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United States
Department of
Agriculture

Forest
Service

Tonto
National
Forest

2324 E. McDowell Road
Phoenix, AZ 85006
602 225-5200

DRAFT

File Code: 1800/2300

Date: January 30, 1995

Mr. Ken Travous, State Parks Director
Arizona State Parks
800 W. Washington
Suite 415
Phoenix, AZ 85007

Dear Mr. Travous:

I am sorry you were unable to meet with me last Friday morning. Since you were also unable to return Forest Supervisor, Chuck Bazan's, phone call Friday afternoon, I spoke with your secretary and scheduled an appointment to meet with you Tuesday, January 31st. Because of the serious situation we are now in, it is imperative that several issues be addressed immediately. Accordingly, this letter will be hand delivered to you Monday morning, January 30th.

I understand that Larry Hand, Executive Director of the Arizona Conservation Corps (ACC), turned in his letter of resignation Thursday, January 26th and that the majority of the ACC staff was relieved of their duties the following afternoon, Friday, January 27th. If this is correct, the following needs to be addressed in writing as soon as possible:

1. Because of the potential effect on the Cooperative Agreement signed by Regional Forester, Charles Cartwright, December 15, 1994 and by then ACC Executive Director, Larry Hand, on December 16, 1994 (copy enclosed) we are unsure of the current status of the agreement. Please clarify the current status of the relationship of ACC and State Parks and whether a new Cooperative Agreement will be necessary.
2. Who is the Authorized Officer in charge of administering the provisions of the Cooperative Agreement?
3. Assuming that State Parks is now responsible for administering the Cooperative Agreement, what is the intent of State Parks regarding this cooperative partnership?
4. The Cooperative Agreement stipulates under Provision 10 of cooperator responsibilities that Staff will be provided and trained for the Residential Camp. I understand that Program Manager (Camp Director), Gary Burden, has been relieved of his duties. This creates an immediate concern for the safety and welfare of the Arizona Americorps Members currently located at the residential camp at Ft. Huachuca. Not having a

Program Manager on site to handle the day-to-day operations is in non-conformance of requirements of the Cooperative Agreement. Leaving the person who is currently acting in that capacity for more than a few days is not acceptable. What provisions are being taken to fill this position with a qualified Program Manager?

5. Because the residential camp is a 24 hour a day, seven day-a-week operation, I am concerned about providing the least possible disruption to the camp operation. What procedures are you enacting to minimize disruption?

6. As per provisions of the Cooperative Agreement (Provisions 10 and 11 of Section B), payment to the Cooperator is to be handled on a reimbursement basis with a provision for a 30-day advance. To date, documentation for reimbursement is not current. When can we expect this to be forthcoming?

7. I understand a freeze has been imposed on the hiring of any employees. If correct, this creates a serious problem in that the Corporation For Public Service, which oversees the Americorps Program, has given us the opportunity to hire additional Americorps Members through the end of January to fill any vacancies we may have. We currently have 6 vacancies that I am aware of. It would be a dis-service to the program to not fill these vacancies as we have numerous outstanding applications on hand. How can we go about expediting the process to complete the hiring of the remaining 45 Americorps Members as agreed upon with the Corporation.

8. When will the freeze on the purchase of supplies and equipment necessary to keep the residential camp operational be lifted?

An Announcement requesting proposals for the 1996 Americorps Program recently went out to potential 3rd party cooperators. You should be made aware that the time frame for response is rather short.

These and other related questions need to be addressed immediately. I would like to meet with you sooner than our scheduled Tuesday afternoon appointment. Please call me at 225-5200.

Sincerely,

MIKE BACA
Arizona Americorps Program Liaison

Enclosure

cc:
Chairperson, Arizona Conservation Corps
Regional Forester, R-3
L. Woltering, Americorps Coordinator, WO
Arizona Forest Supervisors
Arizona Americorps Coordinators
Phyllis Hughes, Assistant Attorney General
John Kelly, Executive Assistant, Governor's Office

United States
Department of
Agriculture

Forest
Service

Normon Lake SD

4825 S. Lake Mary Rd
Flagstaff, AZ 86001

Date: November 28, 1994

To: Americorp

Dear Americorp Crews:

I personally want to take this opportunity to express my gratitude and deep appreciation for the work your crew accomplished at the Palatki Cliff-dwelling complex in Sedona. We had some trails constructed by contractor's in 1993 and they were already exhibiting wear and tear and trespass of new trails was occurring at an alarming rate. The crew that worked at Palatki not only repaired the existing trails, they upgraded them in the bad areas and in sensitive areas as well as obliterating trails and disguising them in a sensitive and effective manner. The job they did looks terrific and I am very impressed by their work ethic and the professionalism and commitment that they showed on this project. I was delighted to meet with the crew and I was particularly impressed with their comments and questions after I showed them the rock art on the site. I think this is a terrific program and I hope to have another chance to work with Americorp in the future.

I wish I could thank each and everyone of the crew personally.

Sincerely,


Marietta A. Davenport
Zone Archaeologist Sedona/Normon Lake