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Subseries:

OA/ID Number: 24231
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Folder Title:
Gleaning - 1996 Summer I [2]

Stack:	Row:	Section:	Shelf:	Position:
S	66	1	3	2

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. fax	re: SSNs [Personally Identifiable Information] [partial] (1 page)	07/22/1996	b(6)
002. fax	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/13/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [2]

2013-0661-F
rc3089

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

ITEM	Corporation/ National Offc.	Federal FSA Sponsor RECD		Non-Fed Partner CT Rural Dev. Council		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service) 3	1221.68 13,449.60	512 hrs x 4.38 = 2242.56 x 3 = 6727.68						13,449.60 6727.68
Team Leader (520 hours/ 13 weeks of service)	3,488.40 -0-							3,488.40 -0-
FICA (7.65%) 3x	1,029.67	6727.68 x 7.65% = 514.67						514.67
Basic Member	169.44							169.44
Team Leader	269.13							269.13
Worker' Comp (Maximum of 7%)	9.42							9.42
Basic Member	156.91							156.91
Team Leader	242.78							242.78
Uniforms (T-Shirts) 3	300 150	50 x 3 = 150						150
Member Training*	1,000 500							500
Transportation (of members, produce, etc.) *	14,400 1200		1,000					8200
Supplies (gloves, paper, etc.) * 3	4,300 2150		564					2714
Equipment (tools, NOT computers) *	0				250			250
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).	0							
Salaries	0							
Benefits	0							
Other (Facilities, lights, phone, FAX costs, etc.)*	0		25,766					25,766

Administrative (costs not directly related to the operation of the project)								
Education Award								\$4,000
MISC. *	5,000							5,000
TOTAL	36,420.60		27,330		250			64,000.60

* SEE ATTACHED FOOTNOTE

APR. -30' 96 (TUE) 12:46 USDA/RECD



United States
Department of
Agriculture

Rural Economic
and Community
Development

451 West Street
Amherst, MA 01002
(413) 253-4300
TDD (413) 253-7068
FAX (413) 253-4347

April 30, 1996

CT/RI AMERICORPS
SUMMER OF GLEANING PROGRAM 6/1/96 - 8/31/96

* Member Training		
Volunteer training Courses	- \$500	
Red Cross 1st Aid Courses	- \$500	
		\$1000
* Transportation		
AmeriCorps volunteer travel x 6	- \$6000	
Trucks - \$70/day x 60 days x 2	- \$8400	
Federal in-kind travel	- \$1000	
		\$15400
* Supplies		
containers (boxes & bags)	- \$4000	
Federal in-kind 1st aid kits, gloves, etc.	- \$ 264	
volunteer gloves, raingear, etc.	- \$ 300	
Federal in-kind office Supplies	- \$ 300	
		\$4864
* Equipment		
Tools non-federal partners	- \$ 250	
		\$250
* Facilities		
CT - office rental, Fax, etc.	- \$7466	
RI - office rental, Fax, etc.	- \$18360	
		\$25766
* Miscellaneous		
portable sanitary facilities, water, etc.	- \$1000	
		\$1000

submitted by: Vincent Majchiers CT FSA
Patricia Sikes RI FSA
Richard Burke MA/CT/RI RECD

AMERICORPS PROPOSAL:

RHODE ISLAND FSA "SUMMER OF GLEANING" PROJECT

**USDA - FSA
RHODE ISLAND STATE FSA OFFICE
60 QUAKER LANE, SUITE 40
WARWICK, RI 02886**

DUTY STATION: RHODE ISLAND

**COUNTIES: ALL RHODE ISLAND COUNTIES (BRISTOL, NEWPORT, KENT,
PROVIDENCE AND WASHINGTON COUNTIES)**

Population: 1,003,464 (1990 U.S. Census)

Overall per capita income \$14,981 (1990 U.S. Census)

**Approximately 7% of the general population is unemployed
(Providence Journal Bulletin Almanac 1995)**

**87,000 persons received welfare from Aid to Families with Dependent Children (AFDC),
Supplemental Security Income (SSI), and General Public Assistance in 1993
(Rhode Island Division of Planning Monthly Report, March 1995)
1,555 Farmers (USDA, FSA Eligible Farmers by County Voting List)**

CONGRESSIONAL DISTRICTS: RHODE ISLAND ONE AND TWO

**SITE SUPERVISOR: PATRICIA SEITES (FSA)
RHODE ISLAND STATE FSA OFFICE
60 QUAKER LANE, SUITE 40
WARWICK, RI 02886
PHONE: (401) 828-8232
FAX: (401) 528-5206**

**STATE PROJECT MANAGER: PAUL E. BRULE
RHODE ISLAND STATE FSA OFFICE
60 QUAKER LANE, SUITE 40
WARWICK, RI 02886
PHONE: (401) 828-8232
FAX: (401) 528-5206**

NUMBER OF FULL-TIME AMERICORPS MEMBERS NEEDED:

6

PRIMARY PROJECT PARTNERS:

**THE RHODE ISLAND FOOD BANK (See Exhibit A); and
RHODE ISLAND COMMISSION FOR NATIONAL AND COMMUNITY SERVICE (For
networking our AmeriCorps volunteers with other AmeriCorps volunteers)**

PRELIMINARY STATEMENT

STATEMENT #1

GRANTEE: ESA

SITE: RHODE ISLAND, Kent County

SITE SUPERVISOR: Patricia Seites

PHONE No: (401) 828-8232

2. AMERICORPS PROJECT OBJECTIVE(S) STATEMENT:

COORDINATING A FARM GLEANING PROJECT FOR RHODE ISLAND

a. What work will be done? What service will your members engage in?

Members will, working with the Rhode Island Food Bank and their member agencies and organizations, the Rhode Island Division of Agriculture, local farmers, and other cooperating agencies and organizations, identify participants for a produce gleaning project involving local farms. Members will arrange pickup times and identify produce donations from farms around the state. A database will be developed that identifies donors and produce items. A Monday through Friday schedule will be developed in order to maximize the program.

b. What is the hoped for result of the activities described above?

The Gleaning Project will become a viable entity within Rhode Island and will continue to benefit both hunger organizations and farmers in future years. Fifty percent of area farmers within the state will commit to participation within the program during 1996. It is also hoped the program will continue into subsequent years and participation will increase during 1997 and beyond. Most importantly, the Rhode Island Food Bank will be able to increase the produce within its warehouse and thus the overall nutritional resources for its member organizations. The Food bank services 470 agencies and organizations who service the impoverished, the homeless, the underprivileged and the mentally challenged citizens of Rhode Island.

c. How will you measure the quality or success of the service provided?

Feedback from farmers, public, private, and civic hunger organizations, and other community leaders should indicate whether or not the program was successful. It is expected that seventy five percent of these individuals will give positive responses. Success of the project will also be determined when at least fifty members of the Rhode Island Food Bank utilize the produce within their meals increasing the nutritional intakes of their customers.

d. By what standard will you gage success?

The standard for success will be the number of organizations utilizing fresh produce within their meal distribution programs. The probability of success can also be forecast if sixty five percent of the organizations, agencies, and others surveyed nearing the end of the program give positive feedback about the value and benefits of produce within their programs.

e. How many individuals will receive the benefit of the service your members perform?

Approximately fifty percent of the member organizations of the Rhode Island Food Bank will gain a better understanding of fresh produce and value area farmers as a result. This knowledge will be passed on to approximately ten percent of the general public of Rhode Island as the program is exposed through area media sources.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE:

Task 1

Provide AmeriCorps Members with training on general agriculture history, mission and goals. The training will allow the Members to conduct meaningful training sessions, meet key agricultural contacts within the state and develop organizational skills needed to coordinate the project. This will be ongoing throughout the program in order to keep morale high among the members and lead to the overall success of the project.

Beginning Date: June 3, 1996

Completion Date: August 30, 1996

Task 2

Identify and arrange meetings for potential farmer donors to begin preliminary planning of the gleaning route. Receive preliminary commitments to the project from farmers. Based on referrals from committed farmers, contact other local farmers for their possible participation in the project. Secure trucks to pickup the produce on a regular basis. Develop information packets and flyers for publicity of the program. Gather nutritional pamphlets on the value of produce within daily diets for distribution to hunger organizations. Meet with community leaders for support of program. Identify other possible sources of funding to continue ongoing support of the program. This will be ongoing throughout the program in order to keep morale high among the members and lead to the overall success of the project.

Beginning Date: June 3, 1996

Completion Date: August 30, 1996

Task 3

Develop route plans in order to maximize the amount of time and other logistical resources that visiting local farms and returning to the Rhode Island Food Bank with the greatest yield entails. Contact local media and begin press releases on the program. Create surveys for farmer participants and agency and organizational customers to complete. Begin entering in the names of farmers and produce types donated into a data base for the continuance of the program.

Beginning Date: June 17, 1996

Completion Date: August 30, 1996

Task 4

Evaluate the program from the surveys of farmers and the Rhode Island Food Bank's customers as to what produce is most desired and what worked especially well. Continue outreach for future funding of the program. Send letters of gratitude to community leaders and media who were especially helpful in developing the program.

Beginning Date: August 5, 1996

Completion Date: August 9, 1996

Task 5

Increase outreach efforts in order to continue the pickup route to maximize the produce abundant in Rhode Island during the months of September and October. Contact community leaders and media who were especially helpful in developing the program and urge them to contact organizations that would be able to continue the program outside the confines of federal funds. Emphasize the need for this service in the community and the possibility of it becoming an ongoing project for volunteer and charitable organizations.

Beginning Date: August 12, 1996

Completion Date: August 30, 1996



March 27, 1996

Mr. Paul E. Brule
RI Farm Service Agency
60 Quaker Lane, Suite 40
Warwick, RI 02886

Dear Mr. Brule:

It was a pleasure meeting with you the other day. Exploring the opportunity to increase the level of fresh foods that we are able to distribute to our 470 member agencies is exciting and fortuitous since I've been searching for methods to gain produce.

Your proposal seems sound. Having the elements of student assistance and donated transportation are very important since these resources are in short supply and their inclusion make the project logistically viable.

Through our member agencies, the Food Bank feeds an estimated 120,000 people per month, nearly half of whom are children. In this time of increasing need and decreasing funds for those who provide assistance, improving the amount and nutritional value of available food is imperative.

We're looking forward to working with you. I'm sure that together we will be able to make this initiative a huge success.

Sincerely,

Joe Cournoyer
Donor Relations Representative



ITEM CT USDA/Americorps Summer of Gleaning Program Budget <i>4 MEMBERS</i>	Corporation/ National Offc.	Federal FSA/RD Sponsor		Non-Fed Partner CT Rural Dev. Council		Other Non-Fed Partner		TO
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) 4X (480 hours/ 12 weeks of service)	2144.60X 8,968 <i>8970.24</i>							\$2,144.60 \$8,968
Team Leader (720 hours/ 13 weeks of service)	3468.4XXX 0							\$3,468.40 0
FICA (7.65%) 4X	687 <i>686</i>							687
Basic Member	1594.11X							\$1,594.11
Team Leader	2694.11X							\$2,694.11
Worker' Comp (Maximum of 7%) 4X	628 <i>DELETE</i>							628
Basic Member	1569.81X							\$1,569.81
Team Leader	2424.11X							\$2,424.11
Uniforms (T-Shirts) 4X	300 200							200
Member Training	500							500
Transportation (of members, produce, etc.)	6,600 <i>OK</i>		500					7,100
Supplies (gloves, paper, etc.)	2,150 <i>OK</i>		282					2,432
Equipment (tools, NOT computers)	0				250			250
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).	0							0
Salaries	0							0
Benefits	0							0
Other (Facilities, lights, phone, FAX costs, etc.)	0		7,466					7,466
	0							0

Where is
RI budget
SEE RI.

P.002
7/23/96

TEL: 4132534337

CONV.

JUL - 10' 96 (WED) 14:36 USDA/RECD

1,9606.24 - minus Worker's Comp CRRS

$$\begin{array}{r} 19606 \\ 17962 \\ \hline 17468 \\ 431 \end{array}$$

UNITED STATES DEPARTMENT OF AGRICULTURE
Rural Economic and Community Development
451 West Street
Amherst, MA 01002
Phone 413-253-4300
Fax 413-253-4347

FAX COVER SHEET

Date: 7/10/96
Subject: CT AMERICORPS SUMMER OF GLEANING
BUDGETS
TO: CHARLES SIMMS
COMPANY/AGENCY: USDA-FSA
FAX NUMBER: 202-720-4614
FROM: DICK BURKE
MESSAGE: CHARLES,
ATTACHED ARE THE TWO BUDGETS WE
SUBMITTED: 1. FINAL BUDGET 6/3/96 CT ONLY 2. FINAL
BUDGET 4/30/96. CT/RI COMBINED. EACH
NUMBER OF PAGES: BUDGET CONSISTS OF 3 PAGES.

7 including cover

Original of transmitted document will be sent by:

[] U.S. Mail
[] Overnight Mail

[] Messenger
☒ This will be the only method of delivery



United States
Department of
Agriculture

Rural Economic
and Community
Development

451 West Street
Amherst, MA 01002
(413) 253-4300
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FAX (413) 253-4347

June 3, 1996

CT AMERICORPS
SUMMER OF GLEANING PROGRAM 6/1/96 - 8/31/96

* Member Training		
Volunteer training Courses	- \$250	
Red Cross 1st Aid Courses	- \$250	
		\$500
* Transportation		
AmeriCorps volunteer travel	- \$2500	
Trucks - \$70/day x 60 days	- \$4100	
Federal in-kind travel	- \$ 500	
		\$7100
* Supplies		
containers (boxes & bags)	- \$2000.	
Federal in-kind 1st aid kits,		
gloves, etc.	- \$ 132	
volunteer gloves, raingear, etc.	- \$ 150	
Federal in-kind office Supplies	- \$ 150	
		\$2432
* Equipment		
Tools non-federal partners	- \$ 250	
		\$250
* Facilities		
CT - office rental, Fax, etc.	- \$7466	
		\$7466
* Miscellaneous		
portable sanitary facilities,		
water, etc.	- \$500	
		\$500

submitted by: Vincent Majchiers CT FSA
Richard Burke MA/CT/RI RD



United States
Department of
Agriculture

Rural Economic
and Community
Development

451 West Street
Amherst, MA 01002
(413) 253-4300
TDD (413) 253-7068
FAX (413) 253-4347

June 3, 1996

CT AMERICORPS
SUMMER OF GLEANING PROGRAM 6/1/96 - 8/31/96

* Member Training		
Volunteer training Courses	- \$250	
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Federal in-kind office Supplies	- \$ 150	
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* Equipment		
Tools non-federal partners	- \$ 250	
		\$250
* Facilities		
CT - office rental, Fax, etc.	- \$7466	
		\$7466
* Miscellaneous		
portable sanitary facilities, water, etc.	- \$500	
		\$500

submitted by: Vincent Majchiers CT FSA
Richard Burke MA/CT/RI RD



United States
Department of
Agriculture

Rural Economic
and Community
Development

451 West Street
Amherst, MA 01002
(413) 253-4300
TDD (413) 253-7068
FAX (413) 253-4347

909

April 30, 1996

FINAL PROJECT PROPOSAL

CT RECD/FSA Americorps Summer of Gleaning Project

1.

- A) **Project title:** CT Summer of Gleaning Project
- B) **Address:** USDA/FSA State Office
88 Day Hill Road
Windsor, CT 06095-1726
- C) **State of Duty Station:** Connecticut
- D) **Counties of Duty Station of Americorps Members:** Hartford
- E) **Names of Counties Served:** Windham, New London, Middlesex, Tolland, Hartford, New Haven, Litchfield, and Fairfield.
- F) **Pertinent Geographic data for Counties to be Served:** This information is being worked on at this time and will be provided as developed. However, the need for this project was only recently discussed at the 3/29/96 Food and Agriculture Council (FAC) Meeting held in Windsor, CT and the consensus of those present was that a strong need existed in the State for this project. Connecticut has a diverse make up of Rural and Urban Communities in close proximity to one another which greatly facilitates the movement of fresh fruit and vegetables from the farm to the needy in Urban centers.
- G) **Congressional Districts:** 1st, 2nd, 3rd, 4th, 5th, and 6th.
- H) **Names of Site Supervisors:** Mr. Vincent R. Majchier, CT State Executive Director of USDA Farm Service Agency.
- I) **USDA/Connecticut State Farm Service Agency Office**
88 Day Hill Road
Windsor, CT 06095-1726
Telephone: (860) 285-8483
FAX: (860) 285-8481
- J) **Mr. Vincent R. Majchier**
- K) (see I above)
- L) **Number of AmeriCorps Members in Summer Gleaning Program:** 3
- M) **List of Project Partners:**
 - * USDA CT Farm Service Agency Windsor, CT - Primary
 - * USDA RECD Amherst, MA (covers State of CT) - Secondary
 - * CT Rural Development Council Winsted, CT - Secondary
 - * Other partners currently involved in the Partnership of the Rural Development Council (RDC) and Food and Agricultural Council will be sought and a broader base of support for this project is likely.

2. AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide fresh fruits and vegetables to 125 needy, hungry, elderly or disadvantaged families throughout rural and urban areas of CT through a collaborative volunteer effort of partners gleaning, delivering, and rescue of unharvested food from CT farmers. The major thrust of the program will be in the Connecticut River Valley in the central portion of the State, encompassing Hartford and New Haven County. The majority of crop production exists in this region and the projects emphasis will be in this area in order to maximize resources and to reach the greatest number recipients. The remaining areas of the State will be targeted as resources allow and as opportunities present themselves.

- a. **What work will be done? What service will your members engage in?** The work will include organizing various groups to donate, collect, store, and distribute fresh fruit and vegetables to the needy, elderly and hungry either directly or through community food pantries or kitchens. Partners will include volunteer groups such as: Boy Scouts, Girl Scouts, 4-H, FFA, Civic Groups such as Lions and Elks, and other non-profit and public bodies.
- b. **What is the hoped for results of the activities described above?** At least 125 needy families will improve their diets and the basis for an ongoing annual program will be established through the Collaborative efforts of Federal, State, private, and non-profit groups.
- c. **How will you measure the quality of the Service provided?** A Questionnaire/Survey of farmers, recipients, volunteers, and administrators will be distributed to obtain direct participant input regarding the quality and effectiveness of the program as well as the willingness to participate in future projects.
- d. **By what standards will success be gaged?** If surveys indicate positive and effective responses on the part of 75% respondents the project would be viewed as successful, with a goal to improve to a 90% positive response.
- e. **How many people will receive the benefits of the Service your Members perform?** Two beneficiary groups are targeted. Approximately five hundred needy individuals will directly benefit with the possibility of a much greater number if community kitchens can take advantage of delivering fresh fruit and vegetables to the homeless and other needy people through their daily or weekly meals programs. The second beneficiary will be the volunteer and AmeriCorps participants through their partnership efforts and

collaborative skills.

3. Preliminary Workplan and Milestone schedule

Task 1

Recruitment of AmeriCorps personnel will be accomplished through news releases in local news media and through outreach efforts to the local Universities, Colleges, Technical Schools, and High Schools. Organize AmeriCorps Members and provide orientation training to acquaint Members with other partners and key personnel contacts. The Site Supervisor has been selected and will organize and direct the workplan, efforts and training of the volunteers and other partners.

Task 2

Recruit Farm producers who are willing to donate their unharvested crops and establish a data base of farmers to indicate crop types, location, harvest schedules and other essential information. Also volunteer groups will be solicited such as Boy Scouts, Civic groups to be stored in a data base so that quick harvesting and delivery of food will be possible. A survey and inventory of community kitchens and pantries throughout the State will be initiated to obtain participation of the greatest number of ultimate recipients and to insure a fair and equitable distribution to the most needy families and individuals. This also will require a data base so that quick distribution to those in need can be readily contacted and so that a data base of farmers/donors, volunteers, and food distribution groups may be maintained and utilized for future initiatives.

Task 3

Since this is the first year of a project of this type in CT an effective evaluation system on the different Components will be needed. This system should measure the quality and timeliness of the food products delivered to the ultimate recipient, the volunteer effort for collecting and delivery, and farmer participation and perceptions of the project.

Some additional considerations that I would like to add:

* This proposal has been put together very quickly and we apologize for any lack of detail or information. We initiated this effort on 3/29/96 and although very interested and committed to a project of this nature for CT we recognize that additional time would have resulted in a more detailed proposal. We do feel that an effective and beneficial effort can be generated using the three core partners as a base. Mr. Majchiers has experience in a similar

gleaning project while he served as Deputy Commissioner of Agriculture in CT during the early 1990's. To our knowledge there are no AmeriCorps projects locally and we see this as a great opportunity to establish a viable project for AmeriCorps in CT. One last thought, we understand that Rhode Island has also submitted a proposal for a summer of gleaning program and we would be most receptive to partnering with them for a two State program where collaboration efforts present themselves. This makes sense when you consider that there is a considerable amount of agriculture located along the RI/CT line and that it may be logistically possible to share resources for a cooperative project. The RECD also has jurisdiction over the three State area of MA/CT/RI which would help out in a collaborative effort of this type.

submitted by Richard Burke (RECD) on behalf of Vincent R. Majchiers

#'s to use: \$5134.84 (2)

+ 4773.00 (for
MLHF
+ DC
Members)

Total BA ~~\$9907.84~~
budget

* leave in workers' comp?

gloria
no Budget
is it \$1000?



United States
Department of
Agriculture

Rural
Economic and
Community
Development

913
7/15/96
R
Rural Development Coordinator
355 East Hancock Avenue
Athens, Georgia 30601-2768
Phone: 706-546-2162/2171
FAX: 706-546-2135

May 22, 1996

SUBJECT: Summer of Gleaning - AmeriCorps
Atlanta Community Food Bank

TO: Donna Hines - USDA Food & Consumer Services

Attached is a budget and project description of the Summer of Gleaning project for USDA in Georgia.

We propose bringing on two AmeriCorps members on June 2 which is the middle of a pay period. If this creates an administrative problem for anyone we can always postpone the personnel action to June 9.

Will the AmeriCorps members accrue personal leave and holiday pay?

We look forward to working with the Atlanta Community Food Bank on this very worthy project.

Should you have questions or comments on the attached please advise.

DONNIE D. THOMAS
State Rural Development Coordinator

Attachment

cc: State Director, Laura J. Meadows
Jim Coyle, Rural Housing Service, AmeriCorps Coordinator

OPTIONAL FORM 99 (7-90)

7/10/96

FAX TRANSMITTAL

of pages 4

To	Charles Sims	From	Donnie Thomas
Dept./Agency	USDA - AmeriCorps	Phone #	706-546-2171
Fax #	202-720-4614	Fax #	- 2135
NSN 7540-01-317-7368		5099-101 GENERAL SERVICES ADMINISTRATION	

RECD

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May 22, 1996

SUMMER OF GLEANING USDA - RURAL DEVELOPMENT/AMERICORPS

Project Description

USDA - Rural Development will be participating in the Summer of Gleaning program by sponsoring two AmeriCorps members to provide service during a twelve week period (June - August) for the Atlanta Community Food Bank (ACFB). ACFB is initiating an Olympic Food Rescue Project which will recover from Olympic food venues (i.e. GA Dome, Olympic Village, Centennial Park, Olympic Stadium) and hotels thousands of surplus prepared meals and other perishable food for distribution to thousands of needy Atlantans, particularly children and youth.

For the first time in history a Food Bank will make an organized effort to rescue surplus food from Olympic venues. In conversations with Olympic food vendors they indicate that "Olympic Village will serve 161,000 meals every day, Centennial Park/Sponsor Tents will have 8000 left over meals daily to dispose of and when you are in the business of preparing large quantities for an often unknown number of people, there is bound to be a lot of surplus food."

Project Objectives include:

1. Finalizing agreements with Olympic food vendors to handle all surplus food and meals.
2. To create an efficient system for the collection of food from Olympic venues, downtown hotels, etc. by food bank staff and volunteers with a fleet of trucks working day and night.
3. To establish throughout the city new food distribution centers for the daily distribution of approximately 25,000 meals.
4. To create a model and build relationships so that future host cities will also encourage food rescue efforts and build on the project's legacy.

The AmeriCorps members will primarily be involved in assisting ACFB in three ways:

- Assigned to one or more Olympic venues to repackage and stage food.
- Providing administrative assistance at the warehouse (planning and support) in organizing the pick-ups and distribution of food as well as restaging the food for agencies who shop at the warehouse.
- Assist drivers in distributing the food to identified recipients.

The ACFB began operation in 1979 in response to the increasing concerns about the dual problems of hunger and food waste in the Atlanta area. ACFB is a nonprofit organization that participates with over 700 other nonprofit agencies in distributing food to the needy.

Janice Rocco of ACFB has agreed to be the site supervisor of the two AmeriCorps members.

ITEM Summer of Gleaning-Americorps Budget - Two Americorps Members	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		USDA RURAL DEVELOPMENT		Atlanta Community Food Bank				
		Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60 x 2= 4483.20							4483.20
Team Leader (528 hours/ 13 weeks of service)								
PICA (7.65%)								
Basic Member	169.41 x 2 = 338.82							338.82
Team Leader								
Worker' Camp (Maximum of 7%)								
Basic Member	156.91 x 2 = 313.82							313.82
Team Leader								
Uniforms (T-Shirts)								
Member Training			200.00					200.00
Transportation (of members, produce, etc.)			100.00					100.00
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs (For non-federal personnel- cost of state contract/supervisor, clerical to process forms payroll).								
Salaries (Staff Supervision)					1200.00			1200.00
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)								
Uniforms, MARTA Cards, Food/Beverage					505.00			505.00

[12] #4
07-10-96 04:04PM

Administrative (costs not directly related to the operation of the project)	Corporation/ National Off	USDA Rural Development		Atlanta Community Food Bank		Other Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
			500.00					500.00
Education Award	\$1000x2=\$2000							2000.00
TOTAL (\$)			800.00		1705.00			9640.84

+
~~7135.84~~
 5134.84
 4773.00

 9907.84

for DC team member +
MUT Fellows to help for 3 1/2 wks

07/15/96

OPERATING SITE BUDGET FORM

03:35 PM

GLEN913

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Page 1 of 2

Applicant Name: USDA SUMMER OF GLEANING – RURAL DEVELOPMENT

Program Name: GEORGIA – RURAL DEVELOPMENT

ITEM A: MEMBER SUPPORT COSTS

LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	2	\$4,485	+	\$4,485
TEAM LEADER		\$0		
Sub-Total:		4,485		4,485
FICA (7.65%)	2	343		343
Worker's Compensation	2	313		313
Health Care	N/A			

SUB-TOTAL A:

\$5,141	+		=	\$5,141
---------	---	--	---	---------

100.00%	+		=	100%
(Max 85%)		(Min 15%)		

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education		+	\$200	=	\$200
Uniforms					
(PLEASE SPECIFY IN BUDG Other					
Item B Subtotal			\$200		\$200

ITEM C: STAFF

Salaries		\$1,200	\$1,200
Benefits			
Training			
Other			
Item C Subtotal		\$1,200	\$1,200

OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

07/15/96

GLEN913

03:35 PM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			\$0
Transportation		100	\$100
Supplies			\$0
Equipment			\$0
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	4,800	505	\$5,305
Subtotal	\$4,800	\$605	\$5,405
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
ITEM G: TOTAL PROGRAM OPERATING COSTS			
(ITEMS B – F)	\$4,800	\$2,005	\$6,805
ITEM H: TOTAL OPERATING SITE BUDGET			
(ITEMS A + G)	\$9,941	\$2,005	\$11,946

	Estimated # of Children	Grantee Share	
G. CHILD CARE			
	N/A		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participant	2	\$1,000
			\$2,000
	Part – Time Participants		\$2,363



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

GLEN 913

7/22/96

A FAX FROM USDA/AMERICORPS

TO: Alva Rawls, GA/RO/USDA

TELEPHONE: 706 546 2123

FAX: 706 546 3204

FROM: Donna Hines / Rox De ^{Murphy} ~~Murphy~~

TELEPHONE: 202 690 0693 / 202 690 3894

FAX: 202 720 4614

NUMBER OF PAGES INCLUDING COVER: 2

MESSAGE: As discussed - Thanks for your help!
D-

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. fax	re: SSNs [Personally Identifiable Information] [partial] (1 page)	07/22/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [2]

2013-0661-F
rc3089

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

NAMES: **SOCIAL SECURITY #**

Sofia Ginzburg.....

Alexandra Marie Dishun.....

Aileen Renee Cham.....

Julie Dennehy.....

Paul M. Soares, Jr.....

(b)(6)

[001]

CONTACT AGENCY AND PERSON:

ATLANTA COMMUNITY FOOD BANK

PRODUCT RESCUE CENTER

970 JEFFERSON STREET, NW

ATLANTA, GA 30318

404-892-9822

404-892-4026 (fax)

COLLEEN BOYLES (contact person)

Alex Dishun and Paul M. Soares, Jr. were the only two individuals who drove to Atlanta.



Date: 7-22-96

To: Donna Hines or Ron DeMunbrun

Organization: USDA

Fax: 720-4614

From: Michael Simon
Congressional Hunger Center

Re: AmerCorp*VISTA members in Atlanta

Pages: 2 (including cover page)

Notes:

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
002. fax	re: SSNs [Personally Identifiable Information] [partial] (1 page)	08/13/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [2]

2013-0661-F
rc3089

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

Freedom of Information Act - [5 U.S.C. 552(b)]

P1 National Security Classified Information [(a)(1) of the PRA]
P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
P3 Release would violate a Federal statute [(a)(3) of the PRA]
P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

b(1) National security classified information [(b)(1) of the FOIA]
b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.
PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).
RR. Document will be reviewed upon request.

		POV Travel Milage ¹	MI&E ²	Phone	Misc	Minus CHC Advance ³	Total Advance Due to Member From RD4
Name	SSN						
Alexandra Marie Dishon	(b)(6)	\$434	\$575	\$10	\$60	\$75	1004
Paul M. Soares, Jr		\$434	\$575	\$10	\$60	\$75	1004
Sofia Ginzburg			\$575	\$10	\$60	\$75	570
Aileen Renee Crum			\$575	\$10	\$60	\$75	570
Julie Dennehy			\$575	\$10	\$60	\$75	570
	00027						
TOTAL		868	2875	50	300	375	3718

Paid
or Traveler
for Georgia
 still
owed
 700 304
 700 304
 400 170
 400 170
 400 170
 2600 1118

- 1 - 700 mi @ 31/mile = \$217.00 * 2 trips * 2 cars = \$868
- 2 - \$25 per day * 23 days * 5 AmeriCorps members = \$2875
- 3 - \$25 per day * 3 days * 5 AmeriCorps members = \$375 to be paid by Congressional Hunger Center to the members by 7/23/96
- 4 - The total of all columns, \$4,093 MINUS the \$375 advanced to the members by Congressional Hunger Center = \$3,718 to be paid to the members by USDA Rural Development, Georgia using the 15 digit accounting code identified by Jim Coyle as the code to be used for Rural Development Summer of Gleaning activities.

USDA-RECD
Form FmHA 2030-8
(Rev. 8-95)

DATE:

8/13/96

FACSIMILE TRANSMISSION

TO:	RON DEMUNBRUN
LOCATION:	Wash., DC
FAX NUMBER:	(202) 720-4614
TELEPHONE NUMBER:	(202) 690-3894

FROM:	ALVA C. RAWLES
LOCATION:	Athens, GA
FAX NUMBER:	(706) 546-3204
TELEPHONE NUMBER:	(706) 546-2173

COMMENTS: Advances were Federal Expressed, Attn: Aileen Cham, should be arriving this a.m. for: Sofia Ginzburg (\$400.00); Julie Dennehy (\$400.00); Paul Soares (\$700.00); Alexandra Dishum (\$700.00); Aileen Cham (\$400.00) ALSO--unable to reach Joel or Jim --need to see when I can transfer a call "today" from Rob Johnson, Project Director Atlanta Tables, who's willing to set up a small event next week--our contact is on vacation.

AUTHORIZED SIGNATURE:	NO. OF PAGES TO FOLLOW:
-----------------------	-------------------------

Add to Georgia

Sample Atlanta Budget

Travel: 700 miles @ .31/mile = \$217.00 * 2 trips * 2 cars = \$868.00

Phone Charges: \$50.00

Local Transportation (5 MARTA passes): \$45.00 * 5 = \$180.00

Stipend: \$15.00/day * 23 days * 5 volunteers = \$1725.00

\$20.00/day * 23 days * 5 volunteers = \$2300.00

\$25.00/day * 23 days * 5 volunteers = \$2875.00

Manual Publication: \$500.00

Other (parking, postage, materials, etc.): \$300.00

868.00	(fixed)
50.00	(flexible)
180.00	(fixed)
2875.00	(flexible)
500.00	(flexible)
300.00	(flexible)

4773.00

*also re: 706 546 3204
keox for
olympic file*

Atlanta Budget Notes:
Here is the story on these numbers.

Travel: This is the government rate for mileage. It is 0.31/mile compared to the CHC rate of 0.29/mile (TOTAL: \$812). The difference here is minimal. The CHC rate must be paid, so is not flexible. But there is a small difference that can be diverted to other areas.

Phone: I estimated this number. I am assuming that there will be some calls that the volunteers make from Atlanta that may need to be reimbursed because they are business-related but charged to individuals. And I am also assuming there have been some calls made from the CHC to coordinate this that should be covered with these monies.

Local Transportation: I have been told that MARTA passes will be provided by the Olympic Committee to the Food Bank and thus to us at no charge. This number is the actual amount it would cost for the passes if we were to purchase them. I am assuming that this money will not be necessary, but if there should be a problem I would assume that the money would still be available to us. Otherwise, it also can be moved to other areas.

Stipend: This is obviously the area of greatest flexibility. I do expect that we will be given a reasonable stipend, as expenses in Atlanta are going to be outrageous and we will be on a strange schedule which may mean that our access to stores/restaurants, etc. is limited. I am assuming we will incur expenses for food, personal phone calls that must be charged to credit cards, and other incidental expenses that may arise because we are away from home.

The typical government per diem for Atlanta is \$34.00. I am still checking, out of curiosity, what the number will be for the period of the Olympics. But ultimately, we are still asking for less than they would normally provide to a government employee.

However, this is an area where we can play with the budget numbers.

Manual Publication: This is an estimate I just made up. I have some concern about playing with this number too much and then delivering a product that is not necessarily representative of the sum. That is not to say that I intend to create something shabby, only that we need to commit to producing something that is up to par with their intended investment.

Other: This is obviously just a buffer/miscellaneous costs. We do already have some FedEx charges for reimbursement. I also expect there will be occasional parking charges that we may incur, particularly since we will have to go to the airport the day before the Games start. I have some concern there may not be safe, adequate parking and would like assurance the money to cover the cost will be there should we need it. (Most likely I can find somewhere we could leave our cars for free, though.) Anyway, I do not anticipate needing all of this money. It is a very flexible number if we need it to be, though.

Washington, DC 20002
202.547.7022
Fax: 202.547.7575
EMail: NOHUNGR@aol.com

faxtransmittal

to:

Charles Sims

fax:

202-720-4614

from:

Roberta

date:

7-8-96

re:

Atlanta budget

pages:

2

NOTES:



United States
Department of
Agriculture

Rural
Economic and
Community
Development

9/3
Rural Development Coordinator
355 East Hancock Avenue
Athens, Georgia 30601-2768
Phone: 706-546-2162/2171
FAX: 706-546-2135

DATE: May 22, 1996

AMERICORPS FAX

TO: Donna Hines, USDA Food and Consumer Services

202-696-0131 - FAX

FROM: DONNIE THOMAS - State Rural Development Coordinator

PAGES (with cover): 5

COMMENTS: Requested information. Call if questions.

RECD

Rural Economic and Community Development is an Equal
Opportunity Lender. Complaints of discrimination should be
sent to: Secretary of Agriculture, Washington, D.C. 20250

May 22, 1996

SUMMER OF GLEANING USDA - RURAL DEVELOPMENT/AMERICORPS

Project Description

USDA - Rural Development will be participating in the Summer of Gleaning program by sponsoring two AmeriCorps members to provide service during a twelve week period (June - August) for the Atlanta Community Food Bank (ACFB). ACFB is initiating an Olympic Food Rescue Project which will recover from Olympic food venues (i.e. GA Dome, Olympic Village, Centennial Park, Olympic Stadium) and hotels thousands of surplus prepared meals and other perishable food for distribution to thousands of needy Atlantans, particularly children and youth.

For the first time in history a Food Bank will make an organized effort to rescue surplus food from Olympic venues. In conversations with Olympic food vendors they indicate that "Olympic Village will serve 161,000 meals every day, Centennial Park/Sponsor Tents will have 8000 left over meals daily to dispose of and when you are in the business of preparing large quantities for an often unknown number of people, there is bound to be a lot of surplus food."

Project Objectives include:

1. Finalizing agreements with Olympic food vendors to handle all surplus food and meals.
2. To create an efficient system for the collection of food from Olympic venues, downtown hotels, etc. by food bank staff and volunteers with a fleet of trucks working day and night.
3. To establish throughout the city new food distribution centers for the daily distribution of approximately 25,000 meals.
4. To create a model and build relationships so that future host cities will also encourage food rescue efforts and build on the project's legacy.

The AmeriCorps members will primarily be involved in assisting ACFB in three ways:

- Assigned to one or more Olympic venues to repackage and stage food.
- Providing administrative assistance at the warehouse (planning and support) in organizing the pick-ups and distribution of food as well as restaging the food for agencies who shop at the warehouse.
- Assist drivers in distributing the food to identified recipients.

The ACFB began operation in 1979 in response to the increasing concerns about the dual problems of hunger and food waste in the Atlanta area. ACFB is a nonprofit organization that participates with over 700 other nonprofit agencies in distributing food to the needy.

Janice Reece of ACFB has agreed to be the site supervisor of the two AmeriCorps members.

May 22, 1996

ITEM Summer of Gleaning-Americorps Budget - Two Americorps Members	Corporation/ National Offc.	Federal Sponsor USDA RURAL DEVELOPMENT		Non-Fed Partner Atlanta Community Food Bank		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
Basic Member								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60 x 2 = 4483.20							4483.20
Team Leader (520 hours/ 13 weeks of service)								
PICA (7.65%)								
Basic Member	169.41 x 2 = 338.82							338.82
Team Leader								
Worker's Camp (Maximum of 7%)								
Basic Member	156.91 x 2 = 313.82							313.82
Team Leader								
Uniforms (T-Shirts)								
Member Training			200.00					200.00
Transportation (of members, produce, etc.)			100.00					100.00
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel - cost of state contract/site supervisor, clerical to process forms payroll).								
Salaries (Staff Supervision)					1200.00			1200.00
Benefits								
Other (Facilities, lighter, phone, FAX costs, etc.)								
Uniforms, MARTA Cards, Food/Beverage					505.00			505.00

MAY 22 '96 15:59 FROM USDA EATONTON

706 4858782

PAGE.003

Administrative (costs not directly related to the operation of the project)	Corporation/ National Off	USDA Rural Development		Atlanta Community Food Bank		Other Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
			500.00					500.00
Education Award	\$1000x2=\$2000							2000.00
TOTAL (\$)	7135.84		800.00		1705.00			9640.84

07/23/96

OPERATING SITE BUDGET FORM

GLEN917

09:48 AM

AMERICORPS — 1995 DIRECT RENEWAL APPLICATION

Page 1 of 2

Applicant Name: USDA SUMMER OF GLEANING — RURAL DEVELOPMENT

Program Name: ILLINOIS — FARM SERVICE AGENCY

ITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	2	\$4,485	+	= \$4,485
TEAM LEADER		\$0		
Sub-Total:		4,485		4,485
FICA (7.65%)	2	343		343
Worker's Compensation	2			
Health Care	N/A			

SUB-TOTAL A:

\$4,828	+		=	\$4,828
---------	---	--	---	---------

100.00%	+		=	100%
(Max 85%)		(Min 15%)		

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$250	+		=	\$250
Uniforms					
(PLEASE SPECIFY IN BUDG Other					
Item B Subtotal	\$250				\$250

ITEM C: STAFF

Salaries			
Benefits			
Training			
Other			
Item C Subtotal			

OPERATING SITE BUDGET FORM
AMERICORPS — 1995 DIRECT RENEWAL APPLICATION

07/24/96

GLEN917

01:30 PM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			\$0
Transportation	4,100		\$4,100
Supplies	50	100	\$150
Equipment			\$0
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other		100	\$100
Subtotal	\$4,150	\$200	\$4,350
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)			
	\$4,400	\$200	\$4,600
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)			
	\$9,228	\$200	\$9,428

	Estimated # of Children	Grantee Share	
G. CHILD CARE	N/A		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participan 2	\$1,000	\$2,000
	Part – Time Participants	\$2,363	

Administrative (costs not directly related to the operation of the project)									
Education Award									\$1,000
TOTAL	(4792.42)	400	200						6392.92



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

"Getting Things Done"

USDA / FSA

Illinois River Valley Rural Development Project
Mason County FSA Office
915 E. Laurel Avenue
P.O. Box 107
Havana, IL 62644
Phone: (309) 543-2582
Fax: (309) 543-3154

Fax To: Chas. Sims

Fax # _____

Deliver To: _____

From: _____

Comments: Budget

Message # 115

Date 7/10/96

Page 1 of 3

♦ IF ALL PAGES ARE NOT RECEIVED CALL: (309) 543-2582

- ☒ Rod Atterberry, Project Manager
- ☐ Suzanne Abouchahine, Member
- ☐ Jennifer Clark, Member
- ☐ Roger Fahnestock, Member
- ☐ Mary Katherine Peters, Member
- ☐ Jean Stufflebean, Member

ILLINOIS FSA AMERICORPS "SUMMER OF GLEANING" PROJECT

- A) Project Title
Harvesting Hope of Southern Illinois
- B) Address
Gallatin/Hardin County FSA Office
P.O. Box 607
Ridgway, IL 62979-0607
- C) State of Duty Station
Illinois
- D) Counties of Duty Station of AmeriCorps Members
Gallatin
- E) Names of Counties Served
Gallatin, IL, St. Clair, IL, Alexander, IL, Vanderburgh, IN
- F) Pertinent Demographic Information
- | | | |
|----------------------------|------------------|--------------------------|
| Alexander County, IL | | |
| Per Capita Income | \$8,846 | |
| WIC | 530-600 | |
| Food Stamps | 3100 | |
| AFDC | 573 cases | |
| People below poverty | 32.2% | |
| Population | 10,626 | |
| | | |
| St. Clair County, IL | | Metro (East St. Louis) |
| Per Capita Income | \$11,916 | \$6,421 |
| WIC | 9,700 | 7,000 |
| Food Stamps | 28,959 | |
| AFDC | 9,016 cases | 26,813 people |
| Families below poverty | 13.9% | 39.5% |
| | | |
| Vanderburgh County, IN | | |
| Per Capita Income | \$20,839 | |
| WIC | 3,650 people | |
| Food Stamps | 6,768 households | |
| AFDC | 5,921 people | |
| Families below poverty | 12 1/2% | |
| | | |
| G) Congressional Districts | | |
| Alexander County, IL | 12 | Vanderburgh County, IN 8 |
| St. Clair County, IL | 12 | Gallatin County, IL 19 |

- H) Name of Site Supervisors
David Schou
- I) Address, Phone Number and FAX Number - Site Supervisor
Gallatin/Hardin County FSA Office
P.O. Box 607
1001 West Main Street
Ridgway, IL 62979-0607
Phone 618/272-4521
FAX 618/272-7204
- J) State Project Manager
Rod Atterberry
- K) Address, Phone Number and FAX Number - State Project Manager
P.O. Box 107
Havana, IL 62644
Phone 309/543-2582
FAX 309/543-3154
- L) Number of AmeriCorps Members in "Summer of Gleaning" Program
two
- M) List of Project Partners
Catholic Urban Programs St. Clair County, IL
Tri State Food Bank Evansville, IN
Day Star Cairo, IL
Twin Garden Farms
Pat Scates and Sons
Scates Gardens, Inc.
Illinois Vegetable Grower's Association, Members in Southern Illinois
Illinois Conference of Churches

AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide at least 1 ton each of 5 different fresh vegetables to 3 different partner charitable organizations. These organizations will distribute fresh produce through food pantries or serve the vegetables in soup kitchens. Individuals receiving the produce will be required to attend a nutrition training session.

- a) What work will be done? What service will your members engage in?

Members will work with Catholic Social Services in East St. Louis, IL., Day Star in Cairo, IL, the Tri State Food Bank in Evansville, IN and the Illinois Conference of Churches in Springfield, IL to arrange for the delivery and distribution of the fresh vegetables. The Harvesting Hope Project in Havana, IL will also be involved with this project as an expansion of their gleaning project. Members will recruit and coordinate trucks and drivers for the vegetables. Members will work with vegetable growers to schedule and arrange for the shipping of the vegetables. Members will recruit Advisory Board members from local government offices and social organizations. The Advisory Board will be trained by members so that the project will continue with local support. Members will arrange a nutrition education program for the recipients with assistance from Cooperative Extension and local Health Boards.

- b) What is the hoped for results of the activities described above?

Fresh vegetables will improve the diets of recipients in these three cities. This program will become self-sustaining through the involvement of the Advisory Board members.

- c) How will you measure the quality of the service provided?

Persons that receive the benefits, volunteers, non-profit and civic organizations, vegetable growers and other participants will be surveyed to determine the success of the project. The Advisory Board will be surveyed to determine their willingness to continue the project after the AmeriCorps Harvesting Hope Project is completed.

- d) By what standards will success be gaged?

Based on the feedback of those surveyed, the AmeriCorps Harvesting Hope program will be deemed successful if 75 percent of those surveyed indicated a positive response regarding the quality and usefulness of the program.

- e) How many individuals will receive benefits of the service your members perform?

Catholic Urban Programs in St. Clair County, IL operates a food pantry used by 300 families per month and a soup kitchen which feeds 150 people per day.

Tri State Food Bank in Evansville, IN is a food warehouse for charitable organizations. It provides food for 260 charities in 33 counties of Indiana, Illinois and Kentucky. It provides food for 6000 meals per day 365 days per year.

Day Star is a food pantry located in Cairo, IL serving Alexander and Pulaski Counties. Food is provided to 2,152 families.

PRELIMINARY WORKPLAN AND MILESTONE SCHEDULE

Task 1

Members receive AmeriCorps Orientation, Volunteer Recruitment and management training and overall gleaning orientation by Illinois River Valley RDT members.

Beginning Date: June 1, 1996 Completion Date: Mid-June 1996

Task 2

Members will meet with vegetable growers and recipient organizations to develop a schedule for the delivery of the vegetables. Members will contact trucking companies, National Guard Units and truck rental companies to arrange for transportation of the vegetables.

Beginning Date: Mid-June 1996 Completion Date: July 1, 1996

Task 3

Members will develop a nutrition education program in coordination with the Cooperative Extension Service and Health Department. Members will work with the recipient organizations and develop a plan for presenting the nutrition program.

Beginning Date: Mid-June 1996 Completion Date: Mid-July 1996

Task 4

Members will contact Non-Profit Organizations, Local Governments, Civic Organizations, Farm Organizations, Religious Groups and Youth Groups to arrange to schedule presentations. Members will recruit Advisory Board members to help administer the program. Members will train and prepare the Advisory Board to administer the program after the completion of the AmeriCorps project.

Beginning Date: July 1, 1996 Completion Date: August 1996

Task 5

Members will develop an evaluation system to collect and report data on the benefits of the project. This will include the number of people served, the amounts of vegetables distributed, volunteers recruited, all organizations contacted and involved in the project. Members will develop and conduct a survey of all parties/persons involved with the project. Members will help prepare the final report on the project.

Beginning Date: August 1, 1996 Completion Date: August 31, 1996

**CATHOLIC URBAN PROGRAMS**

771 VOGEL PLACE, EAST ST. LOUIS, ILLINOIS 62203 - PHONE: 398-5616

JOSEPH P. HUBBARD, COORDINATOR

March 29, 1996

Stephen Scates
Illinois State FSA Office
P.O. Box 19273
Springfield, IL 62797

Dear Mr. Scates,

We operate a food pantry network with other church pantries and have a neighborhood outreach food distribution when food is available. We serve approximately 300 families per month at our food pantry and 1000 families through the neighborhood outreach.

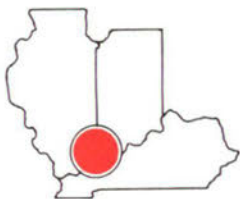
We also operate a soup kitchen which provides about 3000 meals per month, also an emergency shelter which also serves meals. Any help that we could get with fresh garden produce would be greatly appreciated.

With cutbacks in commodity programs and more people needing food this type of program of gleaming fields would provide not only fresh vegetables but a needed source of vitamins.

Thank you for helping us to help those in need.

Sincerely,

Joseph Hubbard.



TRI-STATE FOOD BANK, INC.

801 E. Michigan Street • Evansville, Indiana 47711-5631 • 812-425-0775 • FAX 425-0776

March 21, 1996

Mr. Stephen Skates
Illinois State FSA Office
P. O. 19273
Springfield, Illinois 62797

RECEIVED
MAR 26 1996

Illinois State CFSA Office
Springfield, Illinois

Dear Mr. Skates:

The Tri-State Food Bank is very interested in working with AmeriCorps on a project that we feel would be beneficial to needy persons in our service area.

Tri-State Food Bank is a Certified Affiliate Member of the Second Harvest National Food Bank Network. The food provided by Tri-State Food Bank furnishes over 2,300,000 meals per year. We disburse product to non-profit organizations who serve the needy. Our service area (map enclosed) includes 33 counties, 16 in Illinois, 9 in Indiana, and 8 in Kentucky.

Fresh vegetables, gleaned straight from the farm, would be a welcome benefit to the needy persons our member agencies serve.

We encourage your consideration and support of this AmeriCorps grant proposal. Being submitted by Mr. Rod Atterbury.

Sincerely,


Philip Hoy
Executive Director.

TRI-STATE FOOD BANK IS AN AFFILIATE OF SECOND HARVEST NATIONAL FOOD BANK NETWORK. WE ARE A NON-PROFIT ORGANIZATION EXEMPT FROM FEDERAL INCOME TAXATION UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE.

OUR MISSION IS TO:

- **FEED THE HUNGRY BY SOLICITING AND JUDICIOUSLY DISTRIBUTING MARKETABLE SURPLUS FOOD TO NON-PROFIT AGENCIES WHICH SERVE THE NEEDY IN A 33-COUNTY AREA OF THE TRI-STATE.**
- **TO MONITOR MEMBER AGENCIES AND TO ASSIST THEM IN THE VARIOUS PROGRAMS THEY SPONSOR.**
- **TO SERVE AS THE CHANNEL THROUGH WHICH DONORS MAY BE ASSURED OF GOOD WAREHOUSING PRACTICES, EQUITABLE DISTRIBUTION, AND ACCOUNTABILITY TO THE MEMBER AGENCIES AS WELL AS TO THE NEEDY.**
- **TO EDUCATE THE PUBLIC ABOUT THE NATURE OF AND SOLUTIONS TO THE PROBLEMS OF HUNGER.**
- **TO ENCOURAGE DONORS TO PRACTICE THE GOOD STEWARDSHIP OF DONATING, NOT DUMPING, USABLE SURPLUS FOOD.**

PRODUCTS

- Distributors
- Manufacturers
- Processors
- Retailers
- Suppliers

SECOND HARVEST

TRI-STATE FOOD BANK

LOCAL DONATED PRODUCT

The Second Harvest National Food Bank Network is the nation's largest charitable feeding program. Its mission is to feed the hungry by channeling food donations from America's food industry to a nationwide network of 200 food banks. The food banks, in turn, distribute the food to over 38,000 local charities with feeding programs serving millions of hungry Americans.

AGENCIES

- | | |
|-------------------------------------|-------------------------|
| • Church Pantries | • Shelters |
| • Meal Programs | • Senior Centers |
| • Soup Kitchens | • Day Care Centers |
| • Drug/Alcohol
Treatment Centers | • After School Programs |

AMERICA'S HUNGRY

- | | | |
|-------------------|--|--------------------------------|
| • Senior Citizens | • Disabled | • Abused and Neglected |
| • Single Parents | • Mothers/Infants at
Nutritional Risk | Children |
| • Working Poor | • Mentally Ill | • Victims of Domestic Violence |
| • Homeless | | • Newly Unemployed |



187,476 1810,032 1813,156

There are 821,000 persons living in the 33 county tri-state area we serve. 115,744 of them live below the poverty level which is \$5,980 for one person per year, \$8,020 for two persons per year, \$12,200 for four persons per year, etc. Federal food programs have been cut, inflation is still a factor creating a hardship especially on the poor, and food stamps are not adequate for providing nutritionally balanced diets. Unemployment still hovers around the 5 to 6 percent rate, which is double the rate we used to accept as "normal." The economy "booms" for many and is a "bust" for the poor.

HOW DOES TRI-STATE FOOD BANK ASSIST THE NEEDY?

The Tri-State Food Bank receives food through the Second Harvest Food Bank Network because we are an Affiliate member of that network. We also receive donations from farmers, gardeners, jobbers, food brokers, food wholesalers, supermarkets, vending companies, manufacturers, individuals, civic groups, churches, etc. The food is then redistributed to over 180 non-profit feeding agencies in the tri-state area that are certified members of the Food Bank. These agencies must meet certain criteria as described in Second Harvest Membership Requirements and make formal application for membership. Each dollar spent by the Food Bank generates about \$10.00 in food.

WHO ARE THE TRI-STATE FOOD BANK MEMBER AGENCIES?

In an equitable, responsible and efficient manner, the Tri-State Food Bank will supplement the feeding program of:

- Food Pantries
- Areas experiencing a disaster such as a tornado or flood
- Senior Citizen nutrition sites
- Programs serving hot meals to senior citizens and invalids
- Soup kitchens
- Neighborhood outreach programs
- Day care programs
- Supplemental and emergency relief programs
- Others, such as camps for handicapped or underprivileged children, rehabilitation programs, and children's homes.

WHAT GEOGRAPHIC AREA DOES THE TRI-STATE FOOD BANK SERVE?



1990 STATISTICS

INDIANA COUNTIES	POPULATION	POVERTY LEVEL	PERCENTAGE
DAVIES	27,533	4,180	15%
DUBOIS	36,616	2,202	6%
GIBSON	31,913	3,023	9%
PERRY	19,107	2,111	11%
PIKE	12,509	1,639	13%
POSEY	25,968	1,958	7½%
SPENCER	19,490	1,883	9 2/3%
VANDEBURGH	165,058	20,016	* 12%
WARRICK	44,920	2,906	6½%
TOTAL	383,114	39,918	10½%
<u>ILLINOIS COUNTIES</u>			
ALEXANDER	10,626	3,395	32%
EDWARDS	7,440	897	12%
GALLATIN	6,909	1,444	21%
HAMILTON	8,499	1,664	19%
HARDIN	5,189	1,325	25½%
JOHNSON	11,347	1,428	12½%
LAWRENCE	15,972	3,046	19%
MASSAC	14,752	2,402	16%
POPE	4,373	1,047	24%
PULASKI	7,523	2,246	30%
RICHLAND	16,545	2,268	14%
SALINE	26,551	5,156	19%
UNION	17,619	3,055	17%
WABASH	13,111	1,663	12 2/3%
WAYNE	17,241	2,455	14%
WHITE	16,522	3,078	18 2/3%
TOTAL	200,219	36,569	18%
<u>KENTUCKY COUNTIES</u>			
CRITTENDEN	8,800	1,686	19%
DAVIESS	87,500	13,179	15%
HENDERSON	42,300	6,206	14½%
HOPKINS	46,600	7,789	16½%
LIVINGSTON	9,000	1,376	15%
MCLEAN	9,900	1,824	18%
UNION	17,600	3,615	20½%
WEBSTER	14,600	2,266	15½%
TOTAL	236,300	37,941	16%
GRAND TOTAL	819,633	114,428	14%

* - Does not include those just above the poverty level who may be in worse shape than those below.



DAYSTAR COMMUNITY PROGRAM

909 Washington Ave.
Cairo, IL 62914
(618) 734-0178

March 21, 1996

Mr. Stephen Scates
Illinois State FSA Office
PO Box 19273
Springfield IL 62797

RECEIVED
MAR 25 1996

Illinois State CFSA Office
Springfield, Illinois

Dear Mr. Scates:

We at Daystar Community Program are an outreach program of the Diocese of Belleville in Illinois, as you are probably aware. Part of our work is to provide emergency food to the people in the surrounding area. Most of those who come to us for assistance are from the Illinois counties of Alexander and Pulaski, both of which suffer from extremely high unemployment rates, and which also have a large number of people who are probably unemployable. Since we try to provide emergency food, we maintain a food pantry, and in the course of a year, we provide food to many families. For 1995, the number was 2152 families. Of course, some of the families are counted more than once, since they came to us possibly several times in the year, depending on their circumstances.

We would very much like to be a partner in the Americorp Summer Gleaning Project. We have been the recipients of donations of some fresh vegetables in the past, and we were most grateful for them, as were our clients. I remember a time when we received a large truckload of green beans! It felt like Christmas, and I remember how happy our clients were to receive them.

We appreciate your consideration of us to be part of the program. Please keep us informed as the project progresses.

Sincerely yours,

Sister Mary Joan Trippel, P.H.J.C.

Sister Mary Joan Trippel, PHJC
Director

MAR 26 '96 11:16 TWIN GARDEN SALES

P.1

815/943-7448

Twin**Garden Farms**

GEO. AHRENS & SONS

P. O. BOX 728, HARVARD, ILLINOIS 60033

26 March 1996

Stephen J. Scates
State Executive Director
Illinois Farm Service Agency
P.O. Box 19273
Springfield, Illinois 62704-9273

Dear Mr. Scates:

Twin Garden Farms is interested in working with the Americorps "Summer of Gleaning" Project.

Our farm is willing to donate fresh vegetables to the project for distribution to people in need of food assistance. The produce that could be used in this project would include sweet corn, green beans, cabbage and cucumbers. In starting a project of this nature, it would be necessary to have someone coordinate the original organization for transportation and distribution of the product.

We are interested and willing to contribute, with the help of the Americorps staff.

Sincerely,

Don Ahrens, Manager
Twin Garden Farms

(618) 269-3163



Pat Scates & Sons

SHAWNEETOWN & CARMI
ILLINOIS

March 26, 1996

Stephen J. Scates
State Executive Director
Illinois Farm Service Agency
P.O. Box 19273
Springfield, IL 62794-9273

Dear Mr. Scates

Pat Scates & Sons are interested in working with the Americorps "Summer of Gleaning" Project.

Our farm will be willing to donate fresh vegetables to the project for distribution to those persons in need of food assistance. The vegetables that would be utilized in this project would include, sweet corn, green beans, bell peppers, cabbage and cucumbers. In starting a project of this nature, it is necessary to have someone coordinate the original organization for transportation and distribution of the product.

We are interested and willing to contribute, with the help of Americorps staff.

Jeff Scates

Scates Gardens, Inc.
163 East Galt Avenue
Shawneetown, IL 62984

March 26, 1996

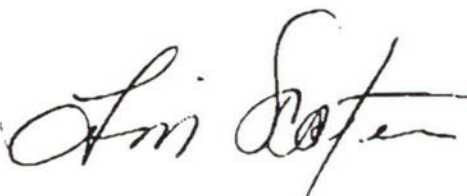
Stephen J. Scates
State Executive Director
Illinois Farm Service Agency
P.O. Box 19273
Springfield, IL 62794-9273

Dear Mr. Scates

Scates Gardens is interested in working with the Americorps "Summer of Gleaning" Project.

Our organization will be willing to donate fresh vegetables to the project for distribution to those persons in need of food assistance. The products that could be used in this project would include, sweet corn, green beans, cabbage and cucumbers. In starting a project of this nature, it would be necessary to have someone coordinate the original organization for transportation and distribution of the product.

We are interested and willing to contribute, with the help of Americorps staff.

A handwritten signature in black ink, appearing to read "Ami Scates". The signature is fluid and cursive, with the first name "Ami" written in a larger, more prominent script than the last name "Scates".



ILLINOIS VEGETABLE GROWERS ASSOCIATION

Board of Directors:

Mike Rousonelos, President
25712 W. 143rd St.
P.O. Box 115
Plainfield, IL 60544
815/436-8411

Matthew Klein, V-Pres.
17939 Plank Rd.
Sycamore, IL 60178
815/899-3820

Henry Boi, Sec/Treas.
17510 Garden Valley Rd.
Woodstock, IL 60098
815/562-7023

Directors:

Scott Glasscock, Past Pres.
21557 W. Milledale
Elwood, IL 60421
815/722-5411

Harry Alten, Jr., Past Pres.
3603 Island Road
Harvard, IL 60033
815/943-7780

Warren Dejung
R. R. 2, Box 532
Grant Park, IL 60940
815/609-7144

Richard Didier
16678 Aptakotic Rd.
Prairie View, IL 60069
708/634-3291

Robert Fournie
925 McDonough Lake Rd.
Cobinsville, IL 62234
618/344-8529

Greg Klay
1425 Linnerud Dr.
San Prairie, WI 53590
608/825-6320

Randy Klein
PO Box 8
Burlington, IL 60109
708/683-3047

Bruce Meier
8103 Golf Course Rd.
Crystal Lake, IL 60014
815/459-4076

Tim Scates
R. R. 1
Shawneetown, IL 62984
618/269-3163

Melvin Stuckmeyer
R. R. 3, Box 95
Columbia, IL 62236
618/281-7530

Jerry Vos, Jr.
R.R. 2, Box 112C
Keecher, IL 60401
708/946-2712

March 27, 1996

Mr. Stephen Scates
Illinois State FSA Office
3500 Wabash
P.O. Box 19273
Springfield, IL 62794-9273

The members of the Illinois Vegetable Growers Association have expressed interest in working with the Americorps "Summer of Gleaning" Project.

Our members will be willing to donate fresh vegetables to the project for distribution to those persons in need of food assistance. The vegetables that would be utilized in this project would include sweet corn, green beans, bell peppers, cabbage, and cucumbers. In starting a project of this nature, it is necessary to have someone coordinate the original organization for transportation and distribution of the product.

We have members who are interested and willing to contribute with the help of Americorps staff.

Sincerely,

Michael Rousonelos
President

MR:dls

Handwritten note: fpt-ed



Illinois Conference of Churches

615 South Fifth Street • Springfield, Illinois 62703 • Telephone (217) 544-3423

March 15, 1996

Ms. Scherrie Giamanco
U.S.D.A.
P.O. Box 19273
Springfield, Il. 62794-9273

Dear Scherrie,

As a follow up to our March 12 meeting, I would like to reiterate the I.C.C.'s desire to work in partnership with your agency in developing a Gleaning Project.

We are enthusiastic about this project because it will get fresh foods to the hungry of Illinois in a quick, equitable way. Also, we believe this will be a good and successful demonstration of public-private partnership. These types of endeavors are something we are eager to encourage.

I look forward to our meeting on March 28, and to working with you throughout the summer. I will be out of my office from March 18-21 but will return March 22. If you have any questions, please feel free to contact me after that date.

Sincerely,

Nancy R. Tegtmeier
Associate Director

~~EDWA~~ ILLINOIS
REVISED 4/17/96 2:30p.m.

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)								
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader								
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader								
Uniforms (T-Shirts)	50							50
Member Training	125							125
Transportation (of members, produce, etc.)	2000	400						2400
Supplies (gloves, paper, etc.)	50		100					150
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			100					100

Administrative (costs not directly related to the operation of the project)								
Education Award								\$1,000
TOTAL	4792.42	400	200					6392.92

07/15/96

OPERATING SITE BUDGET FORM

02:32 PM

GLEN918

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Page 1 of 2

Applicant Name: USDA SUMMER OF GLEANING – RURAL DEVELOPMENTProgram Name: INDIANA – RURAL DEVELOPMENT

ITEM A: MEMBER SUPPORT COSTS

LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	6	\$13,452	+	= \$13,452
TEAM LEADER		\$0		
Sub-Total:		13,452		13,452
FICA (7.65%)	6	1,029		1,029
Worker's Compensation	6	942		942
Health Care	N/A			

SUB-TOTAL A:

\$15,423

+

\$15,423

100.00%

(Max 85%)

+

(Min 15%)

100%

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education		+	\$500	=	\$500
Uniforms					
(PLEASE SPECIFY IN BUDG Other					
Item B Subtotal			\$500		\$500

ITEM C: STAFF

Salaries		\$11,619	\$11,619
Benefits			
Training			
Other			
Item C Subtotal		\$11,619	\$11,619

07/15/96

02:32 PM

Page 2 of 2

G. CHILD CARE

	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participant <u>6</u>	\$1,000	<u>\$6,000</u>
	Part – Time Participants	\$2,363	

TEL: 317 290 3095 Rm 7/15/96 P. 003
918

AMERICORPS SUMMER OF GLEANING PROJECT

Even in our "land of plenty", there is hunger in both urban and rural areas. Many people unfortunately do not get enough to eat, many of them children.

FACT: More than 20 million Americans suffer from hunger.

FACT: Nearly 575,000 Hoosiers are at risk of hunger.

FACT: The number of hungry children in Indiana is equivalent to the population of our state's third largest city.

This AmeriCorps proposal represents a collaborative effort by three major **Indiana Food Banks**, **Indiana Family and Social Services Administration**, **Indiana Department of Commerce**, **Indiana Community Action Programs**, and several **USDA agencies** including the **Food and Consumer Service**, **Cooperative Extension Service**, **Farm Services Agency**, and **Rural Development**. Our proposal focuses on creating and supporting existing "**urban gleaning**" efforts because we believe the AmeriCorps members will be most productive and more people can be served since the timing of this request is not consistent with the harvest period in Indiana. This blend of urban and rural efforts will enhance distribution of food to children in the state of Indiana.

This proposal requests **six AmeriCorps members** (2 members per food bank) to assist the efforts of the three **Indiana Food Banks**; **Gleaners Food Bank of Indiana, Inc.**; **Terre Haute Catholic Charities Food Bank (THCC)**; and the **East Central Regional Indiana Food Bank (ECRI)**. These organizations, which are members of the **Second Harvest Network**, disperse food through nonprofit member agencies such as shelters, emergency assistance programs, child welfare centers, senior citizen nutrition programs, churches, community centers, and other organizations in 25 predominantly rural counties. Below is a profile of the food banks requesting two AmeriCorps members each:

PROFILE:	Gleaners	ECRI	THCC
Established	1980	1983	1981
Population Served	1,598,874	449,648	273,502
Poverty Population	160,323	59,218	36,217
Food Distribution (lbs)	62 million	6 million	9 million
Member Agencies	300+	125	120

Working with these **Indiana Food Banks**, AmeriCorps members will learn important work lessons, citizenship, and about community gleaning efforts by helping implement food bank strategies to get food to hungry Hoosiers. Specifically, their assistance is needed to accomplish the following initiative.

"KIDS CAFE" PROGRAM: Our "KIDS CAFE" outreach initiative is designed to provide a meal to hungry children at organizations in their neighborhoods where they will also receive educational, physical, and social program opportunities. The food provided to them will be gained from donors not yet participating in gleaning whose support we are able to garner for this special initiative.

AMERICORPS PROJECT OBJECTIVE STATEMENT

- a. *What is the objective of the project?* To provide fresh fruits, vegetables, and other food to needy and hungry families through voluntary urban gleaning and food rescue efforts. Increase nutrition information received by youngsters. Our goal is to create ten new "KIDS CAFES" in eight communities in Indiana which will serve nearly 400 children during 1996. Our goal is to also provide the AmeriCorps members with a summer of learning and productivity.
- b. *What are the hoped for results of the activities described above?* Our goal is to provide nutritious meals to nearly 400 children with the support of donors new to our Food Banks, provide nutrition information, and to ensure that our initiative is sustained by volunteers at the conclusion of the Summer of Gleaning.
- c. *How will you measure the quality of the services provided?* Participating donors, food bank staff, AmeriCorps members, parents of children served, and neighborhood organizations will be surveyed to gain their assessment of the program's activities.
- d. *By what standards will success be gauged?* Our success will be gauged by the number of new donors attracted to our project, the number of "KIDS CAFE" sites established, whether we are able to recruit volunteers to help implement the initiative in the Fall, and whether the AmeriCorps members believe their summer was productive.
- e. *How many individuals will receive the benefits of the service your members perform?* Our goal is to establish ten "KIDS CAFES" which we estimate will serve and educate nearly 400 children in 1996. Of course, the food banks also will receive direct benefits through the additional help.
- f. *How will this initiative be funded?* USDA will be responsible for paying the AmeriCorps stipend, educational awards, training and travel costs, and communication charges. The Food Banks will provide day to day supervision, office equipment and space. We estimate USDA costs for the six members over the three month period to be: Travel - \$3600; Training - \$150; Communications - \$450. Total - \$4200.

PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE

Each of the three participating Food Banks will have two AmeriCorps members assigned to them with the responsibility to accomplish the following tasks:

Task #1: We propose to design a "KIDS CAFE" program that will provide meals and nutrition information to youngsters and recruit and train volunteers to implement this program by September 1, 1996. Specifically, the AmeriCorps members will design and create a "KIDS CAFE" program; develop a nutrition education curriculum using materials such as the "Food Pyramid" and "Five A Day" from the USDA Food and Consumer Service and the USDA Cooperative Extension Service at Purdue University; and recruit and train volunteers to operate the "KIDS CAFE" project beginning September 1, 1996.

Beginning Date: 6/1/96

Completion Date: 8/31/96

Task #2: We propose to contact and gain the commitment of three new donors who will support through gleaned food the creation and operation of three new "KIDS CAFES". Specifically, the AmeriCorps members will design and implement a strategy for gathering relevant data in order to identify needy communities as sites for "KIDS CAFES" in each of the three food bank service areas; identify neighborhood organizations as partners for the three "KIDS CAFES" projects; identify potential donors of gleaned food to support the "KIDS CAFE" initiative; personally contact the potential donors; explain the "KIDS CAFE" concept; gain their participation; and track the results of the donors participation.

Beginning Date: 6/1/96

Completion Date: 8/31/96

Task #3: We propose to prepare and issue a final report to all participating agencies and organizations conveying the evaluation data. Members will meet as a group for training and sharing of information and experiences. Members will develop an evaluation system to track, collect, and report data on the measurable benefits for the initiative including the number of doctors attracted to the program, pounds of gleaned food, number of children served in 1996 through the program, nonprofit organizations and volunteers recruited to implement and maintain the program once the Summer of Gleaning concludes. Comments and suggestions from the AmeriCorps members on how the "KIDS CAFE" initiative could be improved and their observations on their AmeriCorps Summer of Gleaning experience will be considered.

Beginning Date: 8/1/96

Completion Date: 12/31/96

PROJECT PROPOSAL

INDIANA USDA RURAL DEVELOPMENT AMERICORPS SUMMER OF GLEANING PROJECT

A. "KIDS CAFE"

B. USDA Rural Development, 5975 Lakeside Boulevard, Indianapolis, IN 46278

C. Indiana

D. Vigo, Marion, Madison

E. Benton, Blackford, Boone, Carroll, Cass, Clay, Clinton, Delaware, Fountain, Grant, Greene, Hamilton, Hancock, Hendricks, Henry, Howard, Jay, Johnson, Knox, Madison, Marion, Miami, Montgomery, Morgan, Parke, Putnam, Randolph, Sullivan, Tippecanoe, Tipton, Vermillion, Vigo, Wabash, Warren, and White.

F. Counties	Per Capita Income	Avg Public Asst. Income	% of Families w/child Below Poverty Level	% of Single Moms Below Poverty Level
Benton	\$16,910	\$3,285	7.0%	34.0%
Blackford	\$15,023	\$2,757	11.2%	45.4%
Boone	\$21,989	\$3,430	6.8%	32.8%
Carroll	\$16,657	\$3,393	7.1%	25.2%
Cass	\$16,323	\$3,504	11.6%	42.1%
Clay	\$14,157	\$4,209	12.1%	44.2%
Clinton	\$16,359	\$3,611	10.5%	35.7%
Delaware	\$15,697	\$3,361	15.9%	49.0%
Fountain	\$14,906	\$3,359	10.4%	35.5%
Grant	\$15,808	\$3,151	15.1%	41.2%
Greene	\$13,389	\$3,643	15.0%	46.9%
Hamilton	\$25,681	\$4,082	3.5%	20.8%
Hancock	\$18,900	\$3,689	4.6%	25.2%
Hendricks	\$19,036	\$4,284	3.6%	22.8%
Henry	\$15,577	\$3,706	15.0%	43.5%
Howard	\$17,741	\$3,332	14.8%	45.8%
Jay	\$14,224	\$3,014	9.8%	24.7%
Johnson	\$18,754	\$3,628	6.5%	25.1%
Knox	\$14,473	\$3,440	18.0%	56.8%

Counties	Per Capita Income	Avg Public Asst. Income	% of Families w/child Below Poverty Level	% of Single Moms Below Poverty Level
Madison	\$16,018	\$3,658	17.2%	50.2%
Marion	\$19,148	\$3,573	14.5%	37.5%
Miami	\$14,313	\$3,178	13.3%	50.0%
Montgomery	\$17,988	\$3,456	9.6%	34.5%
Morgan	\$15,452	\$4,278	7.0%	28.2%
Parke	\$14,866	\$4,265	11.1%	35.2%
Potomac	\$14,326	\$4,144	9.2%	36.6%
Randolph	\$13,244	\$4,153	13.7%	49.5%
Sullivan	\$15,040	\$3,788	13.6%	34.2%
Tipton	\$15,847	\$3,912	9.9%	31.2%
Tipton	\$18,112	\$3,669	6.2%	24.5%
Vermillion	\$14,467	\$3,210	12.7%	49.5%
Vigo	\$15,036	\$3,372	16.4%	46.6%
Wabash	\$15,421	\$3,443	9.9%	30.2%
Warren	\$15,806	\$4,001	10.2%	38.8%
White	\$16,155	\$4,537	7.4%	28.1%

G. Indiana Congressional Districts: 2,4, 5,6,7,8, and 10

H. Pam Altmeyer, Director, Gleaners Food Bank; Pat Etling, Director, Terre Haute Catholic Charities Food Bank (THCC); Lois Rockhill, Director, East Central Regional Food Bank (ECRI)

I. Gleaners, 1102 E. 16th Street, Indianapolis, IN 46202; 317-925-0191; 317-927-3139 (fax)
THCC, 721 Wabash, Terre Haute, IN 47807; 812-232-1447(phone/fax)

ECRI, 1417 Meridian, Anderson, IN 46016; 317-649-0292; 317-649-5779 (fax)

J. Kelly Barmann, Director, Administrative Services, USDA Indiana Rural Development

K. USDA Rural Development, 5975 Lakeside Boulevard, Indianapolis, IN; 317-290-3104; 317-290-3095 (fax).

L. 6 (two assigned to each food bank)

M. Indiana Department of Commerce; Indiana Community Action Programs; Indiana Family and Social Services Administration; USDA Farm Services Agency; USDA Food and Consumer Services; USDA Cooperative Extension Service; Purdue University Department of Consumer and Family Sciences.



State of Indiana

Office of the Commissioner of Agriculture

Evan Bayh, Governor

Frank O'Bannon, Lieutenant Governor and Commissioner

Joseph R. Pearson, Assistant Commissioner

April 3, 1996

Mr. John Thompson
State Director
USDA Rural Development
5975 Lakeside Blvd.
Indianapolis, IN 46278

Dear John,

Thank you for the information on the AmeriCorps Project and the invitation to be a supporting partner.

The Office of the Commissioner of Agriculture supports the proposal of USDA Rural Development to use AmeriCorps members as proposed. Our office will assist the AmeriCorps members by providing information on new food businesses and existing farm stand businesses in the areas targeted for KIDS CAFES to contact potential donors.

We commend you for your leadership in the AmeriCorps project and appreciate the opportunity to be a supportive partner in your efforts.

Sincerely,

Joseph R. Pearson

ICDA

INDIANA C.A.P. DIRECTORS' ASSOCIATION, INC.

"Serving the Community Action Programs of Indiana"
902 North Capitol Avenue • Indianapolis, IN 46204-1005
800-382-9895 • 317-838-8819 • FAX 317-834-7947
e-mail: HN1217@HANDSNET.ORG.

April 1, 1996

John Thompson, State Director
USDA Rural Development
5975 Lakeside Blvd.
Indianapolis, IN 46278

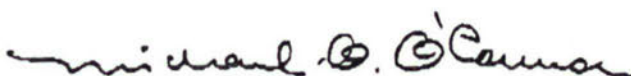
Mr. Thompson:

On behalf of the twenty-four Community Action Agencies in Indiana, I support the proposal of the USDA Rural Development to use AmeriCorps members as proposed in the collaborative effort by three major Indiana Food banks, the Indiana Department of Commerce, Indiana Community Action Program Directors' Association and several USDA agencies.

The Community Action Agencies will assist the AmeriCorps members by providing information and data on neighborhood organizations that could be contacted to serve as potential facilities and as a source of volunteers for the "KIDS CAFÉ" Program.

The outreach to develop new sites, new partnerships, and information received from this proposal merits consideration and support. Should you have any questions, please call me.

Sincerely,



Michael O. O'Connor
Executive Director



"People
helping people
help
themselves"

Evan Bayh, Governor
State of Indiana

*Division of Family and Children
Housing and Community Services Section*

402 W. WASHINGTON STREET, P.O. BOX 8118
INDIANAPOLIS, IN 46208-8118

Cheryl Sullivan, Secretary

April 1, 1996

John Thompson, State Director
USDA Rural Development
5975 Lakeside Blvd.
Indianapolis, Indiana 45278

Re: Americorps Proposal

Dear Mr. Thompson:

This letter is to advise you of the Indiana Family and Social Services Administration, Division of Family and Children's full support of the above proposal of USDA Rural Development to use AmeriCorps members to assist three of Indiana's food banks.

The three food banks involved in this project, Gleaners, Terre Haute Catholic Charities, and the East Central Regional Food Bank, have been involved in the emergency feeding programs, as well as the nutrition education programs, administered through our agency. They have enhanced and contributed greatly to the success of these programs.

Please be advised that our office will assist AmeriCorp members and the food banks in any way we can in order to make this project a success. This will include providing income data for the purpose of identifying communities as potential sites for "Kids' Cafes".

Thank you. If more information is needed, I can be reached at 317-232-6997.

Sincerely,

Joseph W. Leary, Program Supervisor

cc: Pam Altmeyer
Joan Cochran





United States
Department of
Agriculture

Farm
Service
Agency

5981 Lakeside Blvd.
Indianapolis, IN
46278

April 1, 1996

Mr. John C. Thompson
State Director
USDA - Rural Development
5975 Lakeside Boulevard
Indianapolis, IN 46278

Dear Mr. Thompson:

The Farm Service Agency supports the proposal of USDA Rural Development to use AmeriCorps members as proposed. FSA will assist the AmeriCorps members by identifying ways to increase the participation of farmers as donors to the food banks and KIDS CAFES through gleaning.

Sincerely,

A handwritten signature in cursive script, reading "Kent Yeager".

Kent Yeager
State Executive Director
Indiana Farm Service Agency

KY:djf

PURDUE UNIVERSITY COOPERATIVE EXTENSION SERVICE



OFFICE OF THE DIRECTOR

April 1, 1996

Mr. John Thompson
State Director
USDA - Rural Development
5975 Lakeside Blvd.
Indianapolis, IN 46278

Dear Mr. Thompson:

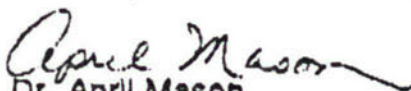
The Purdue University Cooperative Extension Service is pleased to support the proposal of USDA Rural Development entitled, "Kids Cafe." We will provide appropriate educational support for the nutrition and food safety aspects of the activities associated with the development of the Kids Cafe.

It is our understanding the Extension service will not be asked to provide personnel resources to support the project.

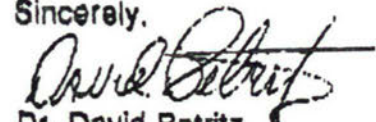
We are pleased to have this opportunity to cooperate with our fellow USDA agencies on such an important mission.

Thank you.

Sincerely,


Dr. April Mason
Associate Dean of Consumer
and Family Sciences

Sincerely,


Dr. David Petritz
ANR Program Leader

cc: H.A. Wadsworth

4-22-1996 11:18AM FROM USDA. FCS 3172266982

P. 2



United States
Department of
Agriculture

Food and
Consumer
Service

Indianapolis
Field
Office

101 West Ohio Street, Suite 720
Indianapolis, IN 46204-1973
(317) 226-6260
FAX (317) 226-6982

April 2, 1996

Mr. John C. Thompson
State Director
USDA - Rural Development
5975 Lakeside Boulevard
Indianapolis, Indiana 46278

Dear Mr. Thompson:

The Indianapolis Field Office, Food and Consumer Service will provide any assistance we can to make USDA - RD's proposal for a gleaning project and KIDS CAFE a success.

Sincerely,

A handwritten signature in cursive script that reads "James H. Rugen".

JAMES H. RUGEN
Officer-In-Charge
Indianapolis Field Office

APR- 1-96 MON 15:45

Gleaners Food Bank

FAX NO. 3179273189

P. 01



1102 East 16th Street • Indianapolis, IN 46202 • (317) 925-0181 • FAX (317) 927-3189

John Thompson
State Director
USDA Rural Development
5975 Lakeside Blvd.
Indianapolis, In 46278

April 1, 1996

Gleaners Food Bank of Indiana, Inc. supports the proposal of USDA Rural Development to use AmeriCorps members as proposed.

The expansion of Kids Cafes in Indiana and identification of donors and volunteers for the project will help us assure that Hoosier children are better fed, Indiana corporations are better citizens, and that our communities can more fully participate in solutions to hunger.

AmeriCorps members will gain valuable marketing and organizational experience. Indiana farm stand businesses will be included among food bank resources.

Gleaners looks forward to providing work space and supervision for the AmeriCorps members. Gathering space for the members and project meetings will also be made available. The food bank's donor support system will enhance this effort with pick-ups from donors and delivery to Kids Cafe sites. New Kids Cafes will be linked into Gleaners existing network for continued maintenance beyond the life of this project.

An additional benefit to Gleaners and the other partnering agencies is an opportunity to cooperatively work on a project of clear value and major impact.

Thank you for taking the lead in providing this opportunity.

Sincerely,

Pamela Altmeier
Pamela Altmeier
Executive Director



Catholic
Charities
USA

Catholic Charities of Terre Haute
721 Wabash Avenue
501 • Tribune Bldg.
Terre Haute, IN 47807
(812) 232-1447

JOHN E. ETLING, Executive Director

April 1, 1996

Mr. John Thompson
State Director
USDA Rural Development
5975 Lakeside Blvd.
Indianapolis, IN 46278

Dear Mr. Thompson:

We are looking forward to working with USDA agencies through the proposed AmeriCorps Summer of Cleaning Project. We would anticipate increasing the number of children served in our existing program. We would, also, plan to start another "Kids Cafe" in an adjoining community that has a large number of needy children. Our goal would include interesting new producers for both programs.

This project would be a big help to our ongoing efforts to feeding hungry children in our area of the state.

Sincerely,

Pat Etling
Director, THCC Foodbank

Agency Services:

Terre Haute Catholic Charities
Food Bank
1358 Locust St.
Terre Haute, IN 47807
(812) 232-1447

Emergency Services:

Bethany House
1402 Locust St.
Terre Haute, IN 47807
(812) 232-4978

Household Exchange
829 N. 14th St.
Terre Haute, IN 47807
(812) 232-4978

Youth Services:

Ryves Hall Youth Center
1358 Locust St.
Terre Haute, IN 47807
(812) 232-1265

Elderly Services:

Simson House
1801 Poplar St.
Terre Haute, IN 47807
(812) 232-8144

Simson House II
1520 Lafayette Ave.
Terre Haute, IN 47804
(812) 232-6533

Special Services:

Christmas House
829 N. 14th St.
Terre Haute, IN 47807
(812) 232-7242

FAX 317-849-5779

ECRI FOOD BANK

P02

**EAST CENTRAL REGIONAL INDIANA FOOD BANK**Lois Rockhill
Executive Director1417 Meridian Street
Anderson, IN 46016-1830Telephone 317-849-0292 1-800-886-0882
Fax 317-849-5779 E-Mail: foodbank@iquest.net

April 1, 1996

John Thompson
State Director of USDA Rural Development
5975 Lakeside Blvd.
Indianapolis, IN 46278

Dear Mr. Thompson:

As executive director of the East Central Regional Indiana Food Bank, Inc., I look forward to participating in a collaborative effort of urban gleaning through the AmeriCorps Summer of Gleaning project in central Indiana.

We presently have four Kids Cafe programs operating out of two of the eight counties we cover and would be very pleased to have an addition six programs to offer. Kids Cafe's are programs with wide community appeal. Donors like to see their resources used for a program that assures that meals are served to children in need. While there are many misconceptions of hunger and who the hungry are, there is no doubt that through Kids Cafes children who have no control over their situation are being fed.

Urban Gleaning is a wonderful idea. Implemented through the AmeriCorps project in central Indiana, it will result in potential donors being given the opportunity to make product available for meals for children. Unlike a onetime sweep of agricultural fields, this gleaning of donors will establish lasting relationships and continued donations throughout the year.

I am a returned Peace Corps volunteer. My husband and I spent two years in eastern Turkey 1965-67. As Peace Corps volunteers we learned to know and love the people with whom we worked. That experience opened our hearts and minds like none since. I am excited about the possibility of making such an experience available to in-county volunteers who will impact the lives of others and find that they, too, have been touched deeply and taught by the people they have come to help.

Sincerely,

Lois Rockhill

MAY -10' 96 (FRI) 09:10 RURAL ECON COMM DEV

TEL: 317 290 3095

P. 003

UNITED STATES DEPARTMENT OF AGRICULTURE - FARMERS HOME ADMINISTRATION

Form FmHA 2030-8
(Rev. 7-90)

FACSIMILE TRANSMISSION

DATE

5-10

Check box for:
SECURE ☐
FAX ☐
TRANSMISSION

SUBJECT:

Ameri Corps Summer of Clearing

TO:

FARMERS HOME ADMINISTRATION

STATE

Attention

Receiving Agency or Organization if other than FmHA:

Facsimile Telephone Number

FTS () Commercial ()

Telephone Number of Recipient

FTS () Commercial ()

FROM:

Name of Sender

Division

Room Number

Telephone Number

FTS () Commercial ()

COMMENTS

Authorized By: (Division Director or Branch Chief)

Transmission Completed By:

No. of Pages (incl. this sheet)

3

*After the transmission has been completed, the original will be returned to the sender by interoffice mail unless other instructions are given in the comment section above.

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60 13452
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40
FICA (7.65%)								
Basic Member	169.41							\$169.41 10164
Team Leader	265.33							\$265.33
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91 941.46
Team Leader	242.78							\$242.78
Uniforms (T-Shirts)	50							(15410)
Member Training					500			
Transportation (of members, produce, etc.)	6380							
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).					250			
Salaries			2055		9364			
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			200		3984			

Administrative costs not directly related to the project)	PRINTING / POSTAGE	200					
Education Award							\$1,000
TOTAL		21,980	2455	14098			

#3632 / mem
~~19,785~~
\$21,787.52

~~These numbers are actually~~
~~19,785 total~~

Budget shows
\$21,787.52

Need to leave in
 without comp →
\$21,787.52
 as shown

INDIANA

SHEET 1 - BREAKDOWN OF USDA AND CORPORATION FUNDS FOR GLEANING GROUPS FY 96

SUMMER OF GLEANING BUDGETS

04/22/96
09:48 AM

3 Food Banks

12:11

SITE	AGENCY	SUP. (F/N/P)	# MEM	COST PER MEM*	NAT. OFFC. FUNDS	FEDERAL SPONSOR		NON-FEDERAL SPONSOR		OTHER NON-FEDERAL SPONSOR		MATCH REQ.	MATCH NOT MET
						CASH	IN-KIND	CASH	IN-KIND	CASH	IN-KIND		
CALIF	RD		6	\$4,800	\$28,800							3838.5	3838.5
CON/RI	F/N/RD	F	8	\$8,070	\$36,420		\$27,330		\$250			0	0
GEORGIA	RD		2	\$5,000	\$10,000							1379.5	1379.5
ILLINOIS	FSA	F	2	\$4,800	\$9,600							0	0
INDIANA	RD		8	\$3,474	\$20,848		2455		14098			1850	1850
IOWA		F	6	\$3,813	\$17,267	\$5,610	\$2,000					0	0
KENTUCKY	RD	F	6	\$4,800	\$28,800							0	0
MARYLAND			4	\$10,402	\$41,608		\$4,116		\$33,525		\$1,600	8160.943	0
MICHIGAN		F	8	\$4,630	\$27,782							0	0
MISS.	RD		4	\$6,500	\$26,000							4259	4259
MISSOURI		F	5	\$3,568	\$12,840	\$5,000						0	0
NEW JERSEY	EXT		5	\$6,955	\$34,775							5892.5	5892.5
NM- SAN JUAN		F	4	\$4,818	\$18,471		\$850		\$820			0	0
NM- ALBUQUE	RD	F	4	\$4,800	\$19,200		\$2,100		\$5,260			0	0
OREGON	RD	F	8	\$4,208	\$25,250		\$4,050					0	0
PENIN			5	\$3,475	\$14,299	\$3,075	\$500	\$3,050				1542.25	0
TEXAS	RD	F	5	\$3,879	\$19,396				\$1,290		\$2,400	0	0
WASHINGTON			6	\$4,587	\$27,580							3633.5	3633.5
												0	0
TOTAL:			88	\$4,916	\$418,933	\$13,685	\$40,846	\$3,050	\$41,145	\$0	\$4,000	58852.43	0

2000

2100-1500

*COST PER MEMBER IS BASED
ON CORPORATION \$ OF: \$432,618

COST PER MEMBER BASED ON
TOTAL FED AND PARTNER \$ \$5,929 \$521,759

P. 002
NO. 724 P005/005

TEL: 317 290 3095

317 290 3095

RURAL ECON COMM DEV

MAY -03' 96 (FRI) 11:11
34/30/96 07:08

07/15/96

OPERATING SITE BUDGET FORM

GLEN919

01:05 PM

AMERICORPS — 1995 DIRECT RENEWAL APPLICATION

Page 1 of 2

Applicant Name: USDA SUMMER OF GLEANING — RURAL DEVELOPMENTProgram Name: IOWA — FARM SERVICE AGENCYITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	<u>2</u>	<u>\$4,485</u>	<u>+</u>	<u>\$4,485</u>
TEAM LEADER	<u>1</u>	<u>\$3,468</u>		<u>3,468</u>
Sub-Total:		<u>7,953</u>		<u>7,953</u>
FICA (7.65%)	<u>3</u>	<u>608</u>		<u>608</u>
Worker's Compensation				
Health Care	<u>N/A</u>			

SUB-TOTAL A:

\$8,561+\$8,561100.00%

(Max 85%)

+

(Min 15%)

100%

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	<u>\$600</u>	<u>+</u>	<u>\$600</u>
Uniforms			
(PLEASE SPECIFY IN BUDG Other			
Item B Subtotal	<u>\$600</u>		<u>\$600</u>

ITEM C: STAFF

Salaries			
Benefits			
Training			
Other			
Item C Subtotal			

OPERATING SITE BUDGET FORM
AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

07/15/96

GLEN919

01:05 PM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			\$0
Transportation	3,000		\$3,000
Supplies		300	\$300
Equipment			\$0
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	1,305	2,250	\$3,555
Subtotal	\$4,305	\$2,550	\$6,855
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)			
	\$4,905	\$2,550	\$7,455
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)			
	\$13,466	\$2,550	\$16,016

	Estimated # of Children	Grantee Share	
G. CHILD CARE	N/A		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participant	3	\$1,000
	Part – Time Participants		\$2,363
			\$3,000



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

1996 Summer of Gleaning
Budget
IOWA
June 25, 1996

3 member

919

Ron 7/1/96

ITEM	Corporation/ National Offc.	Federal Sponsor		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	
BASIC ALLOWANCE						
3 Members	6,724.80	$512 \text{ hrs} \times 4.38 = 2242.56 \times 2 =$				6,724.80 4485.12
Team Leader	3,468.40	$552 \text{ hrs} \times 6.28 = 3466.56 \times 1 =$				3,468.40 3466.56
FICA (7.65%)						
Members	508.23	$169.41 \times 2 =$				508.23 338.82
Team Leader	265.33					265.33 265.33
WORKERS COMP						
Members	470.73					470.73
Team Leader	242.78					242.78
UNIFORMS						
MEMBER TRAINING						
CPR & First Aid	300.00	$\$75 \times 3 =$				300.00 225.00
Communications	250.00	$62.50 \times 3 =$				250.00 187.50
Volunteer	250.00	62.50×3				250.00 187.50
SUPPLIES				300.00		300.00 600
(paper, office supplies, ect.)						
PER DIEM	1740.00	$87 \times 3 \times 5 =$				1740.00 1305.00
(\$87 X 4 members X 5 days)						
MILEAGE	3000.00					3000.00
(31¢/Mile)						
OTHER			250.00	500.00		750.00
(facilities, Lts, FAX)						
Trucking				1500.00		1500.00
TOTAL						19,770.27

13,195.50

13,465



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

919

Iowa Project

IOWA FSA AMERICORPS "SUMMER OF GLEANING" PROJECT

Summer of Gleaning and Food Recovery
Des Moines, Iowa
Polk County

All families served average 150% below poverty level. This area also has the highest infant mortality rate in the state of Iowa.

Congressional District # 4
Site Supervisors to be announced

State Project Manager: Kevin R. Fitzpatrick Sr.
1403 N. Elm Box 270
Jefferson, Iowa 50129
515 386 3138
Fax 515 386 4328

Number of AmeriCorps Members -- 6

Project Partners: RECD, Boy Scouts of America, Farm Bureau, FSA, Lions Club of Iowa, Farmers Markets of Des Moines.

4 - 2 sent
to contact
/RI
909



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

Iowa Project

AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide fresh fruits and vegetables to 100 needy and hungry families through volunteer gleaning and food rescue efforts. Increase nutrition food preparation and storage education to the Model cities area in Polk Co. Des Moines, Iowa.

A. Work to be done; service that the Members will engage in:

- a. Members will work in partnership with nonprofit organizations, local WIC program, public housing, senior citizens groups, RSVP, Boy Scouts, Lions Club of Iowa, Des Moines Area Religious Council, 4-H and FFA groups, etc. to identify 100 families in the target area. Members will also work with local, state and federal agencies - FSA, ES, RECD, HUD, Farm Bureau, Bakeries, Dairy Companies, local growers to schedule gleaning and food recovery activities. At least 15 - 20 volunteers per project will be recruited to assist the members in the gleaning, food recovery and distribution of crops and foodstuffs to those in need.

- b. What is the hoped for results of the activities described above?

Improve diets of at least 100 families and develop a program that will be carried on by non-profits and other volunteers in this area. Also hope to expand this to other areas of the state.

- c. How will the quality of the service provided be measured?

Partnerships will be developed and those partners will continue the program in the future. Families that receive the benefits along with the organizations participating will be surveyed to determine the success of the program.

- d. By what standards will success be gauged?

Based on survey results the AmeriCorps "Summer of Gleaning and Food Recovery Program" will be deemed successful if at least 75% of those surveyed indicate a positive response regarding the quality and usefulness of the program.

- e. How many individuals will receive the benefits of the service the members perform?

At least 250 - 400 individuals will receive the benefits of the service performed. Also, the organizations, volunteers, producers, churches and nonprofits will realize and identify the benefits of the service provided.



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

Iowa Project

PRELIMINARY WORK PLAN & MILESTONE SCHEDULE

Task 1

Members receive AmeriCorps orientation and other training from FSA Project Director. Training will concentrate on gleaning and food recovery and distributing foodstuffs, working with nonprofits, local, state and federal agencies, and recruiting and training volunteers.

Beginning date: Early June 1996 Completion date: Mid-June 1996

Task 2

Members develop information material about the gleaning project and meeting announcements for needy families targeted. Members prepare and mail introduction letters to appropriate offices and organizations requesting their help and/or support of the project. Members attend and help conduct informational meetings with public and private processors, consultants, nonprofit groups and organizations to compile listings of needy families and individuals. Mailings will be prepared and distributed to producers, contractors, and farmer organizations, Farm Bureau, FFA, nonprofit organizations, Lions Clubs, Church groups, etc. to schedule appointments to discuss and promote the AmeriCorps Summer of Gleaning project. Members continually develop new contacts with needy families, follow up with processors and consultants, update informational materials, and attend fairs, shows, and conventions.

Beginning date: June 1996 Completion date: July 1996

Task 3

After farmers have been recruited to participate in the program, needy families who are to receive the gleaned produce have been identified and the volunteers who will help harvest and distribute the fruits, vegetables and foodstuffs have been organized, members will oversee the logistical aspects of the project, including establishing distribution points and making sure that they are adequately staffed; securing transportation for the gleaned produce; and arranging for containers in which food can be taken away from the distribution points, as well as buckets and boxes to be used as the food is gleaned and transported.

Beginning date: Mid-June 1996 Completion Date: July 1996



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

Iowa Project

Task 4

Members will develop an evaluation system, to track, collect, and report data on the measurable benefits associated with the project, including the number of families/individuals served; the number of volunteers recruited to perform the work, the amount (in pounds and/or acreage) of food gleaned and distributed; the names and number of local community groups and organizations providing support (donations, cash, in-kind services) to the gleaning project; and a list of potential non-profit groups and organizations will to continue the project after the Summer of Gleaning program is completed. Members will also provide a final report to the SED and MWA that includes the evaluation data and other observations on the successes and problems encountered with the AmeriCorps Summer of Gleaning project.

Beginning date: June 1996 Completion Date: September 1996

MAR. -29' 96 (FRI) 14:19 FMHA STATE OFFICE

TEL: 515 284 4821

P. 002



United States
Department of
Agriculture
Voice: 515/284-4663

Rural Economic
And Community
Development
TDD: 515/284-4858

873 Federal Building
210 Walnut Street
Des Moines, IA 50309
FAX: 515/284-4859

March 29, 1996

SUBJECT: USDA AmeriCorps "Summer of Gleaning" Program**TO: Charles Simms**

FROM: Ellen Huntton
State Director
Iowa USDA-Rural Economic and Community Development

A handwritten signature in cursive script, reading "Ellen K. Huntton".

Iowa has a designated EZ/EC zone (HUD designation) in the inner city area of Des Moines. The "Model City" area is within that project area.

Rural Economic and Community Development is committed to assisting with this "Summer of Gleaning" program. We will make available resources in staff, computer support and what ever is necessary to make this project a success.

We look forward to working with Secretary Gilckman on this rural-urban partnership.



Rural Economic And Community Development is an Equal Opportunity Lender.
Complaints of discrimination should be sent to:
Secretary of Agriculture, Washington, D.C. 20250

MSG NO: _____

DATE: 6-25-96TO: Charles SimsATTN: Ameri CorpsFROM: Kevin Fitz Sr.PAGE 1 OF 4 (including this page)

IF ALL PAGES ARE NOT RECEIVED, CALL:

515-386-3138

07/15/96

OPERATING SITE BUDGET FORM

02:40 PM

7/15/96
GLEN921

AMERICORPS — 1995 DIRECT RENEWAL APPLICATION

Page 1 of 2

Applicant Name: USDA SUMMER OF GLEANING — RURAL DEVELOPMENT

Program Name: KENTUCKY — RURAL DEVELOPMENT

ITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	5	\$11,208	+	\$11,208
TEAM LEADER	1	\$3,468		3,468
Sub—Total:		14,676		14,676
FICA (7.65%)	6	1,123		1,123
Worker's Compensation	6			
Health Care	N/A			

SUB—TOTAL A:

\$15,799

+

\$15,799

100.00%

+

100%

(Max 85%)

(Min 15%)

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$1,800	+	\$4,230	=	\$6,030
Uniforms					
(PLEASE SPECIFY IN BUDG Other					
Item B Subtotal	\$1,800		\$4,230		\$6,030

ITEM C: STAFF

Salaries		\$15,650	\$15,650
Benefits			
Training			
Other			
Item C Subtotal		\$15,650	\$15,650

OPERATING SITE BUDGET FORM

AMERICORPS — 1995 DIRECT RENEWAL APPLICATION

07/15/96

GLEN921

02:40 PM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			\$0
Transportation	11,211		\$11,211
Supplies		450	\$450
Equipment			\$0
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other		950	\$950
Subtotal	\$11,211	\$1,400	\$12,611
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)	\$13,011	\$21,280	\$34,291
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$28,810	\$21,280	\$50,090

	Estimated # of Children	Grantee Share	
G. CHILD CARE	N/A		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participan	6	\$1,000
	Part – Time Participants		\$2,363
			\$6,000



United States
Department of
Agriculture

Rural Economic
and Community
Development
Service

771 Corporate Drive, Suite 200
Lexington, KY 40503-5477
(606) 224-7333
TTY: (606) 224-7322

Ron 7/15/96

921

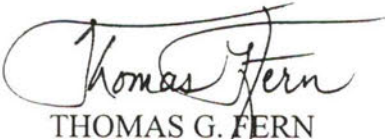
April 3, 1996

SUBJECT: Kentucky RECD Americorps Summer of Gleaning Project

TO: Joel Berg, Director
USDA Office of National Service

Kentucky's application for the USDA Americorps Summer of Gleaning Program is attached for your review. I am committed to providing the resources and personnel necessary to make this project a success.

If you have any questions about this application, please give me a call, or you may contact Louis F. Elliott, Kentucky's Americorps Program Coordinator at 502/633-0891.

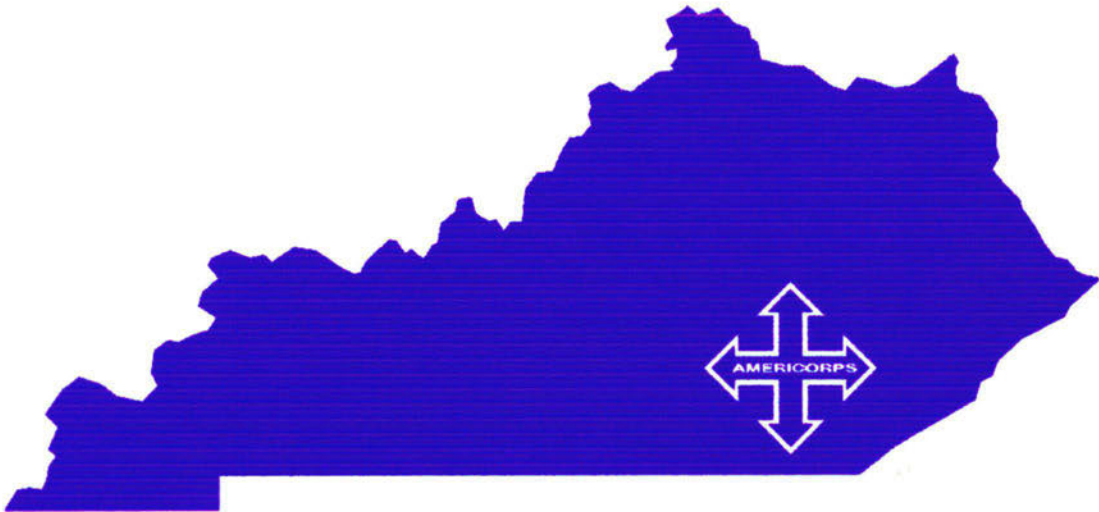

THOMAS G. FERN
STATE DIRECTOR

Attachment

KENTUCKY RECD

Americorps

SUMMER OF GLEANING



LONDON, KENTUCKY

**KENTUCKY RECD AMERICORPS SUMMER OF GLEANING PROJECT
USDA/RECD OFFICE
771 CORPORATE DRIVE
SUITE 200
LEXINGTON, KY 40503**

State of Duty Station: Kentucky

Counties of Duty Station of Americorps Members: Laurel

**Names of Counties Served: Laurel, Whitley, Knox, Wayne, Clinton, Jackson,
McCreary, Rockcastle, Clay, Bell, Harlan, Pulaski, Lincoln, Casey**

Pertinent Demographic Information for Counties to be Served:

Counties included range from 17% - 30% of families below the poverty rate.

**Clay County has the highest Child Poverty rate at 30.7% .The counties
included have an estimated population of 350,000 people.**

Congressional District: First and Fifth

Names of Site Supervisors:

Tom Coffey, USDA/RECD Rural Development Specialist

Address of Site Supervisors:

Kentucky Highlands Community Development Corporation

P.O. Box 1738

London, KY 40743

(606)864-5175 Fax: (606)864-5194

State Project Manager: Louis Elliott

Address of State Project Director:

P.O. Box 1227

Shelbyville, KY 40066

(502) 633-0891

Fax: (502) 633-0552

Number of Americorp Members in Summer Gleaning Program: 6

List of Project Partners:

Primary: Kentucky Highlands Community Development Corp.

Christian Appalachian Project

Cumberland Farm Products, Inc.

Kentucky Highlands Empowerment Zones

Secondary: Kentucky Communities Economic Opportunity Council, Inc.

God's Pantry

Appalachian Community For Children

Kentucky Task Force on Hunger

University of Kentucky Extension Staff

Americorps Project Objective Statement:

A. To provide fresh fruits and vegetables to 100 needy, hungry or elderly families by gleaning farms in the area. To increase awareness of how these fruits and vegetables can be processed by the families to last longer during the year.

Members will work with a local farm co-op to develop partnerships with local farmers to glean the crops and also to distribute them. They will involve local non-profit agencies such as Kentucky Communities Economic Opportunity Council, Inc. And Christian Appalachian Project to locate families which need the food. The County Extension agents will also be recruited to provide information on processing the fruits and vegetables.

Local churches will be contacted to provide volunteers through their youth ministries to assist the Members in gleaning the fields.

B. It is hoped that at least 100 families will improve their diets and also their knowledge of how to prepare the fruits and vegetables so that they will last for several months. It is also hoped that a network will be formed between the farmers and the local volunteers to continue the gleaning process to feed hungry Kentuckians in the target area.

C. Primary partners, secondary partners, volunteers, and families served will be surveyed to determine the success of the project and also the viability of continuing the project next year.

D. Based on the feedback of the surveys, if 75% of the respondents have a positive response the program will be considered successful.

E. If the average family is 4 people, at least 400 individuals will receive the benefits of the service performed. The Community will also benefit by working together to alleviate the problem of feeding the hungry.

PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE

Task 1

Members are given orientation on Americorp policy and receive training on how to perform the gleaning task. They will work with local extension agents

to develop brochures with information on the preparation of the fruits and vegetable so that the families will receive maximum benefit from the crops. The Members will also develop resources with people within the community to assist them in distribution of the gleaned material and recruitment of volunteers.

Beginning date: Early June 1996

Completion Date: Mid-June 1996

Task 2

Members will begin to meet with farmers which have been recruited into the program in the previous task. The Members will begin to hold meetings with the partners that will assist in the distribution of the gleaned materials and will continue to recruit new involvement within the communities. Distribution points and routes will be established.

Beginning date: Mid-June 1996

Completion Date: July 1996

Task 3

Members will set up packaging process, making sure that they have adequate bags and boxes to put the gleaned material in. They will also establish transportation to distribute the material. Brochures will be placed in the bags and boxes discussing preparation of the produce. The gleaning process will begin.

Beginning date: July 1996

Completion date September 1996

Task 4

Members will evaluate the process. Reports will be done on the benefits which have been associated with the project. This information will include: the number of families/individuals served, the number of volunteers recruited the number of pounds of food distributed, the number and addresses of local groups and organizations supporting the project, donations received, a list of groups or organizations willing to continue the process, observations of the Members involved with the project.

Beginning date: June 1996

Completion date: September 1996

KENTUCKY RECD AMERICORPS SUMMER OF GLEANING PROJECT

1996 BUDGET

Members Stipend	\$12,630	(\$2,105 x 6) Paid by USDA National Office
Training & Travel	5,000	Requesting USDA National Office pay this
Overhead Costs	0	Site supervision, record helping reporting, etc. Kentucky RECD employees will provide this.
Educational Awards	6,000	Corporation for National Service
Miscellaneous Supplies	<u>150</u>	Gloves, first aid kit, etc.
TOTAL	\$23,780	

This is an **estimated budget** for Kentucky's 1996 Summer of Gleaning Project. The State budget is very tight and it would be difficult to provide much of the travel/training funds. However, Thomas G. Fern, State Director, is committed to making the project successful and will commit personnel to do the site supervision, record keeping, reporting, etc.



CHRISTIAN APPALACHIAN PROJECT
322 CRAB ORCHARD ROAD, LANCASTER, KY 40446

Phone (606) 792-3051
Telefax (606) 792-6560
TDD (606) 792-6226

April 1, 1996

TO: Mona Powell
Eastern Kentucky University
AmeriCorps Summer of Gleaning Program

FM: Michael McLaughlin *MM*
Director, Operation Sharing
Christian Appalachian Project (CAP)
Lancaster, Kentucky 40444

CAP will be happy to cooperate and collaborate with the AmeriCorps Summer Gleaning Program to any extent that is desired. Through our existing Operation Sharing Program, we distribute over \$20,000,000 of surplus products annually to over 1000 non-profit agencies located primarily in the State of Kentucky, for the purpose of assisting the poor. Such products include books, building materials, clothes, personal health items, and food stuffs of various kinds. We maintain three warehouses in eastern Kentucky, in Lancaster (Garrard County), Tyner (Jackson County), and Hagerhill (Johnson County), and our network of non-profit agencies are accustomed to picking up these materials from our warehouses on an availability basis. Therefore to whatever extent you wish our support in the distribution end, we can do so without adding cost. We distribute in all 49 eastern Kentucky counties designated as Appalachian counties by the Appalachian Regional Commission.

As a nationally recognized charity with - in Kentucky - over 300 full-time employees and 75 full-time volunteers, not to mention hundreds of part-time employees and volunteers, we stand ready to assist your program in anyway we can. As a matter of information, about 40 of our existing year-long volunteers are currently participants in AmeriCorps "education award only" program, so we feel as if we are already partners with you in other endeavors.

Let us know how we can be of assistance.

LARRY K. SNELL
General Manager

ROE B. KELSAY
Chairman, Board
of Directors

Cumberland Farm Products, Inc.

409 E. HWY 90 BY-PASS
TELEPHONE 606-348-8112
FAX 606-348-4360
MONTICELLO, KENTUCKY 42633

507 MAPLE STREET
TELEPHONE 502-866-4644
FAX 502-866-4854
RUSSELL SPRINGS, KENTUCKY 42642

Mona Powell
Eastern Kentucky University
Richmond, KY

Dear Mr. Powell:

Our Vegetable Marketing Cooperative will support Ameri Corps Summer of Gleaning Program by helping to identify vegetable growers in our area that might have excess produce that they can't sell.

In addition, our Cooperative usually has tomatoes in late July that could be used in the program.

We support your efforts and will participate in the program if it becomes active in Kentucky.

Sincerely,



Larry K. Snell
General Manager

KHIC

Kentucky Highlands Investment Corporation

P.O. Box 1738 London, Kentucky 40743-1738

362 Old Whitley Road London, Ky. 40741

April 2, 1995

Mr. Thomas G. Fern
State Director
Rural Economic and Community
Development Service
U.S. Department of Agriculture
771 Corporate Drive, Ste. 200
Lexington, KY 40503-5477

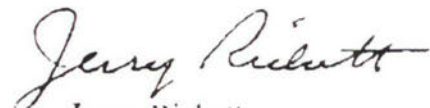
Dear Mr. Fern:

This letter is to relate the support of Kentucky Highlands Empowerment Zone for the AmeriCorp Gleaning Project.

This is an outstanding opportunity to work with farmers to bring food that would otherwise be wasted to those who need it. In support of this project, Kentucky Highlands Empowerment Zone will provide meeting space for training of the AmeriCorp volunteers as well as staff support where appropriate. We will also work with your office to promote the project, to enlist farmers' participation and to identify persons in need of assistance.

We believe this is an excellent program and appreciate the opportunity to support it. If we can be of assistance in the furtherance of this endeavor, please advise.

Sincerely,


Jerry Rickett
President

JR/sh



Kentucky Communities
Economic Opportunity
Council Inc. KCEOC
P . O . B o x 4 9 0
Barbourville, KY 40906
(606) 546-3152 Fax 546-5057
EQUAL OPPORTUNITY EMPLOYER

March 29, 1996

**Mr. Tom Fern
Kentucky State Director USDA/RECD
771 Corporate Drive, Suite 200
Lexington, KY 40503**

Dear Mr. Fern,

Kentucky Communities Economic Opportunity Council, Inc. would welcome the opportunity to serve as a secondary partner on the Kentucky RECD Americorps Summer of Gleaning Project. Our contribution will consist of aiding in the distribution of the gleaned material.

Thank you for this opportunity to once again be a part of an Americorps project.

Sincerely,

A handwritten signature in cursive script, appearing to read "James E. Langston", is written over the typed name.

Deputy Director

United States
Department of
Agriculture

Rural Economic
and Community
Development
Service

1900 Midland Trail
P. O. Box 1227
Shelbyville, KY 40065
(502) 633-0891
(502) 633-0552 FAX
(606) 224-7422 TTY

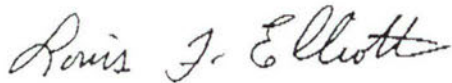
April 30, 1996

SUBJECT: Kentucky RECD AmeriCorps Summer of Gleaning
Project -- PROPOSED BUDGET

TO: Joel Berg, Director
USDA Office of National Service

Kentucky's revised budget for the above project is attached.
As you can see, it is proposed that a portion of the expense
for the project will be shared by RECD as Federal partner and
Kentucky Highlands. In-Kind expenses by the above two partners
will account for 28% of the total project costs.

If additional information is required please let me know.



LOUIS F. ELLIOTT
AmeriCorps Program Director

final Fed. amt should be
\$28,779.1896

So Transportation 1868.53

or 1868.53 x 6 =

~~11,211.18~~

Fed cash checks

are \$27,310.27

28,779.96

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL Per Member	PROGRAM TOTALS
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind		
Basic Allowance									
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60 x5	11,208.00
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40	3,468.40
FICA (7.65%)									
Basic Member	169.41							\$169.41	847.05
Team Leader	265.33							\$265.33	265.33
Worker' Comp (Maximum of 7%) N/A for Federal Program									
Basic Member									
Team Leader									
Uniforms (T-Shirts)									
Member Training	300.00		(600)		(150)			300.00	1,800.00
Transportation (of members, produce, etc.)	1,868.53							1,868.53	11,211.18
Supplies (gloves, paper, etc.)			(150)		(300)				
Equipment (tools, NOT computers)									
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).									
Salaries			(8,250)		(7,400)				
Benefits									
Other (Facilities, lights, phone, FAX costs, etc.)					(950)				

[illegible]

() In-kind figures are not shown in the program totals. Program totals represent the amount budgeted to be received from the corporation to operate the program. In-Kind contributions represent 28% of the total cost of the Gleaning program.

** Paid by the Corporation for National Service.

EXPLANATION OF BUDGET EXPENSES

1. BASIC ALLOWANCE: self-explanatory
2. FICA: self-explanatory
3. WORKERS COMP: self-explanatory
4. UNIFORMS: 4 T-shirts for 6 members.
5. MEMBER TRAINING:
 - . \$300- this expense is for 4 nights of overnight lodging per member.
 - * . 600 3 days expense (salary/lodging) for the Americorps Coordinator to provide training.
 - * . 150 Kentucky Highlands EZ Staff will contribute 4 hours of staff time to give the members an update of EX activities in the area.
6. TRANSPORTATION: This is an estimated figure for the members to travel to the fields and to make distributions. This would include truck rental if that became necessary.
- * 7. SUPPLIES: RECD in KY will furnish the necessary office supplies to operate the program. This is to include paper, pencils, etc. It is anticipated that a non-federal partner will provide gloves, boots, etc. which will cost approximately \$50 per member.
- * 8. STAFF COSTS: (salaries)
 - \$8,250 contributed staff hours from RECD- calculated as follows:
 - . 1 day per week by Americorps Coordinator
 - . 2 hours per day by RECD site supervisor
 - . 1 hour per day by clerical for reports
 - 2,400 staff hours contributed by Kentucky Highlands (12 days to assist Americorps members to get acquainted to each county and provide orientation to the area)
- * 9. OTHER: Kentucky Highlands will contribute office space equivalent to \$600 value and pay phone costs, etc. up to \$350.
- * 10. ADMINISTRATIVE: RECD will provide 12 hours of staff time for recruitment and Kentucky Highlands will provide 8 hours of staff time for recruitment.
11. EDUCATION AWARD: Self-explanatory

* In-kind contributions.

07/15/96

OPERATING SITE BUDGET FORM

01:31 PM

7/15/96
GLEN924

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Page 1 of 2

Applicant Name: USDA SUMMER OF GLEANING – RURAL DEVELOPMENT

Program Name: MARYLAND – FARM SERVICE AGENCY

ITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	3	\$6,728	+	\$6,728
TEAM LEADER	1	\$3,466		3,466
Sub-Total:		10,194		10,194
FICA (7.65%)	4	780		780
Worker's Compensation	4	713		713
Health Care	N/A			

SUB-TOTAL A:

\$11,687

+

\$11,687

100.00%

+

100%

(Max 85%)

(Min 15%)

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$250	+	\$2,000	=	\$2,250
Uniforms					
(PLEASE SPECIFY IN BUDG Other	3,650				3,650
Item B Subtotal	\$3,900		\$2,000		\$5,900

ITEM C: STAFF

Salaries	\$8,850		\$9,400		\$18,250
Benefits	1,328		316		1,644
Training					
Other					
Item C Subtotal	\$10,178		\$9,716		\$19,894

7/15/96

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OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			\$0
Transportation	9,000	10,300	\$19,300
Supplies	2,300	500	\$2,800
Equipment	500	1,450	\$1,950
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	2,900	5,775	\$8,675
Subtotal	\$14,700	\$18,025	\$32,725
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION	\$1,500		\$1,500
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)	\$30,278	\$29,741	\$60,019
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$41,964	\$29,741	\$71,705

	Estimated # of Children	Grantee Share	
G. CHILD CARE	N/A		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS			
Full – Time Participant	4	\$1,000	\$4,000
Part – Time Participants		\$2,363	

13016800015

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P03

1996 MARYLAND SUMMER OF GLEANING FUNDS ALLOCATION PLAN

Expense category	Line Item Mgr	FSA MD	WAGN	Civic Works	Total
Basic Allowance					
3 Members - 12 wks	FSA MD	6,724.80			6,724.80
Team leader -13 wks	FSA MD	3,468.40			3,468.40
Team member FICA					
3 Members - 12 wks	FSA MD	508.23			508.23
Team leader	FSA MD	265.33			265.33
Worker Compensation					
3 Members	FSA MD	470.73			470.73
Team leader	FSA MD	242.78			242.78
Training	Civic Works			500.00	500.00
Staff costs					
Salaries					
Office Manager	Civic Works			4,500.00	4,500.00
Gleaning Coord.	WAGN		2,250.00		2,250.00
Site Supervisor	Civic Works			2,100.00	2,100.00
Benefits					
Office Manager	Civic Works			675.00	675.00
Gleaning Coord.	WAGN		337.50		337.50
Site Supervisor	Civic Works			315.00	315.00
Recruitment	Civic Works			600.00	600.00
Transportation					
Trucking	WAGN		2,500.00		2,500.00
Buses	WAGN		3,200.00		3,200.00
Local travel	Civic Works			3,300.00	3,300.00
Field Supplies	WAGN		2,300.00		2,300.00
Equipment	WAGN		500.00		500.00
Office expense	Civic Works			1,400.00	1,400.00
Accounting Services	Civic Works			300.00	300.00
Accounting Services	WAGN		300.00		300.00
Equipment rental	Civic Works			1,650.00	1,650.00
Insurance	WAGN		1,500.00		1,500.00
Communications					
Phone Baltimore	Civic Works			1,420.00	1,420.00
FAX	Civic Works			250.00	250.00
Pagers (6)	WAGN		630.00		630.00
		Subtotal			42,207.77
Uniforms	USDA				200.00
Education awards	Corp. Nat'l Serv.				4,000.00
TOTAL		11,680.27	13,517.50	17,010.00	46,407.77

Tuesday, June 18, 1996

James M. Voss, State Executive Director
Maryland State Farm Service Agency
Rivers Centers
8335 Guilford Road, Suite E
Columbia, MD 21046

Dear Mr. Voss,

The Maryland Summer of Gleaning Funds Allocation Plan has been corrected to reflect the figures which you approved today. The attached copy is forwarded for your information. If you desire changes in it please advise.

It was good to meet with you today. I trust that our team will develop the necessary teamwork in short order so that our efforts will be highly successful right out of the "starting gate."

Thomas R. Chandler



WASHINGTON AREA GLEANING NETWORK

PO Box 9871 • Alexandria VA 22304 • (703) 370-0155 • FAX (703) 370-9102



U.S. Department of Agriculture
Farm Service Agency

Maryland State FSA Office
Rivers Center
8335 Guilford Road, Suite E
Columbia, Maryland 21046

Fax Log Number:

DESTINATION:

ATTENTION TO:

FROM:

Charles Lewis
Maryland State FSA Office
J. Vass

Date of Transmission	Month: 9	Day: 10	Year: 96
Number of Pages Transmitted	Page 1	of 3	
Comments: <i>Summary of planning approved final budget as requested</i> <i>elaine</i>			

Phone: Commercial (410)381-4550
FTS Line (410)962-4846

FAX: (410)962-4860

07/15/96

OPERATING SITE BUDGET FORM

01:38 PM

7/15/96
GLEN926

AMERICORPS — 1995 DIRECT RENEWAL APPLICATION

Page 1 of 2

Applicant Name: USDA SUMMER OF GLEANING — RURAL DEVELOPMENT

Program Name: MICHIGAN — FARM SERVICE AGENCY

ITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	5	\$11,213	+	= \$11,213
TEAM LEADER	1	\$3,468		3,468
Sub—Total:		14,681		14,681
FICA (7.65%)	6	1,123		1,123
Worker's Compensation				
Health Care	N/A			

SUB—TOTAL A:

\$15,804

+

\$15,804

=

100.00%

+

100%

=

(Max 85%)

(Min 15%)

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education
Uniforms
(PLEASE SPECIFY IN BUDG Other

Item B Subtotal

ITEM C: STAFF

Salaries
Benefits
Training
Other

Item C Subtotal

OPERATING SITE BUDGET FORM

AMERICORPS — 1995 DIRECT RENEWAL APPLICATION

07/15/96

GLEN926

01:38 PM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			\$0
Transportation	7,950		\$7,950
Supplies			\$0
Equipment			\$0
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other			\$0
Subtotal	\$7,950		\$7,950
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)	\$7,950		\$7,950
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$23,754		\$23,754

	Estimated # of Children	Grantee Share	
G. CHILD CARE	N/A		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participant 6	\$1,000	\$6,000
	Part – Time Participants 	\$2,363	



United States
Department of
Agriculture

Consolidated
Farm Service
Agency

Michigan State CFSA Office
3001 Coolidge Road, Suite 100
East Lansing, MI 48823-6321

926A

7/15/96
Rov

SUMMER OF GLEANING MICHIGAN FSA

BUDGET PROPOSAL

* REVISED *

6 MEMBERS

No
Provision
for leave
on 480 hrs.

ITEM

NATIONAL OFFICE

FSA ——— REDCROSS

Allowance

- A. Basic Member
(12 weeks- 480 hours)
5 members
- B. Team Leader
(13 weeks -520 hours)

\$11,208.00

3,468.40

512 HRS X \$4.38 = \$2242.56 X 5 = 11,212.80
52 HRS X 6.28 = \$3466.56 X 1 = 3466.56

FICA

- A. Basic Member x 5
- B. Team Leader

847.05

265.33

Workmen's Compensation

- A. Basic Member x 5
- B. Team Leader

784.55

242.78

DOLET

Uniforms

- A. T-Shirts (4 each)
- B. Boots

National Office -
Cost Unknown

Donations

SUMMER OF GLEANING
MICHIGAN -FSA
Budget Proposal

Page 2

	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>REDCROSS</u>
Travel Expenses			
A. Basic Member (12 weeks at 1,000 per week) @ .10 per mile) x 5	6,000.00		
B. Team Leader (13 weeks at 1,500 per week) @ .10 per mile)	1,950.00		
Office Space		FSA/Redcross to split	
Supplies			
A. Gloves	National Office - Cost Unknown		
B. Paper		FSA - Cost Unknown	
C. Pens - Pencils		FSA- Cost Unknown	
Equipment			
A. Phone		FSA- Costs Unknown	Redcross
B. FAX		FSA- Costs Unknown	
C. Copy machines		FSA - Costs Unknown	
D. Typewriters		FSA- Costs Unknown	
Educational Awards \$1,000 each @ 6	<u>\$6,000.00</u>		
Transportation			
A. Produce (Possible partnership with Ryder Trucks)			Redcross Costs Unknown
B. Volunteers			

SUMMER OF GLEANING
MICHIGAN - FSA
Budget Proposal

Page 3

	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>REDCROSS</u>
Training			
A. Basic Members		FSA-	Redcross Costs Unknown
B. Team Leader		FSA-	Red Cross Costs Unknown
Total Projected Costs:	\$ 30,766.11	Unknown	Unknown

\$3,741.74 - Minus Workmen Comp

PROJECT PROPOSAL

Michigan FSA AmeriCorps "Summer of Gleaning" Project 3001 Coolidge Road, Suite 100 East Lansing, MI 48823

AmeriCorps Members Duty Station:	Clinton, Eaton, Ingham
Counties Served:	Primarily: Clinton, Eaton, Ingham Secondary: Clare, Gratiot, Midland, Shiawassee
Site Supervisors:	Various, depending on which area the Member is assigned. Supervision will come from either FSA County Executive Directors or American Red Cross.
State Project Manager:	Sandi Ramos, Michigan State FSA Office 3001 Coolidge Road, Suite 100 East Lansing, MI 48823 (517) 337-6660, Extension 1212
AmeriCorps Members Required:	We would require six AmeriCorps Members. There would be three teams of two.
Project Partners:	
Primary:	American Reg Cross, Regional Food Distribution Center
Secondary:	Michigan State University Michigan State University Extension B First Brands Corporation
Congressional Districts Served:	Clinton County- David Camp Eaton County- Nick Smith Ingham County- Richard Chrysler

AMERICORPS PROJECT OBJECTIVE STATEMENT:

To partner with the American Red Cross, Regional Food Distribution Center in the voluntary gleaning, preparation and distribution of fresh fruits and vegetables. This proposed project will also focus on incorporating an educational program that would provide the food recipients with the proper processing, freezing, and preparation of the fruits and vegetables gleaned. The proposed educational information would be in cooperation with Michigan State University Extension.

A. Work To Be Done:

1. Members will work with three chosen county (Clinton, Eaton and Ingham) FSA offices in the solicitation and recruitment of local farmers for the donation of fresh fruits and vegetables remaining on the farms after the completion of mechanical harvesting.
2. Members will work with producers on scheduling the gleaning.
3. Members would take an active part in the education process provided to recipients.
4. Members will work with American Red Cross, Regional Food Distribution Center and local volunteers on the gleaning, storage, packaging and distribution of the gleaned products.

B Desired Results:

1. To provide quality, nutritional fresh food supplies to needy members of approximately six non-profit organization and their recipients, within a three county area.
2. Establish "**Summer of Gleaning**" '96 as a basis for a continuous non-profit, gleaning program within the original three county area.
3. Provide the American Red Cross, Regional Food Distribution Center and all volunteer groups associated with "**Summer of Gleaning**" with the necessary information and producer contacts to expand the program in future years to cover the additional counties and eventually all of Michigan.

C Quality of Service Provided:

Members will be responsible for establishing and maintaining success/fail records as a part of this project. They will be required to track the fresh produce from the field to the distribution center, on to the volunteer organizations receiving it and then to the recipient. Surveys will be provided to the volunteer organization and also to the recipients to measure the success of the project. One important question the surveys will contain is the participant's willingness to continue the program on an annual basis.

D Measure of Success:

Idealistically, if one recipient receives benefit from the program it is a success. Realistically, from the surveys provided, we would like a success rate of 60% or greater to deem the project useful and successful.

E Recipients Benefiting From This Project:

Currently we are looking at serving six major non-profit organizations within three project counties (Clinton, Eaton, Ingham). Our current projection for the six organizations would be approximately 13,000 pounds of fresh fruits and vegetables. If additional quantities become available after serving the six chosen organizations, American Red Cross, Regional Food Distribution Center serves seven counties within Michigan and has ready access to an additional 300 organizations. Therefore, we do not perceive distribution of the food as being a problem.

PRELIMINARY WORK PLAN AND SCHEDULE

Task 1.

FSA Project Manager will partner with AmeriCorps members currently associated with other projects in Michigan and the Michigan Community Service Commission on the recruitment and placements of AmeriCorps members for the project "**Summer of Gleaning**".

Beginning Date: April 15, 1996

Completion Date: May 3, 1996

Task 2.

Provide AmeriCorps members with orientation and training by FSA Project Manager and FSA County Office, County Executive Directors. Also American Red Cross, Regional Food Distribution Center will provide training on packaging and distribution. As needed, AmeriCorps members will be trained on the educational process provided to recipients.

Beginning Date: Mid-April 1996

Completion Date: Sept. 1996

Task 3.

FSA Project Manager, American Red Cross, Regional Food Distribution Center, Michigan Community Service Commission and Extension will work together to obtain T-shirts and hats so members will be readily identified as AmeriCorps members. The primary purpose being that of educating the public on the President's AmeriCorps program.

Beginning Date: Early May, 1996

Completion Date: Late May, 1996

Task 4.

AmeriCorps members will work with FSA County Executive Directors on identifying and recruiting local farmers to participate in "**Summer of Gleaning**".

Beginning Date: Mid May, 1996

Completion Date: Early June, 1996

Task 5.

AmeriCorps members will work with American Red Cross, Regional Food Distribution Center and six non-profit organizations on the recruitment and scheduling of volunteers. These volunteers will help with the gleaning, packaging and distribution of produce.

Beginning Date: Early June, 1996

Completion Date: Sept., 1996

Task 6.

AmeriCorps members in conjunction with FSA will supervise and work with the volunteers in the fields gleaning the produce. Members will also help in the scheduling of transportation.

Beginning Date: Early June 1996

Completion Date: Sept., 1996

Task 7

Members will schedule pick-up of the producer and delivery to American Red Cross, Regional Food Distribution Center. The Members will also obtain additional trucking and/or other forms of transportation for pick-up and delivery as needed.

Beginning Date: Early June, 1996

Completion Date: Sept., 1996

Task 8

Members will work with American Red Cross, Regional Food Distribution Center on the packaging and distribution of the produce. This may include obtaining donations for necessary packaging materials. The Members will be responsible for scheduling distribution of the produce to the six non-profit organizations.

Beginning Date: Early June, 1996

Completion Date: Sept., 1996

Task 9

Members will work with Extension on educating the recipients on the preparation, handling and freezing of the produce, as needed.

Beginning Date: Early June, 1996

Completion Date: Sept., 1996

Task 10

Members will develop and prepare survey sheets. They will also provide the non-profit organizations and recipients with the survey forms. These survey forms will be used to measure the success of the project.

Beginning Date: Mid August , 1996

Completion Date: Mid-Sept. 1996

Task 11

Members will write a project paper on the work involved and the success of the project. The success of the program will be judge by both observations by Members, FSA members, American Red Cross, Regional Food Distribution Center employees and the survey forms.

Beginning Date: Early Sept, 1996

Completion Date: Mid-Sept, 1996

Task 12

Members will work with American Red Cross, Regional Food Distribution Center, volunteers, producers and non-profit organizations on the continuation of the project for future years.

Beginning Date: Mid-May, 1996

Completion Date: Mid-Sept, 1996

**American Red Cross**

**Regional Food Distribution Center
2116 Mint Rd.
Lansing, MI 48906
(517) 321-6807
FAX (517) 321-1580**

March 25, 1996

Sandra Ramos
U.S. Department of Agriculture
3001 Coolidge Road
Suite 100
East Lansing, MI. 48823-6321

Dear Ms. Ramos,

We at the American Red Cross Regional Food Distribution Center (ARC/RFDC) would like to convey to you our full support for your "summer of gleaning" pilot project.

It is our understanding that this pilot project will cover Ingham, Eaton and Clinton counties. Your office will supply the farms that are willing to cooperate, provide payroll and record keeping for from 3 to 6 "Americorp" members and work with us in obtaining other supplies such as pails, possible Ryder trucks, bags etc.

Our responsibility will be to supervise and direct the "Americorp" personnel, provide a "homebase" warehouse and distribution center and seek out other volunteers that will be needed to make this project a success.

We are looking forward to this project providing many pounds of fresh fruits and vegetables to the hungry. We are all looking forward to working with you and to the future continuing success of this first "summer of gleaning."

Sincerely,

David Karr
Director
ARC Regional Food Distribution Center
2116 Mint Rd.
Lansing, MI. 48906

MICHIGAN STATE UNIVERSITY

CENTRAL BAKERY • 230 BRODY HALL
(517) 353-9310

EAST LANSING • MICHIGAN • 48825-1018

March 21, 1996

Sandra Ramos
U.S. Department of Agriculture
3001 Coolidge Rd.
East Lansing, Michigan 48823-6321

Dear Sandra;

The Central Bakery here at Michigan State University will provide to the Red Cross 5 gal. and 1 gal. plastic buckets as they become available at no cost.

I will call as we get some buckets on hand so that you can make arrangements to get them picked up.

Sincerely;

A handwritten signature in cursive script that reads "Paula Shappell". The signature is fluid and written in dark ink.

Paula Shappell, Assistant Manager



83 WOOSTER HEIGHTS ROAD
P.O. BOX 1911
DANBURY, CT 06813-1911

March 25, 1996

Sent via fax
517-337-6789

Ms. Sandi Ramos
USDA-FSA
3001 Coolidge
East Lansing, MI 48823

Dear Sandi:

This is to confirm that First Brands will donate five cases of GLAD-LOCK Gallon Freezer Bags to the American Red Cross Regional Food Distribution Center through the USDA-FSA.

We hope our donation will help you and your program.

Regards,

A handwritten signature in cursive script that reads 'Andrius Dapkus phg'.

Andrius Dapkus

AMD/phg

An Effective State Wide Network Feeding People in Every County

Our Food Bank Warehouses Cover the State

Ann Arbor - Huron Harvest Food Bank, 313-668-1818

Battle Creek - Food Bank of South Central Michigan, 616-964-3663

Clare - Mid-Michigan Community Action Agency, 517-386-3805

Detroit - Gleaners Community Food Bank, 313-923-3535

Flint - Food Bank of Eastern Michigan, 810-239-4441

Grand Rapids - Second Harvest Gleaners Food Bank of West Michigan, 616-458-7856

Three branches:

- **Cadillac** - Northwest Gleaners Food Bank, 616- 779-0056
- **Sault Ste. Marie** - Eastern U.P. Food Bank, 906-632-0348
- **St. Joseph** - Southwest Gleaners Food Bank, 616-983-7260

Hancock - Baraga-Houghton-Keweenaw Community Action Agency, 906-482-5548

Howell - Livingston Community Food Bank, 517-546-6718

Ishpeming - Central U.P. Food Bank, 906-485-4988

Kalamazoo - Loaves and Fishes, 616-343-3669

Lansing - American Red Cross Regional Food Distribution Center, 517-321-6807

Petoskey - Manna Project, 616-347-8852

Pontiac - Food Bank of Oakland County, 810-332-1473

► Food Bank Council of Michigan helps stock food banks

► Thirteen food banks make up the Food Bank Council of Michigan (FBCM), a statewide charitable organization gathering food and funds to help stock the food banks.

► A donation to the FBCM will put food on the shelves all over the state, including feeding programs in your community.

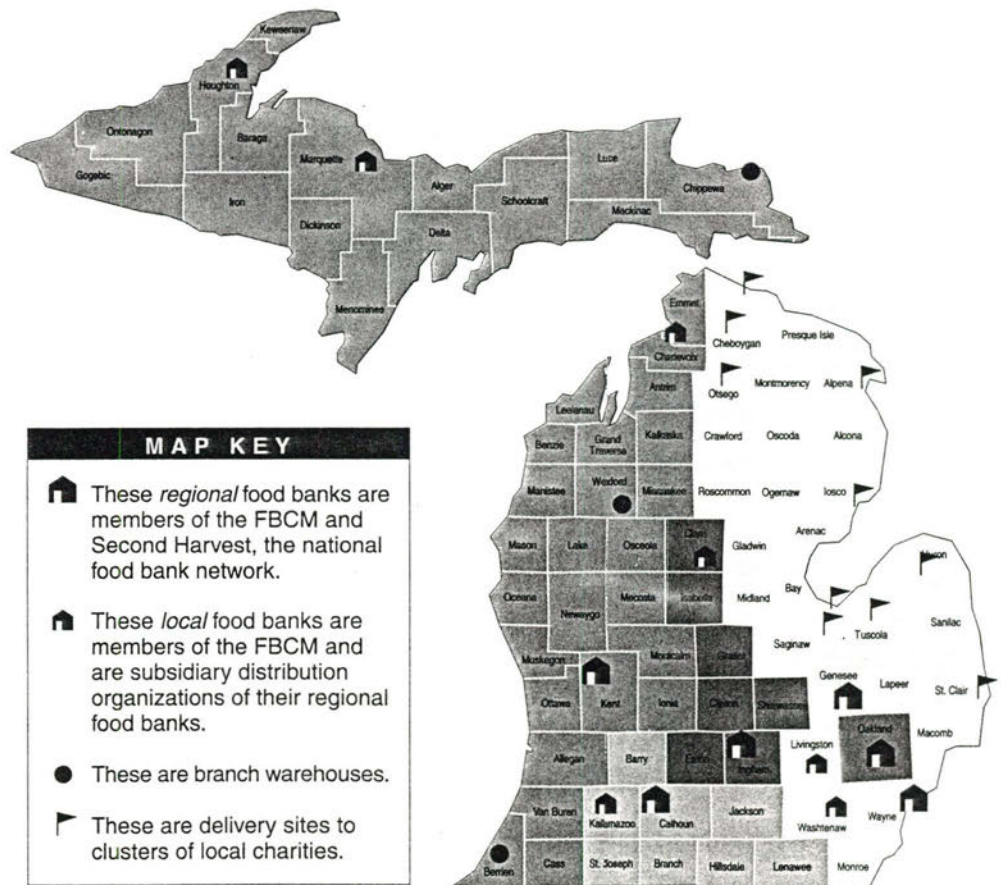
► Food banks supply food to local charities

► The food banks serve needy families in every county through 2,000 local charities such as soup kitchens, shelters, church pantries, and senior programs.

► Each year, the food banks distribute 35 million pounds of food to their member charities.

► Local charities feed people in need

► One person in ten will need help with food at least once this year.



Some local charities that provide food directly to people also call themselves "food banks" even though they are not warehouses for other charities. They can also get food from their local or regional FBCM food bank.

Michigan

Target Counties

FARMS PER COUNTY (10 Acres or Greater)

Clinton: 2,000
 Eaton: 1,500
 Ingham: 1,300

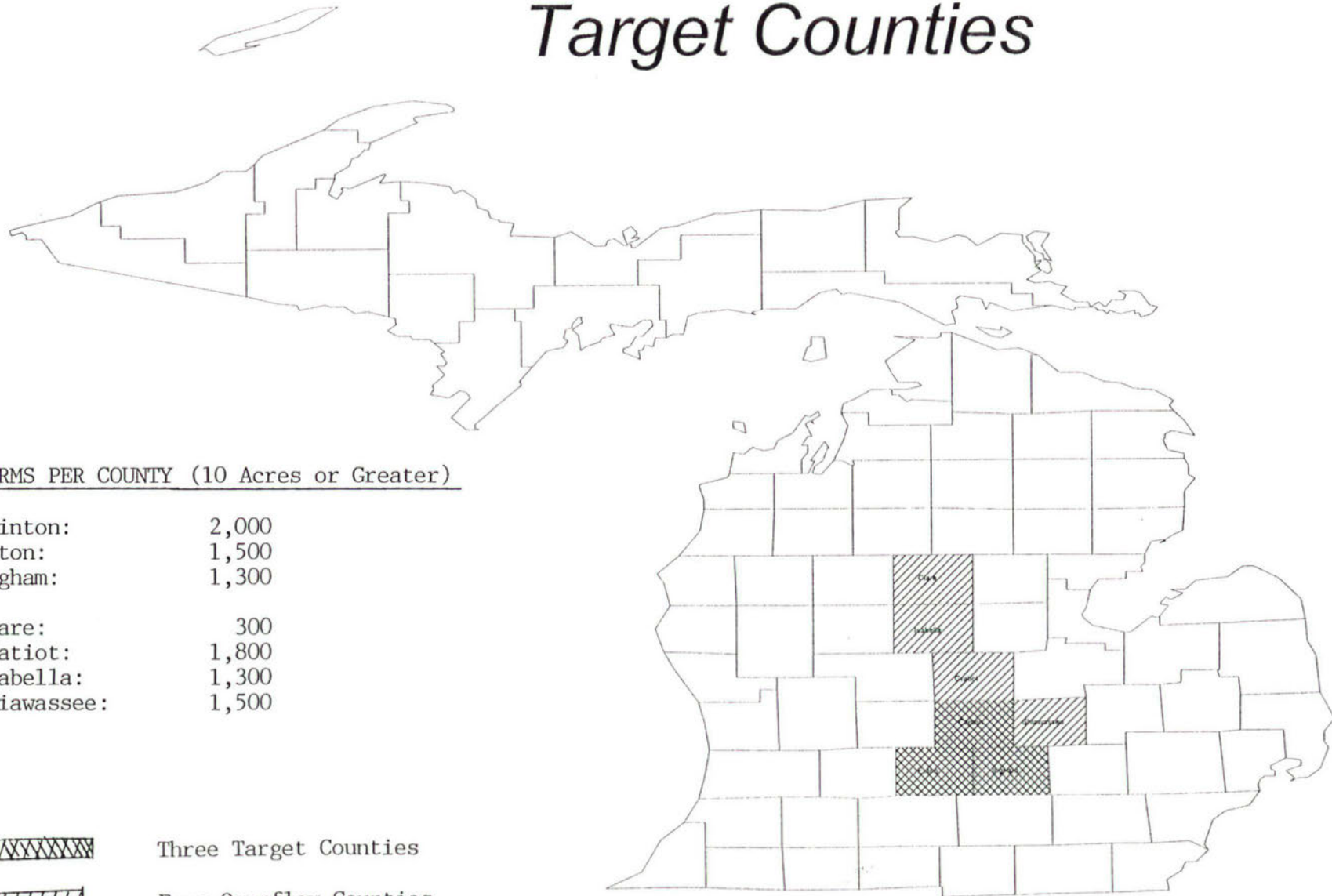
Clare: 300
 Gratiot: 1,800
 Isabella: 1,300
 Shiawassee: 1,500



Three Target Counties



Four Overflow Counties



1990 CPH-L-81. Income and Poverty Status in 1989: 1990
Table 3. Clinton County, Michigan

The user should note that these data are based on a sample, subject to sampling variability, and that there are limitations to many of these data. Please refer to the technical documentation for Summary Tape File 3 for a further explanation of sampling variability and limitations of the data.

INCOME IN 1989		POVERTY STATUS IN 1989	
Households	20,193	All persons for whom poverty status is determined	57,463
Less than \$5,000	518	Below poverty level	3,458
\$5,000 to \$9,999	1,149	Persons 18 years and over	40,983
\$10,000 to \$14,999	1,412	Below poverty level	2,244
\$15,000 to \$24,999	3,219	Persons 65 years and over	5,249
\$25,000 to \$34,999	3,325	Below poverty level	472
\$35,000 to \$49,999	4,557	Related children under 18 years	16,413
\$50,000 to \$74,999	4,295	Below poverty level	1,156
\$75,000 to \$99,999	1,219	Related children under 5 years	4,293
\$100,000 to \$149,999	393	Below poverty level	358
\$150,000 or more	106	Related children 5 to 17 years	12,120
Median household income (dollars)	36,180	Below poverty level	798
Families	15,961	Unrelated individuals	5,716
Less than \$5,000	203	Below poverty level	1,107
\$5,000 to \$9,999	478	All families	15,961
\$10,000 to \$14,999	758	Below poverty level	687
\$15,000 to \$24,999	2,444	With related children under 18 years	8,461
\$25,000 to \$34,999	2,615	Below poverty level	538
\$35,000 to \$49,999	3,925	With related children under 5 years	3,598
\$50,000 to \$74,999	3,959	Below poverty level	307
\$75,000 to \$99,999	1,113	Female householder families	1,344
\$100,000 to \$149,999	360	Below poverty level	288
\$150,000 or more	106	With related children under 18 years	882
Median family income (dollars)	40,234	Below poverty level	266
Nonfamily households	4,232	With related children under 5 years	316
Less than \$5,000	341	Below poverty level	163
\$5,000 to \$9,999	717	Percent below poverty level:	
\$10,000 to \$14,999	641	All persons	6.0
\$15,000 to \$24,999	870	Persons 18 years and over	5.5
\$25,000 to \$34,999	692	Persons 65 years and over	9.0
\$35,000 to \$49,999	578	Related children under 18 years	7.0
\$50,000 to \$74,999	287	Related children under 5 years	8.3
\$75,000 to \$99,999	77	Related children 5 to 17 years	6.6
\$100,000 to \$149,999	29	Unrelated individuals	19.4
\$150,000 or more	-	All families	4.3
Median nonfamily household income (dollars)	19,443	With related children under 18 years	6.4
Per capita income (dollars)	14,153	With related children under 5 years	8.5
INCOME TYPE IN 1989		Female householder families	21.4
Households	20,193	With related children under 18 years	30.2
With wage and salary income	16,596	With related children under 5 years	51.6
Mean wage and salary income (dollars)	39,209		
With nonfarm self-employment income	2,745		
Mean nonfarm self-employment income (dollars)	13,828		
With farm self-employment income	1,330		
Mean farm self-employment income (dollars)	5,808		
With Social Security income	4,632		
Mean Social Security income (dollars)	8,243		
With public assistance income	1,035		
Mean public assistance income (dollars)	3,956		
With retirement income	3,532		
Mean retirement income (dollars)	8,051		

1990 CPH-L-81. Income and Poverty Status in 1989: 1990
 Table 3. **Eaton County, Michigan**

The user should note that these data are based on a sample, subject to sampling variability, and that there are limitations to many of these data. Please refer to the technical documentation for Summary Tape File 3 for a further explanation of sampling variability and limitations of the data.

INCOME IN 1989		POVERTY STATUS IN 1989	
Households	33,936	All persons for whom poverty status is determined	91,580
Less than \$5,000	1,085	Below poverty level	6,240
\$5,000 to \$9,999	2,049	Persons 18 years and over	66,245
\$10,000 to \$14,999	2,100	Below poverty level	3,982
\$15,000 to \$24,999	5,715	Persons 65 years and over	8,845
\$25,000 to \$34,999	5,599	Below poverty level	749
\$35,000 to \$49,999	7,335	Related children under 18 years	25,204
\$50,000 to \$74,999	7,071	Below poverty level	2,144
\$75,000 to \$99,999	2,076	Related children under 5 years	6,528
\$100,000 to \$149,999	652	Below poverty level	783
\$150,000 or more	254	Related children 5 to 17 years	18,676
Median household income (dollars)	35,734	Below poverty level	1,361
Families	25,195	Unrelated individuals	12,052
Less than \$5,000	545	Below poverty level	2,000
\$5,000 to \$9,999	842	All families	25,195
\$10,000 to \$14,999	1,178	Below poverty level	1,330
\$15,000 to \$24,999	3,610	With related children under 18 years	13,374
\$25,000 to \$34,999	3,939	Below poverty level	1,100
\$35,000 to \$49,999	6,077	With related children under 5 years	5,032
\$50,000 to \$74,999	6,419	Below poverty level	598
\$75,000 to \$99,999	1,805	Female householder families	3,063
\$100,000 to \$149,999	551	Below poverty level	677
\$150,000 or more	229	With related children under 18 years	2,165
Median family income (dollars)	40,690	Below poverty level	658
Nonfamily households	8,741	With related children under 5 years	705
Less than \$5,000	609	Below poverty level	354
\$5,000 to \$9,999	1,287	Percent below poverty level:	
\$10,000 to \$14,999	1,020	All persons	6.8
\$15,000 to \$24,999	2,104	Persons 18 years and over	6.0
\$25,000 to \$34,999	1,646	Persons 65 years and over	8.5
\$35,000 to \$49,999	1,237	Related children under 18 years	8.5
\$50,000 to \$74,999	563	Related children under 5 years	12.0
\$75,000 to \$99,999	171	Related children 5 to 17 years	7.3
\$100,000 to \$149,999	79	Unrelated individuals	16.6
\$150,000 or more	25	All families	5.3
Median nonfamily household income (dollars)	21,359	With related children under 18 years	8.2
Per capita income (dollars)	14,896	With related children under 5 years	11.9
INCOME TYPE IN 1989		Female householder families	22.1
Households	33,936	With related children under 18 years	30.4
With wage and salary income	27,910	With related children under 5 years	50.2
Mean wage and salary income (dollars)	39,424		
With nonfarm self-employment income	4,247		
Mean nonfarm self-employment income (dollars)	12,575		
With farm self-employment income	1,262		
Mean farm self-employment income (dollars)	4,732		
With Social Security income	7,530		
Mean Social Security income (dollars)	8,435		
With public assistance income	1,732		
Mean public assistance income (dollars)	3,815		
With retirement income	5,381		
Mean retirement income (dollars)	8,745		

1990 CPH-L-81. Income and Poverty Status in 1989: 1990
Table 3. Ingham County, Michigan

The user should note that these data are based on a sample, subject to sampling variability, and that there are limitations to many of these data. Please refer to the technical documentation for Summary Tape File 3 for a further explanation of sampling variability and limitations of the data.

INCOME IN 1989		POVERTY STATUS IN 1989	
Households	102,865	All persons for whom poverty status is determined	261,491
Less than \$5,000	6,772	Below poverty level	43,455
\$5,000 to \$9,999	9,286		
\$10,000 to \$14,999	9,061	Persons 18 years and over	194,030
\$15,000 to \$24,999	17,351	Below poverty level	30,673
\$25,000 to \$34,999	16,464	Persons 65 years and over	23,260
\$35,000 to \$49,999	19,331	Below poverty level	2,337
\$50,000 to \$74,999	15,768		
\$75,000 to \$99,999	5,263	Related children under 18 years	67,113
\$100,000 to \$149,999	2,482	Below poverty level	12,467
\$150,000 or more	1,087	Related children under 5 years	20,355
Median household income (dollars)	30,162	Below poverty level	4,551
		Related children 5 to 17 years	46,758
Families	65,291	Below poverty level	7,916
Less than \$5,000	2,810		
\$5,000 to \$9,999	4,026	Unrelated individuals	58,315
\$10,000 to \$14,999	3,736	Below poverty level	19,737
\$15,000 to \$24,999	9,161		
\$25,000 to \$34,999	10,102	All families	65,291
\$35,000 to \$49,999	14,520	Below poverty level	7,213
\$50,000 to \$74,999	13,034	With related children under 18 years	36,202
\$75,000 to \$99,999	4,693	Below poverty level	6,052
\$100,000 to \$149,999	2,206	With related children under 5 years	16,293
\$150,000 or more	1,003	Below poverty level	3,540
Median family income (dollars)	37,361		
		Female householder families	12,405
Nonfamily households	37,574	Below poverty level	4,301
Less than \$5,000	4,279	With related children under 18 years	8,881
\$5,000 to \$9,999	5,590	Below poverty level	3,949
\$10,000 to \$14,999	5,344	With related children under 5 years	3,632
\$15,000 to \$24,999	8,373	Below poverty level	2,228
\$25,000 to \$34,999	6,301		
\$35,000 to \$49,999	4,643	Percent below poverty level:	
\$50,000 to \$74,999	2,239	-----	
\$75,000 to \$99,999	483	All persons	16.6
\$100,000 to \$149,999	251	Persons 18 years and over	15.8
\$150,000 or more	71	Persons 65 years and over	10.0
Median nonfamily household income (dollars)	18,813	Related children under 18 years	18.6
		Related children under 5 years	22.4
Per capita income (dollars)	13,740	Related children 5 to 17 years	16.9
		Unrelated individuals	33.8
INCOME TYPE IN 1989			
Households	102,865	All families	11.0
With wage and salary income	83,810	With related children under 18 years	16.7
Mean wage and salary income (dollars)	35,916	With related children under 5 years	21.7
With nonfarm self-employment income	11,761		
Mean nonfarm self-employment income (dollars)	12,992	Female householder families	34.7
With farm self-employment income	1,242	With related children under 18 years	44.5
Mean farm self-employment income (dollars)	4,851	With related children under 5 years	61.3
With Social Security income	19,893		
Mean Social Security income (dollars)	8,161		
With public assistance income	8,675		
Mean public assistance income (dollars)	4,602		
With retirement income	14,850		
Mean retirement income (dollars)	9,193		

PROJECT PROPOSAL

MARYLAND FSA AMERICORPS "SUMMER OF GLEANING" PROJECT

Gleaning Kick-off Saturday June 29, 1996 - Parker Farms, Clinton, Maryland

- (A) Baltimore Area Gleaning Roundup
- (B) US Department of Agriculture
Farm Service Agency
Maryland State FSA Office
Rivers Center
8335 Guilford Road, Suite E
Columbia, Maryland 21046
- (C) Maryland
- (D&E) Americorps students will come primarily from Baltimore City and County, as will the major recipients of produce gleanings reside in the Baltimore Metropolitan areas of Baltimore City and County. However, produce will come potentially from farms in all Maryland counties except Garrett, Allegany, Washington in Western Maryland and Somerset and Worcester Counties on the Eastern Shore. Small scale arrangements will be encouraged and may develop in the peripheral areas outside the priority focus of this season.
- (G) Maryland Congressional Districts
Farms: 1, 2, 4, 5, 6, and 8
Recipients: 2, 3, and 7
- (H&I) Site Supervisors:
Gleaning Training and Oversight
George Roche, Chairman
Washington Area Gleaning Network
Maryland Office
12902 Kilgore Road
Silver Spring, MD 20904
(301) 879-1484
FAX - (301) 879-1483
(Daily/off-site)
- Daily Work - Recruitment of Workers
(Daily/onsite)
John Clekot, Work Project Director
Civic Works, Baltimore Youth Service Corps
2701 Saint Lo Drive
Baltimore, MD 21213
(410) 366-8533
FAX - (410) 366-1831
- Recruitment & Networking of Volunteers and Providers
(Secondary/1-2 hours per week)
Doug Miles, Program Director
Maryland Food Committee
2521 N. Charles Street
Baltimore, MD 21218
(410) 366-0600 x. 110
FAX - (410) 366-3963
- Networking Distribution of Trucks, Storage
(Secondary/1-2 hours per week)
Bill Ewing, Executive Director
Maryland Food Bank, Inc.
241 N. Franklinton Rd.
Baltimore, MD 21223
(410) 947-0404
FAX (410) 947-1853
- J&K State Project Manager
James M. Voss, State Executive Director
- (L) AmeriCorps members - 1 team leader, coordinator, administration/communications
3 Field Leaders - recruiters, field team leaders
(Entire group of AmeriCorps students may glean as was done in D.C. per provisions of AmeriCorps leadership.)
- (M) Recruitment of Volunteers and Providers for Homeless
(Secondary/1-2 hours per week)
Robert V. Hess, Executive Director
Action for the Homeless
1021 N. Calvert St.
Baltimore, MD 21202
(410) 659-0300
FAX (410) 659-0996
- (See H&I for others)

(F)

County	Per Capita Income '88	'84 WIC Participants	'94 Food Stamps Participants	'94 AFDC Participants	'90 Percent People Below Poverty Line	'94 No. Homeless Provided Shelter	'93 No. Soup Kitchens	'92 (2) No. Produce Farmers Ftr. Veg.	
A.A.	18,919	4,877	16,672	9,667	4	1,890	6	23	78
Balto City	14,549	26,227	163,380	109,816	21	18,158	118	--	--
Balto	19,202	8,750	29,822	18,671	5	2,515	15	50	126
Carroll	17,916	1,289	3,254	1,645	4	536	0	52	72
Harford	17,541	3,014	7,214	4,321	5	1,134	2	26	50

AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide fresh fruits and vegetables to needy families and individuals among the elderly, homeless, and other poor in the state of Maryland (with special geographic focus on the Greater Baltimore metropolitan area) through voluntary gleaning and food rescue efforts. To increase awareness of the hunger problem and to provide a greater level of knowledge of nutrition and agriculture through "hands on" educational experiences in the fields, orchards, produce packing houses, food banks, feeding programs, low income communities, non-profit service providers, and other segments of the community concerned with the hungry.

a. Work/Service To Be Provided

Members will work in partnership with a team of non-profit organizations to glean surplus food and to distribute it to the poor and needy. The team formed for this project consists of the following organizations:

- ✓ Maryland FSA, Project Director
- ✓ Americorps Project Team
- ✓ Washington Area Gleaning Network (WAGN)
- ✓ CIVIC Works
- ✓ Maryland Food Committee
- ✓ Maryland Food Bank

The team will develop a network for distribution of gleaned and salvaged produce in conjunction with public and public-assisted housing communities, senior citizen groups, churches, homeless shelters, food service providers and other civic and government organizations in the targeted area. The team will further develop and expand the existing WAGN network of farms and orchards and other sources of produce in Maryland which currently support gleaning activities. Volunteer groups will be recruited among homeless shelters, low income communities, senior citizen groups, churches, schools, Boy/Girl Scouts, and other civic groups to work with Americorps team members to harvest and distribute fruits and vegetables to those in need.

An office for coordination of gleaning activities for this project will be established in Baltimore. A schedule of gleaning events will be maintained throughout the project period in which volunteer groups will be scheduled for gleaning events at specific times and places to harvest/salvage surplus food. Americorps members will work with volunteers at each gleaning event to harvest and distribute the gleaned/salvaged food.

- b. It is expected that the "Summer of Gleaning Project" in Maryland will result in the successful completion of several gleaning events, involve a large number of volunteers to glean and salvage food, provide a substantial amount of fruits and vegetables to the food supply for the poor during the period of this project. In addition, the volunteers engaged in this project will have an increased awareness of hunger and nutrition issues and will have an improved understanding of agricultural opportunities and issues involved in meeting the needs of the poor. It is possible to quantify and project the amount of produce and the number of volunteers that could be involved in this project, but this is dependent upon the availability of funding to support the project. The project cannot be accomplished without the resources necessary to provide leadership and supervision, transportation, communications, and modest administrative support. Based upon

actual experience in gleaning, it is estimated that a budget of \$33,030.00 for the project period of 3 months could yield as much as 350,000 pounds of produce plus the costs of the Americorps team. A proposed budget has been attached in support of this proposal.

At the conclusion of the Americorps "Summer of Gleaning Project", it is anticipated that WAGN in cooperation with other non-profit participants in the project will sustain the gleaning effort through the primary growing season through November 1996. The complete season costs to accomplish gleaning during the full growing season (JUN-NOV) are projected at \$58,010 on the attached budget.

c. Measures of Effectiveness

Quantifiable measures of effectiveness for gleaning include: number of gleaning events, number of volunteers participating, amount of produce gleaned (in pounds), number of organizations participating in distribution, and the number of servings of food provided for the poor during the project period. Goals for each of these measurable factors will be established at the outset of the project dependent upon the amount of funding available to support the gleaning. The degree of success will then be measured against these quantifiable goals. In addition, a survey of participants will be conducted to determine the success of the project in non-quantifiable terms. The Maryland Food Committee will provide leadership for the evaluation survey. A committee of team partners will periodically evaluate the results to determine the success of the project.

d. Standards for Success

Based on the feedback of those surveyed and the degree of success in attaining quantifiable goals, the Americorps "Summer of Gleaning Project" will be deemed successful if 75% of surveyed respondents indicated a positive response regarding the quality and usefulness of the program.

PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE

Task 1

Members receive AmeriCorps orientation and other training from the FSA project directors. Training will concentrate on gleaning and distributing harvested crops, working with non-profit organizations, and recruiting and training volunteers.

Beginning Date: Early June 1996

Completion Date: Mid-June 1996

Task 2

Members develop informational material about the gleaning project and meeting announcements for needy families targeted. Members prepare and mail introduction letters to appropriate offices and organizations requesting their help and/or support of the project. Members attend and help conduct informational meetings with public and private processors, consultants, non-profit groups and organizations to compile listings of needy families and individuals. Mailings will be prepared and distributed to producers, contractors, and farmer organization (e.g. Grange, Farm Union, Farm Bureau, etc.), to schedule appointments to discuss and promote the AmeriCorps Summer of Gleaning project. Members continually develop new contacts with needy families, follow up with processors and consultants, update informational materials, and attend fairs, shows, and conventions.

Beginning Date: Early June 1996

Completion Date: July 1996

Task 3

After farmers have been recruited to participate in the program, needy families who are to receive the gleaned produce have been identified, and the volunteers who will help harvest and distribute the fruits and vegetables have been organized, Members will oversee the logistical aspects of the project including establishing distribution points and making sure that they are adequately staffed; securing transportation for the gleaned produce; and, arranging for containers in which food can be taken away from the distribution points as well as buckets and boxes to be used as the food is gleaned and transported.

Beginning Date: July 1996

Completion Date: September 1996

Task 4

Members will develop an evaluation system, to track, collect, and report data on the measurable benefits associated with the project including the number of families/ individuals served; the number of volunteers recruited to perform the work, the amount (in pounds and/or acreage) of food gleaned and distributed; the names and number of local community groups, and organizations willing to continue the project after the Summer of Gleaning program is completed. Members will also provide a final report to the SED which includes the evaluation data and other observations on the successes and problems encountered with the AmeriCorps Summer of Gleaning project.

Beginning Date: June 1996

Completion Date: September 1996

Addendum to Part (F)

County	'87 Per Capita Income (1)	'94 WIC Partici- panta	'94 Food Stamps Partici- panta	'94 AFDC Partici- panta	'90 Percent People Below Poverty Line	'94 No. Homeless Provided Shelter	'93 No. Soup Kitchens	'92 (2) No. Produce Farmers Frt. Veg.	
Anne Arundel	\$18,919	4,877	16,672	9,667	4	1,890	6	23	78
Baltimore City	14,549	26,227	163,380	109,816	21	18,158	118	-	-
Baltimore Cnty.	19,202	8,750	29,822	18,671	5	2,575	15	50	126
Calvert	16,755	678	2,409	1,395	5	432	0	20	40
Caroline	12,416	941	1,841	1,060	4	159	0	11	87
Carroll	17,916	1,289	3,254	1,645	4	536	0	52	72
Cecil	14,619	1,563	4,943	2,690	7	704	0	28	20
Charles	15,660	2,028	6,305	4,041	5	1,338	0	20	48
Dorchester	14,034	968	3,176	1,721	14	139	1	9	58
Frederick	16,176	3,185	5,672	2,891	5	1,313	3	67	71
Garrett									
Harford	17,541	3,014	7,314	4,321	5	1,134	2	26	50
Howard	24,151	1,394	3,893	2,245		656	3	23	22
Kent	15,133	493	875	436	11	25	2	3	12
Montgomery	25,542	9,495	20,625	11,722	4	4,631	3	43	51
Prince George's	16,661	11,868	41,952	30,094	6	3,594	2	33	92
Queen Anne's	17,471	1,529	1,396	679	7	16	0	8	33
Somerset	11,628	1,197	3,025	322	13	47	0	0	20
St. Mary's	13,444	1,904	4,720	2,672	7	1,081	2	15	61
Talbot	20,906	652	1,666	822	8	39	0	8	9
Washington	13,909	3,053	8,156	4,110	9	4,744	2	43	58
Wicomico	13,828	2,239	7,076	3,720	11	1,087	9	7	96
Worcester	14,125	1,012	21,898	1,279	11	553	3	2	14

(1) Source: US Department of Commerce, Bureau of Economic Analysis, Regional Information System, issued April 1989.

(2) Source: 1992 Census of Agriculture - Maryland

Source: Maryland Food Committee "Hunger and Poverty Profiles"

**1996 SUMMER OF GLEANING
BALTIMORE AREA
PROPOSED BUDGET
MAY 8, 1996**

Expense Category

* AmeriCorps Team		
Basic Allowance 3 members x 12 weeks	6,724.80	
Team Leader - 1 member x 13 weeks	3,468.40	
FICA (7.65%)		
3 members	508.23	
Team Leader	265.33	
* Workman's Compensation (7%)		
3 members	470.73	
Team Leader	242.78	
	<u>11,680.27</u>	
* Uniforms	200.00	
Training	500.00	
Staff Costs		
Salaries	4,500.00	
Office Manager	2,250.00	
Site Supervisor	2,100.00	
Benefits	1,327.50	
Recruitment	600.00	
Transportation		
Trucking	2,500.00	
Buses/Vans	3,200.00	
Local Travel	3,300.00	
Field Supplies	2,300.00	
Equipment	500.00	
Office Expense	1,400.00	
Accounting Services	600.00	
Equipment Rental	1,650.00	
Insurance	1,500.00	
Other Expenses (Communications)		
Phone	1,420.00	
FAX	250.00	
Pager Services	630.00	
Educaton Awards	<u>4,000.00</u>	
*AMERICORPS TEAM COSTS TOTAL	<u>\$46,407.77</u>	30,127.50

Budget Narrative

Basic Allowance for three AmeriCorps members at the usual stipend rate and for a period of 12 weeks equals \$6,724.80 (3x\$2,241.60).

Basic Allowance for one AmeriCorps team leader at the team leader's stipend rate and for a period of 13 weeks equals \$3,468.40.

FICA amounts for 3 members is \$508.23 and \$265.33 for the team leader.

Workers Compensation at the rate of 7% amounts to \$470.73 for the 3 members and \$242.78 for the team leader.

Uniforms for four members at \$50.00 each equals \$200.

Member training costs of \$500 pays for instruction in safe operation of produce hauling trucks and loading dock equipment and training in use of certain computer software.

Transportation costs of \$9,000 provides: (1) transport of AmeriCorps members and volunteers, as needed, to/from gleaning events and transport of gleaned produce from fields to distribution points; (2) transport of cull salvage produce from packing houses to distribution points; (3) transport of members, volunteers and produce to/from farmers' markets and small retailers to distribution points; (4) travel by members and supervisors in support of project, which includes travel to/from: gleaning sites, distribution sites, service providers, volunteer groups, management meetings, logistics errands, etc.

Supplies amount of \$2,300 includes boxes and bags to hold gleaned produce for distribution plus these necessary field supplies: trash bags, brooms, clean-up articles, plastic sheeting, signs, hoses, towels, cups, gloves, marking tape and pens, area boundary tape, buckets, ID badges.

Equipment amount of \$500 is for purchase of consumables that include used pallet jack, knives, shovels, shade structure, water canisters, folding tables and tie bag tools.

Salaries amount of \$8,850 consists of:

\$4,500 for a contract position of Gleaning project Office Manager who keeps data organized, handles calls, completes certain written correspondence and implements bulk mailings, as well as using Civic Works equipment such as copiers and coordinates with Civic Works Office Manager.

\$2,250 for new and additional tasks to be performed by the Chairman of Washington Area Gleaning Network in establishing the new gleaning network of volunteer gleaners, consumer organizations, food growers, and others in the Baltimore area.

\$2,100 for new and additional tasks to be performed by the Work Projects Director of Civic Works in supervising the Corps members and directing them to local resources.

Benefits on the above salaries consists of FICA, workers compensation premiums and state unemployment insurance premiums in the amount of \$1,327.50.

Other (facilities, lights, phone, FAX, etc.) In the amount of \$2,300 provides communication costs of two phone lines and a dedicated FAX line at the gleaning office in Baltimore and six pagers for communication to members and site supervisors and cost of FAX machine.

Recruitment Expense of \$600 consists of \$450 fee for new and additional time furnished by the Civic Works Recruitment Coordinator and \$150 in advertising and long distance phone costs.

Education Awards of \$4,000 are the usual AmeriCorps tuition vouchers of \$1,000 each for members who successfully complete the twelve weeks of service.

Office Supplies figure of \$1,400 provides ordinary office stationary supplies; word processing, spreadsheet and other select PC computer software; printing of gleaning information materials; and mailing expenses for materials sent to volunteer groups, farmers, service providers, media, etc.

Accounting Services of \$600 provides bookkeeping services and supplies for primary partners, Civic Works and WAGN to maintain audit trail of income and expenses for gleaning project.

Equipment Rental of \$1,650 provides three months rental of one window air conditioner for attic office during the hot months in Baltimore and office equipment rentals including computers, printer and copier.

Liability Insurance amount of \$1,500 is premium for vehicle insurance and general liability protection for WAGN and Civic Works from claims as a result of actions by or related to participants and operations that are part of the gleaning.

WAGN - BALTIMORE AREA GLEANING NETWORK

PARTNER LIST

PRIMARY PARTNERS

George B. Roche, Chairman
 Washington Area Gleaning Network
 Maryland Branch Office
 12902 Kilgore Road
 Silver Spring, Md. 20904-3125
 Project oversight and gleaning training
 Tel. (301) 879-1484
 Fax (301) 879-1483
 Giving Donations: 1 800 242-4117
Tom Chandler, Executive Director
 Tel. (703) 780-7809
 Fax (703) 370-9102

John Ciekot, Work Project Director
 Civic Works, Baltimore Youth Service Corps
 2701 Saint Lo Drive
 Baltimore, Md. 21213
 Daily work site - recruitment of staff
 Tel. (410) 366-8533
 Fax (410) 366-1831
 Sec. **Martha Baker**

SECONDARY PARTNERS

Douglas T. Miles, Program Director
 Maryland Food Committee
 2521 N. Charles Street
 Baltimore, Md. 21218
 Recruit&Network volunteers&providers
 Tel. (410) 366-0600, x110
 Fax (410) 366-3963
Sally Mogilnicki, x119
Shanna Nelson, publicity x115

William G. Ewing, Executive Director
 Maryland Food Bank, Inc
 241 N. Franklinton Road
 Baltimore, Md. 21223-1040
 Network volunteers&providers, trucks&storage
 Tel. (410) 947-0404
 Fax (410) 947-1853
Bill McLennan, Director of Operations
Valerie Brown, Agency Relations Manager
Chris Jordan, Warehouse Manager
Wayne Flickinger, Marketing Manager

Robert V. Hess, Executive Director
 Action for the Homeless
 1021 North Calvert Street
 Baltimore, Md. 21202
 Recruit&Network volunteers&providers
 Tel. (410) 659-0300
 Fax (410) 659-0996
Coleman McMahon, HomeCorps Program Dir.
Anne Ciekot

USDA'SUMMEROF GLEANING'STAFF

Joel Berg, Director of National Service
 Tel. (202) 720-5746
 Fax (202) 690-1131

Donna Hines, AmeriCorps Anti-Hunger
 Program Coordinator
 Tel. (202) 690-0693
 Fax (202) 720-4614

Charles Sims, Farm Services Agency
 AmeriCorps Program Coordinator
 Tel. (202) 720-2829
 Fax (202) 720-4746

Katherine Gibney, USDA AmeriCorps
 Coordinator of Communications
 Tel. (202) 720-4369
 Fax (202) 720-4614

Ronald DeMunbrun, National Service
 AmeriCorps Budget
 Tel. (202) 690-3894 Fax (202) 720-4614

STATE PROGRAM MANAGER

James M. Voss, State Executive Director
 Maryland State Farm Service Agency
 Rivers Centers
 8335 Guilford Road, Suite E
 Columbia, Maryland 21046
 Tel. (410) 381-4550
 Fax (410) 962-4860
 Assist. - **Shirley Freeland**
 Secretary - **Elaine Greer**

MARCH 27, 1996

Jim Voss
Maryland State Farm Service Agency
Rivers Center
8335 Guilford Road, Suite E
Columbia, MD 21046

Dear Mr. Voss: *Jim*

The purpose of this letter is to support the "Summer of Gleaning Project" which is proposed for the summer of 1996 in Maryland. The Washington Area Gleaning Network (WAGN) has conducted gleaning in the mid-Atlantic area, including Maryland, in the past and has a successful track record, an existing 501(c)(3) organization, and established infrastructure of farmers and suppliers in Maryland as well as a volunteer network that could be used to build and expand your AmeriCorps gleaning project. We have expanded somewhat into the Baltimore area in the past year and would be delighted to cooperate with you as a primary partner in this project. WAGN is willing to perform a role in training and oversight in your management of the project, subject to the availability of funding. Specifically, WAGN can provide the following:

- Provide training of students for gleaning projects
- Supervise selected gleaning projects
- Provide initial network of farms and other produce sources
- Provide Maryland State tax certification forms for farmers at end of the project
- Provide liability waiver forms to be completed by each volunteer participant
- Provide limited truck and distribution support
- Provide management support to FSA Project Manager as needed

We appreciate the opportunity to participate in this project and hope that it will be highly successful.

Sincerely,

George

George B. Roche
Chairman, Board of Directors
Washington Area Gleaning Network



Serving Maryland, D.C., Northern Virginia and Delaware



2521 N. Charles St., Baltimore, Maryland 21218 / 410-366-0600

March 27, 1996

George Roche
Chairman
Washington Area Gleaning Network
P.O. Box 9871
Alexandria, Virginia 22304

Dear Mr. Roche:

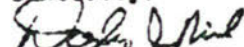
This letter comes to express the Maryland Food Committee's support for your application for the USDA Summer of Gleaning Project. We feel that it is a worthwhile project that we help to feed hungry Marylanders and in that way support our overall objective of preventing hunger.

Per our conversation, the Maryland Food Committee commits to serving as a "secondary" partner on this project. In so doing we make the following commitments:

1. To provide volunteers through our Volunteer Bank.
2. To identify providers who could serve as distribution points for gleaned produce.
3. To provide nutrition education for families served by the gleaning program.
4. To assist in evaluating the project. (Sally Molginicki of our staff will serve in this capacity.)

It is our hope that you will be successful in this application process and we look forward to our proposed partnership.

Sincerely,


Douglas I. Miles
Program Director

You may obtain on request a copy of the current financial statements of the Maryland Food Committee, Inc., at 2521 North Charles Street, Baltimore, MD 21218, 410-366-0600. Documents and information under the Maryland Charitable Solicitations Act may be obtained from the Maryland Secretary of State.

Executive Director



Baltimore's Youth Service Corps

An AmeriCorps program

March 29, 1996

Mr. George Roche, Chairman
Washington Area Gleaning Network
P.O. Box 9871
Alexandria, VA 22304

Dear Mr. Roche:

Civic Works supports your efforts to launch the USDA Summer of Gleaning in the Baltimore area to reduce hunger and to provide opportunity for volunteers, the homeless and others to do the gleaning work. Civic Works looks forward to partnering with you on the project, and agrees that this project should be just the beginning of on-going hunger awareness and gleaning activity and hunger awareness in the Baltimore area.

Specifically, Civic Works is prepared to:

Recruit, screen and recommend for hiring four qualified AmeriCorps summer program participants for Summer of Gleaning.

Aid in recruiting and screening the Daily Project Administrator.

Provide links to community groups based on Civic Works' experience with community improvement projects from the past three years. *(Secretary like item on budget)*

Work with the other project partners, the USDA Farm Service Agency for Maryland, the Maryland Food Committee, the Maryland Food Bank, and Action for the Homeless in sharing information and procedural suggestions.

Share in evaluation oversight with the other partners.

Provide office and meeting space, use of copier and some general clerical assistance in our headquarters.

We hope you will be successful in gaining support to launch this gleaning activity on behalf of the hungry of our community.

Sincerely,

Dana Stein
Executive Director

Action for the Homeless

1021 North Calvert Street, Baltimore, Maryland 21202 (410) 659-0300 Fax (410) 659-0996

March 29, 1996

OfficersJan Hayden
PRESIDENTSteve H. Gilman
VICE PRESIDENT
PROGRAMPam Malster
VICE PRESIDENT
FUND RAISINGDaniel Billig
TREASURERWilliam J. Frank
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Executive Director

Robert V. Hess

George B. Roche
Chairman, Board of Directors
Washington Area Gleaning Network
12902 Kilgore Road
Silver Spring, MD 20904

Dear Mr. Roche:

Action for the Homeless is writing in support of your application for AmeriCorps members for the "Summer of Gleaning Project." We believe you have a sound and beneficial proposal and we are happy to assist with your project.

Action for the Homeless is in contact with about 200 homeless service providers throughout the state of Maryland, about two-thirds of which are located in the Baltimore Metropolitan area. Through our monthly newsletter The Resource Provider, attendance at monthly coalition meetings around the state, and other communications, we would be able to reach out to service providers and homeless people at shelters to help identify people in need of the fresh produce being collected and who can participate in the work. We can also link the AmeriCorps members up with providers of services who can play significant roles in this work.

We hope your application is successful and look forward to working with

Sincerely,



Robert V. Hess
Executive Director

Maryland Food Bank, Inc.

241 N. FRANKLINTOWN ROAD • BALTIMORE, MARYLAND 21223-1040 • (410) 947-0404 • FAX (410) 947-1853

March 29, 1996

Mr. George Roche
USDA
Farm Service Agency
Maryland State FSA Office
Rivers Center
8335 Gullford Road, Suite E
Columbia, MD 21046

Dear George:

We have reviewed your project and endorse it with great enthusiasm. The combination of your expertise, AmeriCorps, and the creative use of volunteers will, no doubt, provide much needed fresh food for many disadvantaged people.

Furthermore we would happily assist in anyway we can be helpful. For example, in Baltimore City we have a network of over 400 emergency care providers, who are part of our distribution network. These agencies know their community and can provide referrals.

In addition, if you are successful in generating more food than you can handle we could add that to our existing product line.

Again, if there is anything else we can do to assist you in this project, please feel free to give me a call. Our Agency Relations Manager, Valerie Brown or her designee will provide access to our agency base. Wayne Flickinger, Marketing Manager or Chris Jordan, Warehouse Manager will be your contacts for excess gleaning.

Thanks so much for thinking of us.

Sincerely,



William G. Ewing
Executive Director

WGE/fdj

cc: Bill McLennan, Director of Operations
Valerie Brown, Agency Relations Manager
Chris Jordan, Warehouse Manager

07/22/96

OPERATING SITE BUDGET FORM

01:54 PM

Rm 7/22/96
GLEN928

AMERICORPS — 1995 DIRECT RENEWAL APPLICATION

Page 1 of 2

Applicant Name: USDA SUMMER OF GLEANING — RURAL DEVELOPMENTProgram Name: MISSISSIPPI — RURAL DEVELOPMENTITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	<u>3</u>	<u>\$6,728</u>	<u>+</u>	<u>\$6,728</u>
TEAM LEADER	<u>1</u>	<u>\$3,468</u>		<u>3,468</u>
Sub-Total:		<u>10,196</u>		<u>10,196</u>
FICA (7.65%)	<u>4</u>	<u>780</u>		<u>780</u>
Worker's Compensation				
Health Care	<u>N/A</u>			

SUB-TOTAL A:

\$10,976+\$10,976100.00%

(Max 85%)

+

(Min 15%)

=100%

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	<u></u>	<u>+</u>	<u></u>	<u>=</u>
Uniforms	<u></u>		<u></u>	<u></u>
(PLEASE SPECIFY IN BUDG Other	<u></u>		<u></u>	<u></u>
Item B Subtotal	<u></u>		<u></u>	<u></u>

ITEM C: STAFF

Salaries	<u></u>	<u></u>	<u></u>
Benefits	<u></u>	<u></u>	<u></u>
Training	<u></u>	<u></u>	<u></u>
Other	<u></u>	<u></u>	<u></u>
Item C Subtotal	<u></u>	<u></u>	<u></u>

OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

07/22/96

GLEN928

01:54 PM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			\$0
Transportation	2,200		\$2,200
Supplies	720	200	\$920
Equipment	1,000	200	\$1,200
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other			\$0
Subtotal	\$3,920	\$400	\$4,320
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)	\$3,920	\$400	\$4,320
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$14,896	\$400	\$15,296

	Estimated # of Children	Grantee Share	
G. CHILD CARE	N/A		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participant 4	\$1,000	\$4,000
	Part – Time Participants	\$2,363	

for 7/22/96

928

928

Project Proposal

Mississippi Rural Development AmeriCorps Summer of Gleaning Project

A) Project Title: **FIELDS OF PLENTY**(Summer Gleaning and Rescue)

B) Address:

100 W. Capitol Street
Jackson Mississippi 39269

C) State of Duty Station: Mississippi

D) Counties of Duty Station of AmeriCorps Members: Bolivar, Holmes, Panola, and Washington

E) Names of Counties Served: Mid Delta Empowerment Zone Alliance** (Bolivar, Holmes, , and Washington Counties), Mississippi Anti-Hunger Team (Panola County).

F) Pertinent Demographic Information for Counties to be served:

Mississippi's need for an innovative method of combating hunger is evident. The statistics regarding the overwhelming economic dependence on public assistance and the lack of competitive income to offset this dependence is evident in comparing national averages of per capita income and per capita income levels in the State. The four county region being targeted in Mississippi represents a cluster of communities consistently below the national average in income and education and consistently high in statistical welfare dependence.

1992 census of Agriculture list the following for the number of farms operating in the target area: Bolivar County - 454, Holmes County - 426, Panola County - 577, Washington County- 344. Many of these farms operate on a few acres of land and provide little more than an existence for the persons operating the farm. These farmers have historically been interested in the fight to alleviate hunger and represent a resource that has yet to be used to the fullest extent in the fight against hunger.

The resource base in each community is overwhelming. Special emphasis will be placed on persons receiving food stamps and WIC assistance. Agencies servicing these recipients have been contacted and plan to open their doors to volunteer efforts to enlist participants. Bolivar County has a reported 5163 persons receiving food stamps and 2790 receiving WIC. In Holmes County, 4023 receive food stamps and 1767 receive WIC. In Panola County 2753 persons were reported receiving food stamps and 1507 receiving WIC. Washington County reported 6947 persons receiving food stamps and 4000 receiving WIC. These numbers are representative of the possible participant base available to a summer gleaning project such as our **FIELDS OF PLENTY**.

**All counties in the Mid Delta EZ are high poverty areas. RD will work in partnership with MDEZA, MACE, Alcorn State University Cooperative Extension Program, and Mississippi's Anti-Hunger Program.

G) Congressional District:

Bolivar, Holmes, Panola, and Washington Counties - District 2

Page 2

**AmeriCorps/USDA-Rural Development
Summer of Gleaning and Rescue - Mississippi**

H) Names of Site Supervisors: Jewel Lockhart

I) Address, Phone Number, and Fax Number of Site Supervisors:

**USDA-Rural Development
3017 E. Reed Road, P. O. 309,
Greenville, MS 38704-4828
(601) 335-4862 (FAX) (601) 378-9638**

J) State Project Manager: Bettye W. Oliver

K) Address Phone Number, and Fax Number of State Project Manager:

**100 W. Capitol, Suite 831
Jackson, Mississippi 39269**

L) Number of AmeriCorps Members in Summer of Gleaning Program: 4

M) List of Project Partners:

Primary Partners

***USDA/RD**

***Alcorn Cooperative Extension Program - Alcorn State University**

***Mississippi Anti-Hunger Program - MACE (Panola County)**

***Mid-Delta Empowerment Zone Alliance (Bolivar, Holmes, and Washington Counties)**

Secondary Partners

Mississippi Association of Cooperatives

Mississippi Fruit and Vegetable Growers Association

Church Hill Produce

Mississippi Department of Human Services

AMERICORPS PROJECT OBJECTIVE STATEMENT

To provide fresh vegetables and poultry to 500 needy, hungry or elderly families through gleaning and food rescue efforts. Increase general education on the topic of food preparation and storage in the counties of Bolivar, Holmes, Panola and Washington Counties.

A. What work will be done? What service will your members engage in?

Members will function in partnership with various community, church, civic, governmental, and non-profit agencies in 4 counties to identify 500 needy families. Members will also partner with local farm cooperatives and independent farmers to organize gleaning activities. Members will organize volunteer resources as needed for each day of gleaning.

B. What is the hoped for results of the activities described above?

A minimum of 500 families in Mississippi will improve their diets and increase their knowledge of proper food management as a direct result of the gleaning project. The project will be renewed through networks established between local growers and non-profit agencies.

C. How will you measure the quality of the service provided?

A measure of the project's quality will be gained directly from project participants. Food recipients will be administered a pre- and post- test to evaluate information gained through food education classes. All partners and participants will be asked to evaluate the impact of the program on their community at the conclusion of the gleaning program.

D. By what standards will success be gaged?

Success will be gaged in two major areas. 1) number of families assisted through the gleaming effort and 2) favorable ratings from program participants.

E. How many people will receive the benefits of the service your Members perform?

Fields of Plenty presumes to improve the diets of approximately 2500 persons through the gleaning of fields and rescue of produce. The program also seeks to benefit the contractors, independent farmers and cooperatives, and volunteers involved in the gleaning project.

Preliminary Work Plan and Milestone Schedule

Task 1

Members will receive intensive training on gleaning processes, food preparation and storage and AmeriCorps operations. Members will also be trained on working with non-profits and recruiting volunteers.

Beginning Date: 1 June 1996

Completion Date: 14 June 1996

Task 2

Members will develop a detailed evaluation system to track volunteers, produce gathered, produce distributed and organizations involved with the gleaning project.

Beginning Date: 18 June 1996

Completion Date: 28 June 1996

Task 3

Members will develop informational material about the gleaning project to be distributed to needy families, community groups, local farmers and organizations of high volunteer resources. The members will attend as well as conduct formal and informal meetings and hearings on the topic of gleaning. Farmers will be recruited for participation in the gleaning process. During this time the members will begin targeting families to become recipients of the gleaned foods and will begin conducting mandatory classes on the topic of food handling, storage, and gathering. Members will conduct similar classes for volunteers involved in the gleaning process.

Beginning Date: 25 June 1996

Completion Date: 2 August 1996

Task 4

When all selection has been completed for the project (farmers, recipients, volunteers) members will designate and oversee distribution sites within the community. Members will be responsible for making sure all logistic requirements of the program are in order. Logistic requirements include providing adequate volunteers, necessary transportation, and useful storage and carry utensils at each site.

Beginning Date: 6 August 1996

Completion Date: 23 August 1996

Task 5

Members will complete necessary evaluation forms with project participants and recipients. Project summaries will include a listing of all individual participants, volunteer organizations and non-profits willing to continue with future gleaning projects in the area. Reports will be filed with the Project state manager, site supervisor, and AmeriCorps National Service.

Beginning Date: 27 August 1996

Completion Date: 30 August 1996



Alcorn Cooperative Extension Program

ALCORN STATE UNIVERSITY

Lorman, Mississippi 39096-9402

1000 ASU Drive # 479

Tel: 601-877-6125

April 3, 1996

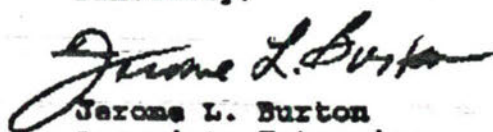
Mr. George E. Irvin, Sr. State Director
USDA-RECD/AmeriCorps
100 West Capitol Street
Jackson, MS 39269
Attention: Bettye W. Oliver
AmeriCorps State Contact

Dear Mr. Irvin:

I have received the information relative to the USDA AmeriCorps Summer of Gleaning program. Having been involved with the AmeriCorps Program for the past two years, I have seen the benefit of these efforts in real life. The services these volunteers perform are invaluable and are well received by the communities. We are proud to serve as a host site for two members who assist us in carrying out economic and community development efforts in Claiborne and Jefferson Counties in Mississippi. We are committed to providing training and technical assistance for this program.

We work with a farm clientele that would be happy to participate in this humanitarian effort. Consequently, we understand this need and would like to be a partner.

Sincerely,


Jerome L. Burton
Associate Extension
Administrator

bbs

CHURCH HILL PRODUCE
Rt 2, Box 255A
Church Hill, Mississippi 39120
(601) 442-2321

April 2, 1996

Mr. George E. Irvin Sr., State Director
USDA-RECD/AMERICORPS
100 West Capitol Street
Jackson, Ms. 39269

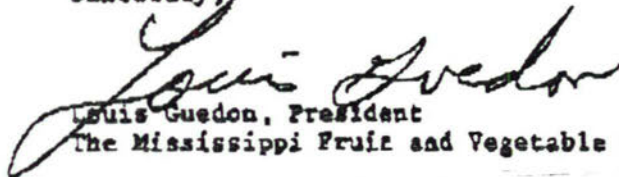
Attention: Battya W Oliver
AmeriCorps State Contact

Dear Mr. Irvin:

I have received the information about the USDA's AmerCorps Summer of Gleaning program from AmerCorps Member, Nobelle "Sissie" Bishop. I understand this need and I would like to be a partner.

I have been involved in gleaning for many years, especially during the fall, with my sweet potato harvest. I have been able to see the benefits of this program on a personal level and that's what farming is all about.

Sincerely,



Louis Guedon, President
The Mississippi Fruit and Vegetable Growers Association

Preliminary Work Plan and Milestone Schedule

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Beginning Date: 27 August 1996

Completion Date: 30 August 1996



MISSISSIPPI ASSOCIATION OF COOPERATIVES

233 E. Hamilton Street
Jackson, Mississippi 39202
(601) 354-2750

MAILING ADDRESS:
P. O. Box 22786
Jackson, MS 39206

April 3, 1996

Mr. George E. Irvin, Sr., State Director
USDA/RECD/AmeriCorps
100 West Capitol Street
Jackson, Mississippi 39269

ATTN: Ms. Bettye W. Oliver
AmeriCorps State Contact

Dear Mr. Irvin:

RE: Partnership Agreement

As State Coordinator for the Mississippi Association of Cooperatives, I am extremely excited about the Summer Gleaning Program being instituted by the Secretary of Agriculture, Dan Glickman. To hear that the Secretary is interested in helping to alleviate some of the nation's hunger problems through such a program is right in line with the mission of the Mississippi Association of Cooperatives.

Certainly our membership comprised of over 150 small farmers in the production of vegetable crops will be more than happy to participate by becoming a partner with the USDA AmeriCorps Summer of Gleaning Program.

The Association will assist in providing the following:

- (1) Identification of farmer(s) and field sites; and
- (2) Identification of qualified persons as participants.

We look forward to working with you in addressing the hunger problems that exist in the State of Mississippi.

Sincerely,

Ben F. Burkett /mmms
Ben F. Burkett
State Coordinator

DB'd

1528 547 189

15:19 9667-52-244



To: Mr. Don Taylor, Executive Director of Department of Human Services
From: LeDonna James, AmeriCorps Member
Date: Tuesday, April 2, 1996
Subject: USDA's AmeriCorps Summer of Gleaning Program

The information provided below explains the USDA's AmeriCorps Summer of Gleaning program that has been issued a priority by both President Bill Clinton and the Secretary of Agriculture, Dan Glickman. I am asking for your support in this effort by agreeing to become a partner.

Background: Each year millions of pounds of food go to waste. At the same time, hundreds of thousands of adults, and roughly twenty percent of the nation's children, do not have sufficient resources to acquire the food they need to survive and be healthy. Gleaning fields—gathering after the harvest—is one way we can rescue food that otherwise might be wasted and lost to the hungry.

Given that gleaning is one of Secretary Glickman's priorities, USDA is sponsoring a Summer of Gleaning program from June 1 through August 31, 1996 in up to ten states.

Partnership Agreement: The partners consist of local businesses, farmers, and non-profit organizations, who agree to join us in facilitating food distribution to help alleviate some of the nation's hunger problems through a creative gleaning project. If you are interested in being a partner, please sign and date the indicated spaces below.

Thank you for your time, attention, and much needed participation in this effort. I look forward to working with you. If you have questions, please contact me at 866-4318.

Name of Partner: Donna H. Taylor

Business or Organization: Dept of Human Svcs

Date: 4-6-96

TOTAL P.04

P.02

~~15,400~~
delete

SUMMER CLEAMING AND RESCUE

1 of 2

AMERICORPS/USDA - RURAL DEVELOPMENT - MISSISSIPPI

TEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) 480 hours/ 12 weeks of service (3)	6727.68							6727.68 6727.68
Team Leader 520 hours/ 13 weeks of service	3215.36							3215.36 3215.36
ICA (7.65%)								
Basic Member	508.23							508.23
Team Leader	265.33							265.33
'orker' Comp (Maximum of 7%)								
Basic Member	470.73							470.73
Team Leader	242.78							242.78
Uniforms (T-Shirts)	50.00							50.00
Member Training								
Transportation (of members, produce, etc.)	2200.00							2200.00
Supplies (gloves, paper, etc.)	719.89							719.89
Equipment (tools, NOT computers)	1000.00							1000.00
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)								

D/E/C
 10/1/96
 10/1/96
 10/1/96

P.08

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TO

6019655384

USDA FMHA

FROM

14:00

MAY-01-1996