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National Volunteer Week [1]

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Row:

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Section:

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ACTION
THE FEDERAL DOMESTIC VOLUNTEER AGENCY USA
1100 VERMONT AVENUE, NW
WASHINGTON, D C 20525

DOMESTIC OPERATIONS

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Number of Pages
(Including cover sheet) :

4

Date Sent:

4/16/93

Contact Name:

JINA SANONE

Fax Number:

456-6420

Sender:

DIANA LUNSON

Comments:

Call at 606-4824 if you
need more info

*If there are any problems with this transmission, please call
immediately. (202) 606-4806.*

APR-15-1993 13:01 FROM ACTION - REGION III
TEL:TO DO-VISTA P.02
Apr 16, 93 17:45 No.010 P.02

(2)

VISTA ENERGY
PROJECT (CONT)

Training programs were institutionalized and regular Energy Conservation workshops are held at every Neighborhood Energy Center. The project provided in-home education to 165 households in conjunction with the Heating Assistance Pilot Program's (HAPP) heating system conservation treatments. Due to its success, the HAPP Program including an emphasis on energy education has been instituted as an ongoing program for tenants of multi-family dwellings.

As a result of research into why more low-income families were not taking advantage of weatherization services through the Conservation Works Program, it was found that a primary reason was a complicated, legalistic Landlord Consent Form which landlords were unwilling to sign. The project has adapted the form into more readable language which stresses the advantages of the program for the landlord as related to conservation measures. The VISTAs were responsible for developing a Philadelphia Energy Directory used by over 500 organizations in the city. Most of the VISTAs come from the low-income community also and have proven to be very effective outreach workers.

During this project year, the program will expand services which are now standard at each "one-stop-shop", Neighborhood Energy Center to include not only the established conservation, education and fuel assistance programs but also budget counseling. The budget counseling program in which VISTAs are becoming involved will be a pilot project to help those low income households struggling on the edge of crisis to stay afloat. ECA is working with three local utilities to gain their full participation and commitment to maintain the program if it is successful.

APR-15-1993 19:00 FROM ACTION - REGION III

TO

DO-VISTA P.01

TEL:

Apr 16, 93 17:45 No.010 P.01

①

VISTA ENERGY
PROJECT**ACTION**Gateway Building
3535 Market Street, Room 2460
Philadelphia, PA 19104Phone: 215/596-4077
Fax: 215/596-4072

April 15, 1993

Memorandum:

To: **Roscoe J. Gaudio, Acting Regional Director**

From: **Jorina R. Ahmed, State Program Director**

Subject: **Energy**

The Energy Coordinating Agency was established in 1984 in response to Philadelphia's prolonged energy poverty crisis, which is one of the worst in the nation. Two factors contributed to this: a high density of poverty and extremely high utility rates. The Agency's mission is to effectively address the problem by:

1. Coordination of all low income energy services
2. Research, evaluation and planning for the most effective utilization of resources
3. Improve the effectiveness of available programs particularly conservation & education programs.

A VISTA project was developed to assist the agency in meeting the above goals and implemented in late 1989 with an initial assignment of 11 volunteers. VISTAs were recruited to provide community outreach to residents informing them of ECA services to develop education and conservation programs and do research to determine the extent of the relationship between utility services, housing abandonment and homelessness. The research project was completed in the first year and a paper published.

In initial outreach efforts over 500 new low income households were involved in comprehensive weatherization education through VISTA efforts and ongoing programs were established at seven Neighborhood Energy Centers. VISTA volunteers have been successful in establishing meaningful community linkages with various community groups such as the University of Penn's Center for Energy and the Environment which is a source not only for research efforts but a college volunteer pool as well.

The project expanded outreach efforts during the second year and through successful networking reached most communities in the city including the Latino community. VISTA volunteers have helped to adapt Energy materials to "user friendly" language were also able to expand the use of bilingual translations of outreach materials and conservation education.

ION VRAFC

TEL:804-771-2157

Apr 15.93 17:49 No.006 P.01

VISTA PROJECT IN D.C.

The Junior Citizens Corps (JCC) was founded in 1942, and its mission is to seek out young at-risk people and provide programs to redirect their energies into positive outlets. In 1990, over 870 youth were assisted through the educational, recreational, social work, employment and volunteer training programs.

The VISTA Project at JCC consists of two components, the employment component and the substance abuse prevention component. There are currently four VISTA Volunteers on-board; two on each component. They are: Kristi Carr (E), Suzanne Guertin (SA), Samantha Mishne (SA), and Rosalyn Ross (E). Ms. Ross is a locally-recruited volunteer from the District; the other three VISTAs are national recruits.

The employment component's goal for the first year has been to design a job readiness training program (JRTF) for a minimum of 50 residents. They first identified community members from the service community to work on an advisory committee and assist in the development of the program. The VISTAs then began to recruit volunteer counselors to provide orientation and skills training to the clients. The project is also responsible for the public relations campaign to market and promote the employment program.

As of their last Project Progress Report, the employment component had 60 students at the Burdick Career Development Center, and 10 participants in an 11 week program. Partnerships had been formed with the DC Employment Services' Program, "A Real Chance," which will now refer potential clients to the JRTF. They also are working with local high schools, the DC Correctional Facilities, and the Mt. Olivet Receiving Home for Youths.

The goal of the "Drug Use Preventive Program" is to enroll 150 males ~~and~~ that emphasizes preventative counseling and health planning, as well as provide treatment resources. Like the other component, the VISTAs designed the program and then began to recruit community volunteers to serve as health tutors.

An 8 week program was designed and as of the last report, partnerships had been formed with five area Junior High Schools, where the volunteers work with 305 youths. Fourteen individuals serve on the Substance Abuse Prevention Council; these members represent social service agencies, church groups, and community members. The VISTAs are currently concentrating on promoting the enrollment of youth in the after-school program.

①

URGOLIZE AS SERVICE OR SPEECHES

C12 7929

~~COMMERCE~~ m6a

~~STUDENT SITE~~
m6a m6a?

~~PERO SITE~~

BANNACKER High School

STUDENTS
TEACHERS

DA
673-7322
PRINCIPAL - L. WHITE
40 ARMS
CS DIRECTOR

ME

SIE EDUCATION (4)

STUDY BROWNING

LABOR - HAWKINS / CANNON
219-8674

INTERIOR 208-720-4203
CAROL FURMAN

2-3 m/c
KERRY GANTNER
FAX - 219-2100

SEC 4 U. < PUBLIC High School Better

DEP SEC. OF SERVICE CORPS

1:00 - 2:00

FAX 0048
ED SEC.

ANDY PAVEN

401-3043

3-4 1:00 PM

USCIPRALS

10:30 - 11:45 AM

DEP SEC.

KERSTIN

401-1000

1-2 m/c Q. A.
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CLINTON LIBRARY PHOTO COPY

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LEAD ABATEMENT

TOXIC PROGRAM

ROOSEVELT ISLAND

GRATT FANS INFO CENTER

100-4007

(12 April)

Jack
Sullivan
OSIO

19	20	21	22	23
HILLARY	OWEN HAS	RENO UP EPA INT	RENO UP	

VISTA SITE

THE WHITE HOUSE
WASHINGTON

TH - School or a JCC size

TALKING w/ VISTA

→ TALK TO CLASS SIT w/ VISTA'S
Q&A KEEP LMS OUT OF TROUBLE

Elementary School

TH • C KRAMER JR High ^{SE} 9:00 - ~~9:30~~
 ^{HEALTH}
 • BROWN " " ^{NE} 11:00 - 12:30
 GUEST SPEAKER
 DISCUSSION, 12-18 KIDS, HEALTH ISSUES
 RHS - TEEN PREG, SUBSTANCE ABUSE, HEALTH RISKS
 → EXTENDED HOME ROOM POSSIBLE LATE

FR • BURDICK JR High 11-12
 HEALTH

687-8940

To _____

Date _____ Time _____

WHILE YOU WERE OUT

M _____

of _____

Phone _____

Area Code

Number

Extension

TELEPHONED		PLEASE CALL	
CALLED TO SEE YOU		WILL CALL AGAIN	
WANTS TO SEE YOU		URGENT	

RETURNED YOUR CALL

Message _____

Liz - BURTON
708-4087 NSW

Operator



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23-421 - 400 SETS

CARBONLESS

To: Treasury
From: Jina Sanone
Re: National Volunteer Week Site Visit

VISTA – Junior Citizens Corps

Junior Citizens Corps (JCC) provides programs to redirect the energy of at-risk youth. Four VISTA volunteers focus on two components: employment and substance abuse. The employment component's goal has been to design a job readiness training program for 50 residents. They work with local high schools, the DC Correctional Facilities, and Mr. Olivet Receiving Home for Youths.

The "Drug Use Prevention Program" stresses "preventative counseling and health planning, as well as providing treatment resources." An eight week program was designed that involved five area junior high schools and over 300 youth.

meanings

MEMORANDUM

To: Marne Levine
From: Jina Sanone, Office of National Service
Re: National Volunteer Week Site Visit
April 16, 1993

During National Volunteer Week, beginning April 19th, we have requested that Cabinet and Deputy Secretaries promote national service. Several Secretaries will be visiting community service sites, mostly in the Washington, DC area. Other departments involved include: Agriculture, Education, EPA, HHS, Labor, Interior, Justice and Energy.

Below are three community service site suggestions for Secretary Bentson. The first is a VISTA project and the next two are service projects where Treasury Department employees volunteer. We will be providing more detailed schedules of what the site visits could entail.

VISTA -- Junior Citizens Corps

Junior Citizens Corps (JCC) provides programs to redirect the energy of at-risk youth. Four VISTA volunteers focus on two components: employment and substance abuse. The employment component's goal has been to design a job readiness training program for 50 residents. They work with local high schools, the DC Correctional Facilities, and Mr. Olivet Receiving Home for Youths.

The "Drug Use Prevention Program" stresses "preventative counseling and health planning, as well as providing treatment resources." An eight week program was designed that involved five area junior high schools and over 300 youth.

The Secretary could visit the JCC at the Burdick Career Development Center while the Vista volunteers and the volunteers that have been mobilized in the community, work with the at risk youth.

Adopt-A-School and Co-op Programs

Employees of IRS' Assistant Commissioner (Human Resources and Support) participate in a Adopt-A-School program with Walker Jones Elementary School and in a high school cooperative program with Parkdale High School.

Delois Barnes 202-622-8641

San

April 19, 1993

MEMORANDUM TO THE PRESIDENT

FROM: ELI SEGAL
ASSISTANT TO THE PRESIDENT AND
DIRECTOR, WHITE HOUSE OFFICE OF NATIONAL SERVICE

SUBJECT: 1. National Volunteer Week
2. Results of Survey of Agency Activities Relating
to National and Community Service

(MORE DETAILED BRIEFING TO COME)

1. In observance of National Volunteer Week, you are scheduled to present the President's Volunteer Action Awards at 3:00 p.m. on Thursday April 24, to twenty Americans who have performed service in various outstanding ways. Other members of the Administration have or will hold similar award ceremonies throughout the week to recognize volunteerism by young people or within their agencies:

- o The First Lady will hold a Rose Garden ceremony at the White House honoring the service work of young people from the Washington, DC area on Tuesday, which is National Youth Service Day.
- o Secretary Jesse Brown will celebrate the 20th anniversary of the Veterans Administration's Outstanding Volunteer Service Awards with a presentation ceremony today.
- o Attorney General Janet Reno will hold a National Volunteer Week celebration on Friday to present the Department of Justice's awards for outstanding employee volunteerism.
- o Secretary Babbitt will visit a Project GROW (Garden Resources of Washington) from 1:30-2:30 on Thursday April 22. This is a community garden which provides vegetables to neighborhood residents and is managed by members of the DC Service Corps.
- o Secretary Aspin has issued a memorandum to all Armed Forces worldwide recognizing National Youth Service Week and thanking and congratulating the thousands of men and women in uniform who make community service a part of their lives.

Memorandum to the President

Page 2

- o Secretary Shalala will present volunteer service awards to HHS volunteers on Wednesday.

Here are some highlights of employee volunteer activity that you might want to refer to in your remarks in presenting your awards on Thursday:

- o Activities in schools -- *Supervising*
 - Defense: The Navy has over 17,000 volunteers in 1000-plus schools around the country, ~~doing~~ *and providing* tutoring, mentoring, science fairs, computer training, fitness, and environmental education.
 - Energy works with over a million students a year in schools around the country primarily ~~on~~ strengthening math and science skills, and also by making equipment loans.
 - HHS has established the Health and Human Services Academy, a school-within-a-school at Eastern High School in Washington, that prepares students for careers specifically with HHS and assists with placement.
 - Many departments have relationships with schools in D.C. In addition, Labor brings 40-50 junior high school students into the department every summer for summer skills enhancement
- o Transportation employees volunteer at Martha's Table, a local soup kitchen, and run an adopted seniors program.
- o VA employees are involved in the National Wheelchair Games.
- o Justice employees *assist* ~~by~~ Care & Share, an annual canned food drive.

2. In addition, we recently finished a survey of agency volunteer and national/community service activities and programs. We gathered data in three categories: appropriated funds that are used to support service programs (like the National Health Service Corps, which sends doctors and other health professionals into under-served areas in return for paying for their professional education); use of citizen volunteers in support of agency programs and missions; and volunteer activities by agency employees.

Memorandum to the President

Page 3

We also asked agencies to think about how to infuse more of their programs and activities with an ethic of service, so that we can promote a government-wide ethic of service which goes beyond the volunteerism promoted by the Bush Administration and grows into a real augmentation of public policy. Our report comprises over 200 pages.

BOLD → There is a good reinventing government story here. As agencies build service into their programs, they can extend and multiply the impact of the program we are developing in my office. Making service an integral partner of public policy, so that government enables service and service enables government, makes both sets of activities more effective.

We have already received some terrific ideas for new agency initiatives to promote service:

- o Agriculture: ideas from the Cooperative Extension Service range from nutrition education to drug awareness, and Ag is also thinking about how to use volunteers more extensively in the National Forests.
- o Commerce is offering to help build partnerships with business to do technical assistance for nonprofit organizations participating in our basic national service initiative.
- o Education is proposing to broaden the community service aspects of its college work study program.
- o HHS suggests a Health for America Corps where young people would work in community and migrant health centers, and would like to augment the use of volunteers in Head Start and senior citizens programs. *HHS*
- o HUD is exploring ways to involve volunteers more extensively in rehabilitating housing, homeless shelters, ~~and Indian housing.~~ *(including for Indians) and*
- o Interior is enthusiastic about expanding volunteer roles in conservation in the National Parks and on other public lands. *e*
- o Justice is examining a variety of ideas including volunteers in conflict resolution and mediation, and neighborhood watch activities.

These representative initiatives indicate the tremendous enthusiasm throughout the government for a national ethic of service---and they are important building blocks for one of the signature achievements of your Administration.

SURROG.NVW

Surrogate	Date	Time	Service Group	Location
President Clinton	22-Apr	3:00	Volunteer Action Awards	Rose Garden
First Lady	20-Apr	2:00	National Youth Service Day	Rose Garden
Reich	23-Apr	1:00-2:00	Banaker High School	Howard University
Kunin	23-Apr	10:30-11:15	DC Service Corps	Randall School
Webster	21-Apr		San Francisco State Univ.	San Francisco
Babbitt	22-Apr	1:30-2:30	GROW/ DC Service Corps	14th and Earving NW
O'Leary	21-Apr	2:00	Employee Volunteer Awards	
Reno	4/21 Or 4/25	morning	safety improvement	local school
Reno	23-Apr		Volunteer Awards Ceremony	Great Hall
Brown	15-Apr		VA Medical Center	Bay Pines, Florida
Espy	15-Apr		USDA Volunteer Activities	Van Ness School, SE
Browner	22-Apr		Speech	TBA
Shalala	21-Apr		Employee Awards Ceremony	
Still Pending...				
Treasury				
HUD				

ADMISSIONS ASST. ~~BOOKS~~
687-4074
F.D.
MARTY DI SILVA
ASST Dir of Student
MBA VOLUNTEERS
3741
BUS ADMIN

8307
3
John
Amsterdam

CLINTON LIBRARY PHOTOCOPY

To Tina
 Date 4/12 Time 10:25

WHILE YOU WERE OUT

M Mrs. Vlepe
 of Georgetown
 Phone 687-3703

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CALLED TO SEE YOU	WILL CALL AGAIN	
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RETURNED YOUR CALL ☒

Message _____

FATHER O'BRIEN - 6871004

PHYSICIAN MOBILE CLINIC - PEDIATRICS (w/)

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FAMILY MED

DR. STEPHAN L. M.

Operator _____

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23-421 - 400 SETS

CARBONLESS

To St. Sina
 Date 4/14 Time 5:10

WHILE YOU WERE OUT

M Marth Desilva
 of Georgetown
 Phone 202 687 4074

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Message _____

3 STUDENTS

1. JENNIFER FINN

202-338-3005

UN. CHARITY STAFF STUP KITCHEN

Operator _____

BRAD P. CITY

W. D. H. D. S. P.

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CARBONLESS

EDUCATION

San Francisco - JEANIE KIM CCL
310-206-3346

ROBERT GORMAN OF SFSU

ERUGENE AA 415-338-1381

DON CASELLA CAREER CENTER

338-2141 (415)

Com Inv. CTR. STEVE COCHRANE

338-1496

BATHING

338-7570

338-1978

NIENHIL

ARON

— Eric
~~Magulnicki~~

Sunday at
12:00

SUN MW

Memorandum

To: Christine Varney

From: Eli Segal

Subject: Cabinet Secretary Events for National Volunteer Week

Date: April 15, 1993

As National Volunteer Week approaches, the office of National Service would like to encourage Cabinet Secretaries to schedule events next week which would highlight the ethic of service throughout the federal government. If you could reemphasize this during tomorrow's morning conference call it would be greatly appreciated.

Events Already Planned -- Highlights:

Defense: *late*

X In support of National Volunteer Week, Secretary Aspin has sent out a memo world wide encouraging troops to participate in service activities. (See attached letter).

Justice: *late*

Eric Read 514-2456 → left msg w/Caroline
On either April 21st or 25th, Janet Reno will visit a local school which has recently been plagued by violence. She will emphasize the need to do more to improve school safety and will point to National Service and other existing programs as ways to do this. (See attachment describing the Volunteer Awards Ceremony Planned for April 23rd).

Veterans: *Laura*

→ left msg w/mark Longbaugh
This year marks the 20th anniversary of the VA Secretary's Outstanding Volunteer Service Awards ceremony. A large ceremony will be held on Monday, April 19 to commemorate this event. Today (April 15), the Secretary visited the VA Medical Center in Bay Pines, Florida, to participate in the anniversary celebration in honor of their volunteers and to present a posthumous award to recognize an individual who was a VA volunteer for 45 years.

Education: *Gene*

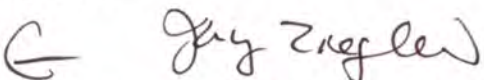
Secretary Riley will visit Banaker High School students at Howard Universities Therapeutic Child Life Center. The students work with terminally ill children at the center through recreational activities such as playing pool or playing checkers. The secretary will get involved with the recreational activity of the day and learn more about the experiences of both sets of youth.

~ Speke to Caroline

Deputy Secretary Kunin will visit the DC Service corps as a guest speaker. She will first speak to them about education and community service, followed by a discussion about the corps members experiences with service.

The Department of Education is interested in sending two others out as surrogates, we are looking at sites in San Francisco (where the Chief of Staff has other business 4/21-4/23) and Washington, DC.

Interior:



Secretary Babbitt is very likely to do a service hit in the DC metro area involving environmental issues on Earth Day, Thursday April 22. One possibility includes participating in a tree planting at the Greenbelt National Park.

Principals:

Vice President Gore...

Mrs. Clinton will participate in Public Allies awards ceremony in the Rose Garden on April 20th.

On the morning of April 20, Mrs. Gore will be visiting Birney Elementary School where members of the DC Service Corps tutor, mentor, and teach students in 10 different classrooms.

HAS - Kate

Espe - Kate

THE WHITE HOUSE
WASHINGTON

MW - USE TEASERS

4/26 PROBABLE ANNOUNCEMENT
LEA INTRODUCED

TALK ABOUT SOS

T HUMAN

H PRES - POLI

* RICH F 4/23rd

GOVE TAFT K-12

AG IS VAN NESS SCHOOL

BROWN - CA END OF WK SITE INCA?

ASPIN - TROPS PARTICIPATING MEMO

ENGLI O'LEARY - SCIENCE CURS 21 or 22

* PEND -

CLINTON LIBRARY PHOTOCOPY

THE WHITE HOUSE
WASHINGTON

Jina

Riley + others - 6pm
SA today

Corps -
SMC
SLC
JVC

DESERVING Corps

- Social Issues

9:30 meet morning mtg -
explains team members

10:30/1st PRESENTOR

CHAOS LUNCH

- COLLEGE GUIDANCE
- RESUMES
- DOCUMENTATION

[BETTER THAN THE SIMPSONS]

DATE: APRIL 9, 1993TIME: 3:40 pmTO: GINA SANONE

TELEPHONE NUMBER: _____

FAX NUMBER: 456-6420

.....

FROM: KAREN ROBINSONTELEPHONE NUMBER: 202) ~~885-5388~~

FAX NUMBER: (202) 385 1560

MESSAGES:

5 PAGES SENT (INCLUDING COVER SHEET)

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Division of Student Life
Office of the Dean of Students

THE SPIRIT OF AMERICAN

BUILDING OUR FUTURE

DIVERSITY • INQUIRY • SERVICE • INVOLVEMENT

FAX TRANSMISSION**To:**

NAME

Gina Sanone

COMPANY

Fax# 456-6420

From:

NAME

Karen Robinson

FAX NUMBER

(202) 885-6427

Reference:

DATE AND TIME

April 9, 1993 3:40pm

Message:

The student outreach class begins at approx 3:15pm. I will call you on Mon. with the exact location.

If you have any questions, feel free to contact me at 885-3392.

Karen

Total number of pages to follow: _____

Project ABC: A Better Childhood

Project ABC provides AU students with the opportunity to serve the Washington, D.C. community by reaching out to its children. While there are many in urban settings who face considerable challenges ranging from educational and language barriers to economic and health issues, children are confronted with an additional challenge - the challenge of age. The AU intervention strategy involves work in partnership with St. Ann's Infant and Maternity Home and the Orphan Foundation of America to find creative ways to enhance children's educational and life experiences thereby improving self-esteem, literacy, basic skills, and completion of high school.

* Student Outreach Program

Student Outreach provides AU students with the opportunity to engage in a distinct form of cross-cultural communication by helping AU's Hispanic employees become more fully integrated into the AU community and into American society. The program focuses on teaching English as a second language and on improving the employees' skills in Spanish.

SPOCK (Students for the Prevention of Chemical Abuse in Kids)

SPOCK is a preventive program aimed at reducing the use of illegal drugs among school age children. AU students receive training in the areas of communication skills, workshop presentation strategies and drug and alcohol pharmacology. After receiving this training, the AU students present workshops at area elementary schools which focus on enhancing the children's life skills. The focus of the SPOCK program is on developing the life skills children need in order to live in today's society without succumbing to the pressures of drugs.

Volunteer Fair

Each fall, representatives from over 100 volunteer organizations in the D.C. metropolitan area come to AU's campus for an informal day of conversation with students, faculty, and staff. The representatives provide interested AU community members with information regarding their programs and opportunities for participation.

Volunteer Clearinghouse

The Center acts as a resource for students, staff, faculty, and campus organizations looking for volunteer possibilities. The Center has over 100 listings where AU community members can find opportunities for individual and group involvement in D.C.

Overview of Day

9:00 am - 9:30 am	Students arrive, send to Kay
9:45 am - 10:45 am	Magic Show
10:45 am - 12:00 pm	Relays, Booths
12:00 pm - 12:30 pm	Welcome
12:30 pm - 2:30 pm	see 10:45 am - 12:00 pm

Other Activities

Tours will be scheduled throughout the day

Photos of tutors/buddies/youth will be taken between 10:45 am and 2:00 pm --- location TBA

Book signing will be done between 10:45am and 12:00pm ---- location TBA

Drawings of tutors/buddies/youth will be done between _____ and _____ ----- location TBA

DC Schools Confirmed

Lincoln Jr. High
Miller Jr. High

Elementary Schools: Ross
Bancroft
Slater-Langston
Bears
Mines

- For the Love of Children
- Martha's Table
- St. Ann's Infant and Maternity Home

app. 300-500 youth

Coming to a Quad near you ...

YOUTH DAY!!!!

April 22, 1993

9:30 am - 2:30 pm

**Do you work with youth in the
DC metro area ???**

Do you enjoy working with youth ???

**Join in the celebration of
youth, friendship, and the many
partnerships in the
Washington, DC metro area !!!**

**For more information contact The Office of Student Activities
200 Mary Graydon Center
Karen Robinson - x3390**

Treasury — Benston
— Altmann

Interior — Babbitt

Energy — O'Leary

Sites
needed

800-1500 Howard Business School

AV FINANCE

885-1945

600 885-1900

WASHINGTON
THE WHITE HOUSE

CLINTON LIBRARY PROTOCOL

VRASH. GAS
DAEMON DENNING
624-6306

PRCD
↓

To: Diana
Kate
Gena

From: Liz 6257

Date: April 14, 1993

Update:

- ✓ 1) Per Diana we are terminating our efforts with Commerce. An event with the COS would not produce enough attention.
- 2) Ann Elliott of Energy is eager to assist. The Energy award ceremony will take place at 2:00 pm on Wednesday. It will last for 30 minutes. 10 people will be honored. They would like Peter Edelman to make a few remarks at the beginning. They would like to see some talking points and they want to closely coordinate on what Peter and the Secretary say.

They will consider doing a site visit although they are having trouble making arrangements for a visit to the Hands on Science Program. Gena will be generating some suggested sites.
- 3) Interior and Treasury still need suggestions on sites.
- 4) Deputy Secretary Roger Altman may be a perfect candidate for this. I spoke with his scheduler Josh Steiner who seemed amenable. Altman currently tutors two kids weekly through the Good Shepherd Program.

HVD CS CONTACT

U2-

ARMY

408-~~344~~ FAX

4087

THE WHITE HOUSE

WASHINGTON

FAX COVER SHEET

Office of National Service
Room 145 - OEOB
Washington, D.C. 20500
(202) 456-6444 Phone

TO: Liz Aron

ORGANIZATION: HVD

FAX #: () 408-~~408~~ 4087 PHONE #: ()

FROM: JINA SANO

DATE: 4-14

NUMBER OF PAGES (including cover sheet): 2

COMMENTS:

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MEMORANDUM

To: Liz Arky
From: Jina Sanone, Office of National Service
Re: National Volunteer Week site visit
April 15, 1993

Below is one idea for Secretary Cisneros to consider for involvement during National Volunteer Week.

Garden Resources Of Washington – GROW

GROW is currently working with a seven member team from the DC Service Corps at a community garden on the corner of 14th and Earving. The garden is in its third year of existence. Thirty-two plots have been divided between families that live in nearby shelters and transitional housing developments. The families (known as the gardeners) use the plots to grow food. Some families are able survive on the food they grow on the plots, enabling them to live without the help of food stamps.

The DC Service Corps employs full-time, over 100 diverse youth for a year to engage in service to the DC community. During our March 1st site visits, Secretary Shalala visited the DC Service Corps doing service at the Sick Children's Hospital in DC.

Grow and the DC Service Corps provide external maintenance to the community garden. This includes tilling, building walkways, laying weed cloth, and putting down wood chips. On Earth Day they will also be planting flowers.

The Secretary could participate in the actual external maintenance along with the DC Service Corps and ask questions to the corps members about what they have learned from their year of service. The secretary could also meet with the gardeners and help them plant vegetables. GROW will arrange for several of the gardeners to be present at the site on the afternoon of Thursday April 22. From what I understand the whole crew is flexible to be there whenever it fits with the Secretary's schedule.

Contact: Judy Tiger at GROW , 202-2340-0591

To: Diana
Kate
Gena

From: Liz, ext. 6257

Date: April 16, 1993

Update:

1) Energy

I have confirmed Peter Edelman's participation in the award ceremony at Energy. Again, the award ceremony is at 2:00 pm on Wednesday. It will last for about 30 minutes.

Ann Elliott would like to see some talking points, if possible early today. They want to closely coordinate in preparing Peter and the Secretary's remarks.

Unfortunately, their Hands-on-Science Program will not take place until the 27th. Hence, we do not have them down for anything other than their awards program.

2) Interior

Gena found some excellent suggestions for Interior. She is discussing these with Interior's Scheduling office.

3) Treasury

Bentson

He returns today. If we want his participation, we need to generate a list of possible sites and send them to Marne Levine early today. The sites need to be in the DC area.

Altman

Per your instructions, I have asked Josh Steiner (Altman's Scheduler) to consider our listing the Deputy Secretary's tutoring participation in the media advisory. He said he would consider it and would ask Altman; however, he had reservations, particularly about the effects the press's involvement would have on the kids.

SCTRY.NVW

Cabinet Secretary	Date	Time	Service Group	Location
Reich <i>Elmer</i>	23-Apr	?	Banaker High School	Howard University
Kunin	23-Apr	10:30	DC Service Corps	Rowmark School
		1:30 - 2:30		
Babbitt	22 01/23	2 PM ?	GROW	Washington, DC 14 th <i>EARNING</i>
<i>OR</i>	22	2 PM	GREENBELT PARK	GREENBELT, MD
Reich ?				
<i>Emile (mas)</i>	20	10:30	DC SERVICE CORPS	BRANLEY SCHOOL
Bentsen	?		VISTA	DC
Altman	?			

MEMORANDUM

To: Marne Levine, Treasury
From: Liz Gonchar
Jina Sanone, Office of National Service
Re: National Volunteer Week Site Visit
April 16, 1993

During National Volunteer Week, beginning April 19th, we have requested that Cabinet and Deputy Secretaries promote national service. Several Secretaries will be visiting community service sites, mostly in the Washington, DC area. Other departments involved include: Agriculture, Education, EPA, HHS, Labor, Interior, Justice and Energy.

Below are three community service site suggestions for Secretary Bentson. The first is a VISTA project and the next two are service projects where Treasury Department employees volunteer. We will be providing more detailed schedules of what the site visits could entail.

VISTA -- Junior Citizens Corps

Junior Citizens Corps (JCC) provides programs to redirect the energy of at-risk youth. Four VISTA volunteers focus on two components: employment and substance abuse. The employment component's goal has been to design a job readiness training program for 50 residents. They work with local high schools, the DC Correctional Facilities, and Mr. Olivet Receiving Home for Youths.

The "Drug Use Prevention Program" stresses "preventative counseling and health planning, as well as providing treatment resources." An eight week program was designed that involved five area junior high schools and over 300 youth.

The Secretary could visit the JCC at the Burdick Career Development Center while the Vista volunteers and the volunteers that have been mobilized in the community, work with the at risk youth.

Adopt-A-School and Co-op Programs

Employees of IRS' Assistant Commissioner (Human Resources and Support) participate in a Adopt-A-School program with Walker Jones Elementary School and in a high school cooperative program with Parkdale High School.

Delois Barnes 202-622-8641

Apples for Students and "Boarder Babies"

Several assistant commissioners' offices in the IRS participate in the Apples For Students Program and the "Boarder Babies" program (a program for infants who are abandoned in hospitals or living in half-way houses).

Contact: Kathy Glover 202-622-8642

MAN JOB HERE
OR SOMEWHERE ELSE

~~DOOR~~ S8# SW GATE ~~6-7~~ HAND

BE DIPLOMATIC - DIVERGE 5 TOPS.

ANN WATNEY
2560-

BEING FOR
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ROOM

brainstorming
meeting FOR PRESIDENTS
COMMUNICATIONS -

you
me
Diana
Ethan

~~303-299-3695~~ 4pm

anyone else?

(Christie)
MACHINERY
~~303-299-3695~~

ED Com & STATES

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Press Compact
DENVER
CONF. CAN.

~~303-299-3695~~ 4pm

SUSAN

- HE ENDORSEMENTS
- SALAA SOMERVILLE

WENDY - MINETTE DOESN'T KNOW
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Susan
S. Froude

SS# 218-52-9858

Age:

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IN CASE OF
Emergency
PARENTS IN FLA

THE WHITE HOUSE

WASHINGTON

April 20, 1993

MEMORANDUM TO THE PRESIDENT

FROM: ELI SEGAL
ASSISTANT TO THE PRESIDENT AND
DIRECTOR, WHITE HOUSE OFFICE OF NATIONAL SERVICE

SUBJECT: 1. National Volunteer Week
2. Results of Survey of Agency Activities Relating
to National and Community Service

1. In observance of National Volunteer Week, you are scheduled to present the President's Volunteer Action Awards at 3:00 p.m. on Thursday April 22, to twenty-one Americans who have performed service in various outstanding ways. Other members of the Administration have held or will hold similar award ceremonies throughout the week to recognize volunteerism:

- o The First Lady commemorated National Youth Service Day today with a Rose Garden ceremony honoring the service work of young people from the Washington, D.C. area.
- o Secretary Brown celebrated the 20th anniversary of the Veterans Administration's Outstanding Volunteer Service Awards with a presentation ceremony today.
- o Attorney General Janet Reno will hold a Voluntary Awards Ceremony and Reception on Friday for about 200-300 employees who participate in the Legal Advocates in Education program in local D.C. schools. The children the employees tutor will also be invited.
- o Secretary Babbitt will visit Project GROW (Garden Resources of Washington) Thursday, a community garden managed by the DC Service Corp providing vegetables to neighborhood residents.
- o Secretary Aspin has issued a memorandum to all Armed Forces worldwide recognizing National Youth Service Week and thanking and congratulating the thousands of men and women in uniform who make community service a part of their lives.
- o Secretary Espy visited the Van Ness School last week to recognize USDA employees' voluntary activities there.

Memorandum to the President
Page 2

- o Secretary Shalala will present HHS Employee Volunteer Awards on Wednesday. She will also deliver a speech at Tufts on Sunday which will include a discussion of National Service.
- o Secretary Reich will meet with Banaker High School students who mentor terminally ill children at the Child Life Center at Howard University on Friday.
- o Deputy Education Kunin will meet with the DC Service Corps at Randall School on Friday.
- o Secretary O'Leary will present Employee Volunteer Awards tomorrow.

Here are some highlights of employee volunteer activities in various federal departments:

- o Activities in Schools

Defense: The Navy has over 17,000 volunteers in more than 1000 schools around the country who participate in a range of educational activities.

Energy works with over a million students a year in schools around the country, strengthening math and science skills and making equipment loans.

HHS has established the Health and Human Services Academy, a school-within-a-school at Eastern High School in Washington, that prepares students for careers in human services.

- o Transportation employees volunteer at Martha's Table, a local soup kitchen, and run an adopted seniors program.
- o VA employees are involved in the National Wheelchair Games.
- o Justice employees participate in Care & Share, an annual canned food drive.

2. In addition, we recently finished a survey of Department and Agency volunteer and national/community service activities and programs. We gathered data in three categories: appropriated funds that are used to support service programs (like the National Health Service Corps, which sends doctors and other health professionals into under-served areas in return for paying for their professional education); use of citizen volunteers in support of agency programs and missions; and volunteer activities by agency employees.

Memorandum to the President
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We also asked agencies to think about how to infuse more of their programs and activities with an ethic of service, so that we can promote a government-wide ethic of service which goes beyond the volunteerism promoted by the Bush Administration and grows into a real augmentation of public policy. Our report comprises over 200 pages.

There is a good reinventing government story here. As agencies build service into their programs, they can extend and multiply the impact of the program we are developing in my office. Making service an integral partner of public policy, so that government enables service and service enables government, makes both sets of activities more effective.

We have already received some terrific ideas for new agency initiatives to promote service:

- o Agriculture: Ideas from the Cooperative Extension Service range from nutrition education to drug awareness, and Ag. is also thinking about how to use volunteers more extensively in the National Forests.
- o Commerce is offering to help build partnerships with business to do technical assistance for nonprofit organizations participating in our basic national service initiative.
- o Education is proposing to broaden the community service aspects of its college work study program.
- o HHS suggests a Health for America Corps where young people would work in community and migrant health centers, and would like to augment the use of volunteers in Head Start and senior citizens programs.
- o HUD is exploring ways in which to involve volunteers in rehabilitation housing and staffing homeless shelters.
- o Interior is enthusiastic about expanding volunteer roles in conservation in the National Parks and on other public lands.
- o Justice is examining a variety of ideas such as including volunteers in conflict resolution and mediation, and in neighborhood watch activities.

These representative initiatives indicate the tremendous enthusiasm throughout the government for a national ethic of service---and they are important building blocks for one of the signature achievements of your Administration.

SURROG.NVW

Surrogate	Date	Time	Service Group	Location
President Clinton	22-Apr	3:00pm	Volunteer Action Awards	Rose Garden
President Clinton	22-Apr	7:00am	Sen. Wofford/DC Service Corps	Morning jog
First Lady	20-Apr	2:00pm	National Youth Service Day	South Portico Lawn
Riley (pending)	23-Apr	1:00-2:00	Banaker High School	Howard University
Kunin	23-Apr	10:30-11:15	DC Service Corps	Randall School
Babbitt	22-Apr	1:30-2:30	GROW/ DC Service Corps	14th and Earving NW
O'Leary	21-Apr	2:00pm	Employee Volunteer Awards	
Reno	23-Apr		Volunteer Awards Ceremony	Great Hall
Brown, Jesse	15-Apr		VA Medical Center	Bay Pines, Florida
Espy	15-Apr		USDA Volunteer Activities	Van Ness School, SE
Browner	22-Apr		Speech	TBA
Shalala	21-Apr		Employee Awards Ceremony	
Aspin			Issued memorandum	Armed Forces Worldwide
Still Pending				
Vice President				
Treasury				
HUD				
Commerce				
Labor				

cc: Gena

To: Kate
From: Liz (6257)
Date: April 14, 1993
Re: Update

Interior

Contact: Kelsy Kintner (Office of the Scheduler)
208-3477
Date: Possible: April 21 (afternoon), April 22, or April 23
Region: DC
Site: To be determined, Gena is handling
Comments: They appear willing to participate. Additionally, they do not seem to require a link to Earth Day.
Status: Awaiting site proposals.

Treasury

Contact: Marne Levine (Office of the Scheduler) 622-0053
Date: Flexible
Region: DC area
Site: To be determined, Gena will make proposals
Comments: Again, I am hopeful that Bentson will participate. However, he and his Scheduler will not be in the office until Friday and we won't be able to get their final approval until then. Marne is generating a list of possible programs Treasury is involved in. Additionally, Gena will provide a list of suggested sites by Thursday for the Secretary's review on Friday.

Energy

Contact: Anne Elliott, 586-1607
Date: 21st or 22nd
Region: DC area
Site: Lunch ceremony
Visit to "Hands on Science Program"
Comments: response pending

Commerce

Secretary Brown's participation looks very unlikely due to his trips to California and Japan.

Unfortunately, Rollwagon is not yet confirmed.

That leaves Rob Stein, Commerce COS, and a Departmental award ceremony or Departmental service program as our next option.

Memorandum

Jina - a lot of the events planned look more like their standard activities than service events in the sense that we usually talk about it. S.

To: Eli

From: Kate and Laura

Re: Cabinet Secretaries' Plans for National Volunteer Week

Date: April 8, 1993

At this point, Departments are still in the process of deciding what they are going to do for National Volunteer Week. While some have nearly finalized plans, others need you to suggest options directly to the Secretaries. For these, We've listed a number suggestions below. If you have any questions which need to be answered before your meeting, you can reach Kate at 667-5391 tomorrow morning before 8:15.

Agriculture -- Mike Espy

*Secretary Espy will visit the Van Ness School in Southeast D.C. on April 15 to highlight USDA's volunteer activities at that school.

Suggestions:

*The head of Forest Service will recognize 38 "winners" who will receive plaques of recognition in their local area on April 22. Publicity will take place in local newspapers as well as a through a national press release.

*The Soil Conservation Service will recognize its national headquarter's "Earth Team" volunteers at an award ceremony during Volunteer Week. Each year, two of SCS employees from each of the four regions of the country are given a Community Service Award for their outstanding volunteer contributions.

Commerce -- Ron Brown

Suggestions:

* The Secretary could visit the Peace Corps and give a speech underscoring the agency's interest in galvanizing support -- both financial and in terms of technical assistance -- for both national and international programs. (See attached memo describing commerce/Peace Corps relationship).

* Through a site visit, the Secretary could bolster the Department's Adopt-a-School program. Given the Department's mission, he might encourage tutors to focus on teaching job-readiness skills, math, and science.

Defense -- Les Aspin

Suggestions:

*Department employees and retired military personnel could work together to provide seminars to ease the transition for members of the Armed Forces who have just been separated from their duty. These seminars can emphasize the contribution of service, not to the country as defense, per se, but as community renewal instead.

*Department employees, retired military personnel and current armed forces members could hold a career day in disadvantaged school districts. This day could consist of two parts: first, the morning would hold classes in science and technology; and, second, in the afternoon students would be matched up with department employees and military personnel and see their morning lessons brought to life. Secretary Aspin could also speak to a class in the morning.

Education -- Richard Riley

Suggestions (given by Paul Jamieson):

*The Secretary and/or the Deputy Secretary could visit a campus (probably college) with an excellent community service program and use that forum to both praise the volunteers and hype the legislation (if its ready).

*The Secretary could do an event in D.C. with Education employees who are participating in particularly outstanding community service programs in schools. Paul's sense is that Education has a pretty strong community service track record and employee participation record that we could call attention to.

*(FYI) At this point, Secretary Riley is tentatively scheduled to, at some part of the week, honor the Teacher of the Year.

Energy -- Hazel O'Leary

* The Secretary is tentatively planning to visit a "Hands-on Science" class. In the "Hands-on Science" program, DOE employees are paired with elementary and middle school students in the District to mentor and teach after-school science activities. (This is a bit different from the regular Adopt-A-School program).

* On April 21st or 22nd, the Secretary will hold a special lunch ceremony for the ten employees who have been chosen "volunteers of the year".

* The Secretary has asked each Dept. Head in her agency to submit a list of potential community service activities that the Department in general, or each

office individually, could support that week. Proposals were due today. (see attached letter)

E.P.A. -- Carol Browner

* Since Earth Day is April 22nd, Carol Browner has a great opportunity to emphasize the link between service and environmental protection.

* Carol Browner will be giving a speech at a site TBA that day. She seems to be open to our working with her to build the "ethic of service" into her remarks.

* The Dept. is planning a Bike-to-Work day for that day. We could encourage them to present the idea to local high schools if we think it would be safe for the kids to do it.

* On May 7th, the Dept. will recognize employees for outstanding voluntary service work.

HHS -- Donna Shalala

* The Secretary is tentatively planning to have a ceremony on April 21st at which she will present Employee Volunteer Awards.

* Later that week or in the early part of the next week she is planning an immunization event at which she will attempt to bridge National Volunteer Week and National Immunization Week (which is the following week). The event will probably involve her visiting a homeless shelter (or another site which serves disadvantaged people) where students and physicians involved in the National Health Service Corp are administering immunizations.

Interior -- Bruce Babbitt **ON ROAD** Suggestions:

* Like Secretary Browner, Secretary Babbitt could take advantage of this opportunity to emphasize the link between service and conservation. A visit to a conservation or environmentally concerned site on Earth Day would tie in nicely as a photo opportunity, as well.

* Employees could host a Park Cleaning Picnic at a local park to emphasize the importance of the maintenance of public lands.

Justice -- Janet Reno

* The Secretary has said that she will schedule a site visit if we request it. She could go to a D.A.R.E. class and teach about the dangers of drug use alongside police officers. She could visit an inmate tutoring program in a local prison.

* DOJ has planned a huge Volunteer Awards Ceremony and Reception in Great Hall for April 23rd. They expect 200-300 participants (based on last year's turnout). Elementary and junior high school students from D.C. public schools who are currently being tutored by Legal Advocates in Education program participants will be invited to attend. Both Janet Reno and Peter Edelman will deliver remarks on the importance of service work.

* An exhibition of photographs and posters highlighting DOJ volunteer efforts will be displayed throughout the week in the Main Bldg.

Labor – Robert Reich

(Kate spoke to Kitty Higgins about this today. Tom Glynn is working on this and he is out sick. Kitty will tell us their plans early next week)

Suggestions:

* The Secretary could visit a local youth corp site as he did Youthbuild in Boston on March 1.

State – Waren Christopher

* The Dept. does not have enough people in place to organize events of this sort at this point.

Transportation – Federico Pena

(Volunteer and community service awards are included in late summer during the department's annual awards ceremony. The volunteer committee also schedules a week in spring for vendors to set up shops in the plaza. A portion of the profits go to non profits supported by agency volunteers.)

Suggestions:

*Secretary Pena could teach a class to young people alongside his employees in the "FUTURES" program or at any of the following sites where additional employee volunteer activities might also be seen.

*He could highlight employees who serve as "adult friends" to students at Hine Junior High School in The Friendship Program.

*He could visit a program which provides drivers for local hospitals, or transportation services for the elderly or handicapped, and for children to and from school or day care centers.

Treasury – Lloyd Benson

Suggestions:

* The Secretary could visit their Adopt-A-School program and emphasize the importance of learning math skills.

* If we want to move the event up to the 15th, the Secretary could visit the IRS's Tax Counseling for the Elderly program.

Veterans Affairs – Jesse Brown

*The Secretary will recognize between 15-20 VA Central Office employees for their voluntary community service efforts. Field facility directors will also be encouraged to hold similar events.

Suggestions:

*The Secretary could visit a VA hospital and pay tribute to the victims and volunteers helping in the hospitals.

/big4.gpj

Listed below are the details available about the plans for the Big 4 during the National Volunteer Week.

Vice President Gore

April 16 - Projected award announcement

Scheduled for the "Today Show" at 7:30am
Gore could raise the issue or focus on it, depending on whether we actually announce on that day. Topic is not yet determined.

20

Returning from big trip of several days. Will be tired.

21 BC announcing Enviro package

Gore could do a service hit consistent with the message delivered at Wisconsin Conservation site.

22 Earth Day/Holocaust Museum announced

Gore could do a service hit re: Earth Day - although story is likely to get lost. Staff may think it is too issue specific as well.

23 Unlikely to travel

Tipper Gore

16

Schedule is uncertain.

18

Fundraising event at night.

19

Mental Health site visit in New Orleans (afternoon)

20 unknown

→ Diana would like her to do a K-12 hit on this day to offset college focus of rest of week. Could be a homelessness hit.

24

Immunization kickoff in Raleigh, NC
Could do a hit here.

Days after 24

Will be in DC

*Gina,
F41 for om
mtg today
Gloria*