

Withdrawal/Redaction Sheet

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DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: 1995 World Conference on women Inter-Agency Task Force [partial, National Security Act] (1 page)	05/19/1994	P3/b(3)

COLLECTION:

Clinton Presidential Records
First Lady's Office
Melanne Verveer
OA/Box Number: 17871

FOLDER TITLE:

United Nations Fourth World Conference on Women: Delegation Assignments [Binder]
[2]

2013-0534-S

rc1751

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

THE WHITE HOUSE

August 26, 1994

AB-
He's talk
about this

Ms. Jo Luck
Chief Executive Officer
Heifer Project International
Post Office Box 808
Little Rock, Arkansas 72203

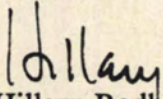
Dear Jo Luck:

Thank you for your letter regarding appointment as U.S. Delegate to the Fourth UN Conference on Women in Beijing. I am pleased to know of your interest in representing our country at that event and am directing your request for further consideration.

Thanks also for including current information about HPI and the WiLD program. I hope all continues to go well for you.

With warm personal regards, I am

Sincerely yours,


Hillary Rodham Clinton

bcc: Melanne Verveer

Blind P.S.

She would be a good appointment.

 **LADIES' HOME
Journal**

100 Park Avenue • New York, NY 10017 • 212 351-3579

Myrna Blyth
Publishing Director
Editor-in-Chief

January 31, 1995

Hillary Rodham Clinton
Office of The First Lady
The White House
Washington, D.C. 20500

Dear Mrs. Clinton:

As you recall in our November 1994 issue of *Ladies' Home Journal*, we did a piece in which five of our readers spoke with you at the White House. It was a *Ladies' Home Journal* exclusive, part of a series we run each month. In this feature, the magazine shares with our seventeen million readers a very special experience.

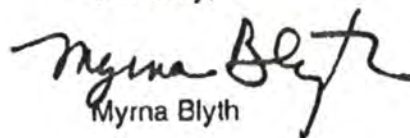
This year, I and *Ladies' Home Journal* would very much like to go with you to the Fourth World Conference for Women in Beijing. I understand you will be heading the American delegation. Needless to say, I would love to be part of the delegation in some capacity, and do a report in the *Journal* on the delegation's experience meeting the women of the world in Beijing as another *Ladies' Home Journal* exclusive.

In a way, I have already started covering the conference. I am enclosing a copy of the column I wrote for our upcoming March issue about my visit with UN Ambassador Madeline Albright.

I am also including another piece from the March issue, written by Kathie Berlin about Elizabeth Glaser. It is really "hot off the presses." I thought you'd like to see it.

Needless to say, I'd like your help and support in this matter. I really hope the Conference will be important to American women. I think it can be, if it is reported on in a unique way by *Ladies' Home Journal*.

Sincerely,


Myrna Blyth

cc: Ms. Melanne Verveer
Ms. Lisa Caputo

May __, 1995

MEMORANDUM

TO: The Honorable Maria Antonietta Berriozabal
Jacqueline Veronica Biggins
Lynn Cutler
Arthenia L. Joyner
Dorothy V. Lamm
Linda Tarr-Whelan

FROM: L/EP - Caroline D. Krass

RE: Your Role on the U.S. Delegation to the UN Fourth
World Conference on Women in Beijing

This memorandum clarifies your role on the U.S. Delegation to the UN Fourth World Conference on Women, which will be held in Beijing. Although we understand that you were originally categorized as public members of the delegation, as we have worked with G/CS to determine the best way to structure the U.S. participation in this event, it has become clear that you would be most appropriately categorized as private sector advisers. Private sector advisers are private citizens or nationals invited to participate on U.S. delegations as representatives of private sector interests and who do not perform governmental duties or functions.

To assist you in understanding your role as private sector advisers to the delegation, we have prepared the following brief list of "do's and don't's" for private sector advisers. In addition, you should read the antitrust guidance prepared by the Antitrust Division of the Department of Justice, which is attached as Tab A.

As a private sector adviser on a U.S. delegation, you may do the following:

- be accredited to the delegation in your capacity as a private sector adviser;
- provide to government officials on the delegation informed views on policy and technical details of matters under discussion at the conference, including matters that may arise in the course of the delegation's activities, such as the need to develop a response to proposals put forth by other countries during a conference;

- upon the instruction of the head of the delegation, attend meetings of the delegation or meetings with foreign officials;
- when authorized by the head of the delegation, explain a technical or factual point in a meeting with foreign government officials, provided that the head of the delegation determines that your explanation will advance U.S. objectives at the conference or negotiation and that you are best able to speak on the point under discussion;
- give speeches and express views about the conference and publicly available U.S. positions, provided that you make it clear that you are speaking as a private sector adviser and have no official sanction to convey the U.S. Government's positions regarding conference issues;
- express views on the outcome of a public conference or meeting after the conclusion of the public conference or meeting, provided that classified information is not released; and
- to the extent previously authorized by the Under Secretary for Management, solicit funds for the Department.

As a private adviser on a U.S. delegation you may NOT do the following:

- speak for the U.S. Government at any meeting with foreign government officials (other than when requested on a technical or factual point). This prohibition includes attendance at a meeting "on behalf of" the U.S. delegation to work out positions with other delegations;
- negotiate or purport to negotiate, at any time, for the U.S. Government -- this prohibition includes participation without any U.S. Government officials in a back-room working group or other informal meeting that is negotiating language for an agreement, even if that language is subject to final official U.S. Government approval;
- advocate positions outside the delegation during a conference or negotiation which would tend to undermine the tactical or substantive positions of the United States as determined by the head of the delegation;
- divulge classified information to anyone not authorized to receive such information;
- except with prior approval, have your travel paid for by the U.S. Government;
- use any facilities of the U.S. Government without prior approval if such use would entail additional expense to the U.S. Government;

- be given access to government files or communications facilities unless use of the facilities will entail no additional expense to the U.S. Government or the facilities are necessary to protect the security of information pertaining to official functions of the delegation;
- receive any compensation for your participation on the delegation;
- use business cards identifying you as a member of the U.S. delegation; or
- hold a special rank at the delegation, such as "vice-chair."

If you anticipate undertaking any activities that would be inconsistent with your role as a private sector adviser, please contact the Department's ethics office (L/EP) at 202-647-6668 immediately.

Private citizens who serve on U.S. delegations and who are not private sector advisers are "Special Government Employees" and are therefore subject to a host of ethics laws and regulations, including conflict-of-interest statutes with criminal penalties.

Drafted: L/EP:CDKCrass SELEP 4537
4/27/95

Cleared: L/LM:MBWest
L:JHThessin
IO/OIC:FProvyn
G:TLoar
WHC:CMills

Daily Attendance

UN COMMISSION ON THE STATUS OF WOMEN

March 15 - April 4, 1995

U.S. Delegation Team Assignments

Head of Delegation

Ambassador Madeleine K. Albright

Delegation Director

Congresswoman Marjorie Margolies Mezvinsky

TEAM I: Declaration, Mission Statement, Global Framework, Critical Areas of Concern, Mechanisms, Institutional Arrangements, Financial Arrangements

LEADER: Kathy Hendrix (State)

Veronica Biggins (mechanisms and arrangements)

Lynn Cutler (mechanisms and arrangements)

Melinda Kimble (WSSD, institutional and financial arrangements)

Arthenia Joyner (institutional arrangements)

Document Elements: Declaration, I, II, II (intro), III(H), IV, V, VI

TEAM II: Human Rights, Violence Against Women, Conflict Resolution, Political Participation and the Media

LEADER: Mary Curtin (State)

Maria Antonietta Berriozabal (political participation)

Iris Burnett (media)

Ertharin Cousin (political participation)

Gracia Hillman (human rights, violence against women)

Gay McDougal (human rights, violence against women)

Bisa Williams-Manigault (Cairo, WSSD, NGO participation)

Jeffrey Meer (conflict resolution, women in armed conflict)

Sally Shelton (political participation)

Document Elements: III (D, E, G, I, J)

3/1/95

Issues Teams
for the Women's Conference Global Prepcom
March 15 - April 4

Global Framework

mission statement
critical areas of concern

Human Rights

human rights
violence against women
armed conflicts
power sharing and decision making

Human Services & Natural Resources

health
environment
education
(girl child)

Economics

poverty
workplace
employment
work & family
participation in economic structures

Institutions

mechanisms
institutional arrangements
financial arrangements

Regional and Functional Responsibilities

Key allies (Canada, Australia)
G-77
European Union
Japanese/Koreans
Latin America
Africa
press contact
legal guidance
youth advocacy

**U.S. DELEGATION MEETING
for the PREPARATORY COMMITTEE MEETING FOR THE
FOURTH WORLD CONFERENCE ON WOMEN
March 1, 1995**

9:15 am	Tim Wirth, Under Secretary for Global Affairs Welcome and framework
9:35 am	Marjorie Margolies Mezvinsky, Deputy Chair and Director of the Delegation U.S. goals for the Prepcom and the World Conference and how we frame them
10:00 am	Melanne Verveer Office of the First Lady White House interest
10:15 am	Doug Bennet, Assistant Secretary Bureau of International Organization Affairs The US/UN relationship
10:35 am	Valerie Mims, Deputy Assistant Secretary Office of Legislative Affairs Working with the new Congress
11:00 am	Melinda Kimble, Deputy Assistant Secretary Bureau of International Organization Affairs Linkage from Cairo to Copenhagen to Beijing How to Measure Success
11:20 am	Robin Bordie, Office of Chinese Affairs Overview of US/China Relations
11:35 am	Theresa Loar, Director, Conference Secretariat Discussions with China on the Conference Key issues and organization of the delegation
12:00 noon	Lunch
1:15 pm	Gracia Hillman, Senior Advisor on International Women's Issues Working with NGOs
1:40 pm	Sharon Kotok, Conference Secretariat Brief history of the previous world conferences on women
1:55 pm	Kathy Hendrix, Conference Secretariat Issues in the draft Platform for Action The process of the drafting committee at Prepcom
2:30 pm	Jeff Meer, Conference Secretariat NGO accreditation
2:45 pm	Concurrent Workshops --How to be a delegate and UN protocol (Jeff Meer) and --Travel vouchers and other administrative matters (Office of International Conferences)
3:15 pm	Marjorie Margolies Mezvinsky Recap and closure

GSA - Public Official Chicago Construction

VIENNA PREP COMMITTEE

Gracia - G

393-5113

Development

- Pr* -
- JAN PIERCY, U.S. Executive Director, The World Bank
 - WILLIE CAMPBELL
 - MARIA OTERO *Accion Internacional - Chair Intersam*
 - ALICE DEERE, African Bank
 - LINDA YOUNG, Asian Bank *Yang*
 - NANCY BARRY, President, Women's World Banking, NYC, well recognized leader for capital, extensive international experience
 - CHRIS WEISS, Founder, Women & Employment, former president, Women's World Banking, Ms. Foundation consultant, former Kellogg fellow, rural poverty expert
 - KATE MCGEE, Co-director, Community Self-Help, Durham, NC, Creative leader on southern poverty, women's development and funding issues, former Ford program officer on rural poverty
 - RAYDEAN AVEVADO, President, RMCI (a private consulting firm and fastest growing Hispanic women-owned business; former Kellogg fellow; member, CPA and Communications Consortium boards
- Foundation*

Health

- J*
- VIRGINIA TROTTER-BETTS, American Nurses Association
 - DR. K BEMMAN, American Medical Women's Association
 - DEBORAH PROTHROW-STITH, Harvard School of Public Health
 - CHA Hospital President with experience in at-risk communities health care delivery (getting recommendations)

Dr Sue Bailey
Labor/Employment

- ✓*
- GLORIA JOHNSON, President, Labor Women United, member, AFL-CIO Executive Committee, V.P. of IUE. Very experienced, knows the problems of women union workers intimately.
 - EVIE DUBROW, IGLU
 - ELLEN BRAVO, Executive Director, 9-5, Wisconsin
 - FREDDIE WEBB-PETTET, program officer for Kellogg, Michigan former Commissioner of Social Services in Oregon. Consensus builder, broad background, highly regarded.
- ✓*
- BARBARA EASTERLING, CWA

-
AFSME - Calif.
Religion

- JOAN CAMPBELL, National Council of Churches
- AILEEN COOPER, B'nai B'rith

Education

- ✓ • ANNE BRYANT, Executive Director, American Association of University Women; former Director of Women in Banking
- JOHNETTA COLE, Spaulding
- SANDRA FELDMAN, President of the New York Teachers and V.P. of the AFT. Very savvy, politically active, experienced.
- MARILYN MONAHAN, Sec.-Treasurer of NEA, former Pres. of New Hampshire NEA affiliate and still tied closely to home base.

Rochelle Bella

Human Rights

- Phil*
- SARA LAI, Human Rights Watch (Refugees and Migrants)
 - BARBARA JORDAN
 - ANNE COHEN DONNELEY, National Committee to Prevent Child Abuse; Former member of the Transition Board.

Overall Experts

- G*
- JUDY LICHTMAN, Women's Legal Defense Fund
 - DOROTHY HEIGHT, National Council of Negro Women
 - LINDA TARR-WHALEN, Council on Policy Alternatives, has been very helpful to the Administration; was with Carter Administration's Women's office

Economic/Business

- G*
- SUE GIN, Asian businesswoman
 - ERMA EDELMAN, University of California, Ag and Resource Economics; strong Nobel Prize prospect; surrogate of Administration
 - ROSABETH CANTOR, Harvard Economist
 - RAYDEAN ACEVADO, Supportive, hispanic business owner
 - HEIDI HARTMANN, Executive Director, Institute for Women's Policy Research; PhD. Economist from Yale with extensive knowledge of women's workplace problems and issues, good drafter
 - BARBARA BLUM, President, Adams National Bank (now the only woman-owned bank left). International and local experience in environment and banking.

Chandall Boules - Spring manufacturing

Local Organizing

- G*
- MARIA CIRILLO, National Congress of Neighborhood Women (not much known)
 - LINDA GRIEGO, CEO, Rebuild LA; leader in the Mexican American community in LA.
 - CONNIE EVANS, Women's Self-Employment Project, Chicago, Experienced grassroots leader
 - PAT SCARCELLI, VP of UFCW, activist organizer on women's issues, from Philadelphia, PA

*** Mary Houghton
So. Shore
Rough.
Chicago*

** 312.
288 2400
753-
5702*

*(4) 363
8257*

*Women's Magazine. Ellen Levine
John MacL Carter - G.H.*

Seniors

- BETTE MULLIN, head, AARP's international affairs and formerly head of the Women's Program
- LOU GLASSE, President, OWL

Elected Officials/Government

(longer list in process of development-Kevin O'Keefe)

- ANN RICHARDS, Texas
- MARY BOYLE, Ohio
- JANE CAMPBELL
- YVONNE BRATHWAITE BURKE, former member of Congress, now Supervisor in L.A. county.
- MARIA ECHAVESTE
- SUSAN HAMMER, Mayor, San Jose

**CENTER FOR
POLICY
ALTERNATIVES**

MEMORANDUM

TO: Melanne Veveer
FROM: Linda Tarr-Whelan
DATE: October 5, 1994
RE: Addresses for my suggestions

Here are the addresses for the list of people I sent on Saturday. Please call if you have any questions.

Nancy Barry
President
Women's World Banking
8 W. 40th Stret, 10th Floor
New York, NY 10018
212/768-8515

Chris Weiss
Women & Employment
1217 Lee Street
Charleston, WV 25301
314/345-1298

Kate McKee
Center for Community Self-Help
413 E. Chapel Hill Street
Durham, NC 27701
919/683-9686

Connie Evans
Executive Director
Women's Self-Employment Project
166 W. Washington, Suite 730
Chicago, IL 60602
312/606-8255

Elouise Cobell
Secretary, Board of Directors
Blackfeet National Bank
PO Box 730, 125 N. Public Square
Browning, MT 59417
406/338-2992

Sen. Diane Watson
4401 Crenshaw Blvd., Suite 300
Los Angeles, CA 90043
213/295-6655

Assemb. Marguerite Archie-Hudson
CA State Legislature
State Capitol
Sacramento, CA 95814
916/455-2383

Assemb. Barbara Lee
CA State Legislature
State Capitol, Rm. 4146
Sacramento, CA 95814
916/455-7442

Rep. Jane Campbell
OH State Representative
13815 Drexmore
Cleveland, OH 44120
614/466-5441

Rep. Wilhelmina Delco
Speaker Pro Tempore
House of Representatives
PO Box 2910
413 C State Capitol
Austin, TX 78768
512/463-0506

Sen. Allyson Schwartz
PA State Senate
27 E. Durham Street
Philadelphia, PA 19110
215/242-9710

Marge Clark
Executive Director
Advocates for Youth
1025 Vermont Avenue, NW, Suite 210
Washington, DC 20005
202/347-5700

Gloria Johnson
Director of Social Action & Women's Affairs
International Union of Electrical Workers
1126 16th Street, NW
Washington, DC 20036
202/296-1200

Pat Scarcelli
Vice President
United Food & Commercial Workers
1775 K Street, NW
Washington, DC 20036
202/456-7610

Marilyn Monahan
Secretary
National Education Association
1201 16th Street, NW
Washington, DC 20036
202/822-7014

Ellen Bravo
Executive Director
9 to 5
238 W. Wisconsin Avenue, Suite 806
Milwaukee, WI 53203
414/274-0925

Cindy Marano
Executive Director
Wider Opportunities for Women
1325 G Street, NW, Lower Level
Washington, DC 20005
202/638-3143

Sarah Melendez
President
Independent Sector
1818 L Street, NW
Washington, DC 20036
202/223-8100

Anne Bryant
Executive Director
American Association of University Women
1111 16th Street, NW
Washington, DC 20036
202/785-7700

Dr. Prema Mathai-Davis
National Executive Director
YWCA of the USA
726 Broadway
New York, NY 10003
212/614-2700

Dr. Linda Faye Williams
Director, Research Department
CBC Foundation
1004 Pennsylvania Avenue, SW
Washington, DC 20003
202/675-6730

Heidi Hartmann
Executive Director
Institute for Women's Policy Research
1400 20th Street, NW, Suite 904
Washington, DC 20036
202/785-5100

Raydean Acevedo
President & CEO
Research Management Consultants, Inc.
2000 Corporate Ridge, Suite 475
McLean, VA 22102
703/356-4401

Barbara Blum
President
Adams National Bank
1627 K Street, NW
Washington, DC 20006
202/466-4090

Freddye Webb-Pettet
Program Officer
WK Kellogg Foundation
One Michigan Avenue East
Battle Creek, MI 49017
616/968-2058

Lou Glasse
President
Older Women's League
Box 347 Vassar College
Poughkeepsie, NY 12601
914/452-2758

October 1, 1994

MEMORANDUM TO: Melanne Veveer
FROM: Linda Tarr-Whelan
RE: My suggestions

As we talked yesterday, here are my ideas for various possible NGO leaders who are well recognized in their fields (women of color are noted*). I'm the only one at the office and thought that I could access the database for names and phone numbers but I am admitting defeat. Will send them along the first thing on Monday morning:

Development: Local level for low-income women and capital access:

ADD Nancy Barry, President, Women's World Banking, NYC
Well recognized leader for capital, extensive international experience
212-768-8515

ADD Chris Weiss, Charleston, West Virginia
Founder, Women & Employment, former pres. Women's World Banking, Ms. Foundation
consultant, former Kellogg fellow, rural poverty expert

ADD Kate McKee, Co-director, Community Self-Help, Durham, N.C.
Creative leader on southern poverty, women's development and funding issues, former
Ford program officer on rural poverty

ADD Connie Evans*, Women's Self-Employment Project, Chicago
Experienced grassroots leader, policy focus, politically smart

Eloise Cobell*, Secretary of the Blackfeet Tribal Bank, South Dakota, this is
a private sector enterprise which may put her out of the range.

Elected Women: I know that Lynn has a wonderful list but here are some ideas

Diane Watson* -- Calif State Sen., Chair of the Human Services Committee, has held
many NCSL positions including chair of South Africa Task Force, very good
leader on issues, from South Central L.A., out of office in December

Margurite Archie-Hudson* -- Calif. Assembly, took over Maxine Waters L.A. seat,
former broadcast personality, very good reputation for first term.

Barbara Lee* -- Calif. Assembly, Oakland, very expert on economic conversion issues.

still the Pres. of the Board of the Commission on Working Women which is part of WOW).

Association World

Sarah Melendez*, New President of Independent Sector and very impressive.

add info
AAUW -- Anne Bryant, Executive Director or Mary Purcell, ~~Former President~~ (her son is Bill Purcell, Whip of the Tennessee House). Anne is the former director of Women in Banking and Mary is an effective, trust-worthy and experienced "old hand" in international women's activities.

YWCA -- new Executive Director (name escapes me) is an Indian woman

Other special women in the NGO world who I know personally would provide expertise and would be excellent colleagues and hard workers:

Linda Faye Williams*, Director of Research for the Congressional Black Caucus Foundation, PhD social scientist formerly on University of Maryland and Harvard faculties, pollster, a graduate of Eddie Williams and the Urban Institute.

ADD Economist
Heidi Hartmann, Executive Director of the Institute for Women's Policy Research, PhD economist from Yale with extensive knowledge of women's workplace problems and issues, good drafter

ADD description
Raydean Acevado*, Pres. RMCI (a private sector consulting firm and fastest growing Hispanic women-owned business, former Kellogg fellow, on the CPA and Communications Consortium board

Bus. ADD ✓ Barbara Blum, President, Adams National Bank (now the only woman-owned bank left). International and local experience in environment and banking.

Social Services/Poverty -- you probably have a ton of names but here is one addition:

ADD
Freddie Webb-Pettet*, program officer for Kellogg, Michigan, former Commissioner of Social Services in Oregon. Consensus-builder, broad background, highly regarded.

Senior
Older Women -- based on my experience at the prep-com this is an important base to cover. The two most likely players are Bette Mullin (head of AARP's international affairs and formerly head of the Women's Program) and Lou Glasse (president of OWL). I'd be glad to give you my sense of the politics of these two possibilities.

experience at national level in NCSL

Jane Campbell -- Ohio House Deputy Whip and President-designate for NCSL (Joan Brown Campbell's daughter and CPA board member), smart, young, extremely well-regarded among women elected officials.

Wilhemina Delco* Speaker Pro Tem, Texas House, Chair, Higher Ed committee, long-standing national recognition on education including leadership level of the ECS, international experience.

Allison Schwartz, State Sen., Pennsylvania, national legislator expert on Women's Health and formerly director of a women's health center.

Youth -- this wasn't an area we discussed but I have one recommendation

Marge Clark, Executive Director, Advocates for Youth (was Council on Population Options, Washington, D.C., former state legislator from Maine, national and international experience on teen health and sexuality issues.

Labor -- as I mentioned, I'm a bit rusty. Was not able to unearth a key AFSCME woman. Pa. AFL-CIO woman did not win. The names I mentioned yesterday:

Add info
Gloria Johnson*, President, CLUW, member of AFL-CIO Executive Committee, V.P. of IUE (old name, couldn't find the new one this morning). Very experienced, knows the problems of women union workers intimately, good worker (stretched thin)

Add
Pat Scarcelli, VP of UFCW, activist organizer on women's issues, from Philly

Add
Sandra Feldman, President of the New York City Teachers and V.P. of the AFT. Very savvy, politically active, experienced.

Add
Marilyn Monahan, Sec-Treasurer of NEA, former Pres. of New Hampshire NEA affiliate and still tied closely to home base.

Employment -- as somewhat separate from Labor

Ellen Bravo, President of 9 to 5, Milwaukee, excellent leader, drafter, very dependable highly regarded

Cindy Marano, Executive Director, Wider Opportunities for Women, the expert on employment and training issues, vocational education, welfare to work, lots of international experience (if you are looking to include Irene Natividad, I think she is

Hope this helps. You can reach me at home this weekend at 703-532-3869. If you get my charming but forgetful mother-in-law who is not supposed to answer the phone, please leave a message on Keith's office machine 703-536-5145 and I'll get back to you.

Clinton Presidential Records Digital Records Marker

This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

Stuff

Divider Title: _____

May 19, 1994

**1995 World Conference on Women
Inter-Agency Task Force**

Department of Agriculture

Ellen Haas
Assistant Secretary for Food and Consumer Services
Room 240E
U.S. Department of Agriculture
Administrative Building
Washington, D.C. 20250
phone: 202-720-7711
fax: 202-690-3100

day-to-day contact: Bonnie Tanner

Department of Commerce

Gloria Gutierrez
Acting CFO and Assistant Secretary for Administration
Room 5830
Department of Commerce
14th and Constitution Avenue, NW
Washington, D.C. 20230
phone: 202-482-4951
fax: 202-482-3592

Dawn Evans
Special Assistant

Department of Defense

Jeanne Fites
Principal Director
Requirements and Resources
Office of the Deputy Assistant Secretary
for Defense
The Pentagon
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Washington, D.C. 20301
phone: 703-614-3970
fax: 703-697-6691

Judy Fernandez
Research Analyst
Special Projects and Research
The Pentagon
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Washington, D.C. 20301
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Department of Education

Leslie Thornton
Deputy Chief of Staff
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Washington, D.C. 20202
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Betty Ward
International Affairs Policy Specialist
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Department of Energy

Marcia Morris
Director of the Management Systems Division
Office of Organization, Resources, and
Facilities Management
Department of Energy
1000 Independence Avenue, SW
Washington, D.C. 20585
phone: 202-586-9383
fax: 202-586-9585

Cathy Robinson
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Facilities Management
Department of Energy
1000 Independence Avenue, SW
Washington, D.C. 20585
phone: 202-586-3301
fax: 202-586-9585

Department of Health and Human Services

Sarah Kovner
Special Assistant to the Secretary
Department of Health and Human Services
Hubert H. Humphrey Building
200 Independence Avenue, SW
Washington, D.C. 20201
phone: 202-690-6347
fax: 202-690-7098

Department of Housing and Urban Development

Diane Suchman
Special Assistant to the Assistant Secretary
for Policy Development and Research
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Doris Matsui

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Withdrawal/Redaction Marker

Clinton Library

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
001. list	re: 1995 World Conference on women Inter-Agency Task Force [partial, National Security Act] (1 page)	05/19/1994	P3/b(3)

COLLECTION:

Clinton Presidential Records
First Lady's Office
Melanne Verveer
OA/Box Number: 17871

FOLDER TITLE:

United Nations Fourth World Conference on Women: Delegation Assignments [Binder]
[2]

2013-0534-S
rc1751

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P1 National Security Classified Information [(a)(1) of the PRA]
- P2 Relating to the appointment to Federal office [(a)(2) of the PRA]
- P3 Release would violate a Federal statute [(a)(3) of the PRA]
- P4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA]
- P5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA]
- P6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

PRM. Personal record misfile defined in accordance with 44 U.S.C. 2201(3).

RR. Document will be reviewed upon request.

Freedom of Information Act - [5 U.S.C. 552(b)]

- b(1) National security classified information [(b)(1) of the FOIA]
- b(2) Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- b(3) Release would violate a Federal statute [(b)(3) of the FOIA]
- b(4) Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- b(6) Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- b(7) Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- b(8) Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- b(9) Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

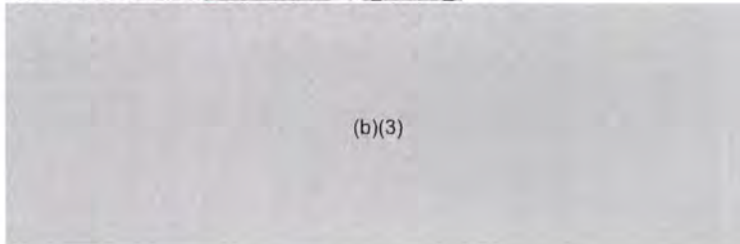
Environmental Protection Agency

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(alternate: Irene Hill)
(contact: Evelyn Idelson)

National Security Agency



(b)(3)

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POSITION DESCRIPTION
SENIOR WOMEN'S COORDINATOR
(NON-CAREER SES)

Section 142 of the State Department Authorization Bill notes:

(1) The State Department should designate a senior advisor to the appropriate Under Secretary to promote international women's human rights within the overall human rights policy of the United States Government.

(2) The purpose of assigning a special assistant on women's human rights issues is not to segregate such issues but rather to assure that they are considered along with other human rights issues in the development of United States foreign policy.

(3) A specifically designated special assistant is necessary because within the human rights field and the foreign policy establishment, the issues of gender-based discrimination and violence against women have long been ignored or made invisible.

(4) The Congress believes that abuses against women would have greater visibility and protection of women's human rights would improve if the advocate were responsible for integrating women's human rights issues into United States foreign policy, bilateral assistance, multilateral diplomacy, trade policy, and democracy promotion.

Duties and Responsibilities of the Incumbent:

As the senior coordinator for international women's rights, the incumbent serves as point of contact between the Under Secretary for Global Affairs and top officers of the Department, the Executive Branch and Congress. The incumbent participates in the development of substantive policy formulation and in the evolution of strategies for implementing those policies with respect to international women's rights.

She will coordinate special projects, assuring that all appropriate information, arguments, options, and views on any relevant issue of concern are brought to the Under Secretary's attention as a part of the decision making process. She provides necessary background information, explanations and recommendations. Incumbent will have particular responsibility for issues affecting the upcoming Cairo Conference on Population and Development, Social Summit in Copenhagen, and the Beijing Women's Conference. She will act as a principal

- 2 -

link between the Under Secretary and non-governmental organizations and constituencies around the country concerned with international women's rights and the key role of women in development.

The incumbent participates with the Under Secretary in consultations with Members of Congress, Congressional staffs, representatives of OMB and other federal agency officials, and the leadership of the Department, on matters having a substantive, budgetary or management impact on international women's rights programs.

The incumbent will take whatever action is necessary to assure that proposals and orders of the Under Secretary are directed to the proper sources for implementation, consulting with officials concerned to outline the views and ideas of the Under Secretary, and following up to insure prompt action. She serves as the focal point for clearance and implementation of major policy decisions involving international women's rights for the Under Secretary.

Frequently, the incumbent will be called upon to interpret the views and decisions of the Under Secretary for action by the Department and other agencies. She anticipates international women's rights and related subjects that will require the attention of the Under Secretary and develops long-range plans, policy options, and strategies.

For the Under Secretary's meetings, Congressional testimonies, public appearances, speeches, interviews, and trips, the incumbent supervises the preparation of briefing material pertaining to international women's rights and draft texts, Qs and As, as necessary. Typically, the Under Secretary will look to the incumbent for clear and concise evaluations of briefings and background papers, and for recommendations for appropriate responses.

Finally, the incumbent works with regional and functional bureaus on related international women's rights issues, providing direct input into policy formulation, ensuring that issues and options are squarely identified, future problems anticipated, and problems that involve other agencies are well coordinated.

January 11, 1995

TO: Tim
FROM: Theresa *Th*
SUBJECT: Gracia's Role

As we move ahead on preparations for the Women's Conference, Gracia and I have had a number of conversations about her role. I would like your thoughts on this.

o I see Gracia's role extending beyond the Conference to achieve the integration of women's issues into the foreign policy process. Gracia's position may not last beyond this administration and we should capitalize on this opportunity to make institutional changes. The Women's Conference is just one event in the process.

-- With Gracia's concurrence, I have set up a meeting for Gracia, Pru Bushnell and I to hear from Pru how she is working towards this end in the AF bureau. My plan is for Pru to give Gracia contacts in other bureaus so that she can gradually get to know a number of DASs.

o Gracia can also take the lead on a State/USIA/AID task force that John Shattuck set up to coordinate women's issues within these three foreign policy agencies. This group met twice several months ago and included DASs, Special Assistants and Office Directors.

-- If this group were to meet now it could cover such issues as CEDAW, the budget, preparations for the Women's Conference. I have given Gracia the list from the last meeting.

o The Human Rights community is looking for Gracia to play a significant role on women's human rights.

-2-

-- She can work closely with John Shattuck and Jon Farrar on the human rights report rollout and should be visible in the process. Maybe there is a way to talk about the human rights successes this year, highlighting the advancement of women. (i.e. The building used in Haiti for the headquarters of the Army was just turned over to the newly created Ministry of Women's Affairs.)

o NGO outreach and message formulation is a good way for Gracia to contribute to the Women's Conference. She is moving along on message formulation but the NGO outreach is still not defined.

-- I will ask Ellen to sit down with us to give Gracia some ideas on how to do this.

o Gracia needs to be in the paper loop of your office to help give her a picture of how the seventh floor functions. I will ask Janet to be sure Gracia gets your A/S weeklies and all important human rights and China papers. To keep Gracia in the loop on policy formulation for the Women's Conference, we invite her to meetings, give her copy of memcons on those she misses, and have set up a folder for her with relevant cables, memos, etc. The optic of Gracia not having any secretary is bad. Can't one of your bureaus come up with someone like they used to when your office was short?

PROPOSAL FOR CONSULTANT TO THE FIRST LADY FOR WOMEN'S CONFERENCE
IN BEIJING AND WOMEN'S ISSUES

This position would be funded by outside sources--foundation or other private dollars through the Center for Policy Alternatives, or a similar organization, but would be located at the White House Old Executive Office Building.

The initial mission for this person would be to organize several regional meetings on different issues affecting women. These meetings would be a follow-up to the meetings held in 1994 by the Women's Bureau at the Department of Labor. They would, however, focus on one set of issues at each meeting and would showcase the women in the Administration. For example, a session on health would feature Secretary Shalala and other women from NIH and from regional HHS offices. Another regional meeting could focus on the economic security issues facing women and feature Laura Tyson, Peggy Richardson, and Alice Rivlin. The First Lady could chair these meetings, or have visibility at them in other ways.

It would be critical to reach out to every conceivable women's constituency in that region, and to do so in a nonpartisan way. It would also be important to involve the women in elective office (of both parties) from all levels of government as well.

While these meetings would be constructed so that there was input from the participants as an important step on the road to Beijing, they will also be structured to tell the good news about this Administration and its record for women.

As the First Lady listens to the concerns of women and their families in preparation for the international meeting, she could then tell their stories in a series of events, press opportunities, and other activities in which she becomes the advocate for those women.

Other activities would include organizing women around the country and maintaining extensive lists of the attendees at various meetings, as well as identifying activist women in each state.

There would be considerable outreach to the women strategists in Washington and around the country to elicit their ideas and suggestions for activities that would make clear to the women of America that Hillary Rodham Clinton is their voice in and out of the government.

An estimate of the costs of this position, including salary and travel, for one year, is \$150,000.

INTERIM TELEPHONE GUIDANCE

If asked about Arvonne Fraser's status (DO NOT VOLUNTEER THIS INFO):

Ambassador Arvonne Fraser is the US Representative to the UN Commission on the Status of Women. She will fulfill the function of US Representative to the Commission until December 31, 1994.

The United States will rotate off the Commission as of January 1, 1995. As of that date, Ambassador Fraser's term will expire.

In consultation with the White House, Ambassador Fraser will pursue no further official duties as of that date.

We have no further information about Ambassador Fraser's plans beyond January 1, 1995.

She can be reached after December 17, 1994 at (612) 379-9451 or by fax at (612) 379-2906. She maintains a residence in Washington, DC, and can be reached there at (202) 639-5129.

drafted:G/CS:JAMeer
x73129 12/14/94
SEC3 314

cleared:IO:MLKimble
IO:ASFraser
G/CS:TLoar
M/WHL:ECousin

Theresa Loar
G-Conference Secretariat
State Department, Room 1318
Washington, DC 20520

10 November 1994

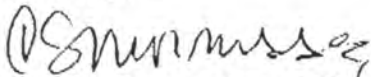
Dear Theresa Loar,

Dottie Lamm suggested that I contact you regarding employment possibilities within the State Department Conference Secretariat. I am specifically interested in assisting with the Secretariat's work on the US presence at the UN's Fourth World Conference on Women in Beijing. I would bring to that effort a background in women's health and development garnered through experience as a clinician and advocate.

After receiving my MPH, with honors, from Johns Hopkins in 1992, I represented The Institute for International Programs at the WHO World Health Assembly Technical Discussions on Women's Health and Development. In September of this year, I was the American Medical Women's Association delegate to the UN International Conference on Population and Development. I am currently conducting workshops on "The Programme of Action" of the ICPD and anticipate leaving clinical practice in order to devote more time to program and policy issues in the field of women's health and development.

Please find my CV faxed with this letter. I appreciate any assistance you can offer and would enjoy meeting you in Washington at your convenience.

Sincerely,



Claudia S. Morrissey MD, MPH
7005 Runny Meade Ct.
Frederick, Md. 21702
(301) 694-6736 h
(301) 834-6616 w

cc: Dottie Lamm

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DATE & TIME: 11-10-94

FROM: Dr. Claudia Morrissey MD.

TO: Pottier Comm

NUMBER OF PAGES (Including this cover sheet): 2

COMMENTS:

☐ **URGENT**

☐ **PLEASE ACKNOWLEDGE RECEIPT BY PHONE**

☐ **PLEASE ACKNOWLEDGE RECEIPT BY FAX**

☐ **PLEASE FORWARD TO:**

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October 31, 1994

FAX TO: MELANNE VERVEER, FIRST LADY'S OFFICE & VERONICA
DIGGINS, PRESIDENTIAL PERSONNEL, THE WHITE
HOUSE

FROM: ARVONNE FRASER, IO/State

RE: Possible addition of Vivian Lowery Derryck, President,
African-American Institute, to African Regional Meeting
Delegation

November 16-23 the Economic Commission for Africa (ECA) will
hold its regional conference preparing for the Fourth World
Conference on Women. The U.S. is not a member of this region
so a small observer delegation is to be sent.

Derryck is the first woman and first black to be head of this
old, prestigious organization. She is an expert on Africa,
having lived and worked there in addition to heading the
Institute. She and her organization work actively in
developing and supporting African democratic leadership not
only in South Africa but throughout the continent. She is also
familiar with women's issues, having headed the 1980
secretariat for the second UN world conference on women.

I highly recommend Vivian, having worked with and watched her
for years. She would be a real asset for the administration at
this conference. If she cannot be put on as a public member,
I'm sure she would be willing to be a private advisor.

I have faxed Ertharen Cousin about this as well and she may
have talked to you already.

The European (ECE) regional conference went well. We'll have a
report for you soon.

Arvonne



cc: Verveer

United States Department of State

Under Secretary of State
for Global Affairs

Washington, D.C. 20520-7250

August 12, 1994

MEMORANDUM/PERSONNEL-SENSITIVE

TO: M - Richard Moose

FROM: G - Timothy E. Wirth *TW*

SUBJECT: Appointment of Women's Coordinator

As we have discussed, I would like to move as quickly as possible to bring on board Gracia Hillman as the Senior Women's Coordinator for the Department. Ms. Hillman's qualifications for this appointment are most impressive as are her twenty years of leadership and management in the NGO community. The senior women's coordinator is a non-career, SES position.

Our workload on international women's issues is growing geometrically as we move the empowerment of women to the front and center of our foreign policy. Our focus on women's issues will become even more intense as we step up preparations for the UN Women's Conference next year in Beijing.

Ms. Hillman will serve as the Department's senior coordinator for issues of international women's rights. She will have particular responsibility for women's issues as they affect next year's Social Summit and Women's Conference, and for following up on developments on women's issues from next month's Cairo Conference. Within the Department, she would be my point person for working with the regional and functional bureaus on these issues.

I also will look to Ms. Hillman to work extensively with the Hill and with other Executive Branch agencies to advance the Administration's position on women's issues. She will play a key role in developing our strategy for seeking Senate ratification of the Convention to Eliminate All Forms of Discrimination against Women (CEDAW).

I appreciate your efforts to move this appointment process forward on a priority basis.

Deck - This is cleared everywhere now - what can I do to help make it happen? Many thanks

✓