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REPORT OF
FEDERAL INDEPENDENT AGENCIES

*Scope of Congressionally Authorized Volunteer Programs
and Agency Employee Volunteer Activities*

April 1, 1993

*(data collected and report prepared
by ACTION. Contact: Louise Chanin - 202/606-4880
Bill Hoing - 202/606-5242)*

I.

INDEPENDENT AGENCY RESPONSE TO VOLUNTEERISM SURVEY

Draft 4/5/93 Independent Agency	1 Description of Volunteer Program's	2 Cooperative Agreement	3 & 4 Plans for Volunteer Week	5 FY 1992 Volunteer Recognition	6 Hours & Value	7 Copy XO 12820 Report	8 Current Community Service Programs	9 Community Service Representative or Contact Person
ACTION	Congressionally mandated programs of VISTA (3427 volunteers), Foster Grandparents, Senior Companions, RSVP (443,885 volunteers) and others. No agency-wide employee project; however, individuals involved in significant work with "Role Models and Mentors for Youth", PTA volunteer units, literacy projects, AIDS projects and support to women's shelters.	Yes	Award Ceremony and site specific project with teens.	Yes. Award Ceremony	No	Yes	See detail in report	Hank Oltmann 1100 Vermont Ave. NW Room #8200 Washington, DC 20525 202/606-4857 202/606-4921
Agency for International Development	Report is in progress.	-----	-----	-----	-----	-----	-----	Jim Harper 3020 21st St. NW Washington, DC 20523 202/663-0110 202/663-0681 (FAX)
Arctic Research Commission	Some 26 unpaid volunteers serve as technical advisors who review and comment on scientific studies before the Commission.	None	No	No	No	No	No	Philip L. Johnson 12th and Constitution NW Washington, DC 20423 202/371-9631 202/371-9634 (FAX)
Appalachian Regional Commission	Provides grants to volunteer and community service organizations for youth leadership development and literacy. Employees participate and contribute in the Combined Federal Campaign charity drive	No	No	No	No	No	No	Deann Greathouse 1666 Connecticut Avenue NW Washington, DC 20235 202/673-7856 202/673-7934 (FAX)
Commodity Futures Trading Commission	No congressionally authorized or formal employee volunteer programs; do "Race for the Cure" (for Breast Cancer); plan to begin employee community service program.	-----	-----	-----	Starting a tracking program soon	-----	-----	Jean A. Webb 2033 K Street NW Washington, DC 20581 202/254-6314 202/254-3061 (FAX)

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Consumer Product Safety Commission	CPSC has created a Voluntary Service Committee which has initiated programs including two "Adopt-A-School" projects, a clothing drive, a holiday gift tree, Walk America, a volunteer newsletter, and other activities.	No	Lobby Display; Social Event	No formal ceremony; some in-formal awards	No	See detail in report	See detail in report	Sadye E. Dunn Sheldon D. Butts Consumer Safety Product Commission Washington, DC 20207
Defense Base Closure and Realignment Commission	No. Commission operates on alternating cycle which causes great staff fluctuations with maximum of 70 during peak season each year.	No	Individual Recognition/ staff meeting	No	No	N/A	None Funded	William D. Duhnke 1625 K Street Suite 400 Washington, DC 20006-1604
Defense Nuclear Facilities Safety Board	No congressionally mandated programs. Provide flexible work schedules for agency employees following them to participate in volunteer activities. Examples include Scouts, sports coaching, and church activities.	-----	-----	-----	-----	-----	-----	Kenneth M. Pusateri 625 Indiana Ave. NW Suite 700 Washington, DC 20004 202/208/6447
Export-Import Bank of the United States	No specific programs for employees. Promotes ad hoc community service by agency employees, holds volunteer recognition ceremony, nominated an employee for the 1990 "President's Volunteer Action Awards".	No	Will hold a recognition ceremony.	Held volunteer recognition ceremony with pictures and awards from the Chairman	No	No	No	Steven Besner 811 Vermont Ave. NW Washington, DC 20571 202/566-8834 fax 202/566-7524
Farm Credit Administration	No specific volunteer programs for employees. Promote ad hoc community service.	No	N/A	No	No	No	No	Stephen W. Gilbreath 1501 Farm Credit Drive McLean, VA 22102-5090 703/883-4136 703/734-5784 (FAX)
Federal Deposit Insurance Corporation	No congressionally mandated programs. Give annual Nancy K. Rector Awards of \$1,000 plus recognition for community outreach.	No	N/A	No	No	No	No	Alfred P. Squerrini 550 17th Street, NW Washington, DC 20429 202/383-8400 202/898-3762 (FAX)

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Federal Emergency Management Agency	Through "Partners in Education" has adopted Shaw Elementary School. Some of the regional offices and the National Education Training Center are involved with schools in their areas.	No	No	No	No	No	No	Morrie Goodman Federal Emergency Management Agency Washington, D.C. 20472 202/646-4600 202/646-4086 (FAX)
Federal Labor Relations Authority	Participates in Partners-in-Education Program of the D.C. Public School System. Volunteers collect supermarket receipts for Garnet-Patterson Junior High School which are later applied to the purchase of new computers. For the period ending 3/5/93, they collected \$7,934.	No	Have released a memo to employee's recognizing Volunteer Week.	No	No	Included in report.	N/A	Jim Cheskawich 607 14th St., NW Washington, D.C. 20424-0001 202/482-6690 ext.440 202/482-6635 (FAX)
Federal Maritime Commission	The Commission has an Employee Volunteer Service Program, Pro Bono Publico Services Program for Attorneys and Other Employees and a Bone Marrow and Organ/Tissue Donation and Transplant Program. (More information on these programs is with the attachments).	No	Makes employees aware of National Volunteer Week activities and encourages employees to nominate others for volunteer awards including the Points of Light Awards. No formal recognition ceremony planned.	None for 1992; however there have been volunteer nominations in the past.	No	N/A	See detail in report	Mr. Robert Winfree 800 North Capitol Street Room 924 Washington, D.C. 20573-0001 202/523-5773 202/523-3782 (FAX) (also William Herron 202/523-5773)

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Federal Mediation and Conciliation Service	No congressionally mandated programs. Conduct a tutoring program for students at Stevens Elementary. Ten employees volunteer on own time.	No	N/A	The agency did not do volunteer recognition but an employee received a White House Point of Light Award for outstanding community service	No	No	No	Brian L. Flores 2100 K Street NW Washington, DC 40427 202/653-5270 202/653-2002 (FAX)
General Services Administration	Have attempted to make volunteerism an integral part of Agency mission. To date have approximately 5,000 volunteers nationwide supporting the elderly, homeless, AIDS babies, abused and battered women and children, Partnerships in Education, Summer Youth Jobs Program, etc. GSA adopted Senior Citizens Counseling and Delivery Service in Washington, D. C. and became a sponsor of a 165 person Foster Grandparent Program. GSA employees participate with Foster Grandparents in "Christmas In July" including donations of food, clothing, and other items. Volunteer coordinators have been established in GSA headquarters and regional offices. Two regional newsletters. "How To" community service guides published.	No	Ceremony in GSA Auditorium on April 22; lobby displays.	Similar to FY 1993	No	Yes	N/A	Patricia B. Pope Office of Child Care & Development 18th & F Streets NW-R 6119 Washington, DC 20405 202/501-3965 202/208-7578
Interstate Commerce Commission	Under "Partnership in Education" Program, entered into a partnership with Kingsman Elementary School in which employees volunteer their time and resources to enhance the development of the school and its students through tutoring, mentoring, coaching and administrative support. Each volunteer works approximately 2 hours a week.	No	Employees are recognized annually at an Employee Awards Program. Each volunteer receives a framed certificate. This year's program to be held 5/26/93.	Annual awards ceremony to be held 5/26/93.	Total hours are calculated but there is no valuation of the volunteer time done.	N/A	No additional programs to those described in question 1.	Janice C. Mackey Coordinator, Partners-In-Education 12th and Const. Ave. NE Washington, DC 20423 202/927-5496 202/927-5565 (FAX)

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Legal Services Corporation	<p>No specific volunteer program for employees, however many staff volunteer at various community organizations and provide training in regards to the Americans with Disabilities Act.</p> <p>LSC grantee programs must spend 12.5% of funding on mechanisms involving private attorneys in delivery of legal services to the poor (pro bono or on a reduced fee basis). In addition, law students, senior citizens and others volunteer their services at the grantees' offices.</p>	<p>1992 LSC Congressional appropriation required coordination with Court of Veterans Appeals to implement a Veterans Pro Bono Project with \$900,000 to fund a panel of pro bono attorneys to represent pro se veterans before the Court and to screen veteran's cases.</p>	<p>Has an annual Conference in which awards are given for community service in the fall. Humanitarian and Pro Bono awards will be given this September.</p>	<p>See Question 3</p>	<p>See Question 3</p>	<p>As a federally chartered Organization, XO 12820 is not required. However, responded with pertinent info.</p>	<p>LSC awards grants to 321 private, non-profit orgs. which provide free civil legal services to poor people. Applications are filed in the fall by the grantees.</p>	<p>Kenneth Boehm, Assistant to the President Legal Services Corporation 750 First Street NE 11th Floor Washington, DC 20005 202/336-8896 202/336-8959 (FAX)</p>
National Aeronautics and Space Administration	<p>Created National Service Office in 1991 to provide leadership and direction to promote community service activities. In 1992's field center working groups created. Programs in local schools common. Some ad-hoc such as disaster relief or community clean-up. (Entire response should be reviewed).</p>	<p>No</p>	<p>Each Field Center holds Recognition Event</p>	<p>Each Field Center held Recognition Event</p>	<p>No</p>	<p>Enclosed</p>	<p>N/A</p>	<p>Christine Rodgers National Service Office Code IN NASA Headquarters Washington, DC 20546 202/358-1629 202/358-3032 (FAX)</p>

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National Commission on Libraries and Information Science	No volunteer programs.	Yes. Memo. of Understanding (MOU) with ACTION to improve library services for the elderly and poor.	No	No	No	No	No	Peter R. Young 1111 18th Street NW #310 Washington, DC 20036 202/254-3100
National Credit Union Administration	Gives out the Claude R. Orchard Award for volunteer work in a credit union, though the award is used infrequently. Also participates in the President's Points of Light Initiative and submitted nominations for the 1993 Points of Light Awards.	No	No	No	No	No	No	Connie Cox 1776 G Street NW Washington, DC 20456 202.682-9720 202/682-9773 (FAX)
National Endowment for the Arts	Has an Education Partnership with the Fillmore Arts Center (part of the D.C. school system). Employees go on a Volunteer basis.	No	No	Distributes "Points of Light" Awards.	No	N/A	No	Steven M. Klink, Director of Personnel 1100 Pennsylvania Ave. NW Room 208 Washington, DC 20506 202/682-5405 202/682-5666 (FAX)
National Labor Relations Board	No congressionally mandated program. Engaged in tutoring program with Stevens Elementary School, Washington, D.C.	No	Recognized 3/17/93	No	No	No	N/A	Mary LaMontagne 1717 Pennsylvania Ave. NW Room 533 Washington, DC 20570 202/634-1364 202/634-4832 (FAX)
National Science Foundation	No congressionally mandated programs. Has Local Outreach Volunteers, a combination of scientists, engineers and other trained employees who perform a variety of educational functions for students and teachers at the K-12 level.		No response	No response	No response	No response	No response	Patrick M. Olmert NSF Outreach Coordinator 1800 G St. NW Washington, DC 20550 202/357-7196 202/357-9869 (FAX)

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Peace Corps	Congressionally mandated overseas volunteer program since 1961.	-----	-----	-----	-----	-----	-----	1990 K St. NW Washington, DC 20526 202/606-3886 202/606-3110 (FAX)
Pension Benefit Guaranty Corporation	For past four years has participated with Adopt-A-School Program and D.C. Public Schools' Partnership in Education (Thaddeus Stevens Elementary School). Approximately 25 employees spend their lunch hour tutoring, coaching chess and cheerleading and conducting seminars on financial sector and arrange field trips to New York's Wall Street.	No	N/A	Annual awards ceremony includes an award for volunteerism.	Aprox. 600 hours in 1992	N/A	N/A	David Goska 2020 K St. NW Washington, DC 20006-1860 202/778-8440 202/778-1919 (FAX)
Railroad Retirement Board	None; does promote volunteerism through employee newspaper.	No	Display	Honored one employee	No	Yes	N/A	Bill Poulos 844 North Rush St. Chicago, IL 60611-2092 312/751-4777 312/751-7154 (FAX)
Selective Service System	No	No	Will recognize employee activities in newspapers and through certificate	No	Not yet	This year	N/A	Ronald E. Redmon Selective Service System 1023 31st St. NW Washington, DC 20435 202/724-0846 202/724-1792 (FAX)
Smithsonian Institution	Report is in progress.	-----	-----	-----	-----	-----	-----	Kerry Wilkens 1000 Jefferson Dr. SW Washington, DC 20240 202/357-2962

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Tennessee Valley Authority	In the process of developing a corporate structure to support employee volunteer efforts. Current volunteer programs include: Combined Federal Campaign, U.S. Savings Bond Campaign, United Way and Adopt-A-School (includes 51 schools). Employees also participate in clothing drives and providing Christmas gifts for the poor.	No	Will salute employees for their volunteer efforts in upcoming employee newspaper; adopted 45 schools in the past 2 years and started programs to improve education quality.	None; will add a recognition event to the volunteerism strategy for the future.	No	No	No	Reid Campbell (615/632-7196) Judy Beets (615/632-8632) Tennessee Valley Authority 400 West Summit Hill Dr. Knoxville, TN 37902 615/632-6783 (FAX)
United States Information Agency	Participated in the development of Exec. Order #12820. Have no formal program for community service but employees have responded well to volunteer campaigns in the past including: FELT (Federal Employees Literacy Training), Adopt-A-School, a "Block Party" for volunteerism and drives for food, toys and hurricane victims. Participates in meetings on National Service. A campaign to encourage community service was scheduled for October 1992 but canceled when it ran into snags. Additionally, some 200 American citizens donated services to USIA.	No	No	No	No	No	No	Patricia B. Gribben Acting Director Private Sector Committees 301 4th Street SW Washington, DC 20547 202/619-4792 202/205-0484 (FAX)

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U.S. Merit Systems Protection Board	Maintains information about volunteer opportunities in the Washington D.C. area for employee's, coordinates community service programs (food, clothing and toy drives; delivered by employees to local hospital and two shelters).	No	Will issue a notice during the week commending employees who volunteer and encouraging those who don't to try.	Recognized three employees at the annual Chairman's Awards ceremony (11/16/92), two of which were nominated for Points of Lights awards.	No	No	No	Marsha Scialdo Boyd 1120 Vermont Ave. NW Room 850 Washington, DC 20419 202/653-5916 202/653-7821 (FAX)
U.S. Postal Service	In addition to ad hoc volunteering by employees and locally initiated outreach programs, the Postal Service has several organized programs. Carrier Alert: Carriers monitor customer homes for signs of trouble and notify proper authorities for intervention. Wee Deliver: An in-school postal service encouraging students to research and write about topics of interest. Child Alert: Publishes and displays information on missing children and encourages employees to be on the lookout and report missing children. Food Drives: Ccoordinates a food drive sponsored by the National Association of Letter Carriers and AFL-CIO. Blood Donations: Has procedures to provide administrative leave for employees wishing to donate blood. Efforts are made to provide on-site blood donor stations to encourage employee participation. Combined Federal Campaign: In 1992, Postal Employees donated \$1.8 million to the CFC.	No	No	Employees were presented with certificates of appreciation from the Postmaster General.	No	Postal Service is not covered by XO 12820.	N/A	John W. Dockins Labor Relations Specialist USPS Headquarters 475 L'Efant Plaza, SW Room 9142 Washington, DC 20260-4127 202/268-3833

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U.S. Soldiers' and Airmen's Home	USSAH works in cooperation with D.C. "WUNDER" Project (Wise Up Neighborhood Development and Economic Revitalization) by sending volunteers to teach hobbies and activities, tutoring and chaperoning field trips in the Afterschool Program for youth in Ward 4. Are also sponsoring an Easter Egg Hunt in April for pre-schoolers from the Project Right Start (family support group run by Boys and Girls Clubs of D.C.). Similar activities planned with the youth throughout the year. Additionally USSAH has volunteers from the community such as school performance groups and CPA's who help with tax preparations.	No	No	Had a "Bring Beauty To Life-- Be A Volunteer" awards ceremony and a volunteer recognition reception.	N/A	N/A	N/A	Kerri Childress 3700 North Capitol St. NW Washington, DC 20317 202/722-3556 202/722-9087 (FAX)

II.

RESPONDED WITH NO INFORMATION

AGENCY	CONTACT	AGENCY	CONTACT
Administrative Conference of the United States	Daniel F. Mann 2120 L Street NW, Suite 500 Washington, DC 20037 202/254-7020 202/254-3077 (FAX)	Christopher Columbus Jubilee Commission	James F. Khun 1801 F Street NW Washington, DC 20006 202/632-1992
Advisory Commission on Intergovernmental Relations	Pam Reynolds 800 K Street NW South Building, Suite 450 Washington, D.C. 20575 202/653-5640 202/653-5429 (FAX)	Commission on Immigration Control	Beth Bickley 1825 Connecticut Ave. NW Suite 511 Washington, DC 20009-5708 202/673-5348 202/673-5354 (FAX)
Advisory Council on Historic Preservation	Robert D. Bush The Old Post Office Building 1100 Penn. Ave. NW #209 Washington, DC 20004 202/606-8503 202/606-8672 (FAX)	Committee for Purchase from the Blind and other Severely Handicapped	Beverly L. Milkman Crystal Square 3, Suite 403 1735 Jefferson Davis Highway Arlington, VA 22202-3461 703/603-7740 703/412-7113 (FAX)
African Development Foundation	Janis McMollim 1400 Eye St. NW Washington, DC 20005 202/673-3916 202/673-3810 (FAX)	Copyright Royalty Tribunal	Ranae Little 1825 Connecticut Ave. NW Suite 918 Washington, DC 20009 202/606-4400 202/606-4407 (FAX)
American Battle Monuments Commission	Clayton L. Moran 20 Massachusetts Ave. NW Washington, DC 20314-1375 202/272-0543 202/272-1375 (FAX)	Delaware River Commission/Susquehanna River Basin Commission	Jeanette B. Gordon Suite 100 1010 Massachusetts Ave. NW Washington, DC 20001 202/343-4091 202/343-1031 (FAX)
Board for International Broadcasting	Mark Pomar Suite 400 1201 Connecticut Avenue NW Washington, DC 20036 202/254-8040	Federal Communications Commission	

AGENCY	CONTACT
Federal Election Commission	Anthony Mitchell 999 E St. NW Washington, DC 20463 202/219-4290 202/219-3880 (FAX)
Federal Housing Finance Board	Patrick Pizzella Director of Administration 1777 F Street NW, Room 328 Washington, DC 20006 202/408-2562 202/408-2580 (FAX)
Federal Trade Commission (executive order 12820 is on the way)	Elliott H. Davis Federal Trade Commission Division of Personnel, Rm. H-146 6th & Pennsylvania Ave. NW Washington, DC 20580 202/326-2022 202/326-2050 (FAX)
Federal Safety and Health Review Commission	1730 K St. NW Washington, DC 20006 202/653-5660 202/653-5030
Federal Retirement Thrift Investment Board	Betty Pierce 1250 H Street NW Washington, DC 20005 202/942-1682 202/942-1675 (FAX)
Inter-American Foundation	Adolfo A Franco 901 N. Stuart St. Arlington, VA 22203 703/841-3800 703/841-0973 (FAX)

AGENCY	CONTACT
Marine Mammal Commission	John Twiss 1825 Connecticut Ave. NW Washington, DC 20009 202/606-5504
National Archives and Records Administration	Linda N. Brown Assistant Archivist for Public Programs 8th St. & Penn. Ave. NE Washington, DC 20408 202/501-5200 202/219-1250 (FAX)
National Capital Planning Commission	Pam Pemberton 801 Pennsylvania Ave. NW Washington, DC 20576 202/724-0170 202/724-0195 (FAX)
Nuclear Waste Technical Review Board	Helen Einerman 1100 Wilson Blvd., Suite 910 Arlington, VA 22209 703/235-4473 703/235-4495 (FAX)
Office of the Nuclear Waste Negotiator	Thomas Lien 3050 N. Lakeharbor Ln., #100 Boise, ID 83703 208/334-9876 208/334-9880
Office of Personnel Management	Ellen Kill Delly Room 1447, 1900 D St. NW Washington, DC 20415 202/606-1000 202/606-2573 (FAX)

AGENCY	CONTACT
Panama Canal Commission	Michael Rhode, Jr. 2000 L St. NW Suite 550 Washington, D.C. 20036-4996 202/634-6441 202/634-6439 (FAX)
Pennsylvania Avenue Development Corporation	M.J. Brodie 1331 Penn. Ave. NW Suite 1220 North Washington, DC 20004-1703 202/724-9091 202/724-0246 (FAX)
Resolution Trust Corporation Oversight Board	Dennis F. Geer 801 17th St. NW Washington, DC 20434
Susquehanna River Basin Commission	see Delaware River Basin Commission
Trade and Development Program	Laigen Sanet Room 309, SA-16 Washington, DC 20523-1602 703/875-4357 703/875-4009 (FAX)

III.

**AGENCIES THAT DID NOT REPORT
AFTER PHONE and FAX CONTACT**

Architectural and Transportation Barriers Compliance Board
Arms Control and Disarmament Agency
Commission on Civil Rights
Commission of Fine Arts
Commission on Minority Business Development
Commission on National and Community Service
Federal Property Resources Service
Federal Reserve System
General Accounting Office
Government Printing Office
Harry S. Truman Scholarship Foundation
Holocaust Memorial Council, United States
Information Resources Management Service
National Capital Planning Commission
National Council on Disability
National Transportation Safety Board
Neighborhood Reinvestment Corporation
Nuclear Regulatory Commission
Occupational Safety and Health Review Commission
Office of Navajo and Hopi Indian Relocation
Office of the Special Counsel
Overseas Private Investment Corporation

Postal Rate Commission
Securities and Exchange Commission
Small Business Administration
Thrift Depositor Protection Oversight Board
U.S. International Trade Commission
U.S. Sentencing Commission