

# COMMUNITY FOUNDATION

OF MIDDLE TENNESSEE

## EMPLOYEE REIMBURSEMENT PROGRAM The Arthur Newman Scholarship Fund

Thank you for your interest in the Arthur Newman Scholarship Fund. This program provides financial reimbursement for expenses incurred during the academic school year. Below is a description of the program and eligibility requirements.

### THE ARTHUR NEWMAN SCHOLARSHIP FUND

The Arthur E. Newman Scholarship was created to recognize the potential of HealthStream's employees as they embark on a personal journey to improve their skills and further their education.

### ELIGIBILITY REQUIREMENTS

To be eligible, applicants must be full-time employees of HealthStream with a minimum of one year of service. Applicants must attend an accredited junior college, college or university, in person or online, and have earned a GPA of no less than 3.0 during the academic period for which reimbursement is sought.

### APPLICATION PROCESS

The application opens annually on October 1st with a deadline of December 1st. This is a reimbursement program which means that applicants may be reimbursed for some of the costs that have been personally paid by the student during the prior semester or quarter of the school year.

**LINK TO APPLICATION:** <https://www.cfmt.org/funds/arthurnewman/>

### WHAT'S ON THE APPLICATION

You will be asked to create an account. Once that's done, you'll be prompted to start the application. The application asks basic information about

- You and your employment
- College/University you are attending and the cost of attendance
- Upload copies of your payment receipts
- Latest college transcript of grades
- And finally, an essay about your educational and career goals.

### AWARD NOTIFICATION AND DISBURSEMENTS

All students are notified whether or not you receive an award. If awarded, the funds may ONLY be used towards one of these methods:

- Towards reimbursement of your student loan
- Towards reimbursement of the credit card used to make payments (Unfortunately, payments cannot be made to debit cards).
- Placement in your active Student Account at the college/university you are currently enrolled in.

### QUESTIONS

Please email [scholarships@cfmt.org](mailto:scholarships@cfmt.org) with any questions you may have through the process.

We are here to help should you have additional questions. We wish you much success as you pursue your post-secondary education journey.



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