

MEMORANDUM
OF CALL

Previous editions usable

TO:

☐ YOU WERE CALLED BY— ☐ YOU WERE VISITED BY—

Ken Beninger
OF (Organization) Wall St. Journal

☐ PLEASE PHONE ▶ (Enter area code, if necessary) ☐ DSN
212 416-3753

☐ WILL CALL AGAIN ☐ IS WAITING TO SEE YOU
☐ RETURNED YOUR CALL ☐ WISHES AN APPOINTMENT

MESSAGE

CRAFCU

RECEIVED BY

DATE

7/23

TIME

12:10

NSN 7540-00-634-4018
50363-111
UNICOR FPI-SST



OPTIONAL FORM 363 (Rev. 7-94)
General Services Administration

THE WHITE HOUSE
WASHINGTON

THE FIRST LADY'S PRESS OFFICE

PHONE: (202) 456-2960

FAX: (202) 456-7805

TO: KEN BENZINGER

FAX: 212-416-3783 PHONE: _____

DATE: _____ TIME: _____

PAGES (INCLUDING COVER): _____

FROM: Julie Mason

COMMENTS:

The exhibit began ^{its tour} at the Nat'l Museum of American Art, Smithsonian, in April 1995.

It will next appear at the Arkansas Arts Center (Oct '99 - Jan '00), and will be displayed at the Univ. of Michigan Museum of Art next Summer.

Adams

AUG-19-1997 13:45 FROM NMAA-SI

TO

9-4566820 P.02

NATIONAL MUSEUM OF AMERICAN ART

S M I T H S O N I A N I N S T I T U T I O N

TOUR FOR

THE WHITE HOUSE COLLECTION OF AMERICAN CRAFTS

Memorial Art Gallery
University of Rochester
Rochester, New York

October 7, 1995 - November 19, 1995

American Craft Museum
New York, New York

December 8, 1995 - March 4, 1996

Museum of Fine Arts
Springfield, Massachusetts

April 4, 1996 - June 2, 1996

Los Angeles County Museum of Art
Los Angeles, California

July 4, 1996 - September 29, 1996

Art Museum of Western Virginia
Roanoke, Virginia

November 1, 1996 - January 12, 1997

Colby College Museum of Art
Waterville, Maine

May 11, 1997 - July 13, 1997

Tampa Museum of Art
Tampa, Florida

September 7, 1997 - November 16, 1997

Delaware Art Museum
Wilmington, Delaware

December 19, 1997 - February 22, 1998

ADDITIONAL VENUES FOR CRAFT EXHIBITION

Peabody Essex Museum
Salem, Massachusetts

July 16 through October 25, 1998

Mint Museum of Craft and Design
Charlotte, North Carolina

January 4 through May 30, 1999

TO: Meredith Cabe (fax 61647)
FR: Julie Mason (ph 62712)

Thanks.

Attached is - -

- #1 Timeline/notes I typed up for myself yesterday after talking with Betty Monkman and Neel Lattimore.
- #2 Draft of letter sent out Fall '93 by Ann Stock to artisans. The letter says that the pieces of art would become pieces of the "permanent White House Craft Collection".
- #3 Draft of letter sent out Fall '93 by Michael Monroe, curator of the Renwick Gallery, inviting artisans to create pieces that would "become part of the permanent White House Christmas collection".
- #4 Draft of letter sent out in '95 by Ann Stock to artisans explaining that art will go to "the National Archives and Records Administration for eventual deposit in the Clinton Presidential Library." The letter included a form to be returned by the artisan approving this transfer.
- #5 Legal form

'93 ~~White~~ Craft

want artisans to celebrate ^{at WH} ~~their~~ displays
asked them to contribute -

(I'm sure Ltr said this)

- unclear if ultimate destination for craft
was designated

know for a fact that

clarified - eventual destiny of this fabulous collection.

in order to cont. to ensure
accessible to public -

librarian
ever ~~present~~ has
mus. function

never heard any complaints / Δ in intent to donate -
nlt that feel misled. based on '95 letter.

lib. run + adm by fedl govt - part of WH collections

careful
description

#1 61647

My notes from talking to Betty Monkman + Neel Lathmore - Julie

(FYI)

White House Craft Collection

'93 was the Year of the American Craft

Fall '93

Social Secretary Ann Stock reached out to Michael Monroe, curator at the Renwick Gallery and an expert in American crafts. He suggested craft artists to be donated to the President and the First Lady on behalf of the US gov't. These crafts would be displayed at the White House during the '93 -'94 holiday season.. Monroe sent out letter to craftspeople: "These handcrafted ornaments will then become part of the permanent White House Christmas collection."

Q: Did craftsmen understand that the pieces wouldn't remain on permanent display at the WH?

Holiday Season '93 - '94

Crafts displayed on the ground and State floors at the White House, from the library to the mantles in the Red Room.

Early 94 - 3/95

Pieces kept in White House storage/Residence.

Early '95

Stock sent out a letter to the artists to update them on the crafts display.

The letter explained that the White House craft collection would be presented to the Smithsonian Institution's National Museum of American Art (opening 4/95). "After being displayed at various exhibits, your art will go to the National Archives and Records Administration for eventual deposit in the Clinton Presidential Library....As you may know, the Presidential libraries are part of the National Archives and Records Administration...All Presidential libraries have a museum component and your art will be a valued part of that collection and will frequently be displayed at the Library when it is not on loan to another museum. The letter also explained that Abrams would publish a book, The White House Collection of American Crafts, which would detail each of the pieces in the collection.

Q: Was this in the final letter that went out?

The letter included a form to be filled out by the artists acknowledging that they had given the art to the President and the First Lady and that they understood that the work would be transferred to the National Archives "for eventual deposit in the Clinton Presidential Library". The form also acknowledges that the National Archives can use the works "for all purposes"

NOTES...

If the pieces would remain at the WH, there is a good chance that they would be held at the MD storage facility (where many pieces of WH collection are held, incl furniture, etc). There is no guarantee that future administrations would display the crafts. By transferring them to the National Archives and displaying at the Clinton Library/loaning out to museums - -guarantee that the pieces could be seen by the public.

Under the "The White House Collections Policy and Procedures", general criteria for selection explains that "Works of an artists are not considered for acquisition until the artist is deceased..."

Still in storage
trying to trace
down -

#2
DRAFT #1

September 20, 1993

Dear

The holiday season at the White House is a special time for family, friends, gatherings, lively entertainment and creative decorations.

In honor of "Year of American Craft: A Celebration of The Creative Works of The Hand", as mandated by a Presidential Proclamation and a joint resolution of Congress, the President and Mrs. Clinton have invited artists from around the country to participate in creating ornaments for the Christmas tree in the Blue Room.

In addition to the creation of ornaments, the President and Mrs. Clinton have requested that some of the country's finest craftsmen create works of art for the holidays to become part of the first permanent White House Craft Collection. These objects will be displayed ~~on tables and mantles~~ throughout the White House.
in important locations

Your name was given to us, by Michael Monroe, Director of the Smithsonian Institution's Renwick Gallery, as one of the country's outstanding craftsmen. It is my pleasure to invite you to participate in this exciting project. *I am also writing to approximately 30 other craft people to participate in this project.*

Please call Joyce Bonnett, in the White House Social Office at (202) 456-7136, if you would like to contribute one of your artworks. She will discuss your specific craft, cite an appropriate location for display and advise you of suitable dimensions.

↕

We look forward to your participation in making Christmas 1993 at the White House particularly special.

Sincerely,

Ann Stock
Social Secretary

Reception

Original 8/17

LETTER FROM MICHAEL MONROE TO CRAFTS PEOPLE (ARTISTS)

Dear

The combination of a new First Family and the Year of American Crafts provides an exciting creative opportunity for Christmas 1993.

At the request of Hillary Rodham Clinton, we are inviting you, as a representative of the best in artistic talent to submit (create?) a special decoration for the White House holiday season.

These handcrafted ornaments will then become part of the permanent White House Christmas collection.

As a general theme, in order to have continuity, Mrs. Clinton has selected angels/angels with musical instruments with some touches of gold incorporated in the decoration. (Will this exclude Native Americans? I'm not sure either angels or musical instruments are part of their artistic heritage, but Michael would know.)

Here are some requirements, which, we hope, will be helpful:

1. Main Christmas Tree - Blue Room. Size: 19'6''. Each ornament size: From 8" to 18" high. Weight: 12 ounces. Three dimensional gold card for hanging.
2. Other Areas of The White House (such as Green Room, Red Room, State Dining Room, East Room). If you work in a medium which is heavier than the above weight, we will place your ornament in these rooms.
3. Each angel that is displayed on a table, console or mantle will be surrounded with fresh Christmas greenery and, therefore, must be free standing.

Restrictions:

1. The theme and decorations are secret until revealed to the press by The White House. Anyone contacting the press or responding to questions by the press without permission from Mrs. Clinton's press office (Lisa Caputo) will not be allowed to display their work at The White House.
2. Each design or ornament cannot be reproduced for sale as being "designed for The White House," etc. There are laws forbidding the commercial sale of products or items made for the White House, the President or the First Lady.
3. All decorations (angels) must be submitted by October 1st and sent to: Nancy Clarke/ The White House/1600 Pennsylvania Ave. NW/Washington, D.C. 20500.

p1647

Any angels (decorations) received after October 1 cannot be considered.

4. All artists must sign their name, city and state, and date their work in an inconspicuous spot on the decoration.
5. All artists are asked to include a 3x5 index card with their name, address, telephone number, social security numbers, date of birth and general description of their works. A small picture (no larger than 3x5) may be attached to the back of the card. These cards will be filed for future use.

(Is this possible?) You will receive a letter of appreciation for your creative talents from President and Mrs. Clinton.

We look forward to working with you toward making the holiday decorations at The White House truly memorable.

Sincerely,

DRAFT

#4

Mr. Philip Moulthrop
180 Dickerson Road
Marietta, GA 30067-4130

Dear Mr. Moulthrop:

Thank you again for your generous donation of your craft to the President and First Lady on behalf of the U.S. Government. I am very pleased to share with you exciting recent developments concerning the White House craft collection to which you so generously contributed your work.

First, the entire collection will be presented as an exhibition at the Smithsonian Institution's National Museum of American Art, which is the parent museum of the Renwick Gallery. The preview opening will be held on Thursday evening, April 27th during the annual spring craft weekend in Washington, D.C. and will remain on view through September 4, 1995. You will receive an invitation to this event. It is hoped that a national tour of the exhibition to three or four cities will follow.

[After being displayed at various exhibits, your art will go the National Archives and Records Administration for eventual deposit in the Clinton Presidential Library. The President and First Lady hope to ensure that all crafts in this collection will be displayed in major art museums throughout the country. Thus, we anticipate that the collection may travel extensively.

As you may know, Presidential Libraries are part of the National Archives and Records Administration and hold the official papers and other documents and materials of the President. All Presidential Libraries have a museum component and your art will be a valued part of that collection and will frequently be displayed at the Library when it is not on loan to another museum.

I am also excited to announce that Harry N. Abrams, Inc., a major publisher of art books, will produce an illustrated volume featuring, in full color, every piece in the collection. All proceeds from the sale of the book will be donated to the White House Historical Association.

[I am confident that you will want your work to be included in both this landmark exhibit and noteworthy publication and that you can appreciate the incredible deadlines confronting us if we are to have an exhibit and book ready by spring. To that end, I ask that you complete the enclosed form and return it immediately, preferably by fax to me at the White House at (202) 456-6235. If you have any questions regarding the form,

Mr. Philip Moulthrop

Page 2

please call Marvin Krislov or Kathleen Whalen, Associate Counsels to the President, at (202) 456-7900. [If you have any other questions about the project, you may of course contact me at (202) 456-7136.]

Thank you for your participation in helping us display to the American public some of the finest of American crafts.

Sincerely,

Ann Stock
Social Secretary

Enclosure

THE WHITE HOUSE
WASHINGTON

Date: July
To: Julie Mason
Organization: _____
From: Betty P. Monkman
Phone: 6-2550
Return Telecopy Number: _____

Special Instructions:

The exhibition opened at the
Nat'l Museum of American Art, the
Smithsonian Institution in April, 1995.

Total Number of pages being sent: _____
(Including this cover sheet)

Arkansas Art Center

Oct '99 - Jan '00

Summer - UMass
Museum of Art

#5

**ATTORNEY-CLIENT COMMUNICATION
PRIVILEGED AND CONFIDENTIAL**

DETERMINED TO BE AN ADMINISTRATIVE

MARKING INITIALS: RLR DATE: 08/30/16**FINAL DRAFT**

**ACKNOWLEDGEMENT OF GIFT
AND
NONEXCLUSIVE LICENSE**

1. I, _____, am the owner and holder of all copyright interests in the following work(s) of art and have previously given the following work(s) of art to the President, William J. Clinton, and/or the First Lady, Hillary Rodham Clinton:
2. The President and/or the First Lady have accepted the work(s) on behalf of the U.S. Government.
3. I agree and understand that the work(s) of art has/have been or will be transferred to the National Archives and Records Administration (the "Archives") for eventual deposit in the Clinton Presidential Library, where it/they may be displayed.
4. I understand and agree that it is anticipated that the work(s) will be exhibited at museums, art galleries, or the like, before being placed in the Library and may be loaned to museums, art galleries, or the like, after being placed in the Library.
5. I hereby authorize and grant the following non-exclusive, irrevocable, royalty-free license to the Archives:
 - a. to use the work(s) for all purposes throughout the world;
 - b. to provide the work(s) for exhibit;
 - c. for the purpose of making an archival record of these works, to reproduce these works by photographic or digital image or any other means;
 - d. to use, display, make, distribute, sell, advertise, and/or transmit reproductions or images of the work(s) through any means or media, including but not limited to catalogs, books, brochures, postcards, posters, invitations,

magazines, newspapers, journals, films,
television, computer programs, networks and other
electronic media, slides, negatives, and prints.

6. I understand that all proceeds, if any, from use by the Archives will go to the White House Historical Association until the end of the Clinton Administration, at which time they will go to the National Archives and Records Administration Trust Fund on behalf of the Clinton Presidential Library. I shall have no claim or interest therein or thereto.

7. All reproductions shall bear a copyright notice as prescribed by the Copyright Law of the United States, which shall read as follows (please complete blanks):

©

Date

Name

Other than copyright notice, I may require no other labeling or description. The effective date of this nonexclusive license shall coincide with the date possession and ownership of the work(s) of art itself was accepted by the President and/or First Lady on behalf of the Government, in anticipation of transfer to the Archives.

8. This nonexclusive license, which does not transfer ownership of the copyright to the United States Government, shall be binding on any heirs, successors and assigns and shall survive all assignments of copyright.

Date

Signature of Artist or Copyright Holder

Typed or Printed Name of Artist/Holder

THE WHITE HOUSE

WASHINGTON

THE WHITE HOUSE COLLECTIONS POLICY AND PROCEDURES

A Statement of Philosophy

The White House, constructed between 1792 and 1800, is the official residence of the President of the United States and a living historic house containing a collection of museum quality objects. This collection of fine and decorative arts encompasses both historic objects associated with the White House and the Presidency, and significant\representative works by a variety of American and European artists and craftsmen, generally consonant with the historic character of the house. Since 1800 when the first work of art, the portrait of George Washington by Gilbert Stuart, was acquired for the President's House, objects have been purchased by, or donated to, the White House. While works are acquired for exhibition as well as for functional use, the overall objective in the assemblage of the collection is to present a visual homogeneity of objects representative of those that once may have adorned this important structure, and through the exhibition of superior quality fine and decorative arts, to promote an awareness of the historic significance of the President's House through its ever changing occupancies.

Goals/Guidelines

Fine Arts - This collection includes superior examples of American paintings, sculpture, prints, drawings, and watercolors that portray the life, the times, the beauty and wonders of our country, our cultural heritage, and the individuals who have guided the destiny of our nation. Fine arts will be collected in the following areas:

1. Life portraits of Presidents and First Ladies, and other prominent individuals directly associated with the White House.
2. Works (paintings, prints, drawings or watercolors) representing geographic areas as well as the variety of our cultural heritage. Special emphasis should be placed on those areas not well represented in the collection - the West, Southwest, Pacific Northwest, the South.
3. Works (paintings, sculpture, prints, drawings or watercolors) of extraordinary quality by leading American artists, and/or works representing major movements/periods in American art.

-2-

Decorative Arts - This collection includes superior examples of furniture, silver, ceramics, glass, textiles, and miscellaneous domestic objects that represent the changing styles and fashions preferred by the various First Families during their occupancy of the White House. Decorative arts will be collected in the following areas:

1. Objects with a provenance of use in the White House, or ownership by a previous occupant, including architectural elements once removed from the building.
2. Objects associated with a former President or First Lady, particularly if the objects were used in the White House. No items of a personal nature such as clothing will be acquired. An object presented to a President or First Lady, either while in office or out of office, will be evaluated carefully for determination as to its appropriateness for the White House collection.
3. Objects reflecting the highest tradition of late 18th, 19th and early 20th century American craftsmanship which complement the existing White House collections. Works by contemporary craftsmen or companies will not be considered for acquisition, with the exception of special commissions.

Manuscript and Documentary Materials - The White House will collect manuscript materials, letters, documents, prints and photographs which relate directly to the White House, its architecture and collections. Presidential materials such as letters will be acquired only if they directly relate to the White House or life in the White House.

General Criteria for Selection

The criteria for selection of a work (either fine or decorative arts) include (1) importance of the subject, (2) aesthetic quality, (3) representation of the artist, (4) uniqueness or degree of rarity, (5) authenticity and (6) condition.

Works of an artist are not considered for acquisition until the artist is deceased and the work executed 25 years from the current date. Life portraits of Presidents and First Ladies are excepted.

It is recognized that many examples of late 19th and early 20th century paintings may not be of the same period as the decorative arts of the State Rooms. However, the premise that good works of one period will harmonize with good examples of the decorative arts of another period is followed. Furthermore, there are many

-3-

locations, such as the second floor of the White House and the public areas of the East and West Wings, where fine examples can be hung appropriately and appreciated by the many people who visit these areas.

Acquisition Procedures

The White House acquires objects for the collection by purchase, gift, bequest, and transfer. Objects should be acquired only if they fulfill the collecting goals and criteria as defined above by the Committee for the Preservation of the White House.

The acquisition of objects must be governed, in part, by the ability of the White House to preserve, store and protect the collection. Objects which cannot be exhibited or used, except for documentary materials or those with a White House provenance, should not be accepted. Funds for the purchase of acquisitions must come either from private contributions, grants made by the White House Historical Association, or the Executive Residence Budget.

Any object under consideration for acquisition will be researched and evaluated carefully by the Curator/curatorial staff (and appropriate sub-committee members or other professional curatorial/conservation advisors) for its aesthetic quality, authenticity, provenance, and condition. All acquisitions must be presented by the Curator for acceptance to the appropriate sub-committee (e.g. Fine Arts or Decorative Arts) of the Committee for the Preservation of the White House.

If the Curator/curatorial staff is convinced of a work's aesthetic quality, authenticity, provenance, as well as its appropriateness for the collection, a standard acquisition form is then completed. The form, along with a photograph or transparency, is then forwarded to the members of the appropriate sub-committee, requesting their approval or disapproval. If a simple majority of the sub-committee approves the acquisition, it then becomes an accessioned object in the collection of the White House. Acquisitions shall be reported to the Committee for the Preservation of the White House at each meeting.

Purchase at Auction

The situation with respect to auctions necessitates prompt action on the part of the sub-committees. When appropriate and extraordinary objects come up for sale at auction, the same general acquisition procedures are followed but, due to time limitations, the acquisition procedure is shortened and the decision-making process expedited. In this respect it is usually necessary to shortcut the canvassing of all members of the sub-

Small Business
Creating
Web Sites
AS
DUMMIES

GET STARTED WITH THIS
FREE GUIDE. [CLICK HERE.](#)

concentric network

What Do YOU Remember? GO!

MSNBC HOME

News

Business

Sports

Local

Health

Technology

Living • Travel

TV News

Opinions

Weather

Shopping

MSN.COM

Living

Jeannette Walls Delivers

THE SCOOP



Illustration by Daniel Adel

Hillary's crafty way of collecting art

Plus: Edward, earl of the silver screen; Manheim as model

MSNBC

June 29 — Some people in the art world are outraged that Hillary Rodham Clinton solicited some artists' work for "permanent display" in the White House and now plans to turn the pieces over to the Clinton Library.

[© COMPLETE STORY ↗](#)

MORE **SCOOP**

[STORY](#) Read this week's Scoops

[STORY](#) Read past Scoops

[YOUR OPINION](#) [E-mail Jeannette Walls](#)

ADVERTISING ON MSNBC

FIND
music and videos at **amazon.com**☒ music ☐ videos

Go

Loans Online Now!

ditech.com

1 (800) 71-FIXED

[cool tools]

**NEWS DELIVERED
TO YOUR EMAIL!**

free subscription to

Today's Headlines

The works were to 'be displayed in a prominent location in the White House at various events throughout the years.'

IN 1993, HILLARY Clinton's social secretary, Ann Stock, approached more than 70 of the country's top artisans, asking them to donate a specific piece or series of pieces for a collection that would become the first permanent White House Crafts Collection. The pieces would form part of a traveling exhibit, Stock told the artisans, and then, unless the artists wanted them back, they would "be displayed in a prominent location in the White House at various events throughout the years." Artists such as David W. Levi and Wendell Castle donated pieces ranging in value from \$600 to \$20,000. (A discussion of this exhibit can be seen at nmaa-ryder.si.edu/collections/exhibits/whc/whcmain.html)



AP file

After the pieces were in hand, however, the first lady was informed that the White House has a policy that prohibits it from accepting works by living artists (except for those who paint the portraits of the presidents and first ladies). Faced with this dilemma, the Clintons decided a perfect home for the pricey art would be the Clinton Library. "Eventually, they will probably go to the Clinton Library," admitted Julie Mason, a spokeswoman for Hillary Clinton. When pressed, Mason admitted that was the only existing plan for them. When asked if the artists were given the option of having their pieces returned to them, Mason said that option was given to them at the time the pieces were solicited. "We asked if they wanted them back after the tour," she said, "and so far, no one has said yes." That offer, however, was made when the artists thought the pieces would go on display at the White House. "It's an outrage," says a source close to one of

the artists. "It's too awkward to ask a sitting first lady — and maybe a senator — to give back your artwork. It would be incredibly unseemly, given the circumstances."

... Nancy Reagan got in trouble for getting a few free dresses. I find this much more serious."



COMING UP ON TV NEWS

• Watch Jeannette Walls on MSNBC Cable each Monday, Wednesday and Friday at 1:30 ET

Edward, earl of the screen



Reuters

Last week, The Scoop told you that Earl of Wessex, the title bestowed upon Prince Edward, hasn't been used for nearly a thousand years. We were wrong. It was used fairly recently: in the film "Shakespeare in Love." And that, according to one report, is precisely where Prince Edward got the idea for the title.

Wessex was once a part of England, but the locale hasn't appeared on maps in centuries; it was, however, a favorite phantom location in novels by Thomas Hardy and more recently, it was used in the Academy Award-winning romantic comedy: The loutish Count of Wessex (Played by Colin Firth) is engaged to Viola (Gwyneth Paltrow) before she falls in love with the young Shakespeare (Joseph Fiennes).

Get the latest Scoop

Jeannette Walls Delivers the Scoop appears Monday through Thursday in MSNBC.

Prince Edward wanted a noble title as a wedding present but the queen had decided against giving him his first choice of titles, the Duke of Cambridge, because

her advisors felt that the title of duke — the highest peerage — was too senior for Edward, who is only seventh in line to the throne. They also worried that the title would go against the current mood of royal reformation, according to royal watchers.

"Prince Edward with Sophie Rhys-Jones got the idea for his new title, the Earl of Wessex, after seeing the fictional character of Shakespeare in Love," according to the Calgary Herald. "He proposed the title — dormant since the death of King Harold in 1066 — to the Queen after royal courtiers had dithered for months."

The inside joke may help explain why Sophie Rhys-Jones agreed to "obey" Edward in her marriage vows. In Shakespeare in love, when discussing his pending marriage to Viola, the Count of Wessex asks, "Is she obedient?"

THE WHITE HOUSE
WASHINGTON

September 13, 1993

Dear Craft Artist:

Thank you for offering to assist the First Family in celebrating their first holiday season at the White House. This year all the ornaments on the White House Christmas tree will be donated by American craft artists in commemoration of the "Year of American Craft: A Celebration of the Creative Works of the Hand."

Your handcrafted ornament will be donated to the White House. It will become part of the White House collection and will not be returned to you.

As a general theme, in order to have continuity, the First Family has selected angels, with or without musical instruments, with some touches of gold incorporated in the decoration. However, you are welcome to create any design you wish.

Here are some requirements and restrictions which, I hope, will be helpful:

1. Main Christmas tree - Blue Room. Tree Size: 19'6". Each ornament size: From 5" to 18" high. Weight: Should not exceed 12 ounces. All ornaments should be three dimensional and should be hung with a gold cord.
2. The general theme and decorations are to be treated as confidential until revealed to the press by the White House. We ask your assistance in not publicizing your participation ahead of the announcement by the President and Mrs. Clinton. Any media inquiries that you receive should be referred to the First Lady's Press Office at 202-456-2960. Individual media campaigns for your ornament or decoration are prohibited.
3. Designs and ornaments may not be reproduced for sale as being "designed for or exhibited at the White House." There are policies forbidding the commercial sale of products or items made for the White House, the President or the First Lady.
4. All decorations should be shipped (pre-paid) by October 30th to: Nancy Clarke/The White House/Executive Residence/1600 Pennsylvania Ave. N.W./Washington, D.C. 20500.

5. All artists are asked to include a 3x5 index card with their name, address, telephone number, social security number, date of birth and general description of their work. A photograph (no larger than 3x5) may be attached to the back of the card. These cards will be filed for future use.

I look forward to working with you to make the holiday decorations at the White House truly memorable.

Sincerely,



Ann Stock
Social Secretary

Knit

July 28, 1998

FIELD(1)

Dear FIELD(2):

The beauty and grandeur of the White House is evident everyday of the year. However, it is during the holidays that the President's Home is transformed into a beautiful reflection of the spirit and joy of the season. Each year the First Family looks forward to welcoming all visitors to the White House to share with them the majestic Christmas decorations.

The holiday season holds a particular significance for all of us and conjures up many different memories. A bond we share during the holidays, however, is a vivid dream we have all experienced - images of snow on Christmas Eve, a sleigh ride on a cold winter's night and the excitement of building a snowman. This holiday, the President and Mrs. Clinton would like the White House to bring alive those dreams shared by so many children and adults. Therefore, they have chosen the theme, *Winter Wonderland*, to transform the White House into a scene that will bring those dreams and images into reality for us all.

Each year the First Family invites specific groups and individuals to create ornaments which depict the chosen theme for the White House Blue Room Tree. This year, the President and First Lady would like to invite members of The Knitting Guild of America to participate in making a knitted creation to adorn the Blue Room Tree. Since the theme is *Winter Wonderland*, we would like members from The Knitting Guild of America to capture the warmth a child would enjoy during a cold winter day. Therefore, we would like to invite your local chapter to design and knit one child-size set of mittens and a hat. The set will be hung together on the Blue Room Tree.

We are hopeful your knitting chapter will be able to participate in this year's holiday ornament project at the White House. We look forward to hearing from you as we are extremely excited about this holiday theme. It is imperative that the theme remain confidential until Mrs. Clinton reveals it at a press conference the first week of December.

I am enclosing a list of specifications which includes deadlines and mailing instructions. Also, I would like to request that the attached form be returned to my office by August 15 to confirm your participation. If you have any questions, please contact Debby McGinn in the White House Social Office at 202/456-6307.

On behalf of the First Family, I would like to thank you for your consideration of this invitation. I personally look forward to working with you to make this holiday at the White House a memorable experience for all.

Sincerely,

Capricia Penavic Marshall

Capricia Penavic Marshall
Social Secretary

BLUE ROOM TREE

Requirements and Restrictions

Knitted Mittens and Hat

1. The size of the Blue Room Tree will be approximately 19'6" in height. Each mittens and hat set should be designed to fit a 4 year old child. A sport weight yarn should be used. Please feel free to create your own design, keeping in mind the Winter Wonderland theme. Your creation will be hung on a dark green tree lit with white lights. Therefore, the color of any large area should be one which will show against the dark branches. We recommend you choose winter colors rather than pastels -- i.e., red, green, blue, white, gold, silver, burgundy, rust.
2. We ask that the hat and mittens be sewn together so we can showcase them as a set on the Blue Room Tree. Please attach the mittens from the inside of the top of the hat with the cuff of the mittens dropping $\frac{1}{2}$ inch from the brim of the hat. (In other words, the hat will look like a mushroom with the mittens as the stem.) A gold cord or a yarn cord with a 6-inch drop should be attached to the tassel at the top of each hat so we can secure it to the tree branches.
3. Please place the knitter's initials somewhere on the hat or mittens. The initials should not be larger than $\frac{1}{2}$ inch in height or width.
4. The general theme and decorations are to be treated as confidential until revealed to the press by the First Lady in a press conference the first week of December. We request your assistance in not publicizing your participation prior to the announcement by Mrs. Clinton. Any media inquiries should be referred to the First Lady's Press Office at 202/456-2960. Individual media campaigns are prohibited.
5. Designs and ornaments may not be reproduced for sale as being "designed for or exhibited at the White House." These are policies that forbid the commercial sale of products or items produced for, or that purport to include the endorsement of, the White House, the President, or the First Lady.
6. The knitted hat and mittens will not be returned to you. Each set will become part of the ongoing White House collection of Christmas ornaments.
7. Please ship your hat and mittens, prepaid, to arrive no later than October 30 to:
Capricia Penavic Marshall, Social Secretary, The White House, Suite 200 - East Wing, Washington, D.C. 20502. ATTN: Knit

8. Please attach a 3x5 index card to the knitted items prior to shipping. On the card, please include the name of your local chapter along with the names, addresses and telephone numbers of the knitters who contributed to the project. Please include a general description of the work and, if possible, attach a photograph of your hat and mittens to the back of the 3x5 card. These cards will be filed for future use.
9. Please return the attached form to me by August 15 confirming your participation. You can either mail it to the above address or fax it to 202/456-6771.

If you have any questions about these requirements, please do not hesitate to call Debby McGinn in the Social Office at 202/456-6307.



CONFIRMATION OF PARTICIPATION

BLUE ROOM TREE

Knitted Mittens and Hat

Please complete the following information confirming your participation in the creation of a set of knitted mittens and hat for the White House Blue Room Tree. Please return this form to me at the following address by August 15:

Capricia Penavic Marshall
Social Secretary
The White House
East Wing - Suite 200
Washington, D.C. 20502
ATTN: *Knit*
FAX Number: 202/456-6771

____ Our chapter will be participating in the creation of an ornament for the White House Blue Room Tree.

____ Our chapter will not be participating in the creation of an ornament for the White House Blue Room Tree.

CHAPTER NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____

FAX NUMBER: _____

LOCAL NEWSPAPER CONTACT (Include Address): _____
