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AmeriCorps National Direct Negotiation Form

4250-01
 Serial Number

Legal Applicant **US DEPARTMENT OF AGRICULTURE - HUNGER CORPS**

Proposal Title **AmeriCorps/USDA Anti-Hunger, Nutrition, and Empowerment Team**

Contact Name **Mr. Joel Berg**
Washington DC

Applicant Type **Federal Agency**

Grant Type **Operating**

Start Date **9/5/94**

Service Activity

Start Date

Issue Area

- Educational
- Human Needs
- Environment
- Public Safety

National Priorities

- School Readiness
- School Success
- Independent Living
- Community Revitalization
- Neighborhood Environment
- Natural Environment
- Violence Prevention
- Crime Control

Proposed FTEs _____

Proposed Budget _____

Issues for Discussion

- What is the capacity for the department to manage and supervise such an extensive program? Please discuss the lead contact and/or program director's workload(s) and his or her ability to handle and oversee this grant.
- How will national identity be shared among the participants at all 18 sites? Will participants ever come together? Regionally?
- What is the training curriculum and how will it both ensure uniformity of quality in participant development (areas of diversity and conflict resolution) and provide the tangible skills needed for each sight?
- What pools is USDA planning to draw on to recruit over 30 team leaders? What are the qualifications and what training will be provided to make sure that they can manage a team and their host organization/agency?
- How were the partnerships with the Youth Corps identified? What will be the fiscal and programmatic arrangements? How will you insure a diversity of participants?
- Can the Hunger corps focus the same number of participants into fewer sites? Which sites are the most developed from the department's perspective? Which one's fit internal department priorities? Would it be more cost effective to concentrate the number of sites?
- How were the partnerships with the Youth Corps identified? What will be the fiscal and programmatic arrangements? Are you confident that your youth corps partners will get the job done? What is there track record in producing measurable results?
- Please let us know the exact training and program start dates.

Proposed Sites

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Mississippi Action For Community Education

119 SOUTH THEOBALD STREET • GREENVILLE, MISSISSIPPI 38701 • (601) 335-3523 • FAX (601) 334-2939



February 6, 1996

Ms. Donna M. Hines
Anti-Hunger Program Coordinator
USDA Office of National Service
14th Street and Independence Avenue, S.W.
Room 562-A
AG-Box 1310
Washington, D.C. 20250

Dear Ms. Hines:

Please find enclosed MACE's AmeriCorps Anti-Hunger Application. In preparing this proposal MACE has endeavored to provide as much of the information requested in a concise and timely manner. MACE is proud to be an active participant in this project. We hope our efforts to provide the services will be successful.

Looking forward to hearing from you soon.

Sincerely,

Ruby Buck
Interim President & CEO

RB/sa

Enclosure

OPERATING SITE TITLE PAGE

Please type or print in black ink

1.....LEGAL APPLICANT/

PARENT ORGANIZATION: USDAProgram Name USDA/AmeriCorps Anti-Hunger Program2 OPERATING SITE ORGANIZATION: Mississippi Action for Community Education, Inc. (MACE)Contact person's name/title Ruby Buck/Interim President & CEO(do not use PO Box) Address 119 South Theobald StreetCity Greenville, State MS Zip 38701Phone (601) 335-3523 Fax (601) 334-29393.....SITE DIRECTOR/TITLE: Donald SuttonOrganization name Mississippi Action for Community Education, inc.(do not use PO Box) Address 119 South Theobald StreetCity Greenville, State MS Zip 38701Phone (601) 335-3523 Fax (601) 334-29394.....GRANT TYPE Operating Education Awards Only

5.....1995 NATIONAL ISSUE

AREA PRIORITIES

Education..... School SuccessPublic Safety..... Community Policing Victim AssistanceHuman Needs..... Early Childhood DevelopmentEnvironment..... Neighborhood/Community Environment

6

..... 1994 NATIONAL ISSUE AREA

PRIORITIES

- Public Safety..... Violence Prevention Crime Control
- Education..... School Readiness School Success
- Environment..... Neighborhood Environment Natural Environment
- Human Needs... Health Home

7

.... POPULATION TO BE SERVED

- Urban
- Rural
- Other _____

- Empowerment Zone
- Enterprise Community

Population/community served

Tallahatchie County

Sharkey/Issaquena Counties

Washington County

Quitman County

Humphreys County

Primary Congressional districts served:

2nd Congressional

8

..... SITE BUDGET

Corporation Funds Requested \$ 83,273.00

Total Budget \$ 113,410.00

9

..... AMERICORPS MEMBERS

AT SITE

Full-time _____

Part-time 10

CERTIFICATIONS AND ASSURANCES

CERTIFICATION SIGNATURE

NOTE: This form must be signed and included in the application.
Before signing the certifications, please read certification instructions.

Signature: By signing this certification page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the certification sections in Part III of this application. The three certifications are:
 Certification: Debarment, Suspension, and Other Responsibility Matters
 Certification: Drug-Free Workplace
 Certification: Lobbying Activities

Legal Applicant: Mississippi Action for Community Education, Inc.
Program Name: Anti-Hunger Partnership and Empowerment Program
Name and Title of Authorized Representative: Ruby Buck/Interim President & CEO

Signature: _____ **Date:** _____

ASSURANCES SIGNATURE

NOTE: This form must be signed and included in the application. By signing this assurances page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the assurances.

Organization Name: Mississippi Action for Community Education, Inc.
Project Name: Anti-Hunger Partnership and Empowerment Program
Name and Title of Authorized Representative: Ruby Buck/Interim President & CEO

Signature: *Ruby Buck* **Date:** 2/6/96

MISSISSIPPI ACTION FOR COMMUNITY EDUCATION, INC. (MACE)
ANTI-HUNGER PARTNERSHIP AND EMPOWERMENT PROGRAM
(MAPEP)

I. GETTING THINGS DONE:

A. Specific Needs

Mississippi Action for Community Education, Inc, (MACE), a non-profit, tax exempt community development corporation, has as a major goal, breaking the cycle of chronic poverty and deprivation that is suffered by the rural poor. For more than two decades MACE has worked primarily with low income, African American families living throughout the Mississippi Delta.

As we approach the year 2000 and the ever increasing use of and reliance on high technology and automation, the vast majority of the Mississippi Delta's residents find themselves ill-educated, ill-clad, ill-fed, ill-housed and chronically poor! Although statistics are cold and impersonal and only reflect a person's condition at an isolated moment in time, they do however reflect a stark reality.

A concurrent look at socioeconomic conditions confronting African Americans in the Mississippi Delta reveal startling statistics. In this regard, consider that: one out of every five families is poor, twice the national average, and one out of every two African-American Mississippi children are born into poverty. Mississippi has the lowest per capita's income in this country: \$6,484 for whites and for African Americans \$2,833, about 1/3 of the 1993 poverty rate. African Americans also fare poorly in the overall labor force. The unemployment rates for African Americans living in the MACE service area averages 9.6%

with between 46.4% and 62.8% of all African American Families living below the poverty level. These statistics and conditions clearly illustrate the need to create and implement social, economic, and community development initiatives to reverse these conditions. It is against this background MACE has endeavored to implement its Anti-Hunger, Partnership and Empowerment Program, consisting of a diverse group of ten (10) AmeriCorp members working with action oriented community-based organizations located throughout the Mississippi Delta.

B. How Needs were Identified

MACE has over twenty-five years of working in this region and has developed a "sense" of why essential needs for low-income and elderly persons are not being met. In addition, MACE relies upon recipient input, and relationships with community organizations, businesses, industry, education, government and human service agencies that are actively involved in efforts to address and alleviate these pressing problems. Problems associated with the Delta's elderly population is of a particular concern to MACE. It is estimated that by the year 2025, the Delta's elderly population will double its present size to include one out of every four people. Additionally, more retired persons are returning to rural areas. This increasing proportion of older persons are expected to significantly change the focus on a number of service delivery systems and other facets of life in the Mississippi Delta. However, currently there still exist significant barriers which prevent effective delivery of services and particularly the ones MACE' Anti-Hunger, Partnership and Empowerment Program aims to address. These are:

- An inadequate service delivery system which does not adequately address

sufficiently information and services relative to the food stamp program, nutrition services, food pantries, school breakfast and summer feeding programs.

- A high rate of illiteracy prevents many rural Delta residents from maximum participation in programs and projects designed to assist them.
- The remoteness of their residences coupled with the absence of available transportation has made travel in assessing services especially difficult for African American, especially the elderly; it is not uncommon for these rural dwellers to live more than fifty miles from essential services which is usually located within county seats.

C. Mission Statement & Objectives

MACE has attempted through intensive research and collaboration efforts with various social service agencies, community-based organizations, empowerment zone initiatives and governmental entities, to develop a mission statement and set of objectives that build upon each other. The mission of MACE is to elevate the standard of living in impoverished rural communities through educational programs and the provision of services that increase participants influence over their lives and communities. Consequently, MACE has established the MACE Anti-Hunger, Partnership, and Empowerment Program (MAPEP) and targets the counties of Humphreys, Washington, Sharkey/Issaquena, Madison, Tallahatchie, and Quitman. A major part of MACE's service area is located within the Mid-Delta Empowerment Zone (MDEZA) and the North Delta Enterprise Community (MDEC). The objectives of MAPEP consist of four (4) essential components and will address issues related to: (1) Food Stamp Outreach; (2) Nutrition Education; (3) Food Pantries, and (4) Summer Feeding and School Breakfast Programs. A description of each component is outlined below.

Food Stamp Outreach

During 1994 and 1995 MACE sponsored and administered a demonstration food stamp outreach program as a result of a grant supported by USDA. MACE was instrumental in identifying and enrolling thousands of low-income and/or elderly African Americans living in rural areas of the Mississippi Delta region who were eligible for but not receiving benefits. As a part of this process, MACE will continue its pro-active outreach efforts with the sole purpose of reaching undeserved rural low-income residents, primarily African American, ensuring that they have an opportunity to obtain benefits which will assist in the reduction of hunger in the Mississippi Delta. MACE will use direct door-to-door contacts with program eligible residents within the six target counties and will provide other appropriate technical assistance, transportation and related services to connect residents with food stamp benefits. Eligible, yet unserved, residents will be identified by AmeriCorps Members utilizing such methods as presentation in churches, social clubs, fraternal organizations and various other meetings.

Nutrition Education

MACE will promote nutrition and food safety among low-income families and elderly resident of the Mississippi Delta. This will consist of community outreach including workshops held at senior citizen facilities, churches, and in home visitations. MACE will provide referrals on behalf of elderly residents to such programs as meals on wheels, elderly nutrition centers, and church sponsored feeding programs. Where necessary, MACE will make every effort to provide transportation in this regard. MACE will collaborate and work with local extension agencies and specifically with their nutrition

experts to sponsor workshops in each of the respective counties. Presentations will be sponsored in local schools, churches, community facility buildings, and senior citizens facilities.

Establishment of Food Pantries

In spite of efforts to provide adequate and nutrition food supplies for the many poverty residents of the Delta, there still exist many obstacles which inhibit this process. MACE will establish food pantries in each of the six participating counties. The process will ensure distribution of food to families whereby insufficient supplies exist as well as emergency circumstances.

Summer Feeding & School Breakfast Programs

MACE will work with local school officials to increase the number of sites offering summer feeding and school breakfast programs.

D. Program Design and Structure:

It is MACE's belief that maximum results are realized from community self-help efforts when all segments of the community participate. This philosophical approach has enabled MACE to enjoy great success as a coalition builder for over twenty-eight years. It is through MACE's efforts that many rural Delta communities have developed the human and institutional capacities at the local level required to sustain social change while insuring community economic growth.

The primary point of contact with MAPEP will be its AmeriCorps Members working in conjunction with MACE Affiliates Organizations located in each of the respective counties. Affiliates committed to participate in the MAPEP are: (1) Madison County Union

for Progress, Inc.; (2) Humphreys County Union for Progress, Inc.; (3) Sharkey/Issaquena Improvement Association, Inc.; (4) Humphreys County Union for Progress, Inc.; (5) Washington County Union for Progress, Inc.; (6) Quitman County Development Organization, Inc.; and (7) Tallahchie County Union for Progress, Inc. Since, the later 60's, MACE has enjoyed and supported positive working relationships with local affiliated organizations at the county level throughout the Delta region. These affiliates have extensive histories of providing direct services on behalf of the social and economic interests of the rural African-American residents who comprise 95% of their membership. These relationships will give the program immediate acceptance among those it seeks to serve.

MACE will work with and coordinate all training activities in conjunction with the Mississippi Commission on Community Service. AmeriCorps Members will participate in conferences, workshops, and seminars sponsored by the Commission. Members will be required to attend the Commission's Statewide Conference scheduled for April 2-4, 1996 in Jackson, Mississippi. In addition, MACE will work with the Commission in designing its in-service training curriculum to ensure compliance with USDA's Anti-Hunger Program requirements.

Administratively, MAPEP will be housed at MACE's central office, Greenville, MS. MAPEP's AmeriCorps members will be assigned service duties with affiliates located within the target counties. MACE will hire a full time program coordinator responsible for direct supervision of AmeriCorps Members and general management of the program as a whole. This will include monitoring affiliate organizations, training, orientation, data

collection, and other aspects of the program to insure success. Affiliate Organizations will be accountable for site supervision, reports, skill training, community involvement, education and directing MAPEP members. Each member will be asked to develop his or her vision of the program and its direction. Members input is critical to the ultimate success of the program because in many instances the information they obtain through community interaction will determine the method of service to be provided and who will be served.

II. STRENGTHENING COMMUNITIES:

A. Support and Coordination

It is extremely important that this program raise the level of participant education, improve community involvement and create social and economic opportunities for all program participants. MACE for much of its twenty-eight years of existence has secured and maintained working relationships with an array of local entities representing all facets of community service support groups. MACE will continue to collaborate and work in conjunction with these entities to involve same in implementation of MAPEP.

III. DEVELOPING MEMBERS

A. Member Description

MAPEP will employ ten (10) part-time members. Each member must be at least seventeen (17) years old and have achieved a minimum of an eight-grade education. MACE will actively recruit college bound and graduate members. Members must also: possess a valid driver's license, good verbal and written communication skills, be self-disciplined and directed, and have a respect for service beneficiaries. The ability to work

well with others and be self-motivated are also prerequisite character traits.

B. Recruitment

Members will be recruited primarily through MACE's network of Affiliate Organizations, referrals and the Mississippi State Employment Agency. Notices will also be sent to career offices at various colleges and universities. MACE will also coordinate its recruitment efforts with the Mississippi Delta Service Corps. MACE further understands that the National Recruitment Referral System can provide members from varied backgrounds with special skills and resources. Potential members will be evaluated on the skills they possess, availability, education, and past experiences.

To ensure diversity, MAPEP will recruit members from various socio-economic and ethnic backgrounds.

C. Training/Supervision

Key elements of training will include an extensive in-service learning curriculum. Training will be provided to members in the areas of counseling, community service, conflict resolutions, personal, human and professional development, verbal and written communication skills, information processing, clerical procedures and office management. Continuing education will also be available and will focus on upgrading members in areas such as: computer training, supervisory training and research skills. In addition, MAPEP will convene bi-weekly staff meeting for overall coordination and program networking.

D. Benefits

The benefits to MAPEP members are numerous. However, perhaps, the most important benefits include: advanced formal educational opportunities and training;

community contacts; enhanced employment skills; and ethnic diversity and cultural enrichment. Locally, members will be provided an opportunity to take an active and leading role in the development and growth of their communities.

IV. ORGANIZATIONAL CAPACITY:

MACE has sponsored an array of social, educational, economic, and community development projects and programs attracting a broad base of financial support from foundations, religious groups, corporate, local, state, and federal government.

V. NATIONAL IDENTITY:

MACE will actively promote the national identity of AmeriCorps by ensuring that MAPEP members are both visible and active in the communities in which they serve. MAPEP members will be required to use all AmeriCorps logos, materials, and other identifiable items that confirm with the national organization. Also MAPEP members will also participate in service orientation conferences and other program activities designed to maximize their national identity. MACE will provide members with work items and articles that will identify them as AmeriCorps members.

VI. EVALUATION AND CONTINUOUS IMPROVEMENT:

MACE has for over 28 years been actively involved in the empowerment of rural communities by providing training for community organizers, leaders and developers. During these years, MACE has developed a comprehensive approach to evaluating and monitoring programs such as AmeriCorps. One of MACE's major strengths is its constant self-evaluation process. MACE will use traditional measures such as pre-and post-testing, surveys, and projected measurable results such as pertinent statistical information, number

of participants, as well as contracting with an outside evaluator. Formal and informal review of every aspect of this project will be an ongoing part of MACE's developmental strategy. MACE will develop project surveys designed to gather information necessary for the success of this project. Quarterly meetings will be held for all involved to monitor the program process and to gather feedback from members. MACE staff will constantly be in contact with host sites, the community and AmeriCorps workers to gather information and assist in program development.

MACE will develop in cooperation with program sponsors a computer-based data collection system that will constantly compile and evaluate demographic data on its AmeriCorps members and program participants. MACE will cooperate fully with the evaluation and data collection activities of the National AmeriCorps Office. MACE will provide ongoing, comprehensive and consistent evaluation training for staff, AmeriCorps members and local steering groups. Finally, MACE will institute several mechanisms for ongoing evaluation and assessment of all aspects of this project, including weekly briefing, community meetings, as well as constant on-site evaluations.

Mississippi Action for

Operating Site Name: Community Education, Inc. (MACE) Parent Organization Name: _____

	ACTIVITY <i>(One per objective)</i>	RESULT	MEASURE	STANDARD <i>(Beneficiaries)</i>	NUMBER
<i>Example</i>	<i>Tutoring reading</i>	<i>Increased reading skills</i>	<i>Pre/post test administered by teacher</i>	<i>50% of students will attain grade level</i>	<i>34 students</i>
Objective 1	To identify 500 low income or elderly rural Mississippi residents who are eligible but not receiving Food Stamps benefits and provide the necessary information and services for eligibility.	To improve upon the number of seniors and low-income residents receiving Food Stamps.	The number of individuals actually interviewed and number who actually began receiving Food Stamps.	The standard of success is a 25% increase in individuals receiving Food Stamps.	500
Objective 2	To provide nutritional and food safety to 10,000 low-income and elderly residents within the rural Mississippi Delta.	The intended result will be a 25% increase in knowledge of nutrition and food safety to seniors and low-income individuals.	The number of individuals canvassed and a sampling of those who participate in project.	60% increase in knowledge by those individuals served.	10,000
Objective 3	Established food pantries to provide food to low-income and elderly residents of the Mississippi Delta in need of nutritional help.	To establish 6 food pantries.	The actual establishment of those pantries and the number of residents receiving services.	Establishment of site and a 60% usage of sites by residents.	6,000
Objective 4	To promote and work with 6 rural school districts to increase availability of and enrollment in school breakfast and summer feeding programs.	Increase participation of low-income students.	Increase by 25% number of students participating.	A 25% increase in eligible participants.	6 school districts.

Mississippi Action for Community

Operating Site Name: Education, Inc. (MACE) Parent Organization Name: _____

	ACTIVITY <i>(One per objective)</i>	RESULT	MEASURE	STANDARD <i>(Beneficiaries)</i>	NUMBER
<i>Example</i>	<i>Tutoring reading</i>	<i>Increased reading skills</i>	<i>Pre/post test administered by teacher</i>	<i>50% of students will attain grade level</i>	<i>34 students</i>
Objective 1	To work with six (6) existing rural communities in identifying and solving problem directly related to hunger.	Increase community empowerment and activism related to hunger problem.	Creation of activities and information needed to enhance communities and establishment of hunger network by residents.	A 30% increase in knowledge related to hunger issues.	30,000
Objective 2	To promote and increase the awareness of program participants in areas of nutritional values, low cost foods and other nutritional outlets.	Increase in awareness of participants.	Number of participants who actively participate and their increase use of materials given.	Creation of a nutrition awareness project that will increase knowledge by 40% of participants.	8000
Objective 3	Promote and assist the development of community based food pantries.	The intended result is actual establishment of 6 pantries.	The impact will be the use of those pantries by residents.	The standard of success is the recruitment of 36 volunteers to assist with project and continued use of pantries by community residents.	30,000

Mississippi Action for Community

Operating Site Name: Education, Inc. (MACE) Parent Organization Name: _____

	ACTIVITY <i>(One per objective)</i>	RESULT	MEASURE	STANDARD <i>(Beneficiaries)</i>	NUMBER
<i>Example</i>	<i>Tutoring reading</i>	<i>Increased reading skills</i>	<i>Pre/post test administered by teacher</i>	<i>50% of students will attain grade level</i>	<i>34 students</i>
Objective	Conflict Resolution Training.	Increase knowledge of resolving conflicts without physical or mental violence.	Pre/Post conflict resolution exercises.	A 30% increase in knowledge related to hunger issues.	10
Objective 2	Increase problem solving and interpersonal skills of 10 AmeriCorp participants.	Provide members with a better understanding of self.	Self/diagnosis . Evaluation by Training.	A 75% increase in problem solving skills.	10
Objective 3	Enhance the educational and career opportunities of 10 AmeriCorp participants.	Number of participants to continuing advancement of education.	Notable increase in career enhancement by 70% of participants.	A significant increase in members seeking educational opportunities.	10

**MACE ANTI-HUNGER PARTNERSHIP AND EMPOWERMENT
PROGRAM
COMMUNITY SERVICE OBJECTIVES**

OBJECTIVE ONE:

To identify 500 low-income and elderly rural Mississippi residents who are eligible, but not receiving food stamp benefits and provide the necessary information and services for eligibility.

A. The Following Represent the Scope of Work to be Completed as a Result of MAPEP

1. Identify, recruit and work with 6 volunteers in each selected community to develop a vision and plan of work to insure that those eligible for food stamp benefits have the necessary information.
2. Devise and conduct community surveys to assess the need within each community.
3. Gather all necessary forms and information need to insure success of project.
4. Conduct door-to-door canvassing to identify potential food stamp recipients.
5. Provide assistance when necessary to clients require assistance in completing application forms.
6. Establish working relationship with local food stamp offices.

B. MAPEP Results

Residents will learn valuable skills related to conducting surveys, developing materials, implementing and management, while providing a much needed service and reducing hunger in their own communities.

C. Measuring the Quality of the Product or Impact of the Services.

1. At least 36 individuals will be trained in planning and development and learn by doing.

2. A community survey will be administered periodically to measure and monitor the impact of this project.
3. Actual number of individuals enrolled in food stamp program.

D. MAPEP Standard of Quality or Impact that the Program Hopes to Meet

Rural Mississippi residents who are eligible for food stamp, but are not receiving them, will become eligible and have an improved knowledge of governmental regulations governing these types of projects.

E. Number of Service Recipients

1,500

OBJECTIVE TWO:

To provide nutrition and food safety information to 10,000 low-income and elderly residents in the rural Mississippi Delta.

A. The Following Represent the Scope of Work to be Completed as a Result of MAPEP

1. Develop an inventory of existing food and nutrition providers of services to low-income and elderly residents of the Mississippi Delta and create a volunteer advisory committee of individuals currently involved in community service.
2. Identify 30 persons interested in volunteering for this project.
3. Gather necessary information of nutrition and food safety to be distributed to communities.
4. Distribute pertinent information to communities.
5. Stage one (1) workshop on nutrition and food safety in each of six (6) counties we serve.
6. Prepare a list of seniors in each county that are in need of this service and provide said service to them.

B. MAPEP Results

As a result of this objective low-income and senior citizens will become able to choose nutritional meals and make correct judgements concerning food and its relationship to their health.

C. Measuring the Quality of the Product or Impact of the Services

1. At least 30 people will be identified to serve as volunteers for this project, these individuals will be afforded the necessary training.
2. The number of individuals canvassed, number of volunteers and continue listing of program participants, coupled with continue feedback from area residents should give us good indications on the success of this project.

D. MAPEP Standard of Quality or Impact that the Program Hopes to Meet

1. Nutritional and food safety information will have been distributed to over 10,000 individuals.
2. Communities will be educated about health/nutrition issues that effect their lives. A 60% increase in knowledge to 80% of the population served on these issues will be reached.

OBJECTIVE THREE

To establish six (6) food pantries in rural Mississippi counties, designed to provide food to low-income and elderly residents of the Mississippi Delta in need of nutritional services.

Presently, small, rural communities lack services that provide food and other health related services to their area.

A. The Following Represent the Scope of Work to be Completed as a Result of MAPEP

1. Identify, recruit and train eight (8) volunteers (4 adults and 4 youths) in each community to develop a strategic plan for the development of food pantries.
2. Identify available space for location of project.
3. Contact major food vendors for possible donation of food.

4. Develop and implement a system designed to operate pantry successful.
5. Implement a fix-up, clean-up campaign for property in question.
6. Organize, secure and train volunteers to operate project.
7. Set opening dates for projects in each area.
8. Involve local businesses, officials and churches in project.

B. MAPEP Results

Community residents will learn valuable skills in project design, management, community organizing and planning by creating and establishing their own food pantry. They will also see the benefits of a self-help project in action.

C. Measuring the Quality of the Product or Impact of the Services

1. At least 48 individuals will be trained in the areas of planning, management, organizing, and program implementation.
2. The establishment of six (6) community based food pantries in rural delta counties.
3. A continue accurate record of individuals who use pantries each month and the keeping of records on donations and volunteerism.

D. MAPEP Standard of Quality or Impact that the Program Hopes to Meet

Food pantries will be located in six (6) delta counties. Pantries will be functional, safe, secure and serve communities openly and honestly.

OBJECTIVE FOUR

To promote and work with six (6) rural school districts to increase the availability of and enrollment in school breakfast programs and summer feeding projects.

Presently, due to lack of communication, inadequate staff and apathy, large numbers of impoverished students are not being afforded the opportunity to participate in programs designed to help them become better and more productive students.

A. The Following Represent the Scope of Work to be Completed as a Result of MAPEP

1. Establish working relationship with school districts.
2. Identify districts to be work with.
3. Do a survey of families in areas to determine need.
4. Assist families in filling out necessary forms and applications.
5. Develop and implement a system of service delivery to clients in each area.
6. Recruit and train volunteers.

B. MAPEP Results

Rural communities will become more enlighten on issues related to free breakfast programs and summer feeding projects. Residents will also become more involved in the actual implementation of these programs.

C. Measuring the Quality of the Product or Impact of the Services

1. Working relationship will be developed between residents and school district.
2. A continue tracking of program participants will give communities the opportunity to gauge the success of the work.
3. A community survey will be administered periodically to measure and monitor use of projects.

D. MAPEP Standard of Quality or Impact that the Program Hopes to Meet

Low income students will increase their usage of free breakfast projects and summer feeding program by 25% through more involvement of community residents, parents and other interested individuals.

MACE'S ANTI-HUNGER PARTNERSHIP & EMPOWERMENT PROGRAM (MAPEP)

JOB DESCRIPTION

Program Coordinator

MAPEP's Program Coordinator will be responsible for the day-to-day coordination and implementation of the program. He/she will be responsible for MAPEP's overall training curriculum and provide leadership to AmeriCorps Members. He/she will be required to coordinate and hold bi-weekly staff meetings. The Program Coordinator will have direct operational relationships to local affiliates and communities. He/ she will be required to prepare and submit monthly progress reports and able to function independently. He/she should have a minimum of two years of college, with emphasis in administrative and social work. Must have minimum knowledge of community service programs and possess good communication skills.

Washington County Union For Progress, Inc.

603 Jettus Boulevard • Leland, Mississippi 38756 • (601) 686-2306

Frank Jackson
Chairman

Thelma Holmes
Secretary

Rev. Walter D. Holla
Treasurer

Shirley S. Allen
Director

February 12, 1996

Ms. Ruby Buck
Interim President/CEO
119 S. Theobald St.
Greenville, MS 38701

Dear Ms. Buck:

As you know, The Washington County Union For Progress has been an affiliate of MACE for over 20 years. During that time we have been actively involved in many community based activities. Given the mood of America today, we see very clearly the need for the Anti-Hunger Project you are trying to start. WCUP's Board and its members gladly will commit our time, staff, facilities and whatever, financial assistance we can to make this project a success. It has become clear to us that hunger and proper nutrition has become a major issue with our constituents. We hope that this project will be a success.

Talk to you soon.

Yours truly,



Shirley Allen
Director



A MACE AFFILIATE
"Helping People Help Themselves"



Madison County Union for Progress

270 West Peace Street
Canton, Mississippi 39046
(601) 858-6280

February 12, 1996

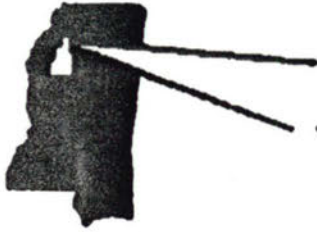
Donald Sutton
119 South Theobald Street
Greenville, MS 38701

Dear Mr. Sutton:

Madison County Union For Progress is please to give its full support to MACE in its effort to reduce huger in Mississippi. Our organization looks forward to giving any support that is necessary.

Sincerely,

John E. Brown
President



Quitman County Development Organization, Inc.

POST OFFICE BOX 388 • 201 HUMPHREY STREET • MARKS, MISSISSIPPI 38846
(601) 326-4000 • FAX (601) 326-3904

ROBERT L. JACKSON
CHIEF EXECUTIVE OFFICER

MANUEL KILLEBREW
BOARD CHAIRMAN

February 8, 1996

To Whom it May Concern:

The Quitman County Development Organization is in complete support of MACE's Anti-Hunger Partnership and Empowerment Program. As the Bureau of Census data confirms, Quitman County is one of the poorest counties in the entire United States. Over 40% of families reside in Quitman County live below the national poverty line. Many of these individuals are children and have no voice in saying who can eat and who cannot. Hopefully, this project can fix the problems that is inherent in our system that will allow human beings in this country to go hungry.

Thank you for any consideration given this request, and we anxiously await your response.

Sincerely,



Robert L. Jackson



Madison County Union for Progress

270 West Peace Street
Canton, Mississippi 39046
(601) 859-6280

February 12, 1996

Donald Sutton
119 South Theobald Street
Greenville, MS 38701

Dear Mr. Sutton:

Madison County Union For Progress is please to give its full support to MACE in its effort to reduce hunger in Mississippi. Our organization looks forward to giving any support that is necessary.

Sincerely,

John E. Brown
President

Sharkey-Issaquena County Improvement Association, Inc.

POST OFFICE BOX 336 -:- PHONE 601-873-2281

ROLLING FORK, MISSISSIPPI 39159

February 12, 1996

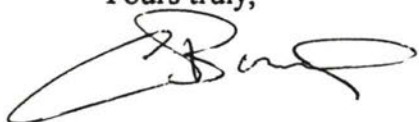
Ms. Ruby Buck
Interim President/CEO
119 S. Theobald St.
Greenville, MS 38701

Dear Ms. Buck:

The Sharkey-Issaquena County Improvement Association, a non-profit, tax exempt community development corporation, is happy to be a part of MACE's Anti-Hunger Partnership and Empowerment Program. Each day we see a growing number of poor Mississippian going without proper nutrition, and believe that this project will help. We are prepared to commit whatever staff, time or financial assistance needed to make this project a success. Throughout our years of existence we have developed an under-standing of the people we serve and feel that this project is much needed in our area.

Looking forward to working with you.

Yours truly,

A handwritten signature in black ink, appearing to read 'Collie Barnes', written over a horizontal line.

Collie Barnes
Board Member

HUMPHREYS COUNTY UNION FOR PROGRESS, INC.

513 HAYDEN STREET
BELZONI, MISSISSIPPI 39038
Phone 601/247-1170

February 12, 1996

Ms. Ruby Buck
Interim President/CEO
119 S. Theobald St.
Greenville, MS 38701

Dear Ms. Buck:

Understanding the history of the Delta and looking at the needs of our people, we here at the Humphreys County Union for Progress were very happy to hear about this project. We know that hunger still exists in America, we see it everyday. The Board of the HCUP will commit whatever resources necessary to insure the success of this project. We are very excited about the food pantries and will assist in whatever way we can.

We would also like to thank you for involving us in this effort. Keep up the good work.

Yours truly,

A handwritten signature in cursive script, appearing to read "Ernest White".

Ernest White

TALLAHATCHIE COUNTY UNION FOR PROGRESS, INC.
P.O. BOX 860
WEBB, MS 38966
(601) 375-7477

February 12, 1996

Ms. Ruby Buck
Interim President/CEO
119 S. Theobald St.
Greenville, MS 38701

Dear Ms. Buck:

The Tallahatchie County Union for Progress, a community based advocacy organization is proud to be a part of MACE's Anti-Hunger Partnership and Empowerment Program. We understand the issue of hunger in the Mississippi Delta and believe that this project is truly needed. Tallahatchie County is one of the poorest counties in Mississippi, which gives us hands on experience in dealing the issue of hunger everyday. We are prepared to commit whatever staff, time or financial assistance needed to make this project a success.

Looking forward to working with you.

Yours truly,



Johnny Thomas
Board Member

2/8/96

Goal -

Please look this over
& let me know when you'd
like to discuss it - I have
identified a few issues that
need some clarification,
but overall, it looks
pretty good to me.

I'm also giving Ron a
copy, so I can get everyone's
comments & then call her
with all of them at once -

Thanks!

Dana

Mississippi Action For Community Education

119 SOUTH THEOBALD STREET • GREENVILLE, MISSISSIPPI 38701 • (601) 335-3523 • FAX (601) 334-2939



February 6, 1996

Ms. Donna M. Hines
Anti-Hunger Program Coordinator
USDA Office of National Service
14th Street and Independence Avenue, S.W.
Room 562-A
AG-Box 1310
Washington, D.C. 20250

Dear Ms. Hines:

Please find enclosed MACE's AmeriCorps Anti-Hunger Application. In preparing this proposal MACE has endeavored to provide as much of the information requested in a concise and timely manner. MACE is proud to be an active participant in this project. We hope our efforts to provide the services will be successful.

Looking forward to hearing from you soon.

Sincerely,

Ruby Buck
Interim President & CEO

RB/sa

Enclosure

OPERATING SITE TITLE PAGE

Please type or print in black ink

1.....LEGAL APPLICANT/**PARENT ORGANIZATION:**

USDA

Program Name

USDA/AmeriCorps Anti-Hunger Program

2.....**OPERATING SITE ORGANIZATION:**

Contact person's name/title

Mississippi Action for Community Education, Inc. (MACE)

Ruby Buck/Interim President & CEO

(do not use PO Box) Address

119 South Theobald Street

City

Greenville,

State

MS

Zip

38701

Phone

(601) 335-3523

Fax

(601) 334-2939

3.....**SITE DIRECTOR/TITLE:**

Organization name

Donald Sutton

Mississippi Action for Community Education, inc.

(do not use PO Box) Address

119 South Theobald Street

City

Greenville,

State

MS

Zip

38701

Phone

(601) 335-3523

Fax

(601) 334-2939

4.....**GRANT TYPE** Operating Education Awards Only**5**.....**1995 NATIONAL ISSUE****AREA PRIORITIES**Education..... School SuccessPublic Safety..... Community Policing Victim AssistanceHuman Needs..... Early Childhood DevelopmentEnvironment..... Neighborhood/Community Environment

6

..... 1994 NATIONAL ISSUE AREA

PRIORITIES

- Public Safety..... Violence Prevention Crime Control
- Education..... School Readiness School Success
- Environment..... Neighborhood Environment Natural Environment
- Human Needs... Health Home

7

.... POPULATION TO BE SERVED

- Urban
- Rural
- Other _____

- Empowerment Zone
- Enterprise Community

Population/community served

Tallahatchie County

Sharkey/Issaquena Counties

Washington County

Quitman County

Humphreys County

Primary Congressional

districts served:

2nd Congressional

8

..... SITE BUDGET

Corporation Funds Requested \$ 83,273.00

Total Budget \$ 113,410.00

9

..... AMERICORPS MEMBERS

AT SITE

Full-time _____

Part-time 10

CERTIFICATIONS AND ASSURANCES

CERTIFICATION SIGNATURE

NOTE: This form must be signed and included in the application. Before signing the certifications, please read certification instructions.

Signature: By signing this certification page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the certification sections in Part III of this application. The three certifications are:
 Certification: Debarment, Suspension, and Other Responsibility Matters
 Certification: Drug-Free Workplace
 Certification: Lobbying Activities

Legal Applicant: Mississippi Action for Community Education, Inc.
Program Name: Anti-Hunger Partnership and Empowerment Program
Name and Title of Authorized Representative: Ruby Buck/Interim President & CEO
Signature: _____ **Date:** _____

ASSURANCES SIGNATURE

NOTE: This form must be signed and included in the application. By signing this assurances page, the applicant certifies that it will agree to perform all actions and support all intentions stated in the assurances.

Organization Name: Mississippi Action for Community Education, Inc.
Project Name: Anti-Hunger Partnership and Empowerment Program
Name and Title of Authorized Representative: Ruby Buck/Interim President & CEO
Signature: *Ruby Buck* **Date:** 2/6/96

MISSISSIPPI ACTION FOR COMMUNITY EDUCATION, INC. (MACE)
ANTI-HUNGER PARTNERSHIP AND EMPOWERMENT PROGRAM
(MAPEP)

I. GETTING THINGS DONE:

A. Specific Needs

Mississippi Action for Community Education, Inc, (MACE), a non-profit, tax exempt community development corporation, has as a major goal, breaking the cycle of chronic poverty and deprivation that is suffered by the rural poor. For more than two decades MACE has worked primarily with low income, African American families living throughout the Mississippi Delta.

As we approach the year 2000 and the ever increasing use of and reliance on high technology and automation, the vast majority of the Mississippi Delta's residents find themselves ill-educated, ill-clad, ill-fed, ill-housed and chronically poor! Although statistics are cold and impersonal and only reflect a person's condition at an isolated moment in time, they do however reflect a stark reality.

A concurrent look at socioeconomic conditions confronting African Americans in the Mississippi Delta reveal startling statistics. In this regard, consider that: one out of every five families is poor, twice the national average, and one out of every two African-American Mississippi children are born into poverty. Mississippi has the lowest per capita's income in this country: \$6,484 for whites and for African Americans \$2,833, about 1/3 of the 1993 poverty rate. African Americans also fare poorly in the overall labor force. The unemployment rates for African Americans living in the MACE service area averages 9.6%

only African Americans have needs in the area?

with between 46.4% and 62.8% of all African American Families living below the poverty level. These statistics and conditions clearly illustrate the need to create and implement social, economic, and community development initiatives to reverse these conditions. It is against this background MACE has endeavored to implement its Anti-Hunger, Partnership and Empowerment Program, consisting of a diverse group of ten (10) AmeriCorp members working with action oriented community-based organizations located throughout the Mississippi Delta.

B. How Needs were Identified

MACE has over twenty-five years of working in this region and has developed a “sense” of why essential needs for low-income and elderly, primarily African American, are not being met. In addition, MACE relies upon recipient input, and relationships with community organizations, businesses, industry, education, government and human service agencies that are actively involved in efforts to address and alleviate these pressing problems. Problems associated with the Delta’s elderly population is of a particular concern to MACE. It is estimated that by the year 2025, the Delta’s elderly population will double its present size to include one out of every four people. Additionally, more retired persons are returning to rural areas. This increasing proportion of older persons are expected to significantly change the focus on a number of service delivery systems and other facets of life in the Mississippi Delta. However, currently there still exist significant barriers which prevent effective delivery of services and particularly the ones MACE’ Anti-Hunger, Partnership and Empowerment Program aims to address. These are:

- An inadequate service delivery system which does not adequately address sufficiently information and services relative to the food stamp program, nutrition services, food pantries, school breakfast and summer feeding programs.
- A high rate of illiteracy prevents many rural Delta residents from maximum participation in programs and projects designed to assist them.
- The remoteness of their residences coupled with the absence of available transportation has made travel in assessing services especially difficult for African American, especially the elderly; it is not uncommon for these rural dwellers to live more than fifty miles from essential services which is usually located within county seats.

C. Mission Statement & Objectives

MACE has attempted through intensive research and collaboration efforts with various social service agencies, community-based organizations, empowerment zone initiatives and governmental entities, to develop a mission statement and set of objectives that build upon each other. The mission of MACE is to elevate the standard of living in impoverished rural communities through educational programs and the provision of services that increase participants influence over their lives and communities. Consequently, MACE has established the MACE Anti-Hunger, Partnership, and Empowerment Program (MAPEP) and targets the counties of Humphreys, Washington, Sharkey/Issaquena, Madison, Tallahatchie, and Quitman. A major part of MACE's service area is located within the Mid-Delta Empowerment Zone (MDEZA) and the North Delta Enterprise Community (MDEC). The objectives of MAPEP consist of four (4) essential components and will address issues related too: (1) Food Stamp Outreach; (2) Nutrition Education; (3) Food Pantries, and (4) Summer Feeding and School Breakfast Programs. A description of each component is outlined below.

Food Stamp Outreach

During 1994 and 1995 MACE sponsored and administered a demonstration food stamp outreach program as a result of a grant supported by USDA. MACE was instrumental in identifying and enrolling thousands of low-income and/or elderly African Americans living in rural areas of the Mississippi Delta region who were eligible for but not receiving benefits. As a part of this process, MACE will continue its pro-active outreach efforts with the sole purpose of reaching undeserved rural low-income residents, primarily African American, ensuring that they have an opportunity to obtain benefits which will assist in the reduction of hunger in the Mississippi Delta. MACE will use direct door-to-door contacts with program eligible residents within the six target counties and will provide other appropriate technical assistance, transportation and related services to connect residents with food stamp benefits. Eligible, yet unserved, residents will be identified by AmeriCorps Members utilizing such methods as presentation in churches, social clubs, fraternal organizations and various other meetings.

Nutrition Education

AmeriCorps

MACE will promote nutrition and food safety among low-income families and elderly resident of the Mississippi Delta. This will consist of community outreach including workshops held at senior citizen facilities, churches, and in home visitations. MACE will provide referrals on behalf of elderly residents to such programs as meals on wheels, elderly nutrition centers, and church sponsored feeding programs. Where necessary, MACE will make every effort to provide transportation in this regard. MACE will collaborate and work with local extension agencies and specifically with their nutrition

experts to sponsor workshops in each of the respective counties. Presentations will be sponsored in local schools, churches, community facility buildings, and senior citizens facilities.

Establishment of Food Pantries

In spite of efforts to provide adequate and nutrition food supplies for the many poverty residents of the Delta, there still exist many obstacles which inhibit this process. MACE will establish food pantries in each of the six participating counties. The process will ensure distribution of food to families whereby insufficient supplies exist as well as emergency circumstances. **Summer Feeding & School Breakfast Programs**

MACE will work with local school officials to increase the number of sites offering summer feeding and school breakfast programs.

D. PROGRAM DESIGN AND STRUCTURE:

It is MACE's belief that maximum results are realized from community self-help efforts when all segments of the community participate. This philosophical approach has enabled MACE to enjoy great success as a coalition builder for over twenty-eight years. It is through MACE's efforts that many rural Delta communities have developed the human and institutional capacities at the local level required to sustain social change while insuring community economic growth.

The primary point of contact with MAPEP will be its AmeriCorps Members working in conjunction with MACE Affiliates Organizations located in each of the respective counties. Since, the later 60's, MACE has enjoyed and supported positive working relationships with local affiliated organizations at the county level throughout the Delta

region. These affiliates have extensive histories of providing direct services on behalf of the social and economic interests of the rural African-American residents who comprise 95% of their membership. These relationships will give the program immediate acceptance among those it seeks to serve.

MACE will work with and coordinate all training activities in conjunction with the Mississippi Commission on Community Service. AmeriCorps Members will participate in conferences, workshops, and seminars sponsored by the Commission. Members will be required to attend the Commission's Statewide Conference scheduled for April 2-4, 1996 in Jackson, Mississippi. In addition, MACE will work with the Commission in designing its in-service training curriculum to ensure compliance with USDA's Anti-Hunger Program requirements.

Administratively, MAPEP will be housed at MACE's central office, Greenville, MS. MAPEP's AmeriCorps members will be assigned service duties with affiliates located within the target counties. MACE will hire a full time program coordinator responsible for direct supervision of AmeriCorps Members and general management of the program as a whole. This will include monitoring affiliate organizations, training, orientation, data collection, and other aspects of the program to insure success. Affiliate Organizations will be accountable for site supervision, reports, skill training, community involvement, education and directing MAPEP members. Each member will be asked to develop his or her vision of the program and its direction. Members input is critical to the ultimate success of the program because in many instances the information they obtain through

Team -6-

community interaction will determine the method of service to be provided and who will be served.

II. STRENGTHENING COMMUNITIES:

A. Support and Coordination

It is extremely important that this program raise the level of participant education, improve community involvement and create social and economic opportunities for all program participants. MACE for much of its twenty-eight years of existence has secured and maintained working relationships with an array of local entities representing all facets of community service support groups. MACE will continue to collaborate and work in conjunction with these entities to involve same in implementation of MAPEP.

III. DEVELOPING MEMBERS

A. Member Description

MAPEP will employ ten (10) part-time members. Each member must be at least seventeen (17) years old and have achieved a minimum of an eight-grade education. Members must also: possess a valid driver's license, good verbal and written communication skills, be self-disciplined and directed, and have a respect for service beneficiaries. The ability to work well with others and be self-motivated are also prerequisite character traits.

B. Recruitment

Members will be recruited primarily through MACE's network of Affiliate Organizations, referrals and the Mississippi State Employment Agency. Notices will also be sent to career offices at various colleges and universities. MACE will also coordinate

NO

engage

Sound just low income

its recruitment efforts with the Mississippi Delta Service Corps. MACE further understands that the National Recruitment Referral System can provide members from varied backgrounds with special skills and resources. Potential members will be evaluated on the skills they possess, availability, education, and past experiences.

To ensure diversity, MAPEP will recruit members from various socio-economic and ethnic backgrounds.

C. Training/Supervision

Key elements of training will include an extensive in-service learning curriculum. Training will be provided to members in the areas of counseling, community service, conflict resolutions, personal, human and professional development, verbal and written communication skills, information processing, clerical procedures and office management. Continuing education will also be available and will focus on upgrading members in areas such as: computer training, supervisory training and research skills.

D. Benefits

The benefits to MAPEP members are numerous. However, perhaps, the most important benefits include: advanced formal educational opportunities and training; community contacts; enhanced employment skills; and ethnic diversity and cultural enrichment. Locally, members will be provided an opportunity to take an active and leading role in the development and growth of their communities. At the conclusion of their tenure, members will have increased their employability and acquired skills that they can use in various other areas.

IV. ORGANIZATIONAL CAPACITY:

MACE has sponsored an array of social, educational, economic, and community development projects and programs attracting a broad base of financial support from foundations, religious groups, corporate, local, state, and federal government.

V. NATIONAL IDENTITY:

MACE will actively promote the national identity of AmeriCorps by ensuring that MAPEP members are both visible and active in the communities in which they serve. MAPEP members will be required to use all AmeriCorps logos, materials, and other identifiable items that confirm with the national organization. Also MAPEP members will also participate in service orientation conferences and other program activities designed to maximize their national identity. MACE will provide members with work items and articles that will identify them as AmeriCorps members.

VI. EVALUATION AND CONTINUOUS IMPROVEMENT:

MACE has for over 28 years been actively involved in the empowerment of rural communities by providing training for community organizers, leaders and developers. During these years, MACE has developed a comprehensive approach to evaluating and monitoring programs such as AmeriCorps. One of MACE's major strengths is its constant self-evaluation process. MACE will use traditional measures such as pre-and post-testing, surveys, and projected measurable results such as pertinent statistical information, number of participants, as well as contracting with an outside evaluator. Formal and informal review of every aspect of this project will be an ongoing part of MACE's developmental strategy. MACE will develop project surveys designed to gather information necessary for

the success of this project. Quarterly meetings will be held for all involved to monitor the program process and to gather feedback from members. MACE staff will constantly be in contact with host sites, the community and AmeriCorps workers to gather information and assist in program development.

MACE will develop in cooperation with program sponsors a computer-based data collection system that will constantly compile and evaluate demographic data on its AmeriCorps members and program participants. MACE will cooperate fully with the evaluation and data collection activities of the National AmeriCorps Office. MACE will provide ongoing, comprehensive and consistent evaluation training for staff, AmeriCorps members and local steering groups. Finally, MACE will institute several mechanisms for ongoing evaluation and assessment of all aspects of this project, including weekly briefing, community meetings, as well as constant on-site evaluations.

Mississippi Action for

Operating Site Name: Community Education, Inc. (MACE) Parent Organization Name: _____

	ACTIVITY <i>(One per objective)</i>	RESULT	MEASURE	STANDARD <i>(Beneficiaries)</i>	NUMBER
<i>Example</i>	<i>Tutoring reading</i>	<i>Increased reading skills</i>	<i>Pre/post test administered by teacher</i>	<i>50% of students will attain grade level</i>	<i>34 students</i>
Objective 1	To identify 500 low income or elderly rural Mississippi residents who are eligible but not receiving Food Stamps benefits and provide the necessary information and services for eligibility.	To improve upon the number of seniors and low-income residents receiving Food Stamps.	The number of individuals actually interviewed and number who actually began receiving Food Stamps.	The standard of success is a 25% increase in individuals receiving Food Stamps. <i>out of what</i>	500
Objective 2	To provide nutritional and food safety to 10,000 low-income and elderly residents within the rural Mississippi Delta.	The intended result will be a 25% increase in knowledge of nutrition and food safety to seniors and low-income individuals.	The number of individuals canvassed and a sampling of those who participate in project.	60% increase in knowledge by those individuals served. <i>Presentation</i>	10,000 <i>Thyer</i>
Objective 3	Established food pantries to provide food to low-income and elderly residents of the Mississippi Delta in need of nutritional help.	To establish 6 food pantries.	The actual establishment of those pantries and the number of residents receiving services.	Establishment of site and a 60% usage of sites by residents.	6,000
Objective 4	To promote and work with 6 rural school districts to increase availability of and enrollment in school breakfast and summer feeding programs.	Increase participation of low-income students.	Increase by 25% number of students participating.	A 25% increase in eligible participants.	6 school districts.

Mississippi Action for Community

Operating Site Name: Education, Inc. (MACE) Parent Organization Name: _____

	ACTIVITY <i>(One per objective)</i>	RESULT	MEASURE	STANDARD <i>(Beneficiaries)</i>	NUMBER
<i>Example</i>	<i>Tutoring reading</i>	<i>Increased reading skills</i>	<i>Pre/post test administered by teacher</i>	<i>50% of students will attain grade level</i>	<i>34 students</i>
Objective 1	To work with six (6) existing rural communities in identifying and solving problem directly related to hunger.	Increase community empowerment and activism related to hunger problem.	Creation of activities and information needed to enhance communities and establishment of hunger network by residents.	A 30% increase in knowledge related to hunger issues.	30,000
Objective 2	To promote and increase the awareness of program participants in areas of nutritional values, low cost foods and other nutritional outlets.	Increase in awareness of participants.	Number of participants who actively participate and their increase use of materials given.	Creation of a nutrition awareness project that will increase knowledge by 40% of participants.	8000
Objective 3	Promote and assist the development of community based food pantries.	The intended result is actual establishment of 6 pantries.	The impact will be the use of those pantries by residents.	The standard of success is the recruitment of 36 volunteers to assist with project and continued use of pantries by community residents.	30,000

Mississippi Action for Community

Operating Site Name: Education, Inc. (MACE) Parent Organization Name: _____

	ACTIVITY <i>(One per objective)</i>	RESULT	MEASURE	STANDARD <i>(Beneficiaries)</i>	NUMBER
<i>Example</i>	<i>Tutoring reading</i>	<i>Increased reading skills</i>	<i>Pre/post test administered by teacher</i>	<i>50% of students will attain grade level</i>	<i>34 students</i>
Objective	Conflict Resolution Training.	Increase knowledge of resolving conflicts without physical or mental violence.	Pre/Post conflict resolution exercises.	A 30% increase in knowledge related to hunger issues.	10
Objective 2	Increase problem solving and interpersonal skills of 10 AmeriCorp participants.	Provide members with a better understanding of self.	Self/diagnosis . Evaluation by Training.	A 75% increase in problem solving skills.	10
Objective 3	Enhance the educational and career opportunities of 10 AmeriCorp participants.	Number of participants to continuing advancement of education.	Notable increase in career enhancement by 70% of participants.	A significant increase in members seeking educational opportunities.	10

**MACE ANTI-HUNGER PARTNERSHIP AND EMPOWERMENT
PROGRAM
COMMUNITY SERVICE OBJECTIVES**

OBJECTIVE ONE:

To identify 500 low-income and elderly rural Mississippi residents who are eligible, but not receiving food stamp benefits and provide the necessary information and services for eligibility.

A. The Following Represent the Scope of Work to be Completed as a Result of MAPEP

1. Identify, recruit and work with 6 volunteers in each selected community to develop a vision and plan of work to insure that those eligible for food stamp benefits have the necessary information.
2. Devise and conduct community surveys to assess the need within each community.
3. Gather all necessary forms and information need to insure success of project.
4. Conduct door-to-door canvassing to identify potential food stamp recipients.
5. Provide assistance when necessary to clients require assistance in completing application forms.
6. Establish working relationship with local food stamp offices.

B. MAPEP Results

Residents will learn valuable skills related to conducting surveys, developing materials, implementing and management, while providing a much needed service and reducing hunger in their own communities.

C. Measuring the Quality of the Product or Impact of the Services.

1. At least 36 individuals will be trained in planning and development and learn by doing.

2. A community survey will be administered periodically to measure and monitor the impact of this project.
3. Actual number of individuals enrolled in food stamp program.

D. MAPEP Standard of Quality or Impact that the Program Hopes to Meet

Rural Mississippi residents who are eligible for food stamp, but are not receiving them, will become eligible and have an improved knowledge of governmental regulations governing these types of projects.

E. Number of Service Recipients

1,500

matches to chart

OBJECTIVE TWO:

To provide nutrition and food safety information to 10,000 low-income and elderly residents in the rural Mississippi Delta.

A. The Following Represent the Scope of Work to be Completed as a Result of MAPEP

1. Develop an inventory of existing food and nutrition providers of services to low-income and elderly residents of the Mississippi Delta and create a volunteer advisory committee of individuals currently involved in community service.
2. Identify 30 persons interested in volunteering for this project.
3. Gather necessary information of nutrition and food safety to be distributed to communities.
4. Distribute pertinent information to communities.
5. Stage one (1) workshop on nutrition and food safety in each of six (6) counties we serve.
6. Prepare a list of seniors in each county that are in need of this service and provide said service to them.

B. MAPEP Results

As a result of this objective low-income and senior citizens will become able to choose nutritional meals and make correct judgements concerning food and its relationship to their health.

C. Measuring the Quality of the Product or Impact of the Services

1. At least 30 people will be identified to serve as volunteers for this project, these individuals will be afforded the necessary training.
2. The number of individuals canvassed, number of volunteers and continue listing of program participants, coupled with continue feedback from area residents should give us good indications on the success of this project.

D. MAPEP Standard of Quality or Impact that the Program Hopes to Meet

1. Nutritional and food safety information will have been distributed to over 10,000 individuals.
2. Communities will be educated about health/nutrition issues that effect their lives. A 60% increase in knowledge to 80% of the population served on these issues will be reached.

OBJECTIVE THREE

To establish six (6) food pantries in rural Mississippi counties, designed to provide food to low-income and elderly residents of the Mississippi Delta in need of nutritional services.

Presently, small, rural communities lack services that provide food and other health related services to their area.

A. The Following Represent the Scope of Work to be Completed as a Result of MAPEP

1. Identify, recruit and train eight (8) volunteers (4 adults and 4 youths) in each community to develop a strategic plan for the development of food pantries.
2. Identify available space for location of project.
3. Contact major food vendors for possible donation of food.

4. Develop and implement a system designed to operate pantry successful.
5. Implement a fix-up, clean-up campaign for property in question.
6. Organize, secure and train volunteers to operate project.
7. Set opening dates for projects in each area.
8. Involve local businesses, officials and churches in project.

B. MAPEP Results

Community residents will learn valuable skills in project design, management, community organizing and planning by creating and establishing their own food pantry. They will also see the benefits of a self-help project in action.

C. Measuring the Quality of the Product or Impact of the Services

1. At least 48 individuals will be trained in the areas of planning, management, organizing, and program implementation.
2. The establishment of six (6) community based food pantries in rural delta counties.
3. A continue accurate record of individuals who use pantries each month and the keeping of records on donations and volunteerism.

D. MAPEP Standard of Quality or Impact that the Program Hopes to Meet

Food pantries will be located in six (6) delta counties. Pantries will be functional, safe, secure and serve communities openly and honestly.

OBJECTIVE FOUR

To promote and work with six (6) rural school districts to increase the availability of and enrollment in school breakfast programs and summer feeding projects.

Presently, due to lack of communication, inadequate staff and apathy, large numbers of impoverished students are not being afforded the opportunity to participate in programs designed to help them become better and more productive students.

A. The Following Represent the Scope of Work to be Completed as a Result of MAPEP

1. Establish working relationship with school districts.
2. Identify districts to be work with.
3. Do a survey of families in areas to determine need.
4. Assist families in filling out necessary forms and applications.
5. Develop and implement a system of service delivery to clients in each area.
6. Recruit and train volunteers.

B. MAPEP Results

Rural communities will become more enlighten on issues related to free breakfast programs and summer feeding projects. Residents will also become more involved in the actual implementation of these programs.

C. Measuring the Quality of the Product or Impact of the Services

1. Working relationship will be developed between residents and school district.
2. A continue tracking of program participants will give communities the opportunity to gauge the success of the work.
3. A community survey will be administered periodically to measure and monitor use of projects.

D. MAPEP Standard of Quality or Impact that the Program Hopes to Meet

Low income students will increase their usage of free breakfast projects and summer feeding program by 25% through more involvement of community residents, parents and other interested individuals.

MISSISSIPPI ACTION FOR COMMUNITY EDUCATION, INC. (MACE)
MACE ANTI-HUNGER PARTNERSHIP AND EMPOWERMENT
PROGRAM (MAPEP)

BUDGET NARRATIVE

	<u>Corporation Share</u>	<u>MACE Share</u>	<u>Total</u>
<u>A. Member Support Costs</u>			
Living Allowance (10 part time participants @ \$4,206/ea. X 85% and 15% respectively)	35,751	6,309	42,060
Fringe Benefits FICA @ 7.65% X living allowance (85% and 15% respectively)	2,735	483	3,218
Worker's Compensation \$42,060 and \$8,134 @ 7% (85% and 15% respectively)	2,503	442	2,945
Health Care Policy \$100 X 10 participants X 6 mos. (85% and 15% respectively)	5,100	900	6,000
TOTAL MEMBER SUPPORT COST	<u>46,089</u>	<u>8,134</u>	<u>54,223</u>
<u>B. Other Member Support Costs</u>			
Training & Education 2 meetings with host agencies @ \$1,250 ea. (includes materials, supplies and facilitator) x 75% and 25% respectively	1,875	625	2,500
2 local conferences @ \$2,500 ea (1 orientation and one local conference each for participants (75% and 25% respectively)	3,750	1,250	5,000
Uniforms \$100.00/participants (75% and 25% respectively)	750	250	1,000
Other (Program Supplies) An average of \$100.00/participants X 10 X 75% and 25% respectively	750	250	1,000
TOTAL OTHER MEMBER SUPPORT COSTS	<u>7,125</u>	<u>2,375</u>	<u>9,500</u>

C. Staff

Program Coordinator (\$12,500) x 75% and 25% respectively	9,375	3,125	12,500
Clerical Support (20000 x 50% X 6 mos) MACE In-Kind	-	5,000	5,000
Fringe Benefits			
FICA @ 7.65% x 17500	717	622	1,339
Unemp. @ 5.4% first 7,000 x 2	284	375	659
Ins. @ 350/mo. x 6x2 x 50%	1,575	1,575	3,150
Worker's Comp 17500/100x.49	46	40	86
Total Fringe Benefits (75% and 25% respectively)			
TOTAL STAFF	<u>11,997</u>	<u>10,737</u>	<u>22,734</u>

D. Operational

Travel	1,600	400	2,000
Travel for program support meetings estimated mileage - 8000 miles @ .25/mi. x 80% and 20% respectively			
Corporation Sponsored Meeting	750	-	750
Transportation	1,440	360	1,800
Local travel - 1200mi./mo. x .25 x 6 mos. x 80% and 20% respectively			
Office Supplies	768	192	960
\$50/mo. x 6 x 2 x 80% and 20%			
Equipment	-	3,500	3,500
Two computers and two printers (in-kind)			
Others			
Occupancy			
Central - 300/mo. x 6 mos. (75% and 25% respectively)	1,350	450	1,800
Sites - 6 @ 100/mo. x 6 mos. (75% & 25% respectively)	2,700	900	3,600
Communication (telephone & fax) @ \$150/mo. x 6 mos. (75% and 25% respectively)	675	225	900
Printing/copying @ \$300/mo. x 6 mos. (75% & 25% respectively)	1,350	450	1,800
	-	-	-
TOTAL OPERATIONAL	<u>10,633</u>	<u>6,477</u>	<u>17,110</u>

E. Evaluation			
Director of Field Services (\$13750 @ 25%) x 75% and 25% respectively	2,531	844	3,375
Fringe Benefits			
Fica @ 7.65% x \$3,375 @ 75% and 25% respectively	194	64	258
Unemployment @ 5.4% x \$3,375 x 75% and 25% respectively	137	5	142
Worker's Compensation \$3,375/100 x.49 @75% and 25% respectively	12	5	17
Insurance - \$350/mo. x 6 mos. @25% x 75% and 25% respectively	394	131	
Total Evaluation	3,268	908	<u>4,176</u>
TOTALS (A-E)	<u>79,112</u>	<u>28,631</u>	<u>107,743</u>
F. Administration (0.0526 X \$106993)	4,161	1,506	5,667
TOTAL PROGRAM COST (Items A-F)	<u>83,273</u>	<u>30,137</u>	<u>113,410</u>

Please attach the operating site budget narrative to this page.

OPERATING SITE BUDGET FORM

Legal Applicant/Parent Organization
Program Name
Site Location (City, State, Zip)

Mississippi Action For Community Education, Inc.
MACE ANTI-HUNGER PARTNERSHIP AND EMPOWERMENT PROGRAM
119 S. THEOBALD STREET, GREENVILLE, MS 38701

ITEM A: MEMBER SUPPORT COSTS

LIVING ALLOWANCE TYPE

	Number of Members	Corporation Share	Grantee Share	Total Program
1 Year FT 1700				
1 Year PT 900	10	35,751	6,309	42,060
2 Year PT 450				
Subtotal				
(7.65%) FICA		2,735	483	3,218
Workers Compensation		2,503	442	2,945
Health Care*		5,100	900	6,000
AmeriCorps Participant Health Care Policy** (\$1200 per eligible participant)				
Subtotal A		46,089	8,134	54,223
		%	%	100%
		(max 65%)	(max 100)	

ITEM B: OTHER MEMBER COSTS

Training and Education	1,875	625	2,500
Uniforms	750	250	1,000
(please specify in budget narrative) Other	4,500	1,500	6,000
Subtotal	7,125	2,375	9,500

ITEM C: STAFF

Salaries	9,375	3,125	12,500
Benefits	2,622	2,612	5,234
Training			
(please specify in budget narrative) Other		5,000	5,000
Subtotal	11,997	10,737	22,734

- 1 Except for health care, federal funds cannot be used as a match in Sec.A
- * For programs with an existing policy that meets minimum benefits.
- ** For programs utilizing the AmeriCorps Participant Health Care Policy.

ITEM D: OPERATING COSTS

Travel	<u>1,600</u>	<u>400</u>	<u>2,000</u>
Corporation-sponsored meeting	<u>\$750</u>		
Supplies	<u>768</u>	<u>192</u>	<u>960</u>
Transportation	<u>1,440</u>	<u>360</u>	<u>1,800</u>
(no greater than 10% of A through E) Equipment		<u>3,500</u>	<u>3,500</u>
(please specify in Budget Narrative) Other	<u>6,075</u>	<u>2,025</u>	<u>8,100</u>
Subtotal	10,633	6,477	17,110

ITEM E: INTERNAL EVALUATION

<u>3,268</u>	<u>908</u>	<u>4,176</u>
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ITEM F: ADMINISTRATION

<u>4,161</u>	<u>1,506</u>	<u>5,677</u>
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To arrive at the Corporation's maximum share of 5%, multiply the total of Items A through E in the Corporation Share column by .0526.

ITEM G: TOTAL PROGRAM OPERATING COSTS (B-F)

<u>37,184</u>	<u>22,003</u>	<u>59,187</u>
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ITEM H: TOTAL OPERATING SITE BUDGET (A+G)

<u>83,273</u>	<u>30,137</u>	<u>113,410</u>
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Items below are not part of the grantee budget and should not be included in totals that are transferred to the title page.

ITEM I: CHILD CARE

Estimated # of Children	Grantee Share (if applicable)
_____	_____

ITEM J: EDUCATION AWARDS

	Number of Members	Amount per Member	Total
Full-Time Members	_____	X \$4725 =	_____
Part-Time Members	_____	X \$2383 =	_____