improving the amount and nutritional value of available food is imperative.

We're looking forward to working with you. I'm sure that together we will be able to make this initiative a huge success.

Sincerely,

Joe Cournoyer
Donor Relations Representative



P.O. Box 1325, 104 Hay Street, West Warwick, RI 02893 • (401) 826-3073 • Fax (401) 826-2420



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

USDA Summer of Gleaning Project

4th NW

WHY: Each year, millions of pounds of food go to waste in farmers' fields. At the same time, hundreds of thousands of adults and roughly 20 percent of the nation's children do not have sufficient resources to acquire the food they need to survive and be healthy. Gleaning -- gathering after the reapers -- is one way we can rescue food that otherwise might be wasted and lost to the hungry.

WHAT: A special summer program focused on gleaning. Teams of 5 to 6 AmeriCorps Members in selected states will organize and implement gleaning projects that rescue ripe fruits and vegetables from farmers' fields that would otherwise be unharvested and plowed under, and distribute the gleaned produce to needy families in the local area. While most FSA projects will focus on gleaning directly from the fields, USDA will also consider carefully-structured proposals that include perishable food salvage and/or rescue activities involving urban restaurants and prepared food distributors.

WHO: The projects will be administered by USDA, through not more than 10 State Farm Services Agency (FSA) offices. States will be selected through an internal USDA/FSA competition, based on the 10 best proposals submitted to USDA's Office of National Service. Training, oversight, and technical assistance will be provided by USDA's FSA and Anti-Hunger Program Coordinators, under the supervision of the Director of National Service.

These offices will work in close partnership with State and local non-profit organizations, as well as area farmer organizations, e.g., contractors, the Grange, the Farm Bureau, and others. As a "volunteer-generator" model, the Summer of Gleaning project will include community organizations such as (but not limited to) Boy Scouts, Girl Scouts, 4-H Clubs, Future Farmers of America, community church councils, senior citizens' groups, community action agencies, etc. Logistical and technical assistance may also be provided through State and local WIC, Food Stamp, and Commodity Distribution Program offices.

WHEN: The Summer of Gleaning Project will operate approximately June - August 1996, with Member recruitment, selection, and training to begin as early as April 15.

HOW: The Project will be funded primarily out of existing USDA AmeriCorps grant funds. USDA will pay for Members' prorated stipends, training, travel, and overhead costs, and the Corporation for National Service will provide the lump-sum \$1,000 educational awards.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE



October 18, 1996

To: Scott Cushman
Director of Food Resources Development
Greater Chicago Food Depository

From: Joel Berg
Director of National Service

Subject: Reimbursement of Transportation Expenses

Enclosed is my personal check in the amount of \$68.60, as indicated in your correspondence of October 3, to cover the expenditures made by the Greater Chicago Food Depository (GCFD) during the week of August 26, 1996. We appreciate the efforts made by GCFD toward recovering excess food prepared in conjunction with the Democratic National Convention, as well as the cooperation and assistance provided to Donna Hines, Mary Katherine Peters, Rod Atterberry, and the other USDA/AmeriCorps representatives while they were working with you in Chicago.

I am remitting this payment personally in order to expedite the reimbursement process. Thank you again for your participation in this endeavor.

Enclosure

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
012. check	re: personal financial (1 page)	10/18/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
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- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

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- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

57,40 Truck
11,20 gas.

See - If Tony will accept
them. and get to
Chicago. ARX Fisher

GREATER CHICAGO FOOD DEPOSITORY-
WORKING TO FEED HUNGRY PEOPLE

4501 SOUTH TRIPP
CHICAGO, ILLINOIS 60632
TEL: 312.247.3663
FAX: 312.247.4232



October 3, 1996

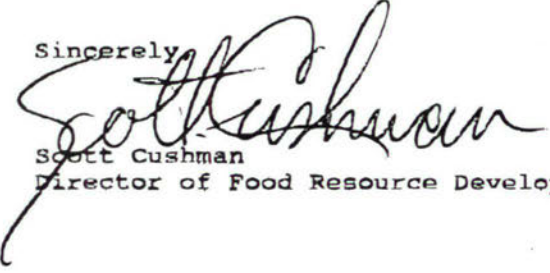
Joel Berg
Director of National Service
USDA

Dear Mr. Berg:

We were pleased to work with the USDA and local Americorp representatives during the Democratic National Convention. The objective was to "rescue" as much perishable food as we could and thanks to the support of the USDA we were able to give the effort our best. One of the ways in which USDA supported our efforts was the rental of an extra truck. I have enclosed the truck rental bill and the fuel bill for your review. We have paid these invoices and look forward to being reimbursed as your system permits.

Thanks again for your support!

Sincerely,


Scott Cushman
Director of Food Resource Development

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CHAIR OF THE BOARD

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RUDNICK & WOLFE
EXECUTIVE VICE CHAIR
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GENERAL COUNSEL

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EXECUTIVE DIRECTOR
MICHAEL P. MULQUEEN

A CHARTER MEMBER OF THE SECOND HARVEST NATIONAL FOOD BANK NETWORK

175

CARMICHAEL LEASING CO., INC.
FUEL/REPAIR CHARGE BACK JOURNAL

PAGE 45

ATER CHGO FOOD DEPOSITORY

DATE	REFERENCE	FUEL PEG	TR MILEAGE	VEHICOR	STATION	CITY	ST	GALLONS	COST/ GAL	TOTAL COST	NET DUE
3/26/96	397387		10		LOOMIS STREET		IL	30.00	1.400	42.00	42.00
3/27/96	397551		10		LOOMIS STREET		IL	39.00	1.400	54.60	54.60
	UNIT TOTALS							69.00	1.400	96.60	96.60
3/28/96	397680		10		LOOMIS STREET		IL	27.50	1.400	38.50	38.50
	UNIT TOTALS							27.50	1.400	38.50	38.50
3/28/96	397363		10		LOOMIS STREET		IL	20.00	1.400	28.00	28.00
3/30/96	398028		10		LOOMIS STREET		IL	23.00	1.400	32.20	32.20
	UNIT TOTALS							43.00	1.400	60.20	60.20
3/30/96	398027		10		LOOMIS STREET		IL	31.00	1.400	43.40	43.40
	UNIT TOTALS							31.00	1.400	43.40	43.40
3/26/96	397282		10	149072	LOOMIS STREET		IL	3.00	1.400	11.20	11.20
	UNIT TOTALS							3.00	1.400	11.20	11.20
3/26/96	397301		10	80918	LOOMIS STREET		IL	30.00	1.400	42.00	42.00
	UNIT TOTALS							30.00	1.400	42.00	42.00
3/27/96	397533		10	20129	LOOMIS STREET		IL	26.00	1.400	36.40	36.40
3/30/96	397983		10	20350	LOOMIS STREET		IL	31.30	1.400	44.52	44.52
	UNIT TOTALS							57.30	1.400	80.92	80.92
3/30/96	398002		10	9817	LOOMIS STREET		IL	7.00	1.400	9.80	9.80
	UNIT TOTALS							7.00	1.400	9.80	9.80
	CUSTOMER TOTALS							273.30	1.400	382.62	382.62

23.10 6070

RENTAL
THURRENTAL
THUR

*** TOTAL PAGE.05 ***

P.05/05
312 247 4232 TO 12027204514

OCT 04 '96 13:41 FR GCFD



TRUCK RENTAL AGREEMENT

2200 s. loomis street
(312) 666-8500

chicago, illinois 60608
FAX (312) 666-5792

INVOICE
NUMBER No 46591

USE THIS NO. ON ALL CORRESPONDENCE

CUSTOMER NAME

GREATER CHICAGO FOOD

ADDRESS

CITY STATE ZIP

PHONE

ORDERED BY

REFERRED BY/P.O. NUMBER

DRIVER'S NAME

COMMERCIAL DRIVER'S LICENSE #

EXPIRES

CUSTOMER ☒ COMPANY ☐ assumes responsibility for all damages to and/or loss of vehicle. If company assumes responsibility, Customer agrees to pay the first \$3,000 of all damage to and/or loss of vehicle unless another amount is inserted at the end of this paragraph. \$

Customer shall remain liable for overhead damage and damage caused by reckless handling or abuse of Vehicle and other damage caused by violation of this Agreement. Deductible will NOT apply.

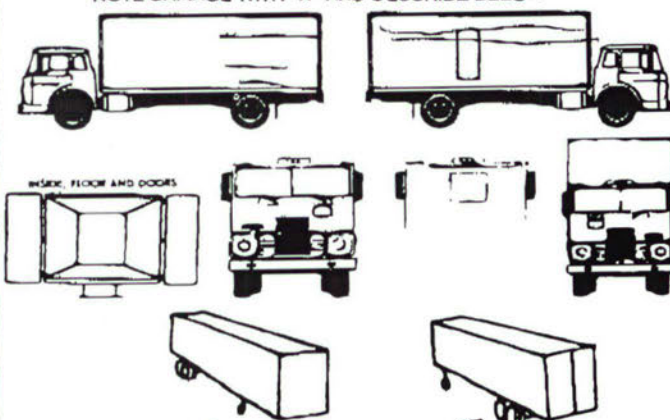
LIABILITY INSURANCE

BY HIS INITIAL. Customer agrees to provide or not to provide vehicle liability insurance. If Customer elects to provide vehicle liability insurance, Customer agrees to provide same under paragraph 5 on page 2 (reverse side). Vehicle liability insurance provided by Customer shall name Company as additional insured and shall provide limits of not less than \$1,000,000.00 bodily injury and property damage liability combined for all injuries and damages as a result of any one occurrence, as stated in paragraph 5. If Customer elects not to provide vehicle liability insurance, Carmichael agrees to provide same under paragraph 4 on page 2 (reverse side).

Customer elects to provide liability ins. Cust. Initials X

Customer elects NOT to provide liability ins. Cust. Initials X

NOTE DAMAGE WITH "X" AND DESCRIBE BELOW



DAMAGE DESCRIPTION

BUMPER BEAT
BOX SCRAPS

DISPATCHED:

☒ WITH DAMAGE

☐ WITHOUT DAMAGE

CUSTOMER INITIALS

RECEIVED:

☒ WITH DAMAGE

☐ WITHOUT DAMAGE

CUSTOMER INITIALS

All terms are cash unless otherwise authorized. Mastercharge and Visa accepted. If cash payment is not received within one week of invoice, a charge equal to the lesser of (a) the maximum legal rate of interest, or (b) 1 1/2% per month on the unpaid balance shall be added. Overhead damage is Customer's responsibility. All parking, overweight and traffic violations are responsibility of Customer. Company has no responsibility for cargo - See paragraph 7 on the reverse side.

PLEASE REMIT UPON RECEIPT

VEHICLE NO.

1021

VEHICLE TYPE

18' REEFER

WEEKEND USAGE

☐ YES ☐ NO

MILEAGE IN

MILEAGE OUT

MILES DRIVEN

REEFER HR. METER END

REEFER HR. METER START

REEFER HOURS

CONTRACT USAGE

FOR LEASE VEHICLE

NO.

CHECK ONE:

☐ EXTRA

☐ SUB REPLACEMENT

DATE IN

8-26-96

DATE OUT

8-26-96

DAYS USED

EST. TIME OF PICK UP

☐ A.M.

☐ P.M.

TIME OF PICK UP

☐ A.M.

☐ P.M.

TIME RETURNED

☐ A.M.

☐ P.M.

LOCAL RENTAL ONLY

DAYS @

WEEKS @

MILES @

REFRIGERATION HOURS @

OTHER EQUIPMENT

CITY TAX @

SUB TOTAL

INSURANCE @

GALS. OF FUEL @

TOTAL BEFORE CREDIT

DEPOSIT RECEIVED BY

☐ CASH

☐ CHECK NO.

☐ CHARGE CARD NO.

PLEASE PAY THIS AMOUNT

VEHICLE SHALL BE RETURNED NO LATER THAN 12 MIDNIGHT UNLESS OTHERWISE AUTHORIZED.

CUSTOMER MUST SIGN HERE

Customer has read and agrees to the terms and conditions on this page and page 2 of this Agreement and is bound to these terms. Customer understands that the liability insurance as outlined is void if driver is not duly licensed and accepts the vehicle in the physical condition described above.

CUSTOMER

DRIVER

LEASED BY

CARMICHAEL PERSONNEL

CARMICHAEL LEASING CO., INC.
DEPT. 77-7906
CHICAGO, ILLINOIS 60678-7906
(312) 666-8500

57.40
288.66
346.06

LG0070

GREATER CHGO FOOD DEPOSITORY
ATTN: ACCOUNTS PAYABLE
4529 S. TRIPP ST
CHICAGO, IL 60632



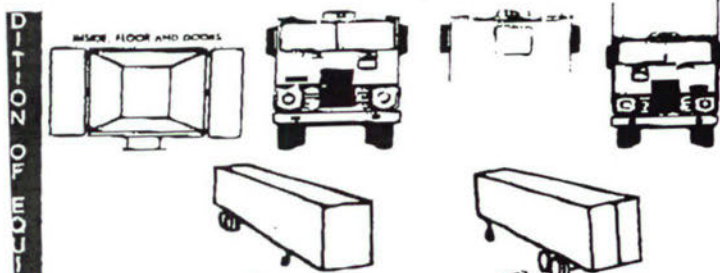
INVOICE NO.	INVOICE DATE	PAGE
110651	08/31/96	1

AL PERIOD	UNIT NUMBER	SPEEDOMETER		MILES TRAVELED	ESTIMATED MILES*	CHARGEABLE MILES	MILEAGE RATE	MILEAGE CHARGE	FIXED CHARGE	SUBTOTAL	INSURANCE CHARGE	TOTAL CHARGES
		START	END									
-08/31001021	1001021	14399	14907	70			70	0930	70	46.55		53.40
-08/31001021	7001	7001	7007	6			6	6670	400			4.00
TOTAL	001021											57.40
5-08/31001172	80681	80681	80912	237			237	01170	2773	301.27		329.00
5-08/31001172	1774	1774	1782	8			8	7080	566			5.66
TOTAL	001172											334.66
5-08/31001386	19952	20350		398			398	0930	3701	231.64		268.65
5-08/31001386	676	706		30			30	6670	2001			20.01
TOTAL	001386											288.66
-08/31316006								00000		27.00		27.00
											TAX	
											TOTAL	

Convention? 57.40

UPON RECEIPT *ACTUAL ODOMETER READING NOT AVAILABLE. READING SHOWN IS ESTIMATED. ANY OVER OR UNDER CHARGES WILL BE CORRECTED ON NEXT BILLING FOLLOWING AN ACTUAL READING.

CUSTOMER



DAMAGE DESCRIPTION: Bumper Bent, Box Scraps

DISPATCHED: ☒ WITH DAMAGE ☐ WITHOUT DAMAGE
 RECEIVED: ☒ WITH DAMAGE ☐ WITHOUT DAMAGE

All terms are cash unless otherwise authorized. Mastercharge and Visa accepted. If cash payment is not received within one week of invoice, a charge equal to the lesser of (a) the maximum legal rate of interest, or (b) 1 1/2% per month on the unpaid balance shall be added. Overhead damage is Customer's responsibility. All parking, overweight and traffic violations are responsibility of Customer. Company has no responsibility for cargo - See paragraph 7 on the reverse side.

GALS. OF FUEL @ _____

TOTAL BEFORE CREDIT _____

DEPOSIT RECEIVED BY: ☐ CASH ☐ CHECK NO. ☐ CHARGE CARD NO.

PLEASE PAY THIS AMOUNT _____

VEHICLE SHALL BE RETURNED NO LATER THAN 12 MIDNIGHT UNLESS OTHERWISE AUTHORIZED.

CUSTOMER MUST SIGN HERE

Customer has read and agrees to the terms and conditions on this page and page 2 of this Agreement and is bound to these terms. Customer understands that the liability insurance as outlined is void if driver is not duly licensed and accepts the vehicle in the physical condition described above.

CUSTOMER: *[Signature]*

DRIVER: *[Signature]*

LEASED BY: *[Signature]* CARMICHAEL PERSONNEL

DATE OF RETURN TO 20-000000

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
013. fax	re: personal financial (1 page)	10/04/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [5]

2013-0661-F
rc3092

RESTRICTION CODES

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RR. Document will be reviewed upon request.

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FAX FOR JOHN CIEKOT



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

June 27, 1997

MEMORANDUM FOR MR. JOHN CIEKOT, CIVIC WORKS

FROM: JOEL BERG *JB*

SUBJECT: Expenditure of Remaining Summer of Gleaning Funds.

In accordance with the attached approvals from the Corporation for National Service, you are authorized to obligate the \$2,337.47 of Summer of Gleaning funds remaining in Civic Works' account. Further you are authorized to notify and/or to provide the \$272.40 that the Washington Area Gleaning Network has remaining so that they may obligate these funds.

The obligations may be made immediately, but it is understood that all obligations of these funds shall be in accord with the documentation you previously provided to me and the Corporation for National Service to justify their expenditure.

7/14/97 - George Rache

I faxed this to John Ciekot
6/27/97 at (410) 366-1831

I am refaxing today.

410
366 1831



AmeriCorps National Service

CORPORATION
FOR NATIONAL
SERVICE

June 26, 1997

Joel Berg
Department of Agriculture
14th and Independence Ave., S.W.
Washington, DC 20250-1300

Dear Mr. Berg:

The Corporation for National Service has reviewed your request to modify Grant No. 94ADFDC047 dated June 16, 1997. The Washington Area Gleaning Network (WAGN) has requested permission to expend \$272,400 that was not obligated during the "Summer of Gleaning" effort.

Even though the funds were not obligated during the summer project, it is appropriate to utilize these funds in other budget categories for that project. Therefore, the Corporation approves the reallocation of these funds to cover other allowable expenses that occurred as a result of the "Summer of Gleaning" project.

If you have any questions, please contact me at (202) 606-5000, ext. 425.

Sincerely,

A handwritten signature in cursive script that reads "Monica T. Holman".

Monica T. Holman
Senior Grants Officer

cc: George Roche

1201 New York Avenue, NW
Washington, DC 20525
Telephone 202-606-5000

Getting Things Done.
AmeriCorps, National Service
Learn and Serve America
National Senior Service Corps



AmeriCorps National Service

CORPORATION
FOR NATIONAL
SERVICE

April 24, 1997

Joel Berg
Department of Agriculture
14th and Independence Ave., S.W.
Washington, DC 20250-1300

Dear Mr. Berg:

The Corporation for National Service has reviewed your request to amend Grant No. 94ADFD047 dated February 21, 1997 and additional correspondence dated March 20, 1997. The Washington Area Gleaning Network (WAGN) has requested permission to expend \$2,337.47 that was not obligated during the "Summer of Gleaning" effort.

Even though the funds were not obligated during the summer project, it is appropriate to utilize these funds in other budget categories for that project. Therefore, the Corporation approves the reallocation of these funds to cover other allowable expenses that occurred as a result of the "Summer of Gleaning" project.

If you have any questions, please contact me at (202) 606-5000, ext. 425.

Sincerely,

Monica T. Holman

Monica T. Holman
Senior Grants Officer

cc: George Roche

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL

To: <i>Ron De Munbrun</i>		From: <i>Colleen Green</i>
Dept./Agency: <i>for our conversation this A.M.</i>		Phone #
Fax: <i>1-202-720-4614</i>	Fax #: <i>410-381-4550</i>	
NSN 7540-01-317-7368 5099-101 GENERAL SERVICES ADMINISTRATION		

4-28-97
of pages: 4
New York Avenue, NW
Room, DC 20525
tel 202-626-3000

Getting Things Done.
AmeriCorps National Service
Team and Some America
National Public Service Corp.

January 10, 1997

Mr. Charles Sims, Farm Services Agency
AmeriCorps Program Coordinator
United States Department of Agriculture
AG Box 1301
Washington, D.C. 20251-1301

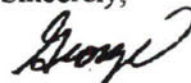
Dear Charles:

On behalf of the "Summer of Gleaning" - Maryland Project, the Washington Area Gleaning Network, our partners in Baltimore and the thousands of volunteer hours that were invested in the program, I am delighted to report to you that, not only was the program completed with outstanding results, the Baltimore Area Gleaning Network (name created during project) received notification this week from the City of Baltimore that it's application for incorporation was approved! Even more impressive, the AmeriCorps Team Leader, Mrs. Gloria Luster, has brought Baltimore folks gleaning practically every week since the project money ended in September and became our partner in extending gleaning efforts in Maryland!

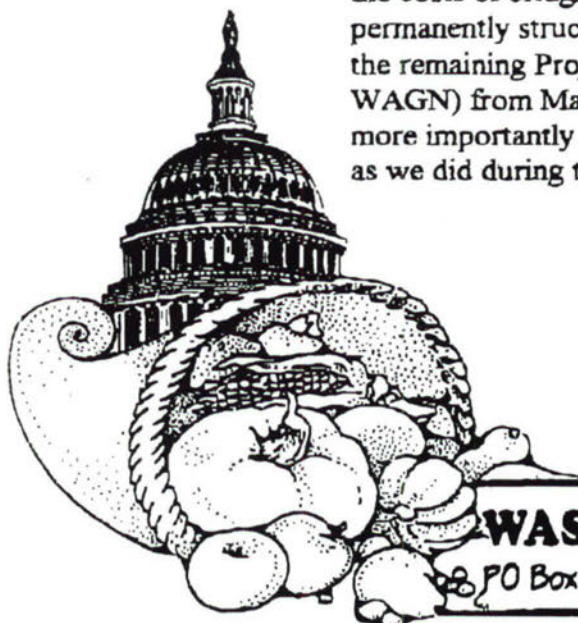
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We will continue our partnership in expanding gleaning efforts in the greater Baltimore-Washington area of Maryland, D.C., N. Virginia and Delaware. To help defray the costs of bridging the transition expenses incurred from the "Summer of Gleaning" to a permanently structured effort to address the issues of hunger, WAGN requests the use of the remaining Project Balance of \$2,609.87 (\$2337.47 at Civic Works & \$272.40 at WAGN) from Maryland State FSA Office to apply toward already incurred expenses, but more importantly to cover major repairs on our truck and bus that will continue to be used as we did during the summer as partners. Neither are in operating condition now.

Sincerely,



George B. Roche
Chairman of the Board

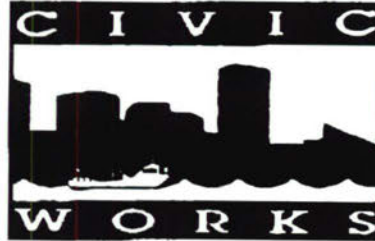


WASHINGTON AREA GLEANING NETWORK

PO Box 9871 • Alexandria VA 22304 • (703) 370-0155 • FAX (703) 370-9102

Kathleen Kennedy Townsend
President

Dana M. Stein
Executive Director



Baltimore's Youth Service Corps
An AmeriCorps program

December 24, 1996

Mr. Charles W. Sims
FSA AmeriCorps Program Coordinator
Ag Box 1300, Room 560-A
14th & Independence Avenue
Washington, D.C. 20250
Fax # (202) 720-4614

Dear Mr. Sims:

Civic Works has been very happy to have played a contributory role in the national Summer of Gleaning. We thank you and USDA for the opportunity to participate. We are especially happy to report that gleaning is continuing in Baltimore!

We wish to inform you that \$2,337.47 remains from the Summer of Gleaning grant. Please instruct us how you wish the money to be returned or put to use.

The Baltimore Area Gleaning Network is gaining identity and structure as a free-standing organization under the leadership of Ms. Gloria Luster, who, as you know, was the lead CorpsMember in the Summer of Gleaning effort. She has built on the volunteer base started in summer and the grower contacts and other cooperative efforts of Mr. George Roche and the Washington Area Gleaning Network. Since the official close of the summer program, Ms Luster has managed to glean as many or more tons of food than were harvested in summer.

In light of the on-going success that is growing out of the original gleaning mission - exactly the kind of sustainable program sought by the Secretary - I hope you will consider putting the above mentioned residual money to use in support of the local effort in any of the following ways:

- Fuel fund for produce transport
- Gleaning vehicle insurance
- Support for 15 Civic Works team-days of gleaning
- Bags & boxes
- Public education re local hunger and gleaning relief
- Supplies for in-city community gardens that will be harvested for low-income community

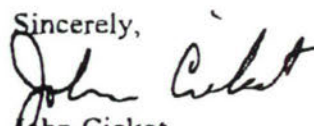
members

Supplies for fresh food preserving supplies to be used in food independence classes for low income community gardeners

Partial tuition for one agriculture student residing at Garden Harvest Farm in Baltimore County whose on-the-job training will be part of the work necessary to produce a crop that is given 100% to low income families.

Please contact me at your convenience. Again, thanks to you and the USDA for all the wonderful things brought on through the Summer of Gleaning.

Sincerely,



John Ciekot
Work Projects Director

copy: Mr. Jim Voss



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

June 16, 1997

MEMORANDUM FOR MONICA HOLMAN, GRANTS OFFICER, CORPORATION FOR
NATIONAL SERVICE

FROM: JOEL BERG, USDA *Joel Berg*
DIRECTOR OF NATIONAL SERVICE

SUBJECT: Amendment to Grant 94ADFDC047

In response to your FAX of June 13, 1997, I endorse the Washington Area Gleaning Network's (WAGN) request to obligate \$272.40 of Summer of Gleaning funds that had previously been forwarded to WAGN. WAGN informs us that these costs were for transportation items and are consistent with the expenses which had previously been approved for payment by the Corporation in their April 24, 1997, memorandum.

If you have any questions concerning this matter, you may contact me at (202) 720-5746.

cc: M. Kenefic
H. Oltmann



United States
Department of
Agriculture

U.S.

DEPARTMENT OF AGRICULTURE

FAX TRANSMISSION

565
2785

PHONE: (202) 720-6350 (Joel Berg) FAX: (202) 720-4614
(202) 690-3894 (Ron De Munbrun)

TO: Monica HOLMAN

FROM: Ron De Munbrun

DATE: 6/16/97 NO. OF PAGES: 2
(With Cover)

FAX NUMBER: _____

COMMENTS: _____

The Corporation for National and Community Service

Facsimile Transmission

1201 New York Avenue, NW
9th Floor
Washington, D.C. 20525
Phone: (202) 606-5000
Fax: (202) 565-2786

Please deliver to: *Joel Berg*

Organization: *USDA*

Fax Number: *202-720-4614* Phone Number: *202 720-5746*

From: *MONICA T. HOLMAN*

Date: *6/13/87*

We are transmitting a total of 5 pages, including this cover page.

Please Note: The information contained in this facsimile message is privileged and confidential, and is intended only for the use of the individual named above and others who have been specifically authorized to receive it. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, or if any problems occur with the transmission, please notify us immediately at the telephone number above.

Message:

Joel,

*I spoke with George Roche.
He'd like approval for the \$272.40
in addition to the \$2337.47 that
was approved in the April 24, 1997
letter from the Corporation.*

*We need a memo/letter
of concurrence from you, though.*

*Thanks,
monica*

FAX COVER SHEET

: AM
12:30 PM 3/20/97

TO:

Monica Holman

FAX (202) 565 2786

TEL (202) 666-5000 X425

FROM : George B. Roche
ChuckWAGN
Crew Leader

George
FAX (301) 879-1483
TEL (301) 879-1484

Pages (including cover sheet) 2

*Sorry this is so long coming to you.
John was out sick for a week with the flu.
Attached is his record of line items
that averaged underspent by \$2,337.47*

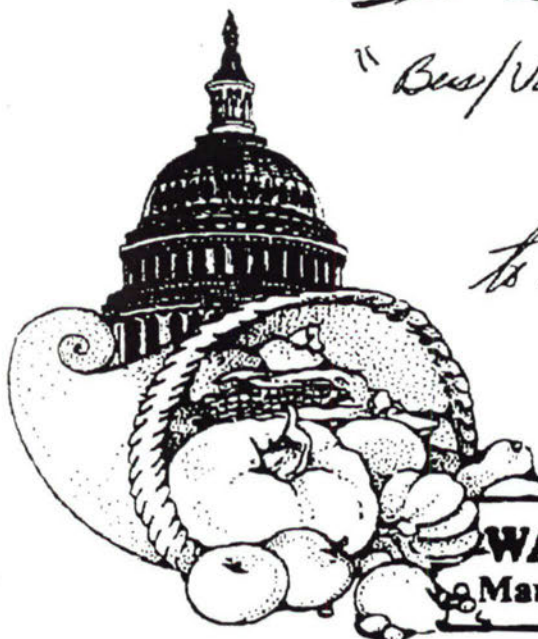
*One one item of \$272.40 was transportation
"Bus/van" line item.*

*I hope all of this can be salvaged
to help us keep going. We are unloading
our 9th (40,000 lb) load of sweet potatoes
for 1997 on Sat at Parkview Farm G.M.
Come join us & experience what happens.*

SERVING MARYLAND, DC, N.VIRGINIA & DELAWARE

WASHINGTON AREA GLEANING NETWORK

Maryland Office - 12902 Kilgore Road, Silver Spring, MD. 20904



FAX COVER SHEET

: AM

Chas 3:10 PM 11/10/97
Tom 3:23

TO:

Charles Sims

FAX (202) 720 - 4614

C. Tom, Gloria

TEL (202) 720 - 2829

FROM : George B. Roche
ChuckWAGN
Crew Leader

FAX (301) 879 - 1483

TEL (301) 879 - 1484

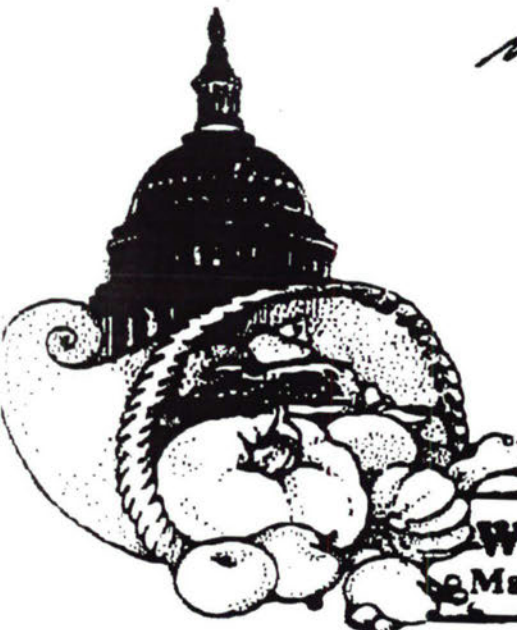
Pages (including cover sheet) 2

*Attached is my request to
use the the remaining balance of
\$ 2609.87 from the "Summer of
Gleaning Project."*

*As you can see we have
major costs to cover before next
season.*

*Many thanks for your
wonderful support!*

George



SERVING MARYLAND, DC, N.VIRGINIA & DELAWARE

WASHINGTON AREA GLEANING NETWORK

Maryland Office - 12902 Kilgore Road , Silver Spring, MD. 20904

W

TO MR GEORGE ROCHB
FROM J. CIEKOT

FAX 301 879 1483
 MAR 18 1997

SURPLUS REPORTED TO JOEL BERG = \$2,337.47

comprised of:

SALARIES, Office Manager	\$ — 8.00
Site Supervisor	+ 414.65
BENEFITS, Office Manager	+ 223.23
Site Supervisor	+ 104.92
LOCAL TRANSPORTATION	+ 1,043.62
OFFICE EXPENSE	+ 332.22
EQUIPMT RENTAL	+ 484.47
COMMUNICATIONS	- 257.64

CALTD TELEPHONE -528.65
 WGN TELEPHONE + 21.01
 FAX +250.00

George — %

The "+" categories and the "-" categories taken together equals the overall "+" surplus of \$2,337.47

These are the only category names for line items that Cincik has here
 So I hope this is what USDA is requesting!

January 10, 1997

Mr. Charles Sims, Farm Services Agency
AmeriCorps Program Coordinator
United States Department of Agriculture
AG Box 1301
Washington, D.C. 20251-1301

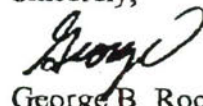
Dear Charles:

On behalf of the "Summer of Gleaning" - Maryland Project, the Washington Area Gleaning Network, our partners in Baltimore and the thousands of volunteer hours that were invested in the program, I am delighted to report to you that, not only was the program completed with outstanding results, the Baltimore Area Gleaning Network (name created during project) received notification this week from the City of Baltimore that it's application for incorporation was approved! Even more impressive, the AmeriCorps Team Leader, Mrs. Gloria Luster, has brought Baltimore folks gleaning practically every week since the project money ended in September and became our partner in extending gleaning efforts in Maryland!

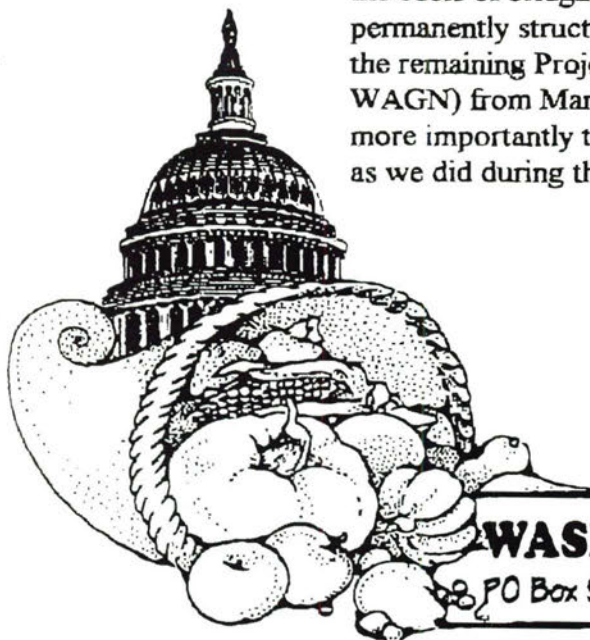
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We will continue our partnership in expanding gleaning efforts in the greater Baltimore-Washington area of Maryland, D.C., N. Virginia and Delaware. To help defray the costs of bridging the transition expenses incurred from the "Summer of Gleaning" to a permanently structured effort to address the issues of hunger, WAGN requests the use of the remaining Project Balance of \$2,609.87 (\$2337.47 at Civic Works & \$272.40 at WAGN) from Maryland State FSA Office to apply toward already incurred expenses, but more importantly to cover major repairs on our truck and bus that will continue to be used as we did during the summer as partners. Neither are in operating condition now.

Sincerely,



George B. Roche
Chairman of the Board



WASHINGTON AREA GLEANING NETWORK
PO Box 9871 • Alexandria VA 22304 • (703) 370-0155 • FAX (703) 370-9102



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

January 30, 1997

Mr. George B. Roche
Chairman of the Board
Washington Area Gleaning Network
P.O. Box 9871
Alexandria, VA 22304

Dear Mr. Roche,

This is in reply to your January 10, 1997, and Mr. Ciekot's December 24, 1996, letter concerning obligation of \$2,337.47 in unobligated "Summer of Gleaning" funds. Attached is a letter I will forward to the Corporation for National Service once you provide me with an itemized list detailing how the money will be spent. The monies are not to be obligated until and if the Corporation for National Service approves the items on the list. Please review your list carefully. Some of the items on the list provided by Mr. Ciekot to Mr. Sims such as gleaning vehicle insurance, tuition, and supplies may not be allowable by regulation or because they will be used after the term of the grant expired.

You may fax your reply to me at (202) 720-4614.

Sincerely,

Joel Berg

cc: C. Sims
J. Ciekot

January 30, 1997

MEMORANDUM FOR MONICA HOLMAN, GRANTS OFFICER, CORPORATION FOR
NATIONAL SERVICE

FROM: JOEL BERG, USDA
DIRECTOR OF NATIONAL SERVICE

SUBJECT: Amendment to Grant 94ADFDC047

One of our non-profit partners in our "Summer of Gleaning" effort has asked for a clarification of the status of \$2,337.47 they did not "obligate" during the summer. During the Maryland "Summer of Gleaning" project, the AmeriCorps team leader assigned to the Washington Area Gleaning Network (WAGN) did extensive work to establish a permanent gleaning organization in the Baltimore, Maryland area. Because one of the major purposes of the "Summer of Gleaning" program was to "jump start" gleaning efforts in various communities, WAGN supported the team leader's efforts, which have resulted in the incorporation of the Baltimore Area Gleaning Network. The Washington Area Gleaning Network (WAGN) has asked that they be allowed to use the \$2,337.47 for two purposes: first, to defray expenses that WAGN incurred in support of creation of the Baltimore Area Gleaning Network; and, second to repair WAGN vehicles used during the "Summer of Gleaning" that are now inoperative.

I feel that there is justification for allowing the remaining \$2,337.47 to be obligated by WAGN, especially those costs associated with vehicle repair. The two WAGN vehicles were used during the "Summer of Gleaning" and it is reasonable to expect that there breakdowns can, in part at least, be associated with the "Summer of Gleaning." Therefore, I endorse WAGN's request to use these funds with the following provisions:

1. Those expenses incurred by WAGN for which they are seeking reimbursement must be allowable expenses under the original terms of the grant. For example, WAGN could not use any of the remaining funds for reimbursement of insurance costs or to reimburse someone who paid incorporation fees for the Baltimore Area Gleaning Network because such costs are not an allowable expense.
2. You concur that the expenses on the attached itemized list are allowable expenses.

Since I have told WAGN that they may NOT obligate any of these monies until I have a reply from you, they and I would appreciate it if you could get back to me at your earliest convenience with your decision. If you have any questions, you may contact me at (202) 720-5746.

cc: M. Kenefic
H. Oltmann

January 10, 1997

Mr. Charles Sims, Farm Services Agency
AmeriCorps Program Coordinator
United States Department of Agriculture
AG Box 1301
Washington, D.C. 20251-1301

Main Office
(703) 780-7809

Office Fax:
(703) 370-9102

Recorded Announcements:
(703) 370-0155

Office Toll Free:
1 (800) 745-0319

Maryland Office
(301) 879-1484

Maryland Fax:
(301) 879-1483

Maryland Toll Free:
1 (800) 242-4117

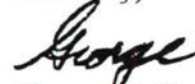
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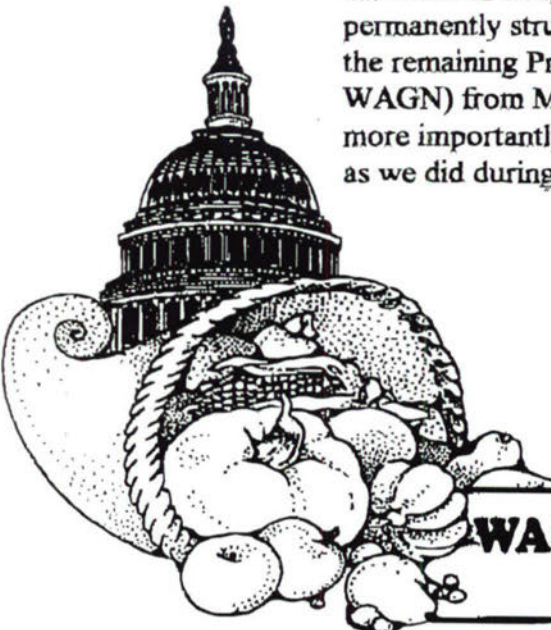


George B. Roche
Chairman of the Board

Serving Maryland, Northern Virginia, DC & Delaware

WASHINGTON AREA GLEANING NETWORK

PO Box 9871 • Alexandria VA 22304



Kathleen Kennedy Townsend
President

Dana M. Stein
Executive Director



Baltimore's Youth Service Corps
An AmeriCorps program

December 24, 1996

Mr. Charles W. Sims
FSA AmeriCorps Program Coordinator
Ag Box 1300, Room 560-A
14th & Independence Avenue
Washington, D.C. 20250
Fax # (202) 720-4614

Dear Mr. Sims:

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We wish to inform you that \$2,337.47 remains from the Summer of Gleaning grant. Please instruct us how you wish the money to be returned or put to use.

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In light of the on-going success that is growing out of the original gleaning mission - exactly the kind of sustainable program sought by the Secretary - I hope you will consider putting the above mentioned residual money to use in support of the local effort in any of the following ways:

- Fuel fund for produce transport
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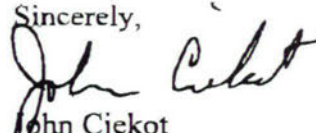
members

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Partial tuition for one agriculture student residing at Garden Harvest Farm in Baltimore County whose on-the-job training will be part of the work necessary to produce a crop that is given 100% to low income families.

Please contact me at your convenience. Again, thanks to you and the USDA for all the wonderful things brought on through the Summer of Gleaning.

Sincerely,



John Ciekot
Work Projects Director

copy: Mr. Jim Voss



U.S.
DEPARTMENT OF AGRICULTURE

TEAM USDA
NATIONAL SERVICE
PROGRAM

FAX TRANSMISSION

PHONE: (202) 720-6350 (Joel) FAX: (202) 720-4614
(202) 720-4369 (Kathryn)
(202) 690-3894 (Ron)

TO: J. CIEKOT

FROM: JOEL BERG

DATE: 1/31/97 NO. OF PAGES: 3
(With Cover)

FAX NUMBER: _____

COMMENTS: _____



U.S.
DEPARTMENT OF AGRICULTURE

TEAM USDA
NATIONAL SERVICE
PROGRAM

FAX TRANSMISSION

PHONE: (202) 720-6350 (Joel) FAX: (202) 720-4614
(202) 720-4369 (Kathryn)
(202) 690-3894 (Ron)

TO: GEORGE B. ROCHE

FROM: JOE BERG

DATE: 1/31/97 NO. OF PAGES: 3
(With Cover)

FAX NUMBER: _____

COMMENTS: _____

FAX COVER SHEET

: AM
3:10 PM 11/10/97

TO:

Charles Sims

FAX (202) 720-4614

TEL (202) 720-2849

FROM : George B. Roche
ChuckWAGN
Crew Leader

FAX (301) 879-1483

TEL (301) 879-1484

Pages (including cover sheet) 2

*Attached is my request to
use the remaining balance of
\$2609.87 from the "Summer of
Gleaning Project."*

*As you can see we have
major costs to cover before next
season.*

*Many thanks for your
wonderful support!*

George



SERVING MARYLAND, DC, N.VIRGINIA & DELAWARE

WASHINGTON AREA GLEANING NETWORK

Maryland Office - 12902 Kilgore Road, Silver Spring, MD. 20904



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

February 21, 1997

MEMORANDUM FOR MONICA HOLMAN, GRANTS OFFICER, CORPORATION FOR
NATIONAL SERVICE

FROM: JOEL BERG, USDA *JB*
DIRECTOR OF NATIONAL SERVICE

SUBJECT: Amendment to Grant 94ADFDC047

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2. You concur that the expenses on the attached itemized list are allowable expenses.

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cc: M. Kenefic
H. Oltmann

February 19, 1997

To: Joel Berg
From: George Roche

**VEHICLE REPAIR LIST - 1996 SEASON
(USED FOR "SUMMER OF GLEANING")**

Main Office
(703) 780-7809

Office Fax:
(703) 370-9102

Recorded Announcements:
(703) 370-0155

Office Toll Free:
1 (800) 745-0319

Maryland Office
(301) 879-1484

Maryland Fax:
(301) 879-1483

Maryland Toll Free:
1 (800) 242-4117

The Suburban was given to Gloria Luster in July, 1996 and is still being used exclusively for establishing BAGNET and gleaning in Baltimore.

Gloria Luster has obtained two repair estimates for work to be done when money becomes available:

(1) Replace rear window by Safelite.....	\$ 215.76
(2) Replace engine (3rd & 5th cylinder - bad).....	\$ 800.00
	<u>\$1,015.76</u>

Bevis Truck Repair, Inc., Springfield, Va. just provided the following numbers on the 1978 truck and the 1973 bus that were donated to us in the spring of 1996:

(1) See invoice # 18405 on the 1978 truck.....	\$ 538.78
(2) See invoice # 18067 (2 pages of bill) on the 1973 bus.....	<u>\$1,027.84</u>
	<u>\$1,566.62</u>

Note: I circled the towing from Baltimore to Springfield which could have cost hundreds of dollars as I paid over \$300 just to tow the bus off the street across town. Also note the low cost of the used truck manifold and used bus rear.

See WAGN Expense Check Register where I circled vehicle repairs from 7/2/96 through 9/20/96:

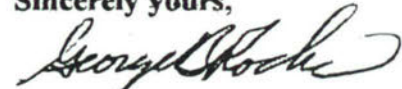
(1) Vehicle repairs.....	<u>\$1,006.06</u>
----------------------------	-------------------

From the list above, you can see that we certainly could use the remaining balance. Our expenses far exceeded the balance amount.

Note: We are currently using all but the bus so far this year to glean over 100,000 pounds of potatoes.

Thankyou in advance for any help that you can give us.

Sincerely yours,

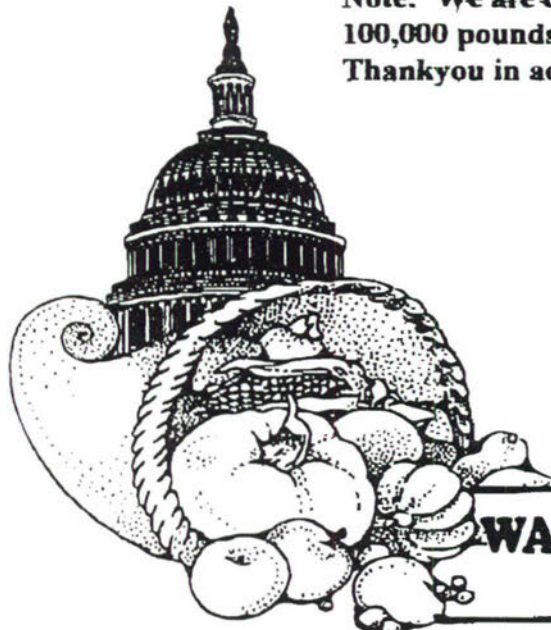


George B. Roche
Chairman of the Board

Serving Maryland, Northern Virginia, DC & Delaware

WASHINGTON AREA GLEANING NETWORK

PO Box 9871 • Alexandria VA 22304



VOICE #

QUAN.	PART NO. & DESCRIPTION	EACH	PRICE
	TIME IN:		
	TIME OUT:		
1	HSE BOLD	1	16
2	OIL FILTERS	6.75	13.50
1	FUEL FILTER		8.59
2	197-412 BOLTS	1.45	2.90
4	312-O14 WASHERS	38	1.52
2	246-O14 NUT	89	1.78
6	197-215 BOLTS	69	4.14
6	246-O12 NUT	53	3.8
1	Air FILTER		73.64
12	ATF	62.68	32.16
1	SMI		7.50
1	35622 CLAMP		17.22



BEVIS TRUCK REPAIR, INC.

7397 Ward Park Lane
Springfield, VA 22153
(703) 868-7575
24 Hr. Emergency Service
Shop: (703) 868-9800
Fax: (703) 868-9803

18495

PO # -
WEEK DAY -

DATE

NAME Washington Area Cleaning Network
ADDRESS P.O. BOX 9871
CITY Alexandria VA 22304
YEAR 78 MAKE Ford MODEL 8000
LICENSE NO. 46595 SPEEDOMETER 105422
SERVICE CALL/SCHEDULED WORK/SHOP WORK/

RES.
BUS.

ORDER NO. WRITTEN BY

Replace Broken
Manifold

A' PMA Service

Look over Completely

REPAIRED LIGHTS

REPAIRED PTO BRACKET

REPAIRED EXHAUST

VIN # R80BVCF4055

167.29

7.4

SUBLET:

TIME HOURS at \$48.50 PER HOUR

HWR

S.00

I/We hereby authorize the above repair work to be done along with the necessary materials and hereby grant you and/or your employees permission to utilize my/our vehicle on streets, highways or elsewhere for the purpose of testing and/or inspecting. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto. I/We understand that I/We will be responsible for a charge in the amount of 1 1/2% per month on all balances unpaid for more than 30 days and for the cost of collection including reasonable attorney's fees equal to 20% of the amount due.
I/We agree you are not responsible for loss or damage to my/our vehicles or articles left in vehicle in case of fire, theft or any other cause beyond our control and to pay \$10.00 per day storage charges beginning 60 hours after notification of completed repairs.

WARRANTY: Labor 90 days or 4000 miles from completion, whichever occurs first under normal driving conditions.

Disclaimer of warranty: any warranties of the parts sold hereby are only those made by manufacturer, if any. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. BEVIS TRUCK REPAIR, INC. neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

Agreed and Authorized by:

LABOR	358.90
PARTS	167.29
SALES TAX	7.53
SUBLET REPAIRS	5.06
TOWING	
FUEL	
MISC.	
TOTAL	538.78

275020

American Express Discover MasterCard Visa Welcome

TOTAL P.01