



Corporate Services

CANCELLED -
Returned ticket.

INVOICE/ITINERARY

SALES PERSON: 60
CUSTOMER NBR: 1695000043

ITINERARY

UIGJTP

DATE: 24 MAR 91
PAGE: 01

TO: AMERICAN EXPRESS TRAVEL
DEOB ROOM 87
WASHINGTON DC 20502
TEL 202-456-2250/FAX 202-456-6670

FOR: HUSCATINE/ALISON REF: KC5ST0BF03275

28 MAR 90 - TUESDAY

AIR UNITED AIRLINES FLT:2049 ECONOMY
LV SAN FRANCISCO 405P
DEPART: NORTH TERMINAL
AR LOS ANGELES 522P
ARRIVE: TERMINAL 7

ERP: BOEING 737 500
01HR 17MIN
NON-STOP
REF: RW7T6K

29 MAR 90 - WEDNESDAY

AIR UNITED AIRLINES FLT:2018 ECONOMY
LV LOS ANGELES 902A
DEPART: TERMINAL 7
AR SAN FRANCISCO 1025A
ARRIVE: NORTH TERMINAL

ERP: BOEING 737 500
01HR 23MIN
NON-STOP
REF: RW7T6K

20 SEP 90 - WEDNESDAY

OTHER WASHINGTON
HAVE A GOOD TRIP.

CONTINUED ON PAGE 2



Corporate Services

INVOICE/ITINERARY

SALES PERSON: 60
CUSTOMER NBR: 1695606043

ITINERARY

UIGJTP

DATE: 24 MAR 09
PAGE: 02

TO: AMERICAN EXPRESS TRAVEL
DEOB ROOM 87
WASHINGTON DC 20502
TEL 202-456-2250/FAX 202-456-6670

FOR: HUSCATINE/ALISON REF: KC5ST0BF03275

AIR FARE SUBJECT TO CHANGE. PLEASE CALL FOR CORRECT
FARE BEFORE PROCESSING TRAVEL AUTHORIZATION.

SECURITY ALERT INFORMATION
DUE TO THE FAA MANDATED INCREASE IN AIRPORT SECURITY
YOU MAY BE REQUIRED TO PRODUCE A PHOTO IDENTIFICATION
AT AIRPORT CHECKIN.

REMINDER
ALL FREQUENT FLYER BENEFITS EARNED ON OFFICIAL TRAVEL
ARE THE SOLE PROPERTY OF THE U.S. GOVERNMENT AND CANNOT
BE REDEEMED FOR PERSONAL USE.

ALL UNUSED TICKETS ARE TO BE RETURNED TO AMERICAN
EXPRESS OR YOUR TRAVEL COORDINATOR IMMEDIATELY UPON
RETURN FROM TRAVEL OR WHEN TRIP HAS BEEN CANCELED.

FOR AFTER HOURS EMERGENCIES
CALL 800-847-0242/YOUR HOTLINE CODE IS KC52

THANK YOU FOR TRAVELING WITH AMERICAN EXPRESS.



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 12/13/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OE0B</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>12/16/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>New York, NY</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>12/16/99</u> Time: <u>9 am</u> Mode: <u>Commercial Air</u>		RETURN Date: <u>12/16/99</u> Time: <u>7 pm</u> Mode: <u>Metroliner (Commercial)</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Chief of Staff / Designee: _____ Political Travel Approval (for political travel only): _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE:	TOTAL OBLIGATED COST:	TRIP CODE:	AIRFARE:

(REV. 6/97)

ORIGINAL



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 11/3/99

Please Print

Last Name <u>Marsha Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOD</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Los Angeles, CA</u> Return to: <u>Washington, DC</u>	
EVENT DATE(S) <u>11/5/99</u>			
4. DEPARTURE Date: <u>11/5/99</u> Time: <u>8:45 am</u> Mode: <u>Commercial Air</u>		RETURN Date: <u>11/5/99</u> Time: <u>11:35 pm</u> Mode: <u>Commercial Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Political Travel Approval (for political travel only): _____ Chief of Staff / Designee: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 6/97)

ORIGINAL



Corporate
Services

INVOICE/ITINERARY

SALES PERSON: 60
CUSTOMER NBR: 1695000043

ITINERARY
TIEWZQ

DATE: 03 NOV 99
PAGE: 01

TO: AMERICAN EXPRESS TRAVEL

FOR: BERRY/MARSHA

05 NOV 99 - FRIDAY

AIR AMERICAN AIRLINES FLT:77 ECONOMY
LV WASHINGTON DULLES 845A

AR LOS ANGELES 1126A
ARRIVE: TERMINAL 4

BERRY/MARSHA SEAT-21C

AIR AMERICAN AIRLINES FLT:36 ECONOMY
LV LOS ANGELES 400P

DEPART: TERMINAL 4
AR WASHINGTON DULLES 1135P

BERRY/MARSHA SEAT-21C

BREAKFAST
ERP: BOEING 757
05HR 41MIN
NON-STOP
REF: TIEWZQ

DINNER
ERP: BOEING 757
04HR 35MIN
NON-STOP
REF: TIEWZQ

01 MAY 00 - MONDAY

OTHER WASHINGTON
HAVE A GOOD TRIP.

CONTINUED ON PAGE 2



Corporate
Services

INVOICE/ITINERARY

SALES PERSON: 60
CUSTOMER NBR: 1695000043

ITINERARY
TIEWZ0

DATE: 03 NOV 99
PAGE: 02

TO: AMERICAN EXPRESS TRAVEL

FOR: BERRY/MARSHA

AIR FARE SUBJECT TO CHANGE. PLEASE CALL FOR CORRECT
FARE BEFORE PROCESSING TRAVEL AUTHORIZATION.

*
* SECURITY ALERT INFORMATION
* DUE TO THE FAA MANDATED INCREASE IN AIRPORT SECURITY
* YOU MAY BE REQUIRED TO PRODUCE A PHOTO IDENTIFICATION
* AT AIRPORT CHECKIN.

*
* REMINDER
* ALL FREQUENT FLYER BENEFITS EARNED ON OFFICIAL TRAVEL
* ARE THE SOLE PROPERTY OF THE U.S. GOVERNMENT AND CANNOT
* BE REDEEMED FOR PERSONAL USE.

*
* ALL UNUSED TICKETS ARE TO BE RETURNED TO AMERICAN
* EXPRESS OR YOUR TRAVEL COORDINATOR IMMEDIATELY UPON
* RETURN FROM TRAVEL OR WHEN TRIP HAS BEEN CANCELED.

AMERICAN EXPRESS TRAVEL
OEOB ROOM 87
WASHINGTON DC 20502
TEL 202-456-2250/FAX 202-456-6670

FOR AFTER HOURS EMERGENCIES
CALL 800-847-0242/YOUR HOTLINE CODE IS KC52

THANK YOU FOR TRAVELING WITH AMERICAN EXPRESS.



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 10/26/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OOB</u>	☒ White House Staff	☐ Advance ☐ Other: _____
2. PURPOSE(S) <u>Accompany</u> <u>FLOTUS</u> <u>(Treasures event,</u> <u>Women's Conference,</u> <u>fundraiser for</u> <u>Bonior)</u>		EVENT DATE(S) <u>10/27 -</u> <u>10/28/99</u>	
4. DEPARTURE Date: <u>10/27/99</u> Time: <u>9 am</u> Mode: <u>Military Air</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Chicago, IL</u> Return to: <u>Washington, DC</u>	
5. FUNDING SOURCE: ☒ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.		RETURN Date: <u>10/28/99</u> Time: <u>9:30 pm</u> Mode: <u>Military Air</u>	
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff / Designee: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 6/97)

ORIGINAL



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 9/28/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Ottawa, Canada</u> Return to: <u>Washington, DC</u>	
EVENT DATE(S) <u>9/30 - 10/1/99</u>			
4. DEPARTURE Date: <u>9/30/99</u> Time: <u>8 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>10/1/99</u> Time: <u>3:20 pm</u> Mode: <u>Commercial Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff / Designee: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 6/97)

ORIGINAL



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 8/27/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>Accompany FLOTUS</u>		EVENT DATE(s) <u>8/30 - 9/3</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Syracuse, NY</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>8/30/99</u> Time: <u>10:30am</u> Mode: <u>Commercial Air</u>		RETURN Date: <u>9/3/99</u> Time: <u>3pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Political Travel Approval (for political travel only): _____ Chief of Staff / Designee: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 6/97)

ORIGINAL



**Corporate
Services**

INVOICE/ITINERARY

SALES PERSON: 69
CUSTOMER NBR: 1695000043

ITINERARY

XSDSXB

DATE: 27 AUG 99
PAGE: 01

TO: MARSHA BERRY

FOR: BERRY/MARSHA

30 AUG 99 - MONDAY

AIR US AIRWAYS FLT:1242 COACH
LV WASHINGTON REAGAN 1030A
DEPART: TERMINAL B
AR SYRACUSE 1139A

EQP: DC9 30
01HR 09MIN
NON-STOP
REF: XSDSYP

BERRY/MARSHA SEAT-200

30 MAY 00 - TUESDAY
OTHER WASHINGTON

CONTINUED ON PAGE 2



**Corporate
Services**

INVOICE/ITINERARY

SALES PERSON: 60
CUSTOMER NBR: 1695000043

ITINERARY

XSDSXB

DATE: 27 AUG 99
PAGE: 02

TO: MARSHA BERRY

FOR: BERRY/MARSHA

AIR FARE SUBJECT TO CHANGE. PLEASE CALL FOR CORRECT
FARE BEFORE PROCESSING TRAVEL AUTHORIZATION.

*
SECURITY ALERT INFORMATION
DUE TO THE FAA MANDATED INCREASE IN AIRPORT SECURITY
YOU MAY BE REQUIRED TO PRODUCE A PHOTO IDENTIFICATION
AT AIRPORT CHECKIN.

*
REMINDER
ALL FREQUENT FLYER BENEFITS EARNED ON OFFICIAL TRAVEL
ARE THE SOLE PROPERTY OF THE U.S. GOVERNMENT AND CANNOT
BE REDEEMED FOR PERSONAL USE.

*
ALL UNUSED TICKETS ARE TO BE RETURNED TO AMERICAN
EXPRESS OR YOUR TRAVEL COORDINATOR IMMEDIATELY UPON
RETURN FROM TRAVEL OR WHEN TRIP HAS BEEN CANCELED.

.....
AMERICAN EXPRESS TRAVEL
DEOB ROOM 87
WASHINGTON DC 20502
TEL 202-456-2250/FAX 202-456-6670

.....
FOR AFTER HOURS EMERGENCIES
CALL 800-847-0242/YOUR HOTLINE CODE IS KC52

.....
THANK YOU FOR TRAVELING WITH AMERICAN EXPRESS.



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 7/21/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS to First Ladies' Library</u>		EVENT DATE(S) <u>7/23/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Canton, OH (through New York)</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>7/23/99</u> Time: <u>11 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>7/23/99</u> Time: <u>8 pm</u> Mode: <u>Commercial Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff / Designee: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 6/97)

ORIGINAL



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 7/21/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>Accompany FLOTUS for shuttle launch</u>		EVENT DATE(s) <u>7/21-7/22/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Cape Canaveral, FL</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>7/21/99</u> Time: <u>8 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>7/22/99</u> Time: <u>4 am</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i> <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff / Designee: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 6/97)

ORIGINAL



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 7/19/99

Please Print

Last Name

First Name

Extension:

Room:

☒ White House Staff

☐ Advance

☐ Other: _____

2. PURPOSE(S)

EVENT DATE(S)

3. ITINERARY (List all cities including those through which flights are routed):

Origin:

Destination:

Return to:

4. DEPARTURE

RETURN

Date:

Time:

Mode:

Date:

Time:

Mode:

5. FUNDING SOURCE:

☒ Official

☐ Political

☐ 501 (c)(3)

☐ Other: _____

Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.

Please Read Instructions Regarding Travel Expenses on Reverse side of this Form

6. SPECIAL EXPENSES

☐ Mini-Van Rental

☐ Privately Owned Vehicle

☐ Standard Vehicle Rental

Hotel:

Per Diem:

Air Fare:

7. TRAVELER'S SIGNATURE

8. FORM COMPLETED BY: please print

(I have read and agree to the terms set forth on the reverse side)

9. APPROVING SIGNATURES:

Office Head:

Political Travel Approval (for political travel only):

Chief of Staff:

10. FOR ADMINISTRATIVE OFFICE USE ONLY:

OFFICE CODE:

TOTAL OBLIGATED COST:

TRIP CODE:

AIRFARE:

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 7/5/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff	☐ Advance ☐ Other: _____

2. PURPOSE(S) <u>Accompany FLOTUS</u>	EVENT DATE(S) <u>7/5/99</u>	3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Orlando, FL</u> Return to: <u>Washington, DC</u>
--	--------------------------------	--

4. DEPARTURE			RETURN		
Date: <u>7/5/99</u>	Time: <u>8 am</u>	Mode: <u>Military Air</u>	Date: <u>7/5/99</u>	Time: <u>7 pm</u>	Mode: <u>Military Air</u>

5. FUNDING SOURCE:
☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____
Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.

Please Read Instructions Regarding Travel Expenses on Reverse side of this Form

6. SPECIAL EXPENSES
☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental

Hotel: _____
Per Diem: _____ Air Fare: _____

7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)	8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>
---	---

9. APPROVING SIGNATURES:

Office Head: _____	Political Travel Approval (for political travel only): _____
Chief of Staff: _____	

10. FOR ADMINISTRATIVE OFFICE USE ONLY:

OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____
--------------------	-----------------------------	------------------	----------------

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 6/11/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>Accompany</u> <u>Flotus</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> St. Louis, MO Destination: <u>Los Angeles, CA</u> Return to: <u>Washington, DC</u>	
EVENT DATE(s) <u>6/11/99 -</u> <u>6/12/99</u>			
4. DEPARTURE Date: <u>6/11/99</u> Time: <u>5:30 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>6/12/99</u> Time: <u>8 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☐ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 6/9/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOR</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Binghamton, NY</u> Return to: <u>New York, NY</u> <u>Washington, DC</u>	
EVENT DATE(S) <u>6/9 - 6/10/99</u>			
4. DEPARTURE Date: <u>6/9/99</u> Time: <u>1:30 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>6/10/99</u> Time: <u>9 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 6/3/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>OEOR 103</u>	☒ White House Staff	☐ Advance ☐ Other: _____
2. PURPOSE(s) <u>Accompany FLOTUS</u> <u>(Return on her own.)</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Boston, MA</u> Return to: <u>Washington, DC</u>	
4. DEPARTURE Date: <u>6/4/99</u> Time: <u>9 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>6/4/99</u> Time: <u>4 pm</u> Mode: <u>Commercial Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: <u>Marsha needs to return before the First Lady - HRC is staying the whole of weekend.</u> Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES:			
Office Head: _____		Political Travel Approval (for political travel only): _____	
Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 6/2/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>DEOB 103</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>6/2/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>New York NY</u> Return to: <u>Washington DC</u>			
4. DEPARTURE Date: <u>6/2/99</u> Time: <u>8:15am</u> Mode: <u>Military Air</u>		RETURN Date: <u>6/2/99</u> Time: <u>8:30 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 5/24/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>DEOR 103</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>5/24/99</u>	
4. DEPARTURE Date: <u>5/24/99</u> Time: <u>2 pm</u> Mode: <u>Military Air</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>New York, NY</u> Return to: <u>Washington, DC</u>	
5. FUNDING SOURCE: ☒ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.		RETURN Date: <u>5/24/99</u> Time: <u>9 pm</u> Mode: <u>Military Air</u>	
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 5/18/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>5/19-5/22/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Grand Canyon, AZ</u> <u>Flagstaff, AZ</u> Return to: <u>Denver, CO</u> <u>Santa Fe, NM</u> <u>Albuquerque, NM</u> <u>Cortez, CO</u> <u>Washington, DC</u>			
4. DEPARTURE Date: <u>5/19/99</u> Time: <u>12:30 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>5/22/99</u> Time: <u>11 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 5/11/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEDB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>Accompany</u> <u>FLATUS</u>		EVENT DATE(s) <u>5/11 - 5/13</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Shannon, Ireland</u> <u>Galway, Ireland</u> <u>Belfast, N. Ireland</u> Return to: <u>London, England</u>			
4. DEPARTURE Date: <u>5/11/99</u> Time: <u>10 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>5/13/99</u> Time: <u>TBD</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 5/8/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany</u> <u>FLOTUS</u>		EVENT DATE(S) <u>5/8/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>New York, NY</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>5/8/99</u> Time: <u>5 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>5/8/99</u> Time: <u>9 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 5/8/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany</u> <u>FLATUS</u>		EVENT DATE(S) <u>5/8/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>New York, NY</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>5/8/99</u> Time: <u>5 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>5/8/99</u> Time: <u>9 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 5/6/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>Accompany Florus</u>		EVENT DATE(s) <u>5/7/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Buffalo, NY</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>5/7/99</u> Time: <u>9 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>5/7/99</u> Time: <u>8 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side.)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Chief of Staff: _____ Political Travel Approval (for political travel only): _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 5/6/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>5/7/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Buffalo, NY</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>5/7/99</u> Time: <u>9 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>5/7/99</u> Time: <u>8 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 4/28/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OE08</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>4/29/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>New York, NY</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>4/29/99</u> Time: <u>9 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>4/29/99</u> Time: <u>11 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 4/20/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Niagara Falls, NY</u> Return to: <u>Washington, DC</u>	
EVENT DATE(S) <u>4/22/99</u>			
4. DEPARTURE Date: <u>4/22/99</u> Time: <u>6:30 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>4/22/99</u> Time: <u>11:30 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES:			
Office Head: _____		Political Travel Approval (for political travel only):	
Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/98)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 4/19/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff	☐ Advance ☐ Other: _____
2. PURPOSE(S) <u>Accompany FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>New York, NY</u> Return to: <u>Long Island, NY</u> <u>Washington, DC</u>	
EVENT DATE(S) <u>4/19 - 4/20/99</u>			
4. DEPARTURE Date: <u>4/19/99</u> Time: <u>7:30 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>4/20/99</u> Time: <u>11 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 4/14/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>4/14/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Chicago, IL</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>4/14/99</u> Time: <u>8 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>4/14/99</u> Time: <u>5:30 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: _____

Please Print

Last Name Graff		First Name Toby	
Extension: 62960	Room: OE0B 103	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>pre advance for</u> <u>official HRC</u> <u>travel</u>		EVENT DATE(s) <u>4/12 - 4/16</u> ① <u>4/12-4/13</u> ② <u>4/13-4/14</u> ③ <u>4/14-4/15</u> ④ <u>4/15-4/16</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> <u>Flagstaff, AZ</u> Destination: <u>Durango, CO</u> <u>Albuquerque, NM</u> Return to: <u>Santa Fe, NM</u> <u>Washington, DC</u>			
4. DEPARTURE Date: <u>4/12/99</u> Time: <u>10 am</u> Mode: <u>Commercial</u>		RETURN Date: <u>4/16/99</u> Time: <u>8 pm</u> Mode: <u>Commercial</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Toby Graff</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i> <u>Jan Swift</u>	
9. APPROVING SIGNATURES:			
Office Head: _____		Political Travel Approval (for political travel only): _____	
Chief of Staff: <u>X</u>			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 4/13/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>4/13/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>Boca Raton, FL</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>4/13/99</u> Time: <u>2:30 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>4/13/99</u> Time: <u>11 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 3/19/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>DEOB 103</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>3/20/99 - 4/2/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>Egypt</u> Return to: <u>Morocco</u> <u>Washington DC</u>		Don't have details yet.	
4. DEPARTURE Date: <u>3/20/99</u> Time: <u>4 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>3/4/99</u> Time: <u>TBD</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 3/19/99

Please Print

Last Name <u>Benny Graft</u>		First Name <u>Toby</u>	
Extension: <u>62960</u>	Room: <u>OEOR 103</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS (Press for Africa trip)</u>		EVENT DATE(S) <u>3/20/99 - 4/2/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>Egypt</u> <u>Tunisia</u> <u>Morocco</u> Return to: <u>Washington DC</u>		Waiting on details.	
4. DEPARTURE Date: <u>3/20/99</u> Time: <u>4 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>4/2/99</u> Time: <u>TBD</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Toby Graft</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>Harsha Beery</u> Chief of Staff: _____ Political Travel Approval (for political travel only): _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 3/19/99

Please Print

Last Name <u>Nasou</u>		First Name <u>Julie</u>	
Extension: <u>62960</u>	Room: <u>DEOB 103</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>Accompany</u> <u>FLOTUS</u> <u>(Press for</u> <u>Africa trip)</u>		EVENT DATE(s) <u>3/20/99 -</u> <u>4/2/99</u>	
4. DEPARTURE Date: <u>3/20/99</u> Time: <u>4pm</u> Mode: <u>Military Air</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>Egypt</u> <u>Tunisia</u> } <u>waiting</u> Return to: <u>Morocco</u> <u>on details</u> <u>Washington DC</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.		RETURN Date: <u>4/2/99</u> Time: <u>TBD</u> Mode: <u>Military Air</u>	
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Julie Nasou</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>Marsha Berry</u> Chief of Staff: _____ Political Travel Approval (for political travel only): _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 3/19/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>OEOR 103</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>Clinton TN</u> Return to: <u>Washington DC</u>	
EVENT DATE(S) <u>3/19/99</u>			
4. DEPARTURE Date: <u>3/19/99</u> Time: <u>12 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>3/19/99</u> Time: <u>8 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 2/27/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS on vacation</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Park City, UT</u> Return to: <u>Washington, DC</u>	
EVENT DATE(S) <u>2/27/99 - 3/1/99</u>			
4. DEPARTURE Date: <u>2/27/99</u> Time: <u>9 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>3/1/99</u> Time: <u>8 am</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 2/6/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension:	Room:	☐ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>2/7/99 - 2/9/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>The Hague, Netherlands</u> Return to: <u>Amman, Jordan</u> <u>The Hague, Netherlands</u> <u>Washington, DC</u>			
4. DEPARTURE Date: <u>2/7/99</u> Time: <u>12 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>2/9/99</u> Time: <u>6 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel:			
Per Diem:		Air Fare:	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer H. Smith</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Political Travel Approval (for political travel only): Chief of Staff:			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE:	TOTAL OBLIGATED COST:	TRIP CODE:	AIRFARE:

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 2/1/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>DEOB 103</u>	☒ White House Staff	☐ Advance ☐ Other: _____
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>2/2/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>New York NY</u> Return to: <u>Washington DC</u>			
4. DEPARTURE Date: <u>2/2/99</u> Time: <u>2:30 pm</u> Mode: <u>Military Air</u>		RETURN Date: <u>2/2/99</u> Time: <u>12 midnight</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i>	
9. APPROVING SIGNATURES: Office Head: <u>X [Signature]</u> Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE:	TOTAL OBLIGATED COST:	TRIP CODE:	AIRFARE:

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 1/26/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OE0B</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompany FLOTUS</u>		EVENT DATE(S) <u>1/26/99</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>St. Louis, MO</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>1/26/99</u> Time: <u>10:15 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>1/26/99</u> Time: <u>7 pm</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i>	
9. APPROVING SIGNATURES: Office Head: <u>Mch Vm</u> Chief of Staff: _____ Political Travel Approval (for political travel only): _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 1/13/99

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>Accompany FLOTUS</u>		EVENT DATE(s) <u>1/13/99</u>	
		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Chicago, IL</u> Return to: <u>Washington, DC</u>	
4. DEPARTURE Date: <u>1/13/99</u> Time: _____ Mode: <u>Military Air</u>		RETURN Date: <u>1/13/99</u> Time: _____ Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 12/30/98

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>X62960</u>	Room: <u>103 OEOR</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(s) <u>Accompany FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>Hilton Head, SC</u> Return to: <u>Washington, DC</u>	
EVENT DATE(s) <u>12/30/98 - 1/1/99</u>			
4. DEPARTURE Date: <u>12/30/98</u> Time: <u>11 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>1/1/99</u> Time: _____ Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Jennifer A. Smith</u>	
9. APPROVING SIGNATURES: Office Head: _____ Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 10/19/98

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>080B 103</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompanying Photos</u>		EVENT DATE(S) <u>10/22 - 10/23</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>DC</u> Destination: <u>Detroit, Chicago</u> Return to: <u>DC</u>			
4. DEPARTURE Date: <u>10/22</u> Time: _____ Mode: <u>military air</u>		RETURN Date: <u>10/23</u> Time: _____ Mode: <u>Commercial air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>for Marsha: Elizabeth Berberich</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Elizabeth Berberich</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE:	TOTAL OBLIGATED COST:	TRIP CODE:	AIRFARE:

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 10/9/98

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>x62960</u>	Room: <u>103 OE0B</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompanying</u> <u>FLOTUS</u>		EVENT DATE(S) <u>10/10/98 - 10/13/98</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>Sofia, Bulgaria</u> <u>Prague, Czech Republic</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>10/10/98</u> Time: <u>11:30 am</u> Mode: <u>Military air</u>		RETURN Date: <u>10/13</u> Time: _____ Mode: <u>Military air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i> <u>Elizabeth Berberich</u>	
9. APPROVING SIGNATURES:			
Office Head: _____		Political Travel Approval (for political travel only): _____	
Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 10/9/98

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>x62960</u>	Room: <u>103 OEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompanying</u> <u>FLATUS</u>		EVENT DATE(S) <u>10/10/98 - 10/13/98</u>	
3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington DC</u> Destination: <u>Sofia, Bulgaria</u> <u>Prague, Czech Republic</u> Return to: <u>Washington, DC</u>			
4. DEPARTURE Date: <u>10/10/98</u> Time: <u>11:30 am</u> Mode: <u>Military air</u>		RETURN Date: <u>10/13</u> Time: _____ Mode: <u>Military air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: please print <u>Elizabeth Berberich</u>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Chief of Staff: _____ Political Travel Approval (for political travel only): _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE: _____	TOTAL OBLIGATED COST: _____	TRIP CODE: _____	AIRFARE: _____

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 9/23

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 OE0B</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompanying FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>DC</u> Destination: <u>Denver, Seattle, Portland, San Francisco</u> Return to: <u>DC</u>	
4. DEPARTURE Date: <u>9/24</u> Time: _____ Mode: <u>Military Air</u>		RETURN Date: <u>9/26</u> Time: _____ Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☐ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i>	
9. APPROVING SIGNATURES: Office Head: <u>[Signature]</u> Political Travel Approval (for political travel only): Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE:	TOTAL OBLIGATED COST:	TRIP CODE:	AIRFARE:

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 9/23

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompanying FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>ny</u> Return to: <u>Washington DC</u>	
4. DEPARTURE Date: <u>9/23</u> Time: <u>10:25 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>9/24</u> Time: <u>1:05 am</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i>	
9. APPROVING SIGNATURES:			
Office Head: <u>T. D. Green</u>		Political Travel Approval (for political travel only):	
Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE:	TOTAL OBLIGATED COST:	TRIP CODE:	AIRFARE:

(REV. 4/96)

ORIGINAL (Return With Voucher)



TRAVEL AUTHORIZATION

WHITE HOUSE OFFICE

NUMBER: _____

DATE OF REQUEST: 9/23

Please Print

Last Name <u>Berry</u>		First Name <u>Marsha</u>	
Extension: <u>62960</u>	Room: <u>103 DEOB</u>	☒ White House Staff ☐ Advance ☐ Other: _____	
2. PURPOSE(S) <u>Accompanying FLOTUS</u>		3. ITINERARY (List all cities including those through which flights are routed): Origin: <u>Washington, DC</u> Destination: <u>ny</u> Return to: <u>Washington DC</u>	
EVENT DATE(S) _____ _____ _____			
4. DEPARTURE Date: <u>9/23</u> Time: <u>10:25 am</u> Mode: <u>Military Air</u>		RETURN Date: <u>9/24</u> Time: <u>1:05 am</u> Mode: <u>Military Air</u>	
5. FUNDING SOURCE: ☒ Official ☒ Political ☐ 501 (c)(3) ☐ Other: _____ Note: For travel funded by political, 501(c)(3) or other sources, an approved "Travel Expenses From Outside Source" form must be attached.			
Please Read Instructions Regarding Travel Expenses on Reverse side of this Form			
6. SPECIAL EXPENSES ☐ Mini-Van Rental ☐ Privately Owned Vehicle ☐ Standard Vehicle Rental			
Hotel: _____			
Per Diem: _____		Air Fare: _____	
7. TRAVELER'S SIGNATURE <u>Marsha E. Berry</u> (I have read and agree to the terms set forth on the reverse side)		8. FORM COMPLETED BY: <i>please print</i>	
9. APPROVING SIGNATURES: Office Head: <u>T. D. Green</u> Political Travel Approval (for political travel only): _____ Chief of Staff: _____			
10. FOR ADMINISTRATIVE OFFICE USE ONLY:			
OFFICE CODE:	TOTAL OBLIGATED COST:	TRIP CODE:	AIRFARE:

(REV. 4/96)

ORIGINAL (Return With Voucher)