

## **PRODUCTION TECH AND VIDEOGRAPHER**

Full-Time Position

Reports to: Production Director

Department: Creative and Communications

### **Summary of the position:**

The Production Tech and Videographer serves as a key member of the Creative and Communications team. This position supports the mission of Graceway by providing excellent live production support and creating high-quality video content that helps tell the story of what God is doing in and through our church. This team member will operate across weekend services, midweek events, video shoots, editing, and the continued development of our visual communication strategy.

This role blends hands-on technical skill with creative storytelling. The ideal candidate is dependable, ministry-minded, detail-oriented, and passionate about using visual media and production systems to help people love God and love people.

### **KEY RESPONSIBILITIES**

#### **Live Production**

- Support all weekend services through stage setup, tech checks, and live service execution
- Operating systems such as camera, lighting board, ProPresenter, video switcher, audio utility, and broadcast support
- Work confidently in Dante networks, including routing, troubleshooting, and basic system management
- Assist in maintaining and organizing production gear, including lighting fixtures, consoles, cameras, lenses, audio equipment, and broadcast systems
- Help troubleshoot technical issues during services and events
- Support special services, events, rehearsals, and ministries throughout the week
- Contribute to an excellent, distraction-free worship environment

#### **Videography and Editing**

- Produce high-quality video content for weekend services, social media, in-service stories, announcements, and ministry needs
- Work with ministry leaders to develop creative concepts and plan shoots

- Film interviews, testimonies, ministry highlights, promotional videos, and creative storytelling pieces
- Edit videos in alignment with Graceway brand, tone, and visual style
- Maintain organized project files, media archives, and workflows
- Capture content at church events and gatherings

### **Creative Collaboration**

- Partner with the Creative and Communications team on weekly planning and brainstorming
- Contribute ideas for visual storytelling and creative approaches to ministry communication
- Uphold the values of excellence, gratitude, and tenacity in all production and creative responsibilities
- Serve and lead Dream Team volunteers with humility and pastoral care
- Create a culture of ownership and empowerment within the production team

### **Administrative and Operational**

- Maintain production spaces with cleanliness and readiness
- Manage checklists for service prep, equipment maintenance, and post-service reset
- Assist with equipment purchases, vendor coordination, and system upgrades
- Complete projects on time and communicate progress clearly

### **Qualifications**

- Strong experience with videography, lighting, audio, and live production environments
- Well-versed in Dante networks, ProPresenter, lighting consoles, and audio mixing
- Proficiency in Adobe Premiere Pro or Final Cut Pro and basic After Effects knowledge
- Experience with cinema-style cameras, mirrorless cameras, and broadcast-style operation
- Ability to edit fast-paced content with excellent storytelling instincts

- Comfortable working in a church environment and aligned with the mission of Graceway
- Strong communicator with a teachable spirit and a heart for ministry
- Ability to lift and move equipment as needed
- Willingness to work Sundays, some evenings, and occasional special events
- Experience leading volunteers is preferred

### **Personal Attributes**

- Loves God and loves people
- Approaches ministry with humility and excellence
- Values collaboration and team unity
- Thrives in a fast-paced, creative environment
- Flexible, dependable, and calm under pressure
- Passionate about telling stories that move people toward Jesus

### **To Apply**

Submit a resume, portfolio, or demo reel, and a brief statement of interest.