

JAMES J. VANKEUREN Jr.
PRESIDENTIAL COMMUNICATIONS



WHITE HOUSE COMMUNICATIONS AGENCY
(202) 757-5000

**71354*

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Audio-Visual Division Mission



Provide broadcast quality audio and videotaped documentation of the activities of the President of the United States and the Vice President, First Lady, and others as directed by White House Military Office.

Original audio and videotapes are cataloged and prepared for delivery to the National Archives.

Supervisor of Audiovisual support, Mr. James VanKeuren

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Audio-Visual Division Camera Section (WHTV)



Mission:

- Document by videotape all activities of the President of the United States

Critical Processes:

- Document all constitutional, statutory, official and ceremonial duties including White House events, "Intowners," trips within CONUS and OCONUS events
- Document closed events as requested
- Document the President's personal life as requested
- Catalog, edit, and duplicate videotapes as requested
- Prepare final tapes for submission to the National Archives

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Audio-Visual Division Master Control Section

Mission:

- Capture all audio/video inputs as directed in support of the President, Vice President, First Lady and others as directed. Provide editing support as directed.

Critical Processes:

- Provides direct audio and video support to the President, Vice President, First Family and White House staff throughout the White House complex and the Washington, D.C. metropolitan area and all others, as directed by the White House Military Office
- Daily coordinates, monitors, records and catalogs POTUS, VPOTUS, First Lady and Senior White House staff audio and video tapes
- Receive and record audio feeds from Presidential event sites worldwide
- Provide broadcast and closed circuit TV coverage throughout the 18-Acre complex

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Audio-Visual Division Master Control Section



Critical Processes (cont):

- Provides satellite viewing of special events not shown in the D.C. area for the President, Vice President, First Family and Senior White House staff
- Provides copies of audio and video tapes requested by the President, Vice President, First Family and White House staff
- Prepare final tapes for submission to the National Archives

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Audio-Visual Division Event Productions

Mission:

- Provide podium, microphone, lighting, and teleprompter support to the President, Vice President, First Lady and others as directed

Critical Processes:

- Sets-up and operates audio distribution systems, sound reinforcement systems, audio tape recordings and teleprompter systems at various locations worldwide.
- Operates various fixed installations on the White House complex (carriage call and White House Press Lobby.)
- Install and operates temporary audio sound reinforcement systems in the White House complex (East Room, State Dining Room, Map Room, Oval Office, Roosevelt Room, Cabinet Room, Diplomatic Reception Room, etc.)
- Records and catalogs all events and provides the original to the National Archives.

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Audio-Visual Division Event Productions

Critical Processes:

- Sets-up and operates audio distribution systems, sound reinforcement systems, audio tape recordings and teleprompter systems at various locations worldwide
- Operates various fixed installations on the White House complex (carriage call and White House Press Lobby)
- Install and operates temporary audio sound reinforcement systems in the White House complex (East Room, State Dining Room, Map Room, Oval Office, Roosevelt Room, Cabinet Room, Diplomatic Reception Room, etc.)
- Installs lecterns and podiums (BTL, GTL, TL, Reading Surface & Stand Up Mics) for Official Events
- Announces the President, Vice President, First Lady, Mrs. Gore and others as directed at official events

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U N C L A S S I F I E D



Audio-Visual Division Photo Laboratory

Mission:

- Supports White House Photography Office photographic requirements to the President, Vice President, First Family and others as directed.
- Provides photographic support to the White House Military Office, WHCA and other WHMO elements as directed

Critical Processes:

- Color and black & white film processing, automated printing, custom printing, image transmission, digital scanning and processing photographic paper
- Rush workorders (less than 24-hour notice) take priority
- Routine workorders due within 5 days
- Provide all photographic supplies and equipment

U N C L A S S I F I E D

Audio-Visual Division OA Budget Report 1999													
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTALS
EVENT PROD. (AUDIO) (x7)	126	115	119	128	111	132	185	79	85	94	132	81	1387
POTUS-WH Complex	77	70	70	87	47	74	154	50	58	65	98	53	903
Audio Record	28	28	26	22	16	10	63	48	21	23	45	19	349
Teleprompter	1	1	2	6	1	2	1	2	5	0	2	3	26
Audio Feeds -Press	26	25	25	31	13	35	60	42	16	20	38	19	350
Public Address	22	16	17	28	17	27	30	27	16	22	13	12	247
VPOTUS-WH Complex	18	21	19	7	17	13	10	8	0	3	4	6	126
Audio Record	7	12	11	2	5	2	4	5	0	1	1	2	52
Teleprompter	1	3	0	1	2	1	2	3	0	0	2	1	16
Audio Feeds -Press	6	3	3	2	4	1	4	5	0	1	1	2	32
Public Address	4	3	5	2	6	9	0	0	0	1	0	1	31
FLOTUS-WH Complex	15	11	11	13	12	15	3	6	11	9	14	8	128
Audio Record	5	3	10	4	3	5	0	4	4	3	5	2	48
Teleprompter	1	2	1	2	2	4	3	2	5	1	0	5	28
Audio Feeds -Press	4	3	0	4	3	0	0	4	0	2	4	0	24
Public Address	5	3	0	3	4	6	0	3	2	3	5	1	35
STAFF	16	13	19	21	35	30	18	15	16	17	16	14	230
WHPL/Other Press Briefings	15	13	19	17	31	26	18	14	13	14	15	13	208
WHMO Directed	1	0	0	4	4	4	0	1	3	3	1	1	22
WHTV	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTALS
White House Complex	29	20	20	22	19	16	37	22	16	16	9	9	235
White House-Non Audio (x7)	45	27	32	30	29	28	28	26	22	25	18	11	321
Intown Events/OTRs	14	3	17	9	11	12	24	11	8	10	7	7	133
CONUS/OCONUS Events/OTRs	80	61	44	32	55	92	41	74	116	125	66	61	847
Shot Tapes Used	117	83	144	93	111	130	131	83	91	124	76	75	1258
Tape Dubs	7	5	15	59	9	48	18	12	17	17	35	18	260
PHOTO LAB	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTALS
POTUS													-
Rolls B&W Processed	124	56	89	112	81	61	51	41	53	43	22	24	757
Rolls Color Processed	689	578	740	518	556	664	727	611	965	829	600	621	8098
Frames Printed	2712	3423	8382	4963	5125	4724	5681	3557	4360	4957	5391	3544	56819
VPOTUS													-
Rolls B&W Processed	98	72	73	81	66	95	46	50	86	48	41	57	813
Rolls Color Processed	284	246	171	387	295	301	264	321	327	342	182	325	3445

Frames Printed	1659	1361	4239	599	1119	1870	1811	2115	3445	1408	2290	1571	23487
OTHER													-
Rolls B&W Processed	0	0	0	8	6	4	3	0	1	8	0	0	30
Rolls Color Processed	1	0	1	9	47	19	23	11	21	32	13	8	185
Frames Printed	35	11	48	59	110	271	143	221	148	205	134	221	1606
TOTAL ROLLS PROCESSED	1196	952	1074	1115	1051	1144	1114	1034	1453	1302	858	1035	13328
TOTAL FRAMES PRINTED	4406	4795	12669	5621	6354	6865	7635	5893	7953	6570	7815	5336	81912
TOTAL PRINTS	16189	14869	31342	14873	13570	15538	16661	12078	15961	13291	14226	12596	191194
TOTAL WORK ORDERS x9	577	554	1235	807	750	870	878	731	883	821	819	677	9602
MASTER CONTROL	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTALS
SOP Video Recordings	252	252	252	252	252	252	252	252	252	252	252	252	3024
SOP Audio Recordings (POTUS)	65	24	52	39	40	59	43	38	62	41	38	47	548
SOP Audio Recordings (VP)	52	10	26	13	15	36	6	3	27	41	13	21	263
SOP Audio Recordings (Staff)	16	16	27	20	13	22	31	8	23	18	18	17	229
Audio Courtesy Copies	93	39	61	49	58	71	70	54	57	46	49	68	715
Video Archive Recordings	56	30	70	37	41	66	60	42	47	29	29	33	540
Loaner Copies-Video (Dubs)	81	74	99	66	205	103	78	41	118	62	63	69	1059
Feed to WHPL	70	26	50	45	42	43	36	40	57	41	47	47	544
Receive Feed from Event	85	35	76	53	56	51	47	42	77	41	46	57	666
Radio Address Playback	5	3	4	4	4	3	4	7	4	4	4	4	50
FIXED MAINT. CALLS (x6)	69	58	78	34	44	48	13	50	47	28	37	29	535
TRAVEL (TOAD)	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTALS
POTUS													
Intowner (x1)	14	8	12	10	7	14	9	9	13	8	9	16	129
Conus (x2)	14	1	5	6	9	10	8	15	6	13	9	6	102
OCONUS (x3)	0	4	2	0	2	4	0	6	6	3	0	4	31
VPOTUS													
CONUS (x4)	20	12	5	20	5	11	19	19	25	16	12	16	180
OCONUS (x5)	0	0	0	0	3	0	0	0	0	0	0	0	3
Event Prod. (Audio)+WHTV Non Audio=x7)													
x8 = NA for AVD													

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
02/01/1993	OTR	FL	ROFL AT WOMEN EXECUTIVES RECEPTION	ST DINING RM, WHITE HOUSE	WASHINGTON	DC	1530	00:06:00
02/10/1993		FL	ROFL DURING PA PHONE CALL	WHITE HOUSE	WASHINGTON	DC	1100	00:20:00
02/11/1993		FL	ROFL AT HEALTH BRIEFING	PENNSYLVANIA ARENA	PENNSYLVANIA	PA	1400	00:10:00
02/21/1993		FL	ROFL AT FIRST LADIES		MANHATTAN	NY	2251	00:07:00
03/03/1993		FL	ROFL DURING PA PHONE CALL	WHITE HOUSE RESIDENCE	WASHINGTON	DC	1240	00:13:00
03/04/1993		FL	ROFL DURING PA PHONE CALL		LITTLE ROCK	AK	2100	00:10:00
03/09/1993		FL	ROFL DURING TEA MEETING	EAST ROOM, WHITE HOUSE	WASHINGTON	DC	1613	00:09:00
03/11/1993		FL	ROFL DURING CONFERENCE	ROOM 85, OEOB	WASHINGTON	DC	1115	00:15:00
03/11/1993		FL	ROFL DURING CONFERENCE	ROOM 85, OEOB	WASHINGTON	DC	1120	00:20:00
03/11/1993		FL	ROFL AT FIRST LADIES CONFERENCE	ST DINING RM, WHITE HOUSE	WASHINGTON	DC	1533	00:11:00
03/12/1993		FL	ROFL ON HEALTH CARE REFORM		TAMPA	FL	1019	01:30:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
03/12/1993		FL	ROFL ON HEALTHCARE REFORM		TAMPA	FL	1215	01:30:00
03/12/1993		FL	ROFL ON HEALTHCARE REFORM		TAMPA	FL	1428	01:20:00
03/13/1993		FL	ROFL DURING PA PHONE CALL	ROOM 85, OEOB	WASHINGTON	DC	1304	00:15:00
03/15/1993		FL	ROFL DURING HEALTH CARE CONFERENCE		DES MOINES	IA	1132	01:30:00
03/15/1993		FL	ROFL DURING HEALTHCARE CONFERENCE		DES MOINES	IA	1132	01:00:00
03/16/1993		FL	ROFL ON HEALTH CARE REFORM	OUTSIDE UPPER PRESS LOBBY	WASHINGTON	DC	1020	00:02:00
03/17/1993		FL	ROFL AT VIDEO TAPING SESSION	ROOM 459, OEOB	WASHINGTON	DC	1239	00:16:00
04/06/1993		FL	ROFL DURING PA PHONE FEED OF THE LECTURESHIP SERIES	UNIVERSITY OF TEXAS	WASHINGTON	TX	1500	01:30:00
04/06/1993		FL	ROFL DURING PA PHONE FEED OF THE LECTURESHIP SERIES	UNIVERSITY OF TEXAS	WASHINGTON	TX	1630	00:30:00
04/14/1993		FL	ROFL DURING PA PHONE CALL TO RADIO STATIONS	ROOM 85, OEOB	WASHINGTON	DC	905	00:20:00
04/15/1993		FL	ROFL AND TIPPER GORE	ST DINING RM, WHITE HOUSE	WASHINGTON	DC	1426	00:10:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
04/15/1993		FL	ROFL DURING PA PHONE CALL TO REPORTERS	ROOM 85, OEOB	WASHINGTON	DC	910	00:15:00
04/16/1993		FL	ROFL DURING HEALTH CARE REFORM MEETING	LINCOLN CIVIC HALL	LINCOLN	NE	1355	01:10:00
04/17/1993		FL	ROFL DURING HEALTH CARE REFORM MEETING	GREAT FALLS HIGH SCHOOL	GREAT FALLS	MT	1000	01:20:00
04/20/1993		FL	ROFL AT NATIONAL YOUTH SERVICE DAY	SOUTHLAWN, WHITE HOUSE	WASHINGTON	DC	1435	00:57:00
04/29/1993		FL	ROFL DURING TEACHER RECEPTION	EAST GARDEN, WHITE HOUSE	WASHINGTON	DC	1605	00:10:00
04/30/1993		FL	ROFL DURING PA PHONE CALL ABOUT HEALTHCARE PLAN	NORTH CAROLINA		NC	1150	00:13:00
04/30/1993		FL	ROFL/VP AT NEA RECEPTION FOR TEACHERS	EAST ROOM, WHITE HOUSE	WASHINGTON	DC	1435	00:20:00
05/01/1993		FL	ROFL ON HEALTH CARE REFORM PROPOSALS	ANN ARBOR CIVIC CENTER	ANN ARBOR	MI	1128	00:30:00
05/10/1993		FL	ROFL AT HUGH OBRIEN CIVIC CENTER YOUTH FOUNDATION AWARDS		NEW YORK	NY	2143	00:06:00
05/11/1993		FL	ROFL DURING HEALTH FORUM		MORGANTOWN	WV	1850	00:54:00
05/17/1993		FL	ROFL DURING PHONE CALL TO STUDENTS AND FACULTY	STUDENT SPORTS COMPLEX	UNIVERSITY OF PA		1100	01:30:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
05/26/1993		FL	ROFL AT OMNI HOTEL		WASHINGTON	DC	1135	00:21:00
06/04/1993		FL	ROFL DURING CALL TO ROOM 85 OEOB WJR RADIO IN MICHIGAN		WASHINGTON	DC	1540	00:05:00
06/04/1993		FL	ROFL AT RECEPTION	ST DINING RM WHITE HOUSE	WASHINGTON	DC	1620	00:05:00
06/09/1993		FL	ROFL AT BETHUNE DUBOIS FUNDRAISER DINNER	WASHING SHERATON	WASHINGTON	DC	2000	00:15:00
06/10/1993		FL	ROFL DURING SYMPOSIUM ON HEALTHCARE REFORM	JOHNS HOPKINS UNIVERSITY	BALTIMORE	MD	1130	00:30:00
06/13/1993		FL	ROFL DURING HEALTHCARE REFORM		CHICAGO	IL	1400	00:54:00
07/12/1993		FL	ROTFL AT HEALTHCARE MEETING	ALA MOANA HOTEL	HONOLULU	HI	904	01:30:00
07/12/1993		FL	ROTFL AT HEALTHCARE MEETING	ALA MOANA HOTEL	HONOLULU	HI	904	00:20:00
07/13/1993		FL	ROTFL DURING A HEALTHCARE FORUM	ALA MOANA HOTEL	HONOLULU	HI	900	01:30:00
01/19/1994		FL	ROTFL DURING A RADIO CALL-IN WITH THE RADIO PENNSYLVANIA NETWORK	WHITE HOUSE	WASHINGTON	DC	10:05	00:14:00
01/20/1994		FL	ROTFL DURING A RADIO CALL-IN PROGRAM	WHITE HOUSE/RESIDEN CE	WASHINGTON	DC	10:14	00:12:25

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
02/03/1994		FL	ROTFL DURING PA PHONE CALL TO NEW YORK	FL OFFICE, WHITE HOUSE	WASHINGTON	DC	15:15	00:14:00
02/04/1994		FL	ROTFL IN PHILADELPHIA	PHILADELPHIA, PA	PHILADELPHIA	PA	11:08	01:52:00
02/07/1994		FL	ROTFL DURING VISIT TO UNIVERSITY OF MAINE	UNIVERSITY OF MAINE	PORTLAND	ME	10:30	01:30:00
02/16/1994		FL	ROTFL WITH SENIOR CITIZENS TO DISCUSS HEALTH CARE REFORM	EDISON, NJ	EDISON	NJ	13:27	00:57:00
02/18/1994		FL	ROTFL AT GREAT PLAINS HEALTH CARE SUMMIT	?????????	SOMEWHERE	ND	13:14	00:26:00
02/18/1994		FL	ROTFL AT ALVERNO COLLEGE	ALVERNO COLLEGE	MILWAUKEE	WI	13:30	00:32:00
02/19/1994		FL	ROTFL DURING VISIT TO ALVERNO COLLEGE	ALVERNO COLLEGE	MILWAUKEE	WI	11:00	00:29:00
02/19/1994		FL	ROTFL DURING HEALTH CARE BREIFING	BLACKHAWK TECH. COLLEGE	MILWAUKEE	WI	15:35	00:38:00
03/14/1994		FL	ROTFL AT UNIV. OF COLORADO	UNIVERSITY OF COLORADO	BOULDER	CO	11:13	00:31:00
03/14/1994		FL	ROTFL AT DENVER CENTER FOR PERFORMING ARTS	CENTER FOR PERFORMING ART	DENVER	CO	15:33	00:51:00
03/15/1994		FL	ROTFL ON HEALTH CARE REFORM FROM ST LOUIS	ST LOUIS	SAINT LOUIS	MO	13:20	00:40:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
03/18/1994		FL	ROFL AT REGIONAL PRESS HEALTH CARE PRESS CONFERENCE	OLD EXEC OFFICE BLDG #474	WASHINGTON	DC	10:21	01:25:00
03/18/1994	OTR	FL	ROFL DURING PA PHONE CALL	WHITE HOUSE	WASHINGTON	DC	11:43	00:14:00
04/15/1994		FL	ROFL DURING HEALTH CARE EVENT	FIRST BAPTIST CHURCH	WASHINGTON	DC	12:03	01:00:00
04/20/1994		FL	ROTFL TO THE NATIONAL SERVICE ORGANIZATION	WHITE HOUSE/SOUTH LAWN	WASHINGTON	DC	15:10	01:03:00
04/28/1994		FL	ROFL AT REGIONAL PRESS CONFERENCE WITH WESTERN STATES	OLD EXEC OFFICE BLDG #474	WASHINGTON	DC	17:11	00:37:00
05/03/1994		FL	RO FIRST LADY AT EDITORIAL BOARD/CBS NETWORK	WHITE HOUSE	WASHINGTON	DC	00:00	00:01:00
05/03/1994		FL	RO FIRST LADY AT EDITORIAL BOARD/CBS NETWORK	WHITE HOUSE	WASHINGTON	DC	00:00	00:01:00
05/16/1994		FL	ROTFL DURING A CHILDREN'S FORUM ON HEALTHCARE	WHITE HOUSE/EAST ROOM	WASHINGTON	DC	10:45	00:42:00
05/19/1994	OTR	FL	RO CHELSEA CLINTON DURING PHONE CALL WITH AMBASSADOR OF FRANCE, PAULA HARRIMAN	WHITE HOUSE	WASHINGTON	DC	14:40	00:27:00
05/25/1994	OTR	FL	ROTFL AT SENATE SPOUSES LUNCH- EON.	WHITE HOUSE/STATE DINING	WASHINGTON	DC	13:02	00:10:00
06/11/1994		FL	ROFL FOR HEALTH CARE REFORM	SAN ANTONIO CONV. CENTER	SAN ANTONIO	TX	10:05	00:40:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
06/16/1994		FL	ROTFL DURING CONFERENCE CALL DISCUSSING RURAL HEALTH ISSUES	OLD EXEC OFFICE BLDG #459	WASHINGTON	DC	14:07	00:45:00
06/23/1994		FL	ROFL FRUIT/VEGETABLE PHOTO-OP	WHITE HOUSE/NORTH PORTICO	WASHINGTON	DC	12:10	00:05:00
06/24/1994		FL	ROFL AT EMILY'S LIST TEA	WHITE HOUSE/EAST ROOM	WASHINGTON	DC	15:40	00:09:00
07/19/1994		FL	ROFL @ NYC LUNCHEON	WALDORF ASTORIA	NEW YORK	NY	13:17	00:14:03
07/21/1994	OTR	FL	PA PHONE CALL WITH DENA BUNIS, NEWSDAY	THE WHITE HOUSE	WASHINGTON	DC	10:20	00:11:00
07/29/1994	OTR	FL	ROTFL W/THE BOSTON GLOBE	RESIDENCE/WHIT E HOUSE	WASHINGTON	DC	15:39	00:11:00
07/31/1994		FL	ROTFL AT HEALTH SECURITY EXPRESS RALLY	FANEUIL HALL	BOSTON	MA	13:20	00:55:00
09/19/1994		FL	ROTFL AT BREAST CANCER EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	17:16	00:38:00
09/26/1994		FL	ROTFL NATIONAL PRIMARY CARE DAY	G.W. UNIVERSITY	WASHINGTON	DC	10:05	00:21:00
09/29/1994		FL	ROTFL NATIONAL PRIMARY CARE DAY	G.W. UNIVERSITY	WASHINGTON	DC	10:05	00:21:00
09/29/1994		FL	RO FIRST LADY DURING LEGAL SERVICES RECEPTION	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	16:35	00:30:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
09/30/1994		FL	ROFL PHONE CALL	WHITE HOUSE	WASHINGTON	DC	10:04	00:19:00
10/11/1994		FL	ROTFL @ PREVIEW SCULPTURE GARDEN	FIRST LADY GARDEN	WASHINGTON	DC	13:26	00:08:00
10/19/1994	OTR	FL	ROVP DURING RECEPTION FOR WOMEN APPOINTEES	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	16:00	00:50:01
10/19/1994	OTR	FL	ROFL DURING WOMENSEAST APPOINTEES RECEPTION	ROOM/WHITE HOUSE	WASHINGTON	DC	16:15	00:25:00
11/01/1994		FL	ROFL DURING PA PHONE CALLS	FIRST LADYS OFFICE	WASHINGTON	DC	10:55	00:40:00
11/06/1994	OTR	FL	ROFL DURING RECEPTION FOR THE BLAIR HOUSE STAFF	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	18:10	00:04:00
12/06/1994		FL	ROTFL FOR PHYSICAL FITNESS EVENT-SHAPE UP AMERICA!	SOUTH LAWN/WHITE HOUSE	WASHINGTON	DC	09:30	00:38:28
12/08/1994		FL	ROFL DURING PHONE RADIO INTER- VIEWS W/ WOKV, JACKSONVILLE AND WHYI, FORT LAUDERD	RESIDENCE/WHIT E HOUSE	WASHINGTON	DC	08:41	00:20:00
01/10/1995		FL	ROFL DURING RADIO INTERVIEWS	LIBRARY/WHITE HOUSE	WASHINGTON	DC	14:20	00:55:00
01/10/1995	OTR	FL	ROTFL DURING RECEPTION WITH THE WOMENS NATIONAL DEMOCRATIC CLUB	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	17:55	00:14:00
01/18/1995		FL	ROTFL DURING RADIO INTERVEIEWS	PA PHONE CALLS	WASHINGTON	DC	13:32	00:45:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
01/19/1995		FL	ROTFL DURING RADIO INTERVIEWS	RM 450/OEOB	WASHINGTON	DC	13:49	01:04:02
01/25/1995		FL	ROTFL ON RADIO INTERVIEWS	WHITE HOUSE/PA PHONE CALL	WASHINGTON	DC	10:37	01:17:00
02/03/1995	OTR	FL	ROTFL DURING WELLESLEY RECEPTION	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	18:50	00:14:00
02/07/1995	OTR	FL	ROTFL DURING RECEPTION WITH THE WOMENS NATIONAL DEMOCRATIC CLUB	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	17:55	00:14:00
02/08/1995	OTR	FL	ROTFL DURING KIWANIS LUNCHEON	STATE DINING/WHITE HOUSE	WASHINGTON	DC	11:45	00:30:00
02/15/1995		FL	ROTFL DURING INTERVIEW WITH WGN	HOMESTEAD RESTAURANT	CHICAGO	IL	16:45	00:05:00
02/17/1995		FL	ROFL DURING RECEPTION ON BLUE ROOM UNVAILING	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	16:33	00:11:00
04/11/1995	OTR	FL	ROTFL TO THE MADISON COUNCIL	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:51	00:09:00
04/13/1995		FL	ROTFL DURING MOTHER'S DAY COUNCIL INC. LUNCH	SHERATON NEW YORK HOTEL	NEW YORK	NY	13:15	00:38:00
04/21/1995	OTR	FL	ROTFL DURING PHONE INTERVIEW WITH KTOK NEWS DIRECTOR JERRY BOHNEN	FIRST LADY'S OFFICE	WASHINGTON	DC	14:30	00:06:00
04/21/1995	OTR	FL	ROTFL DURING PHONE INTERVIEW WITH KMGL, CATHY YEAGAR	FIRST LADY'S OFFICE	WASHINGTON	DC	14:39	00:11:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
04/21/1995	OTR	FL	ROTFL DURING PHONE INTERVIEW WITH KXXXY AM/FM NEWS DIRECTOR NATE WEBB & HOST DAN STROUD	FIRST LADY'S OFFICE	WASHINGTON	DC	14:51	00:08:00
04/21/1995	OTR	FL	ROTFL DURING PHONE INTERVIEW WITH KATT, CAMERON COX	FIRST LADY'S OFFICE	WASHINGTON	DC	14:59	00:12:00
04/21/1995	OTR	FL	ROTFL DURING FINANCIAL WOMEN'S ASSOCIATION RECEPTION	RM 474/OEOB	WASHINGTON	DC	16:30	00:25:00
04/26/1995	OTR	FL	ROTFL DURING MEETING ON SOUTHEAST ASIA	STATE DINING/WHITE HOUSE	WASHINGTON	DC	15:15	01:05:00
05/01/1995		FL	ROTFL DURING MAMMOGRAM EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	11:55	00:40:00
05/08/1995		FL	ROTFL @AD COUNCIL RECEPTION	STATE DINING/WHITE HOUSE	WASHINGTON	DC	09:32	00:23:00
05/15/1995		FL	ROTFL DURING SCULPTURE GARDEN OPENING	FIRST LADY GARDEN	WASHINGTON	DC	11:26	00:09:00
05/15/1995	OTR	FL	ROTFL DURING ASIAN RECEPTION	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	16:47	00:13:00
05/22/1995		FL	ROTFL AT MISS AMERICA TAPING	STATE DINING/WHITE HOUSE	WASHINGTON	DC	10:10	00:10:00
05/22/1995		FL	ROTFL AT PEDIATRICS AIDS KICK OFF EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	13:40	00:30:00
05/24/1995		FL	ROTFL DURING WHCA AWARDS CEREMONY	BOLLING OFFICER'S CLUB	WASHINGTON	DC	11:02	00:53:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
05/31/1995	OTR	FL	ROTFL AT LANDSCAPE AWARDS EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:30	00:10:00
06/12/1995		FL	ROFL DURING SENATE LADIES LUNCHEON	STATE DINING/WHITE HOUSE	WASHINGTON	DC	13:00	00:10:00
06/12/1995	OTR	FL	ROTFL @ PERFORMING ARTS RECEPTION	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	16:22	00:08:00
06/13/1995		FL	ROTFL DURING INTERVIEW WITH JOURNALISTS	BLUE ROOM/WHITE HOUSE	WASHINGTON	DC	16:26	01:07:00
06/26/1995		FL	ROTFL DURING PBS EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	10:35	00:45:00
06/26/1995		FL	ROTFL DURING PBS EVENT	FL GARDEN/WHITE HOUSE	WASHINGTON	DC	11:41	00:14:00
06/26/1995		FL	ROTFL DURING AMERICAN NEWS-WOMEN PRESS CONFERENCE	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:03	00:26:00
06/27/1995		FL	ROFL DURING UN 4TH WORLD CONFERENCE ON WOMEN BRIEFING	BLUE ROOM	WASHINGTON	DC	16:25	01:05:00
06/28/1995		FL	ROTFL DURING SIGNING CEREMONY WITH FIRST LADY OF LATVIA	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:10	00:30:00
07/11/1995	OTR	FL	ROTFL DURING MEETING WITH DOCTORS GROUP	RM 474/OEOB	WASHINGTON	DC	11:46	00:30:00
07/11/1995		FL	ROTFL DURING PHONE INTERVIEW WITH HELEN SEMLER	PA PHONE CALL	WASHINGTON	DC	17:00	00:24:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
07/20/1995	OTR	FL	ROFL DURING PHONE INTERVIEW	OVAL OFFICE/WHITE HOUSE	WASHINGTON	DC	10:19	00:09:00
08/03/1995	OTR	FL	ROTFL DURING TELEPHONE INTERVIEW	OEOB/RM. 85 CONTROL RM	WASHINGTON	DC	11:08	00:30:00
08/09/1995		FL	ROTFL DURING DRUG FREE SCHOOL EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:15	00:43:00
09/13/1995		FL	ROTFL DURING A PHONE CALL WITH MISS AMERICA HEATHER WHITESTONE	3RD FLOOR / WHITE HOUSE	WASHINGTON	DC	11:15	00:07:00
09/18/1995		FL	ROTFL DURING SAVE THE CHILDREN EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:15	00:17:00
09/27/1995		FL	ROTFL DURING NATIONAL FELLOWSHIP AWARDS CEREMONY AND RECEPTION	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	13:15	00:35:00
09/29/1995		FL	ROFL AT THE HILLARY CLINTON TEA	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:03	00:26:00
10/25/1995	OTR	FL	ROTFL DURING TAPING SESSIONS	RM 459/OEOB	WASHINGTON	DC	08:08	00:41:00
10/25/1995	OTR	FL	ROTFL AT TEA RECEPTION	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:10	00:08:00
10/31/1995		FL	ROTFL DURING WOMEN'S BUREAU EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:35	00:27:00
11/13/1995		FL	ROFL DURING "ADOPTION IS A NEW BEGINNING" EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	13:06	00:37:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
12/13/1995	OTR	FL	ROTFL DURING LADIES CONFERENCE	RM 474/OEOB	WASHINGTON	DC	13:59	00:11:00
12/15/1995	OTR	FL	ROFL DURING PHONE CALL TO NORTH CAROLINA ELEMENTARY SCHOOL	FIRST LADY'S OFFICE	WASHINGTON	DC	11:44	00:25:00
12/19/1995	OTR	FL	ROTFL DURING HANUKKAH CELEBRATION EVENT	RM 474/OEOB	WASHINGTON	DC	16:49	00:07:00
01/05/1996		FL	ROFL TO AP RADIO IN NEW YORK	WHITE HOUSE	WASHINGTON	DC	10:35	00:17:
01/05/1996	OTR	FL	ROFL DURING DELAWARE WOMEN'S GROUP	RM 474/OEOB	WASHINGTON	DC	12:40	00:07:00
01/05/1996	OTR	FL	ROFL DURING SCULPTURE GARDEN RECEPTION	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	13:10	00:10:00
01/05/1996	OTR	FL	ROFL DURING USS COLUMBIA SHIP EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	16:19	00:21:00
01/05/1996	OTR	FL	ROFL DURING WOMEN IN HOUSING AND FINANCE EVENT	RM 474/OEOB	WASHINGTON	DC	17:30	00:18:00
01/11/1996	OTR	FL	ROTFL DURING PA PHONE CALL WITH KATE WHITE	WHITE HOUSE	WASHINGTON	DC	15:10	00:20:00
01/24/1996	OTR	FL	ROTFL DURING WOMENS CONFERENCE CIRCLE EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	16:15	00:21:00
01/29/1996		FL	ROFL AT BOSNIA HUMANITARIAN RELIEF EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	10:11	00:49:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
01/31/1996		FL	ROTFL DURING RADIO INTERVIEWS	WHITE HOUSE	WASHINGTON	DC	15:15	01:08:00
02/02/1996		FL	ROTFL DURING AWARDS CEREMONY	RM 450/OEOB	WASHINGTON	DC	10:50	00:20:00
02/06/1996		FL	ROFL DURING PHONE INTERVIEWS W/MICHAEL KRASHNY, RON OWENS, PAT HOLT, & CARLA MARIN	WHITE HOUSE	WASHINGTON	DC	12:00	01:05:00
02/20/1996	OTR	FL	ROFL DURING PHONE CALL	FIRST LADY'S OFFICE	WASHINGTON	DC	12:56	00:04:00
02/20/1996		FL	ROFL DURING RECEPTION IN HONOR OF EID ALFATR	RM 474/OEOB	WASHINGTON	DC	16:00	00:15:00
02/21/1996		FL	ROFL DURING PHONE CALL WITH RADIO STATION WVLK LEXINGTON, KY.	WHITE HOUSE	WASHINGTON	DC	09:20	00:13:00
03/07/1996		FL	ROTFL DURING RADIO INTERVIEWS	WHITE HOUSE	WASHINGTON	DC	12:45	01:50:00
03/20/1996		FL	ROFL DURING BOOK RADIO PHONE INTERVIEWS	WEST SITTING HALL	WASHINGTON	DC	11:16	01:15:00
03/22/1996	OTR	FL	ROFL DURING PHONE INTERVIEW WITH ILLINOIS RADIO NETWORK	FIRST LADY'S OFFICE	WASHINGTON	DC	11:59	00:12:00
03/22/1996	OTR	FL	ROFL DURING PHONE INTERVIEW WITH KDKA RADIO, PITTSBURGH, PA	FIRST LADY'S OFFICE	WASHINGTON	DC	12:11	00:08:00
03/22/1996	OTR	FL	ROFL DURING PHONE INTERVIEW WITH MINNESOTA PUBLIC RADIO	FIRST LADY'S OFFICE	WASHINGTON	DC	12:21	00:11:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
03/22/1996	OTR	FL	ROFL DURING PHONE INTERVIEW WITH WTMJ, MILWAUKEE, WI	FIRST LADY'S OFFICE	WASHINGTON	DC	12:34	00:17:00
03/22/1996	OTR	FL	ROFL DURING PHONE INTERVIEW WITH WCCO, MINNEAPOLIS, MN	FIRST LADY'S OFFICE	WASHINGTON	DC	12:53	00:18:00
04/11/1996		FL	ROTFL DURING RADIO INTERVIEW WITH WCCO MINNEAPOLIS AND Nanci Saper	WEST LOBBY WHITE HOUSE	WASHINGTON	DC	11:52	00:18:00
04/11/1996		FL	ROTFL DURING RADIO INTERVIEW WITH THE ALAN COLMES SHOW	WEST LOBBY WHITE HOUSE	WASHINGTON	DC	12:13	00:11:00
04/11/1996		FL	ROTFL DURING RADIO INTERVIEW WITH WSTR/ATLANTA AND STEVE & VICKI	WEST LOBBY WHITE HOUSE	WASHINGTON	DC	12:31	00:13:00
04/11/1996		FL	ROTFL DURING RADIO INTERVIEW WITH WGN/CHICAGO AND CATHY & JUDY SHOW	WEST LOBBY WHITE HOUSE	WASHINGTON	DC	12:46	00:15:00
04/11/1996		FL	ROTFL DURING RADIO INTERVIEW WITH KPIX/SAN FRANCISCO AND ALLISON GELLER	WEST LOBBY WHITE HOUSE	WASHINGTON	DC	13:03	00:23:00
04/26/1996		FL	ROTFL DURING NATIONAL SERVICE AWARD EVENT	RM 450/OEOB	WASHINGTON	DC	10:26	11:06:00
04/26/1996		FL	ROFL AT ARTS AND HUMANITIES PROGRAMS FOR YOUTH	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:25	00:35:00
05/01/1996		FL	ROFL DURING INTERVIEWS	PHONE CALL	WASHINGTON	DC	16:23	00:30:00
05/07/1996		FL	ROTFL AT BREAST CANCER AWARENESS RECEPTION	RM 450/OEOB	WASHINGTON	DC	15:30	00:65:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
05/10/1996		FL	ROFL DURING ADOPTION EVENT	ROOSEVELT RM/WHITE HOUSE	WASHINGTON	DC	11:55	00:55:00
06/05/1996	OTR	FL	ROTFL DURING "READING SLEEPOVER"	MAP ROOM, WHITE HOUSE	WASHINGTON	DC	18:16	00:10:00
06/21/1996	OTR	FL	ROTFL DURING SENATE SPOUSE'S LUNCHEON	STATE DINING/WHITE HOUSE	WASHINGTON	DC	12:40	00:15:00
07/18/1996		FL	ROFL DURING TELEPHONE INTERVIEWS	RECORDED ROOM 85	WASHINGTON	DC	15:40	00:30:00
07/20/1996	OTR	FL	ROTFL DURING PHONE CALL WITH MISS TRUDY FELDMAN	OPS CENTER, BLDG 399	WASHINGTON	DC	14:12	00:34:00
07/22/1996		FL	ROFL AT SCULPTOR GARDEN RECEPTION	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:56	00:13:00
07/24/1996	OTR	FL	ROTFL DURING OLYMPIC SPOUSES LUNCHEON	STATE DINING/WHITE HOUSE	WASHINGTON	DC	12:30	00:04:00
07/29/1996	OTR	FL	ROTFL DURING "GOOD BYE" GATHERING FOR STAFF MEMBER	STATE DINING/WHITE HOUSE	WASHINGTON	DC	17:53	00:30:00
09/04/1996		FL	ROFL TO HRC FAN CLUB	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:50	00:35:00
09/09/1996		FL	ROFL ON GIRL SCOUT CAMPAIGN AGAINST SMOKING	NORTH PORTICO/WHITE HOUSE	WASHINGTON	DC	13:40	00:20:00
09/24/1996		FL	ROTFL DURING BREAKFAST FOR NINA HYDE CENTER FOR CANCER RESEARCH	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	10:18	00:05:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
10/21/1996		FL	ROTFL TO BOSNIA HUMANITARIAN EVENT	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	09:30	00:36:00
10/21/1996		FL	ROTFL DURING RADIO BROADCAST OF MICHAEL JACKSON SHOW KABC RADIO	RM 459/OEOB	WASHINGTON	DC	12:05	01:00:00
01/30/1997		FL	ROFL DURING MICRO CREDIT BRIEFING	MAP ROOM	WASHINGTON	DC	13:30	00:43:00
01/30/1997	OTR	FL	ROFL DURING LTC MUDD'S FAREWELL	15 RM 474/OEOB	WASHINGTON	DC	16:08	01:11:00
02/10/1997		FL	ROFL DURING LUNCHON FOR WORKING MOTHERS MAGAZINE EAST ROOM	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	12:45	00:31:00
02/12/1997		FL	ROFL ON BREAST CANCER	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:25	00:25:00
02/17/1997		FL	FL PHONE INTERVIEWS W/ KANSAS CITY STAR, KCMO, CHI. TRIBUNE, WIND RADIO, AND CHI. SUN-TIMES	CONTROL RM. 85 OEOB	WASHINGTON	DC	13:32	00:44:00
03/10/1997		FL	ROTFL TO MEDIA AT ROUNDTABLE DISCUSSION ON EDUCATION	MAP ROOM	WASHINGTON	DC	16:25	01:21:00
04/04/1997	OTR	FL	ROTFL DURING WOMENS ECONOMIC LEADERSHIP FORUM	15 RM 474/OEOB	WASHINGTON	DC	14:00	00:28:00
04/14/1997		FL	ROTFL DURING EDUCATIONAL BRIEF TO THE PRESS	MAP ROOM/WHITE HOUSE	WASHINGTON	DC	10:08	01:19:00
04/16/1997		FL	ROFL PRESCRIPTION READ EVENT	007 ROOSEVELT RM/WHITE HOU	WASHINGTON	DC	15:03	00:32:47

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
04/17/1997	OTR	FL	ROFL DURING EARLY CHILD DEVELOPMENT LUNCHEON (CLOSED PRESS)	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	13:37	00:26:00
04/17/1997	OTR	FL	ROTFL DURING RECEPTION FOR CHILDHOOD DEVELOPMENT CONF	10 SOUTH LAWN/WHITE HOUSE	WASHINGTON	DC	17:40	00:06:00
04/23/1997		FL	ROFL DURING READING IS FUNDAMENTAL EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:44	00:17:00
04/23/1997		FL	ROFL NATIONAL READING WEEK EVENT	06 PRESS LOBBY/WHITE HOUSE	WASHINGTON	DC	14:45	00:15:00
04/29/1997		FL	ROTFL DURING 65TH ANNIVERSARY OF FOLGER'S SHAKESPEARE LIBRARY	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	09:23	00:12:00
04/29/1997		FL	ROTFL DURING JACKIE KENNEDY LECTURE SERIES AND RECEPTION	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	17:22	00:55:00
04/30/1997		FL	ROTFL DURING PEACE CORPS SEND OFF	13 RM 450/OEOB	WASHINGTON	DC	11:16	00:35:00
05/01/1997	OTR	FL	ROTFL DURING FAREWELL PARTY FOR JOHN HART	INDIAN TREATY ROOM	WASHINGTON	DC	16:00	00:15:00
05/01/1997		FL	ROTFL DURING FDR RECEPTION	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	17:28	00:17:00
05/02/1997		FL	ROFL TO NATIONAL BREAST CANCER COALITION RECEPTION	15 RM 474/OEOB	WASHINGTON	DC	12:50	00:20:00
05/02/1997		FL	ROFL DURING PREVENT TEEN PREGNANCY EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:21	00:30:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
05/21/1997	OTR	FL	ROFL TO WORKING MOTHERS	BLUE ROOM/WHITE HOUSE	WASHINGTON	DC	16:05	00:57:00
05/22/1997		FL	ROFL DURING LUNCHEON WITH PARENTS ORGANIZATION	11 STATE DINING/WHITE HOU	WASHINGTON	DC	12:55	00:30:00
06/16/1997		FL	ROTFL DURING PRESS CONFERENCE ON FORIEGN AID	MAP RM/WHITE HOUSE	WASHINGTON	DC	15:12	01:04:00
06/18/1997		FL	ROFL DURING FRIENDS OF ARTS AND PRESERVATION IN EMBASSEIES	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	11:18	00:12:00
08/15/1997		FL	ROTFL DURING SWEARING IN OF THE NATIONAL PARK DIRECTOR BOB STANTIN	RM 474 OEOB	WASHINGTON	DC	10:34	00:19:00
09/08/1997	OTR	FL	FIRST LADY 50 DAYS BEFORE 50 STATE DINING ROOM	11 STATE DINING/WHITE HOU	WASHINGTON	DC	17:19	00:12:00
09/10/1997	OTR	FL	ROFL DURING MSG PETERSON'S RETIREMENT CEREMONY	15 RM 474/OEOB	WASHINGTON	DC	11:00	00:01:05
09/15/1997		FL	ROTFL DURING ART	FL GARDEN WHITE HOUSE	WASHINGTON	DC	14:45	00:03:00
09/23/1997		FL	ROTFL NEA HERITAGE AWARDS CEREMONY	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:08	00:44:50
10/06/1997	OTR	FL	FIRST LADY TELEPHONE INTERVIEW BY MJ FIRESTONE OF GEORGETOWN AND CO	FIRST LADY'S OFFICE/WHITE	WASHINGTON	DC	10:20	00:15:00
10/07/1997		FL	ROTFL AT LIBRARY OF CONGRESS EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:20	00:11:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
10/21/1997		FL	ROFL DURING PHONE INTERVIEW WITH USA TODAY	WHITE HOUSE RESIDENCE	WASHINGTON	DC	16:26	00:10:00
10/22/1997		FL	ROFL DURING PRESS BRIEF ON CHILD CARE	MAP ROOM/WHITE HOUSE	WASHINGTON	DC	09:50	01:15:00
10/23/1997		FL	ROFL DURING CHILD CARE RECEPTION	10 SOUTH LAWN/WHITE HOUSE	WASHINGTON	DC	17:42	00:38:00
10/24/1997		FL	ROFL DURING GEORGIA O'KEEFE UNVEILING	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:29	00:23:00
10/24/1997		FL	ROFL DURING GREEK PATRIARCH RECEPTION	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	17:55	00:17:00
01/13/1998	OTR	FL	ROFL WITH REPORTER DONNIE RATCLIFF	WHITE HOUSE	WASHINGTON	DC	12:50	00:16:00
01/29/1998		FL	REMARKS OF THE FIRST LADY DURING DC ANNOUNCEMENT	07 ROOSEVELT RM/WHITE HOUSE	WASHINGTON	DC	14:11	00:40:00
01/29/1998		FL	REMARKS OF THE FIRST LADY AT CELEBRATION AT THE END OF RAMADAN	15 RM 474/OEOB	WASHINGTON	DC	16:37	00:25:00
02/11/1998		FL	ROFL DURING MILLENIUM PRESS ROUNDTABLE	MAP ROOM	WASHINGTON	DC	09:10	00:55:00
03/18/1998	OTR	FL	ROFL DURING AFRICA PRESS ROUND TABLE	MAP ROOM/WHITE HOUSE	WASHINGTON	DC	12:40	01:00:00
04/07/1998		FL	ROFL DURING HRC VOLUNTEER EVENT	SCULPTURE GARDEN	WASHINGTON	DC	14:13	00:02:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
04/22/1998		FL	ROFL AT LUNCHEON WITH CULTURAL REPORTERS	02 DIPLOMATIC RM/WHITE HOUSE	WASHINGTON	DC	13:48	00:58:00
05/04/1998		FL	ROFL DURING TREASURES PROGRAM EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	11:35	01:05:00
05/04/1998	OTR	FL	ROTFL DURING TREASURES PROGRAM EVENT	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	13:55	00:09:00
05/11/1998		FL	ROTFL DURING FLEX SCHOLARS EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	11:59	00:40:00
05/28/1998		FL	ROFL FOR CHILDRENS MIRACLE NETWORK	10 SOUTH LAWN/WHITE HOUSE	WASHINGTON	DC	11:00	00:27:00
06/02/1998		FL	ROTFL DURING REDBOOK LUNCHEON	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	14:34	00:31:00
06/15/1998	OTR	FL	ROFL DURING SENATE SPOUSES LUNCHEON	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	13:00	00:30:00
06/19/1998		FL	ROTFL DURING SCHOLASTIC ART AND WRITING TEA	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	13:25	00:17:00
07/08/1998	OTR	FL	ROFL DURING HRC MEETING	MAP ROOM	WASHINGTON	DC	10:47	01:49:00
07/08/1998	OTR	FL	ROFL DURING HRC MEETING	MAP ROOM	WASHINGTON	DC	10:47	01:49:00
07/09/1998		FL	ROFL DURING HRC SCHOLAR'S DINNER	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	17:50	02:50:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
07/09/1998		FL	ROFL DURING HRC SCHOLAR'S DINNER	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	19:50	02:50:00
07/29/1998		FL	ROTFL DURING BREAST CANCER STAMP UNVEILING	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:22	00:32:00
09/10/1998		FL	ROFL DURING COLON CANCER PREVENTION EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:25	00:38:00
09/17/1998	OTR	FL	ROTFL AT ARTS IN SCHOOLS EVENT	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	14:13	01:00:00
10/06/1998		FL	NEH HERITAGE FELLOWSHIP AWARDS	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:30	00:31:00
10/07/1998		FL	ROTFL DURING COMING UP TALLER AWARDS	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:02	01:01:00
10/15/1998		FL	ROTFL DURING WHITE HOUSE CONFERENCE ON SCHOOL SAFETY SESSION ONE	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	10:30	01:10:00
10/15/1998		FL	ROTFL DURING LUNCHEON AFTER WHITE HOUSE CONFERENCE ON SCHOOL SAFETY	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	12:15	00:25:00
10/15/1998		FL	ROTFL DURING SESSION 3: WHITE HOUSE CONFERENCE ON SCHOOL SAFETY	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:28	01:00:00
11/06/1998		FL	ROTFL DURING SCULPTURE GARDEN RECEPTION	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	10:30	00:16:00
11/24/1998		FL	ROFL DURING HURRICANE MITCH BRIEFING WITH NGO'S	13 RM 450/OEOB	WASHINGTON	DC	15:42	01:08:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
12/07/1998		FL	ROFL DURING PRESS REVIEW	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	12:21	00:23:00
12/15/1998		FL	ROFL DURING EMBASSY MEET AND GREET	HILTON	JERUSALAM	FC	09:33	00:15:00
01/11/1999		FL	ROTFL DURING DOLLY MADISON	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	11:29	00:32:00
01/21/1999	OTR	FL	ROTFL DURING GOING AWAY CEREMONY FOR LTC PITTARD	INDIAN TREATY ROOM	WASHINGTON	DC	13:00	01:25:00
01/21/1999	OTR	FL	ROTFL DURING GOING AWAY CEREMONY FOR LTC PITTARD	INDIAN TREATY ROOM	WASHINGTON	DC	13:00	01:25:00
01/28/1999		FL	ROTFL DURING ASTHMA ANNOUNCEMENT	07 ROOSEVELT RM/WHITE HOUSE	WASHINGTON	DC	15:03	00:26:00
01/29/1999		FL	ROFL DURING FOSTER CARE EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:12	00:42:00
02/03/1999		FL	ROFL DURING MENTORING EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:30	00:38:00
02/03/1999		FL	ROFL AT NATIONAL PARK FOUNDATION RECEPTION	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	18:23	00:25:00
04/28/1999		FL	MILLENNIUM COMMUNITIES CONFERENCE CALL	RESIDENCE	WASHINGTON	DC	15:41	00:23:00
05/03/1999		FL	ROTFL DURING RECEPTION WITH AD COUNCIL	15 RM 474/OEOB	WASHINGTON	DC	17:36	00:21:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
05/04/1999		FL	ROTFL DURING COIN ANNOUNCEMENT	10 SOUTH LAWN/WHITE HOUSE	WASHINGTON	DC	16:15	01:20:00
05/08/1999		FL	ROTFL DURING MOTHER'S DAY EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	14:55	00:45:00
05/18/1999		FL	ROTFL DURING REFUGEE RELEIF EVENT	13 RM 450/OEOB	WASHINGTON	DC	13:10	00:44:00
05/19/1999		FL	ROTFL DURING SAVE AMERICA'S TREASURES ANNOUNCEMENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	09:21	00:40:00
06/07/1999		FL	ROFL DURING MENTAL HEALTH CONFERENCE BREAKFAST	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	08:51	00:09:00
06/07/1999		FL	ROFL DURING JUVENILE DIABETES EVENT	13 RM 450/OEOB	WASHINGTON	DC	14:46	00:22:00
06/08/1999		FL	ROTFL DURING MEETING AT MILLENNIUM COUNCIL TO SAVE AMERICA'S TREASURES	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	11:15	00:25:00
06/17/1999		FL	ROTFL DURING LA SORBONNE EVENT	LA SORBONNE UNIVERSITY	PARIS	FR	12:18	00:42:00
08/02/1999		FL	ROTFL DURING WHITE HOUSE CONFERENCE AROUND HISPANIC YOUTH	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	09:52	01:58:00
08/02/1999		FL	ROTFL DURING WHITE HOUSE CONFERENCE AROUND HISPANIC YOUTH	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	11:21	01:58:00
08/02/1999		FL	ROFL DURING KOSOVO COMIC BOOK EVENT	03 EAST ROOM/WHITE HOUSE	WASHINGTON	DC	15:21	00:31:00

Date	OTR	Prefix	Event	Building	City	State	Start Time	Total Time
09/07/1999		FL	ROFL DURING MEETING ON AIDS	07 ROOSEVELT RM/WHITE HOUSE	WASHINGTON	DC	10:40	01:35:00
09/07/1999		FL	ROFL DURING MEETING ON AIDS	07 ROOSEVELT RM/WHITE HOUSE	WASHINGTON	DC	10:40	01:35:00
09/28/1999		FL	ROFL DURING MILLENIUM EVENT	13 RM 450/OEOB	WASHINGTON	DC	13:00	00:35:00
10/12/1999		FL	HIRSHORN MUSEUM AND SCULPTURE GARDEN	SCULPTURE GARDEN	WASHINGTON	DC	14:25	00:10:00
10/20/1999		FL	ROTFL AMERICORP LUNCHEON	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	13:55	00:35:00
10/21/1999		FL	ROTFL FRONTRUNNER LUNCHEON	11 STATE DINING/WHITE HOUSE	WASHINGTON	DC	12:28	00:18:30
10/21/1999		FL	ROTFL DURING MILLINEUM EVENT	13 RM 450/OEOB	WASHINGTON	DC	13:56	00:25:00
12/02/1999		FL	ROFL DURING CHRISTMAS TREE PRESENTATION	SOUTH LAWN / WHITE HOUSE	WASHINGTON	DC	1129	000500
12/06/1999		FL	ROTFL DURING PRESS PREVIEW	STATE DINING ROOM / WHITE HOUSE	WASHINGTON	DC	1255	002500
12/12/1999		FL	ROTFL DURING CAPRICIA MARSHALLS BABY SHOWER	EAST ROOM/WHITE HOUSE	WASHINGTON	DC	1640	002500
12/20/1999		FL	ROTFL DURING ADOPTION EVENT	ROOSEVELT ROOM/WHITE HOUSE	WASHINGTON	DC	1505	001900

REGULAR EVENT RUN SHEET

07500-3T1W00124

MT # 420

TOTAL TIME: 3034

ARCHIVE BOX # 212

DATE: 12-APR-1993

LOCATION: SOUTH LAWN

WHITE HOUSE EASTER FESTIVITIES

-REMARKS AND GREETING ON SOUTH LAWN

-EASTER EGG ROLL

REMARKS: TAPE 1 OF 2 REL/JJB

CAMERA COVERAGE: MAIN X CUT NETWORK FEED SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: PRICE SOUND: HAGER

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
632	1816	WALKING DOWN THE STEPS OF THE WHITE HOUSE. POTUS WELCOMING GUEST. FLOTUS WELCOMING GUEST. POTUS MEETING GUEST. POTUS BLOWING WHISTLE TO START EGG ROLL.	1144	

REGULAR EVENT RUN SHEET

07500-3T1W00124

MT # 421

TOTAL TIME: 740

ARCHIVE BOX # 212

DATE: 12-APR-1993

LOCATION: SOUTH LAWN

WHITE HOUSE EASTER FESTIVITIES

-GREETING ON THE SOUTH LAWN

-EASTER EGG ROLL

REMARKS: TAPE 2 OF 2

CAMERA COVERAGE: MAIN X CUT NETWORK FEED SPLIT GEAR

TAPE SIZE: B20 CAM/MULTI CAM: X

CAMERA: PRICE SOUND: HAGER

TEAM: OPEN/CLOSED: CLOSED

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
0	740	PRESIDENT CLINTON AMONG THE CROWD. POTUS AND FIRST LADY HILLARY RODHAM CLINTON GOING BACK INTO THE WHITE HOUSE.	740	

REGULAR EVENT RUN SHEET

07500-3T1W00637

MT # 1964

TOTAL TIME: 2200

ARCHIVE BOX # 253

DATE: 04-APR-1994

LOCATION: SOUTH LAWN

EASTER EGG ROLL

REMARKS:

REL/JJB

CAMERA COVERAGE: MAIN X CUT NETWORK FEED SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: THOMAS SOUND: BURGE

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
405	640	CLINTON WALKING TO SOUTH LAWN. FLOTUS MAKES REMARKS.	235	

REGULAR EVENT RUN SHEET

07500-3T1W00422

MT # 1326TOTAL TIME: 0

ARCHIVE BOX # 236

DATE: 26-OCT-1993

LOCATION: INDIAN TREATY ROOM

HILLARY RODHAM CLINTON'S BIRTHDAY CELEBRATION

REMARKS: TAPE 1 OF 2

CAMERA COVERAGE: MAIN X CUT NETWORK FEED

SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: GARCIA SOUND: NOCCIOLO

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
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REGULAR EVENT RUN SHEET

07500-3T1W00422

MT # 1327TOTAL TIME: 0

ARCHIVE BOX # 236

DATE: 26-OCT-1993

LOCATION: STATE FLOOR

HILLARY RODHAM CLINTON'S BIRTHDAY CELEBRATION

REMARKS: TAPE 2 OF 2

CAMERA COVERAGE: MAIN X CUT NETWORK FEED SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: NOCCILO SOUND: GARCIA

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
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REGULAR EVENT RUN SHEET

• 07500-3T1W00230

MT # 921

TOTAL TIME: 1358

ARCHIVE BOX # 225

DATE: 11-JUL-1993

LOCATION: SOUTH KOREA

TRIP TO TOKYO, JAPAN, SEOUL KOREA AND HAWAII

- ADDRESS TO TROOPS AT CAMP CASEY

REMARKS:

CAMERA COVERAGE: MAIN CUT X NETWORK FEED SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: THOMAS SOUND: HAGER

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
0	943	MEDIA, ROPELINE WITH POTUS AND HILLARY RODHAM CLINTON.	943	

REGULAR EVENT RUN SHEET

07500-3T1W00227

MT # 751TOTAL TIME: 2400

ARCHIVE BOX # 221

DATE: 05-JUN-1993

LOCATION: SOUTH LAWN

GEORGETOWN 25TH CLASS REUNION

REMARKS: TAPE 3 OF 9 REL/JJB

CAMERA COVERAGE: MAIN CUT X NETWORK FEED SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: HAGER SOUND: HAGER

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
0	848	MEET AND GREET GUEST AND LISTEN TO THE ENTERTAINMENT	848	
848	1121	GIFT OF TWO PORTRAITS. THE FIRST LADY OF THE UNITED STATES HILLARY RODHAM CLINTON GIVES WELCOMING REMARK	233	

REGULAR EVENT RUN SHEET

07500-3T1W00156

MT # 635TOTAL TIME: 1900

ARCHIVE BOX # 218

DATE: 30-APR-1993

LOCATION: EAST ROOM

FIRST LADY REMARKS TO THE NATIONAL EDUCATION ASS.

REMARKS:

CAMERA COVERAGE: MAIN X CUT NETWORK FEED SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: PRICE SOUND: ALLEN

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
0	615	VICE PRESIDENT GORE.	615	

REGULAR EVENT RUN SHEET

07500-3T1W00146

MT # 475

TOTAL TIME: 1506

ARCHIVE BOX # 213

DATE: 21-APR-1993

LOCATION: BLUE ROOM, EAST ROOM AND S. LAWN
HOLOCAUST MUSEUM RECEPTION
-BI-LATERALS WITH GUEST COUNTRIES
-GROUP PHOTO AND EVENT CUT SHOTS

REMARKS: TAPE 2 OF 2

CAMERA COVERAGE: MAIN X CUT X NETWORK FEED SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: HAGER SOUND: PRICE

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
718	1506	SOUTH LAWN AT THE HOLOCAUST MUSEUM RECEPTION. CUT SHOTS INCLUDE VP & MRS. GORE AND HILLARY RODHAM CLINTON.	748	

REGULAR EVENT RUN SHEET

07500-3TIW00144

MT # 468

TOTAL TIME: 2107

ARCHIVE BOX # 213

DATE: 20-APR-1993

LOCATION: SOUTH LAWN

1ST LADY HONORS NATIONAL YOUTH SERVICE DAY

REMARKS: TAPE 1 OF 2

CAMERA COVERAGE: MAIN X CUT NETWORK FEED SPLIT GEAR

TAPE SIZE: B20 CAM/MULTI CAM: X

CAMERA: PRICE SOUND: HAGER

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
0	2107	REMARKS ARE MADE BY VARIOUS GUEST SPEAKERS.	2107	

REGULAR EVENT RUN SHEET

07500-3T1W00144

MT # 469TOTAL TIME: 2401

ARCHIVE BOX # 213

DATE: 20-APR-1993

LOCATION: SOUTH LAWN

1ST LADY HONORS NATIONAL YOUTH SERVICE DAY

REMARKS: TAPE 2 OF 2

CAMERA COVERAGE: MAIN X CUT NETWORK FEED

SPLIT GEAR

TAPE SIZE: B30 CAM/MULTI CAM: X

CAMERA: PRICE

SOUND: HAGER

TEAM:

OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
746	1701	REMARKS.	915	

REGULAR EVENT RUN SHEET

- 07500-3T1W00129

MT # 433TOTAL TIME: 637

ARCHIVE BOX # 212

DATE: 14-APR-1993

LOCATION: STATE DINING ROOM

FIRST LADY AND LATINA HEALTH CARE MEETING

REMARKS:

CAMERA COVERAGE: MAIN X CUT NETWORK FEED SPLIT GEAR

TAPE SIZE: B20 CAM/MULTI CAM: X

CAMERA: THOMAS SOUND: HAGER

TEAM: OPEN/CLOSED:

TIME IN	TIME OUT	DESCRIPTION	EVENT TIME	O/C/B EVENT
0	637	OPENNING REMARKS HEALTH CARE.	637	

WEEKLY NEWS SUMMARY
Week of 25-31 July 1994

NETWORK	TIME	PROGRAMMING
25 July	Monday	
ABC Tape 1	00:00	Jennings/McWethy-Middle East Peace w/PRESUS
	02:26	Jennings/Cochran/Foreman-Health Care (Net Vid)
	09:35	Jennings/Murphy-Stolen Instrument
CBS	10:47	Roberts/Braver-Middle East Peace w/PRESUS
	12:50	Roberts/Schieffer-White Water Picture PRESUS
	15:00	Roberts/Douglass-Health Care, Picture First Lady
	16:53	Roberts/Simon-Peace in the Middle East Picture PRESUS
NBC	19:04	Brokaw/Mitchell-Middle East Peace w/PRESUS
	21:33	Brokaw-Health Care
26 July	Tuesday	
ABC	21:58	Jennings/Laurie/McWethy-Peace and War in the Middle East w/PRESUS, Picture VPRESUS
	26:42	Jennings/Wooten-Rwanda Refugees
	29:30	Jennings/Martin-Whitewater Hearings
CBS	31:54	Rather/Schieffer/Braver-White Water Hearings
	36:11	Rather/Martin-U.S. Aid to Rwanda
NBC	38:00	Brokaw-Car Bombing w/PRESUS
	39:13	Brokaw/Myers-Whitewater
27 July	Wednesday	
ABC	41:26	Jennings/Wooten-Rwanda Refugees
	43:56	Jennings/Cochran-The Health Care Debate w/First Lady
	45:48	Jennings/Strait-Congressional Health Care Picture PRESUS
CBS	49:59	Chung/Phillips-Rwanda
	51:45	Chung/Braver-Health Care w/PRESUS
	53:32	Chung/Douglass-Health Care

NBC	55:39	Brokaw/Mitchell-Bosnia-Ambushed Picture PRESUS
	57:56	Brokaw/Myers-Health Care Reform, w/PRESUS
28 July	Thursday	
ABC Tape 2	00:00	Jennings/Roberts-Crime Bill Politics w/PRESUS
	02:06	Jennings/Martin-Whitewater Testimonies, Picture PRESUS, VPRESUS and First Lady
	04:27	Jennings-Threat to Serbs
	04:42	Jennings/Cochran-The Health Care Debate, Picture First Lady
CBS	06:40	Chung/Braver-Crime Bill
	08:47	Chung/Schliefer-Whitewater Hearings
	10:58	Chung/Douglass-Health Care, Picture PRESUS and First Lady
NBC	12:48	Brokaw/Mitchell-Crime Bill w/PRESUS
	15:11	Brokaw-Whitewater Hearings
29 July	Friday	
ABC	15:39	Jennings/Jamieson-Marines to Fight Fires
	17:13	Jennings/Martin-Whitewater Hearings
	19:33	Jennings/Roberts-Digging Deeper
	20:28	Jennings-Troops to Rwanda w/PRESUS
	20:57	Jennings/Cochran-The Health Care Debate, Picture PRESUS
	22:56	Jennings/Nissen-What's the Rush on Health Care
CBS	27:30	Chung/Gonzalez/Douglass-Abortion, Picture PRESUS
	30:48	Chung/Martin-Rwanda
	32:36	Chung/Petersen-Rwandan Refugees
	34:33	Chung/Schliefer-Whitewater Hearings, Picture PRESUS and First Lady
	37:14	Chung-Judge Breyer, Picture PRESUS
NBC	37:31	Phillips-Abortion Killing
	40:12	Phillips/Fletcher-Ground Zero
	42:37	Phillips/O'Neil-Wild Fires

30 July	Saturday	
ABC	44:45	Crier/Stark-Murder at Abortion Clinic
	46:35	Crier/Judd-Health Care Reform, w/PRESUS, w/VPRESUS, Picture First Lady
	48:32	Crier/Birtley-Bosnia
	50:40	CrierClayborn-Haiti
CBS Tape 3	00:00	Schieffer/Petersen-Rwanda Relief Effort
	02:16	Schieffer/Kennark-Bosnia Sanctions
	04:15	Schieffer/Douglass-Health Care, w/PRESUS VPRESUS, and First Lady
NBC	06:37	Roberts/Mitchell/Pettit-Health Care Reform w/PRESUS, VPRESUS, Picture First Lady
31 July	Sunday	
ABC	10:50	Simpson/MacVicar-Rwanda Refugees
	13:30	Simpson/Dunsmore/Hickey-UN Resolution for Haiti Simpson-Japan Trade Sanctions Simpson/Kast-Whitewater
CBS	19:30	Mitchell/Gayle-UN Resolution for Haiti
	21:52	Mitchell/Petersen-Rwanda Relief Efforts
	24:03	Mitchell-US/Japan Trade
	24:20	Mitchell/Orr-Whitewater
NBC	26:01	Roberts/James/Aaron-UN Resolution for Haiti
	30:07	Roberts/Fletcher-Rwandan Refugees

Weekly News Summary Week of 03 - 09 Jan 00

03 Jan 00

Monday

ABC	00:00	Jennings/Cochran- Peace Talks, Picture PRESUS
	01:53	Jennings/Moran- Campaign Trail, w/VPRESUS
CBS	04:00	Rather/Roberts- Peace Talks, Picture PRESUS
	05:49	Rather/Schieffer- Campaign 2000
NBC	08:09	Williams/Shipman- Decision 2000, w/VPOTUS
	10:49	Williams- Peace Talks, Picture POTUS
	11:09	End News Summary

04 Jan 00

Tuesday

ABC	11:13	Jennings/Jamieson- Interest Rates, Picture PRESUS
	13:14	Jennings- Peace Talks
	13:29	Jennings/Serafin- OSHA
CBS	15:16	Rather/Mason- Stock Market, Picture PRESUS
	17:23	Rather- Greenspan, Picture PRESUS
	18:49	Rather/Olick- OSHA
	20:57	Rather/Campaign 2000
	21:31	Rather- Peace Talks
NBC	21:51	Williams/Mitchell- Moving Day, Picture POTUS & FLOTUS
	24:18	End News Summary

05 Jan 00

Wednesday

ABC	24:24	Jennings/Judd- Campaign 2000, Picture VPRESUS
CBS	30:42	Rather/Roberts- Campaign 2000, w/VPRESUS
	32:58	Rather/Engberg- Campaign Finance, w/VPRESUS
	35:35	Rather/Schieffer- Work at home
	37:20	Rather/Olick- Move In, Picture PRESUS, FLOTUS
NBC	39:06	Williams/Sanders- Tug of War, w/POTUS
	41:45	Williams/Williams- Family Law
	43:28	Williams/Mitchell- Moving In, Picture POTUS, FLOTUS
	45:42	Williams/Shipman- Running Mates, Picture VPOTUS
	48:50	End News Summary

06 Jan 00

Thursday

ABC	48:52	Jennings/Claiborne- Custody Battle
	51:00	Jennings/McKewthy- Budget 2001
CBS	53:34	Rather/Whitaker- Campaign 2000

	56:45	Rather/Pitts- Custody Battle
	58:35	Rather/Roth- Peace Talks, Picture PRESUS
NBC	1:00:42	Williams- Move, w/POTUS,FLOTUS
	1:01:43	Williams- Elian
	1:02:12	End News Summary
07 Jan 00		
Friday		
ABC	1:02:17	Jennings/Cochran- Campaign 2000, Picture VPRESUS
CBS	1:03:58	Rather/Andrews- Cyber Terrorism, w/PRESUS
	1:06:20	Rather- Peace Talks, Picture PRESUS
	1:06:44	Rather/Pitts- Custody Battle, Picture PRESUS
	1:08:30	Rather/Roberts- Campaign 2000
NBC	1:09:39	Pauly/Jensen- Stock Market, w/POTUS
	1:13:08	Pauly- Elian
	1:13:39	End News Summary
08 Jan 00		
Saturday		
ABC		Did Not Air
CBS	1:13:41	Assuras/Roberts- Campaign 2000, w/VPRESUS
NBC	1:15:41	Siegenthaler/Shipman- Debate System, w/VPRESUS
	1:18:15	End News Summary
09 Jan 00		
Sunday		
ABC	1:18:15	Simpson/Raddatz- Peace Talks, w/PRESUS
	1:20:25	Simpson/McCarren- Unqualified Teachers
CBS		Did Not Air
NBC	1:22:17	Siegenthaler/Palmer- Peace Talks
	1:25:13	Siegenthaler/Avila- OSHA Standards
	1:27:57	Siegenthaler/Ried- Troubled Policy, w/VPRESUS and PRESUS
	1:30:23	End News Summary

Weekly News Summary
Week of 31 JAN 00 – 06 FEB 00

Monday 31 JAN

Tape 1 of 2

ABC	00:00	Jennings/Reynolds/Judd – Campaign 2000, w/VPOTUS
	03:04	Jennings – New Hampshire Voters
CBS	05:35	Rather/Schliefer/Whitaker/Roberts – Campaign 2000, w/VPOTUS
NBC	12:34	Brokaw/Bloom/Shipman – Decision 2000, w/VPOTUS
	17:25	Brokaw/Meyers – Just The Facts, w/VPOTUS
	20:00	Brokaw/Hager – Meltdown
	22:27	End News Summary

Tuesday 01 FEB

ABC	22:30	Jennings/Reynolds/Judd/Moran – Decision 2000, w/VPOTUS
	27:38	Jennings/Stark/Jamison – Economy, Picture PRESUS
	31:30	Jennings/Wooten – Next Step
CBS	33:20	Rather/Schliefer/Whitaker/Roberts- Campaign 2000, w/VPRESUS
	37:05	Rather – Belfast, Picture PRESUS
NBC	39:13	Brokaw/Russert – New Hampshire
	41:45	Brokaw/Bloom/Shipman – Decision 2000, w/VPRESUS
	44:44	Brokaw/Myers – Life Line, Picture VPRESUS
	47:14	Brokaw – Independent People, w/VPRESUS
	49:42	End News Summary

Wednesday 02 FEB

ABC	49:43	Jennings/Douglass/Reynolds/Judd/Cochran – 2000, w/VPRESUS
CBS	56:00	Rather/Stahl/Martin – CIA Security, w/CIA Director Tenet
	1:00:14	Rather/Roberts/Whitaker – Campaign 2000, w/VPRESUS
	1:04:27	Rather/Mason – Moneyline, Picture Greenspan
	1:06:10	Rather – Global Warming
	1:43:00	Rather – Russia-Chechnya
NBC	1:07:01	Brokaw/Bloom/Myers/Shipman – Decision 2000, w/VPRESUS
	1:14:35	End News Summary

Thursday 03 FEB

Tape 2 of 2

ABC		No Stories
CBS	00:00	Rather/Whitaker – Campaign 2000, Picture VPRESUS
	03:55	Rather/Martin – CIA Security, w/Tenet
	06:10	Rather – Peace Initiatives
	06:37	Rather - Greenspan
NBC	06:48	Williams/Mitchell – CIA Reports, w/Tenet
	09:28	End News Summary

Friday 04 FEB

ABC	09:31	Jennings/Cochran – Austrian Government
CBS	10:49	Rather/Axelrod – Eye On America
	13:51	Rather – Health Watch
NBC	14:14	Williams/Tibbels – Austria's Unrest
	16:48	End News Summary

Saturday 05 FEB

ABC	16:49	Vargues/McCarren – Death Penalty, Picture PRESUS
	18:42	Vargues/Ratis, Female Crews, W/Danzig
	21:37	Vargues/Wooten, Picture PRESUS, w/FLOTUS
CBS	24:04	Mitchell/Brezinski-Medicaid Coverage, Picture PRESUS
NBC	26:13	Seigenthaler/Lane-Breast Cancer, Picture PRESUS
	27:49	End News Summary

Sunday 06 FEB

ABC		Did not air
CBS		Did not air
NBC	27:50	Seigenthaler/Mitchell-The Candidate, Picture PRESUS
	30:25	Seigenthaler-Decision 1964
	32:54	Seigenthaler/Itaska-Shattered Peace
	35:03	Seigenthaler/Palmer-The Budget, Picture PRESUS w/Podesta
	37:03	End News Summary

Jennifer
Amici

MEMORANDUM FOR DISTRIBUTION

FROM: Shirley Sagawa
RE: Archiving Project
DATE: May 8, 2000

As you know, we have both a responsibility to preserve the First Lady's official records and an opportunity to make sure that history reflects her many contributions to the nation. Your work is an important part of that history, and a group of us have sketched out a plan to capture this information in a simple, time-efficient manner. It is important for people to start their archiving **now** and into the summer (when we'll have lots of interns), as opposed to next Fall when so many in the White House will be trying to do it at the last minute and interns will be scarce.

Here is what we hope to do:

1. Electronic index. We will develop a computerized index (to be available to us on the "h drive" and transferred to the archives) of the First Lady's schedule, Presidential diary, briefing books, columns, other publications, photos, and speeches (drafts, tapes, and transcripts, including WHCA) *based on the top categories* we identified (attached).
2. Common categories for filing. We are asking all First Lady staff to mark and index their files using the top categories. The simple way to do this is to use stickers that Records Management has prepared for us (attached) to add to the existing label on the files. For example, if I labeled a file "Head Start" it would get a second label for "early childhood development," as would "early brain research conference," and "correspondence - Rob Reiner." That way, no matter how we individually have labeled our files, a researcher looking into one of our top categories will be able to assemble a complete picture of HRC's work in the area. When we send our indexes of our files to Records Management (whether the actual files are still in a drawer or have already been boxed up), we will send them on disk, thereby creating a searchable index of all First Lady files that have been identified that way. If you have questions about this process, please direct them to me or Eric Woodard. *It is our hope that all staff will label and index their files by the end of June.*
3. Assembled materials on key topics. We will attempt to create "record files" on some of our top categories. The files will include a timeline of First Lady activities on the topic, copies of speeches and publications, notes based on taped interviews with key staff, and key memos or other documents that illustrate her role. We ask your cooperation in this effort.
4. Oral histories. Lissa and Missy will conduct taped interviews with all current and former staff, working off of a common set of a dozen or so questions. Notes taken during the interviews will form a guide to the oral history tapes, although we hope they will eventually be transcribed.

Thank you for your assistance with this important effort. It may take a decade for the First Lady's files to be processed by the Clinton Library and archivists. The work we undertake while we are still here will ensure that the First Lady's record is reflected accurately when we leave.

CATEGORIES FOR FIRST LADY ARCHIVING PROJECT

Children

Early childhood development
Child care/work and family issues
Foster care/Adoption
Youth development/afterschool/violence
Education

Health

Health reform
Immunizations
Children's health
Breast cancer
Gulf war illnesses

International

Vital Voices
Beijing
Civil society/democracy building
Women and girls education
Microenterprise

Other

DC
Arts
Millennium Council
White House preservation
Philanthropy and service

Clinton Presidential Records Digital Records Marker

This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a publication.

Publications have not been scanned in their entirety for the purpose of digitization. To see the full publication please search online or visit the Clinton Presidential Library's Research Room.

EARLY CHILDHOOD
DEVELOPMENT

EARLY CHILDHOOD
DEVELOPMENT

EARLY CHILDHOOD
DEVELOPMENT

EARLY CHILDHOOD
DEVELOPMENT

EARLY CHILDHOOD
DEVELOPMENT

HEALTH REFORM

PROJECTS

MILLENNIUM COUNCIL
PROJECTS

CHILD CARE

CHILD CARE

CHILD CARE

CHILD CARE

CHILD CARE

WHITE HOUSE PROJECTS

2/16/2000

***PRESIDENTIAL
MATERIALS
STAFF***

PHOTOCOPY
PRESERVATION



National Archives and Records Administration

700 Pennsylvania Avenue, NW
Washington, DC 20408-0001

MEETING AGENDA - MARCH 7, 2000

Purposes of Meeting:

1. To provide information to the First Lady's Staff on finding aids for Presidential files that will also document activities of the First Lady.
2. To assist the First Lady's staff, based on NARA's expertise, with how historians research a First Lady.
3. To assist the First Lady's staff with archival issues.

Meeting Participants:

Nancy Kegan Smith
Director, Presidential Materials Staff
National Archives and Records Administration

Ellen McCathran
Diarist, Presidential Materials Staff
National Archives and Records Administration

Terry Good
Director, White House Office of Records Management
(will come visit us to advise on how to file + label)
Lee Johnson
Deputy Director, White House Office of Records Management

Janet Philips
Visual Information Specialist, White House Photo Office

Jim Vankeuren
Supervisor of Audiovisual Systems, White House Communications Agency

First Lady's Staff

— can do search for "First Lady" to recall all times HRC has been in meetings at POTUS

— wants us to label files w/ one of HRC's key issues (see attached sheet)

— can search database in Photo Office

— gave S.S. books of audiotapes they have.

Pam - has a lot of original clips.

mead



REASURER
NOTEBOOK

70 sheets/wide ruled
10½x8in/26.7x20.3cm

1 subject notebook



05510 The Mead Corporation, Dayton, Ohio 45463

* Nancy will call to set up personal meetings of me, Lissa + speechwriters

2/16/2000

Internal Organization

- Done by issues
- Want all pieces (speeches, notes, etc) in one place

* Be sure to make cover sheet for archive boxes w/ contents.

WH Central File Manual -
get from Terry Goode

Photo Office - Janet Phillips has organized very well. Can type in name + pull up photos on computer.

To Do

- Set up w/ Terry Goode
- Get list of files in Records Mgmt.
- Find out what staff members have

Chronological Files

- Briefing Books
- POTUS diary (searchable)
- Photo files

Need to reconstruct the big picture of HRC's work over the last 7 years. (Including record of what was going on in the administration + the world.)

* Kelly should start taping speeches + sending us.

Have clear intern projects for this summer.

* Set up personal meeting of Nancy Kegan Smith (Archives) to let her know what are in our files. (for me + Lissa)

3/7/2000

We have

- speeches
- releases
- audiotapes
- clips
- background press info

Children

Early childhood development
Child care
Adoption
Youth development/afterschool/violence

Health

Health reform
Immunizations
Children's health
Breast cancer
Gulf war illnesses

International

Vital Voices
Beijing
Civil society/democracy building
Women and girls education
Microenterprise

Other

DC
Arts
Millennium Council projects
White House preservation
Philanthropy
Service

Top 20 issues for oral history project

Children

Early childhood development
Child care
Adoption
Youth development/afterschool/violence

Health

Health reform
Immunizations
Children's health
Breast cancer
Gulf war illnesses

International

Vital Voices
Beijing
Civil society/democracy building
Women and girls education
Microenterprise

Other

DC
Arts
Millennium Council projects
White House preservation
Philanthropy
Service

WHITE HOUSE PHOTO OFFICE

Holdings that will be transferred to the Clinton Presidential Library:

Over 80,000 rolls of film that are stored in our Lab in Anacostia and at the National Archives

All contact sheet books. Each book holds 100 contacts, we currently have 800 books

Historical Clinton family photos that have been copied (negatives, contact sheets and prints)

Release Books containing copies of White House photos that have been released by the White House Press offices and Media Affairs Office

Jumbo Books containing copies of photos that have been displayed in the West Wing

Staff Portrait Books containing portraits of staff members

Prints in file including release prints, official portraits and photos in stock for media requests. Subject headings for Mrs. Clinton include: arts, children, foreign trips, groups, health care, senior citizens, speeches, sports, with the Gores, and with the President

The White House Archive System, which is a database of over 25,500 records detailing the activities of President and Mrs. Clinton during the Clinton Administration. The database is a "finding aid" to the photos, using key word searching for names, dates, events, locations and subjects. It is a narrative description of an event, with some participants listed.

Please contact me if you have any questions regarding these materials.

Janet Philips
Photo Librarian
Room 475
X65034

000 NCNE
100 PRESIDENT HEAD SHOTS
105 PRESIDENT WITH ---
115 PRESIDENT AT PODIUM
120 PRESIDENT AT DESK
130 PRESIDENT IN OVAL OFFICE CHAIR
135 PRESIDENT ON TELEPHONE
140 PRESIDENT FULL LENGTH SHOT
145 AIR FORCE ONE
146 MARINE ONE
148 PRESIDENT CASUAL ATTIRE
149 PRESIDENT FORMAL ATTIRE
150 POTUS & FLOTUS TOGETHER/ALONE
151 GROUP SHOTS
152 PRESIDENT AND VICE PRESIDENT
153 PRESIDENT AND SENIOR STAFF - ALONE
200 1ST LADY HEAD SHOTS
201 1ST LADY HEAD SHOTS
202 1ST LADY WITH ---
203 1ST LADY CASUAL ATTIRE
204 1ST LADY FORMAL ATTIRE
205 1ST LADY MRS. WITH
215 MRS. CLINTON SPEAKING
300 FAMILY ALL MEMBERS
320 CABINET CHELSEA-310
330 SENIOR STAFF
332 MISCELLANEOUS STAFF 332 U.S. SENATORS
398 MRS. GORE
399 VP GORE
400 FORMER PRESIDENTS
401 MISCELLANEOUS GOVT. OFFICIALS
410 U.S. SENATORS
415 U.S. REPRESENTATIVES
420 JUDGES, OTHER LEGAL
425 AMBASSADORS
430 FOREIGN LEADERS
432 OTHER FOREIGN OFFICIALS
435 ROYALTY
440 GOVERNORS
450 MAYORS
455 MILITARY (U.S.)
456 MILITARY VETERANS (U.S.)
457 POLICE AND LAW ENFORCEMENT
459 STUDENTS
460 CHILDREN
461 YOUNG ADULTS
462 SENIOR CITIZENS
463 ETHNIC GROUPS
464 HANDICAPPED, ILL
465 AMERICAN INDIANS
467 BLACK GROUPS
468 HISPANICS
469 WOMENS GROUPS

717 AGRICULTURE= Dan Glickman
720 COMMERCE= Bill Daley
719 DEFENSE= William S. Cohen
704 EDUCATION= Richard W. Riley
712 ENERGY= Federico Pena
706 HHS= Donna E. Shalala
721 HUD= Andrew Cuomo
708 INTERIOR= Bruce Babbitt
701 JUSTICE= Janet Reno
722 LABOR= Alexis Herman
803 STATE= Madeleine Albright
723 TRANSPORTATION= Rodney Slater
716 TREASURY= Robert E. Rubin
713 VETERANS AFFAIRS= Jesse Brown

801 CIA DIRECTOR= Tony Lake
COUNSEL OF ECONOMIC ADVISERS CHAIR= Janet Yellen
NATIONAL ECONOMIC COUNCIL= Gene Sperling
811 NATIONAL SECURITY COUNCIL ADVISER= Sandy Berger
807 EPA ADMINISTRATOR= Carol M. Browner
810 OMB DIRECTOR= Franklin D. Raines
718 NAT'L DRUG CONTROL POLICY= Gen. Barry R. McCaffrey
815 SMALL BUSINESS ADMINISTRATOR= Aida Alvarez
813 UNITED NATIONS AMBASSADOR= Bill Richardson
814 U.S. TRADE REPRESENTATIVE= Charlene Barshefsky

916 George Tenet, CIA

812 Chief of Staff= Erskine Bowles

818 Larry Summers, Treas.
7/2/99

519 Amb Richard Holbrooke, U.N.

470 JEWS
471 SPORTS PERSONALITIES
472 MOVIE, TV PERSONALITIES
473 ARTISTS-DRAMATIC ACTORS, DANCERS, MUSICIANS, AUTHORS, ETC
480 MEDIA REPRESENTATIVES
482 NATIONAL SECURITY COUNCIL
483 SPECIAL INTEREST GROUPS
485 RELIGIOUS LEADERS
486 EDUCATORS
487 CORPORATE LEADERS
488 BUSINESS LEADERS
489 VOLUNTEERS
490 LABOR GROUPS
491 FARMERS
492 POLITICAL, FUND-RAISING, CAMPAIGNING, (DNC)
500 SITTING
501 READING
503 WAVING
504 DANCING
505 KISSING, EMBRACING
506 (WITH) SOCKS 507 = BUDDY
508 JOGGING
509 PLAYING SAXOPHONE
510 GOLFING
512 RADIO ADDRESS
515 SPORTS
516 WRITING
531 WHITE HOUSE PERFORMANCES, EVENTS
532 KENNEDY CENTER EVENTS
533 OTHER PERFORMANCES, SOCIAL EVENTS
535 WHITE HOUSE RECEPTIONS
536 WHITE HOUSE DINNERS AND LUNCHEONS
537 CHURCH AND RELIGIOUS FUNCTIONS
538 MUSEUM, GALLERY VISITS ETC. Historical sites
540 INAUGURAL EVENTS
600 CABINET MEETINGS
610 PRESS CONFERENCES
611 STATE OF THE UNION MESSAGE
612 MOTORCADE
613 DEPARTURES AND ARRIVALS, SOUTH LAWN
635 ANNOUNCEMENTS
645 SWEARING-IN CEREMONIES
650 PRESENTATION OF DIPLOMATIC CREDENTIALS
660 BILL AND OTHER SIGNINGS
670 STATE VISIT FROM FOREIGN COUNTRY TO THE U.S.
675 AWARDS AND PRESENTATIONS 675 = GIFT
690 FOREIGN TRIPS 690 ECONOMY / BUDGET
692 DOMESTIC TRIPS
694 CAMP DAVID
696 EDUCATION 698 Health Care
697 ENVIRONMENT
700 AGRICULTURE=MIKE ESPY 717 DAN GLICKMAN
701 JUSTICE= Janet Reno

702 COMMERCE=RONALD H. BROWN
703 DEFENSE=LES ASPIN JR. / 715 Perry
704 EDUCATION=RICHARD W. RILEY
705 ENERGY=HAZEL R. O'LEARY
706 HHS=DONNA E. SHALALA
707 HUD=HENRY CISNEROS
708 INTERIOR=BRUCE BABBITT
709 LABOR=ROBERT B. REICH
710 STATE=WARREN. M. CHRISTOPHER
711 TREASURY=LLOYD M. BENTSEN BOB RUBIN 716
712 TRANSPORTATION=FEDERICO F. PENA
713 VETERANS AFFAIRS=JESSE BROWN
714 DRUG CONTROL POLICY=LEE BROWN
807 EPA=CAROL M. BROWNER
800 CIA=R. JAMES WOOLSEY
801 NSC ADVISER= W. ANTHONY LAKE
802 OMB=LEON E. PANETTA 408/ Alice Rivlin
803 U.N. AMB.=MADELEINE ALBRIGHT 810 FRANKLIN RAINES
804 CHIEF OF STAFF=THOMAS F. "MACK" McLARTY
805 U.S. TRADE REP.=MICKEY KANTOR
806 COUNCIL OF ECON. ADVIS.=LAURA D'ANDREA TYSON
910 BUILDINGS, GROUNDS, INTERIORS, ETC.
920 JUMBOS
930 RELEASE BOOK
940 STAFF PORTRAITS
950 CURATOR'S FILE (F#)
960 Website

812 ERSKINE BOWLES

Search Results

Documents 1 to 10 of 12 matching the query " VITAL AND VOICES ".

New query

Next 2 documents

1. BOSPHORUS UNIVERSITY -- 024849

Abstract: 19-Nov-1999 : ISTANBUL, TURKEY : HILLARY RODHAM CLINTON ATTENDS A VITAL VOICES: CENTRAL ASIA AND TURKEY CONFERENCE IN ALBERT LONG HALL, BOSPHORUS UNIVERSITY. SHE GREETES NGO AND CHAMBER OF COMMERCE GROUPS AND OTHER GREETERS. SHE IS PRESENTED WITH GIFTS. INCLUDES DRIVERS.

<http://plserver/events/024849.htm>

size 2,812 bytes - 12/13/99 8:13:53 PM GMT



Summary



Full

2. WOMEN AND DEMOCRACY CONFERENCE CLOSING SESSION -- 024432

Abstract: 10-Oct-1999 : REYKJAVIK, ICLEAND : HILLARY RODHAM CLINTON ADDRESSES THE CLOSING SESSION OF THE WOMEN AND DEMOCRACY CONFERENCE AT THE REYKJAVIK CITY THEATRE. SHE GREETES THE VITAL VOICES WORKSHOP CHAIRS. MRS. CLINTON ALSO ATTENDS A MEET AND GREET. PRIME MINISTER DAVID ODDSSON IS PRESENT. MRS. CLINTON TALKS WITH KITTY HIGGINS AND OTHERS. MELANNE VERVEER IS PRESENT.

<http://plserver/events/024432.htm>

size 3,047 bytes - 10/22/99 3:42:33 PM GMT



Summary



Full

3. VITAL VOICES MEETING -- 023362

Abstract: 18-Jun-1999 : PALERMO, ITALY : HILLARY RODHAM CLINTON ATTENDS A VITAL VOICES MEETING AT THE VILLA NISCEMI. SHE GREETES MEETING PARTICIPANTS. THE FIRST LADY IS PRESENTED WITH A BELT AND A PITCHER.

<http://plserver/events/023362.htm>

size 2,174 bytes - 7/15/99 3:31:27 PM GMT



Summary



Full

4. VITAL VOICES FOLLOW-UP CONFERENCE -- 022993

Abstract: 13-May-1999 : BELFAST, NORTHERN IRELAND : HILLARY RODHAM CLINTON ARRIVES THE SPIRES. SHE IS MET BY LORD MAYOR DAVID ALDERDICE; REV. DEREK POTS, CLERK PRESBYTERIAN CHURCH OF IRELAND; AND OTHERS. MRS. CLINTON ATTENDS TWO MEET AND GREET RECEPTIONS. SHE ADDRESSES THE VITAL VOICES WOMEN IN DEMOCRACY FOLLOW-UP CONFERENCE.

<http://plserver/events/022993.htm>

size 2,618 bytes - 7/1/99 10:49:06 AM GMT

[Summary](#)[Full](#)**5. VITAL VOICES -- 022114**

Abstract: 15-Feb-1999 : MERIDA, MEXICO : HILLARY RODHAM CLINTON MEETS WITH VITAL VOICES GROUP.

<http://plserver/events/022114.htm>

size 1,482 bytes - 7/1/99 10:44:46 AM GMT

[Summary](#)[Full](#)**6. VITAL VOICES MEET AND GREET -- 021467**

Abstract: 21-Nov-1998 : PORT-AU-PRINCE, HAITI : HILLARY RODHAM CLINTON MEETS WITH MRS. RENE PREVAL AND VITAL VOICES PARTICIPANTS AT THE U.S. AMBASSADOR'S RESIDENCE.

<http://plserver/events/021467.htm>

size 1,501 bytes - 7/1/99 10:41:25 AM GMT

[Summary](#)[Full](#)**7. ADDRESS TO CONGRESS -- 021445**

Abstract: 19-Nov-1998 : GUATEMALA CITY, GUATEMALA : HILLARY RODHAM CLINTON ARRIVES THE CONGRESS BUILDING. SHE IS MET BY DR. RAFAEL BARRIOS, PRESIDENT OF CONGRESS; ANABELLE DE LEON, FIRST VICE PRESIDENT; AND MARIO FLORES, FIRST SECRETARY. MRS. CLINTON ADDRESSES THE CONGRESS IN CONGRESSIONAL HALL. THE FIRST LADY IS PRESENTED WITH A MEDAL. AMBASSADOR DONALD PLANTY IS PRESENT. MRS. CLINTON GREETES VITAL VOICES PARTICIPANTS IN THE SALON DE PUEBLO.

<http://plserver/events/021445.htm>

size 2,999 bytes - 7/1/99 10:41:19 AM GMT

[Summary](#)[Full](#)

8. DOMESTIC VIOLENCE SPEECH -- 021431

Abstract: 17-Nov-1998 : SAN SALVADOR, EL SALVADOR : HILLARY RODHAM CLINTON AND MRS. ARMANDO CALDERON SOL ADDRESS THE ISSUE OF DOMESTIC VIOLENCE AT AN EVENT AT THE HOTEL PRINCESS. MRS. CLINTON ALSO GREET'S VITAL VOICES PARTICIPANTS.

<http://plserver/events/021431.htm>

size 2,097 bytes - 7/1/99 10:41:15 AM GMT

 [Summary](#)  [Full](#)

9. WOMEN IN THE 21ST CENTURY -- 021049

Abstract: 11-Oct-1998 : SOFIA, BULGARIA : HILLARY RODHAM CLINTON ARRIVES THE IVAN VAZOV NATIONAL THEATRE. SHE GREET'S DR. RUMYANA KOLAROVA, EXECUTIVE DIRECTOR, THE VALUE FOUNDATION AND DR. VASSIL STEFANOV, THEATRE DIRECTOR. SHE GREET'S PRESIDENT AND MRS. PETAR STOYANOV (ANTONINA). MRS. CLINTON ADDRESSES THE WOMEN IN THE 21ST CENTURY CONFERENCE. SHE GREET'S BULGARIAN VITAL VOICES DELEGATION.

<http://plserver/events/021049.htm>

size 3,046 bytes - 7/1/99 10:39:29 AM GMT

 [Summary](#)  [Full](#)

10. VITAL VOICES CONFERENCE -- 020949

Abstract: 02-Oct-1998 : MONTEVIDEO, URUGUAY : HILLARY RODHAM CLINTON ADDRESSES THE VITAL VOICES CONFERENCE AT THE HOTEL VICTORIA PLAZA. DAIS PARTICIPANTS INCLUDE: THERESA LOAR AND ENRIQUE IGLESIAS, PRESIDENT, INTER-AMERICAN BANK; AND MRS. JULIO SANGUINETTI. THE FIRST LADY TALKS WITH AIDA ALVAREZ AND AMB. CHRISTOPHER ASHBY.

<http://plserver/events/020949.htm>

size 2,290 bytes - 7/1/99 10:39:04 AM GMT

 [Summary](#)  [Full](#)

[New query](#)

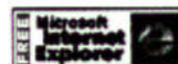
[Next 2 documents](#)

Page 1 of 2



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Event Number: 008142

VETERANS HOSPITAL

Start Date: Thursday, 16 February 1995

End Date: Thursday, 16 February 1995

Event Location: WASHINGTON, D.C.

Photographer: SHARON FARMER

Event Codes: 205 456 462 713 698

Contact Description:

HILLARY RODHAM CLINTON ARRIVES THE VETERANS HOSPITAL ON IRVING STREET. SHE IS MET BY SEC. JESSE BROWN, DR. KEN KIZER, UNDER SECRETARY OF HEALTH, DEPARTMENT OF VETERANS AFFAIRS; AND PEDRO GARCIA, DEPUTY DIRECTOR OF THE WASHINGTON, D.C. VA HOSPITAL. MRS. CLINTON VISITS WORLD WAR II VETERANS IN THE NURSING HOME WARD. SHE PARTICIPATES IN DISCUSSIONS WITH VETERANS. SHE ALSO MEETS PRIVATELY WITH PROFESSIONALS REGARDING THE PERSIAN GULF WAR SYNDROME. MRS. CLINTON TOURS THE FACILITY LOOKING AT VETERANS' ROLLS AND A COMPUTER DEMONSTRATION. NICE SHOTS OF HER GREETING VETERANS INDIVIDUALLY. INCLUDES WIDE LUX VIEWS.

[Images](#)

Contact Sheets: [P24662](#) [P24663](#) [P24664](#) [P24665](#) [P24666](#) [P24677](#)

Event Number: 020285

HARRIET TUBMAN HOUSE

Start Date: Wednesday, 15 July 1998

End Date: Wednesday, 15 July 1998

Event Location: AUBURN, NEW YORK

Photographer: SHARON FARMER

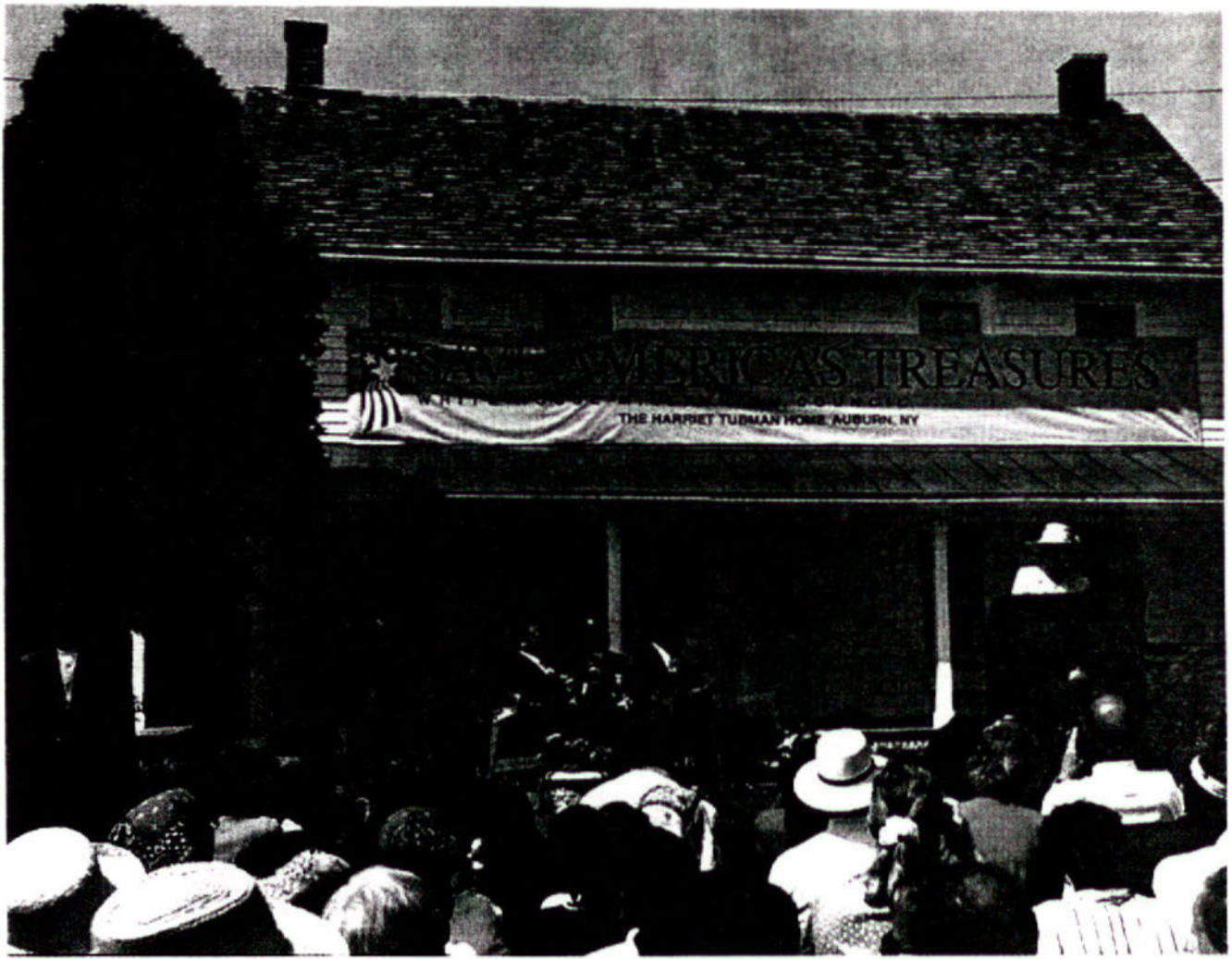
Event Codes: 205 215 450 460 485 692

Contact Description:

HILLARY RODHAM CLINTON ARRIVES THE HARRIET TUBMAN HOUSE DURING HER WHITE HOUSE MILLENNIUM COUNCIL SAVE AMERICA'S TREASURES TOUR. THE FIRST LADY GREETES REV. PAUL CARTER, RESIDENT MANAGER. MRS. CLINTON VISITS THE TUBMAN HOME AND DELIVERS REMARKS AT THE HARRIET TUBMAN HOME FOR THE AGED AND INFIRM. THE THOMPSON MEMORIAL YOUTH GROUP PERFORMS A SHORT PLAY. MRS. CLINTON GREETES EVENT GUESTS. CHILDREN PRESENT HER WITH A "FREEDOM RECREATIONAL SERVICES" T-SHIRT.

Images

Contact Sheets: [P65158](#) [P65162](#) [P65163](#) [P65167](#) [P65168](#)



Event Number: 021871

MARS MILLENNIUM PROJECT

Start Date: Thursday, 14 January 1999

End Date: Thursday, 14 January 1999

Event Location: WASHINGTON, D.C.

Photographer: RALPH ALSWANG

Event Codes: 205 401 459 460 696 704 920

Contact Description:

HILLARY RODHAM CLINTON ARRIVES THE SMITHSONIAN AIR AND SPACE MUSEUM. SHE GREETES MICHAEL HEYMAN, SECRETARY OF THE SMITHSONIAN INSTITUTE; SEC. RICHARD RILEY; DANIEL GOLDIN, NASA ADMINISTRATOR; WILLIAM IVEY, CHAIRMAN, NATIONAL ENDOWMENT FOR THE ARTS; DR. TED MITCHELL, VP FOR EDUCATION AND STRATEGIC INITIATIVES, J. PAUL GETTY TRUST; AND DONNA SHIRLEY, FORMER MANAGER OF THE MARS EXPLORATION PROGRAM AT THE JET PROPULSION LAB, PASADENA, CALIFORNIA. MRS. CLINTON TOURS THE LIFE ON MARS EXHIBIT. SHE LOOKS AT THE MARS PATHFINDER AND MARS ROVER REPLICAS. MRS. CLINTON PARTICIPATES IN A MARS MILLENNIUM PROJECT DISCUSSION WITH STUDENTS IN THE MARS-SCAPE ROOM. THE STUDENTS PRESENT MRS. CLINTON WITH THEIR GROUP ART BOOK ON MARS IDEAS (JUMBO P69398-13, JUMBO P69401-25). MRS. CLINTON ADDRESSES THE MARS MILLENNIUM PROJECT LAUNCH IN THE EINSTEIN PLANETARIUM.

Images

Contact Sheets: [P69398](#) [P69399](#) [P69400](#) [P69401](#) [P69402](#) [P69404](#)



Event Number: 008860

MARY'S CENTER FOR MATERNAL AND CHILD CARE

Start Date: Friday, 21 April 1995

End Date: Friday, 21 April 1995

Event Location: WASHINGTON, D.C.

Photographer: BARBARA KINNEY

Event Codes: 205 460 698 706 415

Contact Description:

HILLARY RODHAM CLINTON GREETES DR. HENRY FOSTER IN THE HALLWAY OF THE GROUND FLOOR RESIDENCE, MELANNE VERVEER IS PRESENT. THEY VISIT MARY'S CENTER FOR MATERNAL AND CHILD CARE. THE FIRST LADY TOURS THE CENTER WITH DR. FOSTER, SEC. DONNA SHALALA, REP.. ELEANOR HOLMES NORTON AND MARIA GOMEZ, EXECUTIVE DIRECTOR OF THE CENTER. THEY VISIT THE WAITING AREA, IMMUNIZATION ROOM AND EXAMINING ROOM. THE PRINCIPALS PARTICIPATE IN A GROUP DISCUSSION WITH PARENTS AND CHILDREN. NICE SHOTS OF THE FIRST LADY WITH CHILDREN.

Images

Contact Sheets: [P26955](#) [P26956](#) [P26957](#) [P26958](#) [P26959](#) [P26960](#) [P26961](#) [P26962](#) [P27016](#)

Event Number: 009022

MAMMOGRAM EVENT

Start Date: Thursday, 04 May 1995

End Date: Thursday, 04 May 1995

Event Location: WASHINGTON, D.C.

Photographer: RALPH ALSWANG

Event Codes: 205 215 698

Contact Description:

HILLARY RODHAM CLINTON VISITS THE MOBILE MAMMOGRAM VAN PARKED AT THE WASHINGTON HILTON HOTEL. THE FIRST LADY MEETS WITH SANDEE KOLODNY KATZ, R.N., MOBILE TREATMENT UNIT DIRECTOR; SHARON DEVORE AND KATHY CHANDLER, RADIOGRAPHERS; AND ANNETTE BERTONE, R.N. MRS. CLINTON ALSO ADDRESSES THE WHITE HOUSE CONFERENCE ON AGING ABOUT BREAST CANCER. SHE PARTICIPATES IN A DISCUSSION WITH DAIS PARTICIPANTS AND GREETES GUESTS. FERNANDO TORRES-GIL, ASSISTANT SECRETARY, ADMINISTRATION ON AGING, HHS. ALSO SHOWS MRS. CLINTON TALKING ALONE WITH BRIAN MCPARTLIN.

Contact Sheets: [P27464](#) [P27465](#) [P27466](#) [P27467](#) [P27468](#) [P27469](#) [P27470](#) [P27471](#) [P27472](#)

Event Number: 015563

PRESERVATION MEETING

Start Date: Monday, 03 March 1997

End Date: Monday, 03 March 1997

Event Location: STATE FLOOR

Photographer: SHARON FARMER

Event Codes: 205 332 401 151 910

Contact Description:

HILLARY RODHAM CLINTON ATTENDS A WHITE HOUSE PRESERVATION MEETING IN THE STATE DINING ROOM. PARTICIPANTS INCLUDE: ROGER KENNEDY, KAKI HOCKERMSITH, GARY WALTERS, J. CARTER BROWN, LESLIE GREENE BOWMAN, WENDY COOPER, JONATHAN FAIRBANKS, NANCY M. FOLGER, MARK HAMPTON, JANICE M. JOHNSON, WILLIAM KLOSS, RICHARD NYLANDER, JOHN L. RICHARDSON, J. THOMAS SAVAGE, JR., JOHN WILMERDING, REX SCOUTEN, EARL A. POWELL, III, BETTY C. MONKMAN, BILL ALLMAN; AND LYDIA TEDERICK AND DONNA HAYASHI WHO HOLD UP A CHAIR COVERED IN RED FABRIC. BILL ALLMAN HOLDS UP A PIECE OF RED FABRIC. PARTICIPANTS POSE FOR A GROUP PHOTO IN THE BLUE ROOM.

Images

Contact Sheets: [P50685](#) [P50686](#) [P50687](#)

Event Number: 015603

INTERAGENCY COUNCIL ON WOMEN

Start Date: Saturday, 08 March 1997

End Date: Saturday, 08 March 1997

Event Location: OVAL OFFICE

Photographer: BOB MCNEELY

Event Codes: 105 151 205 330 469 675 706

Contact Description:

PRESIDENT CLINTON AND HILLARY RODHAM CLINTON PARTICIPATE IN THE PRESENTATION OF THE INTERAGENCY COUNCIL ON WOMEN REPORT. SEC. DONNA SHALALA AND BETSY MYERS ARE PRESENT. MRS. CLINTON TALKS WITH MYERS, SEC. SHALALA, NICOLE RABNER AND KATY BUTTON IN THE OUTER OVAL OFFICE.

Contact Sheets: [P50833](#) [P50857](#) [P50866](#) [P50869](#) [P50871](#)

ALPHABETICAL LISTING OF PRIMARY SUBJECTS

CODE SUBJECT CATEGORY

AG AGRICULTURE
 AR ARTS
 AT ATOMIC / NUCLEAR ENERGY
 BE BUSINESS - ECONOMICS
 CA CIVIL AVIATION
 CM COMMODITIES
 CO COUNTRIES
 DI DISASTERS
 ED EDUCATION
 FA FEDERAL AID
 FE FEDERAL GOVERNMENT
 FG FEDERAL GOVERNMENT - ORGANIZATIONS
 FI FINANCE
 FO FOREIGN AFFAIRS
 GI GIFTS
 HE HEALTH
 HI HIGHWAYS - BRIDGES
 HO HOLIDAYS
 HS HOUSING
 HU HUMAN RIGHTS
 IM IMMIGRATION - NATURALIZATION
 IN INDIAN AFFAIRS
 IS INSURANCE
 IT INTERNATIONAL ORGANIZATIONS
 IV INVITATIONS
 JL JUDICIAL - LEGAL MATTERS
 LA LABOR - MANAGEMENT (NON-GOVERNMENT)
 LE LEGISLATION
 LG LOCAL GOVERNMENTS
 MA MEDALS - AWARDS

CODE SUBJECT CATEGORY

MC MEETINGS - CONFERENCES
 ME MESSAGES
 ND NATIONAL SECURITY - DEFENSE
 NR NATURAL RESOURCES
 OS OUTER SPACE
 PA PARKS - MONUMENTS
 PC PEACE
 PE PERSONNEL MANAGEMENT
 PL POLITICAL AFFAIRS
 PO POSTAL SERVICE
 PP PRESIDENTIAL (PERSONAL)
 PQ PROCUREMENT
 PR PUBLIC RELATIONS
 PU PUBLICATIONS
 RA REAL PROPERTY
 RE RECREATION - SPORTS
 RM RELIGIOUS MATTERS
 RS REPORTS - STATISTICS
 SA SAFETY - ACCIDENT PREVENTION
 SC SCIENCES
 SO SOCIAL AFFAIRS
 SP SPEECHES
 ST STATE GOVERNMENTS
 TA TRADE
 TN TRANSPORTATION
 TR TRIPS
 UT UTILITIES
 VA VETERANS AFFAIRS
 WE WELFARE
 WH WHITE HOUSE ADMINISTRATION

PP PRESIDENTIAL (PERSONAL)

A primary category containing information pertaining to material of a personal or quasi-personal nature written to the President or his family.

It is subdivided into the following secondary headings:

PP PRESIDENTIAL PERSONAL

PP001 Articles - Books - Booklets (Written by the President)

PP002 Articles-Books-Booklets (Written about the Pres. & Family)

PP003 Contributions by the President

PP004 Doubles of the President

PP005 Family, Presidential

PP005-01 First Lady

PP005-02 Reagan, Maureen (Daughter)

PP005-03 Reagan, Michael and Colleen (Son)

PP005-04 Reagan, Patti (Patricia) Davis (Daughter)

PP005-05 Reagan, Ronald and Maria (Son)

PP005-06 Reagan, Neil (Moon)(Brother of the President)

PP005-07 Davis, Loyal and Edith (DeeDee)(First Lady's Parents)

PP006 Income Tax, President's

PP007 Summonses and Subpoenas (Presidential)

PP008 Insurance, President's

PP009 Memberships, President's

PP010 Messages received by the President

PP010-01 Birthday, Message received by the President

PP014-05 Card Games, President's favorite
PP014-06 Dancing, President's favorite
PP014-07 Flowers, President's favorite
PP014-08 Food - Recipies - Cooking, President's favorite
PP014-09 Motion Pictures - Theatre, President's favorite
PP014-10 Music - Composers, President's favorite
PP014-11 Numismatics, President's favorite
PP014-12 Pets, President's favorite
PP014-13 Philately, President's favorite
PP014-14 Photography, President's favorite
PP014-15 Quotations, President's favorite
PP014-16 Sports, President's favorite
PP014-17 Writing, President's favorite
PP015 Voting, President's

PRESIDENTIAL RECORDS ¹

(44 U.S.C. Chapter 22)

- Sec.
2201. Definitions.
2202. Ownership of Presidential records.
2203. Management and custody of Presidential records.
2204. Restrictions on access to Presidential records.
2205. Exceptions to restriction on access.²
2206. Regulations.
2207. Vice-Presidential records.

§ 2201. Definitions

As used in this chapter—

(1) The term "documentary material" means all books, correspondence, memorandums, documents, papers, pamphlets, works of art, models, pictures, photographs, plats, maps, films, and motion pictures, including but not limited to, audio, audiovisual, or other electronic or mechanical recordings.

(2) The term "Presidential records" means documentary materials, or any reasonably segregable portion thereof, created or received by the President, his immediate staff, or a unit or individual of the Executive Office of the President whose function is to advise and assist the President, in the course of conducting activities which relate to or have an effect upon the carrying out of the constitutional, statutory, or other official or ceremonial duties of the President. Such term—

(A) includes any documentary materials relating to the political activities of the President or members of his staff, but only if such activities relate to or have a direct effect upon the carrying out of constitutional, statutory, or other official or ceremonial duties of the President; but

(B) does not include any documentary materials that are (i) official records of an agency (as defined in section 552(e)³ of title 5, United States Code); (ii) personal records; (iii) stocks of publications and stationery; or (iv) extra copies of documents produced only for convenience of reference, when such copies are clearly so identified.

(3) The term "personal records" means all documentary materials, or any reasonably segregable portion thereof, of a purely private or nonpublic character which do not relate to or have an effect upon the carrying out of the constitutional, statutory, or other official or ceremonial duties of the President. Such term includes—

(A) diaries, journals, or other personal notes serving as the functional equivalent of

a diary or journal which are not prepared or utilized for, or, circulated or communicated in the course of, transacting Government business;

(B) materials relating to private political associations, and having no relation to or direct effect upon the carrying out of constitutional, statutory, or other official or ceremonial duties of the President; and

(C) materials relating exclusively to the President's own election to the office of the Presidency; and materials directly relating to the election of a particular individual or individuals to Federal, State, or local office, which have no relation to or direct effect upon the carrying out of constitutional, statutory, or other official or ceremonial duties of the President.

(4) The term "Archivist" means the Archivist of the United States.

(5) The term "former President," when used with respect to Presidential records, means the former President during whose term or terms of office such Presidential records were created.

§ 2202. Ownership of Presidential records

The United States shall reserve and retain complete ownership, possession, and control of Presidential records; and such records shall be administered in accordance with the provisions of this chapter.

§ 2203. Management and custody of Presidential records

(a) Through the implementation of records management controls and other necessary actions, the President shall take all such steps as may be necessary to assure that the activities, deliberations, decisions, and policies that reflect the performance of his constitutional, statutory, or other official or ceremonial duties are adequately documented and that such records are maintained as Presidential records pursuant to the requirements of this section and other provisions of law.

(b) Documentary materials produced or received by the President, his staff, or units or individuals in the Executive Office of the President the function of which is to advise and assist the President, shall, to the extent practicable, be categorized as Presidential records or personal records upon their creation or receipt and be filed separately.

(c) During his term of office, the President may dispose of those of his Presidential records that no longer have administrative, historical, informational, or evidentiary value if—

¹ Section 3 of Pub. L. 95-591 (Nov. 4, 1978, 92 Stat. 2523) provided that this chapter applies to any Presidential records created on or after January 20, 1981.

² So in original. Does not conform to section catch line.

³ Section 552(e) of title 5 was redesignated section 552(f) of title 5 by section 1802(b) of Pub. L. 99-570.

(1) the President obtains the views, in writing, of the Archivist concerning the proposed disposal of such Presidential records; and

(2) the Archivist states that he does not intend to take any action under subsection (e) of this section.

(d) In the event the Archivist notifies the President under subsection (c) that he does intend to take action under subsection (e), the President may dispose of such Presidential records if copies of the disposal schedule are submitted to the appropriate Congressional Committees at least 60 calendar days of continuous session of Congress in advance of the proposed disposal date. For the purpose of this section, continuity of session is broken only by an adjournment of Congress sine die, and the days on which either House is not in session because of an adjournment of more than three days to a day certain are excluded in the computation of the days in which Congress is in continuous session.

(e) The Archivist shall request the advice of the Committee on Rules and Administration and the Committee on Governmental Affairs of the Senate and the Committee on House Administration and the Committee on Government Operations of the House of Representatives with respect to any proposed disposal of Presidential records whenever he considers that—

(1) these particular records may be of special interest to the Congress; or

(2) consultation with the Congress regarding the disposal of these particular records is in the public interest.

(f) (1) Upon the conclusion of a President's term of office, or if a President serves consecutive terms upon the conclusion of the last term, the Archivist of the United States shall assume responsibility for the custody, control, and preservation of, and access to, the Presidential records of that President. The Archivist shall have an affirmative duty to make such records available to the public as rapidly and completely as possible consistent with the provisions of this Act.

(2) The Archivist shall deposit all such Presidential records in a Presidential archival depository or another archival facility operated by the United States. The Archivist is authorized to designate, after consultation with the former President, a director at each depository or facility, who shall be responsible for the care and preservation of such records.

(3) The Archivist is authorized to dispose of such Presidential records which he has appraised and determined to have insufficient administrative, historical, informational, or evidentiary value to warrant their continued preservation. Notice of such disposal shall be published in the Federal Register at least 60 days in advance of the proposed disposal date. Publication of such notice shall constitute a final agency action for purposes of review under chapter 7 of title 5, United States Code.

§ 2204. Restrictions on access to Presidential records

(a) Prior to the conclusion of his term of office or last consecutive term of office, as the case may be, the President shall specify durations, not to exceed 12 years, for which access shall be restricted with respect to information, in a Presidential record, within one or more of the following categories:

(1)(A) specifically authorized under criteria established by an Executive order to be kept secret in the interest of national defense or foreign policy and (B) in fact properly classified pursuant to such Executive order;

(2) relating to appointments to Federal office;

(3) specifically exempted from disclosure by statute (other than sections 552 and 552b of title 5, United States Code), provided that such statute (A) requires that the material be withheld from the public in such a manner as to leave no discretion on the issue, or (B) establishes particular criteria for withholding or refers to particular types of material to be withheld;

(4) trade secrets and commercial or financial information obtained from a person and privileged or confidential;

(5) confidential communications requesting or submitting advice, between the President and his advisers, or between such advisers; or

(6) personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

(b)(1) Any Presidential record or reasonably segregable portion thereof containing information within a category restricted by the President under subsection (a) shall be so designated by the Archivist and access thereto shall be restricted until the earlier of—

(A)(i) the date on which the former President waives the restriction on disclosure of such record, or

(ii) the expiration of the duration specified under subsection (a) for the category of information on the basis of which access to such record has been restricted; or

(B) upon a determination by the Archivist that such record or reasonably segregable portion thereof, or of any significant element or aspect of the information contained in such record or reasonably segregable portion thereof, has been placed in the public domain through publication by the former President, or his agents.

(2) Any such record which does not contain information within a category restricted by the President under subsection (a), or contains information within such a category for which the duration of restricted access has expired, shall be

exempt from the provisions of subsection (c) until the earlier of—

(A) the date which is 5 years after the date on which the Archivist obtains custody of such record pursuant to section 2203(d)(1); or

(B) the date on which the Archivist completes the processing and organization of such records or integral file segment thereof.

(3) During the period of restricted access specified pursuant to subsection (b)(1), the determination whether access to a Presidential record or reasonably segregable portion thereof shall be restricted shall be made by the Archivist, in his discretion, after consultation with the former President, and, during such period, such determinations shall not be subject to judicial review, except as provided in subsection (e) of this section. The Archivist shall establish procedures whereby any person denied access to a Presidential record because such record is restricted pursuant to a determination made under this paragraph, may file an administrative appeal of such determination. Such procedures shall provide for a written determination by the Archivist or his designee, within 30 working days after receipt of such an appeal, setting forth the basis for such determination.

(c)(1) Subject to the limitations on access imposed pursuant to subsections (a) and (b), Presidential records shall be administered in accordance with section 552 of title 5, United States Code, except that paragraph (b)(5) of that section shall not be available for purposes of withholding any Presidential record, and for the purposes of such section such records shall be deemed to be records of the National Archives and Records Administration. Access to such records shall be granted on nondiscriminatory terms.

(2) Nothing in this Act shall be construed to confirm, limit, or expand any constitutionally-based privilege which may be available to an incumbent or former President.

(d) Upon the death or disability of a President or former President, any discretion or authority the President or former President may have had under this chapter shall be exercised by the Archivist unless otherwise previously provided by the President or former President in a written notice to the Archivist.

(e) The United States District Court for the District of Columbia shall have jurisdiction over any action initiated by the former President asserting that a determination made by the Archivist violates the former President's rights or privileges.

§ 2205. Exceptions to restricted access

Notwithstanding any restrictions on access imposed pursuant to section 2204—

(1) the Archivist and persons employed by the National Archives and Records Administration who are engaged in the performance of normal archival work shall be permitted access to Presidential records in the custody of the Archivist;

(2) subject to any rights, defenses, or privileges which the United States or any agency or person may invoke, Presidential records shall be made available—

(A) pursuant to subpoena or other judicial process issued by a court of competent jurisdiction for the purposes of any civil or criminal investigation or proceeding;

(B) to an incumbent President if such records contain information that is needed for conduct of current business of his office and that is not otherwise available; and

(C) to either House of Congress, or, to the extent of matter within its jurisdiction, to any committee or subcommittee thereof if such records contain information that is needed for the conduct of its business and that is not otherwise available; and

(3) the Presidential records of a former President shall be available to such former President or his designated representative.

§ 2206. Regulations

The Archivist shall promulgate in accordance with section 553 of title 5, United States Code, regulations necessary to carry out the provisions of this chapter. Such regulations shall include—

(1) provisions for advance public notice and description of any Presidential records scheduled for disposal pursuant to section 2203(f)(3);

(2) provisions for providing notice to the former President when materials to which access would otherwise be restricted pursuant to section 2204(a) are to be made available in accordance with section 2205(2);

(3) provisions for notice by the Archivist to the former President when the disclosure of particular documents may adversely affect any rights and privileges which the former President may have; and

(4) provisions for establishing procedures for consultation between the Archivist and appropriate Federal agencies regarding materials which may be subject to section 552(b)(7) of title 5, United States Code.

§ 2207. Vice-Presidential records

Vice-Presidential records shall be subject to the provisions of this chapter in the same manner as Presidential records. The duties and responsibilities of the Vice President, with respect to Vice-Presidential records, shall be the same as the duties and responsibilities of the President under this chapter with respect to Presidential records. The authority of the Archivist with respect to Vice-Presidential records shall be the same as the authority of the Archivist under this chapter with respect to Presidential records, except that the Archivist may, when the Archivist determines that it is in the public interest, enter into an agreement for the deposit of Vice-Presidential records in a

non-Federal archival depository. Nothing in this chapter shall be construed to authorize the estab-

lishment of separate archival depositories for such Vice-Presidential records.

NATIONAL ARCHIVES TRUST FUND BOARD

(44 U.S.C. Chapter 23)

Sec.

- 2301. Establishment of Board; membership.
- 2302. Authority of the Board; seal; services; bylaws; rules; regulations; employees.
- 2303. Powers and obligations of Board; liability of members.
- 2304. Compensation of members; availability of trust funds for expenses of Board.
- 2305. Acceptance of gifts.
- 2306. Investment of funds.
- 2307. Trust Fund account; disbursements; sales of publications and releases.
- 2308. Tax exemption for gifts.

§ 2301. Establishment of Board; membership

The National Archives Trust Fund Board shall consist of the Archivist of the United States, as Chairman, and the Secretary of the Treasury and the Chairman of the National Endowment for the Humanities. Membership on the Board is not an office within the meaning of the statutes of the United States.

§ 2302. Authority of the Board; seal; services; bylaws; rules; regulations; employees

In carrying out the purposes of this chapter, the Board—

(1) may adopt an official seal, which shall be judicially noticed;

(2) may utilize on a reimbursable basis the services and personnel of the National Archives and Records Administration necessary (as determined by the Archivist) to assist the Board in the administration of the trust fund, and in the preparation and publication of special works and collections of sources and preparation, duplication, editing, and release of historical photographic materials and sound recordings, and may utilize on a reimbursable basis the services and personnel of other Federal agencies for such purposes;

(3) may adopt bylaws, rules, and regulations necessary for the administration of its functions under this chapter; and

(4) may, subject to the laws and regulations governing appointments in the civil service, appoint and fix the compensation of such personnel as may be necessary to carry out its functions.

§ 2303. Powers and obligations of the Board; liability of members

Except as otherwise provided by this chapter, the Board shall have all the usual powers and obligations of a trustee with respect to property and funds administered by it, but the members of the Board are not personally liable, except for malfeasance.

§ 2304. Compensation of members; availability of trust funds for expenses of the Board

Compensation may not be paid to the members of the Board for their services as members. Costs incurred by the Board in carrying out its duties under this chapter, including the obligations necessarily incurred by the members of the Board in the performance of their duties and the compensation of persons employed by the Board, shall be paid by the Archivist of the United States from trust funds available to the Board for this purpose. The Board, by resolution, may authorize the transfer of funds (including the principal or interest of a gift or bequest) to the National Archives and Records Administration to be expended on an archival or records activity approved by the Board or to accomplish the purpose of a gift or bequest.

§ 2305. Acceptance of gifts

The Board may solicit and accept gifts or bequests of money, securities, or other personal property, for the benefit of or in connection with the national archival and records activities administered by the National Archives and Records Administration. Moneys that are for deposit into the trust fund shall be deposited within 10 working days of the receipt thereof.

§ 2306. Investment of funds

The Secretary of the Treasury shall receipt for moneys or securities composing trust funds given or bequeathed to the Board and shall invest, reinvest, and retain the moneys or securities as the Board from time to time determines. The Board may not engage in business or exercise a voting privilege which may be incidental to securities in such trust funds, nor may the Secretary of the Treasury make investments for the account of the Board which could not lawfully be made by a trust company in the District of Columbia, unless directly authorized by the instrument of gift or bequest under which the funds to be invested are derived, and may retain investments accepted by the Board.

§ 2307. Trust fund account; disbursements; sales of publications and releases

The income from trust funds held by the Board and the proceeds from the sale of securities and other personal property, as and when collected, shall be covered into the Treasury of the United States in a trust fund account to be known as the National Archives Trust Fund, subject to disbursement on the basis of certified vouchers of the Ar-

SUBCHAPTER E—PRESIDENTIAL RECORDS

PART 1270—PRESIDENTIAL RECORDS

Subpart A—General Provisions

Sec.

- 1270.10 Scope of part.
1270.12 Application.
1270.14 Definitions.

Subpart B—Actions Taken on Behalf of Former Presidents

- 1270.20 Designation of person or persons to act for former President.
1270.22 When Archivist may act for former President.

Subpart C—Disposal of Presidential Records

- 1270.30 Disposal of Presidential Records by Incumbent President.
1270.32 Disposal of Presidential Records in the custody of the Archivist.

Subpart D—Access to Presidential Records

- 1270.40 Identification of restricted records.
1270.42 Denial of access to public; right to appeal.
1270.44 Exceptions to restricted access.
1270.46 Notice of intent to disclose Presidential Records.

Subpart E—Presidential Records Compiled for Law Enforcement Purposes

- 1270.50 Consultation with law enforcement agencies.

AUTHORITY: The Presidential Records Act of 1978, Pub. L. 95-591, 92 Stat. 2523-27, as amended by the National Archives and Records Administration Act of 1984, Pub. L. 98-497, sec. 107(b)(7), 98 Stat. 2287 (1984) (codified at 44 U.S.C. 2201-07).

SOURCE: 53 FR 50404, Dec. 15, 1988, unless otherwise noted.

Subpart A—General Provisions

§ 1270.10 Scope of part.

These regulations implement the provisions of the Presidential Records Act of 1978, Pub. L. No. 95-591, 92 Stat. 2523-27, as amended by Pub. L. No. 98-497, sec. 107(b)(7), 98 Stat. 2287 (1984) (codified at 44 U.S.C. 2201-07), by setting forth the policies and procedures governing preservation, protection, and disposal of, and access to Presidential and Vice-Presidential records created during a term of office

of the President or Vice President beginning on or after January 20, 1981. Nothing in these regulations is intended to govern procedures for assertion of, or response to, any constitutionally based privilege which may be available to an incumbent or former President.

§ 1270.12 Application.

(a) These regulations apply to all Presidential records created during a term of office of the President beginning on or after January 20, 1981.

(b) Vice-Presidential records shall be subject to the provisions of this part in the same manner as Presidential records. The Vice President's duties and responsibilities, with respect to Vice-Presidential records, shall be the same as the President's duties and responsibilities with respect to Presidential records. The Archivist's authority with respect to Vice-Presidential records shall be the same as the Archivist's authority with respect to Presidential records, except that the Archivist may, when he determines it to be in the public interest, enter into an agreement with a non-Federal archival repository for the deposit of Vice-Presidential records.

§ 1270.14 Definitions.

For the purposes of this part—

(a) The terms *documentary material*, *Presidential records*, *personal records*, *Archivist*, and *former President* have the meanings given them by 44 U.S.C. 2201 (1)-(5), respectively.

(b) The term *agency* has the meaning given it by 5 U.S.C. 551(1) (A)-(D) and 552(f).

(c) The term *Presidential archival depository* has the meaning given it by 44 U.S.C. 2101(1).

(d) The term *Vice-Presidential records* means documentary materials, or any reasonably segregable portion thereof, created or received by the Vice President, his immediate staff, or a unit or individual of the Office of the Vice President whose function is to advise and assist the Vice President, in the course of conducting activities which relate to or have an effect upon the carrying out of the constitutional,

statutory, or other official or ceremonial duties of the Vice President. The term includes documentary materials of the kind included under the term *Presidential records*.

(e) The term *filed* means the date something is received in the office of the official to whom it is addressed.

Subpart B—Actions Taken on Behalf of Former Presidents

§ 1270.20 Designation of person or persons to act for former President.

(a) A President or former President may designate some person or persons to exercise, upon death or disability of the President or former President, any or all of the discretion or authority granted to the President or former President by chapter 22 of title 44 U.S.C.

(b) When a President or former President designates a person or persons to act for him pursuant to paragraph (a) of this section, this designation shall be effective only if the Archivist has received notice of the designation before the President or former President dies or is disabled.

(c) The notice required by paragraph (b) of this section shall be in writing, and shall include the following information:

(1) Name(s) of the person or persons designated to act for the President or former President;

(2) The current addresses of the person or persons designated; and

(3) The records, identified with reasonable specificity, over which the designee(s) will exercise discretion or authority.

§ 1270.22 When Archivist may act for former President.

In those instances where a President has specified, in accordance with 44 U.S.C. 2204(a), restrictions on access to Presidential records, but has not made a designation under § 1270.20 of this subpart, the Archivist shall, upon the death or disability of a President or former President, exercise the discretion or authority granted to a President or former President by 44 U.S.C. 2204.

Subpart C—Disposal of Presidential Records

§ 1270.30 Disposal of Presidential records by incumbent President.

A President may, while in office, dispose of any Presidential records which in his opinion lack administrative, historical, informational, or evidentiary value if one of the following two sets of requirements is satisfied:

(a)(1) The President has obtained the written views of the Archivist concerning the proposed disposal; and

(2) The Archivist states in his written views to the President that he does not intend to request, with respect to the President's proposed disposal of Presidential records, the advice of the Committees on Rules and Administration and Governmental Affairs of the Senate, and the Committees on House Administration and Government Operations of the House of Representatives because he does not consider—

(i) The records proposed for disposal to be of special interest to the Congress; or

(ii) Consultation with the Congress concerning the proposed disposal to be in the public interest; or

(b)(1) The President has obtained the written views of the Archivist concerning the proposed disposal;

(2) The Archivist states in his written views either—

(i) That the records proposed for disposal may be of special interest to the Congress; or

(ii) That consultation with the Congress concerning the proposed disposal is in the public interest; and

(3) The President submits copies of the proposed disposal schedule to the Committees on Rules and Administration and Governmental Affairs of the Senate and the Committees on House Administration and Government Operations of the House of Representatives at least 60 calendar days of continuous session of Congress in advance of the proposed disposal date. For the purpose of this section, continuity of session is broken only by an adjournment of Congress *sine die*, and the days on which either House is not in session because of an adjournment of

more than 3 days to a day certain are excluded in the computation of the days in which Congress is in continuous session.

§ 1270.32 Disposal of Presidential Records in the custody of the Archivist.

(a) The Archivist may dispose of Presidential records which he has appraised and determined to have insufficient administrative, historical, informational, or evidentiary value to warrant their continued preservation.

(b) When Presidential records are scheduled for disposal pursuant to paragraph (a) of this section, the Archivist shall publish a notice of this disposal in the *FEDERAL REGISTER* at least 60 days before the proposed disposal date.

(c) The notice required by paragraph (b) of this section, shall include the following:

(1) A reasonably specific description of the records scheduled for disposal; and

(2) A concise statement of the reason for disposal of the records.

(d) Publication in the *FEDERAL REGISTER* of the notice required by paragraph (b) of this section shall constitute a final agency action for purposes of review under chapter 7 of title 5 U.S.C. (5 U.S.C. 701-706).

Subpart D—Access to Presidential Records

§ 1270.40 Identification of restricted records.

(a) If a President, prior to the conclusion of his term of office or last consecutive term of office, as the case may be, specifies durations, not to exceed 12 years, for which access to certain information contained in Presidential records shall be restricted, in accordance with 44 U.S.C. 2204, the Archivist or his designee shall identify the Presidential records affected, or any reasonably segregable portion thereof, in consultation with that President or his designated representative(s).

(b) The Archivist shall restrict public access to the information contained in those records identified as affected until—

(1) The date on which the former President waives the restriction on disclosure of the record or information contained within;

(2) The expiration of the period of restriction specified under 44 U.S.C. 2204(a) for the category of information under which a certain record, or a portion thereof, was restricted; or

(3) The Archivist has determined that the former President or an agent of the former President has placed in the public domain through publication a restricted record or a reasonably segregable portion thereof, if this date is earlier than either of the dates specified in paragraph (b)(1) or (2) of this section.

§ 1270.42 Denial of access to public; right to appeal.

(a) Any person denied access to a Presidential record (hereinafter *the requester*) because of a determination that the record or a reasonably segregable portion thereof was (1) properly restricted under 44 U.S.C. 2204(a), and (2) not placed in the public domain by the former President or his agent, may file an administrative appeal with the Assistant Archivist for Presidential Libraries (NL), Washington, DC 20408.

(b) Appeals shall be filed no later than 10 working days after the requester receives written notification that access to Presidential records has been denied.

(c) Appeals shall be in writing and shall set forth the reason(s) why the requester believes access to the records sought should be allowed. The requester shall identify the specific records sought.

(d) Upon receipt of an appeal, the Assistant Archivist for Presidential Libraries shall have 30 working days from the date an appeal is filed to consider the appeal and to respond in writing to the requester. The Assistant Archivist's response shall state whether or not the Presidential records requested are to be released and the basis for this determination. The decision of the Assistant Archivist to withhold release of Presidential records is final and not subject to judicial review.

§ 1270.44 Exceptions to restricted access.

(a) Notwithstanding any restrictions on access imposed pursuant to section 2204 or these regulations, and subject to any rights, defenses, or privileges which the United States or any agency or person may invoke, Presidential records shall be made available in the following instances:

(1) Pursuant to subpoena or other judicial process properly issued by a court of competent jurisdiction for the purposes of any civil or criminal investigation or proceeding;

(2) To an incumbent President if the records sought contain information which is needed for the conduct of current business of his office and is not otherwise available;

(3) To either House of Congress, or, to the extent of matter within its jurisdiction, to a Congressional committee or subcommittee if the records sought contain information which is needed for the conduct of business within its jurisdiction and is not otherwise available.

(b) Requests by an incumbent President, a House of Congress, or a Congressional committee or subcommittee pursuant to paragraph (a) of this section shall be addressed to the Archivist. All requests shall be in writing and, where practicable, identify the records sought with reasonable specificity.

(c) Presidential records of a former President shall be available to the former President or his designated representative upon request.

§ 1270.46 Notice of intent to disclose Presidential records.

(a) The Archivist or his designee shall notify a former President or his designated representative(s) before any Presidential records of his Administration are disclosed.

(b)(1) The notice given by the Archivist or his designee shall:

(i) Be in writing;

(ii) Identify the particular records with reasonable specificity;

(iii) State the reason for the disclosure; and

(iv) Specify the date on which the record will be disclosed.

(2) In the case of records to be disclosed in accordance with § 1270.44, the notice shall also:

(i) Identify the requester and the nature of the request;

(ii) Specify whether the requested records contain materials to which access would otherwise be restricted pursuant to 44 U.S.C. 2204(a) and identify the category of restriction within which the record to be disclosed falls; and

(iii) Specify the date of the request.

(c) If, after receiving the notice required by paragraph (a) of this section, a former President raises rights or privileges which he believes should preclude the disclosure of a Presidential record, and the Archivist nevertheless determines that the record in question should be disclosed, in whole or in part, the Archivist shall notify the former President or his representative of this determination. The notice given by the Archivist or his designee shall:

(1) Be in writing;

(2) State the basis upon which the determination to disclose the record is made; and

(3) Specify the date on which the record will be disclosed.

(d) The Archivist shall not disclose any records covered by any notice required by paragraph (a) or (c) of this section for at least 30 calendar days from receipt of the notice by the former President, unless a shorter time period is required by a demand for Presidential records under § 1270.44.

(e) Copies of all notices provided to former Presidents under this section shall be provided at the same time to the incumbent President.

Subpart E—Presidential Records Compiled for Law Enforcement Purposes

§ 1270.50 Consultation with law enforcement agencies.

(a) For the processing of Presidential records compiled for law enforcement purposes that may be subject to 5 U.S.C. 552(b)(7), the Archivist shall request specific guidance from the appropriate Federal agency on the

proper treatment of a record if there is no general guidance applicable, if the record is particularly sensitive, or if the type of record or information is widespread throughout the files.

(b) When specific agency guidance is requested under paragraph (a) of this section, the Archivist shall notify the appropriate Federal agency of the decision regarding disclosure of the specific documents. Notice shall include the following:

(1) A description of the records in question;

(2) Statements that the records described contain information compiled for law enforcement purposes and may be subject to the exemption provided by 5 U.S.C. 552(b)(7) for records of this type; and,

(3) The name of a contact person at NARA.

(c) Agency guidance under this section is not binding on the Archivist. The final determination on whether Presidential records may be subject to the exemption in 5 U.S.C. 552(b)(7) is the Archivist's responsibility.

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**GUIDANCE ON DEFINING PRESIDENTIAL PERSONAL
RECORDS**

Under the Presidential Records Act, the President is the one who has the responsibility for management and custody of incumbent Presidential records, 44 U.S.C., 2203. This guidance is an attempt to give some guidance on the issue of what could be defined as "personal records" of the President.

For guidance on Presidential "personal records," the definitions in the Presidential Records Act (44 U.S.C. 2201) for Presidential records and Presidential personal records provide a logical starting point.

1. STATUTORY DEFINITIONS:

"Presidential records" means documentary materials...created or received by the President, his immediate staff, or a unit or individual of the Executive Office of the President...in the course of conducting activities which relate to or have an effect upon the carrying out of the constitutional, statutory, or other official or ceremonial duties of the President.

*This definition includes all **official records** generated by the President and his office. It does not include personal files.

"Personal records" are defined as:
...all documentary materials...of a purely private or nonpublic character which do not relate to or have an effect upon the carrying out of the constitutional, statutory, or other official or ceremonial duties of the President. Such term includes -
(A) diaries, journals, or other personal notes...which are not prepared or utilized for or circulated or

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communicated in the course of transacting Government business;

(B) materials relating to private political associations, and having no relation to or direct effect upon the carrying out of constitutional, statutory, or other official or ceremonial duties of the President; and

© materials relating exclusively to the President's own election to the office of the Presidency, and materials directly relating to the election for a particular individual or individuals to Federal, State, or local office, which have no relation to or direct effect upon the carrying out of constitutional, statutory, or other official or ceremonial duties of the President.

Congress added two amendments to the Presidential Records Act which clarified which documentary materials involving political activities of the President or his staff should be considered "Presidential records." These two amendments inserted the words "a direct effect" in lieu of "an effect" in the definition of what political files should be kept as an official record. The Congressional Report which explained these changes states:

These changes were made so that the act would not impinge on the President's first amendment right to free speech or political association by including as government property records that might have a tangential effect upon his or his staff's official or ceremonial responsibilities, but consist of purely personal political communications.

*This change more narrowly defined the category of political materials that should be considered part of the Presidential record file.

The most precise definition for Presidential personal records is in the House Report on the Presidential Records Act, which defines Personal records "as those materials which are neither developed in connection with nor utilized during the transaction of government business." (Rept. 95-1487 Part 1, page 3.)

2. WHO IS COVERED BY THE ACT?

The Executive Office of the President includes the following components which create Presidential records under the Presidential Records Act:

- *The White House Office
- *The Office of the Vice President
- *Office of Policy Development
- *Council of Economic Advisors
- *The President's Intelligence Oversight Board
- *The National Security Council (The record status of NSC records is currently in litigation.)
- *The President's Foreign Intelligence Advisory Board
- *National Space Council

*Records generated by the Office of Management and Budget, the Office of the United States Trade Representative, the Council on Environmental Quality, the Office of Administration, the Office of Science and Technology Policy, and the Office of National Drug Control Policy are covered by the Federal Records Act.

3. FILING PRACTICES FOR PRESIDENTIAL PERSONAL RECORDS:

The Presidential Records Act states that Presidential personal records should be kept separate upon their creation or receipt from the Presidential record file, 44 U.S.C. 2203 (b). Therefore, it is extremely important to train those responsible for maintaining filing systems to keep separate files at the point of creation of the record. Once items have been mixed, it becomes difficult to determine record status. Since the President is the person who has the discretion to determine what is a Presidential personal record, this determination should be made during the incumbent's term of office - not after the records are transferred to the Archivist of the United States.

4. HOW ARE PRESIDENTIAL PERSONAL RECORDS DESIGNATED ON ELECTRONIC RECORDS?

Electronic systems can designate Presidential Personal records in one of two ways. The whole system may be designated as a personal record system, or if the system mixes records, personal entries should be identified at the point of entry.

5. FURTHER GUIDANCE ON THE DEFINITIONS:

Although broad in its scope, the definition of "Presidential records" does not include many of the most valuable materials for documenting a Presidency - diaries, personal correspondence, and notes that are not used in the course of conducting government business. These documents are traditionally among those of most interest to scholars. The key clause in defining Presidential records reads:

"Presidential records" means documentary materials...created or received...in the course of conducting activities which relate to or have an effect upon the carrying out of the constitutional, statutory, or other official or ceremonial duties of the President.

The phrase "relates to" and "have an effect upon" must be read in conjunction with "the carrying out of the constitutional and statutory duties of the President. Many documents may relate to the President's duties, but have nothing to do with the action of "carrying out" such responsibilities. For example, a letter from the President to his daughter in which he reflects on some aspect of foreign policy would meet the test of relating to the President's constitutional duties, but would not meet the test of "carrying out" these constitutional duties. The same letter could meet the test of carrying out the President's constitutional and statutory duties if the President provides a copy of the letter to the Secretary of State with instructions to use this letter in discussing and/or implementing foreign policy.

This means that a significant category of materials that tangentially document the Presidency in a personal or political way may, at the President's discretion, be included in the Presidential personal record file.

6. WHAT RECORDS IN THE WHITE HOUSE, AT THE PRESIDENT'S DISCRETION, ARE MOST LIKELY TO BE PRESIDENTIAL PERSONAL RECORDS?

The following categories of papers, if they have not been used during the White House years in the course of transacting Presidential governmental business, are

Presidential personal records:

***Papers Created by the President Before Entering Government Service:** Examples of this category include previous work files, political materials, and reference files.

***Private Papers Brought Into, Created or Received in the Office:** This category includes family and personal correspondence and materials documenting professional activities and outside business or political pursuits.

***Campaign or Political Files:** This category includes materials relating to the President's election or re-election to office and his support of other political candidates.

***Diaries, Calendars, or Personal Notes:** This category includes a diary, calendar or notes that are created solely for the President's personal use and are not used in the course of carrying out his official duties.

7. WHAT FILES IN THE WHITE HOUSE ARE MOST LIKELY TO HAVE A MIX OF PRESIDENTIAL RECORD AND PERSONAL MATERIALS?

The following files have presented past problems in terms of intermingling Presidential record and personal items:

A. **Photographs:** Official Photos of the President and First Lady should be kept separately from personal family photos if there is a desire that the personal photographs be treated as personal records.

B. The following White House Office of Records Management Subject Categories could potentially intermix Presidential record and personal record items:

PL - Political Affairs - This is a subject category containing information pertaining to political matters which is further sub-divided.

PP - Presidential Personal - This is a subject category containing information pertaining to material of a personal or quasi-personal nature written to the President or his family which is further subdivided.

The question on both of these subject categories is whether the material that is being filed in this category is being designated as Presidential record or personal record in its entirety, or are items of both record status being intermixed in this file?

C. The following White House Office of Records Management Subject Categories could have specific subdivisions which could potentially intermix Presidential record and personal record items:

SP - Speeches - This a subject category with Presidential speeches, drafts and background materials pertaining to the speech. The question on this category is whether, when the President or a member of his staff makes a political speech, the background material is being treated in this folder as Presidential record or personal record material?

TR - Trips - This a subject category containing information pertaining to trips planned or made by the President. The question on this category is whether, when the trip is of a personal or political nature, the material on this trip is being treated as Presidential record or personal record material?

8. WHICH WHITE HOUSE STAFF* MAY CREATE PRESIDENTIAL PERSONAL RECORDS?

*The term White House staff is used in this context to include only those people in the White House who create Presidential records.

It is clear from the definitions that any White House staffers may create personal records. However, some staff, because of their duties, may be much more likely to create or receive Presidential personal records. Staff who hold dual responsibilities with the President and who work closely with the Democratic National Committee on the campaign, probably create Presidential personal records of a political nature. Some staff serve the President in both an

official and personal capacity and probably create Presidential personal records of a family or private nature.

9. THE STATUS OF THE FIRST LADIES PAPERS:

Before the passage of the Presidential Records Act, the First Ladies papers were always treated differently from those of the President, because the First Lady is not an elected official and has no statutory role. The Presidential Records Act does not mention the First Lady. However, the Act does say that Presidential records include material dealing with the President's staff carrying out official or ceremonial duties.

The White House Social Office Files are the official files that document the ceremonial and official functions of the First Lady's office. Traditionally, the Social Office Files have been composed of several series including: the Social Entertainment Files, the Social Secretary Files, the Press Secretary to the First Lady Files, and the Alpha File, containing correspondence of the First Lady's Office.

Some of the series in the Social Office Files document the ceremonial functions of the Presidency, including the social Entertainment Files which contain invitation lists, entertainment materials, seating charts, and background on guests at Head of State and other official dinners. Even these files, however, may mix Presidential and personal records when, for example, they contain documentation on a small private dinner given for or by the President or First Lady in the family quarters.

Other series, for example the Press Secretary's Files, traditionally have documented more of the policy role and activities of the First Lady - some of which are done on behalf of the President, and some of which are uniquely reflective of the First Lady's own interests and how she defines her role. Other files of the First Lady, such as her own correspondence files, also have been intermixed with the President's White House Subject Files.

Until the Reagan Administration, the Social Office Files were kept separate from the President's files. During the Reagan and Bush Administrations, these files were interfiled with the President's records, entered in the WHORM stairs

system, and treated as a White House Staff Office File. Because of the unique status of the First Lady and the intermixing of most of her papers with Presidential records, an ambiguous situation has developed in terms of the true record status of these files. In many cases, the simple intermixing of these papers will cause the First Lady to lose control over this material. Therefore, it is very important that clear guidance be given to the First Lady's staff on filing practices, and that personal items be clearly designated and separated from the Presidential record file. Additionally, files that already may contain mixed records should be checked. Items that are personal in these files should be clearly designated and, if possible, be put in a separate personal record file.

10. WHAT QUESTIONS SHOULD BE CONSIDERED WHEN MAKING A DETERMINATION OF THE RECORD STATUS OF A PRESIDENTIAL DOCUMENT?

The following guidance is based on factors the courts have developed in deciding Freedom OF Information Act cases. This FOIA case law does not deal with Presidential records, however, it is the most pertinent guidance available for making record determinations. These considerations were published in FOIA Update, Fall 1984 (Office of Information and Privacy, U.S. Department of Justice), and still presents the current law on this point. The questions have been re-phrased to make them more relevant to records created by the President.

***Creation** - Is the document created or received by a White House staff employee on official time, with government materials, at government expense?

***Content** - Does the document contain substantive information about governmental business? Does the document contain personal as well as official information?

***Purpose** - Is the document created solely for an individual employee's personal convenience? Or was the document created to facilitate governmental business?

***Distribution** - Was the document distributed to anyone else for official purposes?

***Use** - To what extent does the document's creator actually use the document to conduct governmental business? Did others use it?

***Maintenance** - Was the document kept in the author's possession, or was it placed in an official file?

***Disposition** - Is the document's retention required by White House or some other guidance or is the author free to dispose of the item?

***Control** - Has the White House attempted to exercise "institutional control" over the document?

***Segregation** - Is there any practical way to segregate personal information in the document from official business information?

***Revision** - Was the document revised or updated after the fact for record-keeping purposes?

Clearly some of this guidance is more applicable to Presidential personal records than others. However, no one question is determinative; rather, record status calls should be made on the totality of the circumstances discussed above.

11. WHO TO CALL AT THE NATIONAL ARCHIVES AND RECORDS ADMINISTRATION FOR ADDITIONAL GUIDANCE ON THIS ISSUE?

The National Archives and Records Administration can provide additional assistance to the White House staff on determining Presidential personal records, including workshops and training for White House staff. For archival advice please contact, Nancy Kegan Smith, Director of the Presidential Materials Staff, 202-501-5700. For legal advice and interpretations on the requirements of the Presidential Records Act, please contact Miriam Nisbet, Special Counsel for Information Policy or Nancy Kegan Smith.

PRESIDENTIAL MATERIALS STAFF

National Archives and Records Administration
Prepared February 8, 2000

The Presidential Materials Staff (NLMS) was created as part of the Office of Presidential Libraries during the 1997 reorganization in the National Archives and Records Administration. The primary responsibility of the Presidential Materials Staff is to serve as a liaison to the White House providing guidance, technical assistance, and courtesy storage for Presidential records, gifts, and historical materials created or received by the President and his staff. NLMS provides advice and assistance to an incumbent President regarding transition issues and the move to the future Library site.

ASSISTANCE/GUIDANCE

The Presidential Materials Staff provides assistance and guidance in response to White House requests on issues pertaining to Presidential records, gifts, and other materials. The Director and her staff have worked with White House Counsel, the First Lady's Office, the National Security Council, and White House Office of Records Management to discuss implementation of the Presidential Records Act. NLMS has recently created several products to provide assistance to the incumbent administration including a proposal for the Clinton Administrative History Project, a proposal for the Clinton Oral History Project, and a guide for planning a successful Presidential transition. The staff currently includes five archival trainees (three in Washington and two in the field) and a curator who are slated to accompany Clinton Presidential materials to the new Clinton Presidential Materials Project next January. Three of these trainees have been working with various White House offices to gain expertise and familiarity with these materials and the processes through which they are created.

HOLDINGS/COURTESY STORAGE

The records, gifts, and historical materials maintained by NLMS are held on courtesy

storage. Courtesy storage means that the Clinton Presidential records are only in NARA's physical custody while legal custody remains with the President. As requested by the incumbent administration, NLMS receives for storage, servicing, and processing the records, gifts, and other historical materials pending transfer to a Presidential library or Presidential materials project. These records, gifts, and historical materials are made available only to the incumbent administration as requested for reference. In addition, NLMS establishes physical and initial intellectual control over the records, gifts, and historical materials, ensuring proper archival storage, arrangement, and security. As the administration draws to a close, NLMS will prepare and move all records, gifts, and historical materials to the future Presidential project site.

Presidential Records

Presidential records are all documentary materials created or received by the President, his immediate staff, or a unit or individual of the Executive Office of the President whose function is to advise and assist the President, in the course of conducting activities which relate to or have an effect upon the carrying out the constitutional, statutory, or other official or ceremonial duties of the President.(44 U.S.C. 2201) These records are governed by 44 U.S.C. 2201. The Presidential records maintained on courtesy storage by NLMS are comprised of approximately 19,000 cubic feet of White House textual and audiovisual records. The White House Office of Records Management (WHORM), which serves as a central filing unit, initially maintains the majority of textual records, but retires them to NLMS as appropriate. Additionally, NLMS provides courtesy storage for National Security Council Presidential records. The audiovisual records include video recordings, audio recordings, and photographs produced and maintained by several offices including White House Television, the White House Communications Agency, and the White

House Photo Office. Working in conjunction with these offices, NLMS retrieves and stores less active records. As needed, the staff provides reference services for the incumbent President and his staff.

Presidential Gifts and Artifacts

The NLMS staff presently maintains 3,025 foreign Head of State gifts and 52,645 domestic gifts, which includes 18,824 books and 5,382 audio-visual gifts. Storage volume of over 16,000 cubic feet includes "The White House Collection of American Crafts" and objects as diverse as a racing bicycle from the U.S. team which won the 1999 Tour de France, an American flag made of slate, and a large model of the "San Felipe," command ship of the Spanish Armada. Presidential artifacts range from the highly valuable, such as the silver and gold "Bahrani Horse," to important symbols of contemporary culture such as signed sports equipment from professional and college teams, to fine pieces of jewelry and works of art. These gifts are illustrative not only of the Presidency, but of American and foreign cultures. NLMS staff professionally care for and pack gifts and artifacts in preparation for the move to the Presidential Library.

Other Materials

The Presidential Libraries have a long history of acquiring personal paper collections of friends and associates of the President to add to their holdings. These records add richly to the depth of the library collection. NLMS works with the incumbent administration to pick up collections for the future library and continues to provide assistance to established libraries when collections are donated. Currently, we have received the pre-Presidential 1992 Clinton campaign photograph collection of Bob McNeely.

NLMS receives federal records created by Presidential commissions and committees that

complement the Presidential record holdings. These federal records are transferred to the Library with the Presidential records.

APPENDIX I

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Office of Presidential Libraries

David F. Peterson, Assistant Archivist for Presidential Libraries

Sharon K. Fawcett, Deputy Assistant Archivist for Presidential Libraries

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The Presidential Materials Staff (NLMS)

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Archival Staff

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Richard Stalcup, Archival trainee (Clinton Library) ext. 258

Harold Prince, Archives Specialist ext. 251

Bridget Crowley, Archives Technician ext. 246

Khalil Miller, Archives Technician ext. 247

Carmencita Bourque, Archives Technician ext. 245

Museum Staff

Edward Quick, Curator (Clinton Library) ext. 266

Kimberly Koons, Museum Technician ext. 271

Christine Wolf Harper, Museum Technician ext. 267

The curator and museum staff can also be reached at (202) 501-8041.

APPENDIX II

CLINTON RECORDS HOLDINGS SURVEY

PRESIDENTIAL MATERIALS STAFF HOLDINGS SURVEY FEBRUARY 2000 02/08/2000

Record Type	Cubic Feet				
GIFTS (FOREIGN/DOMESTIC)	16,288				
(Details, next page)					
WHORM	12,543				
Health Care Initiative (OPEN RECOR	300				
FIRST LADY MAIL (1E2)	705				
FIRST LADY MAIL (14W4)	576				
WHTV	279	(end box 484)			
WHCA-A (Presidential)	82	(end box 204/small)			
WHCA-A (First Lady)	6.5	(end box 15)			
WHCA-A (Staff)	38	(end box 83)			
WHCA-V	476	(end C6475)			
GOVERNMENT PRINTING OFFICE	419				
Federal Register Audio	24				
E-MAIL (@ 1.5 cu.ft. Per box) 440 box	660				
CF	500				
NSC	1,997	as of 1/19/00			
WHPO-E	90				
WHPO-L	196	(end box 196) (35,530 rolls)			
McNeely Collection (Oversized)	30				
McNeely Black & White Collection	13				
OTS @ 3 PALLET BOXES	120				
SAMPLED MAIL	15				
NEW TOTAL PRESIDENTIAL TEXTUAL & GIFTS	35,357				