

FOIA MARKER

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Collection/Record Group: Clinton Presidential Records
Subgroup/Office of Origin: Americorps
Series/Staff Member: General Files
Subseries:

OA/ID Number: 24231
FolderID:

Folder Title:
Gleaning - 1996 Summer I [1]

Stack:	Row:	Section:	Shelf:	Position:
S	66	1	3	2

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: SSNs [Personally Identifiable Information] [partial] (5 pages)	09/30/1996	b(6)
002. form	re: reimbursement (3 pages)	05/20/1996	b(6)

COLLECTION:

Clinton Presidential Records
 AmeriCorps
 General Files
 OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [1]

2013-0661-F
rc3088

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

Freedom of Information Act - [5 U.S.C. 552(b)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

SUMMER OF GLEANING ADMINISTRATIVE ISSUES

CONTACT: RON DE MUNBRUN
PHONE: (202) 690-3894
FAX: (202) 720-4614

TERMS

STATE CONTACT: The Federal Agency Person or if the project is being run by a non-federal partner, the person in that organization who is responsible for the project.

SITE SUPERVISOR: The person who will actually manage the day-to-day work of the team. This person is not an AmeriCorps member. This person and the State Contact may be one and the same.

TEAM LEADER: Usually an AmeriCorps member who is receiving a larger stipend and who reports to the site supervisor.

FORMS

GENERAL: Be sure that you keep a copy of each form you send in for your records. Also be sure that the member has a copy of each form they sign.

NOTE: Be sure that your operating site ID number appears on all forms and correspondence. The first 12 digits of this number are the same for everyone 95ADFDC0479xxx. Where the xxx are you will be provide with a three digit code that will complete your unique operating site ID. If these three digits were 06A for example, that site's operating site ID number would be 95ADFDC047906A. DON'T use just the last three digits.

NATIONAL SERVICE TRUST ENROLLMENT FORM (gray)

PLEASE USE A DARK PENCIL AND PRINT CLEARLY

1. Fill out the first day. The site supervisor or state contact, if the state contact is also the site supervisor is responsible for making sure the members complete this form on the first day of service and that the form is mailed to:

JOEL BERG
UNITED STATES DEPARTMENT OF AGRICULTURE
AG BOX 1301
WASHINGTON, D.C. 20251-1301
Room 538-A

2. Part 3, item 1: this is a summer program
Part 3, item 5: this is a national direct program
3. Purpose: Enrolls the member in the program and the trust. Without this form a member who has a End of Term of Service Form completed will NOT receive an education award.

NATIONAL SERVICE TRUST END OF TERM OF SERVICE FORM (green)

(Be sure complete operating site ID number is on form)

PLEASE USE A DARK PENCIL AND PRINT CLEARLY

1. Fill out the last day of service. The site supervisor or state contact, if the state contact is also the site supervisor is responsible for making sure the members complete this form on the last day of service and that the form is mailed to:

JOEL BERG
UNITED STATES DEPARTMENT OF AGRICULTURE
AG BOX 1301
WASHINGTON, D.C. 20251-1301
Room 538-A

2. Item 6: A minimum of 480 hours is required to successfully complete a term of service and be eligible for a \$1,000 education award.

Item 8: this is a summer program

3. Purpose: Informs the National Service Trust that a member for whom an enrollment form was completed either successfully completed the term of service, terminated early and is not eligible for education award, terminated early and is eligible for a prorated education award. PLEASE NOTE THAT ONLY JOEL BERG, USDA DIRECTOR OF NATIONAL SERVICE IS AUTHORIZED TO APPROVE A PRORATED EDUCATION AWARD. Without this form a member who had an Enrollment Form completed will NOT receive an education award.
4. Four weeks after this form is received by the Corporation for National Service the National Service Trust will send a notice to the member (that is why the permanent address is so important on the two forms) telling him/her how much the award is and a voucher that has a part they fill out and a part the lender or educational institution fills out. The lender or educational institution submits the voucher to the trust and the trust disburses the money to them directly.
5. Members have up to seven years from the end of their service to redeem their award.
6. The award is non-transferable, it can not be paid out in cash, it can not be used to repay personal loans that may have been used for education expenses. It can only be used to repay qualified loans which are generally those obtained under Title IV of the Education Act of 1964.

MEMBER AGREEMENT

1. A member agreement will be finalized and sent to you. It spells out your expectations for the member and what they can expect from you. You do not have to mail a copy of this agreement to us but you should retain the original and the member should have a copy.



NATIONAL SERVICE TRUST END OF TERM OF SERVICE FORM

CORPORATION
FOR NATIONAL
SERVICE

Please CAREFULLY read instructions BEFORE filling out BOTH sides of this form.

USE NO. 2 PENCIL ONLY! Erase cleanly any changes or stray marks. Make black marks that fill the circles.

1. Print clearly your full name, including middle initial.
2. Provide your Social Security number.
3. Print clearly your current address and phone numbers.
4. Print clearly your permanent address and phone numbers. (If the same as your current address, write "SAME".)
5. Sign your name and enter today's date.

**PLEASE USE DARK PENCIL
PLEASE PRINT CLEARLY**

**THIS FORM MUST BE COMPLETED
FOR EVERY MEMBER**

1. Participant's name?: _____
Last Middle Initial First

2. What is your SSN?

SOCIAL SECURITY NUMBER								
0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9

**MAIL FORM TO
JOEL BERG
USDA
AG BOX 1301
WASHINGTON, DC 20251-1301
Room 538-A**

3. Current Address
(All information will be sent to you at this address until you notify the Corporation of a change of address.)

Number and Street _____

City and State _____ Zip Code _____

Home Phone _____

Business or School Phone _____

4. Permanent Address
(Name and address of a person through whom you can always be reached.)

Name _____

Number and Street _____

City and State _____ Zip Code _____

Home Phone _____

Business or School Phone _____

**IF MEMBER JUST LEAVES JUST
WRITE "MEMBER NOT AVAILABLE"**

5. Participant's Signature: _____ Date: _____

PRIVACY ACT NOTICE

The collection of this information is authorized by the provisions of the National and Community Service Act, as amended by the National and Community Service Trust Act of 1993. Information will be used to verify completion of service under the National Service Trust. The information will not be disclosed outside the government without written permission.



FILL OUT FIRST DAY

NATIONAL SERVICE ENROLLMENT FORM

CORPORATION
FOR NATIONAL
SERVICE

USE DARK PENCIL PRINT CLEARLY

DIRECTIONS:

- Please use a number two pencil, erase any changes or stray marks, and fill ovals completely.
- AmeriCorps Member, please complete Part 1 and Part 2. Program Director, State Director, or Campus Director, please complete Part 3.

- State Commission, Parent Organization, CNS State Director, or NCCC Campus Director, please send completed forms to:
Office of Evaluation
9th Floor
Corporation for National Service
1201 New York Avenue, NW
Washington, DC 20525

Part 1: Member Please Complete and Sign

1. Member's Name: _____
First Middle Initial Last

2. What is your birthdate?

DATE		
MO.	DAY	YR.
0	0	0
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9

3. What is your SSN?

SOCIAL SECURITY NUMBER								
0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9

4. What was the zip code of the address where you grew up?

ZIP CODE				
0	0	0	0	0
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

5. Current Address

(All information will be sent to you at this address until you notify the Corporation of a change of address.)

Number and Street _____

City and State _____ Zip Code _____

Home Phone _____

Business or School Phone _____

6. Permanent Address

(Name and address of a person through whom you can be reached once you leave the program.)

Name _____

Number and Street _____

City and State _____ Zip Code _____

Home Phone _____

Business or School Phone _____

MAKE SURE BOTH ARE FILLED OUT

7. Member's Signature: _____ Date: _____

PRIVACY ACT NOTICE

The collection of this information is authorized by the provisions of the National and Community Service Act, as amended by the National and Community Service Trust Act of 1993. Information will be used to enroll persons in the AmeriCorps program and in the National Service Trust. The information will not be disclosed outside the government without written permission.

MAIL FORM TO: ~~SECRET~~ JOEL BERG
USDA

AHRC2 Printed in U.S.A.

AG BOX 1301
WASHINGTON, DC 2051-1301
RM 588-A

OMB# 3200-0018
OMB# 3045-0006

Part 2: Member Please Answer the Following Questions

1. Are you?

- Female
 Male

2. Are you registered to vote?

- Yes
 No
 Not sure
 Not eligible
 Prefer not to respond

3. Which one of the following categories best describes your racial or ethnic origin?

- White (non-Hispanic)
 African American (non-Hispanic)
 Hispanic/Latino
 Asian/Pacific Islander
 American Indian/Alaskan Native
 Other (Specify: _____)
 Prefer not to respond

4. Which of the following best describes your current marital status?
(Mark only one.)

- Single, never married
 Married, living with husband/wife
 Married, not living with spouse/legally separated
 Widowed
 Divorced
 Prefer not to respond

5. What is the highest level of education you have completed?

- Less than high school completed
 High school graduate
 GED
 Technical school/Apprenticeship
 Some college
 Associate degree (AA)
 College graduate
 Some graduate school
 Graduate degree

6. Do you have a disability?

- Yes (Specify: _____)
 No
 Prefer not to respond

7. Are you a veteran of the United States Armed Forces?

- Yes
 No

8. What are the two major reasons you decided to join this program?

- To get an education scholarship
 To be a part of a national movement
 To get a job/earn money
 Friends have joined
 To make friends
 To learn about or work with different ethnic/cultural groups
 Parents/teachers wanted me to join
 To explore future job/education interests
 Interested in health issues
 Interested in education issues
 Interested in environment issues
 Interested in public safety issues
 To help other people/perform a community service
 Other (Specify: _____)

9. How did you hear about this program?
(Mark all that apply.)

- Read about it in a newspaper/magazine article
 Saw a public service announcement
 Heard the President talk about it
 Recruited by an organization/school
 Guidance Counselor/Teacher/Parent/Relative
 Friend told me/Friend applied
 Heard about it on TV
 Heard about it on the radio
 Saw a poster
 Heard about it on Internet/Worldwide Web
 Heard about it from a Corporation for National Service representative
 Saw an advertisement in a newspaper/magazine
 Received information in the mail
 Other (Specify: _____)

Part 3: Approving Official Please Complete and Sign

SOCIAL SECURITY NUMBER								

USE NO. 2 PENCIL ONLY! Erase cleanly any changes or stray marks. Make black marks that fill the ovals.

↑
member's SSN from first page

This section must be completed by one of the following:

- (a) the Program Director if the Member is enrolling in an AmeriCorps*State or *National Direct program
- (b) the Campus Director or his/her designee if the Member is enrolling in the National Civilian Community Corps
- (c) the State Director of the Corporation for National Service if the Member is enrolling in AmeriCorps*Vista and has elected the educational award

1. Type of Enrollment:

- Full-time
- Part-time
- Reduced part-time (How many hours? _____)
- Summer

2. Will the Member receive a living allowance?

- Yes
- No

3. Date of Enrollment

DATE		
MO.	DAY	YR.
0	0	0
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9

4. Expected Date of Completion

DATE		
MO.	DAY	YR.
0	0	0
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9

Be sure to enter both dates

5. Type of program: (Mark only one.)

- AmeriCorps*National Direct
- AmeriCorps*State
- AmeriCorps*National Civilian Community Corps
- AmeriCorps*VISTA
- AmeriCorps Higher Education Demonstration
- Other (Specify: _____)

6. Program Information:

If an agriculture agency list here or if a non-federal Partner list here

Name of Program or NCCC Campus or Vista Project: _____

City and State: _____

Phone Number: _____ / _____ / _____ *← be sure to fill in*

Operating Site I.D. Number
 (For AmeriCorps*Direct and *State programs only):

93	A	D	C	A	N	A	N	0	0	0	0	0	0	0	0
94	L	H	D	B	O	B	O	1	1	1	1	1	1	1	1
95	N	M	F	C	P	C	P	2	2	2	2	2	2	2	2
		S	L	D	Q	D	Q	3	3	3	3	3	3	3	3
			N	E	R	E	R	4	4	4	4	4	4	4	4
				F	S	F	S	5	5	5	5	5	5	5	5
				G	T	G	T	6	6	6	6	6	6	6	6
				H	U	H	U	7	7	7	7	7	7	7	7
				I	V	I	V	8	8	8	8	8	8	8	8
				J	W	J	W	9	9	9	9	9	9	9	9
				K	X	K	X								
				L	Y	L	Y								
				M	Z	M	Z								

95ADFDC0479XXXX

This number will not fit in this box so just write it off to the side as shown

Note: Insert only one letter in each of these blocks.

Signature of Approving Official: _____ Date: _____

Name of Approving Official: (please print) _____

THANK YOU!

BUDGET

GENERAL ASSUMPTIONS:

1. All members will have their basic living allowance (stipend) disbursed by the USDA national finance center. Each project's sponsoring USDA agency is going to have compete the SF 52's and bi-weekly T and A's .
2. The total cost of the member living allowance, FICA and up to 7% of the Worker's Compensation requirement will be funded by the USDA National Service Office using existing Corporation for National Service funds.
3. The USDA National Service Office will supply at least 4 T-Shirts for each member for use as a uniform for the project.
4. The USDA National Service Office will be able to provide some monies for some of the other expenses of a project. However, where the budget below indicates a SPLIT between the National Office, the Sponsoring Federal Agency, and the Non-Federal Partner that does NOT mean that the National Office will always split the costs in that area. This money is limited and the amount can vary from project and depends in large part on your explanation of the expense and its impact on the project. Each budget will be viewed on a case-by-case basis. Some expenses that can NOT be funded by the National Service Office are:
 - a. Land Grant University G&A (General and Administrative) expenses normally taken off the top of money passed through them.
 - b. Administrative costs (clerical, facilities, etc.) that are not associated with the direct operation of the program.
 - c. For Federal agencies no Corporation (national office) funds can be used to off set staff costs.

ITEM	COST	PAID BY
Basic Allowance		
Basic member (not a team leader) (480 hours/ 12 weeks of service)	\$2,241.60	National Office
Team Leader (520 hours/ 13 weeks of service)	\$3,468.40	National Office
FICA (7.65%)		
Basic Member	\$169.41	National Office
Team Leader	\$265.33	National Office

Worker' Comp (Maximum of 7%)		
Basic Member	\$156.91	National Office (up to 7%)
Team Leader	\$242.78	National Office (up to 7%)
Uniforms (T-Shirts)		National Office
Member Training		SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Transportation (of members, produce, etc.)		SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Supplies (gloves, paper, etc.)		SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Equipment (tools, NOT computers)		SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Staff Costs: (For non-federal personnel-cost of state contact/site supervisor, clerical to process forms payroll).		
Salaries		SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Benefits		SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Other (Facilities, lights, phone, FAX costs, etc.)		SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Administrative (costs not directly related to the operation of the project)		Federal Agency or Non-Federal Partner
Education Award	\$1,000	Corporation for National Service



UNITED
STATES
DEPARTMENT OF
AGRICULTURE

THE MOST COMMONLY ASKED QUESTIONS ABOUT USDA AMERICORPS PROGRAMS

1. How do I apply?

Enclosed is an application for all three types of USDA AmeriCorps programs. Even if you are applying for more than one type of program, you need to fill-out only one copy of the application. Upon completing the application, you should retain a copy for yourself and send the original to: USDA AmeriCorps, AG Box 1310, 14th and Independence, SW, Washington, DC 20250-1310. Your application will later be forwarded to all sites that match up with your geographic preferences. You may obtain a list and description of sites by calling 1-800-880-4183; you may then also send copies of your application to any specific sites for which you are particularly interested in applying. You will be contacted by any sites that are interested in interviewing you for the program.

2. When is the deadline for applications?

~~USDA will accept applications until September 30, 1995. However, many individual sites have their own application deadlines. Some of these deadlines have passed while other sites are still taking applications. Therefore you should submit your application as soon as possible.~~

3. When will the service project start?

~~Most projects will start in October of 1995, although a few will start in January of 1996. Most programs will end about 10 months after start-up.~~

4. Where will USDA projects be located?

You may obtain a list and description of all sites by calling 1-800-880-4183.

5. Can I apply to projects in other parts of the country?

A person may apply to multiple USDA sites in any part of the country, however, there is NO reimbursement for relocation expenses. You will be responsible for locating and paying for re-location expenses on your own.

6. What qualifications is USDA seeking for its AmeriCorps Members?

The prime requirement for acceptance in AmeriCorps is a serious desire to engage in challenging community service work. Many USDA projects seek a diverse mix of high school drop-outs, high school graduates, college students, college graduates, and professional school graduates. However, USDA Rural Development Team projects require that applicants have at least a Bachelor's Degree or significant equivalent work experience in a technical area. All applicants for AmeriCorps must be citizens of the United States or a lawful permanent resident alien of the United States (a green card holder).

7. Can I attend school while serving in AmeriCorps?

Members may attend school at night or on weekends during their AmeriCorps service as long as there is no schedule conflict with their duties. However, most AmeriCorps projects require full-time service, Monday through Friday, from 9:00 a.m. to 5:00 p.m. each day.

8. How long will I have to serve to earn an education award?

The full-time term of service for the USDA/AmeriCorps program is a minimum of ⁴⁸⁰ 1,812 hours performed over a period of ~~no less than nine months and no more than twelve months~~ ^{12 weeks}. This allows for ~~paid national holidays and five days of excused absences.~~ In most cases, you will serve for about the length of one academic year.

9. What is the amount of the living stipend I will receive during my term of service?

The USDA/AmeriCorps Members' living allowance is about ^{\$2,241.60} ~~\$7,900 for the Public Lands and Environment and Anti-Hunger Teams. During 1994-1995, the living allowance for the Rural Development Team was higher. Although the exact amount has not yet been determined, the living allowance will again be higher for this Team during 1995-1996.~~ The living allowance is subject to local, state, and Federal income taxes.

10. How will serving in AmeriCorps affect my benefits if I am currently receiving Food Stamps or welfare?

The living stipend counts as income when determining eligibility for other programs under the Social Security Act such as Aid to Families with Dependent Children (AFDC), but it does not count as income when determining eligibility for the Food Stamps or Women, Infants and Children (WIC) programs. In other words, you can still obtain food stamps or WIC benefits while in AmeriCorps, but you may lose your welfare benefits. You should work with your local recruiter to determine how you may individually be affected.

11. How much is the educational award I will receive at the end of my term of service?

If you successfully complete a full-term of service, you will have up to seven years in which to utilize a ^{1,812} ~~1,812~~ award to pay for college, graduate school, an approved job training program, or qualified student loans. In most cases, the post-service education award does NOT count as aid received when computing your eligibility for other financial assistance for education. The education award is in addition to any other financial aid you would have been eligible for if you had not served in AmeriCorps.

12. Do I have to pay taxes on the educational award?

In most cases, the post-service education award of ~~\$4,725~~^{\$1,000} is taxable in the calendar year in which it is used. The Corporation for National Service will deduct no taxes but you will be sent a Form 1099 to be used in preparing your taxes.

13. What kind of loans can be re-paid with the educational award?

The post-service education award can be used to pay off existing "qualified" loans. Qualified loans are generally those made, insured or guaranteed, pursuant to Title IV of the Higher Education Act of 1965 as amended (20 U.S.C. 1070 et seq.). All Stafford, Perkins, or SLS Loans qualify. In general, most personal loans taken out by individuals to cover education expenses that are NOT covered by the above law can NOT be paid off using the post service education award. The institution which made the loan can tell you if the loan is "qualified".

14. Can I receive cash instead of the educational award?

No. The law prevents the USDA/AmeriCorps program from offering such an option.

15. Can I transfer my educational award to a relative?

The post-service education award CANNOT be transferred to anyone else. A child can't transfer it to a parent to pay off loans the parent took out to pay the child's educational expenses. A parent can't transfer it to a child or spouse or relative to pay for that person's educational expenses. In general, the education award can't be used to pay off PLUS loans.

16. If I leave the program early, will I still receive the educational award?

If you leave the program for other than "compelling personal reasons" you will not receive any of your education award no matter how many hours of service you have completed. Injury or illness of the Member or the death of a Member's immediate family are examples of "compelling personal reasons." Leaving to get a better job, moving to another part of the country, and leaving because the work is not what was anticipated are NOT "compelling personal reasons".

17. What if my current student loan debt is less than ~~\$4,725~~^{\$1,000}?

If the debt amount on a student loan is less than ~~\$4,725~~^{\$1,000}, the remaining funds may not be used for other than educational purposes. A Member has seven years to use the complete voucher.

~~18. Will I qualify for health care coverage through the program?~~

~~If you are not already covered by a health care policy, you will be eligible for basic health care package paid for in its entirety by AmeriCorps. In most instances, Members who are still covered under their parent's health care policies will not be eligible for the AmeriCorps health care benefit.~~

~~19. If I have children, will AmeriCorps pay for child care if I join the program?~~

~~All Members requesting child care are evaluated to determine their financial need. A Member who needs child care may not qualify for it because their total family income, including the spouse's is too high.~~

20. Will service in an USDA AmeriCorps program qualify me for other Federal benefits?

AmeriCorps Members are NOT federal employees. Service in AmeriCorps does not count toward retirement nor does it give any special status if, after leaving AmeriCorps, a person applies for a job as a federal employee.

21. Can a person living in the United States on a "green card" join AmeriCorps?

Although a person may have a "green card," they must be classified by the U.S. Immigration Service as a Permanent Resident Alien in order to join AmeriCorps.

**HELP FIGHT HUNGER THIS
SUMMER WHILE EARNING
MONEY FOR COLLEGE**



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

U.S. Department of Agriculture's (USDA) AmeriCorps Program will sponsor a "Summer of Gleaning" for 12 weeks during the summer of 1996. Members will glean and rescue excess food to be distributed to hungry citizens.

Project sites: California (city of Watsonville, Kings County); Connecticut/Rhode Island (statewide); Indiana (25-county area); Illinois (southern part of state); Iowa (Des Moines); Kentucky (Kentucky Highlands Empowerment Zone and nearby counties); Maryland (Baltimore); Michigan (East Lansing area); Mississippi (Mississippi Delta Empowerment Zone and nearby counties); Missouri (Kansas City area); New Jersey (statewide); New Mexico (Albuquerque, and the Four Corners area including the Navajo Reservation); Oregon (Portland and Eugene areas); Pennsylvania (Fayette County); Texas (Rio Grande Valley Empowerment Zone and nearby counties); Washington (Yakima and Pierce Counties).

AmeriCorps is President Clinton's national service program --- passed with bi-partisan support from Congress ---- that allows Americans of all backgrounds to serve their communities in exchange for educational awards that can be used to pay for college, graduate school, job training, or to pay back existing students loans.

The summer gleaning AmeriCorps projects will provide each member with a \$2,242 living allowance, as well as a \$1,000 educational award.

Any citizen or permanent resident of the United States age 17 or older can apply for this program. For information or an application, call 1-800-880-4183.

**HELP FIGHT HUNGER THIS
SUMMER WHILE EARNING
MONEY FOR COLLEGE**



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

U.S. Department of Agriculture's (USDA) AmeriCorps Program will sponsor a "Summer of Gleaning" for 12 weeks during the summer of 1996. Members will glean and rescue excess food to be distributed to hungry citizens.

Project sites: California (city of Watsonville, Kings County); Connecticut/Rhode Island (statewide); Indiana (25-county area); Illinois (southern part of state); Iowa (Des Moines); Kentucky (Kentucky Highlands Empowerment Zone and nearby counties); Maryland (Baltimore); Michigan (East Lansing area); Mississippi (Mississippi Delta Empowerment Zone and nearby counties); Missouri (Kansas City area); New Jersey (statewide); New Mexico (Albuquerque, and the Four Corners area including the Navajo Reservation); Oregon (Portland and Eugene areas); Pennsylvania (Fayette County); Texas (Rio Grande Valley Empowerment Zone and nearby counties); Washington (Yakima and Pierce Counties).

AmeriCorps is President Clinton's national service program --- passed with bi-partisan support from Congress ---- that allows Americans of all backgrounds to serve their communities in exchange for educational awards that can be used to pay for college, graduate school, job training, or to pay back existing students loans.

The summer gleaning AmeriCorps projects will provide each member with a \$2,242 living allowance, as well as a \$1,000 educational award.

Any citizen or permanent resident of the United States age 17 or older can apply for this program. For information or an application, call 1-800-880-4183.



FREQUENTLY ASKED QUESTIONS ABOUT USDA AMERICORPS SUMMER OF GLEANING AND FOOD RESCUE PROGRAM

1. How do I apply?

Enclosed is an application for USDA's Summer of Gleaning and Food Rescue AmeriCorps Program. Even if you are interested in applying for one of more of USDA's other AmeriCorps programs, you need to fill out only one copy of the application. Upon completing the application, you should keep a copy for yourself and send the original to: **USDA AmeriCorps, Summer of Gleaning and Food Rescue, AG Box 1320, 14th and Independence, SW, Washington, D.C. 20250-1320**. Also enclosed with this packet are a list and description of sites for the Summer Program, or you may obtain one by calling 1-800-880-4183; you should also send copies of your application to any specific sites for which you are particularly interested in applying. You will be contacted by any sites that are interested in interviewing you for the program.

2. When is the deadline for applications?

Because it is important to get the Summer of Gleaning and Food Rescue Programs up and running very quickly, you should complete your application and send it to the appropriate project director(s) as soon as possible. Most of the project deadlines fall during the last week of May, but you will need to confirm this with the project director.

3. When will the service project start?

Most of the projects will run from June 1, 1996, through August 31, 1996, although some of the projects will start and end a little later to accommodate local growing and harvest seasons.

4. Where will USDA Summer of Gleaning and Food Rescue projects be located?

A list and a description of all sites are enclosed.

5. Can I apply to projects in other parts of the country?

A person may apply to multiple USDA sites in any part of the country; however, there is NO reimbursement for relocation expenses. You will be responsible for locating and paying for relocation expenses on your own.

6. What qualifications is USDA seeking for its AmeriCorps Members?

The primary requirement for acceptance in AmeriCorps is a serious desire to engage in challenging community service work. Many USDA projects seek a diverse mix of high school drop-outs, high school graduates, college students, college graduates, and professional school graduates. All applicants for AmeriCorps must be citizens of the United States or a lawful

permanent resident alien of the United States.

7. Can I attend school while serving in AmeriCorps?

Members may attend school at night or on weekends during their AmeriCorps service as long as there is no schedule conflict with their AmeriCorps duties. However, most AmeriCorps projects require full-time service, Monday through Friday, from 9:00 am to 5:00 pm each day. The nature of the work to be done in the Summer of Gleaning and Food Rescue Program may also require Members to be available at times other than regular business hours, such as occasional evenings and/or weekends.

8. How long will I have to serve to earn an education award?

The term of service for USDA's Summer of Gleaning and Food Rescue AmeriCorps program is a **minimum of 480 hours**, performed over a period of 12 weeks. This allows for two paid national holidays and two days of excused absences (for illness or personal business).

9. What is the amount of the living stipend I will receive during my term of service?

The living allowance for the Summer of Gleaning and Food Rescue Program is **\$2,241.60**. The living allowance is subject to local state and Federal income taxes.

10. How will serving in AmeriCorps affect my benefits if I am currently receiving Food Stamps or welfare?

The living stipend counts as income when determining eligibility for programs under the Social Security Act, such as Aid to Families with Dependent Children (AFDC), Medicaid, or Supplemental Security Income (SSI). It does not count as income when determining eligibility for Food Stamps, the WIC Program (Special Supplemental Nutrition Program for Women, Infants and Children), or Section 8 housing assistance through HUD. In other words, your Food Stamp and WIC benefits, as well as any housing assistance payments you may be currently receiving, should not be affected by your status as an AmeriCorps Member, but your welfare (AFDC/Medicaid/SSI) benefits may be reduced or terminated. You should work with your local AmeriCorps recruiter to determine what the specific effects may be.

11. How much is the educational award I will receive at the end of my term of service?

If you successfully complete a full term of service in the Summer of Gleaning and Food Rescue Program, you will have up to seven years in which to utilize a **\$1,000** award to pay for college, graduate school, and approved job training program, or qualified student loans. In most cases, the post-service education award does not count as aid received when computing

your eligibility for other financial assistance for education. The education award is in addition to any other financial aid for which you would have been eligible if you had not served in AmeriCorps.

12. Do I have to pay taxes on the educational award?

In most cases, the post-service education award of \$1,000 is taxable **in the calendar year(s) in which it is used**. The Corporation for National Service will deduct no taxes, but you will be sent a Form 1099 to be used in preparing your tax return for that year.

13. What kinds of loans can be repaid with the educational award?

The post-service education award can be used to pay off existing "qualified" loans. Qualified loans are generally those made, insured, or guaranteed, pursuant to Title IV of the Higher Education Act of 1965 as amended (20 U.S.C. 1070 et seq.) All Stafford, Perkins, or SLS loans qualify. In general, most personal loans taken out by individuals to cover education expenses that are NOT covered by the law cited above CANNOT be paid off using the post-service education award. The institution which made the loan can tell you if your loan is "qualified."

14. Can I receive cash instead of the educational award?

No. The law prevents the USDA AmeriCorps Program from offering such an option.

15. Can I transfer my educational award to a relative?

The post-service education award CANNOT be transferred to anyone else. A child can't transfer it to a parent to pay off loans the parent took out to pay the child's educational expenses. A parent can't transfer it to a child or spouse or relative to pay for that person's educational expenses. In general, the education award cannot be used to pay off **PLUS** loans.

16. If I leave the Program early, will I still receive the educational award?

If you leave the Summer of Gleaning and Food Rescue Program for other than compelling personal reasons, you will not receive any of your education award, no matter how many hours of service you have completed. Injury or illness of the Member, or the death of a Member's immediate family are examples of "compelling personal reasons." Leaving to get or accept a better job, moving to another part of the country, and leaving because the work is not what was anticipated are NOT "compelling personal reasons."

17. What if my current student loan debt is less than \$1,000?

If the debt amount on a student loan is less than \$1,000, the remaining funds may not be used

for other than educational purposes. A Member has seven years to use the entire voucher.

18. Will I qualify for health care coverage and/or child care assistance through the Program?

Because of the extremely short duration of USDA's Summer of Gleaning and Food Rescue Program, neither health care coverage nor child care assistance will be offered through the program.

19. Will service in a USDA AmeriCorps program qualify me for other Federal benefits?

AmeriCorps Members are NOT federal employees. Service in the USDA Summer of Gleaning and Food Rescue Program does not count toward retirement, nor does it give any special status if, after leaving AmeriCorps, a person applies for a job as a federal employee. (However, you should be sure to include a description of the work experience you obtain as an AmeriCorps Member on any subsequent job applications you submit.)

20. Can a person living in the United States on a "green card" join AmeriCorps?

Although a person living in this country who is not a United States citizen may have a "green card", s/he must be officially classified by the U.S. Immigration and Naturalization Service (INS) as a Permanent Resident Alien in order to become an AmeriCorps Member.



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UNITED
STATES
DEPARTMENT
OF AGRICULTURE

ATTENTION APPLICANTS

Besides recruiting for its 1996-97 AmeriCorps Program, the U.S. Department of Agriculture also is currently recruiting for a "Summer of Gleaning", a special anti-hunger national service project during June, July, and August of 1996.

After reading the enclosed materials, please fill out the following form and submit it with your application.

NAME _____

ADDRESS _____

TELEPHONE _____

Are you interested in being considered only for the "Summer of Gleaning Program"?

YES _____

NO _____

Are you interested in being considered only for our yearround 1996-97 Program?

YES _____

NO _____

Are you interested in being considered for both the summer program and the yearround program?

YES _____

NO _____

If you are interested in the "Summer of Gleaning", do you have a site preference(s)? (See accompanying site list.)

YES _____ NAME SITE PREFERENCE(S) _____

ANYWHERE _____



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ADDRESS _____

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YES _____

NO _____

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YES _____

NO _____

Are you interested in being considered for both the summer program and the yearround program?

YES _____

NO _____

If you are interested in the "Summer of Gleaning", do you have a site preference(s)? (See accompanying site list.)

YES _____ NAME SITE PREFERENCE(S) _____

ANYWHERE _____



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

September 30, 1996

MEMORANDUM FOR JOEL BERG, USDA DIRECTOR NATIONAL SERVICE

FROM: *RND* RON DE MUNBRUN

SUBJECT: FINAL GLEANING BUDGETS

Attachment one gives a breakdown of the final budgets, as best I can determine them from the responses I received to my request for budget information. As I have closed out the books for this year these budgets are FINAL.

I can not be absolutely certain that these numbers are accurate because some sites such as FSA Maryland (924A) responded by giving figures and then included a notation to the effect that "some charges would occur after September 30. I asked Mr. Sims to contact them and tell them that I wanted their final total budget. I wasn't able to get ahold of them and I don't think Mr. Simms reached them, so given the fact that the instructions were quite specific that FINAL budget were to be given, any charges they incur above the original budget will have to be borne by the non-profit partner.

Because we are tracking our budget execution in a much more timely and accurate manner than is done in most government projects, in addition to the funds given in attachment one, I left \$5,000 in FSA and \$5,000 in RD to cover any costs that might have been missed. Also, in addition to the \$5,000 in RD, an additional \$9,140 is reserve is available because the RD Mississippi gleaning project, 928A, did not get a final budget to me until after I had run my final figures. The Mississippi project was budgeted for four members but only had two resulting in their spending only \$5,756 of their \$14,896. The fact that the Mississippi project director failed to respond to our requests for information in a timely manner creates a greater excess in RD than in FSA.

Based on these budgets the cost of our "Summer of Gleaning" project in terms of Federal money, including education awards is as follows:

Known Expenditures:	\$360,770
Possible Expenditures:	\$19,140
Subtotal:	\$379,910
Ed Awards (85)	\$85,000
TOTAL:	\$464,910

cc: All USDA AmeriCorps Project Managers

9/18/96 Revised Gleaning Budget.

09/18/96
10:16 AM

SUMMER OF GLEANING BUDGETS

CTA - 3813.69
RIS - no change

SITE	AGENCY	# MEM	NAT. CNS FUNDS	CNS FUNDS CASH	USDA IN-KIND	NON-FEDERAL SPONSOR		OTHER NON-FEDERAL SPONSOR		MATCH REQ.	MATCH NOT MET
						CASH	IN-KIND	CASH	IN-KIND		
ALASKA	RD	0 2	\$1,882							0	0
CALIF	RD	6	\$24,538							0	0
CON/RI	FSA/RD	7	\$37,626		\$35,578		\$500			0	0
GEORGIA	RD	2	\$9,941	- 5136	\$800		\$1,705			0	0
ILLINOIS	FSA	2	\$9,228		200		\$200			0	0
INDIANA	RD	6	\$21,800	- 14415.01	\$2,455		\$14,098			0	0
IOWA	FSA	73444831	\$10,466	\$5,610 0	\$250		\$2,300	300		0	0
KENTUCKY	RD	6	\$28,810	25074.20	\$9,300		\$9,000			0	0
MARYLAND	FSA	4	\$42,208		\$4,116		\$33,525		\$1,600	0	0
MICHIGAN	FSA	6	\$20,754	17444.14						0	0
MISS.	RD	4	\$14,896							0	0
MISSOURI	FSA	3	\$10,740	11,556						0	0
NEW JERSEY	CSREES	5	\$34,020			\$25,000				5703.75	0
do not have NM-SAN JUAN	FSA	3	\$9,326	10702	\$850		\$820			0	0
NM-ALBQUE	RD	3 4	\$14,164	12039.26	\$2,100		\$3,440			0	0
NEW YORK	FSA	6	\$26,133			\$7,300				0	0
OREGON	RD	6	\$23,016	18840.34	\$4,050					0	0
PENN	RD	14298 5	\$17,400	\$3,075 - 2086.31	\$500	\$3,050				0	0
TEXAS	RD	6	\$21,906		\$11,000		\$1,290		\$2,400	0	0
WASHINGTON	CSREES	6	\$29,335	16919		\$2,018	\$1,955			3972.25	0
TOTAL:		92	\$414,203	\$13,685	\$70,999	\$37,368	\$68,833	\$0	\$4,000	55428.94	0

*COST PER MEMBER IS BASED ON CORPORATION \$ OF:

\$6,621 \$609,088

USDA AMERICORPS GLEANING AND FOOD RESCUE SUMMER

SUMMER OF GLEANING BUDGETS

09/18/96
10:16 AM

USDA/AMERICORPS SUMMER GLEANING AND FOOD RESCUE PROJECTS

SITE	Federal Sponsor	# MEM	FEDERAL		NON-FEDERAL SPONSOR		FSA	RD		
			CNS CASH	USDA IN-KIND	CASH	IN-KIND				
ALASKA	RD	2	\$1,882					2	\$1,882	
CALIFORNIA	RD	6	\$24,538					6	\$24,538	
CONNECTICUT/RI	FSA/RD	7	\$37,626	\$35,578		\$500	7	\$37,626		
GEORGIA	RD	2	\$9,941	\$800		\$1,705		2	\$9,941	
ILLINOIS	FSA	2	\$9,228			\$200	2	\$9,228		
INDIANA	RD	6	\$21,803	\$2,455		\$14,098		6	\$21,803	
IOWA	FSA	3	\$19,076	\$250		\$2,300	3	\$19,076		
KENTUCKY	RD	6	\$28,810	\$9,300		\$9,000		6	\$28,810	
MARYLAND	FSA	4	\$42,208	\$4,116		\$35,125	4	\$42,208		
MICHIGAN	FSA	6	\$23,754				6	\$23,754		
MISSISSIPPI	RD	4	\$14,896					4	\$14,896	
MISSOURI	FSA	3	\$15,743				3	\$15,743		
NEW JERSEY	CSREES	5	\$34,020		\$25,000					
NM- SAN JUAN	FSA	3	\$9,326	\$850		\$820	3	\$9,326		
NM- ALBUQUERQUE	RD	4	\$14,164	\$2,100		\$3,440		4	\$14,164	
NEW YORK	FSA	6	\$26,133		\$7,300		6	\$26,133		
OREGON	RD	6	\$23,016	\$4,050				6	\$23,016	
PENNSYLVANIA	RD	5	\$20,483	\$500	\$3,050			5	\$20,483	
TEXAS	RD	6	\$21,906	\$11,000		\$3,690		6	\$21,906	
WASHINGTON	CSREES	6	\$29,335		\$2,018	\$1,955				
		92	\$427,888	\$70,999	\$37,368	\$72,833	34	\$183,094	47	\$181,439
	TOTAL FEDERAL:		\$498,887							
	TOTAL NON-PROFIT:		\$110,201							
	GRAND TOTAL:		\$609,088							
							FSA	34	\$183,094	
							RD	47	\$181,439	13043
							New Jersey	5	\$34,020	13084
							Washington	6	\$29,335	13083

CSREES = Cooperative State Research, Education and Extension Service
 FSA = Farm Services Agency
 RD=Rural Development

92 \$427,888

USDA AMERICORPS GLEANING AND FOOD RESCUE SUMMER

18-Sep-96 10:16 AM	Agency	DC #	Amount	FSA TOTAL	RD TOTAL	NRCS TOTAL
Money Sent to Agencies for Gleaning	FSA	13064	\$156,987	\$156,987		
	NY FSA	13065	\$20,491	\$20,491		
	RD	13043	\$214,810		\$214,810	
RD adjustment taken from their total given to	FSA		\$18,210	\$18,210		
	NRCS	13090	\$1,993			\$1,993
	NRCS	13072	\$5,614			\$5,614
	WSU					
	Rutgers					
(4126 for mini-gr, 1882 for Alaska)	RD	13091	\$6,008		\$6,008	
				\$0	\$0	\$0
				\$195,688	\$202,608	\$7,607

13043 was \$214,810 for gleaning and \$9,075 for RD's reg. Acorps share of CNS funds. 214,810+9,075 = 223,885

(4,126 is for mini-gr shortfall, 1,882 for Alaska)

MINI-GRANTS	Agency	Opsite	DC #	Amount	FSA TOTAL	RD TOTAL	NRCS TOTAL
AK - barge fuel to remove waste	RD	R02B		1000		1000	
AZ - rehabilitate fire equipment	RD	R04		1000		1000	
AR - tools	NRCS	Y05A		600			600
FL - water saver shower heads	NRCS	Y12B		639			639
GA - plant materials	RD	R13A		2000		2000	
GA - Educational materials	RD	R13B		1300		1300	
HI - educational books, videos, displays	NRCS	Y15B		300			300
IL - Paint supplies	RD	R17A		995		995	
LA - Computer software, equipment	RD	R22B		1829		1829	
Louisiana - sand and fencing (coastal)	NRCS	X22A		1000			1000
LA - fencing	RD	R22C		1000		1000	
LA - Fencing other materials	RD	R22F		1275		1275	
LA - trash containers, benches	RD	R22H		1000		1000	
MI - 100 Home*A*Syst packets	NRCS	Y26H		1000			1000
MN - Transportation for sewage project	NRCS	Y27E		687			687
NE - Resource directory	NRCS	Y31B		993			993
NJ - tools, trailmarkers	NRCS	Y34A		838			838
NJ - Tools, plant materials	NRCS	Y34C		550			550
NC - books	RD	R37A		628		628	
PA - refurbish low-income housing	RD	Y42A		1250		1250	
TN - paving material	NRCS	Y47B		1000			1000
TX - equipment	RD	R48		1000		1000	
TX - Recreational facilities	RD	R48C		1052		1052	
WV - Paint	RD	R54A		800		800	
		Mini-Grant Total		\$23,736	\$0	\$16,129	\$7,607

Gleaning funds required by FSA	\$183,094	Total Gleaning funds required by RD	\$181,439	Gleaning funds required by NRCS	\$0
Mini-Grant Funds required by FSA	\$0	Total Mini-Grant Funds required by RD	\$16,129	Mini-Grant Funds required by NRCS	\$7,607
Total Funds required by FSA	\$183,094	Total Funds required by RD	\$197,568	Total Funds required by NRCS	\$7,607
Total Funds Sent to FSA	\$195,688	Total Funds Sent to RD	\$202,608	Total Funds Sent to NRCS	\$7,607
					13072 13090
Remaining Funds to be sent to FSA		Remaining Funds to be sent to RD		Remaining Funds to be sent to NRCS	
Funds to be given back to OC by FSA	(\$12,594)	Funds to be given back to OC by RD	(\$5,040)	Funds to be given back to OC by NRCS	

OPERATING SITE BUDGET FORM

AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA ANTI - HUNGER

Program Name: DISTRICT OF COLUMBIA ANTI-HUNGER (revised 3/13/96)

ITEM A: MEMBER SUPPORT COSTS LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
1 Year FT 1700	10			
1 Year PT 900				
Sub-Total:				
FICA (7.65%)	10			
Worker's Compensation	X 10			
Health Care	X 10			

SUB-TOTAL A: + =

(Max 85%) (Min 15%) = 0%

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education			
Uniforms	X		
(PLEASE SPECIFY IN BUDG Other			
Item B Subtotal			

ITEM C: STAFF

Salaries			
Benefits			
Training			
Other			
Item C Subtotal			

Regular Mebas 12 weeks x 40 hrs = 480 hrs X 4.67 per = 2241.60
 leaders 13 weeks x 40 hrs = 520 hrs X 6.67 per 3468.40

10 person team
 9 regular 9 x 2241.6 = 20,174.40
 1 leader 1 x 3468.4 = 3468.40

17612

8964
 3468
 12432
 939 from
 15371

OPERATING SITE BUDGET FORM

04/02/96 GLEAN1 01:55 PM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel	_____	_____	\$0
Transportation	_____	_____	\$0
Supplies	_____	_____	\$0
Equipment	_____	_____	\$0
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	_____	_____	\$0
Subtotal	_____	_____	_____
ITEM E: INTERNAL EVALUATION	X	_____	_____
ITEM F: ADMINISTRATION	_____	_____	_____
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)	_____	_____	_____
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	_____	_____	_____

	Estimated # of Children	Grantee Share	
G. CHILD CARE	_____	_____	
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participant _____ 10	\$4,725	\$47,250
	Part – Time Participants _____	\$2,363	\$0

4,200
25,200

4.67

\$2,242 \$11,210
\$3,468 3,469

\$15,802

1

\$14,679
1,123
15,802
CNS

Member Stipend

Training

Uniforms

CNS

Staff

Project Director
team leader
Clerical

Benefits
FICA

25,200
15,802
9,398

Transportation / travel

Van lease
mileage

Supplies

Equipment

Corporate front state budgets

matching - call Cong.

Revised 5/24/96

AmeriCorps Summer Gleaning Projects

California (Rural Development) will use six Members in Watsonville and King County to provide fresh produce to over 5,500 people.
Contact: **Toni Symonds** (916) 668-2025

Connecticut and Rhode Island (Rural Development/FSA) will conduct a joint project using six Members that will serve at least 125 needy families and enhance the relationship between local farmers and community food banks.
Contact: **Richard Burke (RD)** (413) 253-4319
Patricia Seites (FSA/RI) (401) 828-8232
Vincent Majchiers (FSA/CT) (860) 285-8483

District of Columbia/Northern Virginia (Food and Consumer Service), under the leadership of the Congressional Hunger Center (CHC), will implement a gleaning and perishable food rescue program in Washington, D.C. and the Northern Virginia area to provide meals and fresh produce to residents of the District (through the D.C. Central Kitchen) and Arlington (through the Arlington Food Assistance Center). This project will utilize three Members, who will work as an adjunct to the District of Columbia's existing USDA/AmeriCorps Anti-Hunger, Nutrition, and Empowerment Team.
Contact: **Joshua Yates (CHC)** (202) 547-7022

Georgia (Rural Development) will provide 2 Members to work closely with the Atlanta Community Food Bank in accomplishing the first-ever food rescue project associated with the Olympic Games. This project anticipates providing approximately 25,000 meals to city distribution centers every day during the event.
Contact: **Donnie Thomas (RD)** (706) 546-2171

Illinois (FSA) will, with the addition of only two new AmeriCorps Members, expand its gleaning project in Mason County to include most of Southern Illinois, resulting in a program that will provide the local soup kitchens and food banks, which serve a total of more than 8,500 people daily, with an additional 5 tons of produce.
Contact: **Rod Atterberry** (309) 543-2852

Indiana (Rural Development) will focus on providing nutritious foods to 10 new "Kids' Cafes", spearheaded by the efforts of six AmeriCorps Members who will coordinate both food rescue and farm gleaning efforts in rural and urban areas.
Contact: **Kelly Barmann or Sharon Zapata** (317) 290-3104

Iowa (FSA) will use six Members in the Model City area of Des Moines (A HUD Enterprise Community) to establish a gleaning and food rescue program that will also emphasize nutrition education and neighborhood gardens.
Contact: **Kevin Fitzpatrick** (515) 386-3138

Kentucky (Rural Development) will focus on the Kentucky Highlands Empowerment Zone, where six Members will glean and distribute excess crops to at least 100 local families, who will also be provided with training to improve the nutritional value of their meals through the addition of fresh fruits and vegetables.

Contact: Louis Elliott (502) 633-0891

Maryland (FSA) will use four Members, in partnership with the 3,000-volunteer Washington Area Gleaning Network, to provide fresh fruits and vegetables to needy families in the Baltimore area.

Contact: Jim Voss (410) 381-4550
John Ciekot (Member Issues) (410) 366-8533
George Roche (Volunteers) (301) 879-1484

Michigan (FSA) will use six Members, two of whom will be stationed in Detroit to coordinate an urban perishable food rescue effort as well as distribute some fresh produce to local food banks. Another four Members will work in the East Lansing area to recover fresh fruits and vegetables from farms after the mechanical harvesting is completed, provide these foods to the local food distribution center (run by the Red Cross), and take an active part in educating the recipients about the proper preparation and storage of the foods they receive.

Contact: Sandi Ramos (517) 337-6660, ext.1212

Mississippi (Rural Development) will, through the joint efforts of four new AmeriCorps Members and the newest USDA AmeriCorps Anti-Hunger Project, work to provide fresh foods, poultry, and nutrition education to 425 families in the Mississippi Delta Empowerment Zone and nearby counties.

Contact: Bettye Oliver (601) 965-5460

Missouri (FSA) will sponsor a 5-Member farm gleaning project near Kansas City, MO, that will serve nearly 400 poor, primarily elderly individuals this summer.

Contact: Cindy White (816) 776-5861

New Jersey (Extension Service) will use five Members, in partnership with the Bonner Foundation and many other partners, to provide fresh produce to the New Jersey food bank network and over 100 families, with a secondary goal of effectively reducing crop waste.

Contact: Joni Elliott (609) 292-8897

New Mexico (Rural Development and FSA) will actually operate two separate projects, one in the Albuquerque area and one in the Four Corners area of the state, with four Members each, and will serve a total of more than 200 soup kitchens, 800 individuals, and over 75 Native American families on the Navajo reservation.

Contact: Lloyd Wilhelm (FSA/Four Corners) (505) 334-3090
John Thomas (RD/Albuquerque) (505) 761-4960

Oregon (Rural Development) will, with six new Members, build on existing efforts by the Oregon Food Bank to develop linkages between rural and urban populations, and to serve an additional 100 needy families during the summer months.

Contact: Bruce Kohler (503) 465-6850

Pennsylvania (Rural Development) will use five Members to organize volunteers to serve 200 needy people per day, through the local food banks, using perishable foods that are rescued from area restaurants and cafeterias.

Contact: Lee Patterson (412) 482-4888

Texas (Rural Development) will use five Members to help provide fresh food to 100 families living in the Colonias area inside and near the Rio Grande Empowerment Zone.

Contact: Lorraine Clements (817) 774-1304

Washington (Extension Service) will, with six Members, effectively double the amount of food gleaned from area farms this summer, thus dramatically increasing the number of families that will benefit from these efforts; an innovative partnership with the local cannery will provide job training opportunities for low-income recipients as well as preserved foods that can be distributed during the winter months.

Contact: Dr. Steven Garrett (206) 591-7180

USDA Contacts: Joel Berg, Director of National Service (202) 720-5746
Donna Hines, FCS Anti-Hunger Coordinator (202) 690-0693

USDA AMERICORPS GLEANING AND FOOD RESCUE SUMMER



United States
Department of
Agriculture

Rural
Development

Rural Development Coordinator
355 East Hancock Avenue
Athens, Georgia 30601-2768
Phone: 706-546-2162/2171
FAX: 706-546-2135

DATE: September 18, 1996

AMERICORPS FAX

TO: Jim Coyle/Joel Berg USDA AmeriCorps National Office
Fax: 202-720-4614

FROM: ^{DT} DONNIE THOMAS - State Rural Development Coordinator

PAGES (with cover): 1

COMMENTS: I have been unable to readily obtain the detailed information requested in the final gleaning report. I expect the final information in our office today. Unfortunately I will be in a three day meeting out of the office starting today and will not have the gleaning report formatted and ready for you until Monday or Tuesday of next week (Sept. 23 or 24).

The information needed for the report took a significant amount of time for the Atlanta Community Food Bank to put together.

Please advise if you have comments.

USDA

Rural Development is an Equal Opportunity Lender.
Complaints of discrimination should be sent to:
Secretary of Agriculture, Washington, D.C. 20250

V 906A 002

Attn Bob Anderson
916 668-2013

AmeriCorps - Watsonville

Item	Corporation/ National Office Cash	City of Watsonville Cash	Second Harvest Cash	Food Crops Cash	Total
Basic Allowance Basic Member (480 hours/12 weeks/2 members	4,483		<i>Actual Expense</i>		84,483
Team Leader (520 hours/13 weeks)	none				
PICA Basic Member x2	338.8				838.8
Team Leader	none				
Workers Comp Basic Member x2	313.82				313.82
Team Leader	none				
Uniforms x 2	100				100
Member Training			240.00	240	240
Transportation			48.00	60	420 1,000
Supplies			447.46	863	280 1193
Equipment				180 250	280
Staff Costs Salaries Benefits					
Other Administrative		139	100	32.5	180 80 178 488
Total	8,236	139	110	989.46	1343 680 1,715 58,407

(967.46)

Note revised budget -
Annot to include Second Harvest.

USDA-RECD
Form FmHA 2030-8
(Rev. 8-95)

FACSIMILE TRANSMISSION

DATE:
9-20-96

TO: Ron De Munbrun
LOCATION: Ameri Corps
FAX NUMBER: 202-720-4614
TELEPHONE NUMBER:

FROM: Bot Anderson
LOCATION: USDA-Rural Developmt - Woodland Calif
FAX NUMBER:
TELEPHONE NUMBER: 916-668-2045

COMMENTS:
Toni ask me to FAX the Watsonville Summer Cleaning Expense

AUTHORIZED SIGNATURE:

NO. OF PAGES TO FOLLOW: 1

909 1 of 2



AMERICORPS NATIONAL SERVICE

RURAL DEVELOPMENT & FARM SERVICE AGENCY
627 RIVER STREET, WINDSOR CT 06095
VOICE: (860)688-3559 FAX: (860)688-0083



to: Americorps U.S.D.A.- Charles Sims

from: Americorps members- FSA Summer Gleaning Project, CT

date: A revised budget 9/13/96

subject: Available funds

I will need \$5000 for transportation from 9/1 thru 9/15/96
(9/14 and 2/12/96)
Daniel has to work two more weeks to complete
required 480 hours. 14 days will be \$500.00 transportation fees

CT Gleaning will need \$1,000.00 which will leave 3813.00
available to others. These #'s are based on the \$20,233
figure that I believe was allocated to CT.

1 Team leader	3468.4	
1 Basic member	2241.60	
2 Separated members	858.87	
TR-103 hrs		6568.87
SB 72 hrs		
FICA (7.65%)		
- Team leader	265.33	
- Basic member	171.48	
2 separated members	65.70	
		502.51
Worker Comp (7%)		
Team leader	242.79	
Basic member	156.91	
2 separated members	60.12	
		459.81
Uniforms	300.0	
member Training	248.50	
Supplies <small>boxes rings blackboards</small>	2470.56	
Education Awards	2000.0	
Transportation <small>as of 9/1/92</small>	2562.80	
		7581.86
U.S. Government credit CARD - Fuel		206.16

Budget project total → 15,419.31
 AVAILABLE → 100,233.00
 - 1000.00 to finish CT project
 \$ 3813.69

USDA-RECD
Form FmHA 2030-8
(Rev. 8-95)

✓
913A

FACSIMILE TRANSMISSION

DATE:
9/16/96

TO:
Ron De Munbrun

FROM:
Donnie Thomas

LOCATION:
AmeriCorps USDA - Washington

LOCATION:
GA

FAX NUMBER:
202-720-4614

FAX NUMBER:
- 2135
~~202-920-4614~~

TELEPHONE NUMBER:

TELEPHONE NUMBER:
706-546-2162

COMMENTS: Budget (actual) per Jim Coyle's memo. Basically we have spent no funds except for the living stipend & FICA. Please do not transfer our mini grant funds from the account.

AUTHORIZED SIGNATURE:
Donnie Thomas

NO. OF PAGES TO FOLLOW: 2

9-16-96 Actual Budget Expenditures - GA Americorps Gleaning

May 22, 1996

PAGE 02

RURAL DEVELOPMENT

7065462135

09/15/1996 16:53

ITEM Summer of Gleaning-Americorps Budget - Two Americorps Members	Corporational/ National Offc.	Federal Sponsor USDA RURAL DEVELOPMENT		Non-Fed Partner Atlanta Community Food Bank		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60 x 2 = 4483.20	4483.20						4483.20
Team Leader (520 hours/ 13 weeks of service)								
PICA (7.65%)								
Basic Member	169.41 x 2 = 338.82	338.82						338.82
Team Leader								
Worker' Camp (Maximum of 7%)								
Basic Member	156.91 x 2 = 313.82							313.82
Team Leader								
Uniforms (T-Shirts)								
Member Training				200.00				200.00
Transportation (of members, produce, etc.)				100.00				100.00
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs (For non-federal personnel- cost of state contract hire supervisor, clerical to process forms payroll)								
Salaries (Staff Supervision)						1200.00		1200.00
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)								
Uniforms, MARTA Cards, Food/Beverage						505.00		505.00

Administrative (costs not directly related to the operation of the project)	Corporation/ National Off	USDA Rural Development		Atlanta Community Food Bank		Other Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
			500.00					500.00
Education Award	\$1000x2=\$2000							2000.00
TOTAL (\$)		2313.82	4822.02	800.00	1705.00			9640.84

4822 + 313.82 = 5136

Note: We have not expended the \$3300 in our gleaning account for the regular AmeriCorps program mini grants. Please do not redirect our mini grant funds. They will be used.

- *2000 - Quota LC/CDC, Inc
- *1300 - Crisp/Dooly EC
- *3300 mini grants total

P.S. Have you obtained the travel vouchers from the Hungar Fellow for the disbursement made during the Olympics?

TOTAL FOR 2 MEMBERS (TOTAL PROJECT)

~~REVISED~~ ~~4/11/10~~ 2:30 p.m.

ECM Pg. 02/03
 MASON COUNTY ASC -->12027204614
 04/09 '96 12:02

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60 4483.20
Team Leader (520 hours/ 13 weeks of service)								
FICA (7.65%)								
Basic Member	169.41							\$169.41 338.82
Team Leader								
Worker's Comp (Maximum of 7%)								
Basic Member	156.91							156.91 313.82
Team Leader								
Uniforms (T-Shirts)	50							50 50.00
Member Training	125 0							0125
Transportation (of members, produce, etc.)	1620 2000	400						1620 2400
Supplies (gloves, paper, etc.)	175 50		100					275 150
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			100					100

OK

Administrative (costs not directly related to the operation of the project)								
Education Award								\$1,000 ²⁰⁰⁰
	4412.92							9230.84
TOTAL	4792.42	400 ⁰	200					5612.92 6392.92

- 2000 ed award
 \$ 7230.84



UNITED
STATES
DEPARTMENT
OF AGRICULTURE

"Getting Things Done"

USDA / FSA

Illinois River Valley Rural Development Project
Mason County FSA Office
915 E. Laurel Avenue
P.O. Box 107
Havana, IL 62644
Phone: (309) 543-2582
Fax: (309) 543-3154

Fax To:

Row DEM.

Fax #

Deliver To:

From:

Comments:

SUMMER BUDGET

Message #

167

Date

9/4/96

Page 1 of

3

♦ IF ALL PAGES ARE NOT RECEIVED CALL: (309) 543-2582

- _____ Rod Atterberry, Project Manager
- _____ Suzanne Abouchahine, Member
- _____ Jennifer Clark, Member
- _____ Roger Fahnestock, Member
- _____ Mary Katherine Peters, Member
- _____ Jean Stufflebean, Member

DATE: 9-13-96

SUBJECT: FINAL BUDGET FIGURES
FOR SUMMER OF CLEANING

Check box for:
SECURE
FAX
TRANSMISSION

918

TO:

FARMERS HOME ADMINISTRATION		STATE
USDA-NAT'L SVC		
Attention RON DEMUNBRUN		
Receiving Agency or Organization if other than FmHA:		
Facsimile Telephone Number		
FTS () Commercial ()		202-720-4614
Telephone Number of Recipient		
FTS () Commercial ()		

FROM:

Name of Sender	
Sharon Zapata	
Division	
USDA-RD	
Room Number	
Telephone Number	
FTS () Commercial ()	317-290-3104

COMMENTS

Authorized By: (Division Director or Branch Chief)

Transmission Completed By:

No. of Pages (incl. this sheet)

3

*After the transmission has been completed, the original will be returned to the sender by interoffice mail unless other instructions are given in the comment section above.

SHEET 1 - BREAKDOWN OF USDA AND CORPORATION FUNDS FOR GLEANING GROUPS FY 96

SUMMER OF GLEANING BUDGETS

04/22/96
09:48 AM

SITE	AGENCY	SUP. (F/NP)	# MEM	COST PER MEM*	NAT. OFF. FUNDS	FEDERAL SPONSOR CASH	RD IN-KIND	3 Food Banks		OTHER NON-FEDERAL SPONSOR		MATCH REQ.	MATCH NOT MET
								NON-FEDERAL SPONSOR CASH	NON-FEDERAL SPONSOR IN-KIND	NON-FEDERAL SPONSOR CASH	NON-FEDERAL SPONSOR IN-KIND		
												3838.5	3838.5
CALIF	RD		8	\$4,800	\$28,800							0	0
CON/RI	RD	F	8	\$8,070	\$64,560		\$27,330		\$250			0	0
GEORGIA	RD		2	\$5,000	\$10,000							1379.5	1379.5
ILLINOIS	FSA	F	2	\$4,800	\$9,600							0	0
INDIANA	RD		8	\$3,474	\$27,848		2455			14098		0	0
IOWA		F	6	\$3,813	\$17,267	\$5,610	\$2,000					0	0
KENTUCKY	RD	F	6	\$4,800	\$28,800						\$1,600	8160.943	0
MARYLAND			4	\$10,402	\$41,608		\$4,118		\$33,525			0	0
MICHIGAN			4	\$6,500	\$26,000							4259	4259
MISS.	RD		4	\$6,500	\$26,000							0	0
MISSOURI		F	5	\$3,568	\$12,840	\$5,000						5892.5	5892.5
NEW JERSEY	EXT		5	\$8,965	\$34,775							0	0
NM- SAN JUAN		F	4	\$4,818	\$19,271		\$850		\$820			0	0
NM- ALBUQUE	RD	F	4	\$4,800	\$19,200		\$2,100		\$5,260			0	0
OREGON	RD	F	8	\$4,208	\$25,250		\$4,050					0	0
PENN			5	\$3,475	\$14,239	\$3,075	\$500	\$3,050				1542.25	0
TEXAS	RD	F	5	\$3,879	\$19,396				\$1,280		\$2,400	0	0
WASHINGTON			6	\$4,587	\$27,580							3633.5	3633.5
												0	0
TOTAL:			88	\$4,916	\$418,833	\$13,685	\$40,846	\$3,050	\$41,145	\$0	\$4,000	58852.43	0

*COST PER MEMBER IS BASED ON CORPORATION \$ OF: \$432,618

COST PER MEMBER BASED ON TOTAL FED AND PARTNER \$ \$5,929 \$521,759

THE INDIANA SUMMER OF GLEANING PROJECT BUDGET CONSISTED OF:

SALARIES \$13,286.73
MILEAGE \$1,128.28

TOTAL \$14,415.01

2000

2100 - 1500

✓

919

MSG NO: _____ DATE: 9-13-96

TO: Ameri Corps

ATTN: Donna Hines / Ron D.

FROM: Greene Co, Iowa Kevin R. Fitzpatrick, Sr.

PAGE 1 OF 2 (Including this page)

IF ALL PAGES ARE NOT RECEIVED, CALL:

515-386-3138

Revised Budget
per phone call 9/13/96
KDE

Ron,

the 2 Members worked their 480 hrs.



UNITED STATES DEPARTMENT OF AGRICULTURE

1996 Summer of Gleaning Budget IOWA

~~June 25, 1996~~
9-13-96

	Corporation/ National Offc.	Federal Sponsor		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	
BASIC ALLOWANCE						
Members	6,724.80					6,724.80
Team Leader	3,468.40					3,468.40
						2 241.60
FICA (7.65%)						
Members	508.23					508.23
Team Leader	169.41					169.41
	265.33					265.33
WORKERS COMP						
Members	470.73					470.73
Team Leader	156.91					156.91
	242.78					242.78
UNIFORMS						
MEMBER TRAINING						
CPR & First Aid	300.00					300.00
Communications	250.00					250.00
Volunteer	250.00					250.00
SUPPLIES					300.00	300.00
(paper, office supplies, ect.)						
PER DIEM	1740.00					1740.00
(\$87 X 4 members X 5 days)						
	250.00					250.00
MILEAGE	3000.00					3000.00
(31¢/Mile)						
						250.00
OTHER			250.00		300.00	750.00
(facilities, lts, FAX)						
Trucking					1500.00	1500.00

TOTAL ~~19,170.27~~

\$ 7344.43

KDF 9-13-96



921

FACSIMILE TRANSMISSION

DATE: 9/17/96

TO: Donna Hines
LOCATION:
FAX NUMBER: (202) 720-4614
TELEPHONE NUMBER:

FROM: Vanessa Lewis for
LOCATION: Don Elliott
FAX NUMBER:
TELEPHONE NUMBER: (502) 633-0891

COMMENTS: 

AUTHORIZED SIGNATURE:	NO. OF PAGES TO FOLLOW: 2
-----------------------	---------------------------

ACTUAL "Summer of Cleaning" Expenditures Kentucky

Pg. 02

-->12027204614

USDA/RECD

09/17/96 03:49pm 15026330552

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner:		TOTAL Per Member	PROGRAM TOTALS
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind		
Basic Allowance									
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60 (x5)							\$2,241.60 (x5)	11,208.00
Team Leader (520 hours/ 13 weeks of service)	3,468.4 (x1)							\$3,468.40 (x1)	3,468.40
FICA (7.65%)									
Basic Member	169.41 (x5)							\$169.41	847.05
Team Leader	265.33 (x1)							\$265.33	265.33
Worker' Comp (Maximum of 7%)	N/A for Federal Program								
Basic Member									
Team Leader									
Uniforms (T-Shirts)									
Member Training (CPR Training)	25 (x6)		(600)		(150)			25 (x6)	150.00
* Transportation (of members, produce, etc.)	1,509.23 (x6)							1,509.23 (x6)	9,055.40
Supplies (gloves, paper, etc.)	13.34 (x6)		(150)					13.34 (x6)	80.02
Equipment (tools, NOT computers)									
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).									
Salaries			(8,250)		(500)				
Benefits									
Other (Facilities, lights, phone, FAX costs, etc.)					(950)				

* Includes TRUCK Rental, gas, member travel reimbursement and overnight lodging
for a service project.

** TRASH bags, tape, Film + developing.

Administrative (costs not directly related to the operation of the project)			(300)		(200)				PRCG TOTAL
* ** Education Award	(1,000)							(51,000)	x6
TOTAL									\$ 25,074.

() In kind figures are not shown in the program totals. Program totals represent the amount ^{Actual} ~~budgeted to be received from the corporation~~ to operate the program. ~~In kind contributions represent 30% of the total cost of the cleaning program.~~

* ** Paid by the Corporation for National Service.

Original Budget Estimates = \$ 28,799.96
 - 1,650.00 Reduction of Training Budget
 - 3,155.78 Reduction of Transportation needs
 + 80.02 Increase in supply budget
 \$ 25,074.20 Actual Costs

USDA-RECD
Form FmHA 2030-8
(Rev. 8-95)

FACSIMILE TRANSMISSION

DATE:
9/16/96

TO: Ron DeMunbrun

LOCATION: Washington DC.

FAX NUMBER: 202/720-4614

TELEPHONE NUMBER:

FROM: Louis Elliott

LOCATION: KY.

FAX NUMBER: 502/633-0552

TELEPHONE NUMBER: 502/633-0891

COMMENTS:

ACTUALS "Summer of Cleaning"
KY

AUTHORIZED SIGNATURE:

Louis Elliott

NO. OF PAGES TO FOLLOW:

2

U.S.GPO:1996-755-010/22524

measurement and overnight lodging

Ind	Non-Fed Partner		Other Non-Fed Partner		TOTAL Per Member	PROGRAM TOTALS
	Cash	In-Kind	Cash	In-Kind		
		(150)			25 (K)	150.00
		(500)			159.25 (K)	9,055.40
		(950)			13.34 (K)	80.02
					5169.41	847.05
					265.33	265.33
					51,468.43	3,468.40
					52,216.60	11,208.00

Expenditures

9/17 - 4:00 pm
Vanessa
re-sending
1st page

Administrative (costs not directly related to the operation of the project)			(300)		(200)				PROGRA TOTALS
* ** Education Award	(1,000)							(51,000) ^{x6}	
TOTAL									\$25,074.2

() In kind figures are not shown in the program totals. Program totals represent the ^{Actual} amount ~~budgeted to be received from the corporation~~ to operate the program. ~~In kind contributions represent 20% of the total cost of the cleaning program.~~

* ** Paid by the Corporation for National Service.

Original Budget Estimates = \$28,799.96
 - 1,650.00 Reduction of Training Budget
 - 3,155.78 Reduction of transportation needs
 + 80.02 Increase in supply budget
 \$25,074.20 Actual Costs

924A

Civic Works, Inc. and WAGN
 Gleaning Program Exp
 As of 9/20/96

PRELIMINARY REPORT

	Total Budget	Exp's to Date	Variance to Date
Training	500.00	500.00	0.00
Salaries:	0.00	0.00	0.00
Off Mgr	4500.00	4500.00	0.00
Coord	2250.00	2250.00	0.00
Site Spvr	2100.00	2100.00	0.00
Benefits:	0.00	0.00	0.00
Off Mgr	675.00	505.35	169.65
Coord	337.50	337.50	0.00
Site Spvr	315.00	197.31	117.69
Recruitm	600.00	600.00	0.00
Transp:	0.00	0.00	0.00
Trucking	2500.00	4878.56	-2178.56
Buses	3200.00	0.00	3200.00
Local	3300.00	1503.78	1796.24
Fld Sppls	2300.00	1750.00	550.00
Equip	500.00	220.00	280.00
Off Exp	1400.00	1356.21	43.79
Acct Serv	300.00	300.00	0.00
Acct Serv	300.00	300.00	0.00
Eq Rent	1650.00	1185.53	484.47
Insur	1500.00	1460.00	40.00
Comm:	0.00	0.00	0.00
Balt Ph	820.00	1134.27	-314.27
WAGN Ph	600.00	558.07	41.93
FAX	250.00	0.00	250.00
Pagers	630.00	411.96	218.04
	0.00	0.00	0.00
Total	30527.50	25828.52	4698.98

Does not include future expenditures.



**U.S. Department of Agriculture
Farm Service Agency**

Maryland State FSA Office
Rivers Center
8335 Guilford Road, Suite E
Columbia, Maryland 21046

Fax Log Number: 112

DESTINATION:

202-720-4614

ATTENTION TO:

Charles Sims

FROM:

Maryland State FSA Office
E. Lorie Dren

Date of Transmission	Month: <u>9</u>	Day: <u>20</u>	Year: <u>96</u>
Number of Pages Transmitted	Page <u>1</u>	of <u>2</u>	
Comments:	<u>Cleaning Budget - at least! Did not have Rex's fax number.</u>		

Phone: Commercial (410)381-4550
FTS Line (410)962-4846

FAX: (410)962-4860

BALTIMORE AREA GLEANING NETWORK
"BAGNET"

C/O CIVIC WORKS

2701 ST. LO DRIVE * BALTIMORE, MD 21213 * (410) 243-5060

DATE:

9/20/96

TO:

Elaine Greer, ESA

FAX #:

(410) 962-4860 PHONE: (410) 381-4550

FROM:

Veronica McCall-Williams

TEL: 1-888-243-5060 FAX: (410) 366-1831

PAGES (Including this one): ()

NOTES:

~~A Attached please Budget report reflecting expenditures to date and projected cost thru 9/30/96~~

IN COOPERATION WITH THE U.S. DEPARTMENT OF AGRICULTURE/AMERICORPS AND WASHINGTON AREA GLEANING NETWORK

PARTNERS: MARYLAND FOOD COMMITTEE • MARYLAND FOOD BANK • ACTION FOR THE HOMELESS

▷ PRELIMINARY BUDGET TOTALS as of 9/20/96.

ADDITIONAL EXPENSES WILL OCCUR THROUGH 9-30-96.

SOME BILLS MAY BE PAID THROUGH 10-15-96.

Total checked
To tell this that they had to stay within budget amount.

Would help to
know what non-federal
contributions there
were.

pull Julie
budget sheet.

FAX

926

MICHIGAN

FARM SERVICE AGENCY
3001 COOLIDGE ROAD SUITE 100
EAST LANSING, MI 48823-6321

FAX NUMBER (517) 337-6898

MSG NO: 5420

DATE: 9-16-96

TO: NSO

(202)
FAX: 720-4614

ATTN: Charles Sims

(517)

FROM: USDA-FSA

PHONE: 337-6660
Ext 1272

Sandi Durham

REMARKS: Charles, please forward a copy
to Rex McMurber as soon as possible

Thanks

PAGE 1 OF 3 PRIORITY: _____ REGULAR: _____

IF ALL PAGES ARE NOT RECEIVED, CALL:
(517) 337-6659

SUMMER OF GLEANING AND FOOD RESCUE

MICHIGAN FSA

2ND REVISED BUDGET AS OF SEPTEMBER 16, 1996

<u>ITEM</u>	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>PARTNER</u>
Allowance:			
A. Basic Member (5 Members)	\$ 9,243.78		
B. Team Leader (1 Member)	3,466.56		
Uniforms			
A. T-Shirts (4 each)	National Off. Cost Unknown		
B. Boots			Donations
Travel Expenses			
A. Basic Members	3316.20		
B. Team Leader	761.15		
Office Space		Cost Unknown	
Supplies			
A. Gloves			Donations
B. Paper		Cost Unknown	
C. Pens-Pencils		Cost Unknown	

<u>ITEM</u>	<u>NATIONAL OFFICE</u>	<u>FSA</u>	<u>PARTNER</u>
Equipment			
A. Phone		Cost Unknown	
B. FAX		Cost Unknown	
C. Copy Machines		Cost Unknown	
D. Typewriters		Cost Unknown	
E. Computer Use		Cost Unknown	
Transportation			
A. Producer			Donations
B. Volunteers			Donations
Training			
A. Basic Member		Cost Unknown	On The Job
B. Team Leader		Cost Unknown	On the Job
Miscellaneous	656.45		
TOTAL EXPENSES:	\$17,444.14		

✓928

9-25-96

FAX

FOR: Ron DeMumbrun

FROM: Bettye Oliver

Subject: Member End of Term of Service Forms (Mississippi)
Final Expenditures - Summer of Gleaning & Rescue
Program

Per our telephone conversation on 9-23-96 all of our members will complete their term of service on 9-27-96. I have also sent Sarah Hood a form for her signature. All forms will be mailed to you on 9-30-96.

We were assigned two members to our Summer of Gleaning Program. One member (Issac Peterson) left the program without notice and was terminated 8-17-96.

The following are the final expenditures for the year:

Living Allowance

1 Regular Member	\$4.38 X 280 hours =	\$1226.40
1 Team Leader Member	\$6.28 X 600 hours =	\$3768.00

Transportation (Produce, etc.) \$ 761.00

Total \$5755.40*

These charges were incurred by 928A Site and were charged to the following cost account: 604171000082200.

CF: Jim Coyle

935

New Mexico

Facsimile Cover Sheet

To: Jim Coyle
Company: USDA
Phone: (202) 720-9434
Fax: (202) 720-0322

From: John Thomas Jr.
Company: Rural Development
Phone: (505) 761-4960
Fax: (505)-761-4976

Date: 5 September, 1996

Pages including this cover page: 5

Comments: Jim attached is our proposed budget for an additional member for our summer of gleaning project.

Also enclosed is a memo that outlines the funds that we have utilized at our site. As you can see we have the funds in our existing budget to fund this additional AmeriCorps member. Thanks for your support and assistance in this important endeavor.

10260.59	remaining
5224.33	needed for additional member
<hr/>	
5036.26	surplus back to OC

9/9/96
 per Jim Coyle

Jim Coyle
 National Office AmcriCorps Coordinator
 USDA- Office of Communications
 Administration/Whitten Bldg. Rm. 536-A
 14th St. & Independence Ave., SW
 Washington, DC. 20250-1301

Jim enclosed is a summation of our budget for the Summer of Gleaning project at the Albuquerque site.

1996 Summer of Gleaning Project Albuquerque New Mexico Site

Our Budget for 1996 is \$19,200.00. We had four members assigned to our site. We expect two of the members to complete their tour and receive their educational award. The hours for our AmeriCorps members are presented as follows:

Name of Member	Hours Worked	Hourly Rate	Amount Earned
Paula Olsen	480	\$4.67	\$2241.60
Justin Prieto	480	\$4.67	\$2241.60
Edward Archuleta	247	\$6.67	\$1647.49
Lauren Milligan	282	\$4.67	\$1316.94

Name of Member	FICA Taxes
Paula Olsen	\$169.41
Justin Prieto	\$169.41
Edward Archuleta	(247/520)(265.33)=\$126.03
Lauren Milligan	(282/480)(16941)=\$99.53

At this time we have used \$927.40 for travel expenses.

Our beginning budget for the year was \$19,200. We have used \$7,447.63 for the stipends, \$564.38 for FICA taxes, and \$927.40 for travel expenses. At this time we have \$10,260.59 remaining in our budget. We would like to utilize \$5,224.33 of these funds to bring on an additional member for 12 weeks to capitalize on the work that we started. The potato harvest is now on going, and is expected to run through November. Over 20,000 lbs of potatoes are being destroyed daily. We can salvage a large percent of this

waste if we can bring this AmeriCorps member on board. Pinto beans will soon be coming on line. Here again an AmeriCorps member will be invaluable in salvaging this produce. Pumpkins will soon be harvested. Again we need an AmeriCorps member to glean these items. We appreciate your consideration in reviewing our request for this assistance.

A handwritten signature in cursive script, appearing to read "John Thomas Jr.", with a long horizontal flourish extending to the right.

JOHN THOMAS JR.

Rural Development Coordinator/State AmeriCorps Contact

RUTGERS COOPERATIVE EXTENSION

934A

NEW JERSEY AGRICULTURAL EXPERIMENT STATION

PO Box 231
New Brunswick, NJ 08903-0231

908/932-9306
FAX: 908/932-6633

September 20, 1996

TO: Donna Hines

FROM: Zane R. Helsel *ZRH*
Director of Extension

RE: USDA - Americorps Summer of Gleaning - NJ
Grant Expenses

Ms. Hines:

The New Jersey Agriculture Society has informed me of your request of grant expenditures to date. The following are expenses paid and or encumbered of record to 9/13/96 as reported to me. I have listed this according to Object Class Categories (SF-424A):

a)	Personnel	18,802.21
b)	Fringe Benefits	1,645.20
c)	Travel	7,155.77
d)	Equipment	-0-
e)	Supplies	1,887.04
f)	*Contractual	12,566.00
g)	Construction	-0-
h)	Other	655.91
i)	Total direct charges	30,146.14
j)	Indirect charges	-0-
k)	Total	30,146.14

Please call me at 908-932-9306 if I can supply you with further information.

*This covers most of the travel and some of the supplies as included in c & e and this is not included in the total.



United States
Department of
Agriculture

Rural Development

6200 Jefferson St. N.E.
Room 255
Albuquerque, New Mexico 87109
505-761-4950
(FAX) 505-761-4976
TTY/TDD 505-761-4938

935A

19 September, 1996

SUBJECT: Final Expenditures
Summer of Gleaning Project
New Mexico, Albuquerque Site

TO: Ron DeMunbrun
FAX # 202-720-4614

Dear Mr. Ron DeMunbrun

We are still actively involved in our Summer of Gleaning project, and expect to incur expenses through September 30th, 1996 so that our members can complete their 480 hours of direct service hours.

By September 30th, 1996 we will use \$7,447.63 for the stipends, and \$564.38 for FICA taxes. We expect two of our members to complete their 480 hours and receive their \$1,000.00 scholarships for a total of \$2,000.00. This information was provided on September 5, 1996. As of today we have utilized \$2,212.92 in travel expenses. By September 30, 1996 we expect to utilize an additional \$1,600.00 in travel expenses.

We have received approval to bring on an additional member at an estimated cost of \$5,224.33. Our beginning budget for the year was \$19,200.00. Provided that our estimates for travel through September 30, 1996 are correct we will have \$2,124.74 remaining in our budget at the end of the fiscal year. It is our understanding that the educational awards were not included in the \$19,200.00 budget.

Should you have any questions or require assistance please advise.


JOHN THOMAS JR.
Rural Development Coordinator

cc: Jim Coyle



Writing for budget narrative

936

FAX COVER SHEET

Gerald D. Jennings

Mayor
City of Albany

Charles H. Shoudy

Commissioner
Department of
Human Resources

Paul S. Winkeller

Executive Director
Albany Service Corps

TO: DONNA HINES
USDA Amigo

FROM: Paul Winkeller

PHONE:

FAX:

PHONE:

FAX: (518) 434-5358

Number of pages including cover sheet: 2

Message

Hi. Budget narrative to follow tomorrow. We spent everything and are requesting no more funding on this project.

THANKS
[Signature]



ALBANY, NY: AMERICORPS SUMMER OF GLEANING

ITEM	USDA	ASC BUDGET	WHAT ASC SPENT*	MATCH	ASC MATCH	TOTAL
BASIC MEMBER (5 @ \$2241.60)	\$11,208.00					\$11,208.00
TEAM LEADER (1 @ \$3,468.40)	\$3,468.40					\$3,468.40
FICA (\$11,208 X .0765)	\$857.41					\$857.41
WORKERS COMP (our rate is .009)	\$132.09					\$132.09
UNIFORMS (6 ASC T's @ \$7.50)					\$45.00	\$45.00
MEMBER TRAINING (5 days @ \$125 each from Capital Gleaning Network)		\$625.00	\$625.00	1 DAY ASC TRAINING	\$250.00	\$875.00
TRANSPORTATION (6 members x 300 mls/wk. x12 wks. x .30/ml.)		\$6,480.00	\$2,750.00	2 ASC trucks (3 x \$500/mth), 1 box truck (\$150/day x 10)	\$4,500.00	\$7,250.00
SUPPLIES (1 scale \$75, 6 pruners \$15)		\$165.00	\$1,177.00	gloves, boxes, etc.	\$250.00	\$1,427.00
EQUIPMENT				wheelbarrows, crates, shears etc.	\$350.00	\$350.00
STAFF COSTS (\$875 consultant, \$1750 15% Site Super.)		\$2,625.00	\$4,929.00	\$780 10% Urban Greening Coordinator	\$780.00	\$5,709.00
OTHER (6 alpha beepers @ \$17/month x 3 months)		\$306.00	\$720.00	FOR 12 WKS: rent \$600, phone/fax \$300, copier/computer \$225	\$1,125.00	\$1,845.00
TOTAL	\$15,665.90		\$10,201.00		\$7,300.00	\$33,166.90
EDUCATION AWARDS (6 @ \$1000)	\$6,000.00	TO BE HELD BY CORPORATION--NOT PART OF BUDGET				\$6,000.00

* PLEASE SEE ATTACHED REVISED BUDGET NARRATIVE

✓
941

USDA-RECD
Form FmHA 2030-8
(Rev. 8-95)

DATE:
9-17-96

FACSIMILE TRANSMISSION

TO: RON DeMUNBRUN
LOCATION:
FAX NUMBER: 202 720-4614
TELEPHONE NUMBER: 202 690-3894

FROM: Bruce K. Kohler Rural Development Manager
LOCATION: Eugene, OR
FAX NUMBER: 541 465-6347
TELEPHONE NUMBER: 541 465-6850

COMMENTS: <i>Summer of cleaning + F.R. Oregon</i>	
AUTHORIZED SIGNATURE: <i>B. Kohler</i>	NO. OF PAGES TO FOLLOW: 2

Oregon 4/30/96 Budget at 6 members

ITEM	Corporation/ National Offc.	Federal Sponsor		Actual Spent		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) \$2,241.60 (480 hours/ 12 weeks of service) X 5	10,708.00			9,675.42				10,708.00
Team Leader \$3,468.40 (520 hours/ 13 weeks of service)	3,468.40			3,468.40				3,468.40
FICA (7.65%)								
Basic Member \$169.41	847.05			847.05				847.05
Team Leader \$265.33	265.33			265.33				265.33
Worker' Comp (Maximum of 7%)								
Basic Member \$156.91	784.55			784.55				784.55
Team Leader \$242.78	242.78			242.78				242.78
Uniforms (T-Shirts) 50	300.00			300.00				300.00
Member Training	700.00		<50>					700.00
Transportation (of members, produce, etc.)	3,400.00 3,900.00 500.00			1,914.21				3,900.00
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).			<3000.00>					<3,000.00>
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			<1000.00>					<1,000.00>

P02

09-17-96 08:33AM FROM FMHA DISTRICT 3

P03

09-17-96 08:33AM FROM FHHA DISTRICT 3

Administra operation of . . . (not directly related to the operation of . . . project)				Actual Spent			
Education Award \$1,000 X 5	6,000.00			5,000			6,000.00
Project Manager Mtg. D.C. 4/10/96	797.27			797.27			797.27
Recruitment & Misc. Exp. ^{From} 986.62 _{Transp. 500}	486.62			545.33			486.62
RD Staff exp to attend	300.00						300.00
TOTAL	28,800.00		4,050.00	23,840.34			28,800.00

- 5000 education awards
 18,840.34

Attn: Bon Demunbrun Fax: (202)-726-4614

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (400 hours/ 12 weeks of service)	2,241.60 x 4 8966.40							8966.40
Team Leader (520 hours/ 13 weeks of service)	3,468.4							3468.40
FICA (7.65%)								-
Basic Member	169.41 x 4							677.64
Team Leader	265.33							265.33
Worker's Comp (Maximum of 7%)								-
Basic Member	156.91 x 4							627.64
Team Leader	242.78							242.78
Uniforms (T-Shirts)	50							50.00
Member Training			500.00		300.00			800.00
Transportation (of members, produce, etc.)		2525.00						2525.00
Supplies (gloves, paper, etc.)		Actual money spent			250.00			250.00
Equipment (tools, NOT computers)		15 \$2,086.31			1500.00			1,500.00
Staff Costs: (For non-federal personnel- cost of one contract/line supervisor, clerical to process forms payroll).								-
Salaries					1000.00			1,000.00
Benefits								-
Other (Fertilizer, lights, phone, FAX costs, etc.)		7550.00						550.00
		Actual money spent						
		15 \$0-						

From Jill Taylor
any questions call me, (412) 487-4999

942

FAX

USDA RECD
602 Evans City Road, Suite 101
Butler, PA 16001-8701

942

Date 9/25/96

Number of pages including cover sheet _____

To: Bon DeMunbrun

From: Lee Patterson

Rural Development
Manager, Region 1
RECD

Phone _____
Fax Phone (202) 720-4614
CC: _____

Phone 412-482-4888
Fax Phone 412-482-4826

REMARKS:

Urgent For your review Reply ASAP Please comment

When I reported this budget to you
9/19/96 I was unaware that we (Rural Dev)
had paid \$100 for 3 months ^{Total \$300.00} for rent
of their office at threshold housing
I apologize for this error.
Attached is a copy of the corrected
Budget. I'm really sorry about this

9/19/96

Fayette County
Pennsylvania

Attn: Ron Demunbrun Fax: (202)-726-4614

PAGE 82

NATIONAL FOR

4123291561

09:54

04/17/1996

ITEM	Corporation/ National Off.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (400 hours/ 12 weeks of service)	2,241.60 x 4 8966.40							8966.40
Team Leader (320 hours/ 12 weeks of service)	2,468.4							3968.40
FICA (7.65%)								-
Basic Member	169.01 x 4							677.64
Team Leader	365.33							836.33
Worker's Comp (Maximum of 7%)								-
Basic Member	156.91 x 4							627.64
Team Leader	242.78							832.78
Uniforms (T-Shirts)	30							50.00
Member Training			500.00		300.00			800.00
Transportation (of members, produce, etc.)		2525.00						2525.00
Supplies (gloves, paper, etc.)		Actual money spent			250.00			250.00
Equipment (tools, NOT computers)		15 \$2,086.31			1500.00			1,500.00
Staff Costs (For non-federal personnel- cost of user contractible supervisor, clerical to process forms payroll).								-
Salaries					1000.00			1000.00
Benefits								-
Other (Facilities, lights, phone, FAX costs, etc.)		77550.00						550.00
		Actual money spent						

From Jill Taylor
any questions call me, (412)487-4000

SEP 27 '96 8:41 FROM USDA BUTLER PA
 4123291561 PAGE.002
 APR 17 '96 9:56
 PAGE.002

USDA/CNS

~~14,298~~ / 20,923 = 68%

YA KEUJ JUMPER UP CLEANING

PAGE 03

NATIONAL ROAD

23291561 PAGE 003

Administrative (cost not directly related to the operation of the project)									
Location Award									5,000 ⁰⁰
TOTAL	14,298 ⁰⁰	3,075 ⁰⁰	500 ⁰⁰				3,050 ⁰⁰		20,923 ⁰⁰

REC'D

3575 / 20,923 = 17%

Actual Total > 2,386.31
 GOAL - Fed 200 people for 12 wks

3,050 / 20,923 = 14.6% of Cost covered by STATE OF PA

$$\frac{\$20,923.19 \text{ Cost}}{200 \text{ people}} = \$104.62 / \text{person}$$

$$\frac{\$104.62 / \text{person}}{12 \text{ wks}} = \$8.72 / \text{person/wk}$$

✓
953 A

COOPERATIVE EXTENSION



Washington State University

FAX TRANSMISSION SHEET

From WSU/Pierce County Cooperative Extension

To: USDA/AmeriCorps
From: Steven Garrett
Attention: Ron Demunbrun
Number of pages to follow: 1

Message It looks like I needed to
shift around \$300 between supplies
and salaries.

If you have any questions, please call: 206.591.7180

To reply by fax: 206.591.3165

To reply by e-mail: _____

To reply by mail: WSU Cooperative Extension
3049 South 36th Street, Suite 300
Tacoma, WA 98409

Please verify receipt (only when checked)

Cooperating agencies: Washington State University, U.S. Department of Agriculture, and Pierce County. Cooperative Extension programs and employment are available to all without discrimination. Evidence of noncompliance may be reported through your local Cooperative Extension office.

ITEM.	Corperation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL 6 Members
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60			\$2,018				\$12,094
Team Leader (520 hours/ 13 weeks of service)	1,468.4							
FICA (7.65%)								\$ 1,080
Basic Member	169.41							
Team Leader	265.33							
Worker' Comp (Maximum of 7%)								\$ 988
Basic Member	156.91							
Team Leader	242.78							
Uniforms (T-Shirts)	50							\$ 300
Member Training								\$ 5,000
Transportation (of members, produce, etc.)								\$ 1,200
Supplies (gloves, paper, etc.)								
Equipment (tools, NOT computers)								
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll). Site Coordinator 520 hrs.								\$ 6,240
Salaries Clerical 130 hours.								\$ 1,235
Benefits both positions								\$ 1,198
Other (Facilities, lights, phone, FAX costs, etc.)								\$29,335
Total w/c education award				\$2,018				

225
935

RON

I SENT THIS VIA FAX
MODEM ON

9-13-96



TO: Project Managers, USDA/Rural Development
Summer of Gleaning & Food Rescue

FROM: Jim Coyle, National Coordinator
Rural Development/AmeriCorps

SUBJECT: Revised Budget Request

This is to request that you send us **final** expenditures for your Summer of Gleaning & Food Rescue projects **immediately**.

The fiscal year is rapidly drawing to a close and we must rectify our expenditures with the Corporation for National Service. Therefore we need to have a final tally of **your actual expenditures** for the S.O.G.F.R. projects in your State **no later than C.O.B. Monday, September 16**. It is important that you do this for us as soon as possible so that we may either:

- o direct funds to you in instances where there were overages, or
- o use the funds we have set aside for you for other purposes.

Please just make ink changes (if there are any) on your original budget. However, at your option you may also fill in a blank copy of the budget form used for that original submission.

For those projects that are complete, please give us your final figures. For those projects where activities are still ongoing at this time, please estimate anticipated expenditures, and submit a budget for all expenditures through to the close of your S.O.G.F.R. program.

If you have already responded to such a request in the near past from Ron DeMunbrun, please ignore this. If you have not, please FAX these budgets to Ron at (202) 720-4614

A.S.A.P. If you have any questions on this or would prefer to call your numbers in, please call Ron at (202) 690-3894.



DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D.C. 20250

September 13, 1996

MEMORANDUM TO LEON PANETTA, CHIEF OF STAFF TO THE PRESIDENT

FROM: Secretary Dan Glickman

A handwritten signature in black ink, appearing to read "Dan Glickman", written over the printed name.

SUBJECT: Bill Signing Options for the Bill Emerson Good Samaritan Food Donation Act

In follow up to our conversation last Friday, I wanted to share with you some thoughts regarding possible activities through which we could highlight the President's signing of H.R. 2428, the Bill Emerson Good Samaritan Food Donation Act.

The Act

The Bill Emerson Good Samaritan Food Donation Act will promote food recovery by limiting the liability of donors to instances of gross negligence and intentional misconduct. It also establishes basic nationwide uniform definitions pertaining to donation and distribution of nutritious foods and will help assure that donated foods meet all quality and labeling standards of Federal, State, and local laws and regulations.

Although each of the 50 States and the District of Columbia have individual laws which limit the liability of food donors, these statutes vary widely with respect to the types of foods and donors covered as well as the degree of liability immunity. Consequently, many potential donors who operate on a regional or national basis have been reluctant to establish separate donation policies for each State in which they do business. This bill would help to eliminate this obstacle. Second Harvest, the national foodbank network, has estimated that enactment of the legislation would result in approximately 50 million additional pounds of donated food each year.

The Message

Enactment of the legislation would reaffirm this Administration's commitment to public/private partnerships by promoting the role of the Federal Government as a catalyst to

energetically empower local communities to help solve food shortage problems experienced by low-income individuals. This would be achieved not by creating a new government program, but by publicizing and energizing cooperation between non-profit organizations and business.

Possible Policy Announcement

The President could issue an Executive Order to all Federal agencies establishing a policy to promote food recovery through their organizations, contractors and grantees. Attached is a preliminary draft which identifies potential food recovery opportunities.

Event Options

White House Ceremony: The President could sign the bill in a standard ceremony at the White House, convening Members of Congress who played a role in the passage of the legislation as well as those who have been actively involved in food recovery efforts; representatives of organizations which sponsor food recovery activities; charitable organizations; and anti-hunger advocacy groups.

Washington, D.C. Vicinity: D.C. Central Kitchen is a perishable and prepared food recovery program located in Washington. Its mission is to coordinate and transport the surplus foods of caterers, restaurants, hotels, and other food service businesses to feed needy children and adults at shelter and feeding programs throughout the Washington area and to train homeless individuals in basic food preparation skills with the goal of employment in the food service industry. Since it opened in 1989, D.C. Central Kitchen has received 1.3 million pounds of donated surplus food, prepared more than 2 million meals and trained over 100 homeless men and women for food service jobs.

Since 1992, D.C. Central Kitchen has been receiving weekly donations of prepared and perishable food from U.S. Department of Agriculture cafeterias. This food is combined with that received from other donors and transformed into complete meals by staff, volunteers and participants in the Kitchen's food service job training program.

This would be an ideal location for the bill signing in that it demonstrates the impact of the food recovery concept as a major contributor to the nutritional wellbeing of vulnerable populations and it also boasts a successful job training a placement mechanism for unskilled individuals who currently lack employment.

As an option in the D.C. area, we could travel to a nearby farm where USDA AmeriCorps members have led gleaned efforts. At such a site, the President could be photographed gleaned food from a field or loading recovered food onto a truck.

Other Areas of the Country: In the near future, the President is scheduled to visit Chicago -- the home of Second Harvest -- and Detroit. We would be able to coordinate an event at a perishable and prepared food recovery program or the collection of produce at a nearby farm. If the President is unable to schedule such an activity during one of these trips, we have established a network of food recovery contacts around the country and we can easily arrange an appropriate event.

Leon E. Panetta
Chief of Staff to the President
The White House
Washington, D.C. 20500

Dear Leon:

Here are a draft Presidential Executive order and memorandum promoting food recovery, as we discussed.

As you know, Congress passed H.R. 2428, the Bill Emerson Good Samaritan Food Donation Act of 1996, and we are recommending that the President sign it into law. The bill promotes food recovery by limiting the liability of donors to instances of gross negligence. It also establishes basic nationwide uniform definitions pertaining to donation and distribution of nutritious foods; and will help assure that donated foods meet all quality and labeling standards of Federal, State, and local laws and regulations. The law is necessary because potential food donors are not coming forward with food out of fear of liability.

After the President signs the bill, he could help even more if he were to send the attached Executive order and memorandum to heads of departments and agencies. The memo would inform them about the new law, let them know that it is the policy of the Federal Government to promote food recovery, and urge them to encourage voluntary efforts to assure that no food goes to waste that can economically be provided to persons in need. Of particular interest, the Executive order also asks them to support food recovery through their organizations, contractors, and grantees.

In case it is of use to you, I am also attaching a copy of our enrolled bill report to OMB, including the signing statement, and bill language.

Sincerely,

Dan Glickman
Secretary

Enclosures

OBPA:SClemans/DHoyt 720-2329/2330 9/12/96 leon

THE WHITE HOUSE

Washington

September 12, 1996

MEMORANDUM FOR HEADS OF DEPARTMENTS AND AGENCIES

SUBJECT: Helping Food Rescue Activities Can Help the Hungry

Today I have signed into law the Bill Emerson Good Samaritan Food Donation Act of 1996, a bill to encourage the donation of food and grocery products to nonprofit organizations for distribution to needy individuals.

This law supports food recovery activities by clarifying that, absent gross negligence, persons, gleaners, and nonprofit organizations shall not be subject to civil or criminal liability arising from the nature, age, packaging, or condition of apparently wholesome food or an apparently fit grocery product donated, or received as a donation, in good faith, for distribution to needy individuals. The bill also establishes basic nationwide uniform definitions pertaining to donation and distribution of nutritious foods; and helps assure that donated foods meet all quality and labeling standards of Federal, State, and local laws and regulations.

Food recovery allows Americans to share part of the immense food resources that we otherwise allow to go to waste, and to share it with those in need at no cost to the taxpayer. For example, the Department of Agriculture has supported food recovery for packaged foods for years and, during the past year, has undertaken a national initiative to help Americans recovery food of a highly perishable but nutritious nature. This food is mostly prepared in restaurants, hotels, cafeterias, and other institutional settings and would otherwise have been thrown away. In carrying out this activity, thousands of hungry people have been fed at no cost to the Federal government.

I want to ensure that you know that it is the policy of the Federal Government to promote food recovery and to encourage the use of voluntary efforts to assure that no food goes to waste that can economically be provided to persons in need. Via Executive order, I am directing all Agency Heads to ensure that their employees, contractors, grantees, State and local partners, and others understand this policy and work to implement it.

THE WHITE HOUSE

Washington

September 12, 1996

Executive Order

Helping Needy People By Supporting Food Recovery

The American People are blessed with a country rich in natural resources, land which supports an abundance of nutritious food, and an agricultural production and distribution system which is among the most efficient and productive in the world. Thanks to our American agricultural system, most of us are free to enjoy diets rich in both flavor and nutrition. However, sometimes food is wasted that could otherwise be used to help Americans who are less fortunate and need a helping hand. This is where food recovery can help.

Food recovery allows Americans to share part of the immense food resources that we otherwise allow to go to waste, and to share it with those in need at no cost to the taxpayer. For example, the Department of Agriculture has supported food recovery for packaged foods for years and, during the past year, has undertaken a national initiative to help Americans recover food of a highly perishable but, nutritious nature. This food is mostly prepared in restaurants, hotels, cafeterias, and other institutional settings and would otherwise have been thrown away. In carrying out this activity, thousands of hungry people have been fed at no cost to the Federal government.

Recently I signed into law the Bill Emerson Good Samaritan Food Donation Act of 1996, a bill to encourage the donation of food and grocery products to nonprofit organizations for distribution to needy individuals. This law supports food recovery activities by clarifying that, absent gross negligence, persons, gleaners, and nonprofit organizations shall not be subject to civil or criminal liability arising from the nature, age, packaging, or condition of apparently wholesome food or an apparently fit grocery product donated, or received as a donation, in good faith, for distribution to needy individuals. The bill also establishes basic nationwide uniform definitions pertaining to donation and distribution of nutritious foods; and helps assure that donated foods meet all quality and labeling standards of Federal, State, and local laws and regulations.

While this bill will help support food recovery in the private sector, we in the Federal Government can do more to help as well.

Accordingly, by the authority vested in me as President by the Constitution and the laws of the United States of America, it is hereby declared to be the policy of the Federal Government to promote the donation of wholesome food or grocery products to non profit organizations for distribution to needy individuals to assure that no food goes to waste that can economically be provided to persons in need. Therefore, it is hereby ordered:

Section 1. Definitions. The terms (1) Apparently Fit Grocery Product, (2) Apparently Wholesome Food, (3) Donate, (4) Food, (5) Gleaner (6) Grocery Product, (7) Gross Negligence, (8) Intentional Misconduct, (9) Nonprofit Organization, and (10) Person mean the same as defined in the Bill Emerson Good Samaritan Food Donation Act of 1996, (42 U.S.C. 1791).

Section 2. Policy. It is hereby declared to be the policy of the Federal Government to promote the donation of apparently wholesome food or grocery products to non profit organizations for distribution to needy individuals to assure that no food goes to waste that can economically be provided to persons in need.

Section 3. Implementation.

(a) Each agency shall, to the extent practicable and permitted by law, seek to increase excess food recovered and delivered to needy Americans from agency cafeterias, commissaries, food vendors, and other food service facilities, and special events involving food.

(b) Each agency shall seek to encourage food recovery among its contractors, subcontractors, State and local grantees, cooperators, and partners, by ensuring that they understand its importance and role in feeding needy individuals; and, furthermore, that they understand and agree to voluntarily comply with the Administration's policy with regards to food recovery.

(c) Whenever consistent with the goals of each agency's mission and programs, each agency shall seek to incorporate food recovery activities into those programs.

Section 4. Organization.

(a) There is hereby established for five years an interagency working group to carry out the policy of this Executive Order and to assist agencies in complying with its purpose and intent. The Secretary of Agriculture, or the Secretary's designee, shall chair this working group. The working group shall be comprised of agency heads or their designees.

(b) Each agency head, as appropriate, shall appoint an employee as that agency's food recovery coordinator.

Section 5. Agency Authority. Nothing in this order shall be construed as displacing the agencies' authority or responsibilities, as authorized by law.

Section 6. Judicial Review. This Executive order is intended only to help feed needy people by encouraging the recovery and donation of wholesome food.

THE WHITE HOUSE

September 12, 1996

September 30, 1996

MEMORANDUM FOR LEVON BUELLER AND TONDA WILLIAMS OF THE
CORPORATION FOR NATIONAL SERVICE

FROM: ^{RND} RON DE MUNBRUN

SUBJECT: Names of USDA AmeriCorps Summer of Gleaning Members

Attached is a list of those who participated in the USDA Summer of Gleaning along with their operating site ID's. Of these people, those for whom we submit End of Term of Service forms showing they successfully completed their service will be eligible for a \$1,000 education award per our prior agreement with the Corporation for National Service. This list is being provided to you because it is our understanding that if a member form is submitted and you do not recognize the operating site ID, there is a significant delay in the processing of the paperwork and the eventual disbursement of the education award to the member.

If you have questions concerning these people, please contact Ms. Dee DiFiore (202) 690-3501 or Mr. Ron De Munbrun (202) 690-3894.

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: SSNs [Personally Identifiable Information] [partial] (5 pages)	09/30/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [1]

2013-0661-F
rc3088

RESTRICTION CODES**Presidential Records Act - [44 U.S.C. 2204(a)]**

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

9/30/96

MASTER NAME LIST
 "USDA SUMMER OF GLEANING"

\$1,000 Education Award for those who successfully complete service

LAST NAME	FIRST NAME	INIT	SSN	PGM	TRST	BIRTH DATE	PROGRAM CODE	OP SITE	STATE	To S
HERRERA	ALEXANDRA			A	I			906A	CA	
RODRIGUEZ	BRYAN	N		A	I			906A	CA	
DIMUCCIO	ELYSE	A		A	I			906B	CA	
FITZHUGH	JENNIE	L		A	I			906B	CA	
ZEPEDA	MEDE			A	I			906B	CA	
BEAUVOIS	DANIEL	J		A	I			909A	CT	
BROWN	SHANE	C		E	III			909A	CT	
MARTIN	AILEEN	H		A	I			909A	CT	
RHODES	THOMAS	V		E	III			909A	CT	
HUDSON	LISA	F		C	II			911A	DC	
RADBILL	MATTHEW	D		C	II			911A	DC	
WIEDENHEFT	RICHARD	D	(b)(6)	C	II	(b)(6)		911A	DC	
LONG	CASEY	M		A	I			913A	GA	
WEINBERG	GABE	R		A	I			913A	GA	
OXFORD	JENNIFER	D		C	II			917A	IL	
WARGEL	KATIE	A		C	II			917A	IL	
THROCKMORTON	HEATHER	L		C	II			918A	IN	
WILSON	SARA	R		C	II			918A	IN	
MCGIVERIN	KELLIE	L		C	II			918B	IN	
WOODS	JAMES	M		C	II			918B	IN	
SPURGEON	DAVID	M		C	II			918C	IN	
STRICKLING	JASON	M		C	II			918C	IN	

[001]

9/30/96

MASTER NAME LIST

Page 2

"USDA SUMMER OF GLEANING"

\$1,000 Education Award for those who successfully complete service

LAST NAME	FIRST NAME	INIT	SSN	PGM	TRST	BIRTH DATE	PROGRAM CODE	OP SITE	STATE	To S
BECKER	JANIS	E		C	II			919A	IA	
LILLY	KENNARV	C		E	C			919A	IA	
LILLY	ORAN	A		C	II			919A	IA	
BOND	SONYA	L		C	II			921A	KY	
CARNEY	SELENA	L		C	II			921A	KY	
DRAKE	DAMONT	R		C	II			921A	KY	
MOWELL	KARLA	F		C	II			921A	KY	
RADFORD	DAN	S		C	II			921A	KY	
SPARROW	AMY	L		C	II			921A	KY	
DEVINE	COLLEEN	M		A	I			924A	MD	
LUSTER	GLORIA	H		C	II			924A	MD	
RICHARDS	BRIAN	D		C	II			924A	MD	
STEELE	AMY	B		E	III			924A	MD	
BOYD	ROSALIND	R	(b)(6)	E	III	(b)(6)		926A	MI	
MORGAN	SHEILA	R		E	III			926A	MI	
RICHARDSON	RANDOLPH			E	III			926A	MI	
TUCKER	RODNEY	P		E	III			926A	MI	
KING	ERIC	J		C	II			926B	MI	
RYDER	RYAN	P		C	II			926B	MI	
SINISCHO	ALEXANDRA	L		A	I			926B	MI	
PETERSON	ISAAC	C		A	I			928A	MS	
WHITEHEAD	JAMES	E		A	I			928A	MS	
ARNOLD	RYAN	D		A	I			929A	MO	
GARDNER	LORENA	A		A	I			929A	MO	
DINAN	ANDREA	L		A	I			934A	NJ	

9/30/96

MASTER NAME LIST

Page 3

"USDA SUMMER OF GLEANING"

\$1,000 Education Award for those who successfully complete service

LAST NAME	FIRST NAME	INIT	SSN	PGM	TRST	BIRTH DATE	PROGRAM CODE	OP SITE	STATE	To S
GUERRA	VICTOR	M		A	I			934A	NJ	
KOCH	LISA	I		A	I			934A	NJ	
MORTON	MICHAEL	L		A	I			934A	NJ	
YOUNG	CANDACE	R		A	I			934A	NJ	
DAHLSTEDT	SUZANNA	M		E	III			935A	NM	
LACKEY	JAMES	D		A	I			935A	NM	
LEE	CHRISTA	D		C	II			935A	NM	
NAPIE	SABRINA	L		A	I			935A	NM	
ARCHULETA	EDWARD	C		A	I			935B	NM	
MILLIGAN	LAUREN	S		A	I			935B	NM	
OLSEN	PAULA	G		A	I			935B	NM	
PRIETO	JUSTIN	P		A	I			935B	NM	
BAKKEN	PATRICIA	M		A	I			936A	NY	
BEHLING	ESTHER	M	(b)(6)	A	I	(b)(6)		936A	NY	
FLOOD	CAROLE	L		A	I			936A	NY	
REYES	VICTORIA	W		A	I			936A	NY	
STACEY	DAVID-JOHN			A	I			936A	NY	
WASHINGTON	ZAHIRAH			A	I			936A	NY	
CLEVELAND	TAMMERA	R		A	I			941A	OR	
DAWSON	KARNA	L		A	I			941A	OR	
EDWARDS	KHALIL	T		A	I			941A	OR	
KOONTZ	KRISTINA	R		C	II			941A	OR	
LAZENBY	AMY	J		E	III			941A	OR	
METZKER	JENNIFER	S		C	II			941A	OR	
LAWSON	NATALIE	A		C	II			942A	PA	
MARKO	KENSIE	L		C	II			942A	PA	
ORSLENE	LOUIS	E		C	II			942A	PA	

9/30/96

MASTER NAME LIST

Page 4

"USDA SUMMER OF GLEANING"

\$1,000 Education Award for those who successfully complete service

LAST NAME	FIRST NAME	INIT	SSN	PGM	TRST	BIRTH DATE	PROGRAM CODE	OP SITE	STATE	To S
RHODES	HOLLY	A		C	II			942A	PA	
ROSICK	RONALD	A		C	II			942A	PA	
GRAF	ARMIN	A		A	I			944A	RI	
LAVALLEE	CHRISTINE	M		A	I			944A	RI	
MAGNAN	STEPHANIE	A		A	I			944A	RI	
ALMARAZ	DIANA	V		C	II			948A	TX	
GARZA	VANESS			A	I			948A	TX	
PEREZ, JR	TOMAS		(b)(6)	A	I	(b)(6)		948A	TX	
RAMIREZ	SALOMON			A	I			948A	TX	
VILLARREAL	EUVELSETER			A	I			948A	TX	
ANDRE	CLAIRE			C	II			953A	WA	
BALDWIN	GREGORY	A		A	I			953A	WA	
IN	SEN			C	II			953A	WA	
KILPATRICK	TREE	S		C	II			953A	WA	
NGUYEN	HAO	J		C	II			953A	WA	
VIGNEC	NICOLE	A		C	II			953A	WA	

RD - INDIANA - CLEANING

STATE CODE: 15

MONTH/YEAR: 06/96

PREPARATION DATE: 7/16/96

USDA/RD/AMERICORPS MONTHLY COST ACCOUNTING SURVEY

AC	DATE	SSN	LN, FN, MI	BOCC	DESCRIPTION	\$\$\$	
4	06-07-96	(b)(6)	THROCKMORTON, HEATHER L.	1127	SALARY/STIPEND	(b)(6)	
4	06-07-96		WILSON, SARA R.	1127	SALARY/STIPEND		
4	06-07-96		STRICKLING, JASON M.	1127	SALARY/STIPEND		
4	06-07-96		SPURGEON, DAVID M.	1127	SALARY/STIPEND		
4	06-07-96		MCGIVERIN, KELLIE L.	1127	SALARY/STIPEND		
4	06-07-96		WOODS, JAMES M.	1127	SALARY/STIPEND		
4	06-18-96		STRICKLING, JASON M.	2121	MILEAGE		
4	06-18-96		SPURGEON, DAVID M.	2121	MILEAGE		
4	06-21-96		THROCKMORTON, HEATHER L.	1127	SALARY/STIPEND		
4	06-21-96		WILSON, SARA R.	1127	SALARY/STIPEND		
4	06-21-96		STRICKLING, JASON M.	1127	SALARY/STIPEND		
4	06-21-96		SPURGEON, DAVID M.	1127	SALARY/STIPEND		
4	06-21-96		MCGIVERIN, KELLIE L.	1127	SALARY/STIPEND		
4	06-21-96		WOODS, JAMES M.	1127	SALARY/STIPEND		
4	06-24-96		SPURGEON, DAVID	2121	MILEAGE		
4	07-01-96		THROCKMORTON, HEATHER L.	2121	MILEAGE		
4	07-01-96		WILSON, SARA R.	2121	MILEAGE		
4	07-05-96		THROCKMORTON, HEATHER L.	1127	SALARY/STIPEND		
4	07-05-96		WILSON, SARA R.	1127	SALARY/STIPEND		
4	07-05-96		STRICKLING, JASON M.	1127	SALARY/STIPEND		
4	07-05-96		SPURGEON, DAVID M.	1127	SALARY/STIPEND		
4	07-05-96		MCGIVERIN, KELLIE L.	1127	SALARY/STIPEND		
4	07-05-96		WOODS, JAMES M.	1127	SALARY/STIPEND		
4	07-05-96		STRICKLING, JASON M.	2121	MILEAGE		
4	07-05-96		SPURGEON, DAVID M.	2121	MILEAGE		
4	07-09-96		THROCKMORTON, HEATHER L.	2121	MILEAGE		
4	07-09-96		WOODS, JAMES M.	2121	MILEAGE		
4							

COMPILED BY: Sharon Zapata - USDA/RD

INDIANA

317-290-3104

317-290-3095 FAX

USDA AMERICORPS GLEANING AND FOOD RESCUE SUMMER

Original - before final changes

SUMMER OF GLEANING BUDGETS

07/30/96
09:26 AM

SITE	AGENCY	# MEM	NAT. OFFC. FUNDS	FEDERAL SPONSOR CASH	NON-FEDERAL SPONSOR		OTHER NON-FEDERAL SPONSOR		MATCH REQ.	MATCH NOT MET		
					IN-KIND	CASH	IN-KIND	CASH			IN-KIND	
CALIF	RD	6	\$28,800							0	0	
CON/RI	FSA/RD	7	\$37,626			\$27,330		\$8,578		0	0	
GEORGIA	RD	2	\$10,000							0	0	
ILLINOIS	FSA	2	\$9,600							0	0	
INDIANA	RD	6	\$21,780							0	0	
IOWA	FSA	6	\$17,267	\$5,610		\$2,000				0	0	
KENTUCKY	RD	6	\$28,800							0	0	
MARYLAND	FSA	4	\$42,208			\$4,116		\$33,525	\$1,600	0	0	
MICHIGAN	FSA	6	\$27,782							0	0	
MISS.	RD	4	\$26,000							0	0	
MISSOURI	FSA	5	\$12,840	\$5,000						0	0	
NEW JERSEY	CSREES	5	\$34,020				\$25,000		5703.75	0	0	
NM-SAN JUAN	FSA	4	\$18,471			\$850		\$820		0	0	
NM-ALBQUE	RD	4	\$19,200			\$2,100		\$5,260		0	0	
NEW YORK	FSA	4	\$18,468				\$7,285			0	0	
OREGON	RD	6	\$25,250			\$4,050				0	0	
PENN	RD	5	\$14,299	\$3,075		\$500	\$3,050			0	0	
TEXAS	RD	5	\$19,396					\$1,290		0	0	
WASHINGTON	CSREES	6	\$29,335							3972.25	3972.25	
TOTAL:		93	\$441,141	\$13,685		\$40,946	\$35,335	\$49,473	\$0	\$4,000	61603.17	0

*COST PER MEMBER IS BASED ON CORPORATION \$ OF:

\$6,286 \$584,580

Original - Before final changes

SUMMER OF GLEANING BUDGETS

07/30/96
09:26 AM

USDA/AMERICORPS SUMMER GLEANING AND FOOD RESCUE PROJECTS

SITE	Federal Sponsor	# MEM	FEDERAL		NON-FEDERAL SPONSOR		FSA	RD		
			CASH	IN-KIND	CASH	IN-KIND				
CALIFORNIA	RD	6	\$28,800					6	\$28,800	
CONNECTICUT/RI	FSA/RD	7	\$37,626	\$27,330		\$8,578	7	\$37,626		
GEORGIA	RD	2	\$10,000					2	\$10,000	
ILLINOIS	FSA	2	\$9,600				2	\$9,600		
INDIANA	RD	6	\$21,780					6	\$21,780	
IOWA	FSA	6	\$22,877	\$2,000			6	\$22,877		
KENTUCKY	RD	6	\$28,800					6	\$28,800	
MARYLAND	FSA	4	\$42,208	\$4,116	\$35,125		4	\$42,208		
MICHIGAN	FSA	6	\$27,782				6	\$27,782		
MISSISSIPPI	RD	4	\$26,000					4	\$26,000	
MISSOURI	FSA	5	\$17,840				5	\$17,840		
NEW JERSEY	CSREES	5	\$34,020		\$25,000					
NM- SAN JUAN	FSA	4	\$18,471	\$850		\$820	4	\$18,471		
NM- ALBUQUERQUE	RD	4	\$19,200	\$2,100		\$5,260		4	\$19,200	
NEW YORK	FSA	4	\$18,468		\$7,285		4	\$18,468		
OREGON	RD	6	\$25,250	\$4,050				6	\$25,250	
PENNSYLVANIA	RD	5	\$17,374	\$500	\$3,050			5	\$17,374	
TEXAS	RD	5	\$19,396			\$3,690		5	\$19,396	
WASHINGTON	CSREES	6	\$29,335							
		93	\$454,826	\$40,946	\$35,335	\$53,473	38	\$194,871	44	\$196,600
	TOTAL FEDERAL:		\$495,772							
	TOTAL NON-PROFIT:		\$88,808							
	GRAND TOTAL:		\$584,580							
							FSA	38	\$194,871	
							RD	44	\$196,600	
							New Jersey	5	\$34,020	
							Washington	6	\$29,335	
								93	\$454,826	

CSREES = Cooperative State Research, Education and Extension Service
 FSA = Farm Services Agency
 RD=Rural Development

Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
002. form	re: reimbursement (3 pages)	05/20/1996	b(6)

COLLECTION:

Clinton Presidential Records
AmeriCorps
General Files
OA/Box Number: 24231

FOLDER TITLE:

Gleaning - 1996 Summer I [1]

2013-0661-F
rc3088

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

OPERATING SITE BUDGET FORM

AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDAProgram Name: TOTAL USDA subgrants (NJ/WA) & Self-run Summer of Gleaning Budget (FY 9
(Includes all self-run & Washington State University and Rutgers University)ITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	78	\$171,544	\$3,364	\$174,908
TEAM LEADER	12	\$41,097	\$521	41,618
Sub-Total:		212,641	3,885	216,526
FICA (7.65%)	90	16,255	297	16,552
Worker's Compensation	65	7,340	286	7,626
Health Care				

SUB-TOTAL A:

\$236,236	+	\$4,468	=	\$240,704
-----------	---	---------	---	-----------

98.14%	+	1.86%	=	100%
(Max 85%)		(Min 15%)		

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$6,465	\$10,080	\$16,545
Uniforms	100	45	145
(PLEASE SPECIFY IN BUDG Other	4,118	1,135	5,253
Item B Subtotal	\$10,683	\$11,260	\$21,943

ITEM C: STAFF

Salaries	\$27,602	\$56,649	\$84,251
Benefits	5,345	316	5,661
Training			
Other	\$1,724		1,724
Item C Subtotal	\$34,670	\$56,965	\$91,635

OPERATING SITE BUDGET FORM

07/23/96 GLEANATL 12:56 PM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel	_____	_____	\$0
Transportation	106,255	25,595	\$131,850
Supplies	11,498	9,296	\$20,794
Equipment	3,923	4,945	\$8,868
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	11,431	53,661	\$65,092
Subtotal	\$133,107	\$93,497	\$226,604
<hr/>			
ITEM E: INTERNAL EVALUATION	\$771	_____	\$771
<hr/>			
ITEM F: ADMINISTRATION	\$1,500	_____	\$1,500
<hr/>			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)	\$180,731	\$161,722	\$342,453
<hr/>			
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$416,967	\$166,190	\$583,157

Estimated #
of Children

Grantee Share

G. CHILD CARE

Number of
Participants

Amount per
Participant

Total

H. EDUCATION AWARDS

Full – Time
Participant _____ 90

\$90,000

Part – Time
Participants _____

OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDAProgram Name: TOTAL USDA self-run AmeriCorps SUMMER OF GLEANING BUDGET (FY 96)
(does not include Washington State University and Rutgers University)ITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	68	\$152,482	+	= \$152,482
TEAM LEADER	11	\$38,149		38,149
Sub-Total:		190,631		190,631
FICA (7.65%)	79	14,572		14,572
Worker's Compensation	54	5,727		5,727
Health Care				

SUB-TOTAL A: \$210,930 + = \$210,930

100.00%	+	0.00%	=	100%
(Max 85%)		(Min 15%)		

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$6,165	\$8,730	\$14,895
Uniforms	100	45	145
(PLEASE SPECIFY IN BUDG) Other	4,118		4,118
Item B Subtotal	\$10,383	\$8,775	\$19,158

ITEM C: STAFF

Salaries	\$12,877	\$53,649	\$66,526
Benefits	1,959	316	2,275
Training			
Other	\$1,584		1,584
Item C Subtotal	\$16,419	\$53,965	\$70,384

OPERATING SITE BUDGET FORM

07/23/96 GLEANASR 12:56 PM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel	_____	_____	\$0
Transportation	88,689	20,500	\$109,189
Supplies	10,298	3,696	\$13,994
Equipment	3,250	3,870	\$7,120
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	11,431	53,661	\$65,092
Subtotal	\$113,668	\$81,727	\$195,395
<hr/>			
ITEM E: INTERNAL EVALUATION	\$771	_____	\$771
<hr/>			
ITEM F: ADMINISTRATION	\$1,500	_____	\$1,500
<hr/>			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)	\$142,741	\$144,467	\$287,208
<hr/>			
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	\$353,671	\$144,467	\$498,138

	Estimated # of Children	Grantee Share	
G. CHILD CARE			
<hr/>			
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participan _____ 79	_____	\$79,000
	Part – Time Participants _____	_____	_____

Ron 7/22/96

OPERATING SITE BUDGET FORM

GLEAN906A

07/22/96

02:20 PM

AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA SUMMER OF GLEANING - RURAL DEVELOPMENT

Program Name: WATSONVILLE CALIFORNIA

ITEM A: MEMBER SUPPORT COSTS LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	2	\$4,486	+	= \$4,486
TEAM LEADER		\$0		
Sub-Total:		4,486		4,486
FICA (7.65%)	2	343		343
Worker's Compensation	2	314		314
Health Care	N/A			

SUB-TOTAL A: \$5,143 + = \$5,143

100.00% + = 100%
(Max 85%) (Min 15%)

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$240	+	=	\$240
Uniforms	100			100
(PLEASE SPECIFY IN BUDG Other	468			468
Item B Subtotal	\$808			\$808

ITEM C: STAFF

Salaries				
Benefits				
Training				
Other				
Item C Subtotal				

OPERATING SITE BUDGET FORM

07/22/96 GLEAN906A 02:20 PM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel	_____	_____	\$0
Transportation	1,050	_____	\$1,050
Supplies	1,163	_____	\$1,163
Equipment	250	_____	\$250
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	_____	_____	\$0
Subtotal	\$2,463	_____	\$2,463
<hr/>			
ITEM E: INTERNAL EVALUATION			
<hr/>			
ITEM F: ADMINISTRATION			
<hr/>			
ITEM G: TOTAL PROGRAM OPERATING COSTS			
(ITEMS B – F)	\$3,271	_____	\$3,271
<hr/>			
ITEM H: TOTAL OPERATING SITE BUDGET			
(ITEMS A + G)	\$8,414	_____	\$8,414

	Estimated # of Children	Grantee Share	
G. CHILD CARE			
	N/A	_____	
<hr/>			
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS			
Full – Time Participant	2	\$1,000	\$2,000
Part – Time Participants	_____	\$2,363	_____

07/22/96

OPERATING SITE BUDGET FORM

02:19 PM

GLEAN906B

Ron 7/22/96

AMERICORPS - 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA SUMMER OF GLEANING - RURAL DEVELOPMENT

Program Name: KINGS COUNTY CALIFORNIA

ITEM A: MEMBER SUPPORT COSTS LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	3	\$6,728	+	= \$6,728
TEAM LEADER	1	\$3,468		3,468
Sub-Total:		10,196		10,196
FICA (7.65%)	4	780		780
Worker's Compensation	4	714		714
Health Care	N/A			

SUB-TOTAL A:	\$11,690	+		=	\$11,690
	100.00%	+		=	100%
	(Max 85%)		(Min 15%)		

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$200	+		=	\$200
Uniforms					
(PLEASE SPECIFY IN BUDG Other					
Item B Subtotal	\$200				\$200

ITEM C: STAFF

Salaries	\$1,402				\$1,402
Benefits	631				631
Training					
Other					
Item C Subtotal	\$2,033				\$2,033

OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

07/22/96

GLEAN906B

02:19 PM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel	_____	_____	\$0
Transportation	_____ 360	_____	_____ \$360
Supplies	_____ 200	_____	_____ \$200
Equipment	_____ 300	_____	_____ \$300
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	_____ 570	_____	_____ \$570
Subtotal	_____ \$1,430	_____	_____ \$1,430
<hr/>			
ITEM E: INTERNAL EVALUATION	_____ \$771	_____	_____ \$771
<hr/>			
ITEM F: ADMINISTRATION	_____	_____	_____
<hr/>			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)	_____ \$4,434	_____	_____ \$4,434
<hr/>			
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)	_____ \$16,124	_____	_____ \$16,124

	Estimated # of Children	Grantee Share	
G. CHILD CARE	_____ N/A	_____	
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS	Full – Time Participant _____ 4	\$1,000	_____ \$4,000
	Part – Time Participants _____	\$2,363	_____

Rev 7/22/96
906A



906B

CITY OF WATSONVILLE

"Opportunity through diversity; unity through cooperation"

Administration Building
215 Union Street
Second Floor
Fax (408) 761-0736

Mayor & City Council
215 Union Street
(408) 728-6006
City Manager
728-6011
City Attorney
728-6013
City Clerk
728-6005
Personnel
728-6012

City Hall Offices
250 Main Street

Building
728-6018

Fax 728-6173

Finance
728-6031

Fax 763-4066

Planning
728-6020

Fax 728-6173

Public Works
728-6049

Fax 763-4065

Purchasing
728-6029

Fax 763-4066

Airport
100 Aviation Way
728-6075
Fax 763-4058

Fire
115 Second Street
728-6060
Fax (408) 763-4054

Housing & Economic Development
231 Union Street
728-6014
Fax 763-4016

Library
310 Union Street
728-6040
Fax 763-4015

Parks & Recreation
30 Maple Avenue
728-6081
Fax 763-4078

April 2, 1996

Donna Hines
Office of National Services
14th and Independence, Room 538-A
Washington, D.C. 20250

Dear Ms. Hines:

The City of Watsonville is pleased to join in a partnership with F.O.O.D. CROPS and Second Harvest Food Bank of Santa Cruz and San Benito Counties in order to implement the Community Food Access Project. This project would help distribute an additional 500,000 pounds of produce to provide 333,000 meals to feed 5,000 people.

With the closure of the NorCal Crosetti frozen food packaging plant in February, 750 people were layed off. This closure will further increase Watsonville's already high unemployment rate of twenty percent (20%). This project will help meet the basic nutritional needs of Watsonville's low income population.

Please find attached our project proposal requesting three AmeriCorps Members. If you have any questions please call me at (408) 728-6011 or Carlos Palacios, Deputy City Manager at (408) 728-6033.

Sincerely,
Steven M. Salomon
Steven M. Salomon
City Manager

1. COVER PAGE

A) Project Title: **Community Food Access Project**

B) Address: City of Watsonville
Union Street, 2nd Floor
Watsonville, CA 95076-5000

C) State of Duty Station: California

D) Counties of Duty Station of AmeriCorps Members: Monterey and Santa Cruz

E) Names of Counties Served: Monterey, Santa Cruz and San Benito

F) Pertinent Demographic Information for Counties to be Served:

Monterey, Santa Cruz and San Benito Counties are located along the middle of the California Coastline. The area is approximately 100 miles south of San Francisco and 250 miles north of Los Angeles. It is a rich agricultural center and one of the nation's major vegetable-producing areas.

Fort Ord, which officially closed in 1995, played a significant role in supporting the area's economic base. For 75 years Fort Ord served as a major training facility During World War II and the Vietnam Era. In total, by 1998, it is estimated that 6,300 civilian jobs will be lost.

In addition to the closure of Fort Ord, in March, 1995, the three county area experienced extreme flood damage in the amount of fifty million dollars of lost crop production and 3,000 acres of agricultural land.

The area's unemployment rate continues to be above that of the State and the nation. Below is data from 1993.

United States	8,734,000	6.8%
California	1,407,000	9.2
Santa Cruz County	14,200	10.2
Monterey County	21,400	12.3
San Benito County	3,300	15.0

Number of AFDC Recipients in 1993 by County:

Santa Cruz County	10,810
Monterey County	22,498
San Benito County	2,713

G) Congressional Districts: 17th Congressional District, State of California

H) Names of Site Supervisors: Melody Culver, Second Harvest Food Bank;
Leslie Sunny F.O.O.D. CROPS

I) Second Harvest Food Bank	F.O.O.D. CROPS
15 Errington Road	11270 Merritt Street, Suite A
Watsonville, CA 95076	Castroville, CA 95012
T(408) 722-7110 F(408) 722-0435	T(408) 633-6001

J) State Project Manager: Tony Symonds

K) Address, Phone and Fax of State Project Manager:
194 Main Street, Suite F
Woodland, California 95695-2915
T (916) 668-2025 F(916) 668-2055

L) Number of AmeriCorps Members in Summer of Gleaning Program: **Three**

M) List of Project Partners:

Second Harvest Food Bank of Santa Cruz and San Benito Counties, Primary Partner
F.O.O.D. CROP, Castroville, Primary Partner
City of Watsonville, a federally designated Enterprise Community, Secondary Partner

Although the Central Coast of California is one of the richest agricultural areas in the world producing billions of dollars in food products, an estimated fourteen percent (14%) of the 600,000 residents in Monterey, Santa Cruz and San Benito Counties are poor and nutritionally at risk. To solve this problem, a partnership has been formed between the City of Watsonville, F.O.O.D. CROPS and Second Harvest Food Bank. It is through this partnership that the Community Food Access Project will be implemented. 84,000
people

2. COMMUNITY FOOD ACCESS PROJECT OBJECTIVE STATEMENT

The objective of the Community Food Access Project has three components; 1) to increase the supply and diversity of donated produce to food banks by half a million pounds; 2) to ensure that the food to be distributed is safe and nutritious and 3) to distribute the additional half million pounds to feed 5,000 people per month.

What work will be done? What service will your Members engage in?

Americorps members will work in partnership with F.O.O.D. CROPS and Second Harvest Food Bank to increase food delivery to an existing comprehensive network of 120 distribution sites in the Tri-County area. The AmeriCorps members will work in partnership with F.O.O.D. CROPS to recruit and train volunteers to glean donated fields. Members will also work with Second Harvest Food Bank to train two to three teams of six to ten volunteers on methods of safe food handling and quality control. The members will recruit and train twenty new members to assist in the distribution of the half a million pounds of produce that will provide 333,000 meals to feed 5,000 people.

What is the hoped for results of activities?

An additional half million pounds of fresh fruits and vegetables will be gleaned and distributed to feed 5,000 people. The recruited volunteer base will be sustained after the conclusion of the program.

How will you measure the quality of the service provided?

- The number of pounds of food gleaned per month will be obtained from monthly weigh-in records kept by F.O.O.D. CROPS.
- The number of persons fed will be obtained from monthly service records maintained by Second Harvest Food Bank.
- The number of volunteers that remain with the project after the summer gleaning program is completed.

By what standards will success be gauged?

- 500,000 pounds of produce gleaned and distributed.
- 5,000 people fed.
- Ten of the twenty recruited volunteers remain with the project.

How many individuals will receive the benefits of the service your Members perform?

At least 5,000 individuals will receive the benefits of the program's gleaning and distribution efforts.

3. PRELIMINARY WORK PLAN AND MILESTONE SCHEDULE

Task 1

Acquire a working knowledge of F.O.O.D. Crops and Second Harvest Food Bank. The focus will concentrate on gleaning and distribution of harvested crops, working with volunteers and coordinating strategies for the collection and distribution of gleaned produce.

Early June.....Mid June, 1996

Task 2

Perform outreach services to prospective volunteers via phone calls, personal visits and direct mailings. Initiate outreach to farmers and shippers regarding the F.O.O.D. Crops program and the use of their fields for gleaning purposes.

Mid June.....July 1, 1996

Task 3

Recruit and train volunteers from private, public and non-profit sectors. Target local businesses, non-profit agencies and all ages, including youth and senior programs. Develop a gleaning schedule. Solicit fields for routine gleaning.

July 1.....August 31, 1996

Task 4

Implement a regular gleaning schedule. Oversee volunteers, harvest of crops and produce distribution. Handle logistics of food distribution through existing network including contacting volunteers, securing transportation, and arranging for equipment such as bins and knives.

July 1.....August 31, 1996

Task 5

Assist in the pick up of donated produce from the docks of growers and shippers.

July 1.....August 31, 1996

Task 6

Maintain monthly statistics on poundage of produce, volunteer hours and food distribution for project evaluation.

July 1.....August 31, 1996

Task 7

Train and supervise 6-10 volunteers to sort perishable and non-perishable distressed food to ensure that food distributed is safe and nutritious.
June 1.....August 31, 1996



April 1, 1996

Lisa Lampman
City of Watsonville
Watsonville, CA

Dear Lisa,

I am delighted to hear of the "Summer of Gleaning" program.

F.O.O.D CROPS in cooperation with the Second Harvest Food Bank of Santa Cruz and San Benito counties would greatly benefit by having an AmeriCorp Volunteer oversee the gleaning program. It would allow food banks in Santa Cruz, San Benito and Monterey counties to receive quality fresh vegetables and distribute it to the hungry, homeless and families on low and fixed incomes. Reaching a minimum of 71,000 people monthly.

F.O.O.D CROPS has operated a successful gleaning program for several years but due to lack of funding the program was suspended in the 95 season.

The Summer of Gleaning would allow F.O.O.D CROPS and the Second Harvest to reestablish this valuable program for the summer. Allowing for the community at large to have an opportunity to learn about agriculture. F.O.O.D CROPS will provide supervision and the training to the AmeriCorp Volunteer, all contacts to farmers, growers and shippers of produce and administrative support. Plus handle all the logistics and contacts with volunteers. Second Harvest will provide the cooler, transportation and distribution of gleaned produce to those in need.

We at F.O.O.D CROPS are excited by the possibility of having a gleaning program for the summer. Enclosed is information on the organization which will explain indepth our service.

Sincerely,


Leslie Sunny
Executive Director

04-01-1996 09:04
03-31-96 18:38408 761 0736
ELLIOTT MCCREAADMIN . CITY OF WATSONVILLE
118 P83

P.04/10

(408) 722-7110, 662-0487

P.O. Box 1633, Watsonville, CA 95077-1633

fax 722-0435

March 31, 1996

Steve Salomon, City Manager
City of Watsonville
215 Union Street
Watsonville, CA 95076**Second Harvest
Food Bank**

serving Santa Cruz & San Benito Counties

Dear Mr. Salomon:

Second Harvest Food Bank is very appreciative of the opportunity to work in partnership with the City in AmeriCorps' Summer of Gleaning Project. The problems of hunger and malnutrition faced by the City and its residents is at times overwhelming especially in the West side where our operations are located. It seems that every time things start looking up a little bit we are hit by yet another round of unwelcome news such as the recent closing of the NorCal Crossett Frozen Food plant at one time one of the largest facilities of its kind in the country.

We are very committed to participate in the Summer of Gleaning program because it is an opportunity to have focused AmeriCorps Volunteers to help us recruit, train and build ongoing loyalty from dedicated volunteers to help us with our food salvaging and distribution efforts. In addition, we need a Volunteer to help us produce an updated I&R Manual. We have found that the families who seek emergency food assistance from our network of Neighborhood Pantries usually need more than a box of food; they need information about other resources to get back on their feet including job training, recreational activities, substance and physical abuse, counseling, federal nutrition programs etc.

Please feel free to call me if you have any further questions. The deep caring and compassion manifested by the City for the poorest of its citizens demonstrates a very strong clear understanding and vision of what it means to build a well-nourished, healthy and productive community in the years to come. Adequate nutrition amongst our young people is the cornerstone of long-term economic vitality throughout our community. Thank you for your partnership in this project.

Sincerely,


Willy Elliott-McCrea
Executive Director

A Certified Member of Second Harvest National Food Bank Network

CALIFORNIA GREY BEARS, INC.
2710 Chanticleer Avenue
Santa Cruz, CA 95065
(408) 479-1055

March 29, 1996

Leslie Sunny
F.O.O.D. Crops
11270 Merritt St., Suite A
Castroville, CA 95012

Dear Leslie:

Thank you for advising us that F.O.O.D. Crops will be applying for a temporary Coordinator of Gleaning through the AmeriCorps program. The Grey Bears supports this effort wholeheartedly.

This will give us, the Second Harvest Food Bank, and F.O.O.D. Crops, the opportunity to work together again as we have in the past. We think that a cooperative gleaning effort will help to get more fresh produce into the system to help more people in need.

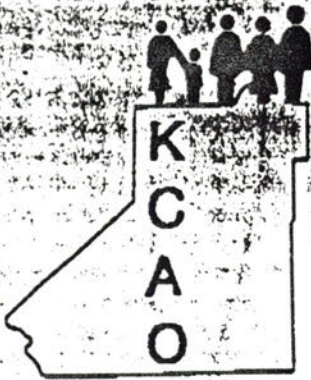
We appreciate the fine work that F.O.O.D. Crops has done in the past and the seniors in Santa Cruz County have definitely benefited from your program. The gleaning program that you had in the past provided a great service for people in the tri-county area. Not only did we glean a greater variety of produce, but people were able to get some wholesome exercise and fresh air, another way to keep people healthier for a longer period of time.

Best of luck to you in this endeavor and we look forward to working with you again.

Sincerely yours,

Lynda Francis

Lynda Francis
Executive Director



Kings Community Action
Organization

1222 W. Lacey Blvd, Suite 201
Hanford, CA 93230
(209) 582-4386
FAX (209) 582-1536

Fax
Cover
Sheet

Company Sent To: *House of National Service*

Contact Name: *Donna Hines*

Fax Number: *202-690-1131*

Sender: *KCAO -*

Description: *AmeriCorps Project Application*

(sent earlier to 202-720-2080 -)

*Kings County Summer Cleaning Project
proposal is ~~also~~ sent by Fedex also*

Number of Pages Including This Page: *9*

Date Sent: *4/3/96 11:32*

If there are any problems with this transmission, please call:

at (209) 582-4386 immediately.

Jerry Frazier
Board Chairperson



Aletha Ware
Vice-Chairperson

Jerald L. Webster
Executive Director

Programs
Child Care Services
Crisis Intervention/Prevention
Emergency Food/Sheiter
Energy & Housing
Full Year Head Start
Migrant Head Start
Resources & Referral
Teenage Pregnancy/
Parenting Network

April 2, 1996

Donna Hines
House of National Service
14 and Independence S.W.,
Room 538-A
Washington D.C. 20250

Dear Ms. Hines:

Re: AmeriCorps Program Application
(Kings County, California-Champion Community)

We are submitting the enclosed application for an AmeriCorps Project.

A. (Project Title): Kings County Summer Gleaning Project

B. (Address): 1222 W. Lacey Blvd. Suite 201
Hanford, California 93230

C. (State of Duty Station): California

D. (County of Duty Station of AmeriCorps Members): Kings County

E. (Name of County Served): Kings County

F. (Pertinent Demographic Information for County to be Served): Will be determined by household income, WIC/Food Stamp/AFDC and participation data.

G. (Congressional District): 17th U.S. Congressional District. U.S. Representative Calvin Dooley is our Congressman.

H. (Name of Site Supervisor): Juanita Galaviz

I. (Address, Phone Number, and Fax Number of Site Supervisor):
1222 West Lacey Blvd. Suite 201, Hanford, California 93230
Phone number (209) 582-4386 ext. 146, Fax number (209) 582-1536

1222 West Lacey Boulevard, Suite 201, Hanford, CA 93230
Business (209) 582-4386 Fax (209) 582-1536

J. (State Project Manager): Toni Symonds

K. (Address, Phone Number, and Fax Number of State Project Manager):

194 W. Main Woodland, California 95695

Phone number (916) 668-2025 Fax number (916) 668-2055

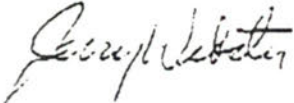
L. (Number of AmeriCorps Members in Summer of Gleaning Program): Five (5)

M. (List of Project Partners): Kings Community Action Organization, Salvation Army and The Fresno Community Food Resources.

We are very anxious for this opportunity to have AmeriCorps members to assist us with the attached important objectives.

Please contact me for any further comments or questions you may have. Our telephone number is (209) 582-4386, our FAX number is (209) 582-1536.

Sincerely,



Jerald L. Webster
Executive Director

AMERICORPS PROJECT OBJECTIVE STATEMENT

Develop a volunteer gleaning program to collect fresh fruits and vegetables from farmers in the Kings County area. To feed 500 elderly, or low income families. To increase the diversity and availability of food.

A. What work will be done? What service will your Members engage in?
The AmeriCorps members will work with non-profit organizations, local public agencies, senior citizens programs, food banks, food pantries and the agriculture extension to identify needy families in Kings County.

AmeriCorps members will also work with farmer's food banks to set up a schedule for gleaning activities. The members may have the assistance of our volunteers which participate in the food programs we now have in place.

B. What is the hoped results of the activities described above?
That we can develop a program that will continue to operate year round.
That we can continue to serve needy families in Kings County

C. How will you measure the quality of the service provided?
We will develop a simple survey which will be sent to families, volunteers, farmers, and local agencies to determine if the project is beneficial and if the residents of Kings County, and local agencies are willing to continue to support the program.

D. By what standards will success be gaged?
The success will be learned by the number of families we served and how many food resources we were able to acquire. How many volunteers we were able to recruit will also be a sign of success.

E. How many individuals will receive the benefits of the service your Members perform?
Five hundred(500) individuals will receive the benefits. We will recruit at least ten (10) volunteers, and develop at least eight (8) food resources.

WORK PLAN AND MILESTONE

Task 1. Members will receive training from the project director, to include recruiting volunteers, make contacts with farmers and food resources.
Beginning date: Early June 1996 Completion date: Mid-June 1996

Task 2. Members will develop the material needed for the gleaning project and schedule meeting with private and public agencies to compute a list of needy families.

Farmers, food banks and packing houses will be contacted by mail to schedule appointments to with them.
Beginning date: June 1996 Completion date: July 1996

Task 3. Once initial contacts have been made members will oversee the project to establish distribution points and identify volunteers who will assist in the gleaning program. They will secure transportation and containers for the food to be gleaned.
Beginning date: Mid-June 1996 Completion date September 1996

Task 4. Members will develop a system to track, collect and report data.
Some forms are already in place to report number of families/individuals served, number of volunteers, and hours worked.
Beginning date: June 1996 Completion date: September 1996

We will continue to operate a gleaning program after the AmeriCorps Gleaning Program is completed. Monthly and quarterly reports will be provided.

AMERICORPS BUDGET

AmeriCorps Members will be paid through USDA (RECD)

Team Leader	\$1,000.00 per month
AmeriCorps Members	780.00 per month

Contributed by:

Office Space	Salvation Army and Kings Community Action Organization
Transportation	Kings Community Action Organization and Fresno Food Resource
Sorting Area	Salvation Army and Kings Community Action Organization
Training Room	Kings Community Action Organization and Salvation Army
Supplies	Kings Community Action Organization and Salvation Army

* Budget will be done In-kind
(Tentative)

WILLIAM BOOTH
Founder

PAUL A. RADER
General

PETER H. CHANG
Territorial Commander

JERRY W. GAINES
Divisional
Commander

LYLE MORRIS
Envoy in Charge



THE SALVATION ARMY

HANFORD CENTER FOR WORSHIP AND SERVICE

380 EAST IVY STREET
P.O. BOX 987 (208) 582-4434
HANFORD, CALIFORNIA 93232

*"Proclaiming the King of Kings in the Kings County"
Since 1892*

2/2/96

To: Kings County Action Organization

Re: Use of our Facility

To Whom This Concerns

This is to inform you that we want to work with you in helping those in need. Our facility will be available for the use of distributing Brown Bags and Commodities. It is a pleasure to work with you as we work together to relieve the stress that problems bring to people in need.

Sincerely,

Lyle H. Morris
Envoy in Charge



FRESNO COMMUNITY FOOD RESOURCES, INC.
1720 SOUTH SECOND STREET • FRESNO, CA 93702
(209) 441-1976 FAX (209) 441-1642

Chairman of the Board
Phillip Traynor

Executive Director
Sal Gonzales

April 2, 1996

Kings Community Action Organization, Inc.
Ms. Juanita Galaviz
Director of Emergency Services
1222 W. Lacey Blvd.
Hanford, California
93230

Dear Ms. Galaviz:

I am pleased to offer this letter of commitment to the Kings Community Action Organization to accompany the grant application. KCAO has the commitment of the Fresno Community food Resource for storage space and containers for picking up and transporting food products.

I am confident your excellent reputation in serving Kings County's Seniors and disadvantaged population will result in the approval of your grant application.

Sincerely,

Sal Gonzales

Jerry Frazier
Board Chairperson

Aletha Ware
Vice-Chairperson

Jerald L. Webster
Executive Director



Programs
Child Care Services
Crisis Intervention/Prevention
Emergency Food/Shelter
Energy & Housing
Full Year Head Start
Migrant Head Start
Resources & Referral
Teenage Pregnancy/
Parenting Network

April 3, 1996

Donna Hines
House of National Service
14 and Independence SW, Room 538-A
Washington, DC 20250

Dear Ms. Hines:

RE: AMERICORPS SUMMER GLEANING PROGRAM

Kings Community Action Organization, Inc. is anxious to support an Americorps Summer Gleaning Program.

Since Kings County sits in the center of California's San Joaquin Valley, one of the world's leading agricultural areas, we are in a position to realize the potential of a gleaning project.

Modern agriculture is, in our overall perspective, very efficient. It is also very wasteful at the individual field level. Even though waste is a very small fraction of overall production, due to its enormity, the waste is also significant.

Efficient agriculture here does not permit ground to lie fallow during the growing season. Farmers will happily permit gleaning as long as it is timely and does not slow soil preparation for the next crop. We have also had fine cooperation with packing house operators who will donate their excess and second quality produce if the gleaners are efficient and do not slow production.

The importance and need for the Americorps Summer Gleaning Program is that it provides much needed personnel to organize volunteers, to glean and to distribute products. Agencies such as ours do not have the funds or personnel to carry out efficient gleaning programs even though we recognize both the need and the opportunity.

We applaud your efforts to develop a gleaning effort as well as to provide summer jobs which are both meaningful and good training.

Please do not hesitate to contact me for any information I could provide.

Sincerely,

Jerald L. Webster
Executive Director

All figures shown should
be CNS # -

final total:
\$ 24,421.11

includes workers comp
@ both sites

Show ~~17,115~~
original 28,800

906

906AX
Rm 9/22/96

AmeriCorps - Watsonville

Item	Corporation/ National Office	City of Watsonville	Second Harvest	Food Crops	Total
	Cash	Cash	Cash	Cash	
Basic Allowance Basic Member (480 hours/12 weeks/2 members	4,483				\$4,483
Team Leader (520 hours/13 weeks)	none				
FICA Basic Member x2	338.8				338.8
Team Leader	none				
Workers Comp Basic Member x2	313.82				313.82
Team Leader	none				
Uniforms x 2	100				100
Member Training			240		240
Transportation			50	1,000	1050
Supplies		10	863	290	1163
Equipment				250	250
Staff Costs Salaries Benefits					
Other Administrative		100	190	175	468
Total	5,236	110	1343	1,715	\$8,407

AmeriCorps - Kings County

906B
Rev 7/22/96

Item	Corporation/National Office	Kings Community Action	Salvation Army	Fresno Community Food Resources	Total
	Cash	Cash	Cash	Cash	
Basic Allowance					
Basic Member (480 hours/12 weeks/3 people)	6,725				\$6,725
Team Leader (520 hours/13 weeks)	3,468				3,468
FICA					
Basic Member x3	507				507
Team Leader	265				265
Workers Comp					
Basic Member x3	471				471
Team Leader	243				243
Uniforms x 4	200				200
Member Training		200			200
Transportation		360			360
Supplies		200			200
Equipment		300			300
Staff Costs					
Salaries		1,402			1,402
Benefits		631			631
Other		570			570
Administrative		771			771
Total	11,879	4434			\$16,313

\$16,213

AmeriCorps - Kings County

906 B 7/10/96

Item	Corporation/National Office	Kings Community Action	Salvation Army	Fresno Community Food Resources	Total
	Cash	Cash	Cash	Cash	
Basic Allowance					
Basic Member (480 hours/12 weeks/3 people)	6,725				\$6,725
Team Leader (520 hours/13 weeks)	3,468				3,468
FICA					
Basic Member x3	507				507
Team Leader	265				265
Workers Comp					
Basic Member x3	471				471
Team Leader	243				243
Uniforms x 4	200				200
Member Training		200			200
Transportation		360			360
Supplies		200			200
Equipment		300			300
Staff Costs					
Salaries		1,402			1,402
Benefits		631			631
Other		570			570
Administrative		771			771
Total	11,879	4434			\$16,313

AmeriCorps - Watsonville

7/10/96

Item	Corporation/ National Office	City of Watsonville	Second Harvest	Food Crops	Total
	Cash	Cash	Cash	Cash	
Basic Allowance					
Basic Member (480 hours/12 weeks/2 members	4,483				\$4,483
Team Leader (520 hours/13 weeks)	none				
FICA					
Basic Member x2	338.8				338.8
Team Leader	none				
Workers Comp					
Basic Member x2	313.82				313.82
Team Leader	none				
Uniforms x 2	100				100
Member Training			240		240
Transportation			50	1,000	1050
Supplies		10	863	290	1163
Equipment				250	250
Staff Costs					
Salaries					
Benefits					
Other		100	190	175	468
Administrative					
Total	5,236	110	1343	1,715	\$8,407

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL Per Member	PROGRAM TOTALS
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind		
Basic Allowance									
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60	11,208.00
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40	3,468.40
FICA (7.65%)									
Basic Member	169.41							\$169.41	847.05
Team Leader	265.33							\$265.33	265.33
Worker' Comp (Maximum of 7%)	N/A for Federal Program								
Basic Member									
Team Leader									
Uniforms (T-Shirts)									
Member Training	300.00		(600)		(150)			300.00	1,800.00
Transportation (of members, produce, etc.)	1,868.53							1,868.53	11,211.18
Supplies (gloves, paper, etc.)			(150)		(300)				
Equipment (tools, NOT computers)									
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).									
Salaries			(8,250)		(7,400)				
Benefits									
Other (Facilities, lights, phone, FAX costs, etc.)					(950)				

United States
Department of
Agriculture

Rural Economic
and Community
Development
Service

1900 Midland Trail
P. O. Box 1227
Shelbyville, KY 40065
(502) 633-0891
(502) 633-0552 FAX
(606) 224-7422 TTY

April 30, 1996

SUBJECT: Kentucky RECD AmeriCorps Summer of Gleaning
Project -- PROPOSED BUDGET

TO: Joel Berg, Director
USDA Office of National Service

Kentucky's revised budget for the above project is attached. As you can see, it is proposed that a portion of the expense for the project will be shared by RECD as Federal partner and Kentucky Highlands. In-Kind expenses by the above two partners will account for 28% of the total project costs.

If additional information is required please let me know.

Louis F. Elliott

LOUIS F. ELLIOTT
AmeriCorps Program Director

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL

of pages ► 3

To <i>Charles Simms</i>	From <i>Lou Elliott</i>
Dept./Agency <i>Rural Dev</i>	Phone #
Fax # <i>202 720-4604</i>	Fax #

NSN 7540-01-317-7368

5089-101

GENERAL SERVICES ADMINISTRATION

UNITED STATES DEPARTMENT OF AGRICULTURE-FARMERS HOME ADMINISTRATION

Form FmHA 2030-8
(Rev. 7-90)

FACSIMILE TRANSMISSION

Check box for:
SECURE
FAX
TRANSMISSION

DATE: ~~5-3-96~~ 7-10-96
SUBJECT: IN Summer of Gleaning Budget

TO:

FARMERS HOME ADMINISTRATION AMERICORPS	STATE
Attention CHARLES Sims OR DONNA HINES	
Receiving Agency or Organization if other than FmHA:	
Facsimile Telephone Number	
FTS 202, Commercial 690, 1131 OR 720-4614	
Telephone Number of Recipient	
FTS () Commercial ()	

FROM:

Name of Sender SHARON ZAPATA
Division USDA-RD
Room Number
Telephone Number
FTS 317, Commercial 290, 3104

COMMENTS

Authorized By: (Division Director or Branch Chief)

Transmission Completed By:

No. of Pages (incl. this sheet)

2

ITEM	Corporation/ National Offc.	Federal Sponsor		Non-Fed Partner		Other Non-Fed Partner		TOTAL
		Cash	In-Kind	Cash	In-Kind	cash	In-Kind	
Basic Allowance								
Basic member (not a team leader) (480 hours/ 12 weeks of service)	2,241.60							\$2,241.60
Team Leader (520 hours/ 13 weeks of service)	3,468.4							\$3,468.40
FICA (7.65%)								
Basic Member	169.41							\$169.41
Team Leader	265.33							\$265.33
Worker' Comp (Maximum of 7%)								
Basic Member	156.91							\$156.91
Team Leader	242.78							\$242.78
Uniforms (T-Shirts)	50							50
Member Training			300.00					300.00
Transportation (of members, produce, etc.)	2182.08		500		500			3182.08
Supplies (gloves, paper, etc.)			200					200
Equipment (tools, NOT computers)			100					100
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).								
Salaries								
Benefits								
Other (Facilities, lights, phone, FAX costs, etc.)			1000					1000

1038712027204614 P.4
07-11-96 07:51AM TO
FROM USDA SAN JUAN COUNTY 5053348659

OPTIONAL FORM 99 (7-90)

FAX TRANSMITTAL		# of pages - 4
To C. Sims	From B Kohler OK	
Dept./Agency AMERU Corps	Phone (541) 465-6850	
Fax # (202) 690-1131	Fax # (541) 465-6347	
NGN 7540-01-317-7388	5099-101	GENERAL SERVICES ADMINISTRATION

1600 Valley River Drive, Suite 270
 Eugene, OR 97401
 PHONE (541) 465-6850
 FAX (541) 465-6347
 Office Hours 8:00 - 4:30 pm

April 30, 1996

SUBJECT: Oregon Budget and Project Description
 USDA Americorp - Summer of Gleaning and Food
 Rescue Initiative

TO: Donna Hines
 Anti Hunger Program Coordinator
 Ag Box 1300, Rm 562-A
 Washington DC 20250

As requested, you will find our budget and project description.

Our plan is to continue with six members. These members will work very closely with the Oregon Food Bank and the Regional Coordinating Agencies. We recognize the efforts and the well established organization of the Oregon Food Bank network. It is our plan to support and expand these efforts in gleaning and food recovery from a variety of sources.

The Americorp members will be located as follows:

- (2) Eugene
- (1) Tangent
- (1) Pendleton
- (2) Portland

All the members will be housed in Rural Development offices with the exception of the two in Portland who will be housed at a Food Bank location. One of the members in Portland will function as the team leader.

BUDGET DISCUSSION

In light of the teleconference call yesterday, where in a "cap" of \$4,800/member was imposed, we have revised the budget for the State of Oregon.

\$4,800 x 6 members = \$28,800 total budget

The living allowance with related taxes, etc. along with educational awards total \$22,616.11.

Page 2

The balance of \$6,183.89 will be used as follows:

\$ 700.00	Initial training session of members.
300.00	For Rural Development Staff at member locations to attend initial training session.
3,900.00	Transportation (members and produce).
486.62	Recruitment and miscellaneous Project Manager expense
<u>\$ 797.27</u>	Project manager meeting - D.C. (4/10/96).
\$6,183.89	

Due to the size of the area the members will be servicing, we have allotted the major portion of funds for transportation related expenses.

Rural Development and Oregon Food Bank will provide; office space, equipment, telephone and related services at no direct cost to the project as "In-Kind" contributions. The breakdown of the "In-Kind" provided by Oregon Food Bank will be submitted later.

BRUCE K. KOHLER
Rural Development Manager

cc: Scott Duff, State Director, Rural Development
Rachel Bristol Little, Oregon Food Bank

BUDGET

GENERAL ASSUMPTIONS:

1. All members will have their basic living allowance (stipend) disbursed by the USDA national finance center. Each project's sponsoring USDA agency is going to have compete the SF 52's and bi-weekly T and A's.
2. The total cost of the member living allowance, FICA and up to 7% of the Worker's Compensation requirement will be funded by the USDA National Service Office using existing Corporation for National Service funds.
3. The USDA National Service Office will supply at least 4 T-Shirts for each member for use as a uniform for the project.
4. The USDA National Service Office will be able to provide some monies for some of the other expenses of a project. However, where the budget below indicates a SPLIT between the National Office, the Sponsoring Federal Agency, and the Non-Federal Partner that does NOT mean that the National Office will always split the costs in that area. This money is limited and the amount can vary from project and depends in large part on your explanation of the expense and its impact on the project. Each budget will be viewed on a case-by-case basis. Some expenses that can NOT be funded by the National Service Office are:
 - a. Land Grant University G&A (General and Administrative) expenses normally taken off the top of money passed through them.
 - b. Administrative costs (clerical, facilities, etc.) that are not associated with the direct operation of the program.
 - c. For Federal agencies no Corporation (national office) funds can be used to off set staff costs.

ITEM	COST	PAID BY
Basic Allowance		
Basic member (not a team-leader) (480 hours/ 12 weeks of service)	\$2,241.60	National Office
Team Leader (520 hours/ 13 weeks of service)	\$3,468.40	National Office
FICA (7.65%)		
Basic Member	\$169.41	National Office
Team Leader	\$265.33	National Office

Worker' Comp (Maximum of 7%)		
Basic Member	\$156.91	National Office (up to 7%)
Team Leader	\$242.78	National Office (up to 7%)
Uniforms (T-Shirts)	50.00	National Office
Member Training	500/100	SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Travel (of members, graduate, etc.)	3000/2,400	SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Supplies (gloves, paper, etc.)	400/200	SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Equipment (tools, NOT computers)	1,200	SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Staff Costs: (For non-federal personnel- cost of state contact/site supervisor, clerical to process forms payroll).	1,500	
Salaries	6,500	SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Benefits		SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Other (Facilities, lights, phone, FAX costs, etc.)	3,000/990	SPLIT National Office/Fed Agency Sponsor/Non-Fed Part
Administrative (costs not directly related to the operation of the project)		Federal Agency or Non-Federal Partner
Education Award	\$1,000	Corporation for National Service

administrative (costs directly related to the creation of the project)								
Education Award	4000.00							4000.00
Total	26000.00							26000.00

82027204614 P.02

TO

FROM USDA FMHA

JUL-10-1996 13:42

OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA SUMMER OF GLEANING – RURAL DEVELOPMENT

Program Name: CONNECTICUT (CT/RHODE ISLAND JOINT FSA AND RURAL DEVELOPMENT)

**ITEM A: MEMBER SUPPORT COSTS
LIVING ALLOWANCE TYPE**

	Number of Members	Corporation Share (Maximum 85%)	+	Grantee Share (Minimum 15%)	=	Total (100%)
REGULAR MEMBER	4	\$8,968				\$8,968
TEAM LEADER		\$0				
Sub–Total:		8,968				8,968
FICA (7.65%)	4	687				687
Worker's Compensation	4	359				359
Health Care	N/A					

SUB–TOTAL A:	\$10,014	+		=	\$10,014
	100.00%	+		=	100%
	(Max 85%)		(Min 15%)		

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education		\$500	+		=	\$500
Uniforms						
(PLEASE SPECIFY IN BUDG Other						
Item B Subtotal		\$500				\$500

ITEM C: STAFF

Salaries			+		=	
Benefits						
Training						
Other						
Item C Subtotal						

OPERATING SITE BUDGET FORM

07/15/96 GLEN909A 02:14 PM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel	_____	_____	\$0
Transportation	6,600	500	\$7,100
Supplies	2,150	282	\$2,432
Equipment	_____	_____	\$0
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	500	7,466	\$7,966
Subtotal	\$9,250	\$8,248	\$17,498
<hr/>			
ITEM E: INTERNAL EVALUATION			
<hr/>			
ITEM F: ADMINISTRATION			
<hr/>			
ITEM G: TOTAL PROGRAM OPERATING COSTS			
(ITEMS B – F)	\$9,750	\$8,248	\$17,998
<hr/>			
ITEM H: TOTAL OPERATING SITE BUDGET			
(ITEMS A + G)	\$19,764	\$8,248	\$28,012

	Estimated # of Children	Grantee Share	
G. CHILD CARE			
	N/A	_____	
<hr/>			
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS			
Full – Time Participant	4	\$1,000	\$4,000
Part – Time Participants	_____	\$2,363	_____

OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

Applicant Name: USDA SUMMER OF GLEANING – RURAL DEVELOPMENT

Program Name: RHODE ISLAND (CONNECTICUT/RI JOINT FSA AND RURAL DEVELOPMENT)

ITEM A: MEMBER SUPPORT COSTS LIVING ALLOWANCE TYPE	Number of Members	Corporation Share (Maximum 85%)	Grantee Share (Minimum 15%)	Total (100%)
REGULAR MEMBER	3	\$6,728	+	= \$6,728
TEAM LEADER		\$0		
Sub-Total:		6,728		6,728
FICA (7.65%)	3	515		515
Worker's Compensation	3	269		269
Health Care	N/A			

SUB-TOTAL A:	\$7,512	+		=	\$7,512
	100.00%	+		=	100%
	(Max 85%)		(Min 15%)		

ITEM B: OTHER MEMBER COSTS COSTS

Training and Education	\$500	+		=	\$500
Uniforms					
(PLEASE SPECIFY IN BUDG Other					
Item B Subtotal	\$500				\$500

ITEM C: STAFF

Salaries		+		=	
Benefits					
Training					
Other					
Item C Subtotal					

OPERATING SITE BUDGET FORM

AMERICORPS – 1995 DIRECT RENEWAL APPLICATION

07/23/96

GLEN909B

09:45 AM

Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Page 2 of 2

	Corporation Share (CNCS) Funds requested from the Corporation	Grantee Share Other Federal / State / Local / Private Funds	Total Total Program Funding
ITEM D: OPERATING COSTS			
Travel			\$0
Transportation	7,200	1,000	\$8,200
Supplies	2,150	564	\$2,714
Equipment			\$0
(PLEASE SPECIFY IN BUDGET NARRATIVE) Other	500	25,766	\$26,266
Subtotal	\$9,850	\$27,330	\$37,180
ITEM E: INTERNAL EVALUATION			
ITEM F: ADMINISTRATION			
ITEM G: TOTAL PROGRAM OPERATING COSTS (ITEMS B – F)			
	\$10,350	\$27,330	\$37,680
ITEM H: TOTAL OPERATING SITE BUDGET (ITEMS A + G)			
	\$17,862	\$27,330	\$45,192

	Estimated # of Children	Grantee Share	
G. CHILD CARE	N/A		
	Number of Participants	Amount per Participant	Total
H. EDUCATION AWARDS			
Full – Time Participant	3	\$1,000	\$3,000
Part – Time Participants		\$2,363	