



MEETING MINUTES

Dixie County Public Library
December 11, 2025

Board Members:

Vincenzo Cavaleri (called in)
Dale Croft
James Gross (called in)
Sharon Langford (called in)
Cecelia Schnorbus

Guests:

John Jenkins
JoAnn Morgan (called in)
Richard Romans (called in)
April Sellers (called in)

Staff Members:

Dale Collum
Cheryl Pulliam
Jill McMillan

The meeting was called to order at 3:02 p.m.

I. ELECTION OF OFFICERS

There was a motion by Mr. Croft and a second by Mr. Gross to retain all current officers:

Chairman – Lance Lamb

Vice Chairman – Cecelia Schnorbus

Treasurer – Sharon Langford

All other members present voted in favor of this motion.

II. APPROVAL OF MINUTES

September 11, 2025

There was a motion by Mrs. Langford and a second by Mrs. Schnorbus to approve the September 11, 2025 Board Minutes. All other members present voted in favor of this motion.

III. FINANCIAL REPORT

A. APPROVAL OF FY2025 BILLS

There was a motion by Mr. Gross and a second by Mrs. Schnorbus to approve all bills for FY 2025. All other members present voted in favor of this motion.

B. APPROVAL OF FY2026 BILLS

There was a motion by Mr. Croft and a second by Mrs. Schnorbus to approve all bills for FY 2026. All other members present voted in favor of this motion.

C. RATIFY BUDGET

Mr. Collum requested the budget be ratified along with the line-item budget changes. Updates and corrections to the book account carryforwards will also be made. There was a motion by Mr. Gross and a second by Mrs. Schnorbus to ratify the current budget. All other members present voted in favor of this motion.

IV. TAYLOR COUNTY CHILDREN'S PROGRAMMING FUNDS

Mr. Collum informed the board that Taylor County's Library budget has been cut drastically, and they have requested \$5,000 from Three Rivers to cover their children's programming for the year. There was a motion by Mr. Cavaleri and a second by Mrs. Schnorbus to approve the funds. All other members present voted in favor of this motion.

V. GILCHRIST COUNTY BOOK TRUCK

Mr. Collum informed the board that Gilchrist County Library has requested a new book truck. The one they would like is around \$800 for the cart and shipping but there is a long ship time. They are looking at other companies who may ship faster. There was a motion by Mrs. Langford and a second by Mr. Cavaleri to approve the purchase, up to \$1,000. All other members present voted in favor of this motion.

VI. DIRECTOR'S REPORT

A. STATE AID UPDATE

Mr. Collum informed the Board that all requirements had been met by the December 1st deadline for State Aid.

B. FINANCIAL INTERNAL CONTROL

Mr. Collum updated the Board regarding Three Rivers' internal financial controls. These controls are used to ensure oversight and accountability in the handling of government funds.


C. APPROVAL OF FY 2026 CONSOLIDATED BUDGET

There was a motion by Mr. Croft and a second by Mr. Cavaleri to approve the consolidated budget as required by the State Library. All other members present voted in favor of this motion.

D. STATISTICS

4th Quarter and yearly (FY 2025) stats were distributed for review.

There was a motion by Mr. Croft and a second by Mrs. Langford to adjourn at 3:29 p.m. All other members present voted in favor of this motion.

CHAIRPERSON  DATE 3.12.26