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Folder Title:
1st Year AmeriCorps Objectives III [2]

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U.S.
DEPARTMENT OF AGRICULTURE

TEAM USDA
NATIONAL SERVICE
PROGRAM

FAX TRANSMISSION

PHONE: (202) 720-6350 (Joel) FAX: (202) 720-4614
(202) 720-4369 (Kathryn)
(202) 690-3894 (Ron)

TO: Barbara Volenious

FROM: Ron DeMunbrun

DATE: 5/17/94 NO. OF PAGES: 34
(With Cover)

FAX NUMBER: _____

COMMENTS: Barbara - here is the budget
as I see it. I'll call in a
few minutes after you have
gotten this.

Ron
Please talk to me about this. I want to
make sure we are on the "same page" when we talk
to the corporation.

05/17/94 09:08 AM

CHICAGO PROJECT		Non-FED Match Funds	Non-FED Match In-Kind	FED Match Funds	FED Match In-Kind	Requested From AmeriCorps	TOTAL
Participants	73500	11025				62475	73500
50 X 147 Week X 10 weeks						0	0
Other Personnel						0	0
Project Dir (360 wk X 21 Wks = 7560 + 15% Ben.)	8694					8694	8694
5% Ag. Sch. Dir. (18687 X 5%)	934	934				0	934
10% (SCS – Jones)	2564				2564	0	2564
10% Berg	3711				3711	0	3711
5% De Munbrun	1463				1463	0	1463
Crew Leaders (5 X 300 Wk X 10 Wk)	15000					15000	15000
25% Ag employees (12/5) 48109 + 15%						0	0
55325/12=4610X3	17289				17289	0	17289
						0	0
SUBTOTAL:	49655	934	0	0	25027	23694	49655
Health Care (40 x 300)	12000	1800				10200	12000
Travel	1400					1400	1400
FICA, WORKMAN'S COMP						0	0
Van Rental (1 X 1156 mo X 3 mo.)	3468					3468	3468
Truck rental (1 X 2 days X 10 wks X 29.95)	1198		1198			0	1198
milage .39 mi X 60mi X 20 days)	468		468			0	468
gas 60 mi X 20 Days=1200/12mph = 100 gal X 1.38)	138		138			0	138
						0	0
SUBTOTAL:	5272	0	0	1804	0	3468	5272
						0	0
Telephone (20 calls wk X \$3 X 19 Wks)	1090		600		490	0	1090
Rents (4000 mo/30 days = 133 day X 1 day wk (10))	1333		1333			0	1333
(2000 mo/30 days =66.65 day X 1 day wk (20))	1333		1333			0	1333
SUBTOTAL:	2666	0	0	2666	0	0	2666
						0	0
Postage (500 recruits X 2 letters = 100 X .29)	29					29	29
(50 participants X 4 Letters = 200 X .29)	58					58	58
(50 support agency X 2 letters = 100 X .29)	29					29	29
(300 fund raising X .29)	87					87	87
						0	0
SUBTOTAL:	203	0	0	0	0	203	203
Printing (2 flyers X 2 pg X 4000 copies X .02)	160					160	160
(2 brochures X 8pg X 4000 X .01)	640					640	640
SUBTOTAL:	800	0	0	0	0	800	800
						0	0
Copies (50 participants X 5 copies X 4 times X .02)	20					20	20
Training (10% Ag School teacher)	1383		1383			0	1383
5 GS12/5 55325/12=4610X3mo X13831 X10% X5 people)	6915				6915	0	6915
Americorp training	2100					2100	2100
SUBTOTAL:	10398	0	0	1383	0	6915	10398
Evaluation	1000					1000	1000
Audio-Visual	1500		1500			0	1500
Supplies	75000			10000		65000	75000
TAX REIMBUR.						0	0
Uniforms	3610					3610	3610
Health/Safety items	1322					1322	1322
Tools	2000		1000		1000	0	2000
Payroll/admin	4676		1000			3676	4676
Local Transportation (bus pass 50 X 1.80 day X 50 days)	4500					4500	4500
Liability insurance	1500					1500	1500
Debris Removal/Hvy Equip	6000		4000			2000	6000
Master Gardeners	1188		1188			0	1188
Police Institute (salary)	4500					4500	4500
Police Institute (travel)	700					700	700
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Until AmeriCorps publishes its final rules it is not clear if they will compute the matching requirement based on the total program cost including the basic living allowance or the total cost excluding the basic living allowance. For that reason match percentages have been computed two ways to ensure that in both cases our application does request more than 75% of the funds from Americorps.

MATCH PERCENTAGE
(includes living allowance)

NON-FEDERAL	10.93%
FEDERAL	16.42%
CORPORATION	72.65%

MATCH PERCENTAGE
(NO LIVING ALLOWANCE)

NON-FEDERAL	9.36%
FEDERAL	22.74%
CORPORATION	67.90%

TOTAL

AmeriCorps
and
Mathces

[illegible]

CHICAGO PROJECT

Until AmeriCorps publishes its final rules it is not clear if they will compute the matching requirement based on the total program cost including the basic living allowance or the total cost excluding the basic living allowance. For that reason match percentages have been computed two ways to ensure that in both cases our application does request more than 75% of the funds from Americorps.

NON-FEDERAL	9.78%
FEDERAL	22.64%
CORPORATION	67.59%
TOTAL	100.00%

CHICAGO
PROJECT

Until AmeriCorps publishes its final rules it is not clear if they will compute the matching requirement based on the total program cost including the basic living allowance or the total cost excluding the basic living allowance. For that reason match percentages have been computed two ways to ensure that in both cases our application does request more than 75% of the funds from Americorps.

MATCH PERCENTAGE
(NO LIVING ALLOWANCE)

NON-FEDERAL	9.78%
FEDERAL	22.64%
CORPORATION	67.59%
TOTAL	100.00%

TOTAL

[illegible]

Chicago SOS

5/16/94
Carol Powell
phone in Chicago.

1. Forest Service. - Commitment of 5 college interns.

1. Team leaders.

Forest Service - Conservation Education funds.

1

1. KB - need 2 additional slots.

1200 health care 40X300 = 12000

2100 motor and travel 1400

local transport ^{bus} 50 X 1.80 a day X 50 days

2163 Van rental 1 van 3 months X 1,156 3468

truck rental 1 truck 2 days a week X 10 weeks X 29.95 1198

mileage .39 mile @ a day X 20 days

gasoline 60 miles X 20 days 1200 ÷ 12 = 100 X 1.38

2322 phone sec AZ

2340 Rents ^{Boulevard} AZ

2350 Postage " "

2410 Printing " "

2422 Copies " "

10% 2523 Training 56518/5 55325 ÷ 12 4610 X 3 13831 X 10% X 5 people

10% ag school teacher

2540 Evaluation

2540 audio visual

2580 liability insurance

total	Corp	NF M C	NF M IK	F M C	F M IK	Chico	2
12000	10200	1800	1000	1300			
1400	1400			1400	111		
4500	4500						
3468	3468						
1198					1198		
468					468		
138					138		
1090					600		490
5332					5332		1070
203	203						
800	800						
20					20		
6915							6915
1383					1383		
1000	1000						
1000					1000		
1500	1500						1500

2590 owned

Supplies Trees 15 lots 13 trees 10000

tools 100 per point X 50 5000

lumber 2000 per lot = 15000

Soil/seed 2000 per lot = 30000

mis 1000 per lot = 15000

total

comp

NF
M
C

NF
M
IK

F
M
C

F
M
IK

Chicago ③

100

75000

10,000

						M C	M IS	M C	Chino M IX
Partner.	50	X 147 X 10 weeks			73500	62475	11025		
Project Director	1	X 9 hr 360 weeks X 21 weeks 7560 159 weeks 1134 8694			8694	8694			
5% ag School dir	74750	÷ 12 6229 X 3 18687 X 5%			934		934		
10% SCS (four)					2564				2564
10% Bng					3711				3711
5% RD					1463				1463
5 ten leaders					15000	15000			
25% 5 ag employees (18/5)	48109 X 15%				17289				17289
	55325 ÷ 12	4610 X 3 13831	3475 X 5 people		123155	86169	11025	934	25027

Foundation
\$800 SCS
~~\$800~~
2500
2500 FS

Chicago

50 participants 147 work

5 crew leaders & rode 17/5

Barbara Vilaras → VILARAS ^{ERIOUS} 312 535 2500 2507.

travel gr

transportation tokens?

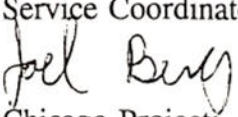
telephone

2 flyers }
brochures }

trying one people
no problems with no activities
no limitation one activities
delay 2 weeks.
Kerry

USDA APPLICATION FOR TWO SUMMER OF SERVICE AMERICORPS PROJECTS

Overall Coordinator for Both Projects:

United States Department of Agriculture
14th Street and Independence Avenues, SW, Washington, DC 20250
Joel Berg, National Service Coordinator
Signature and date:  3/14/94

Co-Coordinator for Chicago Project:

United States Department of Justice
Tenth Street and Constitution Avenue, N.W.
Washington, DC 20530
Jack Nadol, Acting Director, Bureau of Justice Assistance
Signature and date: (fax copy attached -- hard copy in mail)

Overall request for CNCS funds: \$307,228

PROJECT #1 - CHICAGO

Applicant: Friends of the Chicago High School of Agricultural Sciences
3807 West 111th Street, Chicago, Illinois 60655, Barbara H. Valerious, Principal
Signature and Date: (fax copy attached -- hard copy in mail)

Partners: Chicago Housing Authority, USDA Soil Conservation Service, USDA Extension Service and the University of Illinois Cooperative Extension Service, USDA Forest Service, and USDA Agricultural Stabilization and Conservation Service

Federal funds requested from Subtitle D
\$192,148 in CNCS funds requested
\$43,432 amount of U.S. Department of Agriculture matching funds
\$29,782 amount of non-federal match

50 participants will receive stipends
200 volunteers will not receive stipends

The Chicago High School of Agricultural Sciences, in conjunction with the U.S. Department of Agriculture and the U.S. Department of Justice, will run an AmeriCorps program in Chicago in which a socio-economically diverse group of recent high school graduates will work on urban agriculture and community policing projects and then supervise a larger group of younger at-risk youth who will volunteer part time on similar projects in high crime areas. Both groups of youth will participate in urban farming, urban tree planting, environmental education, and conflict resolution projects that will help reduce violent crime and that will create safe places for other community activities at public housing projects and other public sites. The project will foster community policing, restore safety to public spaces, promote youth-as-resources, reduce the vulnerability of children and youth, and perform critical urban environmental restoration work.

PROJECT #2 - ARIZONA

Federal Coordinator:

United States Department of Agriculture

14th Street and Independence Avenues, SW, Washington, DC 20250

Joel Berg, National Service Coordinator

Signature and date: *Joel Berg* 3/14/94

Applicant: Volunteer Council for the Arizona Dept. of Youth Treatment and Rehabilitation (DYTR)

1624 West Adams, Phoenix, Arizona 85007

Joel Blumenthal, Project Director, ASU/DYTR Partnership

Signature and date: (fax copy attached -- hard copy original in mail)

Partners include: USDA Forest Service, Maricopa County Juvenile Court, Phoenix Union School District

Federal funds requested from Subtitle D

\$ 115,080 in CNCS funds requested

\$ 24,727 amount of U.S. Department of Agriculture matching funds

\$ 30,076 amount of non-federal match

35 participants will receive stipends

100 volunteers will not receive stipends

A partnership between Arizona State University and the Arizona Department of Youth Treatment and Rehabilitation, in conjunction with the United States Department of Agriculture, will run a AmeriCorps program that will combine a socio-economic mix of youth committed to DYTR, youth under the jurisdiction of the juvenile court, local high school students, and Arizona State University students in conservation work on the Tonto and other national forests. The AmeriCorps participants will then work a larger group of younger at-risk youth to supervise their volunteer activities in environmental restoration work and in restoring safety to public spaces. The project will have the following goals: rehabilitating delinquent youth; creating safer environments in at-risk neighborhoods, providing conflict resolution instruction for a diverse group of delinquent, at-risk, and college attending youth; providing mentoring and pro-social modeling of delinquent and at-risk youth; and engaging youth in productive conservation work on national forests and environmental work in urban areas; creating and nurturing community leadership and service skills; and building a continuing partnership where college students tutor delinquent youth. This project will incorporate youth-as resources programs, restoring safety to public spaces, and youth safety initiatives.

PROJECT #1 -CHICAGO

Specific Needs in Project Area

Street gang activity has caused the wide-spread destruction of lives and property in many low-income Chicago neighborhoods. The statistics are staggering. According to a December report by the National Institute of Justice, between 1987 and 1990, there were 17,085 reported criminal offenses in Chicago classified by the police as street gang-related. These included 288 homicides, 8,828 nonlethal violent offenses, and 5,888 drug offenses. About 38,000 mostly young people are active in Chicago's 40 major street gangs. To make matters worse, many young Chicagoans are engaged in criminal activity independent of gangs. As a result, the state of Illinois ranks 20th among states for the death rate of children ages 1 - 14. In addition, the state ranks 19th in the number of juveniles (10-17 years of age) arrested for violent crimes.

The City of Chicago is also in great need of the kind of urban gardening and forestry projects that would increase the green space in the city.

Representatives of the Chicago Housing Authority, the Chicago Cooperative Extension Service, and the Chicago High School of Agricultural Sciences were involved in identifying neighborhoods that meet the criteria of need for summer youth programming and also contained locations of vacant lots and community areas that could be used or made usable for community garden projects.

The locations selected have high populations of elementary school youth who will be recruited by corps members and neighborhood advisory committee members to participate in providing service to their communities.

One center for project activities will be the Elliott Donnelley Youth Center, which serves the African American Community on Chicago's southside. The neighborhoods served by this center include Douglas, Fuller Park, and Grand Boulevard.

To further target high-need areas, corps members, as part of their initial assignments, will canvass neighborhoods to ascertain extent of need, interest, and to recruit youth and adult members of neighborhood advisory councils for this project.

Program Objectives

The purpose of this project is fivefold: to stem the rising tide of Chicago youth involved in violent crimes by engaging at-risk youth at an early age in productive and safe community activities; to aid community policing initiatives; to engage a socio-economic mix of participants working with younger at-risk youth on environmental projects critical to the city; to promote awareness and appreciation of the benefits of land restoration in an urban environment; and to create safe spaces for community gardening and vacant lot projects to allow community residents to engage in other activities at that site.

To meet those purposes, the projects will have two specific goals: 1) to engage 50 full-time, stipended corps members and at least two hundred volunteers in creating urban farms and planting trees at four public housing projects and in reclaiming vacant lots for community gardens and quiet spaces at no less than five other sites throughout the city; and 2) to help community police efforts to maintain these eight sites as safe places. Byproducts of these efforts will be the positive development and enhancement of self-esteem of both corps members and the children involved. Students will also learn conflict resolution strategies.

Given that more than half the students majoring in agricultural and natural resources in post-secondary institutions today come from non-farm backgrounds, this project can play an important role in encouraging some youths to prepare for eventual careers in agriculture.

Four days a week, corps members and the children with whom they work will be involved in site clean-up and preparation, planning, maintenance, and harvesting.

In addition, two hours each day, corps members will actively engage the youth in the community in recreation and personal development activities. Every day corps members will bolster community policing activities.

Appropriateness of Summer Program

At each site, a youth advisory committee will be organized to provide input and direction to gardening and clean-up projects, select topics for personal and leadership development, and determine appropriate supplemental activities. By canvassing neighborhoods, corps members will research prospective sites within the neighborhood even before the school vacation begins. This in itself will prove to be a valuable learning experience for corps members. Thus, the neighborhoods will have significant input in determining whether the summer program is appropriate to meet the community's needs.

Neighborhood support is essential to involve youth from the neighborhoods and to develop pride and respect for the efforts that are expended. Previous experience teaches us that when neighborhood members are involved, incidents of vandalism, harassment, etc. are significantly reduced and volunteer recruitment is significantly bolstered. To perpetuate some of the program's activities beyond the summer program, volunteer structures will be created to keep the gardens open and safe throughout the remainder of the year.

Recruitment of Participants

Five teams of 10 high school youth (with at least half coming from the Chicago High School of Agricultural Sciences and from Chicago Housing Authority residences) will be recruited by both entities. Neighborhood corps members will be recruited by the local advisory committees. Each applicant will then be screened through a personal interview with the project staff; the interview will inform the prospective participants of both the benefits and tough challenges of the program, as well as assess the genuine enthusiasm of the applicant for engaging in difficult community service work. The project director will then be responsible for ensuring that the final mix of participants is balanced by gender and economic status and fully reflects the African-American, Caucasian, and Latino population of the Chicago metropolitan area. Every effort will be made to recruit a mix of economically and socially disadvantaged youths, college-bound youths, and disabled youths.

Training of Participants

Before beginning project work, participants will receive extensive training and education in conflict resolution, urban agriculture and forestry, community policing, team-building, work habits, and citizenship. Each Friday, corps members will participate in developing learning activities in leadership development, building self-esteem, decision making, developing interpersonal skills, and setting personal goals. Curriculum will be selected from a number of available sources identified by the National 4-H Youth Development Office of USDA, the University of Illinois Cooperative Extension Service, the USDA Soil Conservation Service and Forest Service, and the Chicago Housing Authority.

Impact on Participants

For both the AmeriCorps participants and the volunteers the goals are to improve the spirit of citizenship, decrease the likelihood that participants will engage in illegal activities, improve knowledge of farming, gardening, and urban restoration issues, improve their ability to work together with peers from diverse backgrounds, boost their knowledge of potential careers in agriculture, and obtain an increased understanding of the need for public safety in their neighborhoods.

Participant Safety

The University of Illinois Police Training Institute will help design safety programs for each project. The U.S. Department of Justice will also work with the local law enforcement agencies to design safety plans. Each project will have a detail hazard analysis developed. Each crew leader will be responsible for discussing the hazard analysis with these crew before work is started. Daily safety sessions will be held. Additional safety information will be included in the overall development of each participant's working experience.

Child Care

The project will contract out for child care services for any participant who needs them.

Liability and On-The-Job Injury Coverage

The project will purchase liability and on-the-job injury insurance.

Service Activities

Participants will engage in urban farming, urban forestry, and environmental education projects at the following four public housing projects:

1) Cabrini-Green is nationally-known as one of the country's most infamous examples of public housing. With a population of 6,935, Cabrini is located on 16 acres on Chicago's near north side. The project already has a fresh vegetable and herb garden, which could be dramatically expanded by the Summer of Safety project.

2) The Robert Taylor Homes, located on 95 acres on Chicago's south side, has 12,320 residents and is the largest public housing development in the world. This development is very much in need of greening.

3) The Henry Horner Homes house 3,057 people on Chicago's west side and were the site for the award-winning book and subsequent television movie *There Are No Children Here*. Because of its location adjacent to train tracks and within a desolate and poverty-stricken area, Horner would benefit tremendously from a greening program.

4) Ida B. Wells, located on the City's south side, has a population of 5,660, living in 2,788 units. Wells is a target site for the U.S. Department of Justice's Weed & Seed Program and has received substantial assistance in both law enforcement and prevention efforts ranging for recreational to educational activities. The Wells development would benefit greatly from beautification activities through the Summer of Safety program. There are several local youth organizations that could be tapped for volunteers.

The Chicago High School of Agricultural Sciences would also help obtain the rights to use up to 15 city-owned vacant lots in the Roseland area of Chicago, as well as a vacant lot in 34th Ward and one in the Ninth Ward.

Project participants would reclaim and/or upgrade vacant lots in order to establish them as safe places for:

1) Farms/Gardens

- urban farming of foods
- flower gardening
- specific crop growing for local sale

Proposed community garden projects will include:

- A. Children's garden - 25 - 30, 4' x 4' raised vegetable, flowers and herbs beds.
- B. Adults garden - 25 - 30, 4' x 8' raised beds. Parents of youth and other adults in neighborhood would be assigned individual plots.
- C. Market garden - maintained by youth and adults; vegetables and herbs to be sold through Windows for Opportunity, Inc., Farmers Market Nutrition Program at Chicago Housing Authority (CHA) Robert Taylor Homes.
- D. Educational - Meeting area - front of the garden will be seeded or sodded with turf; flowers, shrubs and small trees will be planted with picnic tables available for meetings, or programs.
- E. Windowbox gardening -- Public housing residents will learn how to grow flowers or small plants in their windows.

2) Quiet Corners

- newly built and installed benches
- play areas for small children
- open community centers for arts and crafts and other displays
- open spots for farmer's markets, healthy baby festivals, etc.

3) Tree Planting

- Tree planting at public housing developments
- Tree planting at vacant lots
- Joint agreements to plant and maintain trees in front of homes

These fifty full-time participants will then help recruit 200 younger, at-risk, youth volunteers to help with conservation and environmental work, further reclaim lands, and develop a calendar of activities and set up appropriate exhibits in quiet corners. The Chicago Public Housing Authority will help recruit volunteers from its housing developments.

With training and technical assistance provided by the U.S. Department of Justice, and under the direct supervision of local law enforcement agencies, the full-time participants would then help organize community crime patrols around these sites in tandem with local community policing initiatives. To reduce crime in areas plagued by violence, corps members partner with police officers engaged in community policing. The corps members are trained by the police department in problem-solving and conflict resolution, trained by the staff from other city agencies in identifying and accessing city resources, and trained by community groups in neighborhood organizing and leveraging neighborhood resources. The corps members work alongside community policing officers, but may also coordinate "safe haven" activities for youth, staff community policing substations, hold crime prevention workshops for community businesses and residents, organize block parent networks, and assist with community outreach.

The Chicago Police Department is already actively engaged in community policing activities designed to address community crime and disorder problems. Summer of Safety participants could be integrated into this effort. Chicago has a distinct training program for law enforcement officers designated to deal with the community on specific public safety problems. Summer of Safety participants could help bring together law enforcement officials with citizens and other representatives of local government in order to address and analyze how to address and analyze how to address a particular crime and disorder problem.

The program will be designed to identify specific crime and violence related problems through canvassing neighborhoods, attending community meetings, and setting up meetings with community groups. Corrective action will follow by focusing projects. Drug and other illegal activities will be discouraged and an opportunity to utilize these spaces for constructive activities will be gained. Parks, playgrounds, and public areas will be cleaned up and properly utilized, under the supervision participants and adults who will act as positive role models for those involved. Surveys will track progress and serve to measure the diminishment of fear in the community. Perhaps most importantly, a positive relationship between law enforcement and the youth of the community will be enhanced.

The participants will help conduct surveys to determine local residents' perception of the nature of local crime problems so that the community policing initiatives can help redress those problems.

The participants can help assist the police in developing crime prevention strategies, including D.A.R.E., safe havens, and the Midnight Basketball League.

Number of Participants

There will be fifty full-time participants receiving stipends for the ten weeks., Their goal will be recruiting an additional 200 volunteers, and then setting up a volunteer infrastructure to continue upkeep of the community gardens and safe spaces after the summer program ends.

Assignment Criteria

It is essential to obtain neighborhood input and support before any project is initiated. Local and state agencies, existing service groups, community center and housing authority committees, fire safety associations, youth agencies and organizations, and local businesses and unions will be encouraged to have input and collaborate.

Project Training

In addition to the general training at the beginning of the program, each participant will receive specific technical training in agriculture, forestry, and/or crime prevention before beginning each specific task. Such training will be provided by employees of USDA, the Illinois Extension Service, the U.S. Department of Justice, and/or local law enforcement agencies.

The Weed and Seed site will utilize all available resources and necessary funds to provide training and technical assistance in community policing activities including partnering with local law enforcement entities and providing technical assistance from the Bureau of Justice Assistance, Department of Justice.

Project Supervision

Each crew of ten corps members will be supervised by an older crew leader, who will either be an USDA employee or a Forest Service environmental education intern. Crew leaders will be selected based on experience in youth development, knowledge of agriculture and forestry, and nonformal education. Crew leaders must be able to demonstrate working knowledge of experiential learning, experience in interacting in multicultural settings, and in dealing with at-risk youth. Further training in specific curriculum will be provided to team leaders during the month of June. The first priority will be in working with corps members in local resource and needs identification and assessment.

Displacement Considerations

Since neither the AmeriCorps participants nor the volunteers will engage in any work currently conducted by government employees, there is no possibility of worker displacement.

Continuation

While most of the objectives of the program will be accomplished during its ten-week length, special care will be given to create volunteer infrastructures that can maintain the gardens and safe spaces year-round.

At the end of the summer program, the AmeriCorps participants will sign-over ceremonial (non-legal) "leases" to the volunteers who will then maintain the sites.

Sustaining Strategies/Priorities

The single greatest priority following the summer program will be continuing community activities to protect the newly created safe places.

Resources

The University of Illinois Cooperative Extension Service, the Chicago Housing Authority, USDA, the U.S. Department of Justice, returned Peace Corps volunteers, and the Chicago High School of Agricultural Sciences all will take responsibility for continuing management of the volunteer programs.

Workplan/Timeline (all dates 1994)

By March 21: Begin organizing overall advisory committee

By April 1: Obtain notification of funding from CNCS

By April 10: Finalize details of recruitment plan

By April 12: Hold first meetings of overall advisory committee and sign cooperative agreement among all participating partners

By April 15: Begin recruitment activities at Chicago High School of Agricultural Sciences and throughout targeted neighborhoods

By April 22: Finalize selection of crew leaders

By April 30: Applications for participation due

By May 1: Recruitment of corps members finalized and leadership team attends national training and technical assistance workshop

By May 2: Begin screening of applicants

By May 10: Make final selections of program participants

By May 15: Deposit private contributions in the banks account of "Friends of the Chicago High School of Agricultural Sciences"

By May 20: Obtain written permission for use of public housing land and vacant lots and finalize plans for work projects

By May 25: U.S. Department of Justice and local law enforcement agencies finalize community policing projects

By May 30: All uniforms, tools, and equipment obtained

By June 7: Begin week-long training program for crew leaders and other project staff

June 13: Participant training and orientation begin

By June 15: Original evaluation interviews begin

June 21: Program is formally launched and agriculture and forestry work projects begin

By June 25: Volunteer recruitment begins

By July 1: Participants begin aiding community policing programs

July 4: Citywide kick-off for joint AmeriCorps volunteer activities

By July 5: First program evaluation provided to staff

By July 1: Specific plans for year-round program continuation by volunteer infrastructure created

By July 19: Second program evaluation provided to staff

By July 21: USDA and U.S. Department of Justice make surprise monitoring visit to project

By August 10: Third program evaluation provided to staff

August 24: Program formally ends

August 25: Volunteer infrastructure takes over management of sites

By August 31: High-profile graduation ceremony held in which AmeriCorps participants are

honored and sites are ceremonially transferred to neighborhood volunteers

By September 1: Evaluation interviews completed

By October 1: Evaluation report completed

Institutional Capacity

The lead partner in running this program will be the non-profit foundation of the Chicago High School of Agricultural Sciences. A recent feature in the Washington Post describes the Chicago High School for Agricultural Sciences as "a rare and remarkable success story in one of the nation's most troubled public school systems." According to the article, last year's graduation rate of almost 90 percent was far above the city average, and graduating seniors won a total of \$1.4 million in college scholarships.

On January 5, 1994, the Chicago Tribune editorialized that the school "is a notable success, one of the precious few among Chicago public high schools." Claiming the school's program has captured the financial and moral support of the Chicago Board of Trade and other businesses, the editorial calls the curriculum "innovative" and the spirit of the staff and students "exhilarating."

The school's foundation, which will formally receive and administer the grant, has a demonstrable track record of success in administering financial and payroll procedures.

U.S. Secretary of Agriculture Mike Espy has visited the school, spoken to its commencement exercise, and has generally been extremely impressed by its remarkable achievements. He has pledged that he will provide any institutional support possible to the school.

Staff Experience

Barbara H. Valerious, Principal of the Chicago High School of Agricultural Sciences, will be the project director. She has been honored widely for her work in building one of the most successful magnet schools in the entire Chicago school system. A 38-year employee of the Chicago Board of Education, she received the Principal of Excellence Award in 1992.

Joel Berg, Director of Public Liaison and National Service for USDA, will coordinate the government resources involved in the project. He has studied national service and visited successful youth corps since 1989, and helped design the national service demonstration project title of the National and Community Service Act of 1990. He also served on President-Elect Clinton's national service transition team.

Terrence S. Donahue, Deputy Director, Executive, Office of Weed and Seed, U.S. Department of Justice, will coordinate program interface with local law enforcement agencies. With 23 years in law enforcement experience, he played a key role in developing the National Drug Policy Boards's "Strategy for High Risk Youth," and the Department's criminal justice intervention and prevention strategy, "Weed and Seed" program.

Working Relationships

The Chicago High School of Agricultural Science, the Illinois Extension Service, the Chicago Housing Authority, the Soil Conservation Service, and the "Weed and Seed" program all have extensive interactions with community groups.

Law Enforcement Relationship

The project will contract with the University of Illinois Police Training Institute, which has already assisted in the development of numerous public safety programs adapted to specific youth audiences.

The Institute will run educational programs for the project staff and the AmeriCorps participants that focus on personal safety, the action and reaction factors of both peer-to-peer and police-to-citizen force, conflict resolution, a law enforcement career opportunities.

The U.S. Department of Justice will coordinate project interactions with local law enforcement agencies. For example, the U.S. Department of Justice, through its local Weed and Seed site, at Ida B. Wells housing development, has established an ongoing relationship with the local police. The Chicago Police Department has created and staffed a sub-station within Ida B. Wells, and has cultivated a positive relationship with the residents. The community police have created an open dialogue with residents, and have obtained the trust of community. This program can serve as a model for similar projects at other AmeriCorps summer sites.

Applicant Experience

The Chicago High School of Agricultural Sciences already runs successful urban farms. Other partners include the USDA, with many field offices in the Chicago region. The USDA Soil Conservation Service helped run the original U.S. Civilian Conservation Corps and now runs the successful "Earth Team" volunteer program nationally. The USDA Extension Service helps run 4-H, the largest volunteer program in the world.

The Illinois Extension Service and the Chicago Housing Authority already run successful community volunteer programs in Chicago. Furthermore, the U.S. Department of Justice has extensive experience in promoting community policing initiatives.

Certification of Participants

This project is wholeheartedly committed to promoting one national identity to the President's AmeriCorps program. All uniforms and promotional materials will use the AmeriCorps logo. All press releases, promotional literature, and public events will reference the national program.

As much as possible, all training activities and team-building activities will be tied into national initiatives. The program will enthusiastically participate in national opening and/or closing ceremonies.

Commitment of Each Partner

The Friends of the Chicago High School of Agricultural Sciences will run the overall program. The organization will take prime responsibility for recruiting and screening participants and providing the payroll mechanism for the living wage stipend.

The school will also provide secretarial support, classroom space, and use of audio-visual equipment. The school will also take prime responsibility for locating and obtaining use of vacant lots.

An overall program advisory committee chaired by Barbara Valerious, Principal of the High School, high school faculty members, participating agency representatives, and representatives from neighborhood advisory committees will be convened to provide program oversight, determine measurable outcomes and progress in achieving the identified outcomes.

The U.S. Department of Justice will take responsibility for coordination with local law enforcement agencies and community policing initiatives.

The Office of Public Affairs of the U.S. Department of Agriculture will provide general federal government coordination, serve as a liaison with the Corporation for National and Community Service, production of recruitment and promotional, and public affairs and electronic communications support.

The USDA Soil Conservation Service will provide one employee on detail, and staff specialist assistant as required, to provide on-site soils interpretive information, general soil information training, coordinating and cost estimates for work projects, and team building training. The Soil Conservation Service will also provide \$5,000 in direct funding.

The USDA Forest Service will provide college-level interns who can serve as crew leaders and environmental education instructors. The agency will also provide urban forestry and ecosystem training and curriculum materials.

The Forest Service will coordinate with state and city agencies to provide technical assistance on urban forestry issues. The Forest Service will also work to identify possible donors of tree seedlings, containers, and soil. The Forest Service will also provide \$2,500 in direct funding.

The USDA Extension Service will provide training and educational materials, and help with program evaluation. The Extension Service will also provide \$2,500 in direct funding.

The USDA Agricultural Stabilization and Conservation Service will provide one employee on detail to teach agriculture techniques and serve as a crew leader.

The Illinois Extension Service will aid in participant training and education and help locate and obtain use of vacant lots. The Chicago Housing Authority will provide land for farms, will help recruit volunteers, and will aid community policing activities.

Monitoring and Evaluation Progress

National service staff from the Washington offices of the Department of Agriculture and Justice will make at least one unannounced visit to the project within its first month of operation. The local project staff will also use both an ongoing process evaluation and an impact assessment. In-depth interview and observation data will be gathered to keep track of the implementation process of the Summer of Safety Project.

The project director, crew supervisors, a representative sample of the AmeriCorps participants, Justice and Agriculture Department personnel, high school staff, and families will be interviewed at the start-up of the project and weekly intervals throughout the project. Interviews will be semi-structured: some questions will be used throughout the project and some time will be allowed for respondents to describe their experiences in and feelings about the project. Direct observations of the service projects will also be conducted regularly. These interviews with a wide range of project players will facilitate the ongoing monitoring of the project implementation and the meeting of project goals. The evaluation will be especially sensitive to the creative modification of project goals and their effect, as well as unanticipated effects of the project.

The evaluator will provide reports to the staff during week 3, 5, and 7 of the project to allow for consultation with the Corporation for National and Community service about what modifications could be made if problems arise. In other words, the monitoring will work to fix identify and fix problems as they occur. Demographic and other relevant background data will be gathered from the original application materials and other means about both the AmeriCorps participants and the younger volunteers. To assess the impact at the end of the program, start-up interviews and post-project interviews with samples of the project managers will be used to assess changes in the participant views of citizenship, community service, and their place in the community before and after service. Follow-up with local law enforcement officials will be used to determine the project's impact upon community policing and other public safety projects. Interviews with the appropriate forestry personnel and community leaders will assess the value of the conservation and environment work performed.

Commitment to National Evaluation

The project will take every step needed to provide access and data needed by national evaluators.

USDA CHICAGO
FY 94 SUMMER OF SERVICE BUDGET

1. Participant Stipends				①
50	\$147	10	73,500.00	
# of Participants	Minimum \$147 a week	# of Weeks		
2. Total Salaries				②
Project Director	8,694			
Project Staff	15,000		23,694.00	
3. Participant Training			39,495.00	③
4. Other Expenses				④
	Trees, Tools, Lumber			
	Health & Safety			
	Soil, Debris Removal		126,573	
5. National Training & Travel			2,100.00	⑤
TOTAL PROJECT COSTS			265,362.00	
6. NON-CORPORATION CONTRIBUTIONS				
A Matching Funds	29,782			
B In-Kind Contributions				
C Other Federal Funds	43,432	Total:	73,214.00	
7. FUNDS REQUESTED FROM THE CORPORATION			192,148.00	

174,653

USDA APPLICATION FOR TWO SUMMER OF SERVICE AMERICORPS PROJECTS

Overall Coordinator for Both Projects:

United States Department of Agriculture

14th Street and Independence Avenues, SW, Washington, DC 20250

Joel Berg, National Service Coordinator

Signature and date:

Co-Coordinator for Chicago Project:

United States Department of Justice

Tenth Street and Constitution Avenue, N.W.

Washington, DC 20530

Signature and date:

Overall request for CNCS funds: \$297,828

PROJECT #1 - CHICAGO

Applicant: Friends of the Chicago High School of Agricultural Sciences

3807 West 111th Street, Chicago, Illinois 60655, Barbara H. Valerious, Principal

Signature and Date:



3/14/94

Partners: Chicago Housing Authority, USDA Soil Conservation Service, USDA Extension Service and the University of Illinois Cooperative Extension Service, USDA Forest Service, and USDA Agricultural Stabilization and Conservation Service

Federal funds requested from Subtitle D

\$0 in CNCS funds requested

\$43,432 amount of U.S. Department of Agriculture matching funds

\$29,782 amount of non-federal match

50 participants will receive stipends

200 volunteers will not receive stipends

The Chicago High School of Agricultural Sciences, in conjunction with the U.S. Department of Agriculture and the U.S. Department of Justice, will run an AmeriCorps program in Chicago in which a socio-economically diverse group of recent high school graduates will work on urban agriculture and community policing projects and then supervise a larger group of younger at-risk youth who will volunteer part time on similar projects in high crime areas. Both groups of youth will participate in urban farming, urban tree planting, environmental education, and conflict resolution projects that will help reduce violent crime and that will create safe places for other community activities at public housing projects and other public sites. The project will foster community policing, restore safety to public spaces, promote youth as-resources, reduce the vulnerability of children and youth, and perform critical urban environmental restoration work.

USDA APPLICATION FOR TWO SUMMER OF SERVICE AMERICORPS PROJECTS

Overall Coordinator for Both Projects:

United States Department of Agriculture

14th Street and Independence Avenues, SW, Washington, DC 20250

Joel Berg, National Service Coordinator

Signature and date:

Co-Coordinator for Chicago Project:

United States Department of Justice

Tenth Street and Constitution Avenue, N.W.

Washington, DC 20530

Jack Nadol, Acting Director of Bureau of Justice Assistance

Signature and date: *Elliot A. Brown for*
3/14/84

Overall request for CNCS funds:

PROJECT #1 - CHICAGO

Applicant: Friends of the Chicago High School of Agricultural Sciences

3807 West 111th Street, Chicago, Illinois 60655, Barbara H. Valerious, Principal

Signature and Date:

Partners: Chicago Housing Authority, USDA Soil Conservation Service, USDA Extension Service and the University of Illinois Cooperative Extension Service, USDA Forest Service, and USDA Agricultural Stabilization and Conservation Service

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The Chicago Housing Authority

March 14, 1994

Board of Commissioners

Vincent Lane
Chairman

Artens Randolph
Vice-Chairman

Arthur M. Brazier
Milton Davis
Isaac S. Goldman
Handy L. Lindsey, Jr.
Daniel Solis

Robert Whitfield
Chief Operating Officer

Dr. Daniel W. Blue, Jr.
Deputy Chief Operating Officer

F. Willis Caruso
General Counsel

Ms. Catherine Milton
Director
Corporation for Community and National Service
1100 Vermont Ave. N.W.
Washington, DC 20525

Dear Ms. Milton:

I am writing in support of the U.S. Departments of Agriculture and Justice's application to the Corporation for funding of a Summer of Safety program within four Chicago Housing Authority developments.

Providing productive and educational activities for CHA children over the summer is a major priority, particularly in communities with few resources for recreational alternatives. This program will also complement the Authority's community policing and tenant patrol programs, both of which work closely with teens in an effort to dissuade them from involvement with gangs and drugs.

We will support this program by assisting in identification of both team members and volunteers from CHA developments. Providing stipend as well as volunteer opportunities for CHA residents is extremely important in order for the community to be full participants. In addition, we would be glad to provide some of the leadership skills and conflict resolution training through program staff currently providing such services to our youth.

The Authority will also donate use of equipment and landscaping personnel to assist with the urban gardens within our communities, as well as administrative personnel to coordinate activities with other Summer of Safety partners.

We are grateful for the opportunity to participate in this unique effort and hope you will look favorably upon the USDA and Department of Justice's application. Please do not hesitate to contact Kristin Anderson, Director of External Affairs at (312) 791-8513, if we can be of further assistance.

Sincerely,

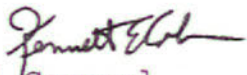

Vincent Lane
Chairman

VL:KK/lw



March 14, 1994

MEMORANDUM FOR JOEL BERG
DEPUTY DIRECTOR
OFFICE OF PUBLIC AFFAIRS

FROM: Kenneth E. Cohen 
Assistant General Counsel
Research and Operations Division

SUBJECT: Chicago and Arizona National Service Projects

I have reviewed the two proposals you have given me today for funding by the Corporation for National and Community Service. I conclude that the proposals for projects in Chicago and Arizona are authorized by the National and Community Trust Act of 1993 and by the various program and funding authorities of the Extension Service, Forest Service, Soil Conservation Service, and Agricultural Stabilization and Conservation Service.

I note that 7 CFR 3015.158 requires that grants and cooperative agreements may be awarded by the Department only after competition, unless written justification is made that a noncompetitive award is in the best interest of the Government. Since the Chicago and Arizona projects would entail noncompetitive awards, no such award may be made without compliance with that regulatory requirement.

Because of the stringent deadline -- the proposals are to be submitted today -- I have not been able to review the proposals against the other regulatory requirements of the Department or of the Corporation.

CLEARANCES

John Berg
OPA

3/14/94
DATE

James E. Hill
O&C

3/14/94
DATE

R. W. Wood
OBPA

3/14/94
DATE

COUNSEL TO THE SECRETARY

DATE

Receipt for Copieration
for Sinner of Safety application (Arizona, Chicago)
3/14/94

Wilson Jones • Carbonless • S1664-NC11 Duplicate • S1667N-CL Triplicate
MADE IN U.S.A.
© Wilson Jones, 1989

DATE 3/14 5:30pm RECEIPT 170705
RECEIVED FROM US Dept of Agriculture
Address _____
FOR _____ DOLLARS \$ _____
BY Christine Raggio

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	
AMOUNT PAID		CHECK	
BALANCE DUE		MONEY ORDER	

FACSIMILE COVER SHEET

TO: Ron De Munniken

FROM: B. Valenciano

DATE: 3/11/94

FAX NO: 202-690-1131

PHOTOCOPY
PRESERVATION

NO. OF PAGES INCLUDING COVER SHEET: _____

CHSAS FAX NUMBER: 312-535-2507

If you do not receive all pages of the transmission call 312-535-2500

Message:

202-690-1131

Attn: Ron

Chicago High School for Arts/Cultural Sciences

3/10/94

GOAL

- I. With community input to reclaim/upgrade vacant lots in order to establish them as safe zones for -
 - A. Gardens
 - urban farming
 - flower gardening
 - specific crop gardening
 - B. Quiet Corners
 - make and install benches
 - play areas for primary children
 - open community center for -
 - displays of arts/crafts
 - children's exhibits (sculpture, etc.)
 - open spots for farmer's markets, art fairs, etc.
- II. Utilize students' skills in proselytizing neighbors reclaiming land, involving youngsters from the community, to plan, build, developing a calendar of activities and setting up appropriate exhibits.
- III. Set-up appropriate linkage to ensure project continuation.

(I personally feel that all classroom work for Ameri-Corp members should be based on the goals of the project)

SITES

15 city-owned vacant lots in the City of Chicago Roseland area. CHSAS would recommend 1 in the 34th Ward and 1 in the 9th Ward of the city.

RESOURCE

- CHSAS believes we can count on -
 - \$1,000 from the Board of Trade
 - \$1,000 from the Quaker Oats
 - \$1,000 from 10 individual (\$100) sponsors on CHSAS Advisory Council.
 - \$3,000 (a minimum) Submit proposal to Chicago Community Trust for total funding.

BUDGET ITEMS

- Foundation: "Friends of CHSAS"
- clerical services payroll (\$1,000 for 10 weeks)
 - classrooms for teams
 - audio/visual equipment (\$1,000 for 10 weeks).

(Refer to Ron Wolford's budget on tools).

- truck use - 2 hours per day
- \$1,450 (\$25 per day, 10 weeks plus gas)

(Valerious' concern- Joel Berg mentioned scholarship of \$1,000. Yesterday he again mentioned the scholarships but said they were for vocational school.What does vocational school mean? An "Ag" school, a junior college? This would be an extremely important item to our graduates... We'd appreciate more information.)

PHOTOCOPY
PRESERVATION



CORPORATION FOR
NATIONAL
AND
COMMUNITY
SERVICE

April 25, 1994

Mr. Joel Berg
U.S. Department of Agriculture
14th Street & Independence Avenue, SW
Washington, DC 20250

Dear Joel:

Your application, Friends of Chicago High School of Agricultural Sciences Summer of Safety, has been selected for a Summer of Safety award of approximately \$130,000.00. Final award of a grant is contingent upon satisfactorily addressing the issues identified below and submission of an acceptable revised application and revised budget.

To facilitate our final SoS grant award process, please submit a letter or a revised application addressing the following requested changes and explanations. (You may send only the revised application pages with a cover letter if this is more convenient.)

1. Please limit the proposed SoS project to site #1 in Chicago. In addition, please provide confirmation that the one target site for the SoS program is the Ida B. Wells housing development.
2. Please identify the specific sites and the specific activities which are being recommended for the SoS program within Ida B. Wells (including the proposed site of a new "tot lot").
3. Please provide a letter of support from the Chicago Housing Authority which outlines its specific roles in and contributions to the SoS program.
4. Please provide a letter of support from the Chicago Police Department which outlines its specific roles in and coordination with the SoS program.
5. Please provide a detailed description of proposed plans to ensure the safety of the SoS participants and supervisors.

Page 2

6. Please provide a detailed explanation of how the proposed project would have a direct impact on reducing or preventing the specific "crime and violence related problems" referred to in the application. Please consider including AHA's Project Peace, Victim Assistance Program, and Tenant Patrol Program in your plan to address these issues.
7. Please provide an explanation of the application's reference to how the SoS activities would work "in tandem with local community policing initiatives."
8. Please provide a detailed description of the proposed training for SoS participants.
9. Please provide an explanation of the technical assistance to be provided by the U.S. Department of Justice.
10. Please provide additional information on the source for the purchase or donation of trees, plants, and soil referenced in the application.
11. Please submit a revised budget for \$130,000.00, specifying the number of participants which the applicant proposes to sponsor. In preparing your budget, please be advised that no more than 5% of the funds requested from the Corporation may be used to pay for administrative costs.
12. Please provide information on plans for providing liability insurance for the SoS participants.
13. Please provide a detailed description of how SoS participants would be supervised, including a workplan and timeline for the SoS project.
14. Please actively seek to enroll 25% of your SoS participants from the Corporation for National and Community Service's pool of nationally referred applicants. (These may include individuals who are in fact, from your local area.) In addition, please provide information on your specific plans to actively seek diversity among SoS participants.

Final award selections will be announced on Thursday, April 28. Therefore, please FAX a response to us no later than 5:00 p.m. on Tuesday, April 26, indicating your agreement with the parameters of the above requested changes and the amount of the award for the revised project. Our

Page 3

FAX # is (202) 606-4841. Please send us a revised application, the revised application pages, or a letter which outlines how you will address the requested changes as well as a revised budget no later than Monday, May 2. Please mail your response to: Catherine Pierce, Summer of Safety, Room 7400, CNCS, 1100 Vermont Ave., N.W., Washington, DC 20525.

Should you need assistance or should you have any questions, please contact Catherine Pierce, The Director of the Summer of Safety Grants Program, at (202) 606-5000, x456. We recognize we are asking you to respond within a very short timeframe, and it is our hope that this will work in the best interest of all parties. We look forward to hearing from you and we thank you for your cooperation.

Sincerely,

A handwritten signature in dark ink, appearing to read 'C. Milton', with a long horizontal flourish extending to the right.

Catherine Milton
Vice President

USDA SUMMER OF SERVICE PROJECT IN CHICAGO

APPLICATION TIME LINE

This year's Summer of Service program sponsored by the Corporation for National and Community Service (CNCS) is aimed at crime and public safety. Therefore USDA will seek ways to sponsor summer programs that combine our traditional functions with combatting crime and improving public safety.

In conjunction with the Chicago High School of Agricultural Sciences, as well as with a partner school elsewhere in Chicago or its suburbs, USDA could help run a summer project aimed at mobilizing recent high school graduates with agricultural training to recruit gang members and other at-risk youth into running urban farms. The program participants would then help form community anti-crime patrols at the farms and create "safe-havens" surrounding the farms for other community activities.

This project could meet two Summer of Service goals set by CNCS:

- 1) Engage at-risk-youth, who might otherwise engage in crime, in performing productive activities
- 2) Reclaim public spaces from crime

We need to take the following steps in a very short period of time:

By Friday, March 4:

Obtain one full-time USDA staff member to work on project

Identify partner school

Identify project coordinator in Chicago

Meet with U.S. Department of Justice about crime issues

Meet with U.S. Department of Housing and Urban Development to determine possible sites for farms or gardens at public housing developments

Ask the City of Chicago to investigate potential parcels of land for development as farms

Contact the Illinois Commission on National and Community Service

Clarify legality of various funding sources

By Monday, March 7:

Identify any youth service partners

Identify any crime or urban farming partners

Speak with Chicago Police Department or other local law enforcement agencies

Identify any post-secondary educational institutions that might be partners

Identify USDA funding sources

Identify any private funding sources

Write detailed budget

By Tuesday, March 8:

Identify probable staff for project

Identify any training partner

Write recruitment plan

Write training plan

Write education plan

Write evaluation plan

By Wednesday, March 9:

Have lengthy conference call or site visit with all partners to finalize details of application

By Thursday, March 10:

Submit draft Summer of Service application to Secretary Espy

By Friday, March 11:

Edit complete Summer of Service application

By Monday, March 14:

Submit complete Summer of Service application to CNCS

Do ⁷⁹⁰ shut of what
info we need NOW!

law
Budget (appropriations)

Area (large amount RD)

624945

12498

125055

2501.10

720-2847

200 2400
2200 7400
5000 19400
12000 20502
1102 22502
2000 23002
500 24002
1000 30002
6000 45002
15000 50002
11000 65002
5000

AST
AST
+ 15000 fudge

Per Diem

27000 FICA

①

1994

1100 PERSONNEL	NO. OF PERSONS	ORG./ STATUS	LOCALITY PAY ADJUST. %	GRADE	STEP
PARTICIPANTS	50	35	383 000		
PROJECT DIR.		1 NEW HIRE			
TEAM LEADERS		5			
PAROLE OFFICER		1			
2300 PAROLE OFFICER		1			
TECHINCAL SUPERVISOR		1 FOREST SERVICE			
USDA COORDINATOR					
USDA COORD STAFF					
USDA COORD STAFF					
USDA COORD STAFF					
USDA COORD STAFF					
AGENCY 1 COORDINATOR					
AGENCY 2 COORDINATOR					
AGENCY 3 COORDINATOR					
AGENCY 4 COORDINATOR					
AGENCY 5 COORDINATOR					
AGENCY 1 COORD PROJECT					
AGENCY 1 COORD PERSONNEL					
AGENCY 1 COORD BUDGET					
AGENCY 1 COORD OTHER					
AGENCY 2 COORD PROJECT					
AGENCY 2 COORD PERSONNEL					
AGENCY 2 COORD BUDGET					
AGENCY 2 COORD OTHER					
AGENCY 3 COORD PROJECT					
AGENCY 3 COORD PERSONNEL					
AGENCY 3 COORD BUDGET					
AGENCY 3 COORD OTHER					
AGENCY 4 COORD PROJECT					

X 791
26,810 fca

AGENCY 4 COORD PERSONNEL
AGENCY 4 COORD BUDGET
AGENCY 4 COORD OTHER
AGENCY 5 COORD PROJECT
AGENCY 5 COORD PERSONNEL
AGENCY 5 COORD BUDGET
AGENCY 5 COORD OTHER

[illegible]

③

	NUMBER OF PEOPLE	MINIMUM SET BY AMERICORI	AMOUNT PER PERSON	MINIMUM MATCH SET BY AMERICORPS	WEEKLY RATE	% OF TIME PER WEEK
1200 BENEFITS HEALTH CARE	50		1,200	60,000		

CHILD CARE *AmeriCorps pays*

	TYPE OF VEHICLE	NO. OF VEHICLES	PURPOSE OF TRIP	NO. OF TRIPS PER WEEK	NO. OF WEEKS	MILES PER TRIP (ROUND- TRIP)	RATE PER MILE
2163 TRANSPORTATION (VANS, TRUCKS, ETC)	12 PERSON	1 4		2	12 12	100	0.21

4 \$ 12 person vans 1200 per month. 10 mo 48000
 1 12 " " " " 11 mo 13200
 61,200

2100 TRAVEL

[illegible]

Stuff 3 to DC 4476
 roll to mine 2238
 6714

6

MILEAGE OR PUBLIC	FIRST NAME	PERSON LAST NAME	PURPOSE OF TRIP	NO. OF TRIPS PER WEEK	NO. OF WEEKS	MILES PER TRIP (ROUND- TRIP)	RATE PER MILE
2120 TRANSPORTATION	JOEL	BLUMENTHAL		2	12	100	0.21

10,000

2200 TRANSPORTATION
OF
THINGS

200

ADMIN
COST?
(Y/N)

ADMIN
EXPENSE
TOTAL

2300 RENTS/UTILITIES

	%	
	APPLIED	
	TO	
TOTAL	AMERICORPS	
PER	PROGRAM	TOTAL
MONTH		

ADMIN
COST?
(Y/N)

ADMIN
EXPENSE
TOTAL

2310 UTILITIES

200 mo X 11 months 2200.

RENTS/UTILITIES	AVERAGE NO. OF CALLS PER WEEK	COST PER CALL	NO. OF WEEKS	TOTAL PER MONTH	% APPLIED TO AMERICORP PROGRAM
2322 TELEPHONE	5 people 2	1,25	40		
	\$5,000				

RENTS/UTILITIES	MONTHLY RENT PER SQ FOOT	NO. OF SQ FEET	TOTAL PER MONTH	NO. OF MONTHS	TOTAL
2340 RENTS					
	1,000	12	12,000		12,600

		NO. OF PEOPLE	NO. OF LETTERS PER WEEK	COST OF POSTAGE	NO. OF WEEKS	TOTAL
RENTS/UTILITIES						
2350	POSTAGE					
	RECRUITS	300	4			
	RECRUIT ORGS.	200	4			
	PARTICIPANTS	50	4			
	GOV'T/SUPPORT	200	4			
	FUND RAISING	100	4			
	REPORTING	100	4			
				1102		

		NO. OF ITEMS	NO. OF PAGES IN EACH ITEM	NO. OF COPIES OF EACH ITEM	COST PER PAGE	COST PER COPY	TOTAL
RENTS/UTILITIES							
2410	PRINTING						
	BROCHURES	1	1	1000			

RENTS/UTILITIES
2420 COPYING
RECRUIT FLYERS
PROGRAM FLYERS

NO. OF ITEMS	NO. OF PAGES IN EACH ITEM	NO. OF COPIES OF EACH ITEM	COST PER PAGE	COST PER COPY	TOTAL
1	1	1000			

15,000 X .2
300
\$500

2512 NFC SERVICES

NO. OF ITEMS	NO. OF PAGES IN EACH ITEM	NO. OF COPIES OF EACH ITEM	COST PER PAGE	COST PER COPY	TOTAL
1	1	1000			

\$1 a check ^{per} 50 X 10 notes X 2

1,000 + 1000 space.
2,000

DESIGN CENTER
2517 SERVICES

NO. OF ITEMS	NO. OF HOURS FOR EACH ITEM	HOURLY RATE	SUPPLIES	TOTAL
1	1			

1000

VIDEO/
TELECONF.
2518 SERVICES

NO. OF FILM VIDEO	NO. OF HOURS FOR EACH ITEM	HOURLY RATE	SUPPLIES	NO. OF HOURS FOR VIDEO CONF.	HOURLY RATE
1	1				

6000

TRAINING
2523 COSTS

NO. OF STUDENTS	NO. OF HOURS PER CLASS	COST PER CLASS	COST OF SUPPLIES PER STUDENT	FLAT RATE
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300 student

15000

	NO. OF ITEMS	NO. OF HOURS FOR EACH ITEM	HOURLY RATE	SUPPLIES	TOTAL
2540 CONTRACTUAL SERVICES					
PHOTOGRAPHY	1	1			
LIABILITY INSURANCE					
HEAVY EQUIPMENT RENTAL	1,500	x 10 mo	815000		

ADVERTISING
2570 SERVICES

NO. OF ITEMS	NO. OF HOURS FOR EACH ITEM	HOURLY RATE	SUPPLIES	TOTAL
1	1			

CONSULTING
2587 SERVICES
EVALUATION/MONITORING

NO. OF ITEMS	NO. OF HOURS FOR EACH ITEM	HOURLY RATE	SUPPLIES	TOTAL

5000

2600 SUPPLIES
FILM
GASOLINE

40 weeks x 5 days = 200 days x 200 miles ad

40 000 miles $\div$ 12 ^{MPG} = 3333 gallons

NO.
OF
PEOPLE

NO.
OF
ITEMS

COST
PER
ITEM

TOTAL

NO.
OF
MILES
PER
DAY

NO.
OF
DAYS

COST
PER
GALON

5 vans x

3333 gallons x \$1.38 gallon 4599

+500 safety

5099 gallons

3000 supplies

3100 EQUIPMENT
HATS
T-SHIRTS
~~GLOVES~~
SHOES
HARD HATS
FIRST AID KITS
SHOVELS
AXES

$60 \times 8 = 480$
 $60 \times 16.50 = 990$
work shirt $60 \times 18 = 1080$
 $5 \times 14.00 = 70$

 2620

NO. OF ITEMS	NO. OF HOURS FOR EACH ITEM	HOURLY RATE	SUPPLIES	TOTAL
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Please attach the Budget Narrative to this page. Instructions for this form are on page 27.

Applicant Name: _____
 Program Name: _____

☐ Aggregate ☐ Program (if applicable)

	Corporation Share (CNCS) Funds Requested from the Corporation	Grantee Share Other Federal/State/ Local/Private Funds	Total Total Program Funding
A. PARTICIPANT SUPPORT COSTS			
Training and Education	15000	+	=
Uniforms	2620		
(please specify in Budget Narrative) Other			
Subtotal			
B. STAFF			
Salaries			
Benefits			
Training			
(please specify in Budget Narrative) Other			
Subtotal			
C. OPERATIONAL			
Travel	6714		
Transportation	71200		
Supplies	8099		
Equipment			
(please specify in Budget Narrative) Other	65002		
Subtotal			
D. INTERNAL EVALUATION MONITORING			
E. ADMINISTRATION			
	(may not exceed 5% of Corporation funds, A-F)		
(in dollar amounts) Total A-E		+	=
Percentages	%	+	= 100%
(Corporation maximum 75% + Grantee minimum 25% = 100%)			

BUDGET FORM AMERICORPS NATIONAL DIRECT APPLICATION

F. OTHER PARTICIPANT SUPPORT COSTS

	Number of Participants	Corporation Share (maximum 85%)	Grantee Share (minimum 15%)	Total 100%
Living Allowance	<u>382</u>			<u>383,000</u>
FICA and Workers' Compensation				<u>26,810</u>
Health Care*				
Alternative Health Care**				<u>60,000</u>
<i>(\$1,200 per eligible participant)</i>				

Total (F)

 + =

Total (A-F)

Estimated Number
of Children

Estimated Number
of Eligible Participants

Corporation Share
(maximum 100%)

Grantee
Share

Total

G. CHILD CARE

TOTAL (A-G)

H. EDUCATION AWARDS

Full-Time
Participants

Amount per
Participant

\$4725

Part-Time
Participants

\$2363

Total

Total (H)

 x =

* If grantee is utilizing current policy meeting minimum benefits for eligible participants.

** If grantee is utilizing alternative health care policy to be made available.

Applicant Name: _____
 Program Name: _____

☐ Aggregate ☐ Program (if applicable)

	Corporation Share (CNCS) Funds Requested from the Corporation	Grantee Share Other Federal/State/ Local/Private Funds	Total Total Program Funding
A. PARTICIPANT SUPPORT COSTS			
Training and Education	_____	_____	_____
Uniforms	_____	_____	_____
(please specify in Budget Narrative) Other	_____	_____	_____
Subtotal	_____	_____	_____
B. STAFF			
Salaries	_____	_____	_____
Benefits	_____	_____	_____
Training	_____	_____	_____
(please specify in Budget Narrative) Other	_____	_____	_____
Subtotal	_____	_____	_____
C. OPERATIONAL			
Travel	_____	_____	_____
Transportation	_____	_____	_____
Supplies	_____	_____	_____
Equipment	_____	_____	_____
(please specify in Budget Narrative) Other	_____	_____	_____
Subtotal	_____	_____	_____
D. INTERNAL EVALUATION MONITORING	_____	_____	_____
E. ADMINISTRATION	_____	_____	_____
	(may not exceed 5% of Corporation funds, A-F)		
(in dollar amounts) Total A-E		+	=
Percentages	_____ %	+	_____ % = 100%
(Corporation maximum 75% + Grantee minimum 25% = 100%)			

F. OTHER PARTICIPANT SUPPORT COSTS

Number of
Participants

Corporation Share
(maximum 85%)

Grantee Share
(minimum 15%)

Total
100%

Living Allowance

FICA and Workers' Compensation

Health Care*

Alternative Health Care**

(\$1,200 per eligible participant)

Total (F)

+ =

Total (A-F)

Estimated Number
of Children

Estimated Number
of Eligible Participants

Corporation Share
(maximum 100%)

Grantee
Share

Total

G. CHILD CARE

TOTAL (A-G)

H. EDUCATION AWARDS

Full-Time
Participants

\$4725

Part-Time
Participants

\$2363

Total (H)

x =

* If grantee is utilizing current policy meeting minimum benefits for eligible participants.

** If grantee is utilizing alternative health care policy to be made available.