

THE WHITE HOUSE

WASHINGTON

HILLARY RODHAM CLINTON CORRESPONDENCE
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* Letters added or updated after May 1, 1993 are indicated by an asterisk

THE WHITE HOUSE

WASHINGTON

B. SUPPORT

1. Support Notecard
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 - a. Arkansans
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3. Updated Support Notecard (after 8/1)*

C. CASEWORK

1. Letter was referred to a federal agency
2. Letter was referred to several federal agencies
3. Jurisdiction: First Lady cannot intervene in judicial proceedings
4. Jurisdiction: situation must be handled at state or local level
5. Staff is reviewing the information you sent; will respond as quickly as possible
6. Foreign Language: letter has been forwarded to State Department for translation; will respond as quickly as possible
7. Letter expressing views referred to agency for review*

(Casework letters are signed by the Director of Correspondence for the First Lady)

D. ACKNOWLEDGEMENTS, CONGRATULATIONS AND GREETINGS

1. HRC thank you to VIP for gift*
2. HRC thank you to volunteers for help during HRC visit*
3. HRC congratulations on wedding
4. HRC congratulations on 100th birthday
5. HRC greetings for HIPPI event*
6. HRC congratulations on student achievement*
7. HRC greetings for events honoring teachers*
8. HRC greetings for family/children event*
9. HRC greetings for volunteer recognition event*
10. HRC greetings for charity event*
11. HRC greetings for AIDS event*
12. HRC general greeting*

*Letters added or updated after May 1, 1993 are indicated by an asterisk

NOTE: THERE IS A LTR
NOW PREPARED FOR ENDORSE-
MENT REQUESTS. (HRC DOES
NOT ENDORSE.)

THE WHITE HOUSE

WASHINGTON

E. CONTRIBUTIONS

1. Thank you for contribution to Deficit Reduction Fund
2. Thank you for contribution to Deficit Reduction Fund; comments regarding deficit sent to the OMB
3. Thank you for contribution for deficit; check returned-improperly made out
4. Thank you for contribution to Health Care; comments sent to Office of Domestic Policy*
5. Thank you for contribution for Mrs. Clinton; Comments sent to Domestic Policy; Contribution to health care returned.*
6. Thank you for contribution to Mrs. Clinton; Cash or Check returned.

(Contribution letters are signed by the Director of Correspondence for the First Lady)

F. REQUESTS

1. HRC message request; regret sent before event
2. HRC message request; regret sent after event
3. Request for auction item from HRC; regret sent before the event
4. Request for auction item from HRC; regret sent after the event
5. Request for school auction item from HRC; regret sent before event
6. Request for school auction item from HRC; regret sent after event
7. Request to perform at White House; regret, but will keep on file
8. Offer of professional services; regret, but will keep on file
9. Offer of professional services; regret
10. Request for signature; regret cannot obtain
11. General request; sorry cannot accommodate
- 12a. Notecards to be sent with requested photograph
- 12b. Notecards to be sent with requested photographs
13. Notecard to be sent with requested information

(Request letters are signed by the Director of Correspondence for the First Lady)

* Letters added or updated after May 1, 1993 are indicated by an asterisk

THE WHITE HOUSE

WASHINGTON

G. INTERVIEW REQUESTS

1. VIP Request for HRC interview acknowledged; will keep request on file (Signed by Lisa Caputo)
2. Request for HRC interview acknowledged; will keep request on file (Signed by Karen Finney)
3. Request to interview HRC; regret (signed by Karen Finney)
4. Request to interview Chelsea Clinton; regret (signed by Lisa Caputo)
5. Request to interview Virginia Kelly; regret (signed by Lisa Caputo)

H. SCHEDULING

1. Notecard acknowledging receipt; status pending*
2. Letter acknowledging receipt; status pending*
3. Pending until specific date is set*
4. Pending because cannot commit to 1994 event*
5. VIP/Congressional pending*
6. General regret before date of event*
7. Regret for invitation to meet with HRC*
8. Regret to Congressional invitation*
9. Regret to VIP invitation*
10. Regret after date has passed*
11. Congressional date passed*
12. VIP date passed*
13. Third party encouragement for an invitation*
14. Honorary chair regret*
15. Honorary chair acceptance; First Lady will attend*
16. Honorary chair acceptance; First Lady will not attend*
17. Honorary chair acceptance; attendance pending*

(Scheduling letters are signed by Patti Solis; Honorary Chair letters are signed by Maggie Williams)

I. RESUMES AND RECOMMENDATIONS

1. HRC thank you for VIP resume
2. HRC thank you to VIP for appointment recommendation
3. HRC thank you for appointment recommendation
4. Letter acknowledging receipt of resume for HRC staff position (signed by Maggie Williams)

*Letters added or updated after May 1, 1993 are indicated by an asterisk

THE WHITE HOUSE

WASHINGTON

J. MISCELLANEOUS

1. Acknowledgement Card
2. Unfavorable comments regarding President
3. Unfavorable comments regarding First Lady or both
President and First Lady
4. Heartfelt*
5. Response to individual who wants to do volunteer work*

* Letters added or updated after May 1, 1993 are indicated by an asterisk

Clinton Presidential Records Digital Records Marker

This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

ISSUES

Divider Title: _____

THE WHITE HOUSE
WASHINGTON

November 16, 1993

Ms. Sally P. Richardson-Walker
2341 Mars Hill Road
Watkinsville, GA 30677

Dear Ms. Richardson-Walker:

Thank you for your thoughtful letter and for sharing your ideas on an issue that is important to you and many other people.

Your comments, and those of other writers, provide us with a better understanding of the importance of prevention in health care reform.

Thank you again for taking the time to make your voice count.

Sincerely,

Melanne Verveer
Deputy Chief of Staff
to the First Lady

THE WHITE HOUSE
WASHINGTON

November 16, 1993

Dr. James S. Harrold, Jr.
Partial Hospital Institute of America, Inc.
501 Bel Air Blvd., Suite 200
Mobile, Alabama 36606

Dear Dr. Harrold:

Thank you for your recent letter. Mrs. Clinton greatly appreciates your sharing your request to Secretary Shalala regarding the issue of Medicare reimbursement as it affects your institute.

Your comments provide the President and Mrs. Clinton with a better understanding of the complex issues involved in health care reform. I can assure you that they carefully consider the views of concerned citizens like yourself.

Mrs. Clinton regrets she was unable to attend the open house of your new facility early this month.

Thank you again for taking the time to share your experience in the delivery of health care.

Sincerely,

Melanne Verveer
Deputy Chief of Staff
to the First Lady

#1

THE WHITE HOUSE
WASHINGTON



THE WHITE HOUSE

Dear Friend:

Thank you for your thoughtful letter. I appreciate your sharing with me your ideas about an issue that is important to you and to many other people.

Your comments, and those of other writers, provide President Clinton with a better understanding of this complex issue. I can assure you that he carefully considers the views of concerned individuals like you before making policy decisions.

Thank you again for taking the time to make your voice count.

Sincerely yours,

Hillary Rodham Clinton

#2

THE WHITE HOUSE
WASHINGTON



THE WHITE HOUSE

Dear Friend:

Thank you for your thoughtful letter. I appreciate your sharing with me your ideas about issues that are important to you and to many other people.

Your comments, and those of other writers, provide President Clinton with a better understanding of these complex issues. I can assure you that he carefully considers the views of concerned individuals like you before making policy decisions.

Thank you again for taking the time to make your voice count.

Sincerely yours,

Hillary Rodham Clinton

THE WHITE HOUSE

WASHINGTON

ISSUES/GENERAL: ARKANSAS

March 1, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

Thank you for your thoughtful letter. The President and I are grateful that you and many other Arkansans have shared with us your ideas about issues that are important to you.

Your comments, and those of others, provide President Clinton with a better understanding of these complex issues. I can assure you that he carefully considers the views expressed by concerned individuals like you before making policy decisions.

Thank you again for taking the time to make your voice count.

Sincerely yours,

Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON ISSUES/GENERAL: PARK RIDGE

March 1, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

Thank you for your thoughtful letter. I am grateful that you and many other people from Park Ridge have shared with me your ideas about issues that are important to you.

Your comments, and those of others, provide President Clinton with a better understanding of these complex issues. I can assure you that he carefully considers the views expressed by concerned individuals like you before making policy decisions.

Thank you again for taking the time to make your voice count.

Sincerely yours,

Hillary Rodham Clinton

3c

THE WHITE HOUSE
WASHINGTON

ISSUES/GENERAL: WELLESLEY

March 1, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

Thank you for your thoughtful letter. I am grateful that you and many other Wellesley alumnae have shared with me your ideas about issues that are important to you.

Your comments, and those of others, provide President Clinton with a better understanding of these complex issues. I can assure you that he carefully considers the views expressed by concerned individuals like you before making policy decisions.

Thank you again for taking the time to make your voice count.

Sincerely yours,

Hillary Rodham Clinton

#3d

THE WHITE HOUSE
WASHINGTON

ISSUES/GENERAL: YALE

March 1, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

Thank you for your thoughtful letter. The President and I are grateful that you and many other Yale alumni have shared with us your ideas about issues that are important to you.

Your comments, and those of others, provide President Clinton with a better understanding of these complex issues. I can assure you that he carefully considers the views expressed by concerned individuals like you before making policy decisions.

Thank you again for taking the time to make your voice count.

Sincerely yours,

Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to support the President's position on the issue of a woman's right to choose. I know this issue is very important to you and it is important to President Clinton and me as well.

A decision regarding abortion is among the most private and painful decisions any woman may face in her lifetime. President Clinton and I believe that each woman should be allowed to make this intensely personal decision without government interference. We also believe strongly that personal privacy is a fundamental right guaranteed by our nation's constitution.

While the President and I are pro-choice, we are not pro-abortion. We believe that abortion should be legal, safe and rare. If our country is to resolve this issue, we must educate men and women so that the number of unwanted pregnancies can be reduced significantly. We must also provide every woman with information regarding physical and mental health issues to enable her to make informed choices for herself and her family.

Thank you again for your views and for your support.

Sincerely yours,


Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for sharing with me your views regarding abortion. I know this subject is of grave concern to you and it is very important to President Clinton and me as well.

A decision regarding abortion is among the most private and painful decisions any woman may face in her lifetime. President Clinton and I believe that each woman should be allowed to make this intensely personal decision without government interference. We also believe strongly that personal privacy is a fundamental right guaranteed by our nation's constitution.

While the President and I are pro-choice, we are not pro-abortion. We believe that abortion should be legal, safe and rare. If our country is to resolve this issue, we must educate men and women so that the number of unwanted pregnancies can be reduced significantly. We must also provide every woman with information regarding physical and mental health issues to enable her to make informed choices for herself and her family.

I realize that you may not agree with President Clinton and me on these issues, but I hope you will give careful consideration to our views. Please be assured that we have listened to yours.

Sincerely yours,

A handwritten signature in black ink that reads "Hillary Rodham Clinton". The signature is written in a cursive, flowing style.

Hillary Rodham Clinton

#6

THE WHITE HOUSE

WASHINGTON

July 14, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your thoughtful letter regarding the AIDS crisis. I know this subject is very important to you, and it is important to President Clinton and me as well.

To deal with the AIDS crisis, the President will pursue a four-part strategy of increased research, thorough testing, better treatment and improved education. He wants to increase funding and accelerate research to help develop a vaccine and find therapies that will destroy HIV, repair the immune system, and treat AIDS-related infections. He also has asked the Congress to fund the Ryan White Health Care Act fully so that we can help people with AIDS and ease the burdens that it places on families.

President Clinton also believes that we should promote AIDS education in our schools and launch a strong and effective education campaign that will reach into every community. Focusing national attention on this disease will help provide the best strategies for prevention and will encourage compassion and understanding.

Thank you again for your views and your support.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton".

Hillary Rodham Clinton

#7

THE WHITE HOUSE

WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to express the outrage we all feel about the problems of child abuse and neglect in our country.

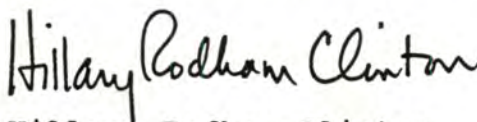
For many of our nation's children, each day is a struggle for survival. In the United States today, a child is abused or neglected every thirteen seconds, a child dies from poverty every fifty-three minutes, and a child is murdered every three hours. Homicide and suicide are the primary causes of death of our young people. When you consider these statistics, and the faces behind them, it is clear that the challenges facing America's children are tremendous.

Please be assured that protecting our children from violence, abuse and neglect is one of the Clinton administration's highest priorities. However, President Clinton cannot solve these problems alone. No matter how much work is done by the administration, what children will continue to need most are adults who love them, who teach them, who discipline them, and who stand up and fight for their interests.

Each of us can make a difference in the life of some child or young person every day if we are willing to take the time to reach out to him or her with caring and compassion. We must all work together to make sure that every child has a chance.

Thank you again for taking the time to make your voice count for children.

Sincerely yours,


Hillary Rodham Clinton

THE WHITE HOUSE

WASHINGTON

July 15, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your thoughtful letter regarding child support enforcement. President Clinton and I are also very concerned about this issue.

The President and I believe that parents should take responsibility for their children. In the United States today, far too many parents are abdicating that responsibility. Parents owe billions of dollars in child support payments, and an estimated fifteen million children have parents who are capable of paying child support but who do not.

In the coming months, President Clinton will be working to strengthen our child support enforcement system. He believes that delinquent parents should be brought to the attention of credit agencies so that they cannot borrow money for themselves before they provide for their children. He wants to make it a felony to cross state lines to avoid paying support. The President also supports the use of the Internal Revenue Service to collect child support payments in seriously delinquent cases. To enhance these efforts, he supports the creation of a national databank of delinquent parents.

Thank you again for taking the time to make your voice count for children.

Sincerely yours,

Hillary Rodham Clinton
Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for sharing your ideas regarding the challenges of nurturing our children and strengthening the American family.

To address these vitally important issues, we should begin by recognizing, as stated by the National Conference of Catholic Bishops in a Pastoral Letter, "that our children's future is shaped both by the values of their parents and the policies of our nation." As the President has said many times, family values alone will not feed a hungry child, and material security cannot provide a moral compass. Children need both.

President Clinton is working to make the interests of children and their families a national priority. One of his first acts on taking office was signing the Family and Medical Leave Act. This act requires employers with at least fifty workers to give their employees up to twelve weeks of unpaid leave to care for a new child or an ill family member. He also wants to strengthen our system of child support enforcement, and reform our nation's welfare system to help people move from welfare to work through health care, child care and job training.

President Clinton cannot stop the disintegration of the American family alone, however. Meaningful change will occur only if we adults resolve to take responsibility for our nation's children. What children need most are adults who love them, who teach them, who discipline them, and who stand up and fight for their interests.

Each of us can make a difference in the life of some child or young person every day if we are willing to take the time to reach out to him or her with caring and compassion. We must all work together to make sure that every child has a chance.

Thank you for taking the time to make your voice count for children.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton". The signature is written in dark ink and is positioned above the printed name.

Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

July 20, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for sharing with me your ideas for improving our country's education system.

President Clinton is committed to education reform. He recently submitted to Congress the "Goals 2000: Educate America Act." This legislation will support the efforts of states, communities, business, schools and parents to redesign our education system so that all students can meet national education goals.

The President's plan will establish a series of national panels which will adopt voluntary academic standards, determine the conditions of learning and teaching necessary to meet those standards, and identify essential skills for students interested in various occupations. This plan will give states meaningful incentives to use these national models as the basis for systematic reform in their local school systems.

Goals 2000 will provide long term direction for improving American education and promoting life long learning. However, meaningful education reform will occur only if we all take responsibility for changing our education system.

We should begin by being honest about what our schools can and cannot teach our children, and the conditions which confront our teachers and students every day. We should set high expectations for all children. Finally, we should hold accountable all members of the educational enterprise - parents, teachers and students - for the opportunity they have been given to participate in one of the greatest efforts of humankind, passing on knowledge to children.

Thank you again for your views and for your support of education reform.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton". The signature is written in dark ink and is positioned above the printed name.

Hillary Rodham Clinton

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THE WHITE HOUSE
WASHINGTON

*To be updated after formal announcement

July 20, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to support President Clinton's position regarding the ban on homosexuals serving in our nation's military. I know this issue is very important to you and to many others.

The President is committed to ending discrimination in the military. He is working closely with the Joint Chiefs of Staff, the military services, the Congress and others concerned, to develop a policy that ensures equality and fairness, but also preserves the unity and preparedness of our military.

Thank you again for your views and for your support.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton". The signature is written in dark ink and is positioned above the printed name.

Hillary Rodham Clinton

THE WHITE HOUSE

WASHINGTON

*To be updated after formal announcement

July 20, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for sharing with me your views regarding the ban on homosexuals serving in our nation's military. I know this issue is very important to you and to many others.

President Clinton believes that people should be judged by their conduct. He favors stricter rules of sexual conduct for all military personnel and believes that any sort of improper conduct should result in severance. However, he is committed to ending discrimination in the military.

The President respects the wisdom and experience of our military leaders. He is working closely with the Joint Chiefs of Staff, the military services, the Congress and others concerned, to develop a policy that preserves the unity and preparedness of our military, but also ensures equality and fairness.

I realize that you may not agree with President Clinton on this issue, but I hope you will give careful consideration to his views. Please be assured that he has listened to yours.

Sincerely yours,



Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

July 14, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for sharing with me your views regarding the case of Mr. Leonard Peltier.

The Peltier case is pending before the Eighth Circuit Court of Appeals. It would be inappropriate for President Clinton to intervene in this or any other case currently pending in our judicial system. His intervention in the judicial process would violate the separation of powers provisions of our constitution. The President has confidence in our judicial system to fairly adjudicate this and other matters.

Thank you again for writing.

Sincerely yours,


Hillary Rodham Clinton

THE WHITE HOUSE

WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to me about some of the most important issues facing women and families in our country today.

As I have traveled across the country listening to women, I have been struck by the overwhelming obstacles so many women must hurdle to balance their work and family obligations. I have spoken with women who are fighting employment discrimination; struggling to raise their children and make ends meet; existing on shrinking welfare payments with no jobs in sight; or coping with inadequate or non-existent child support payments.

President Clinton is committed to improving the quality of life for American women and their families. One of his first acts on taking office was signing the Family and Medical Leave Act. This act requires employers with at least fifty workers to give their employees unpaid leave to care for a new child or an ill family member. He also wants to strengthen our system of child support enforcement, and reform our nation's welfare system to help people move from welfare to work through health care, child care and job training.

President Clinton cannot solve the problems affecting women and families alone, however. Change will occur only if men and women insist that businesses and other institutions accommodate the needs and priorities of American families. We must raise our voices against sexual harassment, and fight violence against women and children. We must not tolerate employment discrimination. We must encourage every profession to adopt employer based child care, flex time, job sharing, and alternative work strategies.

We are all in this together, men and women, husbands and wives, parents and children. We must all work to strengthen and support our families, and provide opportunities for our children.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton". The signature is written in dark ink and is positioned above the printed name.

Hillary Rodham Clinton

THE WHITE HOUSE

WASHINGTON

July 15, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to the First Lady about America's foreign policy. The end of the Cold War presents our country with extraordinary opportunities for economic renewal at home. But those opportunities are directly related to the development of democracy, human rights, and free market economies in countries throughout the world.

My Administration is strongly committed to the promotion of democracy abroad because it protects our own concrete economic and security interests at home. At a time when many countries are torn by conflict, we must all work together to build a safer, more peaceful, and more democratic world.

I appreciate your views on this important issue.

Sincerely,

Bill Clinton

THE WHITE HOUSE
WASHINGTON

July 15, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your letter to the First Lady. The world remains a dangerous place, but the nature of those dangers has dramatically changed. Although unquestioned American military power remains essential to the success of our diplomacy and to strengthening our international relationships, we must begin making the changes necessary to bring fiscal responsibility to our defense budget.

The end of the Cold War presents our country with extraordinary opportunities in our conversion from a defense technology economy to a civilian technology economy. But we must attend to the needs and problems of the nation's defense industrial and technology base. Our budget plan includes a firm commitment to assist the transition for military and civilian personnel to private life and other work.

I am working to reshape our forces to provide us with the capabilities we need to defend our continuing interests, deal with new problems and threats, and contribute to the promotion of democracy, prosperity, and security. Our forces will consist of 1.4 million men and women on active duty, a strong, integrated reserve, and a capable forward presence of roughly 100,000 troops in Europe.

I appreciate your interest in my plans for making the changes necessary to mold a secure future for ourselves and our children.

Sincerely,

Bill Clinton

#15c

THE WHITE HOUSE
WASHINGTON

July 20, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your letter to the First Lady. I am concerned about our country's need for saving. But the United States cannot shrink from its world responsibilities. I believe foreign aid is important to those countries still struggling to achieve democracy. Democracy abroad protects our own concrete economic and security interests at home.

At a time when many countries are torn by conflict, we must all work together to build a safer, more prosperous, and more democratic world.

I appreciate your concern for this important issue.

Sincerely,

Bill Clinton

#15d.

THE WHITE HOUSE

WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your letter to the First Lady. America has a proud tradition of immigration policies that promote family unification and provide opportunities for those who can to contribute to our country's economy. We have also provided asylum for refugees fleeing persecution. American society has been enriched immeasurably by the diversity of its refugees.

While we must maintain our commitment to generous and humane immigration and refugee policies, we cannot admit all who want to come. Under the economic and unemployment pressures we face today, we cannot afford to lose control of our borders or take on new financial burdens. Therefore, we must ensure adequate enforcement of U.S. immigration laws, including provisions designed to discourage unauthorized entry. I have already taken steps to stem the flow of illegal immigration.

At the same time, we must promote economic opportunity, peace, and security in countries struggling to achieve economic development and democracy. By doing so, we can create incentives for people to remain in their country of origin.

The problems of immigration and asylum invite no easy solutions. I am working to develop an effective response that will protect our nation's and states' economic interests while respecting our commitment to refugees. I appreciate your interest in this issue.

Sincerely,

Bill Clinton

THE WHITE HOUSE

WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to the First Lady regarding the situation in Haiti. Because of my deep concern about the dangers of boat departure from Haiti, I have urged the people of Haiti not to attempt to depart by boat. I also indicated that the practice of direct return would continue for the time being.

I believe that the best way to prevent a mass exodus from Haiti is to return democracy and economic opportunity to that nation. I fully support the restoration of President Aristide's democratically elected government. I also strongly support efforts of the United Nations and Organization of American States to deploy a substantial number of human rights monitors in Haiti. I hope and expect that an improvement in the human rights situation and progress toward a political settlement will encourage Haitians to remain in their country to build a better future for themselves.

In the meantime, my Administration will provide fair and safe alternatives to boat departures for those who continue to fear persecution. I have instructed the U.S. Embassy in Haiti to reduce substantially the time it takes to process refugee applications received at the embassy. In addition, I have sent a technical mission to the country to explore ways to make in-country processing safer and more accessible for Haitians.

My Administration is continuing our efforts to achieve these goals. We hope that the recent progress toward the restoration of democratic government in Haiti will diminish incentives for departure and encourage Haitians to remain in their country to participate in its growth and development in the years to come.

I appreciate your sharing your concerns with me.

Sincerely,

Bill Clinton

#15 f.

THE WHITE HOUSE

WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your letter to the First Lady. I appreciate hearing your views on America's policy toward Cuba.

My Administration seeks a rapid and peaceful transition to democracy so that all Cubans can enjoy the same fruits of freedom that Americans do. For that reason, I support the Cuban Democracy Act. The people of Cuba deserve to determine their own future through free elections. Just as important, they deserve to be free from political abuse and dictatorship.

I am committed to the defense of freedom and the promotion of democracy. At a time when many countries are torn by conflict, we must all work together to build a safer, more prosperous, and more democratic world.

I appreciate your concern for this important issue.

Sincerely,

Bill Clinton

#15g.

THE WHITE HOUSE
WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your letter to the First Lady. I share your concern about the arms race in the Middle East, and I am dismayed by the continuing arms buildup in that region. Especially alarming is the growth in the arsenals of weapons of mass destruction. For far too long the peoples of the Middle East have seen their resources and wealth wasted on unproductive arms races.

My Administration places a high priority on curbing the spread of nuclear, chemical, biological, and missile technology in the Middle East. We are now attempting to rejuvenate the conventional arms talks among the five permanent members of the U.N. Security Council. More broadly, we are pushing hard for progress in the Middle East peace talks because we believe agreements there will make restraint on arms transfers more likely.

We must recognize, however, that our friends and allies in the region continue to face real threats from aggressive regimes. States like Israel and Kuwait look to the United States for assistance in dealing with these threats. Our Administration will carefully review requests for security assistance in terms of how best to improve the prospects for peace and security.

As we work together to build a safer, more prosperous, and more democratic world, I appreciate your thoughts.

Sincerely,

Bill Clinton

#15 h.

THE WHITE HOUSE

WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your letter to the First Lady. I understand your concern about the recent developments in Iraq.

On June 26, 1993, at my direction, U.S. naval forces launched a missile strike on the Iraqi Intelligence Service's principal command and control complex in Baghdad. The timing of this operation was chosen carefully so as to minimize risks to civilians. Initial reports indicate that heavy damage was inflicted on the complex. Regrettably, there were some collateral civilian casualties.

I ordered this military response only after I considered the results of a thorough and independent investigation by U.S. intelligence and law enforcement agencies. The reports by Attorney General Reno and Director of Central Intelligence Woolsey provided compelling evidence that the failed operation to assassinate former President Bush during his visit to Kuwait in April was planned, directed, and pursued by the Iraqi Intelligence Service and that the Government of Iraq bore direct responsibility for this effort.

I assure you that I will continue to exercise our right of self-defense by directing such measures as may be necessary and appropriate to protect the United States and its citizens.

Sincerely,

Bill Clinton

#151.

THE WHITE HOUSE

WASHINGTON

July 16, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to the First Lady regarding the situation in Somalia. As we make the transition from a United States-led intervention force to a United Nations operation, we will continue to help bring economic stability and humanitarian relief to a country that is struggling to achieve democracy.

We are now in the process of bringing our troops home. The number of U.S. troops in Somalia was over 24,000 when I took office. Today there are fewer than 4,000. The remaining soldiers are playing an important support role in the United Nations' efforts to disarm the competing factions in the Somali civil war.

As we move to create a more peaceful and more democratic world, I appreciate your concern for this important issue.

Sincerely,

Bill Clinton

#15j.

THE WHITE HOUSE

WASHINGTON

July 16, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to the First Lady about our policy toward the new independent states of the former Soviet Union. Russia's struggle to build a free and democratic society is a political miracle, historic in its scope and drama. I believe we must act now to support the reform process in Russia -- not out of charity, but because it is a wise investment in our own future.

America's taxpayers spent trillions of dollars during the Cold War. A democratic Russia means we can reduce that pace of spending and move billions into creating new businesses, new jobs, and a better future for our children.

Our aid to Russia funds a variety of programs, including nuclear power safety, expanded energy production, a safer environment, technical assistance, and vastly increased exchanges. We will also assist in privatizing the largest enterprises in Russia -- thereby contributing to our goal of helping to build a free market economy in that country.

A productive and prosperous Russia can add untold billions of dollars in new growth to the global economy. That would mean new jobs and new investment opportunities for Americans and for our allies around the world. We are investing not only in the future of Russia, but in the future of America as well.

As we move to create a more prosperous and more democratic world, I appreciate your ideas.

Sincerely,

Bill Clinton

THE WHITE HOUSE

WASHINGTON

July 15, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your letter to the First Lady concerning Iraq. No one should doubt our resolve to see Iraq comply with all U.N. Security Council resolutions and the measures enacted by the U.S.-led Coalition to monitor and enforce those resolutions.

The recent report my Administration sent to the United Nations on Iraqi war crimes during the occupation and liberation of Kuwait provides graphic proof of the extent of atrocities carried out by Saddam Hussein's regime. We are now seeking U.N. support for creating a commission to investigate Iraq's war crimes and crimes against humanity, including genocide. It is my intent to see that Saddam Hussein and his regime are held fully responsible for all the crimes they have committed in Kuwait and Iraq.

I appreciate your interest in this important issue.

Sincerely,

Bill Clinton

THE WHITE HOUSE

WASHINGTON

July 15, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to the First Lady regarding the situation in the former Yugoslavia. I am deeply concerned about the continuing aggression there and the atrocities that continue to be inflicted upon the people of that region.

I am working closely with my foreign policy team to help resolve the problems that have caused this conflict. Bringing peace and stability to that area of the world is one of my Administration's highest priorities. We are continually reviewing our options for action that would be effective in ending this conflict.

We face no pleasant choices in dealing with the tragedy in Bosnia, but it remains my intention to work with our allies on a course that will help repair the damage that this conflict has done to the Balkans and to Europe.

Thank you for your interest in this important issue.

Sincerely,

Bill Clinton

Clinton Presidential Records Digital Records Marker

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SUPPORT

Divider Title: _____

1

THE WHITE HOUSE
WASHINGTON



THE WHITE HOUSE

Dear Friend:

Thank you for your thoughtful letter. Your kind words of encouragement mean a great deal to me.

This is an exciting and challenging time for the President and me. He is honored to have the opportunity to lead our country in a new direction. Your continued support will be invaluable as the administration works to make meaningful changes in government and in people's lives.

I hope that you will join with us in any way you can to make the coming years a time for renewed opportunity in America.

Sincerely yours,

Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

SUPPORT: ARKANSAS

March 1, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

Thank you for your thoughtful letter. It means a great deal to the President and me that you and many other Arkansans have written to offer us your encouragement. We have shared so much with you over the years, and we want to maintain our special relationship with the citizens of our home state.

This is an exciting and challenging time for the President and me. He is honored to have the opportunity to lead our country in a new direction. Your continued support will be invaluable as the administration works to make meaningful changes in government and in people's lives.

I hope that you will join with us to make the coming years a time for renewed opportunity in America.

Sincerely yours,

Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

SUPPORT: PARK RIDGE

March 1, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

Thank you for your thoughtful letter. It means a great deal to me that you and many other people from Park Ridge have written to offer me your encouragement. I have many happy memories of and ties to my home town.

This is an exciting and challenging time for the President and me. He is honored to have the opportunity to lead our country in a new direction. Your continued support will be invaluable as the administration works to make meaningful changes in government and in people's lives.

I hope that you will join with us to make the coming years a time for renewed opportunity in America.

Sincerely yours,

Hillary Rodham Clinton

#2c

THE WHITE HOUSE
WASHINGTON

SUPPORT: WELLESLEY

March 1, 1993

Ms. Jane Smith
123 Main Street
Little Rock, Arkansas

Dear Ms. Smith:

Thank you for your thoughtful letter. It means a great deal to me that you and many other Wellesley alumnae have written to offer me your encouragement. I am sure that your years there were as special as mine. Wellesley provided me not only with knowledge, but also with a reserve of sustaining values and long lasting friendships.

This is an exciting and challenging time for the President and me. He is honored to have the opportunity to lead our country in a new direction. Your continued support will be invaluable as the administration works to make meaningful changes in government and in people's lives.

I hope that you will join with us to make the coming years a time for renewed opportunity in America.

Sincerely yours,

Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

SUPPORT: YALE

March 1, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

Thank you for your thoughtful letter. It means a great deal to me that you and many other Yale alumni have written to offer me your encouragement. I am sure your years there were as special as mine. The people I met and experiences I had during that time have shaped my life.

This is an exciting and challenging time for the President and me. He is honored to have the opportunity to lead our country in a new direction. Your continued support will be invaluable as the administration works to make meaningful changes in government and in people's lives.

I hope that you will join with us to make the coming years a time for renewed opportunity in America.

Sincerely yours,

Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

UPDATED SUPPORT CARD-FOR USE AFTER 8/1

Thank you for your thoughtful letter. Your words of encouragement mean a great deal to me.

This is a challenging time for all Americans. President Clinton is working hard to lead our country in a new direction. He is counting on each of us to join with him to make this a time of greater opportunity for all.

Your thoughts are important to me and I hope that you will continue to share your ideas with me.

Clinton Presidential Records Digital Records Marker

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CASEWORK

Divider Title: _____

1

THE WHITE HOUSE
WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your recent letter. Mrs. Clinton greatly appreciates your expression of trust and confidence in her.

To give your concerns the special attention they deserve, I have referred your letter to the following agency for review:

I have asked the agency for a prompt reply, but please bear in mind that it may take several weeks to look thoroughly into the concerns you raised. If you have any questions after reviewing the agency's response, you may write to the address listed above.

I appreciate your patience and hope that your situation is resolved satisfactorily.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

2

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your recent letter. Mrs. Clinton greatly appreciates your expression of trust and confidence in her.

To give your concerns the special attention they deserve, I have referred your letter to the following agencies for review:

I have asked them for a prompt reply, but please bear in mind that it may take several weeks to look thoroughly into the concerns you raised. If you have any questions after reviewing their response, you may write them at the addresses listed above.

I appreciate your patience and hope that your situation is resolved satisfactorily.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#3

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your recent letter. Mrs. Clinton greatly appreciates your expression of trust and confidence in her.

I wish that our office could help you with the concerns discussed in your letter. However, our system of government does not allow the President or First Lady to intervene in judicial proceedings.

I regret that we cannot help you in this matter and hope that your situation is resolved satisfactorily.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#4

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your recent letter. Mrs. Clinton greatly appreciates your expression of trust and confidence in her.

I wish that our office could help you with the concerns discussed in your letter. However, the situation which you describe must be handled at the state level. We recommend that you contact the appropriate officials in your state.

I regret that we cannot help you in this matter and hope that your situation is resolved satisfactorily.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

5

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your recent letter. Mrs. Clinton greatly appreciates your expression of trust and confidence in her.

To give your concerns the special attention they deserve, I have instructed the staff to review the information you provided. That review is now in progress. I will write again as soon as an answer is available.

Your patience is deeply appreciated.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your letter. We have forwarded it to the Department of State for translation into English. It sometimes takes up to one month for a response, so please excuse the delay if it occurs.

Your patience is deeply appreciated.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

7

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

On behalf of Mrs. Clinton, I want to thank you for your letter. I greatly appreciate knowing your views.

To give your concerns the special attention they deserve, I have referred your letter to the for review. I have requested a prompt reply, but please bear in mind that it may take several weeks to look thoroughly into the concerns you raised. If you have any questions after reviewing the agency's response, please do not hesitate to write to , .

I appreciate your patience and hope that your situation is resolved satisfactorily.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

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**ACKNOWLEDGEMENT,
CONGRAT & GREET**

Divider Title: _____

#1

THE WHITE HOUSE
WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

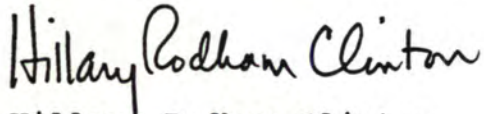
Dear Mr. Doe:

Thank you for the _____. Your thoughtfulness and support mean a great deal to me.

This is a challenging time for all Americans. President Clinton is working hard to lead our country in a new direction. He is counting on each of us to join with him to make this a time of greater opportunity for all.

Thank you again for remembering me in this special way.

Sincerely yours,


Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for all your efforts during my recent visit.
Your hard work and support are greatly appreciated.

This is a challenging time for all Americans.
President Clinton is working hard to lead our country in a
new direction. He is counting on each of us to join with
him to make this a time of greater opportunity for all.

Thank you again for helping to make my trip so
enjoyable and productive.

Sincerely yours,


Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

May 6, 1993

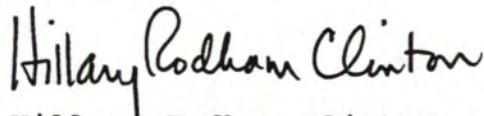
Mr. John Doe
123 First Street
Little Rock, Arkansas 12678-4444

Dear Mr. Doe:

President Clinton and I are delighted to join your family and friends in congratulating you on the celebration of your upcoming wedding. We hope you have a wonderful day and a lifetime filled with health and happiness.

Our thoughts are with you as you begin your new life together.

Sincerely yours,


Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

May 7, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12678-4444

Dear Mr. Doe:

President Clinton and I are delighted to join your family and friends in congratulating you on your one-hundredth birthday. We wish you a wonderful celebration and a year filled with health and happiness.

Happy birthday.

Sincerely yours,

Hillary Rodham Clinton

#5

THE WHITE HOUSE
WASHINGTON

July 12, 1993

Dear Friends:

I am pleased to send greetings to those attending the _____. I have been a strong supporter of the HIPPY program since I first learned about it in 1985.

The HIPPY program is making a vital contribution to the education of young children. It teaches parents to prepare their children for school, and promotes a unique partnership between educators, parents and children. Home instruction of pre-schoolers by parents has resulted in better prepared students and stronger families.

I commend you on your commitment to fostering a love of learning and strengthening the bonds between parents and children.

Please accept my best wishes for a wonderful celebration.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton". The signature is written in dark ink and is positioned above the printed name.

Hillary Rodham Clinton

#6

THE WHITE HOUSE
WASHINGTON

July 12, 1993

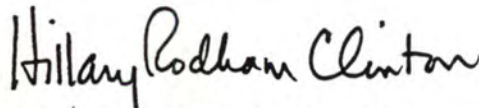
Dear Friends:

I was very pleased to learn that you have been recognized for _____. Congratulations to each of you on your achievement.

I encourage you to look forward, to welcome the challenges ahead, and to continue striving for excellence. Each one of you can make a difference for our country by getting the best possible education, and participating in community service activities.

Please accept my best wishes for a wonderful celebration and for your continued success.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton". The signature is written in dark ink and is positioned above the printed name.

Hillary Rodham Clinton

#7

THE WHITE HOUSE
WASHINGTON

July 12, 1993

Dear Friends:

Thank you very much for inviting me to join you for _____. Although I am unable to attend, I am pleased to send greetings to each of you and congratulate the outstanding teachers whom you are honoring.

I want to commend the _____ for its commitment to excellence in education. Recognition of outstanding educators at a ceremony like yours is a wonderful way to emphasize how valuable their work is to all of us. I also want to thank each of the honorees for the vital contribution you are making to the important work of educating our children.

Please accept my best wishes for a wonderful celebration.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton". The signature is written in dark ink and is positioned above the printed name.

Hillary Rodham Clinton

#8

THE WHITE HOUSE
WASHINGTON

July 12, 1993

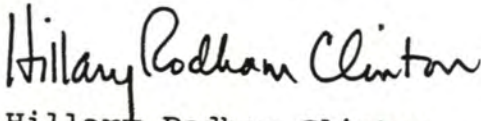
Dear Friends:

Thank you very much for inviting me to join you for _____. Although I am unable to attend, I am pleased to send greetings to everyone gathered to celebrate _____.

Your work on behalf of children and families is very important to all of us. Thank you for reminding us that we each can make a difference in the life of some child or young person every day if we are willing to take the time to reach out to him or her. I hope your efforts will continue to inspire people across the country to nurture and support our nation's children.

Please accept my best wishes for a wonderful celebration.

Sincerely yours,


Hillary Rodham Clinton

#9

THE WHITE HOUSE
WASHINGTON

July 12, 1993

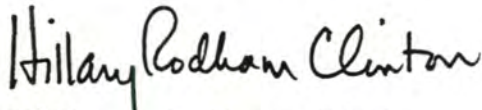
Dear Friends:

Thank you very much for inviting me to join you for _____. Although I am unable to attend, I am pleased to send greetings to each of you and to congratulate those being honored for their service.

I commend your commitment to volunteer service. Participation in community service activities is one of the most important ways that each of us can help address the problems facing our country. Through service, each of us can make a difference in the lives of others and also find meaning in our own lives. Service teaches us what we are capable of, and allows us to watch it being reflected in the faces of others.

Please accept my best wishes for a wonderful celebration.

Sincerely yours,


Hillary Rodham Clinton

#10

THE WHITE HOUSE
WASHINGTON

July 12, 1993

Dear Friends:

Thank you for inviting me to join you for _____ to benefit _____. Although I am unable to attend, I am pleased to send greetings to each of you.

I am grateful that organizations like yours are deeply committed to this important cause. Thank you very much for your hard work and dedication. I wish you much success in your efforts to _____, and encourage your continued service to your community.

Please accept my best wishes for a wonderful event.

Sincerely yours,


Hillary Rodham Clinton

#11

THE WHITE HOUSE

WASHINGTON

July 12, 1993

Dear Friends:

Thank you very much for inviting me to join you for _____. Although I am unable to attend, I appreciate having this opportunity to send greetings to each of you.

I was pleased to learn of your involvement in promoting AIDS awareness and education. The efforts of groups like yours to focus national attention on AIDS will help provide the best strategies for prevention and will encourage compassion and understanding.

Please accept my best wishes for a successful _____.

Sincerely yours,

Hillary Rodham Clinton

Hillary Rodham Clinton

#12

THE WHITE HOUSE
WASHINGTON

July 12, 1993

Dear Friends:

Thank you very much for inviting me to join you for _____. Although I am unable to attend, I am pleased to send greetings to each of you.

I think it is wonderful that you have gathered to celebrate _____. The work you are doing is very important to all of us.

Please accept my best wishes for a wonderful celebration and for your continued success.

Sincerely yours,

A handwritten signature in cursive script that reads "Hillary Rodham Clinton". The signature is written in dark ink and is positioned above the printed name.

Hillary Rodham Clinton

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RESUMES & RECOMMENDATIONS

Divider Title: _____

#1

THE WHITE HOUSE
WASHINGTON

VIP RESUME: (FOR
VIPS WHO DO NOT KNOW
THE FIRST LADY)

March 29, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

It was a pleasure to hear from you, and I appreciate your interest in working for the Clinton administration. It is gratifying to know that someone with your qualifications is interested in public service. I have forwarded your resume to the Office of Presidential Personnel.

Thank you again for writing and for your support of the administration.

Sincerely yours,

Hillary Rodham Clinton

#2

THE WHITE HOUSE
WASHINGTON

VIP RECOMMENDATION
(FOR VIPS WHO DO NOT
KNOW THE FIRST LADY)

March 29, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

It was a pleasure to hear from you. I appreciate your recommending _____ for a position in the Clinton administration. Your suggestions are welcome and needed as President Clinton works to assemble a team of well-qualified individuals to help him meet the challenges facing this administration.

I have forwarded _____'s resume to the Office of Presidential Personnel. I can assure you that it will be given all due consideration.

Thank you again for writing and for your support of the administration.

Sincerely yours,

Hillary Rodham Clinton

THE WHITE HOUSE RECOMMENDATIONS
WASHINGTON

March 31, 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Smith:

Thank you for sharing with me your ideas regarding appointments to the Clinton administration. Your suggestions are welcome and needed as President Clinton works to assemble a team of well-qualified individuals to help him meet the challenges facing this administration.

I have forwarded your letter to the Office of Presidential Personnel for review. I can assure you that your suggestions will be given all due consideration.

Thank you again for writing and for your support of the administration.

Sincerely yours,

Hillary Rodham Clinton

4

THE WHITE HOUSE
WASHINGTON

RESUME: APPLICATION FOR
HRC STAFF

April , 1993

Mr. John Smith
123 Main Street
Little Rock, Arkansas

Dear Mr. Doe:

Thank you for writing to express your interest in joining Mrs. Clinton's staff. It is gratifying to know that someone with your qualifications is interested in public service.

Although we are fully staffed at this time, we will keep your resume on file for future reference. Thank you again for writing and for your support of the Clinton/Gore administration.

Sincerely yours,

Margaret A. Williams
Chief of Staff
for the First Lady

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MISCELLANEOUS

Divider Title: _____

#1

THE WHITE HOUSE
WASHINGTON



THE WHITE HOUSE

I am delighted that you and other concerned individuals have written in record numbers to share your ideas with me.

Please accept my apology for the delay in responding to your letter. I have received over twice as much mail in the past four months as any other First Lady received in an entire year. It has been difficult to respond as promptly or personally as I would like.

Your thoughts are very important to me, and I hope that you will continue to keep in touch. Your involvement and help will be invaluable as the administration works to make meaningful changes in government and in people's lives.

Hillary Rodham Clinton

#2

THE WHITE HOUSE
WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for taking the time to share your views with me. I appreciate your candor.

Your comments, and those of others, are an important source of information for President Clinton. I hope you will continue to keep in touch.

Sincerely yours,


Hillary Rodham Clinton

#3

THE WHITE HOUSE

WASHINGTON

July 10, 1993

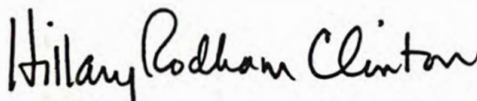
Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for taking the time to share your views with me. I appreciate your candor.

Your comments, and those of others, are an important source of information for President Clinton and me. I hope you will continue to keep in touch.

Sincerely yours,


Hillary Rodham Clinton

#4

THE WHITE HOUSE
WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your thoughtful and compelling letter. I am honored and touched that you chose to share your personal experiences with me. The strength and courage you have shown in coping with a difficult and painful situation is an inspiration for all of us.

Thank you again for taking the time to express yourself to me. My thoughts and prayers are with you.

Sincerely yours,


Hillary Rodham Clinton

THE WHITE HOUSE
WASHINGTON

July 12, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

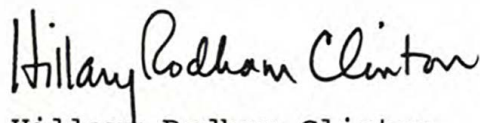
Thank you for writing to discuss your interest in volunteer service.

Volunteer service is very important to President Clinton and me. Through the work of caring and dedicated people who volunteer their time and talent, we can rebuild and strengthen our communities.

I encourage you to look for local programs that need your help. Each of us can make an important difference in people's lives by helping to build homes or working in neighborhood youth centers, schools, hospitals, soup kitchens or nursing homes. Through service, we can also find meaning in our own lives because we see what we are capable of, and watch it being reflected in the faces of others.

Thank you again for your interest in helping others. I wish you much success in your efforts.

Sincerely yours,


Hillary Rodham Clinton

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CONTRIBUTIONS

Divider Title: _____

1

THE WHITE HOUSE
WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your thoughtful letter to Mrs. Clinton. We greatly appreciate your support for the Clinton administration's efforts to reduce the federal deficit. Your check has been sent to the Treasury Department for deposit in the Deficit Reduction Fund.

Thank you again for your letter and contribution. We thought you might like to have the enclosed photograph as a keepsake.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

2

THE WHITE HOUSE
WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your thoughtful letter to Mrs. Clinton and your generous contribution. We greatly appreciate your support for the Clinton administration's efforts to reduce the federal deficit.

We have forwarded your suggestions for reducing the deficit to the Office of Management and Budget. I can assure you that your views will be given all due consideration. We have also forwarded your check to the Treasury Department for deposit in the Deficit Reduction Fund.

Thank you again for your support, your recommendations and your contribution.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

THE WHITE HOUSE

WASHINGTON

July 14, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your thoughtful letter to Mrs. Clinton. We greatly appreciate your support for the Clinton administration's efforts to reduce the federal deficit.

Checks cannot be deposited in the Deficit Reduction Fund unless they are made out to the U.S. Treasury Department - Deficit Reduction Fund. I am therefore returning your check. If you wish, you may write another and mail it directly to the address below:

The U.S. Department of the Treasury
Assistant Secretary for Fiscal Affairs
Room 2112
15th and Pennsylvania Ave., N.W.
Washington, D.C. 20220

I am sorry for any inconvenience this may cause. Thank you again for your support and your generous contribution.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#4

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your thoughtful letter to Mrs. Clinton and your generous contribution. We greatly appreciate your support for the Clinton administration's efforts to improve our nation's health care system.

We have forwarded your comments regarding health care reform to the Office of Domestic Policy for review. We have also forwarded your check to the Treasury Department for deposit in the Federal Deficit Reduction Fund.

Thank you again for your support, your recommendations and your contribution.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#5

THE WHITE HOUSE

WASHINGTON

July 14, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to Mrs. Clinton. We greatly appreciate your support for the Clinton administration's efforts to improve our nation's health care system.

Your comments regarding health care reform have been forwarded to the Office of Domestic Policy for review. However, I regret that Mrs. Clinton cannot accept your generous contribution to health care reform. I am therefore returning your check.

Thank you again for your support, your comments and your contribution.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

THE WHITE HOUSE
WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your thoughtful letter to Mrs. Clinton. Your support means a great deal to her.

Although she greatly appreciates your interest in contributing to the efforts of the Clinton administration, Mrs. Clinton is unable to accept your contribution. We are therefore returning your check. Perhaps you would like to use this money to make a donation to one of your favorite charities.

Thank you again for writing. We thought you might like to have the enclosed photograph as a keepsake.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

Clinton Presidential Records Digital Records Marker

This is not a presidential record. This is used as an administrative marker by the William J. Clinton Presidential Library Staff.

This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

REQUESTS

Divider Title: _____

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for writing to request a message from Mrs. Clinton. Your support means a great deal to her.

In the interest of fairness, our office follows longstanding White House guidelines that limit the events for which we provide messages from the First Lady. I regret that we are unable to accommodate your request.

I know that Mrs. Clinton would want me to convey her appreciation for your interest, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

THE WHITE HOUSE
WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for writing to request a message from Mrs. Clinton. Your support means a great deal to her.

In the interest of fairness, our office follows longstanding White House guidelines that limit the events for which we provide messages from the First Lady. I regret that we were unable to accommodate your request, and apologize for the delay in responding to your letter.

I know that Mrs. Clinton would want me to convey her appreciation for your interest, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#3

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for inviting Mrs. Clinton to provide an item for auction at your upcoming event. Your support means a great deal to her.

We are grateful for the important work that groups like yours are doing to help meet the challenges facing our nation. I regret that White House guidelines do not permit us to accommodate your request for an auction item.

I know Mrs. Clinton would want me to convey her appreciation for your interest and wish you much success with your event. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

4

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for inviting Mrs. Clinton to provide an item for auction at your recent event. Your support means a great deal to her.

We are grateful for the important work that groups like yours are doing to help meet the challenges facing our nation. I regret that we were unable to accommodate your request for an auction item, and apologize for the delay in responding to your letter.

I know Mrs. Clinton would want me to convey her appreciation for your interest, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

5

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for inviting Mrs. Clinton to provide an item for your upcoming school auction. Your support means a great deal to her.

We are grateful for the important work that people like you are doing to serve their schools and communities. I regret that White House guidelines do not permit us to accommodate your request for an auction item.

I know Mrs. Clinton would want me to convey her appreciation for your interest and wish you much success with your event. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for inviting Mrs. Clinton to provide an item for your recent school auction. Your support means a great deal to her.

We are grateful for the important work that people like you are doing to serve their schools and communities. I regret that we were unable to accommodate your request for an auction item, and apologize for the delay in responding to your letter.

I know Mrs. Clinton would want me to convey her appreciation for your interest, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#7

THE WHITE HOUSE
WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for writing to Mrs. Clinton to express your interest in performing at the White House. Your generosity and support mean a great deal to her.

Although we are grateful for your interest, we cannot accept your offer at this time. We will keep your letter on file for future reference.

I know that Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#8

THE WHITE HOUSE

WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for offering your professional services to Mrs. Clinton. Your generosity and support mean a great deal to her.

Although we are grateful for your interest in assisting the First Lady, we cannot accept your offer at this time. We will keep your letter on file for future reference.

I know Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#9

THE WHITE HOUSE
WASHINGTON

July 13, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for offering your professional services to Mrs. Clinton. Your generosity and support mean a great deal to her. Although we are grateful for your interest in assisting the First Lady, we cannot accept your offer at this time.

I know Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Alice J. Pushkar
Director of Correspondence
for the First Lady

10

THE WHITE HOUSE

WASHINGTON

July 1, 1993

Dear Friend:

Thank you for writing to Mrs. Clinton. Your support means a great deal to her.

I regret that White House guidelines do not permit us to obtain Mrs. Clinton's signature on the item you requested, and apologize for the delay in responding to your letter. I thought you might enjoy having the enclosed signed photograph of the First Lady as a keepsake.

I know Mrs. Clinton would want me to convey her appreciation for your interest, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

Alice J. Pushkar
Director of Correspondence
for the First Lady

11

THE WHITE HOUSE

WASHINGTON

July 1, 1993

Where is
the letter
without
the photo.

Dear Friend:

Thank you for writing to Mrs. Clinton. Your support means a great deal to her.

I am very sorry that we were unable to accommodate your request, and apologize for the delay in responding to your letter. I thought you might enjoy having the enclosed signed photograph of the First Lady as a keepsake.

I know Mrs. Clinton would want me to convey her appreciation for your interest, along with her best wishes. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

Alice J. Pushkar
Director of Correspondence
for the First Lady

#12a

THE WHITE HOUSE
WASHINGTON

PHOTO REQUEST

THE WHITE HOUSE
WASHINGTON

Enclosed is the photograph you requested. Please do not hesitate to contact our office if we can be of any further assistance.

Thank you for writing.

The Office of the First Lady

126

THE WHITE HOUSE
WASHINGTON

MULTIPLE PHOTO REQUEST

THE WHITE HOUSE
WASHINGTON

Enclosed are the photographs you requested. Please do not hesitate to contact our office if we can be of any further assistance.

Thank you for writing.

The Office of the First Lady

13

THE WHITE HOUSE
WASHINGTON

INFORMATION REQUEST

THE WHITE HOUSE
WASHINGTON

Enclosed is the information you requested.
Please do not hesitate to contact our office
if we can be of any further assistance.

Thank you for writing.

The Office of the First Lady

Clinton Presidential Records Digital Records Marker

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This marker identifies the place of a tabbed divider. Given our digitization capabilities, we are sometimes unable to adequately scan such dividers. The title from the original document is indicated below.

INTERVIEW REQUESTS

Divider Title: _____

THE WHITE HOUSE

WASHINGTON

May 6, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12678-4444

Dear Mr. Doe:

I am writing to acknowledge the receipt of your recent request to interview the First Lady.

While we greatly appreciate your interest in interviewing her, time constraints limit Mrs. Clinton's availability.

Currently, we are unable to schedule an interview. However, we will keep your request on file should there be an opening in Mrs. Clinton's schedule.

If Mrs. Clinton's press office can be of further assistance to you, please don't hesitate to contact us at (202) 456-2960.

Thank you again for your interest.

Sincerely,

Lisa M. Caputo
Press Secretary
to the First Lady

THE WHITE HOUSE

WASHINGTON

May 6, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12678-4444

Dear Mr. Doe:

I am writing to acknowledge the receipt of your recent request to interview the First Lady.

While we greatly appreciate your interest in interviewing her, time constraints limit Mrs. Clinton's availability.

Currently, we are unable to schedule an interview. However, we will keep your request on file should there be an opening in Mrs. Clinton's schedule.

If Mrs. Clinton's press office can be of further assistance to you, please don't hesitate to contact us at (202) 456-2960.

Thank you again for your interest.

Sincerely,

Karen E. Finney
Deputy Press Secretary,
Office of the First Lady

THE WHITE HOUSE
WASHINGTON

May 6, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12678-4444

Dear Mr. Doe:

Thank you for your interest in interviewing the First Lady. At this time, we are unable to accommodate your request.

If our office can be of any further assistance to you, please don't hesitate to contact us at (202) 456-2960.

Thank you again for your request.

Sincerely,

Karen E. Finney
Deputy Press Secretary,
Office of the First Lady

4

THE WHITE HOUSE

WASHINGTON

May 6, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12678-4444

Dear Mr. Doe:

Thank you for expressing your interest in interviewing Chelsea Clinton. However, we are unable to accommodate your request.

If our office can be of any further assistance, please do not hesitate to contact me at (202) 456-2960.

Sincerely,

Lisa M. Caputo
Press Secretary
to the First Lady

#5

THE WHITE HOUSE

WASHINGTON

May 6, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12678-4444

Dear Mr. Doe:

Thank you for your interest in Mrs. Virginia Kelly.
However, we are unable to accommodate your interview
request.

If your office can be of any further assistance,
please do not hesitate to contact us at (202) 456-2960.

Sincerely,

Lisa M. Caputo
Press Secretary
to the First Lady

Clinton Presidential Records Digital Records Marker

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SCHEDULING

Divider Title: _____

THE WHITE HOUSE
WASHINGTON

THE WHITE HOUSE

Dear Friend:

Thank you very much for your thoughtful letter and invitation to Mrs. Clinton.

We will consider your invitation carefully as Mrs. Clinton's schedule becomes more definite, and notify you of her availability as far in advance of your event as possible. However, due to the volume of invitations, and the need to accommodate the First Lady's official commitments, it is frequently necessary for us to make scheduling decisions on short notice.

Your patience and understanding are deeply appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read "Patti Solis".

Patti Solis
Director of Scheduling for the First Lady

THE WHITE HOUSE

WASHINGTON

July 9, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter and invitation to Mrs. Clinton.

Although the upcoming official schedule is arranged only a few weeks in advance, we will be happy to keep your invitation in mind as Mrs. Clinton's schedule is being planned.

I know Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes.

Sincerely,

A handwritten signature in cursive script, appearing to read "Patti Solis".

Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE

WASHINGTON

July 9, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter and invitation to Mrs. Clinton.

Due to the nature of her official schedule, it is very difficult to arrange events for Mrs. Clinton without a specific date in mind. I will keep your request on file, and once you have chosen the date for your event, we can begin our consideration process.

I know Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes. We look forward to hearing from you soon.

Sincerely,

A handwritten signature in cursive script, appearing to read "Patti Solis".

Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE

WASHINGTON

July 9, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter and invitation to Mrs. Clinton.

Although the upcoming official schedule is arranged only a few weeks in advance, we would be happy to keep your invitation in mind as Mrs. Clinton's schedule is being planned. Because we will not be able to respond to 1994 invitations for some time, we will be in touch with you closer to the date of your event.

I know Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes.

Sincerely,

A handwritten signature in dark ink, appearing to read "Patti Solis". The signature is fluid and cursive, with a large initial "P" and a stylized "S".

Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE

WASHINGTON

July 9, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter inviting Mrs. Clinton to attend _____. She appreciates your invitation, and is very interested in attending.

Although it is difficult to know what the First Lady's upcoming official schedule will be, we are happy to keep your invitation in mind as the schedule is planned for the months ahead. Meanwhile, please do not hesitate to contact our office if we can be of assistance to you.

I know Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes.

Sincerely,



Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE
WASHINGTON

July 9, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter and invitation to Mrs. Clinton.

Although the upcoming official schedule will not permit Mrs. Clinton to accept your invitation, I know she would want me to convey her appreciation for your thoughtfulness, along with her best wishes for a successful event.

Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

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Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE
WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your kind letter to Mrs. Clinton.

Although the upcoming official schedule will not permit Mrs. Clinton to meet with you, I know she would want me to convey her appreciation for your thoughtfulness, along with her best wishes.

Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Patti Solis". The signature is written in a cursive, flowing style with a large initial "P".

Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE

WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter inviting Mrs. Clinton to attend _____. She greatly appreciates your hard work and dedication to your constituents.

Although the upcoming official schedule will not permit Mrs. Clinton to accept your invitation, I know she would want me to convey her appreciation for your thoughtfulness, along with her best wishes for a successful event.

Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

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Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

#9

THE WHITE HOUSE
WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter inviting Mrs. Clinton to attend _____.

Although the upcoming official schedule will not permit Mrs. Clinton to accept your invitation, I know she would want me to convey her appreciation for your thoughtfulness, along with her best wishes for a successful event.

Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

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Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE
WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your thoughtful letter and invitation to Mrs. Clinton.

I apologize for my late response. Due to the overwhelming volume of invitations received during the past several months, I was unable to review your request in time for consideration. If you will send any future scheduling requests to my attention, it will help us expedite our review process.

Although Mrs. Clinton could not attend your event, she very much appreciates your invitation, and hopes that your event was successful. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Patti Solis". The signature is written in a cursive, flowing style with a large initial "P".

Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

11

THE WHITE HOUSE

WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter inviting Mrs. Clinton to attend _____. She greatly appreciates your hard work and dedication to your constituents.

I apologize for my late response. Due to the overwhelming volume of invitations received during the past several months, I was unable to review your request in time for consideration. If you will send any future scheduling requests to my attention, it will help us expedite our review process.

Although Mrs. Clinton could not attend your event, she very much appreciates your invitation, and hopes that your event was successful. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Patti Solis". The signature is fluid and cursive, with a large initial "P" and a stylized "S".

Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE
WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter inviting Mrs. Clinton to attend _____.

I apologize for my late response. Due to the overwhelming volume of invitations received during the past several months, I was unable to review your request in time for consideration. If you will send any future scheduling requests to my attention, it will help us expedite our review process.

Although Mrs. Clinton could not attend your event, she very much appreciates your invitation, and hopes that your event was successful. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Patti Solis". The signature is fluid and cursive, with a large initial "P" and "S".

Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

13

THE WHITE HOUSE
WASHINGTON

July 10, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you for your kind letter to Mrs. Clinton encouraging the invitation extended to Mrs. Clinton by _____. That invitation is under consideration, and we will be in contact with _____ as soon as possible.

I know Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read "Patti Solis". The signature is fluid and cursive, with a large initial "P" and a stylized "S".

Patti Solis
Special Assistant to the President
Director of Scheduling for the First Lady

THE WHITE HOUSE
WASHINGTON

July 14, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your kind letter asking Mrs. Clinton to serve as the honorary chair for _____. She very much appreciates your invitation.

Although Mrs. Clinton is grateful for the important work that organizations like yours are doing to help _____, I regret that her official commitments prevent her from serving as your honorary chair at this time.

I know that Mrs. Clinton would want me to convey her appreciation for your thoughtfulness, along with her best wishes for a successful event. Please do not hesitate to contact our office if we can be of assistance to you in the future.

Sincerely yours,

Margaret A. Williams
Chief of Staff
for the First Lady

THE WHITE HOUSE

WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your kind letter asking Mrs. Clinton to serve as the honorary chair for _____.

As _____ discussed with you, Mrs. Clinton is pleased to accept your invitation and attend the event scheduled for _____. Someone from our scheduling office will be in touch with you soon to discuss Mrs. Clinton's participation in the event.

Mrs. Clinton's name may be included on invitations for the event, on programs distributed at the event and in any press release which is approved in advance by our press office. Her name may not be used in advertising or promotional materials for the event, for fundraising, or for any other purpose.

Please do not hesitate to contact our office if we can be of assistance to you.

Sincerely yours,

Margaret A. Williams
Chief of Staff
for the First Lady

THE WHITE HOUSE
WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your kind letter asking Mrs. Clinton to serve as the honorary chair for _____. As _____ discussed with you, Mrs. Clinton is pleased to accept your invitation.

Although Mrs. Clinton's upcoming official schedule will not permit her to attend the event scheduled for _____, we will be happy to send a message of support from the First Lady before the date of your event.

Mrs. Clinton's name may be included on invitations for the event, on programs distributed at the event and in any press release which is approved in advance by our press office. Her name may not be used in advertising or promotional materials for the event, for fundraising, or for any other purpose.

Please do not hesitate to contact our office if we can be of assistance to you.

Sincerely yours,

Margaret A. Williams
Chief of Staff
for the First Lady

THE WHITE HOUSE
WASHINGTON

July 19, 1993

Mr. John Doe
123 First Street
Little Rock, Arkansas 12345-4444

Dear Mr. Doe:

Thank you very much for your kind letter asking Mrs. Clinton to serve as the honorary chair for _____. As _____ discussed with you, Mrs. Clinton is pleased to accept your invitation.

Although Mrs. Clinton would like to attend the event scheduled for _____, we cannot make a commitment for her until the official schedule has been planned for that date. Someone from our scheduling office will be in touch with you as soon as Mrs. Clinton's schedule becomes more definite.

Mrs. Clinton's name may be included on invitations for the event, on programs distributed at the event and in any press release which is approved in advance by our press office. Her name may not be used in advertising or promotional materials for the event, for fundraising, or for any other purpose.

Please do not hesitate to contact our office if we can be of assistance to you.

Sincerely yours,

Margaret A. Williams
Chief of Staff
for the First Lady