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Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. resume	[Personally Identifiable Information] [partial] (2 pages)	02/00/1993	b(6)

COLLECTION:

Clinton Presidential Records
Staff Secretary
John Podesta (Subject Files)
OA/Box Number: 17336

FOLDER TITLE:

Resumes/Clinton Administration [3]

2018-0662-S

rs3148

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

THE WHITE HOUSE

WASHINGTON

February 16, 1993

The Honorable Albert V. Bryan
United States District Court for the Eastern
District of Virginia
Post Office Box 21449
Alexandria, Virginia 22320

Dear Judge Bryan:

I am writing to recommend Nicole Chapin for a position as your judicial clerk for the 1994-95 term. Ms. Chapin will be graduating from Georgetown University Law Center in May of 1994.

I have known Ms. Chapin since 1990 when she came to work for Podesta Associates, Inc., a public affairs and consulting firm which I headed at the time. She began her work at our firm as a researcher. She quickly advanced and handled a number of research and writing jobs for a diverse set of clients. Because of her intellect, dedication and thoroughness she was promoted in a short time to supervise several researchers who were older and more experienced than she.

I believe Ms. Chapin has all the qualifications necessary to be an outstanding clerk. Her writing is crisp and clear. Her ability to analyze complex issues, even in the areas of arcane technology policy in which my firm specialized, is first rate. Her oral communication skills are excellent. She is mature in a work environment and is a pleasure to work with. Although she was a young employee, I never hesitated to let her deal directly with demanding clients. She is always willing to make a special effort when needed. She got along well with everyone in our firm.

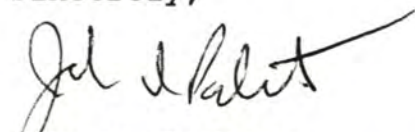
I know that every serious candidate for a judicial clerkship possesses a fine set of academic qualifications and skills. I think that Ms. Chapin's qualifications go beyond those measures. She is truly a special person. Her desire to serve the public, her maturity and judgement, her insight, her ability to do more than can be reasonably expected and her just plain good nature make her a sure bet for success.

By way of introduction, and to help you judge this recommendation, I now serve President Clinton as Assistant to the President and Staff Secretary. I graduated from Georgetown University Law Center in 1976, where I was Case and Notes Editor of the Georgetown Law Journal. My legal experience included several years as a trial attorney at the Department of Justice, seven years as Counsel to the U.S. Senate Judiciary Committee and two years as Chief Counsel to the U.S. Senate Committee on Agriculture, Nutrition and Forestry. My former firm, Podesta Associates, represented a diverse group of leading high technology companies on public policy matters before the United States Government. I also spent a substantial portion of my time on behalf of not-for-profit, public interest clients.

During my professional career I have had the good fortune of working with scores of law students and young lawyers. Of all those individuals, Ms. Chapin would receive my highest recommendation.

I hope you will give her every consideration. If you would like to speak or know more about her, please do not hesitate to call.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Podesta", with a long, sweeping horizontal stroke extending to the right.

John D. Podesta
Assistant to the President
and Staff Secretary

P.S. I began my legal career in your court as a condemnation lawyer for the Department of Justice. You couldn't possibly remember, but you taught me a great deal for which I am very grateful.

THE WHITE HOUSE

WASHINGTON

February 16, 1993

The Honorable Royce C. Lambert
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, N.W.
Washington, D.C. 20001

Dear Judge Lambert:

I am writing to recommend Nicole Chapin for a position as your judicial clerk for the 1994-95 term. Ms. Chapin will be graduating from Georgetown University Law Center in May of 1994.

I have known Ms. Chapin since 1990 when she came to work for Podesta Associates, Inc., a public affairs and consulting firm which I headed at the time. She began her work at our firm as a researcher. She quickly advanced and handled a number of research and writing jobs for a diverse set of clients. Because of her intellect, dedication and thoroughness she was promoted in a short time to supervise several researchers who were older and more experienced than she.

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I hope you will give her every consideration. If you would like to speak or know more about her, please do not hesitate to call.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Podesta", written in a cursive style.

John D. Podesta
Assistant to the President
and Staff Secretary

THE WHITE HOUSE

WASHINGTON

February 16, 1993

The Honorable Claude M. Hilton
United States District Court for the Eastern
District of Virginia
Post Office Box 21449
Alexandria, Virginia 22320

Dear Judge Hilton:

I am writing to recommend Nicole Chapin for a position as your judicial clerk for the 1994-95 term. Ms. Chapin will be graduating from Georgetown University Law Center in May of 1994.

I have known Ms. Chapin since 1990 when she came to work for Podesta Associates, Inc., a public affairs and consulting firm which I headed at the time. She began her work at our firm as a researcher. She quickly advanced and handled a number of research and writing jobs for a diverse set of clients. Because of her intellect, dedication and thoroughness she was promoted in a short time to supervise several researchers who were older and more experienced than she.

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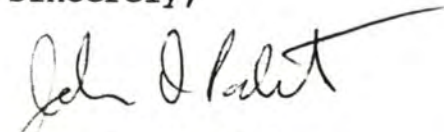
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Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Podesta", with a long, sweeping horizontal line extending from the end of the signature.

John D. Podesta
Assistant to the President
and Staff Secretary

February 16, 1993

xxxxxx

OK

Dear xxx:

I am writing to recommend Nicole Chapin for a position as your judicial clerk for the 1994-95 term. Ms. Chapin will be graduating from Georgetown University Law Center in May of 1994.

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Sincerely,

John D. Podesta
Assistant to the President
and Staff Secretary

Dear John,

Jan. 31, 1993

93 FEB 2 P6:02

Here is a copy of your earlier letter and the list of judges that it should go to. Most of these folks are DC District judges and judges from the Eastern District of Virginia (in Alexandria). Also at the end are added 2 New Jersey Supreme Court Justices (that a family friend of ours knows) and a Third Circuit judge that I forgot the first time around.

I sent letters out to these folks about a week ago (except the NJ justices - I wrote to them 2 or 3 weeks ago). So if you could get those out soon, that would be great.

I thought you might also be interested to know that I have just been elected (today!) to be the next Editor in Chief of the Journal of Legal Ethics. I am excited / scared at this prospect. Anyway, I thought you might be interested in that news.

Of course, nothing comes close to your recent news. Little did I know when I asked you to write recommendations for me that they would end up on White House Stationery...

Anyway, thanks tons for all your help. I'll be in touch if I have any more news.

Thanks again -
Nicole

November 30, 1992

1~
2~
3~

Dear 4~:

I am writing to recommend Nicole Chapin for a position as your judicial clerk for the 1994-95 term. Ms. Chapin will be graduating from Georgetown University Law Center in May of 1994.

I have known Ms. Chapin since 1990 when she came to work ~~for our firm~~ ^{for Podesta Associates, Inc.,} as a researcher. She quickly advanced and handled a number of research and writing jobs for a diverse set of clients. Because of her intellect, dedication and thoroughness she was promoted in a short time to supervise several researchers who were older and more experienced than she.

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a public
attorney
and
consulting
firm
which
I
headed
at
one
time.

I now serve ^{President Clinton} as
Assistant to the President and
Staff Secretary.

~~I previously~~
~~headed~~ ~~the~~ ~~firm~~
~~which~~

By way of introduction, and to help you judge this recommendation, I graduated from Georgetown University Law Center in 1976, where I served as Case and Notes Editor of the Georgetown Law Journal. My legal experience includes several years as a trial attorney at the Department of Justice, seven years as counsel to the U.S. Senate Judiciary Committee and two years as Chief Counsel to the U.S. Senate Committee on Agriculture, Nutrition and Forestry. ~~My firm~~ ^{my} represents a diverse group of leading high technology companies on public policy matters before the United States Government. ~~We also spend~~ ^{my} a substantial portion of our time on behalf of not-for-profit, public interest clients.

my
former
firm
Podesta
Associates

During my professional career I have had the good fortune of working with scores of law students and young lawyers. Of all those individuals, Ms. Chapin would receive my highest recommendation.

I hope you will give her every consideration. If you would like to speak or know more about her, please do not hesitate to call.

Sincerely,

John D. Podesta

The Honorable Gerhard A. Gesell X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable Thomas F. Hogan X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable Stanley Sporkin X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable Charles R. Richey X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable Thomas Penfield Jackson X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable Royce C. Lambert X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable Claude M. Hilton X
United States District Court for the Eastern District of
Virginia
P.O. Box 21449
Alexandria, VA 22320

The Honorable Joyce Hens Green X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable George H. Revercomb X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable John G. Penn X
Chief Judge
U.S. District Court for the District of Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable Norma H. Johnson X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable Stanley S. Harris X
United States District Court for the District of
Columbia
U.S. Courthouse, 3rd & Constitution Avenue, NW
Washington, DC 20001

The Honorable James C. Cacheris X
Chief Judge
U.S. District Court for the Eastern District of
Virginia
P.O. Box 21449
Alexandria, VA 22320

The Honorable T.S. Ellis III X
United States District Court for the Eastern District of
Virginia
P.O. Box 21449
Alexandria, VA 22320

The Honorable Albert V. Bryan X
United States District Court for the Eastern District of
Virginia
P.O. Box 21449
Alexandria, VA 22320

The Honorable Jane R. Roth X
U.S. Court of Appeals for the Third Circuit
U.S. Courthouse
884 King Street, Lockbox 12
Wilmington, DE 19801

The Honorable Robert N. Wilentz X
Chief Justice
Supreme Court of New Jersey
Hughes Justice Complex
CN-970
Trenton, NJ 08625

The Honorable Marie L. Garibaldi X
Supreme Court of New Jersey
Hughes Justice Complex
CN-970
Trenton, NJ 08625

Nicole T. Chapin
3835 Beecher St, NW
Washington, DC
20007

X-RAYED

X-RAYED

John D. Podesta
Assistant to the President
and Staff Secretary for
the White House

PHOTOCOPY
PRESERVATION

THE WHITE HOUSE

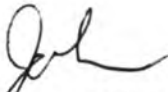
WASHINGTON

January 26, 1993

Dear Tom:

This is the person I mentioned to you on the phone. He is an excellent writer and has a very good background in foreign affairs.

Sincerely,



John Podesta :
Assistant to the President
and Staff Secretary

great #2
guy
J

The Honorable Tom Donilon
Assistant Secretary of State
for Public Affairs
2201 C Street, N. W.
Washington, D.C. 20520

Enclosure

PODESTA ASSOCIATES, INC.

January 25, 1993

3 JAN 25 P 5: 13

Mr. Tom Donilon
Assistant Secretary of State
for Public Affairs
Department of State
2201 C Street NW
Washington, DC 20520

Dear Mr. Donilon:

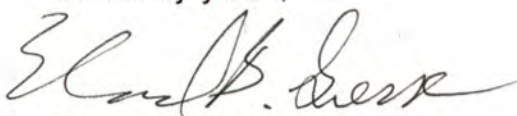
I am interested in serving as Deputy Assistant Secretary or Special Assistant in the Bureau of Public Affairs, with responsibility for the Bureau's speechwriting and other writing assignments. John Podesta has very kindly offered to pass my resume along to you.

Over the past five years, I've worked as a national security staffer in the Dukakis campaign; as Legislative Director for the late Congressman Silvio Conte; and as principal staff writer at Podesta Associates. As John can attest, I am a skilled writer of speeches, articles and issue memoranda on a variety of subjects. I have an in-depth knowledge of national security and foreign policy issues, particularly those relating to Russia, Eastern Europe and Southeast Asia. I also have a good deal of professional experience in other areas, including the economic and technological issues that, as President Clinton has argued, are crucial to American security today.

Other references include Nancy Soderberg at the National Security Council, Gene Sperling at the National Economic Council, Adrian Karatnycky at the AFL-CIO, Mike Chapman of the Clinton campaign and State Department transition team, and Bill Woodward at the Senate Foreign Relations Committee.

Thank you very much for your consideration. I include a copy of my resume, and I would be happy to speak with you at any time.

Sincerely yours,



Edward B. Gresser

Enclosure



EDWARD B. GRESSER
2701 Connecticut Ave. NW, #602
Washington DC, 20008
202-483-0979 (H) 202-544-6906 (W)

Employment

DNC National Ethnic Council September 1992 - Present
Advisory Board Member -- Drafted campaign literature for Clinton/Gore campaign on foreign and domestic issues of concern to Albanian, Armenian, Baltic, Czech, Slovak, Ukrainian and other ethnic groups.

Podesta Associates, Inc. February 1991 - Present
Legislative Representative -- Research and write Congressional testimony, speeches, magazine articles, newspaper op/eds and memoranda on high-tech trade, intellectual property, competitiveness, privacy, education and child welfare issues for corporate and non-profit clients.

U.S. Representative Silvio O. Conte February 1989 - February 1991
Legislative Director -- Drafted legislation, wrote speeches, press conference material and issue briefs. Responsible for all daily floor briefings, foreign policy, trade, labor, banking and competitiveness issues. Served as 1990 Campaign Issues Director.

Dukakis for President Inc. June 1987 - November 1988
Foreign Policy Advisor -- Researched and wrote position papers, formal statements, answers to questionnaires, and briefings on breaking issues, campaign events and meetings with foreign leaders for candidate and surrogates on foreign policy, defense and immigration issues. Assisted in preparation for Presidential debates.

Education

Averell Harriman Institute for Advanced Study of the Soviet Union
Certificate in Soviet Studies, May 1987.

Columbia University School of International and Public Affairs
Master of International Affairs, May 1987

Stanford University
Bachelor of Arts with Distinction, June 1984.

Other

Russian, German, Thai language skills; part-time work for Kurdish and Burmese refugees.

THE WHITE HOUSE
WASHINGTON

February 19, 1993

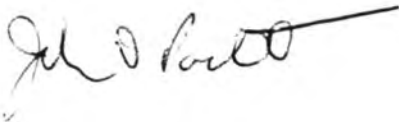
Mr. James W. Thomason
105 6th Street, N.E.
Apartment #1
Washington, D.C. 20002

Dear James:

Thank you for your interest in serving in the Clinton Administration. While there are no positions available currently, I have forwarded your resume on to the personnel division for further consideration.

Again, James, thanks for your letter. Best of luck in your job search.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Podesta", with a long horizontal stroke extending to the right.

John D. Podesta
Assistant to the President
and Staff Secretary

THE WHITE HOUSE
WASHINGTON

February 19, 1993

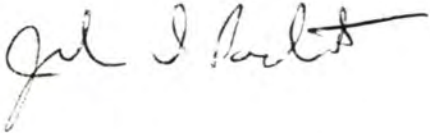
Mr. Richard S. Schkolnick
330 West 56th Street
Apartment 11-J
New York, New York 10019

Dear Richard:

Thank you for your interest in serving in the Clinton Administration. While there are no positions available currently, I have forwarded your resume on to the personnel division for further consideration.

Again, Richard, thanks for your letter. Best of luck in your job search.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Podesta", with a stylized flourish at the end.

John D. Podesta
Assistant to the President
and Staff Secretary

THE WHITE HOUSE
WASHINGTON

February 19, 1993

Ms. Darla Pomeroy
1912 R Street, N.W.
Apartment #2
Washington, D.C. 20009

Dear Darla:

Thank you for your interest in serving in the Clinton Administration. While there are no positions available currently, I have forwarded your resume on to the personnel division for further consideration.

Again, Darla, thanks for your letter. Best of luck in your job search.

Sincerely,

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John D. Podesta
Assistant to the President
and Staff Secretary

THE WHITE HOUSE
WASHINGTON

February 19, 1993

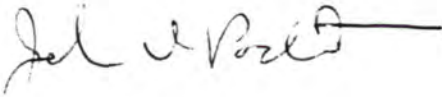
Ms. Karen Liebert
1310 Minor Avenue
Apartment 512
Seattle, Washington 98101

Dear Karen:

Thank you for your interest in serving in the Clinton Administration. While there are no positions available currently, I have forwarded your resume on to the personnel division for further consideration.

Again, Karen, thanks for your letter. Best of luck in your job search.

Sincerely,

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John D. Podesta
Assistant to the President
and Staff Secretary

resume

THE WHITE HOUSE
WASHINGTON

TO: Rod Klein

Tony's going to
call you about this.

Tony was on HUSA
when Ross was at PDS.
He thinks he's great.

Toh

PODESTA ASSOCIATES, INC.

February 9, 1993

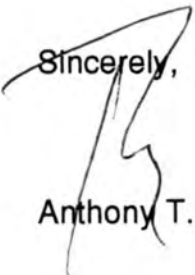
Mr. John D. Podesta
Assistant to the President and Staff Secretary
The White House
Washington, D.C. 20500

Dear John:

A friend from my days in the Superior Court, Russ Canan, is up for a Superior Court judgeship. He's a very good guy who enjoys broad support from the bar and the bench, but could never get appointed by Bush.

Would you pass this on to Ron Klain, or whoever handles this stuff? They couldn't do better. Thanks.

Sincerely,



Anthony T. Podesta

CANAN, KIERSH & LOBO

ATTORNEYS AT LAW

601 PENNSYLVANIA AVENUE, NW

SUITE 900

WASHINGTON, D.C. 20004

TEL. (202) 347-0200

FAX (202) 639-8238

CYNTHIA W. LOBO (DC, MD, WI)

STEVEN R. KIERSH (DC)

RUSSELL F. CANAN (DC, MD)

NICHOLAS G. KARAMBELAS (DC, NY)
OF COUNSEL

BALTIMORE OFFICE
1007 N. CALVERT STREET
BALTIMORE, MD 21202

February 8, 1993

Mr. Tony Podesta
Podesta Associates
424 C St. N.E.
Washington, D.C. 20002

Dear Tony:

The D.C. Judicial Nomination Commission has submitted my name to the White House for consideration as a nominee to the Senate for Associate Judge of the Superior Court of the District of Columbia. I have taken the liberty of preparing a description of my background and qualifications for that position.

After college, I worked for several years as a health education worker for the East Coast Migrant Health Project, a non-profit grantee of the then Department of Health, Education and Welfare where I helped establish health clinics for migrant farm workers throughout the South.

I attended Antioch School of Law where I focused on the rights of juveniles in the neglect and adjudication fields. I was honored to clerk for the late Hon. John D. Fauntleroy, whose speciality was juvenile law.

After law school, I have spent the bulk of my career representing poor people in the District of Columbia. Approximately sixty percent of my work concerns representing criminal defendants in the District of Columbia. The remainder of the practice has been diverse and varied with substantial work on complex civil litigation including civil rights actions, mental health causes, juvenile justice cases, domestic relations matters, landlord/tenant suits and litigation centering on privacy rights.

For the past fifteen years I have taught as an adjunct professor of law at Georgetown University Law Center, the American University, Washington College of Law, the District of Columbia School of Law and Antioch School of Law. I have taught courses on criminal law and procedure, juvenile justice, evidence and advanced evidence, trial advocacy and a seminar on the death penalty.

I have also participated in the District's Street Law program and have taught a course at Spingarn High School and have volunteered to serve as a Big Brother for several years.

In 1983 and 1984 I took a sabbatical from private practice and helped establish the Southern Center for Human Rights, in Atlanta, where we represented indigent prisoners in a variety of matters including death row appeals and federal civil rights actions designed to improve the standard of conditions in prisons throughout the South.

Attached to this letter is a list of references in support of the nomination. Mr. Bernard Nussbaum is Counsel to the President, The White House, Washington, D.C., 20500, and is the person to whom all correspondence should be directed.

Once again, my deepest thanks for your help and support.

Sincerely,

A handwritten signature in dark ink, appearing to read "Russ", written in a cursive style.

Russell F. Canan

REFERENCES FOR RUSSELL F. CANAN

The following persons have agreed to serve as references in support of my nomination as an Associate Judge of the Superior Court for the District of Columbia:

1. Hon. Fred B. Ugast
Chief Judge
Superior Court of the District of Columbia
500 Indiana Ave. N.W.
Washington, D.C. 20001
879-1600
2. Hon. William C. Pryor
Chief Judge, Senior Status
District of Columbia Court of Appeals
500 Indiana Ave. N.W.
Washington, D.C. 20001
879-2745
3. Hon. John Garrett Penn
Chief Judge
United States District Court
333 Constitution Ave. N.W.
Washington, D.C. 20001
535-3480
4. Hon. Henry H. Kennedy, Jr.
Superior Court
500 Indiana Ave. N.W.
Washington, D.C. 20001
879-1455
5. Hon. Joyce Hens Green
United States District Court
U.S. Courthouse
333 Constitution Ave. N.W.
Washington, D.C. 20001
535-3498
6. Hon. Gladys Kessler
Superior Court
500 Indiana Ave. N.W.
Washington, D.C. 20001
879-1616
7. Hon. Warren R. King
District of Columbia Court of Appeals
500 Indiana Ave. N.W.
Washington, D.C. 20001
879-2740
8. Hon. Ricardo M. Urbina
Superior Court

- 500 Indiana Ave. N.W.
Washington, D.C. 20001
879-1060
9. Hon. Robert A. Shuker
Superior Court
500 Indiana Ave. N.W.
Washington, D.C. 20001
879-1739
10. Hon. Paul R. Webber, III
Superior Court
500 Indiana Ave. N.W.
Washington, D.C. 20001
879-1739
11. Hon. Truman A. Morrison, III
Superior Court
500 Indiana Ave. N.W.
Washington, D.C. 20001
879-1060
12. Ms. Angela J. Davis
Director
Public Defender Service
451 Indiana Ave. N.W.
Washington, D.C. 20001
628-1200
13. Mr. Jay B. Stephens
United States Attorney
555 4th Street N.W.
Washington, D.C. 20001
272-6750
14. Prof. Charles Ogletree
Harvard Law School
525 Mass. Ave.
208 Griswold Hall
Cambridge, Ma. 02138
617-495-5097
15. Prof. Stephen B. Bright
J. Skelly Wright Professor of Law
Yale Law School
New Haven, Connecticut 06520
203-432-7631
16. Prof. Burt Weschler
American University, Washington College of Law
4400 Massachusetts Ave. N.W.
Washington, D.C. 20016
885-2673

17. The Women's Bar Association
1819 H St. N.W.
Suite 1250
Washington, D.C. 20006
785-1540
18. Mr. Seth Waxman
Miller Cassidy, Larroca & Lewin
Suite 500
2555 M Street, N.W.
Washington, D.C. 20036
293-6400
19. Ms. Sally Ann Determan
Hogan & Hartson
555 13th St. N.W.
Washington, D.C. 20004
637-5600
20. Mr. George H. Kendall
NAACP Legal Defense Fund
99 Hudson St.
New York, New York 10013
212-219-1900

THE WHITE HOUSE
WASHINGTON

*resume
file*

DATE: 2/20

TO:

RATM

FROM: JOHN D. PODESTA
Assistant to the President and
Staff Secretary

*Please push
a job for Jeff
in DOE*

TOTH

Jeffrey M. Smith

700 Camino Lejo
Santa Fe, New Mexico 87501
Office: 505/667-3905
Home: 505/983-3822

Summary

More than twenty years of seasoned experience in Governmental Affairs, Public Policy and Communications. Proven abilities in legislative strategy, policy planning and analysis, marketing, management and organizational development. Background includes:

Los Alamos National Laboratory - Director's Executive Assistant

Senator Edward M. Kennedy - Chief Spokesman

Senator George McGovern - Executive Assistant

Senator Robert F. Kennedy - Presidential Campaign Aide

Congressman Bill Richardson - Chief of Staff

Cambridge Survey Research - Vice President

Fund for a Democratic Majority - Senior Consultant

Parker Associates Direct - Vice President

Experienced managerial and entrepreneurial skills; expert at setting objectives and implementing strategy; proficient in the rapid application of new ideas to problems that are large-scale in terms of time, size and complexity.

Well-versed in legislative strategy and procedure; experienced with staffing and administering day-to-day operations for Congressional offices in the United States Senate and the House of Representatives.

Skilled at answering press inquiries, creating overall press strategies, preparing news releases, arranging press conferences, producing radio and television feeds, generating op-eds, feature stories and editorials in support of major legislation.

Adept at analyzing and interpreting survey research data and devising strategies to shape and affect public opinion. Special knowledge of direct response advertising, promotion and marketing; proficient at direct mail fundraising, national organization building.

Professional History

Los Alamos National Laboratory - 1990 to present, Executive Assistant to the Director.

Involved in the daily management, policy planning, legislative strategy and setting of future diversified directions for the nation's premier scientific institution. Responsibilities include liaison with the Executive and Legislative branches of state and federal government; writing and articulating institutional views with special focus on the Laboratory's testimony before the Congress, as well as the Director's speeches and statements to other national audiences. Highest security clearances.

Senator Edward M. Kennedy - Press Secretary, 1986-1989

As chief spokesman for one of the most productive legislative offices on Capitol Hill, responsibilities included answering all national/international press inquiries, arranging radio, television and print interviews, organizing press conferences, implementing overall press strategy, preparing news releases, op-eds, feature stories, and producing radio and television feeds. Possess extensive knowledge of activities of Labor and Human Resources Committee, Senate Judiciary Committee and Senate Armed Services Committee.

Parker Associates Direct - Vice President, 1985-1986

Responsible for daily operations for the Washington office of top-level direct response firm which mailed 60 million letters yearly. Coordinated creative and production work, drafted copy and designed direct mail packages. Led creative team in fashioning award-winning direct mail program for the John F. Kennedy Library.

Congressman Bill Richardson - Administrative Assistant, 1982-1985

Assembled staff and administered operations in Washington office and four district offices. Assisted in defining long-term legislative goals and drafted legislation extending the National Health Service Corps. Possess in-depth knowledge of federal programs in New Mexico, and activities of House Energy and Commerce Committee.

Fund for a Democratic Majority - Senior Consultant, 1981-1982

Wrote original marketing plan, drafted direct mail letters, and helped design and edit prize-winning newsletter. \$5 million raised in first three years, lowest overhead costs of any comparable organization

Senator George McGovern - Executive Assistant, 1976-1981

As key aide, responsibilities included coordinating legislative efforts, arranging national/international speaking schedule, writing press releases and handling press inquiries. In-depth knowledge of Senate Agriculture Committee and Senate Foreign Relations Committee. Helped manage 1980 Senate re-election campaign, designed seven-page direct mail letter which raised \$1.8 million.

Cambridge Survey Research - Vice President, 1973-1976

Helped establish one of the largest and most respected polling firms in the nation. Within three years, CSR employed 300 people and clients included more than two dozen Senators, Congressmen and Governors as well as the 1976 Democratic Presidential nominee. Wrote analytic strategy reports, designed questionnaires, managed financial operations, and served as account executive for key clients. Helped build adjunct company, Cambridge Reports, which furnished consumer confidence data to leading financial institutions.

Senator George McGovern - Special Assistant, 1968-1972

Headed Senate re-election campaign field operation; produced concept and copy for television commercials and designed statewide mailings. Handled national and state press inquiries. Built an 85,000 national supporter file providing seed money for McGovern's successful bid for the 1972 presidential nomination. Helped create and implement the largest and most successful broadbased political fundraising campaign in American history - over \$22 million raised from one million small donors. Served as principal liaison to Secret Service and synchronized travel arrangements for three aircraft carrying 225 people over 65,000 miles.

Senator Robert F. Kennedy - Campaign Aide, 1968

Responsibilities included candidate advance preparations, national organizing, regional phone banks, scheduling and media budgeting for key primary contests in Indiana, Nebraska and South Dakota. Developed strategy still used in South Dakota as a model for rural organization. Designed strategic plan on Sioux reservations increasing turn-out to record levels.

Education

Attended Georgetown University Law Center
University of Pennsylvania, B.A.
Middlesex School

THE WHITE HOUSE
WASHINGTON

Resume
file

DATE: 2/20

TO: CAROL RASCO

FROM: JOHN D. PODESTA
Assistant to the President and
Staff Secretary

Carol -
my former firm has
done a lot of work with
Dassie. She's super.
we tried to hire her
in early January, but she
wanted to continue work on the
Hill or in the Administration.
I think she's a good bet for you.

DONSIA STRONG
2800 WOODLEY ROAD N.W.
WASHINGTON, D.C. 20008

(202)225-2231

EXPERIENCE

Office of Representative John Bryant, Fifth District-Texas September, 1991-Present
 Legislative Assistant/Staff Counsel
 Serve as legislative counsel to Member for judiciary issues. Draft and review legislation. Prepare speeches presented to constituent groups and statements given on the House floor. Serve as Member's representative with constituents, industry and trade groups and congressional committees. Responsible for advising Member on matters relating to immigration, criminal justice, antitrust enforcement and reform, bankruptcy code reform and domestic and foreign trade policy.

Johnson and Gibbs, P.C., Dallas, Texas June, 1989-July, 1991
 Associate, Corporate/Public Finance
 Assisted and advised clients in mergers, acquisitions and leveraged buyouts. Researched corporate law matters. Researched and structured municipal bond financings.

Johnson and Gibbs, P.C., Dallas, Texas Summer, 1988
 Summer Associate, Corporate Finance/Banking

United Airlines, Chicago, Illinois 1983-1989
 Flight Attendant

Sidney's Girls 1984-1986
 Proprietor
 Established and operated promotions company. Sought and negotiated contracts with product vendors.

EDUCATION

John Marshall Law School, Chicago, Illinois J.D., 1989
 Dean's Scholarship, 1988 and 1989
 Rank: 50/250

Activities: Software Law Journal Executive Board
 Black Law Student Association, President 1988
 National Civil Rights Moot Court Competition 1989

Publication: Comment, *The Proposed Computer Matching and Privacy Protection Act: Necessary Relief From the Erosion of The Privacy Act of 1974*, 2 Software L.J. 391 (1988)

Illinois State University, Normal, Illinois B.S., 1983
 Merchandising and Management

PAST/PRESENT AFFILIATIONS

Member, State Bar of Texas; District of Columbia Bar
 Secretary, J.L. Turner Legal Association, 1991
 Secretary, Darco Drug Services (rehabilitation clinic), 1991
 Chairperson, Advisory Board of Dallas' Talented and Gifted Magnet High School, 1991
 National Bar Association
 American Bar Association
 Phi Delta Phi Legal Fraternity
 Zeta Phi Beta Sorority

THE WHITE HOUSE

WASHINGTON

February 9, 1993

The Honorable Donna Shalala
Secretary of Health and Human Services
Washington, DC 20201

Dear Donna:

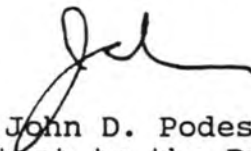
Enclosed is a copy of a resume of Loni Hancock who is interested in becoming HHS Regional Director in Region IX.

As you may know, Loni is Mayor of Berkeley, California. I worked with Loni at ACTION during the Carter Administration and have stayed in touch since. She is simply fabulous -- not just smart, creative, and caring, but she gets things done.

She was an early supporter of the President's and one of the elected officials in California who did the most for the ticket.

I hope you will give her serious consideration for the Regional Director post. If you would like to discuss her qualifications further please call.

Sincerely,



John D. Podesta
Assistant to the President
and Staff Secretary

Enclosure

bcc: Loni Hancock

LONI HANCOCK

2225 Ward Street, Berkeley, California 94705
510/644-6484 Office; 510/548-8467 Home

Goal: To serve as Regional Director of Health and Human Services; use my management experience, policy development skills, and knowledge of national, state and local government to initiate new partnerships at the regional level; and develop cooperative models to implement HHS programs that will work for the people who need them.

MAYOR, CITY OF BERKELEY

1986-present

President of City Council and primary spokesperson for City of 100,000 with a major University in the San Francisco/Oakland urban core. Organize citizens, civic organizations, competing interest groups, city career staff and councilmembers to unite behind community goals; explain public policy options and draft legislation; gather support to enact legislation and oversee effective implementation.

Major initiatives include:

HOUSING AND HOMELESSNESS: *Berkeley has 12% of the county population and provides over 30% of county services to homeless people.*

- * Spearheaded development of a comprehensive program to help homeless people re-enter the mainstream through a network of emergency shelters, transitional housing, non-profit acquisition and management single-room occupancy hotels (SRO's) and rental housing, supported by social services and job training.
- * Initiated a city program which hires homeless people for appropriate public works projects and provides them equipment and union membership so they can remain employed when the city project is finished.
- * Worked with the business community to implement the internationally recognized **BERKELEY CARES** voucher program to discourage professional panhandling but encourage community generosity to help others meet basic human needs.

COMMUNITY CAMPAIGN AGAINST DRUG ABUSE: *To move past piecemeal reactions to the problems created by drug abuse, developed and put forward a comprehensive program that attacks both causes and symptoms and includes community policing, treatment and opportunity programs for young people.*

- * After adoption by both City Council and School Board, 3 major new programs have been implemented: the **REAL ALTERNATIVES PROJECT (RAP)** a model case management program for 130 young people identified as being most "at-risk", the **PARTNERSHIP AGAINST CRIME** program of police/community coordination, and the **MOBILE MINI POLICE STATION**, a renovated bus that puts immediate and continuous police presence in impacted areas.

YOUTH EMPLOYMENT/ECONOMIC DEVELOPMENT:

- * After months of intense negotiation between the city, the company, and neighbors who feared that business expansion would negatively effect their quality of life, led the city to a groundbreaking **30-YEAR DEVELOPMENT AGREEMENT** with our 2nd largest employer which includes state-of-the-art environmental protections, pioneering social mitigations, 300 more jobs and an increased tax base.
- * Most importantly, *the company has agreed to development a new curriculum in our public high school to train non-college bound students for well paid jobs in the bio-tech industry, a sunrise industry in our region.*

HEALTH: *Berkeley is one of only three cities in California with its own Health Department.*

- * Our young people are particularly vulnerable and need access to reliable health education and programs. Worked to gain community support for a *city-funded teen health clinic on-site at our public high school.*
- * Working with our local private hospital, established a *PRIMARY CARE ACCESS CLINIC* with shared funding at the hospital.
- * A key to the success of these health projects is the formation of *new partnerships that cross special interest lines and join the strengths of public and private institutions.*

RECYCLING/ECONOMIC DEVELOPMENT:

- * Our regional landfills are running out and state law mandates increased recycling. Promoted implementation of city-wide *RESIDENTIAL and COMMERCIAL RECYCLING PROGRAM* along with a *Purchasing Policy* that requires city purchase of goods made with recycled materials.
- * Berkeley's leadership, recycling more waste than any other city in our county, led to the designation of Berkeley-Oakland as a *RECYCLING MARKET DEVELOPMENT ZONE* by the State of California, to develop and test incentives for the design and manufacture of products using recycled materials - a promising area for new job creation.

FISCAL MANAGEMENT:

- * Negotiated a first-time *LONG RANGE DEVELOPMENT PLAN* with the University of California at Berkeley which includes University financial support to the city for public services used by the University.
- * *BALANCED BUDGETS* for 6 years, in times of decreasing state and federal support. This has included consulting with citizens and unions, and cutting staff while maintaining frontline services.
- * In 1992, supported and *passed a bond issue for capital expenditures for emergency preparedness*; opposed and defeated a local tax roll-back initiative.

REGIONAL LEADERSHIP:

- * *CLEAN AIR:* As *Alameda County representative* to the *AIR QUALITY MANAGEMENT DISTRICT BOARD*, develop rules and regulations to implement the Clean Air Act in the nine-county Bay Area. Chair the *AIR BOARD PUBLIC OUTREACH COMMITTEE*, which works with business, labor, health and environmental organizations to gain agreement and critically needed support for programs to achieve clean air; as member of *OIL REFINERY SUB-COMMITTEE*, negotiate some of the most difficult health related problems in our region between oil refineries and adjacent residential neighborhoods.
- * *TRANSPORTATION:* Led city *negotiations with CALTRANS* that resulted in changing the I-80 freeway widening to an HOV/Transit project - a major breakthrough in shifting regional priorities from highways to transit. As Berkeley's representative on the *ALAMEDA COUNTY CONGESTION MANAGEMENT AGENCY BOARD*, develop and implement policies to decrease traffic congestion by improving transportation systems and working with citizens to increase understanding of the links between improved transit, land use and air quality.

PREVIOUS POSITIONS

EXECUTIVE DIRECTOR, SHALAN FOUNDATION, San Francisco 1980-1986

Researched policy options; conducted site visits; evaluated organizations and recommended grants to Board of Directors of private foundation funding projects to achieve economic policies that increase social justice and environmental balance. Major areas of funding were: Housing, Employment Policy, Plant Closings, Timber, Tax Policy, Energy Policy and Campaign Finance Reform.

REGIONAL DIRECTOR, ACTION, Federal Region IX 1977-1980

Managed 5 offices with over 60 regional staff overseeing domestic volunteer programs that included: VISTA, Foster Grandparent and Senior Companion. Evaluated national and local needs to target volunteers into areas of greatest impact and shape programs to meet community needs; granted program waivers. Worked with other Regional Directors and Headquarters staff to develop national direction and initiatives for programs and the understanding and support for those directions from the Field. Led a Participatory Work Improvement Program in Region IX to involve all staff in developing systems and relationships that would result in a high-performance/high-morale organization.

COUNCILMEMBER, CITY OF BERKELEY 1971-1979

Initiated and developed legislation, organized community support, monitored implementation, moved agenda. Major initiatives included: first Affirmative Action hiring program in Berkeley; Housing programs, including first Limited-equity Housing Cooperative; first City funding for Child Care and After-School Recreation programs.

CURRENT COMMUNITY INVOLVEMENT

California Local Government Commission, Board of Directors
Working Assets Money Fund, Board of Advisors
Earth Island Institute, Board of Advisors
U.S. Conference of Mayors, Jobs, Education & Family Committee

EDUCATION

Master of Social Psychology 1977, Wright Institute, Berkeley, California
Bachelor of Arts - History 1963, Ithaca College, Ithaca, New York

CITY OF BERKELEY

Loni Hancock
MAYOR

2 February 1993

John -

Enclosing "hard copies"
of what we faxed to
you earlier today.

A. Robin Orden

Down Shalala

Dear Down

at end If I hope you
will give her
serious consideration
for the Regional
Director post.
If you would like
to discuss her
qualifications
further, call
please call
Sincerely
JDP

I Enclosed ~~the~~ is a
~~copy~~
of a resume ~~background~~
~~materials~~ of Lori Hancock
who is interested in becoming
HHS Regional Director of HHS in Region
IX.

As you may know, Lori
is Mayor of Berkeley California.

I worked with Lori ^{at ACTION} during
the Carter Administration and
have stayed in touch since. She
is simply fabulous -- not just
smart, creative and caring,
but she gets things done.

~~She~~
She was an early supporter of the
President's and one of the elected
officials in California who did the
most for me ticket.

Loni Hancock

Secretary Donna Shalala
Department of Health and Human Services
HHH Building, 200 Independence Avenue SW
Washington, DC 20201

February 1, 1993

Dear Secretary Shalala,

I am writing to let you know of my interest in becoming the Regional Director of Health and Human Services in Federal Region IX. My Congressman and long-time colleague, Ron Dellums, put my name forward during the transition and a number of other members of the California Congressional delegation have also indicated their support.

The choice of HHS stems from my experience over the last 20 years in policy development and management: 8 years on the Berkeley City Council; Regional Director of ACTION in Region IX in the Carter administration; and Executive Director of the Shalan Foundation, a private foundation in San Francisco.

For the last six years, as Mayor of Berkeley, I have dealt on a daily basis with the human and economic problems caused by the failed policies of the Reagan-Bush administrations. In spite of severely limited revenues, I have put forward and implemented major new programs to deal with homelessness, drug abuse, and the heartbreaking and frightening specter of a generation of young people growing up in poverty and despair. In doing so I have learned what works and what doesn't, how to stretch money and balance budgets, and how to bring people and institutions together to forge positive solutions. As Mayor I have used my office to negotiate solutions to seemingly intractable problems between neighborhoods and developers, homeless advocates and downtown businesses, major corporations and the community. I was also successful in putting together an historic agreement with the University of California, ending years of town-gown tension by agreeing to a long-range development plan for the University and first-time reimbursement to the City for public services used by the University.

Because Berkeley is one of three cities in California with its own Health Department, I have had experience with public health issues ranging from AIDS education to infant nutrition. I played a major role in getting community support for a city-funded teen health clinic on-site at our public high school and worked with our local private hospital to establish and share funding for a primary care access clinic at the hospital. Both of these projects included forming new working relationships across traditional agency lines and between public and private institutions. I believe more of these will be necessary to create effective solutions in these times of scarce resources, and I would seek to work with other federal agencies on the regional level, such as HUD, Labor and Education, to maximize the impact of programs on one another; for example, using assisted housing sites and schools as entry points for supportive social services.

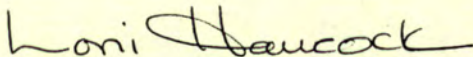


Making complex institutions work for their employees and the people they serve is also of great interest to me. In my 3 years of hands-on management experience as Regional Director of ACTION, I was responsible for all budget and program activities in the Regional office and 5 state offices. As Mayor, I have put forward budgets, policy and programs, and overseen successful implementation of major new initiatives. I am committed to building high productivity/high morale organizations and believe I have acquired skills over the last 20 years that could be of use at HHS.

As an early supporter of Bill Clinton, I was impressed by his call for a new partnership between local communities, states, federal agencies and the private sector. I convened and chaired an invitational briefing to introduce 60 Bay Area elected officials and community leaders to the campaign. Now I would find it a tremendous challenge and opportunity to work with you and HHS in building a strong organization with effective regional and national coordination that will implement the priorities of health care reform and positive and effective support systems for our families and children.

Many thanks for your consideration. I have enclosed my resume for your reference. In addition, I will be in Washington from Sunday February 7th through Wednesday February 10th and would be available to meet with you at your convenience. My Assistant, A. Robin Orden (510/644-6484), can make any arrangements necessary.

Sincerely,

A handwritten signature in black ink that reads "Loni Hancock". The signature is fluid and cursive, with the first name "Loni" and last name "Hancock" clearly distinguishable.

Loni Hancock
Mayor of Berkeley

To Bruce Lindsay

THE WHITE HOUSE
WASHINGTON

2-9

Bruce

Ted is a nice,
smart Republican. I
don't know if you're
in search for Repubs.
for seats or Commissioners.
My wife also knows
him from the SEC &
likes him

Tom

THEODORE C. BARREAUX
2910 QUE STREET, N.W.
WASHINGTON, D. C. 20007

3 FEB 4 P5:09

February 2, 1993

The Honorable John Podesta
Assistant to the President
and Staff Secretary
The White House
Washington, D.C.

Dear John:

It was good talking with you today and, as we discussed, I am enclosing two copies of my resume.

I greatly appreciate your offer to contact both ~~John~~ Shay and Bruce Lindsey on my behalf. I am not sure how you feel about working on an issue with Bob Michel, Jim Leach, and Al D'Amato; but I also hope to have George Mitchell with us. All in all, not a bad quartet.

I know that you have many other demands on your time which makes your kind response to my request so deeply appreciated. Your endorsement of my interest in the Republican seat on the FDIC means a great deal to me, and I know that you will do what you think reasonable to help.

With kindest regards,



Enclosure

*John - Many thanks, I would
not be bothering you if
this were not so important
to me.*



THEODORE C. BARREAUX
2910 QUE STREET, N.W.
WASHINGTON, D.C. 20007

WORK: 202/275-1939

HOME: 202/333-3795

PROFESSIONAL EXPERIENCE

GENERAL ACCOUNTING OFFICE,
Washington, D.C., September 1990 - Present

COUNSELOR TO THE COMPTROLLER GENERAL OF THE UNITED STATES. Serve as counselor to the Comptroller General in all areas of GAO's activities, with particular emphasis on Federal financial regulation and national security issues. Also direct special projects of immediate concern to the Comptroller General and deal directly with Members of Congress on his behalf.

THE WHITE HOUSE,
Washington, D.C., January 1989 - September 1990

SUPERVISOR OF DETAILED EVALUATION, OFFICE OF PRESIDENTIAL PERSONNEL. Supervised the unit that reviewed and evaluated the credentials of applicants for political appointments.

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS,
Washington, D.C., May 1976 - January 1989

GROUP VICE PRESIDENT - GOVERNMENT RELATIONS. The AICPA is the national professional organization of Certified Public Accountants in the United States with a membership of 300,000 CPA's. Developed and implemented AICPA policy on a wide variety of legislative and regulatory issues affecting the accounting profession and managed the Federal Government, Federal Tax, and Legislative Affairs Divisions.

UNITED STATES SECURITIES AND EXCHANGE COMMISSION,
Washington, D.C., October 1972 - May 1976

DIRECTOR OF CONGRESSIONAL RELATIONS, OFFICE OF THE CHAIRMAN. As the Commission's first Director of Congressional Relations and assistant to the Chairman, implemented the Commission's legislative program and served as director of all liaison activities between the Commission and Members of Congress. Also performed a wide variety of internal management functions designed to improve the administration of the SEC.

Prior to this appointment, served as Deputy Director of the Office of Policy Planning. In this capacity, identified new trends in the financial markets, analyzing their public policy implications, and evaluating the adequacy of the SEC's statutory framework in meeting the agency's policy goals.

THEODORE C. BARREAUX
PAGE TWO

CITIZENS FOR JOHN PRICE AND GOOD GOVERNMENT,
New York, N.Y., January 1972 - October 1972

CAMPAIGN CHAIRMAN. Citizens for John Price and Good Government was formed to explore the possibility of John R. Price, Jr. entering a race for Congress in New York State.

DEVELOPMENT ALTERNATIVES, INC.,
Washington, D.C., December 1971 - January 1972

SENIOR CONSULTANT. This special assignment was a two-month project for the Appalachian Regional Commission. Developed policy and management strategy to improve the ARC's effectiveness in providing for the economic development of the thirteen Appalachian states.

OFFICE OF ECONOMIC OPPORTUNITY, EXECUTIVE OFFICE OF THE PRESIDENT,
Washington, D.C., September 1970 - December 1971

VICE CHAIRMAN AND SENIOR ADVISOR, PLANNING AND REVIEW COMMITTEE, OFFICE OF THE DIRECTOR. Directed the development of an operational planning system. As part of the Executive Office of the President, coordinated liaison activities between the Planning and Review Committee and the White House Domestic Council.

UNITED STATES DEPARTMENT OF COMMERCE,
Washington, D.C., May 1969 - September 1970

SPECIAL ASSISTANT TO THE FEDERAL CO-CHAIRMAN OF THE FOUR CORNERS REGIONAL COMMISSION. Served as primary staff support to an Assistant Secretary-level Presidential Appointee. Coordinated policy decisions in this multi-million dollar federal grant-in-aid program for four states and managed project development, budgetary and personnel planning, and intergovernmental relations.

AMERICAN MANAGEMENT ASSOCIATION, INC.,
New York, N.Y., November 1965 - May 1969

PROGRAM DIRECTOR FOR BOTH THE INTERNATIONAL AND GENERAL MANAGEMENT DIVISIONS. Planned, developed and staffed over 50 management education seminars annually.

UNION CARBIDE CORPORATION,
New York, N.Y., April 1963 - November 1965

Worked as a staff assistant in several offices.

Withdrawal/Redaction Sheet

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. resume	[Personally Identifiable Information] [partial] (2 pages)	02/00/1993	b(6)

COLLECTION:

Clinton Presidential Records
Staff Secretary
John Podesta (Subject Files)
OA/Box Number: 17336

FOLDER TITLE:

Resumes/Clinton Administration [3]

2018-0662-S

rs3148

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

THEODORE C. BARREAU
PAGE THREE

BOARD MEMBERSHIPS

NATIONAL AIR AND SPACE MUSEUM

Member of the Advisory Board. 1991 to present.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARS

TRUSTEE. Appointed by President Jimmy Carter in 1979 and reappointed by President Ronald Reagan in 1985. The Wilson Center is the home of the Kennan Institute for Advanced Russian Studies and the International Security Studies Program. Member of the Fellowship, Finance, and Investment Committees; served as chairman of the Audit Committee. 1979 to 1992.

GENERAL ACCOUNTING OFFICE

Appointed to the Comptroller General's Panel, the top advisory board to the Comptroller General of the United States, by Charles A. Bowshe. 1981 to 1991.

UNITED STATES MARINE CORPS HISTORICAL FOUNDATION

Member, Board of Advisors. 1987 to Present.

UNITED STATES NAVAL UNDERSEA WARFARE FOUNDATION.

VICE PRESIDENT. 1988 to Present.

REGIONAL EXPORT EXPANSION COUNCIL.

Appointed by Secretary of Commerce C.R. Smith in 1968 and reappointed by Secretary Peter G. Peterson in 1972.

EDUCATION

Attended: Various senior management courses at the American Management Association; City University of New York.

SECURITY CLEARANCE

(b)(6)

PERSONAL

Born on

THEODORE C. BARREAUX
2910 QUE STREET, N.W.
WASHINGTON, D.C. 20007

WORK: 202/275-1939

HOME: 202/333-3795

PROFESSIONAL EXPERIENCE

GENERAL ACCOUNTING OFFICE,
Washington, D.C., September 1990 - Present

COUNSELOR TO THE COMPTROLLER GENERAL OF THE UNITED STATES. Serve as counselor to the Comptroller General in all areas of GAO's activities, with particular emphasis on Federal financial regulation and national security issues. Also direct special projects of immediate concern to the Comptroller General and deal directly with Members of Congress on his behalf.

THE WHITE HOUSE,
Washington, D.C., January 1989 - September 1990

SUPERVISOR OF DETAILED EVALUATION, OFFICE OF PRESIDENTIAL PERSONNEL. Supervised the unit that reviewed and evaluated the credentials of applicants for political appointments.

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS,
Washington, D.C., May 1976 - January 1989

GROUP VICE PRESIDENT - GOVERNMENT RELATIONS. The AICPA is the national professional organization of Certified Public Accountants in the United States with a membership of 300,000 CPA's. Developed and implemented AICPA policy on a wide variety of legislative and regulatory issues affecting the accounting profession and managed the Federal Government, Federal Tax, and Legislative Affairs Divisions.

UNITED STATES SECURITIES AND EXCHANGE COMMISSION,
Washington, D.C., October 1972 - May 1976

DIRECTOR OF CONGRESSIONAL RELATIONS, OFFICE OF THE CHAIRMAN. As the Commission's first Director of Congressional Relations and assistant to the Chairman, implemented the Commission's legislative program and served as director of all liaison activities between the Commission and Members of Congress. Also performed a wide variety of internal management functions designed to improve the administration of the SEC.

Prior to this appointment, served as Deputy Director of the Office of Policy Planning. In this capacity, identified new trends in the financial markets, analyzing their public policy implications, and evaluating the adequacy of the SEC's statutory framework in meeting the agency's policy goals.

THEODORE C. BARREAU
PAGE TWO

CITIZENS FOR JOHN PRICE AND GOOD GOVERNMENT,
New York, N.Y., January 1972 - October 1972

CAMPAIGN CHAIRMAN. Citizens for John Price and Good Government was formed to explore the possibility of John R. Price, Jr. entering a race for Congress in New York State.

DEVELOPMENT ALTERNATIVES, INC.,
Washington, D.C., December 1971 - January 1972

SENIOR CONSULTANT. This special assignment was a two-month project for the Appalachian Regional Commission. Developed policy and management strategy to improve the ARC's effectiveness in providing for the economic development of the thirteen Appalachian states.

OFFICE OF ECONOMIC OPPORTUNITY, EXECUTIVE OFFICE OF THE PRESIDENT,
Washington, D.C., September 1970 - December 1971

VICE CHAIRMAN AND SENIOR ADVISOR, PLANNING AND REVIEW COMMITTEE, OFFICE OF THE DIRECTOR. Directed the development of an operational planning system. As part of the Executive Office of the President, coordinated liaison activities between the Planning and Review Committee and the White House Domestic Council.

UNITED STATES DEPARTMENT OF COMMERCE,
Washington, D.C., May 1969 - September 1970

SPECIAL ASSISTANT TO THE FEDERAL CO-CHAIRMAN OF THE FOUR CORNERS REGIONAL COMMISSION. Served as primary staff support to an Assistant Secretary-level Presidential Appointee. Coordinated policy decisions in this multi-million dollar federal grant-in-aid program for four states and managed project development, budgetary and personnel planning, and intergovernmental relations.

AMERICAN MANAGEMENT ASSOCIATION, INC.,
New York, N.Y., November 1965 - May 1969

PROGRAM DIRECTOR FOR BOTH THE INTERNATIONAL AND GENERAL MANAGEMENT DIVISIONS. Planned, developed and staffed over 50 management education seminars annually.

UNION CARBIDE CORPORATION,
New York, N.Y., April 1963 - November 1965

Worked as a staff assistant in several offices.

THEODORE C. BARREAUX
PAGE THREE

BOARD MEMBERSHIPS

NATIONAL AIR AND SPACE MUSEUM

Member of the Advisory Board. 1991 to present.

WOODROW WILSON INTERNATIONAL CENTER FOR SCHOLARS

TRUSTEE. Appointed by President Jimmy Carter in 1979 and reappointed by President Ronald Reagan in 1985. The Wilson Center is the home of the Kennan Institute for Advanced Russian Studies and the International Security Studies Program. Member of the Fellowship, Finance, and Investment Committees; served as chairman of the Audit Committee. 1979 to 1992.

GENERAL ACCOUNTING OFFICE

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UNITED STATES MARINE CORPS HISTORICAL FOUNDATION

Member, Board of Advisors. 1987 to Present.

UNITED STATES NAVAL UNDERSEA WARFARE FOUNDATION.

VICE PRESIDENT. 1988 to Present.

REGIONAL EXPORT EXPANSION COUNCIL.

Appointed by Secretary of Commerce C.R. Smith in 1968 and reappointed by Secretary Peter G. Peterson in 1972.

EDUCATION

Attended: Various senior management courses at the American Management Association; City University of New York.

SECURITY CLEARANCE

(b)(6)

PERSONAL

Born on

THE WHITE HOUSE

WASHINGTON

January 26, 1993

Dear Tom:

This is the person I mentioned to you on the phone. He is an excellent writer and has a very good background in foreign affairs.

Sincerely,



John Podesta
Assistant to the President
and Staff Secretary

The Honorable Tom Donilon
Assistant Secretary of State
for Public Affairs
2201 C Street, N. W.
Washington, D.C. 20520

Enclosure

*great #2
guy
J*

PODESTA ASSOCIATES, INC.

January 25, 1993

10 JAN 25 P5:13

Mr. Tom Donilon
Assistant Secretary of State
for Public Affairs
Department of State
2201 C Street NW
Washington, DC 20520

Dear Mr. Donilon:

I am interested in serving as Deputy Assistant Secretary or Special Assistant in the Bureau of Public Affairs, with responsibility for the Bureau's speechwriting and other writing assignments. John Podesta has very kindly offered to pass my resume along to you.

Over the past five years, I've worked as a national security staffer in the Dukakis campaign; as Legislative Director for the late Congressman Silvio Conte; and as principal staff writer at Podesta Associates. As John can attest, I am a skilled writer of speeches, articles and issue memoranda on a variety of subjects. I have an in-depth knowledge of national security and foreign policy issues, particularly those relating to Russia, Eastern Europe and Southeast Asia. I also have a good deal of professional experience in other areas, including the economic and technological issues that, as President Clinton has argued, are crucial to American security today.

Other references include Nancy Soderberg at the National Security Council, Gene Sperling at the National Economic Council, Adrian Karatnycky at the AFL-CIO, Mike Chapman of the Clinton campaign and State Department transition team, and Bill Woodward at the Senate Foreign Relations Committee.

Thank you very much for your consideration. I include a copy of my resume, and I would be happy to speak with you at any time.

Sincerely yours,



Edward B. Gresser

Enclosure

EDWARD B. GRESSER
2701 Connecticut Ave. NW, #602
Washington DC, 20008
202-483-0979 (H) 202-544-6906 (W)

Employment

DNC National Ethnic Council September 1992 - Present
Advisory Board Member -- Drafted campaign literature for Clinton/Gore campaign on foreign and domestic issues of concern to Albanian, Armenian, Baltic, Czech, Slovak, Ukrainian and other ethnic groups.

Podesta Associates, Inc. February 1991 - Present
Legislative Representative -- Research and write Congressional testimony, speeches, magazine articles, newspaper op/eds and memoranda on high-tech trade, intellectual property, competitiveness, privacy, education and child welfare issues for corporate and non-profit clients.

U.S. Representative Silvio O. Conte February 1989 - February 1991
Legislative Director -- Drafted legislation, wrote speeches, press conference material and issue briefs. Responsible for all daily floor briefings, foreign policy, trade, labor, banking and competitiveness issues. Served as 1990 Campaign Issues Director.

Dukakis for President Inc. June 1987 - November 1988
Foreign Policy Advisor -- Researched and wrote position papers, formal statements, answers to questionnaires, and briefings on breaking issues, campaign events and meetings with foreign leaders for candidate and surrogates on foreign policy, defense and immigration issues. Assisted in preparation for Presidential debates.

Education

Averell Harriman Institute for Advanced Study of the Soviet Union
Certificate in Soviet Studies, May 1987.

Columbia University School of International and Public Affairs
Master of International Affairs, May 1987

Stanford University
Bachelor of Arts with Distinction, June 1984.

Other

Russian, German, Thai language skills; part-time work for Kurdish and Burmese refugees.

THE WHITE HOUSE
WASHINGTON

1/29/93

Janet Allen —

Fowler was a
Democratic Commissioner on
the CFEC, former
staff director of the
House Agriculture Comm.

He just left
to join NASAA.

Can you help
his Schedule C's by
not removing them until
his replacement is in place?

John Podesta



Ms. Janet Allen
Commodity Futures Trading Commission
2033 K Street, N.W.
Washington, D.C. 20581





NASAA

NORTH AMERICAN SECURITIES ADMINISTRATORS ASSOCIATION, INC.

One Massachusetts Avenue, N.W., Suite 310

Washington, D.C. 20001

202/737-0900

Telecopier: 202/783-3571

3 JAN 26 P5:01

January 26, 1993

Mr. John Podesta
Assistant to the President
and Staff Secretary
Ground Floor, West Wing
White House
Washington, DC 20500

Dear John:

May I trouble you with one more thing, concerning two members of my staff at the CFTC, Sylvia Taylor and Betsy Wharton. Both are schedule C's and are presently in a state of limbo at the CFTC since my leaving there on January 20.

Both Betsy and Sylvia are loyal and able Democrats. They each worked with the campaign and transition. Sylvia worked as an inaugural volunteer and Betsy helped me research and draft some issue papers I sent to the campaign through Miles Goggans, who headed Farmers and Ranchers for Clinton - Gore.

Ironically, they find themselves in the same boat with former Chairman Wendy Gramm's schedule C employees - even though they are good Democrats.

John, I would love for someone to examine their resumes which are enclosed. I could not recommend them more highly. Both have Hill experience and would be wonderful in a congressional liaison capacity with any department or agency.

I know I have imposed on your good will more than I should, but I knew you would understand my desire to help these loyal Democrats.

Thank you, John.

Sincerely,

Fowler C. West
Executive Director

BETSY FREEMAN WHARTON
4627A MacArthur Blvd.
Washington, D. C. 20007
202/337-1918

Occupational Background:

1986-Present Special Assistant to Commissioner Fowler West
Commodity Futures Trading Commission

Responsibilities include:

- Reviewing and analyzing proposed Commission policies and positions in view of Commissioner's objectives in fulfilling his responsibilities.
- Writing speeches, press releases and other public statements for the Commissioner.
- Coordinating the activities of the Commission's Advisory Committee on CFTC/State Cooperation.
- Maintaining liaison with congressional sources; attending and reporting on congressional hearings concerning the Commission and/or futures industry.
- Developing the Commissioner's consumer affairs initiatives in promoting public awareness about commodity fraud.
- Representing the Commissioner's interests in consumer affairs projects; establishing liaison with consumer-interest organizations and groups.
- Working with state officials in achieving the Commissioner's objectives for improving federal/state cooperative efforts and promoting investment-related consumer education projects.
- Representing the Commissioner in contacts with officials from commodity exchanges and professionals in the futures industry.
- Managing administrative functions of the Commissioner's office.

1977-1986 Legislative Assistant to Congressman Charles Whitley

Responsibilities included:

- Briefing and advising the Congressman on all pending legislation with specific emphasis on agricultural matters.
- Representing the Congressman at legislative and executive conferences, hearings and seminars.
- Managing flow and content of legislative responses to inquiries from constituents on a daily basis.
- Meeting and representing the Congressman's views on proposed legislation with constituents, business and agricultural representatives.
- Working and coordinating with House Agriculture Committee staff on farm legislation.

1973-1976 Staff Assistant to Congressman David Henderson

Responsibilities included:

- Working with constituents to provide assistance in matters involving veterans affairs, social security and civil service.
- Editing information and releases to media; meeting with members of the media to discuss legislative positions of the Congressman.
- Responding to general constituent correspondence involving federal matters.

Special Skill: Photography -- part-time free-lance photographer covering special events for national associations and organizations in Washington.

Educational Background:

1970-1972 University of North Carolina at Chapel Hill, North Carolina; Bachelor of Arts Degree, major in English Literature.

1968-1970 St. Mary's College, Raleigh, North Carolina; Associate of Arts Degree.

References upon request

RESUME
SYLVIA J. TAYLOR
7807 Green Street
Clinton, Maryland 20735
(301) 868-3749 (H) (202) 254-8541 (W)

**EMPLOYMENT
HISTORY**

U.S. COMMODITY FUTURES TRADING COMMISSION,
Washington, D.C. Administrative Assistant to Honorable
Fowler C. West, Commissioner.

Responsibilities: work closely with Commissioner, maintain daily calendar, schedule meetings, conferences, coordinate travel and planning itinerary. Time and attendance coordinator for staff; maintain all personnel, budget, and financial records for staff. Prepare yearly financial disclosure statements for Commissioner, as well as handle office accounting. Write and type letters, general correspondence as requested by Commissioner. Office liaison with agency divisions for scheduling of briefings, meetings, seriatums, executive correspondence. Train and supervise summer interns.

U.S. HOUSE OF REPRESENTATIVES, Washington, D.C.
Research Assistant to the Honorable I. (Tim) Valentine
(D-NC), U.S. Congressman.

Responsibilities: coordinated special projects as assigned by Member. Arranged conferences, meetings, speaking engagements, luncheons. Responded to constituent inquiries, general or legislative in nature, by telephone or correspondence. Served as caseworker, obtained passports, visas, etc., worked closely with White House, State Department, and embassies, as necessary; arranged tours as requested. Acted as District liaison.

U.S. DEPARTMENT OF AGRICULTURE, Washington, D.C.
Administrative Assistant.

Responsibilities: typed and composed correspondence; designed and organized filing system; ordered and maintained office equipment and supplies. Assisted supervisor in working with possible investors for importing/exporting both foreign and domestic. Planned joint meetings of American and foreign government officials interested in joint agricultural investments. Maintained all records on the committee, which was designed primarily for aforementioned purpose, the Joint Agricultural Consultative Committee (JACC).

U.S. HOUSE OF REPRESENTATIVES, Washington, D.C., Staff
Assistant/Secretary to Honorable George "Mickey" Leland
(D-TX). U.S. Congressman.

Responsibilities: typed Member's correspondence, press releases, and speeches; arranged tours; ordered office supplies; greeted visitors. Acted as district office liaison.

U.S. HOUSE OF REPRESENTATIVES, Washington, D.C.,
Secretary to the Honorable Parren J. Mitchell (D-MD). U.S.
Congressman.

Responsibilities: greeted visitors; handled all incoming and outgoing mail; filing; ordered office supplies; typed, and drafted general legislative correspondence; arranged tours. Acted as district office liaison.

EDUCATION

Livingstone College, Salisbury, N.C., B.A.
English/Seconday Education. 1976. Honor Graduate.

SYSTEMS
KNOWLEDGE

IBM PC/AT, Displaywrite 3 & 4, WordPerfect 5.1

SOCIAL
ORGANI-
ZATIONS, Etc.

Delta Sigma Theta Sorority, Inc.; National Women's Political
Caucus; Livingstone College Alumni Association.

CIVIC
ACTIVITIES

Volunteer on Staff of Clinton-Gore Presidential Inaugural
Committee, worked in various divisions at the Inaugural
Headquarters, also worked at several inaugural events.

REFERENCES

Furnished Upon Request

THE WHITE HOUSE

WASHINGTON

March 3, 1993

MEMORANDUM FOR BRUCE LINDSEY
JOHN EMERSON

FROM: JOHN PODESTA 

SUBJECT: JOHN BUCHANAN

Attached is the resume of John Buchanan, who is seeking a Republican seat on one of the regulatory commissions.

I don't know whether you are actively reviewing those positions now, but if you are, I hope you will consider John. He's a great guy, and who, as a former Republican congressman, stuck his neck out and co-chaired Republicans for Clinton.

John worked with Melanne Verveer (and my brother) at People for the American Way. I got to know him better since Tony and I went into business and we've done some work together. He has a real following on the Hill amongst senior members across the ideological spectrum. I think he'd be a great asset to the Administration in a number of regulatory agencies.

I hope you can help. Let me know if I can do anything more.

MEMO: to John Podesta
from John Buchanan

SUBJECT: Possible Clinton Commission Appointments

93 MAR 1 P7:20

As a Republican for Clinton, my first priority is to assist the President in every way in my power to succeed in setting our country in new directions built upon old democratic values during the next eight years, whether I do so in or out of government.

As you know, it was my privilege to write and deliver the endorsement statement of the Republicans for Clinton last Fall. While it did not receive much press attention, it was a major decision for life-long Republicans like me and others I helped to recruit. I have put my political life on the line many times, but this is the time which will always mean the most to me.

Sponsored by Eli Segal, cleared by David Wilhelm, and recommended by Republicans for Clinton and others, I was placed in the sub-Cabinet pool some months ago, but did not actively seek a place. Nothing came of it.

Since my earned income in recent years has been higher than that of a Level IV position, and since in addition my legislative and military service combined qualified me for a full Federal retirement pension years ago, any government post would entail a significant reduction in family income. Betty and I both believe, however, that I belong in public service. We are more than willing to accept the President's challenge for sacrifice now in order to achieve our long-term best interests. Making our country a place of opportunity and hope for our children and grandchildren is a matter of the highest priority for both of us.

Therefore, the following are the Commissions on which I might usefully serve:

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

As you know, I was a Civil Rights and Women's Rights activist as Birmingham's Republican Representative in the Congress, including serving with then Chairmen Gus Hawkins as ranking Republican on the Equal Opportunities Subcommittee of the House Committee on Education and Labor, which had oversight jurisdiction for E.E.O.C. Since leaving Congress, much of my time has been spent as a Civil Rights and Women's Rights advocate. In all candor, I am probably as well qualified for this post as any citizen of the United States, and would confidently expect the strong support of the relevant Members of the Congress and public interest groups such as my colleagues in the Leadership Conference on Civil Rights.

U. S. INTERNATIONAL TRADE COMMISSION

My educational background in Economics, plus my rather extensive United Nations, Foreign Affairs, and other Congressional experience should make me a strong candidate for this Commission.

FEDERAL ELECTION COMMISSION

My overall background in public service and party office probably make me a strong candidate for this position.

CONSUMER PRODUCT SAFETY COMMISSION

My qualifications for this are more general and not as strong, but given my basic Congressional experience and philosophical orientation, I believe I could usefully serve the President on this Commission.

FEDERAL TRADE COMMISSION, INTERSTATE COMMERCE COMMISSION

My educational background and general Congressional experience would give me some qualification for one of these posts.

FEDERAL COMMUNICATIONS COMMISSION

I strongly support the candidacy of my colleague, former Congressman Marc Lincoln Marks, an attorney and expert in this area, a National Co-Chair of Republicans for Clinton as well, for the first Republican slot on this Commission. Should a second occur, it would be of interest to me.

Other possible Republican slots I might fill are those in the Export-Import Bank of the United States, the National Mediation Board, and the Postal Rate Commission.

My resume follows.

JOHN HALL BUCHANAN

5619 Newington Rd.
Bethesda, MD 20816
301-320-4192
202-467-4999

FEDERAL SERVICE

1965-1981 Member of Congress, Sixth Congressional District of Alabama. The first Republican to represent the city of Birmingham in its history.

1967-1981 House Committee on Foreign Affairs. Ranking minority member: Subcommittee on International Operations, Subcommittee on the Near East, Subcommittee on International Economic Policy. One of the principal authors of the Foreign Service Act of 1980.

1973-1974 Member, U. S. Delegation to the 28th United Nations General Assembly, and to the 6th Special Assembly, serving in each with Ambassadorial rank. Congressional Adviser, 7th Special Assembly.

1978-1980 Member, U. S. Delegation to the U. N. Human Rights Commission.

Ranking Republican, Commission on Security and Cooperation in Europe. Member, U. S. Delegation to the Belgrade Conference on the Helsinki Accords.

1965-1966 House Committee on Un American Activities. Spearheaded an investigation of the Ku Klux Klan, the first right-wing group ever investigated by that Committee.

1965-1966 House Committee on the Post Office and Civil Service.

1967-1974 House Committee on Government Operations. Ranking Republican, subcommittee on Government Activities. Member, Subcommittee on Intergovernmental Relations.

1975-1981 House Committee on Education and Labor. Ranking Republican, Post-Secondary Education Subcommittee. Subcommittee on Equal Opportunities, member. Subcommittee on Elementary, Secondary and Vocational Education. Deeply involved in the writing of all major education legislation during this time frame.

1977-1981 Board of Trustees, Gallaudet University.

1976-1981 Founding member and Vice-Chairman, Congressional Steel Caucus.

1981-1984 Founder and Executive Director, Congressional Sun Belt Caucus

1981-1984 Chairman, Fund For the Improvement of Post-Secondary Education, Department of Education.

POLITICAL POSITIONS

1992 National Co-Chairman, Republicans for Clinton
1984 - National Vice-Chairman, Republican Mainstream Committee.
1992 - Advisory Board, Republican Coalition for Choice
1965-1981 Republican Congressional Campaign Committee.
1962-1981 Alabama State Republican Executive Committee
1962-1964 Alabama Republican Finance Director
1962-1964 Jefferson County Chairman

PRESENT POSITIONS HELD

Chairman, Public Policy and Senior Vice President, People For The American Way. Served for almost ten years as first Chairman of People For. Chief liaison with Congress.

Senior Associate, Kettering Foundation, chief liaison with Congress. Involved in education and international programs, including serving in the U. S. Delegation to the Dartmouth Conference and its Task Force on Arms Control and Disarmament (U. S. - Russian), a U. S. - China Task Force, and a Western Hemisphere Exchange.

Counselor to Podesta Associates, Washington, D. C.

Chairman, Council for the Advancement of Citizenship.

Co-Chairman, Congressional Human Rights Foundation.

Immediate Past Chairman, National Choral Foundation.

Member, Board of Directors, Capitol Hill Choral Society.

Member, Board of Directors, Old North Foundation, Boston, MA

Member, Board of Directors, Samford University Foundation.

1991-1993 Subcommittee on Civic Education, National Education Goals Panel.

Toward the end of the Cold War period, served on an East-West Human Rights Exchange, the De Bught Conference, Co-Chaired by Rosalyn Carter and Fyodor Burlatsky of the then Soviet Union.

An ordained Southern Baptist minister, Mr. Buchanan has served as pastor of churches in Virginia, Tennessee, and Alabama, and three times as Interim Pastor of Riverside Baptist Church, Washington, D. C., which his wife, Betty serves as Music Director.

A graduate of Samford University in Birmingham, AL. Mr. Buchanan did graduate work in Economics at the University of Virginia, received his degree in Theology from Southern Baptist Theological Seminary, Louisville, KY, and holds honorary Doctor of Laws degrees from Samford University and Southwest Baptist University, Bolivar, Missouri.

He is married to Elizabeth Moore Buchanan, founder and director of the Capitol Hill Choral Society. They have two daughters, Elizabeth and Lynn, and two granddaughters, Victoria and Molly Knobloch.

AWARDS

1991 National Council of Jewish Women Hannah G. Soloman Award.

1988 Common Cause Public Service Achievement Award.

1981 National Conference of Christians and Jews Brotherhood Award

1981 American Foreign Service Association. "Whose Dedication, judgment and untiring efforts contributed greatly to our common goal of strengthening and improving the foreign service of the United States."

1980 Self-Determination for D. C. National Coalition: "For moral and inspirational leadership."

1980 Friend of Education Award, Alabama Education Association.

1980 Distinguished Service Award, National Association of American Colleges and Universities.

1980 Alabama Women's Political Caucus: The Outstanding Political Man Award.

1980 Honor Award, Women's Action Organization (State Department, ICA, AID). The 1980 Honor Award "for commitment to the advancement of women in the foreign service community."

1979 Henry McNeal Turner Award, Ninth Episcopal District, A.M.E., "For Dedicated Service in Civil and Human Rights."

1978 National Advisory Council on Adult Education.

1978 Link With Freedom Award, Alabama Council to Save Soviet Jews.

1978 Distinguished Service Award, Council of Jewish Federations, "for devotion to the cause of human dignity and justice."

1974 ACTION Award, for "outstanding service to ACTION and the cause of volunteerism."

1965 Congressman of the Year Award, Americans United, "for defense of the First Amendment."

PIPER & MARBURY

1200 NINETEENTH STREET, N.W.
WASHINGTON, D. C. 20036-2430
202-861-3900
FAX: 202-223-2085

JEFFREY F. LISS
202-861-3940

BALTIMORE
NEW YORK
PHILADELPHIA
LONDON
EASTON, MD

TO
June 18, 1993

93 JUN 18 P8:09

John Emerson
I do it
know Joe
but Jeff is
someone whose
recommendation
I would
trust.
John

VIA MESSENGER

Mr. John Podesta
Assistant to the President
White House -- West Wing
Old Executive Office Building
17th & Pennsylvania Avenue, N.W.
Washington, D.C. 20500

Dear John:

I am writing to endorse Joe Sellers for Chair of the EEOC. I understand that Joe met a few days ago with John Emerson, Cynthia Metzler, and Ginger Loo of the White House staff, and I thought I would pass along my thoughts to you in case you have an opportunity to interact with them.

I have known Joe for about ten years. We have worked together closely through my association as a volunteer pro bono attorney and Board member with the Washington Lawyers' Committee for Civil Rights and Urban Affairs. (As you may know, Joe is the Lawyers' Committee EEO Project Director.) Our experience together includes trying a case in Federal Court before Judge Gesell and consulting on a number of other cases.

Joe is the complete civil rights and EEO lawyer. His trial skills are superb. Perhaps more importantly for the job for which he is being considered, his judgment is impeccable. I have seen Joe wrestle with the most difficult types of judgment questions, including the evaluation of pre-litigation complaints, and I have never disagreed with his conclusion. Joe is also known throughout the country by civil rights lawyers for being in the forefront in initiating innovative, creative, and sensible approaches to the thorny legal and evidentiary issues surrounding discrimination in employment.

Joe exercises significant managerial responsibility at the Lawyers' Committee, supervising lawyers and staff and setting

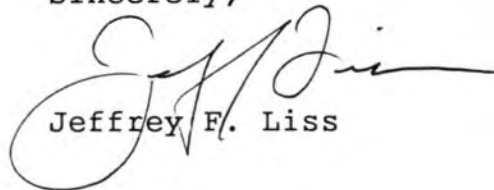
Mr. John Podesta
June 18, 1993
Page 2

direction for the EEO Project. His management skills are excellent, and they are one of the primary reasons why the Lawyers' Committee is, in my opinion, the preeminent public-interest organization in the District of Columbia.

A final point: Joe's entire career has been dedicated to the protection and vindication of civil rights and equal employment opportunity. He is perfect for this job and would command great respect from the civil rights and EEO community.

Please let me know if I can provide further information.

Sincerely,



Jeffrey F. Liss

JFL/mvp

January 3, 1995

95 JAN 5 A7:53

John D. Podesta
Assistant to the President
and Staff Secretary
The White House
Washington, D.C. 20500

Dear John:

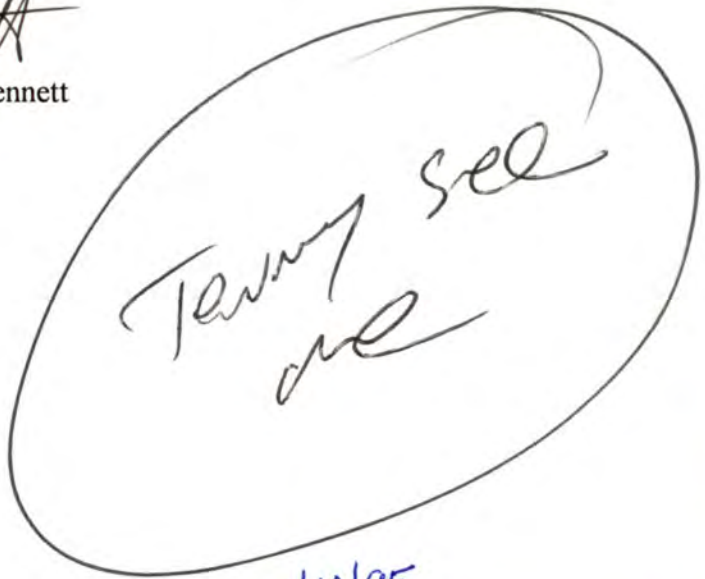
Thanks for passing along my previous note to Harold. I understand that Paul Richards has left his job in your office. If you have not yet filled that position, I would be extremely interested. Yet another copy of my resume is enclosed. Please call me at 202-393-3793 (w) or 202-667-4256 (h) if you want to talk to me about it.

Best Regards,

Sincerely,


Matt Bennett

Enclosure



1/10/95

LM on machine 

MATTHEW L. BENNETT
1449 Corcoran Street, N.W. (Apt. 3)
Washington, D.C. 20009
Telephone: (202) 667-4256

EDUCATION

UNIVERSITY OF VIRGINIA SCHOOL OF LAW, Charlottesville, Virginia

J.D.: May, 1993

Journal of Law and Politics, Research and Projects Editor

Note Published: "Time for a New Battle Plan: HUD and the Drug War in Public Housing"
Action for Better Living (Volunteer Network), Founding Member

UNIVERSITY OF PENNSYLVANIA, Philadelphia, Pennsylvania

B.A. in History: May, 1987

Graduated cum laude; Highest departmental honors; Mortar Board Senior Honor Society
University City Hospitality Coalition (Meals for the homeless)
Penn Singers (Light Opera Company).

EMPLOYMENT

King and Spalding, Washington, D.C.

September 1993-Present

Litigation Associate: Research and prepare motions, appellate briefs, client letters and intra-office memoranda on general civil litigation and white-collar crime.

Presidential Transition Office, Washington, D.C.

November 1992-January 1993

Research Assistant, Justice Cluster: Researched and prepared background memoranda for Justice Cluster team members. Topics included: the (former) Office for the Administration of Justice; redistribution of jurisdiction between the Inspector General and the Office of Professional Responsibility; selection of federal judges. Responsibilities also included editing team reports for briefing book for Attorney General-designate.

Office of Presidential Advance, Washington, D.C.

May-August 1993

Clinton/Gore '92 Committee, Little Rock, Arkansas

July-November 1992

Lead Advance (President Bill Clinton): Directed advance teams of up to twenty-two staffers in preparation for presidential events in the United States and abroad. Picked event sites, coordinated President Clinton's schedule with White House and national campaign office, negotiated political issues with elected officials and state campaign directors, hired vendors and arranged logistics with the United States Secret Service.

Howrey and Simon, Washington, D.C.

Summer 1991

King and Spalding, Washington, D.C.

Summer Associate: Researched and prepared intra-office memoranda and client letters on a wide range of topics for the white-collar crime, litigation and environmental departments.

Onondaga County District Attorney, Syracuse, NY

Summer 1990

Law Clerk: Researched and prepared appellate briefs for the New York State Appellate Division. Authored eleven briefs on cases involving murder, rape, child abuse and drug trafficking. Prepared memoranda for the Drug Unit and Felony Trial Unit and assisted in witness and victim interviews for the Sexual Abuse Unit.

Dukakis For President Campaign, Inc., Boston, MA

August 1987-November 1988

National Advance Staffperson (Eleven months): Organized candidate events and logistics.

Research Assistant, Issues Department (Five months): Drafted candidate position papers; assisted speechwriter with research; wrote papers for candidate briefing book; conducted opposition research.

Other experience: Congressional internship (Representative Lee Hamilton); travel around the world; ski area guide; waiter; bartender; cook.