
**ESTATE PLANNING
AND
WILL DRAFTING
IN NEW YORK**

2019 Revision

EDITOR-IN-CHIEF

MICHAEL E. O'CONNOR, ESQ.

New York State Bar Association publications are intended to provide current and accurate information to help attorneys maintain their professional competence. Publications are distributed with the understanding that NYSBA does not render any legal, accounting or other professional service. Attorneys using publications or orally conveyed information in dealing with a specific client's or their own legal matters should also research original sources of authority.

We consider the publication of any NYSBA practice book as the beginning of a dialogue with our readers. Periodic updates to this book will give us the opportunity to incorporate your suggestions regarding additions or corrections. Please send your comments to: Publications Director, New York State Bar Association, One Elk Street, Albany, NY 12207.

Copyright 2019
New York State Bar Association
All rights reserved
ISBN: 978-1-57969-498-2
2019 Revision Product Number: 50959

TABLE OF CONTENTS

- Chapter 1 Estate Planning Overview**
Kimberly N. Rothman, Esq.
- Chapter 2 Federal Estate and Gift Taxation: An Overview**
William R. Dunlop, Esq.
Karin J. Barkhorn, Esq.
- Chapter 3 New York Estate and Gift Taxes**
Michael E. O'Connor, Esq.
- Chapter 4 Fundamentals of Will Drafting**
Michael E. O'Connor, Esq.
- Chapter 5 Marital Deduction/Credit Shelter Drafting**
Jonathan P. McSherry, Esq., CPA
- Chapter 6 Revocable Trusts**
Karin Sloan DeLaney, Esq.
- Chapter 7 Lifetime Gifts and Trusts for Minors**
Barbara L. MacGrady, Esq.
Eric W. Hager, Esq.
Magdalen Gaynor, Esq.
- Chapter 8 Individual Retirement Arrangements, Tax-Qualified Pension, Profit-Sharing, and Stock Bonus Plans, and 403(b) Plans—Tax, Estate, Retirement, Medicaid, Debtor/Creditor, and Domestic Relations Issues**
Patricia Shevy, Esq.
Dana Mark, Esq.
Albert Feuer, Esq.
Anna Masilela, Esq.
- Chapter 9 Estate Planning with Life Insurance**
Douglas H. Evans, Esq.
- Chapter 10 Dealing With Second or Troubled Marriages**
Ronni G. Davidowitz, Esq.
Alexandra B. Copell, Esq.
- Chapter 11 Planning for Client Incapacity**
Cora A. Alsante, Esq.
Courtney L. DeLia, Esq.

Chapter 12 Long-Term Care Insurance in New York

Michael J. Amoruso, Esq.

Howard S. Krooks, Esq.

Chapter 13 Practice Development and Ethical Issues

Ralph M. Engel, Esq.

DETAILED TABLE OF CONTENTS

Chapter 1 Estate Planning Overview

Kimberly N. Rothman, Esq.

[1.0]	I.	Introduction	1-3
[1.1]	II.	Principles of Estate Planning.....	1-3
[1.2]	A.	Everyone Has an Estate Plan.....	1-3
[1.3]	B.	An Unplanned Estate Usually Leads to Unintended Results	1-4
[1.4]	C.	An Estate Plan Is Only as Good as the Information on Which It Is Based.....	1-4
[1.5]	D.	Every Client and Every Estate Plan Is Unique.....	1-4
[1.6]	E.	Failing to Plan Is Planning to Fail—Cover All Contingencies.....	1-5
[1.7]	F.	Tax Savings Is Just One of Many Goals	1-5
[1.8]	G.	Plan Administration Should Be Simple	1-5
[1.9]	H.	What the Client Wants May Not Be the Best Plan.....	1-5
[1.10]	III.	Property Ownership and Passage	1-6
[1.11]	A.	Probate Property	1-6
[1.12]	1.	Property Owned in Fee Simple	1-6
[1.13]	2.	Tenancy in Common	1-6
[1.14]	B.	Nonprobate Property	1-6
[1.15]	1.	Joint Accounts	1-6
[1.16]	2.	Joint Tenancy	1-7
[1.17]	3.	Tenancy by the Entirety	1-7
[1.18]	4.	Totten Trusts	1-8
[1.19]	5.	Life Insurance.....	1-8
[1.20]	6.	Retirement Plan Benefits.....	1-9
[1.21]	IV.	Information Gathering and the Initial Client Conference	1-10
[1.22]	A.	Dispositive Goals	1-10
[1.23]	B.	Family Information	1-11
[1.24]	C.	Financial Information.....	1-12
Appendix A		Estate Planning Questionnaire	1-13
Appendix B		Estate Planning Checklists	1-25

Chapter 2 Federal Estate and Gift Taxation: An Overview

William R. Dunlop, Esq.

Karin J. Barkhorn, Esq.

[2.0]	I.	Federal Estate Tax Reform.....	2-3
-------	----	--------------------------------	-----

[2.1]	II.	Federal Transfer Taxes	2-3
[2.2]	A.	The Tax Cuts and Job Act of 2017	2-3
[2.3]	B.	The American Taxpayer Relief Act of 2012	2-4
[2.4]	C.	2010 Tax Act Federal Transfer Tax Provisions	2-5
[2.5]	1.	Estate Tax	2-5
[2.6]	2.	Gift Tax	2-7
[2.7]	3.	Generation-Skipping Transfer Tax.....	2-7
[2.8]	4.	Summary Chart	2-8
[2.9]	D.	Information and Basic Reporting Requirements...	2-9
[2.10]	E.	Applicability of the Federal Estate Tax.....	2-11
[2.11]	1.	Citizens and Residents of the United States...	2-11
[2.12]	2.	Nonresident Aliens of the United States	2-11
[2.13]	F.	Determination of the Estate Tax.....	2-12
[2.14]	III.	The Gross Estate.....	2-12
[2.15]	A.	Overview	2-12
[2.16]	B.	Valuation	2-13
[2.17]	1.	Alternate Valuation Date.....	2-13
[2.18]	2.	Valuation of Partial Interests—Mortality Tables	2-14
[2.19]	C.	Includable Assets—Property Owned by the Decedent.....	2-15
[2.20]	1.	Real Property	2-15
[2.21]	2.	Stocks and Bonds	2-17
[2.22]	3.	Mortgages, Notes and Cash.....	2-18
[2.23]	4.	Insurance	2-19
[2.24]	E.	Jointly Held Property	2-20
[2.25]	F.	Miscellaneous Property	2-21
[2.26]	G.	Transfers During Decedent’s Lifetime.....	2-22
[2.27]	1.	Within Three Years of Death	2-22
[2.28]	2.	Transfers With Retained Life Estate	2-23
[2.29]	3.	Valuation of Transferred Interests.....	2-24
[2.30]	a.	Transfer of Interests in Corporations or Partnerships	2-25
[2.31]	(1)	Valuation Before Enactment of I.R.C. § 2036(c)	2-26
[2.32]	(2)	Valuation Under Chapter 14	2-26
[2.33]	(a)	Definitions	2-26
[2.34]	(b)	Valuation of Applicable Retained Interest	2-27
[2.35]	(c)	Qualified Payments	2-29
[2.36]	b.	Transfers in Trust—GRITs, GRATs and GRUTs	2-29

[2.37]	(1) Exceptions to Special Valuation Rules	2-31
[2.38]	(2) Sale of Remainder Interest.....	2-32
[2.39]	(3) Joint Purchase or Split	2-32
[2.40]	c. Options, Restrictions and Agreements	2-33
[2.41]	d. Lapse of Voting and Liquidation Rights ..	2-34
[2.42]	e. Gift Tax Statute of Limitations.....	2-35
[2.43]	H. Transfers Taking Effect at Death	2-35
[2.44]	I. Revocable Transfers	2-37
[2.45]	J. Powers of Appointment.....	2-38
[2.46]	K. Annuities	2-39
[2.47]	IV. Taxable Estate	2-40
[2.48]	A. Deductions.....	2-40
[2.49]	1. Funeral Expenses	2-40
[2.50]	2. Administration Expenses	2-41
[2.51]	3. Claims Against the Estate	2-42
[2.52]	4. Post-Death Events	2-43
[2.53]	5. Casualty or Theft Losses	2-44
[2.54]	6. Limitation on Administration Expenses, Funeral Expenses and Debt Deductions.....	2-44
[2.55]	B. Marital Deduction	2-45
[2.56]	1. “Passing Requirement”	2-45
[2.57]	2. Terminable Interest Rule.....	2-46
[2.58]	a. Life Estate With General Power of Appointment	2-46
[2.59]	b. Estate Trust.....	2-47
[2.60]	c. Qualified Terminable Interest Property	2-47
[2.61]	3. Disallowed Marital Deduction Where Spouse Is Not a Citizen of the United States	2-49
[2.62]	a. Overview	2-49
[2.63]	b. QDOTs	2-50
[2.64]	(1) Transfer of Property to a QDOT.....	2-50
[2.65]	(2) Property Passing Directly to a QDOT	2-51
[2.66]	(3) Taxation of QDOT Transfers.....	2-51
[2.67]	(4) Determination of Estate Tax	2-52
[2.68]	(5) Exemptions From QDOT Tax	2-54
[2.69]	(6) Other Factors Affecting QDOTs.....	2-54
[2.70]	4. Jointly Held Property	2-55
[2.71]	5. Nonresident Alien Decedent	2-55
[2.72]	C. Charitable Deduction	2-55
[2.73]	1. Qualification for Deduction	2-56

[2.74]	2. Bequests	2-57
[2.75]	V. Computation of Estate Tax.....	2-59
[2.76]	A. Adjusted Taxable Gifts.....	2-60
[2.77]	B. Estate Tax Rates	2-60
[2.78]	C. Credits—Applicable Credit Amount.....	2-60
[2.79]	D. Portability Provision.....	2-60
[2.80]	E. State Death Tax Credit	2-61
[2.81]	F. Foreign Death Tax Credit.....	2-61
[2.82]	G. Credit for Tax on Prior Transfers	2-62
[2.83]	VI. Determination of Federal Gift Tax	2-63
[2.84]	A. Gifts in General	2-63
[2.85]	B. Taxable Gifts	2-64
[2.86]	1. Exclusions	2-64
[2.87]	a. Annual Exclusion	2-64
[2.88]	b. Exclusion for Payment of Tuition and Medical Expenses	2-66
[2.89]	2. Marital Deduction	2-66
[2.90]	3. Charitable Deduction	2-67
[2.91]	C. Computation of Gift Tax	2-68
[2.92]	D. Applicable Credit Against Gift Tax	2-68
[2.93]	E. Disclaimers.....	2-68
[2.94]	1. Qualified Disclaimers.....	2-68
[2.95]	2. Effects of the Qualified Disclaimer.....	2-69
[2.96]	VII. Conclusion.....	2-70

Chapter 3 New York Estate and Gift Taxes

Michael E. O'Connor, Esq.

[3.0]	I. Historical Overview	3-3
[3.1]	II. New York Estate Tax—2014 Act	3-5
[3.2]	III. Portability of Federal Estate Tax.....	3-6
[3.3]	IV. Estate Tax Planning Guidelines	3-6
[3.4]	A. Residency	3-6
[3.5]	1. Domicile	3-7
[3.6]	2. Taxability	3-8
[3.7]	B. Tax Apportionment	3-9
[3.8]	C. Spouse's Elective Share	3-11
[3.9]	1. Disclaimer	3-12
[3.10]	2. Limited Size of Credit Trust.....	3-13
[3.11]	3. QTIP Trust.....	3-13
[3.12]	4. Clayton QTIP	3-14
[3.13]	5. Relocation to Florida.....	3-15
[3.14]	V. Gift Tax	3-15

Appendix A	Form ET-706—NYS Estate Tax Return	3-17
Appendix B	Form ET-14—Estate Tax Power of Attorney	3-29
Appendix C	Form ET-117—Release of Lien of Estate Tax.....	3-31
Appendix D	Form ET-133—Application for Extension of Time.....	3-33
Appendix E	Form ET-141—NYS Estate Tax Domicile Affidavit	3-35

Chapter 4 Fundamentals of Will Drafting

Michael E. O'Connor, Esq.

[4.0]	I.	Overview	4-3
[4.1]	II.	Role of the Attorney-Draftsman.....	4-4
[4.2]	A.	Introduction	4-4
[4.3]	B.	Ascertaining Estate Assets	4-6
[4.4]	C.	Counseling the Client, Generally	4-7
[4.5]	D.	Implementation	4-9
[4.6]	E.	Drafting Considerations	4-10
[4.7]	1.	Limitations on Dispositions	4-10
[4.8]	2.	Guidelines for Describing Gifts	4-11
[4.9]	3.	Guidelines for Describing Beneficiaries	4-12
[4.10]	III.	Types of Testamentary Bequests.....	4-13
[4.11]	A.	Specific Bequests	4-13
[4.12]	B.	Demonstrative Bequests.....	4-15
[4.13]	1.	Generally	4-15
[4.14]	2.	Revocation of Totten Trust Accounts by Will.....	4-16
[4.15]	C.	General Bequests.....	4-16
[4.16]	D.	Specific Bequests of Stock.....	4-18
[4.17]	1.	Generally	4-18
[4.18]	2.	Dividends on Stock	4-20
[4.19]	IV.	Dispositions of Tangible Personal Property.....	4-21
[4.20]	A.	Introduction	4-21
[4.21]	B.	Avoiding Pitfalls in Dispositions	4-21
[4.22]	C.	Bequests of Personalty to Minor Beneficiaries.....	4-24
[4.23]	D.	Executor's Commissions on Tangible Personal Property	4-25
[4.24]	E.	Copyright Interests	4-26
[4.25]	F.	Digital Interests	4-26
[4.26]	G.	Costs Related to Specific Bequests of Personalty	4-27
[4.27]	V.	Pre-residuary Dispositions of Real Property.....	4-28
[4.28]	A.	Shares of Cooperative Apartments.....	4-28

[4.29]	B. Description of Devised Property	4-29
[4.30]	C. Income Tax Consequences.....	4-30
[4.31]	D. Construction	4-31
[4.32]	E. Liens	4-31
[4.33]	F. Out-of-State Property	4-32
[4.34]	G. Executor's Commissions on Specifically Devised Real Property	4-32
[4.35]	H. Creation of Legal Life Estate	4-33
[4.36]	VI. Residuary Bequests	4-34
[4.37]	A. Outright Residuary Bequest to Named Individuals or Charities	4-36
[4.38]	B. Bequest to Existing Living Trust with Contingent Provisions	4-37
[4.39]	VII. Anti-Lapse Statute.....	4-38
[4.40]	VIII. Tax-Appportionment Clause	4-39
[4.41]	A. Generally	4-39
[4.42]	1. No Apportionment.....	4-39
[4.43]	2. Full Apportionment.....	4-40
[4.44]	3. Partial Apportionment	4-40
[4.45]	B. Special Consideration for Marital Property	4-41
[4.46]	C. Interrelated Tax Computations.....	4-41
[4.47]	D. Absence of Tax Clause.....	4-42
[4.48]	E. Avoidance of Conflict With Other Instruments	4-42
[4.49]	IX. Tax Elections and Administration Expenses.....	4-42
[4.50]	X. Simultaneous Death Clause.....	4-43
[4.51]	XI. Fiduciary Powers.....	4-44
[4.52]	A. Basic Fiduciary Powers.....	4-44
[4.53]	B. Powers Not Granted by Statute	4-46
[4.54]	1. Power to Make Investments	4-46
[4.55]	2. Power to Borrow Funds.....	4-47
[4.56]	3. Power to Lease Beyond the Statutory Period	4-47
[4.57]	4. Power to Abandon Property Not Worth Protecting or Pursuing.....	4-47
[4.58]	5. Power to Collect and Administer Life Insurance	4-47
[4.59]	6. Power to Manage or Retain Business Interests	4-48
[4.60]	7. Special Estate-Planning Provisions.....	4-48
[4.61]	8. Testamentary Trustee's Powers	4-48
[4.62]	C. Drafting Powers Regarding Business Interests	4-50
[4.63]	XII. Selection of Fiduciaries	4-54

[4.64]	A. Executors	4-54
[4.65]	1. Selection	4-54
[4.66]	2. Individuals as Executors	4-55
[4.67]	3. Corporate Executors	4-56
[4.68]	4. Co-Executors	4-57
[4.69]	B. Advisers.....	4-58
[4.70]	C. Alternates or Successors	4-58
[4.71]	D. Compensation.....	4-59
[4.72]	E. Waiver of Surety Bond and Related Considerations.....	4-60
[4.73]	XIII. Trustees	4-60
[4.74]	A. Function.....	4-60
[4.75]	B. Selection.....	4-61
[4.76]	1. Individual Trustees.....	4-61
[4.77]	2. Corporate Trustee.....	4-62
[4.78]	3. Co-Trustees	4-63
[4.79]	4. Alternate and Successor Trustees.....	4-63
[4.80]	C. Compensation.....	4-65
[4.81]	XIV. Guardians for Minor Children.....	4-65
[4.82]	A. Function.....	4-66
[4.83]	B. Selection.....	4-67
[4.84]	C. Successors	4-68
[4.85]	D. Compensation.....	4-68
[4.86]	E. Appointment of Guardian in Case of Divorce or Child's Mental Disability.....	4-69
[4.87]	XV. Conclusion.....	4-69
Appendix A	Pourover Will	4-71
Appendix B	Sample Will (Spouse With Minor Children— No Tax Issues)	4-77
Appendix C	Sample Will (Provisions for Miscellaneous Gifts)	4-83
Appendix D	Sample Will (Married Person With Minor Children And No Anticipated Federal Estate Tax)	4-89
Appendix E	Sample Will (Individual With No Spouse or Children and Less Than the N.Y.S. Tax Exemption in Assets)	4-95

Chapter 5 Marital Deduction/Credit Shelter Drafting

Jonathan P. McSherry, Esq., CPA

[5.0]	I. Introduction	5-3
[5.1]	II. The Marital Deduction	5-4

[5.2]	A. History	5-4
[5.3]	B. Requirements.....	5-5
[5.4]	1. Taxpayers Must Be Married.....	5-5
[5.5]	2. Spouse Must Survive.....	5-5
[5.6]	3. Spouse Must Be a U.S. Citizen	5-6
[5.7]	4. Property Must Be Included in Decedent's Estate	5-7
[5.8]	5. Property Must Pass to Surviving Spouse	5-7
[5.9]	C. Terminable Interest Property	5-8
[5.10]	1. Marital Deduction Generally Unavailable	5-8
[5.11]	2. Exceptions to Terminable Interest Rule	5-8
[5.12]	a. Survivorship.....	5-8
[5.13]	b. Charitable Remainder Trust.....	5-9
[5.14]	c. Power-of-Appointment Trust	5-10
[5.15]	d. Qualified Terminable Interest Property (QTIP).....	5-10
[5.16]	D. Marital Bequests—Outright vs. Trust	5-12
[5.17]	III. The Unified/Applicable Credit.....	5-12
[5.18]	IV. Planning With the Applicable Credit Amount	5-13
[5.19]	A. Credit Shelter Trust vs. Outright Bequest	5-14
[5.20]	B. Drafting Considerations	5-15
[5.21]	1. Beneficiaries.....	5-15
[5.22]	2. Trustee.....	5-16
[5.23]	3. Right of Withdrawal.....	5-16
[5.24]	4. Limited Power of Appointment.....	5-17
[5.25]	C. Types of Bequests	5-18
[5.26]	1. Overview	5-18
[5.27]	2. Pecuniary vs. Fractional Formula Clauses	5-19
[5.28]	a. Pecuniary	5-19
[5.29]	b. Fractional	5-20
[5.30]	V. Impact of Current Federal Law	5-20
[5.31]	A. Formula Clauses.....	5-23
[5.32]	1. Potential Problems.....	5-23
[5.33]	2. Possible Solutions	5-23
[5.34]	a. Limit Amount That Passes Into Credit Shelter Trust	5-23
[5.35]	b. Qualify Credit Shelter Trust for QTIP Election.....	5-24
[5.36]	c. Disclaimer.....	5-25
[5.37]	d. Divisible QTIP.....	5-26
[5.38]	e. Clayton QTIP.....	5-26
[5.39]	B. State Death Tax Credit and Deduction.....	5-26

[5.40]	VI. Conclusion.....	5-27
Appendix A	Sample Credit Shelter/QTIP Will for Husband and Wife With Adult Children	5-29
Appendix B	Sample Disclaimer Will for Husband and Wife With Adult Children	5-49

Chapter 6 Revocable Trusts

Karin Sloan DeLaney, Esq.

[6.0]	I. Introduction	6-3
[6.1]	II. Types of Revocable Lifetime Trusts	6-3
[6.2]	A. Self-Trusteed	6-3
[6.3]	B. Independent Third Party as Trustee	6-4
[6.4]	C. Standby Revocable Trust	6-4
[6.5]	III. Objectives.....	6-5
[6.6]	A. Ensure Continuity of Asset Management	6-5
[6.7]	B. Avoid Probate	6-6
[6.8]	C. Preserve Privacy.....	6-8
[6.9]	D. Reduce Estate Expenses.....	6-9
[6.10]	1. Court Filing Fees.....	6-9
[6.11]	2. Executor Commissions.....	6-9
[6.12]	3. Attorney Fees	6-10
[6.13]	E. Estate Taxes	6-11
[6.14]	F. Avoid Payments to Creditors	6-11
[6.15]	IV. When Use of a Revocable Trust Is Appropriate	6-12
[6.16]	A. Possibility of Contested Will	6-12
[6.17]	B. Distributees Difficult or Impossible to Locate.....	6-13
[6.18]	C. Desire for Privacy	6-13
[6.19]	D. Desirability of Immediate Asset Distribution	6-13
[6.20]	E. Avoidance of Ancillary Probate in Other Jurisdictions.....	6-14
[6.21]	V. Creation of Revocable Trust	6-14
[6.22]	A. Who Can Create a Lifetime Trust?	6-14
[6.23]	B. What May Be Disposed of by Lifetime Trust?	6-14
[6.24]	C. Revocability	6-15
[6.25]	D. Duties and Ethical Obligations of Trustee	6-15
[6.26]	1. Scope of Fiduciary Relationship	6-16
[6.27]	2. Invasion of Trust Principal by Sole Trustee...	6-16
[6.28]	E. Funding of Trust.....	6-17
[6.29]	1. Funding Methods	6-18
[6.30]	a. Unfunded Trust With Pourover Will.....	6-18
[6.31]	b. Joint Revocable Trust	6-19
[6.32]	(1) Advantages.....	6-20

[6.33]	(2) Disadvantages	6-21
[6.34]	(3) Effect on Basis	6-22
[6.35]	2. Funding Sources	6-23
[6.36]	a. Bank and Securities Accounts	6-23
[6.37]	b. Real Property Transfers	6-23
[6.38]	c. IRAs and Retirement Plan Benefits	6-23
[6.39]	d. Annuities	6-24
[6.40]	e. S-Corporation Shares	6-24
[6.41]	f. Tangible Property	6-24
[6.42]	3. Follow-up	6-24
[6.43]	F. Tax Treatment During Lifetime	6-24
[6.44]	G. Drafting Considerations	6-25
[6.45]	1. Power of Attorney Used in Conjunction With Revocable Trust	6-25
[6.46]	2. Revocability	6-26
[6.47]	3. Incapacity	6-26
[6.48]	4. Legacies and Payment of Bills	6-26
[6.49]	5. Language in Preprinted Forms	6-28
[6.50]	6. Tax Apportionment and Clause Coordination	6-29
[6.51]	a. Apportionment Under Revocable Trusts	6-29
[6.52]	b. Coordination of Will and Trust Apportionment Clauses	6-30
[6.53]	7. Additional Provisions	6-30
[6.54]	8. Execution/Written Trust/Amendment	6-31
[6.55]	9. Lost Trust Agreements	6-32
[6.56]	VI. Trust Administration	6-33
[6.57]	A. Upon Settlor's Incapacity	6-33
[6.58]	1. Suspension or Termination of Power to Revoke	6-33
[6.59]	2. Making Gifts From the Revocable Trust	6-34
[6.60]	3. Gift Tax Consequences When Settlor Is Incapacitated	6-34
[6.61]	B. Upon Settlor's Death	6-34
[6.62]	1. Legal Procedures	6-35
[6.63]	a. Determination of Set-Off Property	6-35
[6.64]	b. Applicability of SCPA Article 13	6-35
[6.65]	c. Notice Requirements When Trust or Will Has Been Amended	6-35
[6.66]	d. Attacks on a Trust Outside a Probate Proceeding	6-36

[6.67]	2. Immediate Distribution of Assets.....	6-37
[6.68]	3. Spousal Elective Share.....	6-38
[6.69]	4. Tax Treatment	6-40
[6.70]	a. New Income Tax Entity.....	6-40
[6.71]	b. Irrevocable Election to Treat Trust as Part of Decedent's Estate	6-40
[6.72]	c. Rules Regarding Distributable Net Income	6-41
[6.73]	d. New Tax Cost.....	6-42
[6.74]	e. Installment Sale of Assets	6-42
[6.75]	f. Series E/EE Bonds.....	6-43
[6.76]	g. Payment of Ancillary State Death Taxes..	6-43
[6.77]	h. Use of Alternate Valuation.....	6-43
[6.78]	5. Trustee's Final Accounting	6-43
[6.79]	VII. Use of a Stretch IRA and Revocable Trust for Long-Term Tax Deferral	6-44
[6.80]	A. Setup.....	6-45
[6.81]	B. Determination of Designated Trust Beneficiaries.....	6-47
[6.82]	C. Surviving Spouse's Absolute Right of Withdrawal	6-48
[6.83]	D. Conduit Trust	6-48
[6.84]	E. Drafting Recommendations	6-49
[6.85]	VIII. Conclusion.....	6-50
Appendix A	Revocable Trust With Grantor Acting as Sole Trustee	6-51
Appendix B	Revocable Trust With Grantor Acting as Sole Trustee (Alternate Version)	6-67
Appendix C	HIPAA Authorization to Allow Trustee's Doctor to Give Information to Facilitate Change of Trustee	6-89
Appendix D	Assignment of Tangible Personal Property	6-93
Appendix E	Affidavit of Trust	6-95

Chapter 7 Lifetime Gifts and Trusts for Minors

Barbara L. MacGrady, Esq.

Eric W. Hager, Esq.

Magdalen Gaynor, Esq.

[7.0]	I. Gifts.....	7-3
[7.1]	A. Planning Issues.....	7-3
[7.2]	B. Tax Considerations.....	7-3
[7.3]	1. Federal Gift and Estate Tax.....	7-3

[7.4]	2. Generation-Skipping Transfer Tax.....	7-5
[7.5]	3. Local Gift Taxes.....	7-5
[7.6]	4. Income Tax Considerations.....	7-5
[7.7]	5. Tax Cost Basis.....	7-6
[7.8]	6. Value of the Gift.....	7-7
[7.9]	7. Tax Avoidance/Minimization	7-8
[7.10]	C. Gifts That Do Not Generate Tax	7-9
[7.11]	1. Annual Exclusion Gifts	7-9
[7.12]	2. Education and Medical Expense Gifts	7-10
[7.13]	3. 529 Savings Plans.....	7-11
[7.14]	a. Overview	7-11
[7.15]	b. Investments.....	7-14
[7.16]	c. Contributions	7-14
[7.17]	d. Penalties	7-15
[7.18]	e. Change of Beneficiaries.....	7-16
[7.19]	f. Successor Owners	7-16
[7.20]	II. Trusts.....	7-16
[7.21]	A. Why Use a Trust?.....	7-17
[7.22]	B. Powers of the Trustee.....	7-17
[7.23]	C. Executing and Funding the Trust	7-18
[7.24]	1. Identify Property Being Transferred	7-18
[7.25]	2. Pourover Trust.....	7-19
[7.26]	III. Gifts to Minors	7-19
[7.27]	A. Outright Gifts	7-19
[7.28]	1. UGMA	7-20
[7.29]	2. UTMA	7-20
[7.30]	B. Trusts Created Especially for Minor Beneficiaries.....	7-22
[7.31]	1. Section 2503(c) Trusts	7-22
[7.32]	2. Section 2503(b) Trusts	7-23
[7.33]	3. Powers-of-Withdrawal Trusts	7-24
[7.34]	a. Designation of Multiple Power Holders.....	7-24
[7.35]	b. Notice Requirements	7-24
[7.36]	c. Length of Withdrawal Period	7-25
[7.37]	d. 5 & 5 Exemption on Gift Tax Treatment.....	7-25

**Chapter 8 Individual Retirement Arrangements,
Tax-Qualified Pension, Profit-Sharing, and
Stock Bonus Plans, and 403(b) Plans—Tax,
Estate, Retirement, Medicaid, Debtor/Creditor,
and Domestic Relations Issues**

Patricia Shevy, Esq.

Dana Mark, Esq.

Albert Feuer, Esq.

Anna Masilela, Esq.

[8.0]	I.	Introduction	8-3
[8.1]	A.	Types of Tax-Qualified Plans and Arrangements	8-3
[8.2]	1.	Defined Benefit Plans	8-4
[8.3]	2.	Defined Contribution Plans	8-5
[8.4]	3.	403(b) Plans	8-7
[8.5]	4.	Individual Retirement Arrangements	8-8
[8.6]	a.	Traditional Individual Retirement Arrangements	8-8
[8.7]	b.	SIMPLE Plans	8-9
[8.8]	c.	SEP Plans.....	8-9
[8.9]	d.	Roth IRAs	8-9
[8.10]	e.	Designated Roth 401(k) and 403(b) Plans	8-10
[8.11]	B.	Tax Consequences of Distributions From Tax-Qualified Plans, 403(b) Plans and IRAs	8-11
[8.12]	1.	Income Tax.....	8-11
[8.13]	a.	Rollover Rules	8-13
[8.14]	b.	Withholding Rules.....	8-16
[8.15]	c.	Net Investment Income Tax Surcharge	8-16
[8.16]	d.	Payments to Charity	8-16
[8.17]	e.	Ten-Year Averaging and Lump Sum Treatment.....	8-18
[8.18]	f.	Determining Optimal Tax Treatment	8-19
[8.19]	2.	New York’s Taxability	8-19
[8.20]	3.	Gift, Estate and Generation-Skipping Transfer Taxes.....	8-20
[8.21]	a.	Gift Taxation	8-20
[8.22]	b.	Estate Taxation	8-20
[8.23]	c.	Generation-Skipping Transfer Tax.....	8-22

[8.24]	II.	Penalty Taxes That May Be Imposed on Distributions From IRAs, Tax-Qualified Plans, or 403(b) Plans That Are Too Early or Too Late	8-23
[8.25]	A.	Penalties for Making Distributions Too Early	8-23
[8.26]	B.	Penalties for Making Distributions Too Late and When Distribution Must Begin	8-23
[8.27]	1.	Required Beginning Date	8-23
[8.28]	2.	The Participant's Minimum Required Distributions	8-24
[8.29]	3.	Designated Beneficiaries	8-26
[8.30]	4.	Trusts as Beneficiaries	8-27
[8.31]	C.	Distributions After Death of Participant	8-28
[8.32]	1.	The Required Beginning Date	8-28
[8.33]	2.	Death After the Required Beginning Date	8-28
[8.34]	3.	Death Before the Required Date	8-29
[8.35]	4.	Minimum Distribution Requirement for IRAs	8-30
[8.36]	III.	Rights of Others in Plan Benefits	8-31
[8.37]	A.	Spousal Rights to Retirement Benefits.....	8-31
[8.38]	1.	Spousal Rights to Pre-Retirement Benefits....	8-32
[8.39]	2.	EPTL Provisions—Spousal Election	8-33
[8.40]	3.	Domestic Relations Orders.....	8-35
[8.41]	4.	Creditors' Rights	8-37
[8.42]	5.	New York Law on Creditors' Rights Outside of Bankruptcy	8-37
[8.43]	6.	ERISA Law on Creditors' Rights Outside of Bankruptcy	8-39
[8.44]	7.	Bankruptcy Law re Creditors' Rights	8-40
[8.45]	B.	Medicaid Eligibility Rules and Retirement Benefits.....	8-41
[8.46]	IV.	Use of Life Insurance in Plans	8-48
[8.47]	A.	Income Tax	8-48
[8.48]	B.	Estate Tax.....	8-49
[8.49]	V.	Conclusion	8-49
Appendix		Uniform Table of Distribution.....	8-51

Chapter 9 Estate Planning With Life Insurance

Douglas H. Evans, Esq.

[9.0]	I.	Introduction	9-3
[9.1]	II.	Estate Tax Considerations	9-3
[9.2]	A.	Proceeds Receivable by or for Benefit of Estate...	9-3
[9.3]	B.	Proceeds Receivable by Others	9-4

[9.4]	C. Incidents of Ownership	9-4
[9.5]	1. Defined	9-4
[9.6]	2. Incidents of Ownership by Fiduciaries	9-5
[9.7]	a. Trustee	9-5
[9.8]	b. Custodian	9-6
[9.9]	D. Insured's Power Over Trustee.....	9-6
[9.10]	E. Transfers Within Three Years of Death	9-6
[9.11]	F. Estate Taxation of <i>Crummey</i> Power Upon Death of Holder	9-8
[9.12]	III. Gift Tax Considerations	9-9
[9.13]	A. Gifts.....	9-9
[9.14]	1. Valuation	9-9
[9.15]	2. Annual Exclusion	9-10
[9.16]	B. <i>Crummey</i> Powers	9-10
[9.17]	C. Hanging Powers	9-12
[9.18]	IV. Income Tax Considerations.....	9-15
[9.19]	V. Generation-Skipping Transfer Tax Considerations.....	9-17
Appendix	Sample Irrevocable Unfunded Life Insurance Trust	9-19

Chapter 10 Dealing with Second or Troubled Marriages

Ronni G. Davidowitz, Esq.

Alexandra B. Copell, Esq.

[10.0]	I. Introduction	10-3
[10.1]	II. Planning for the Second or Subsequent Marriage.....	10-4
[10.2]	A. Preliminary Interview.....	10-4
[10.3]	1. Conflict-of-Interest and Confidentiality Concerns.....	10-4
[10.4]	2. Retainer Agreement	10-5
[10.5]	3. Identification of Client's Goals and Related Issues	10-6
[10.6]	a. Basic Information	10-6
[10.7]	b. Client's Goals	10-7
[10.8]	4. Fee for Initial Interview	10-8
[10.9]	B. Subsequent Conferences	10-9
[10.10]	C. Reasons for Second and Subsequent Marriages or Cohabitation.....	10-9
[10.11]	D. Remarriage Issues	10-10
[10.12]	1. Lack of Capacity to Marry	10-10
[10.13]	2. Responsibilities Involving Prior Children and Stepchildren.....	10-11
[10.14]	3. Assumption of Financial Burdens.....	10-11

[10.15]	4. Possible Loss of Medicaid Benefits or Other Government Entitlements.....	10-12
[10.16]	5. Possible Loss of Spousal Social Security Benefits.....	10-12
[10.17]	6. Possible Use of Capital Gain Exclusion.....	10-13
[10.18]	7. Possible Loss of Maintenance or Alimony	10-14
[10.19]	8. Possible Loss of Use of Residence.....	10-14
[10.20]	E. Prenuptial Agreements	10-15
[10.21]	1. Requirements.....	10-15
[10.22]	a. Complete Financial Disclosure.....	10-15
[10.23]	b. Each Party Must Be Separately Represented	10-16
[10.24]	c. Valid Acknowledgment.....	10-17
[10.25]	d. Time Needed to Consider the Agreement	10-17
[10.26]	e. The Agreement Must Not Be Unconscionable	10-18
[10.27]	2. Content	10-18
[10.28]	a. Consideration of Community/Marital Property	10-18
[10.29]	b. Recitals	10-19
[10.30]	c. Language of the Agreement	10-20
[10.31]	d. Provisions Regarding Separate Property/ Joint Ownership.....	10-20
[10.32]	e. Portability Benefits	10-21
[10.33]	f. Waivers and Provisions	10-23
[10.34]	(1) Waiver of Right to Share in Spouse's Estate	10-23
[10.35]	(2) Waiver of Maintenance or Support....	10-24
[10.36]	(3) Waiver of Pension and Related Rights.....	10-25
[10.37]	(4) Indemnity Provision.....	10-26
[10.38]	(5) Non-Disparagement Clause	10-26
[10.39]	(6) Additional and Alternate Provisions..	10-26
[10.40]	(7) General Precautions	10-27
[10.41]	III. Cohabitation	10-27
[10.42]	A. Cohabitation vs. Marriage	10-27
[10.43]	B. Cohabitation Agreement	10-29
[10.44]	IV. Dissolution	10-30
[10.45]	A. Validity of the Marriage.....	10-30
[10.46]	B. Grounds for Dissolution.....	10-31
[10.47]	1. Void Marriages.....	10-31

[10.48]	2. Voidable Marriages.....	10-32
[10.49]	3. Legal Separation.....	10-32
[10.50]	4. Divorce.....	10-33
[10.51]	C. Maintaining a Matrimonial Action in New York.....	10-34
[10.52]	D. Financial Consequences.....	10-35
[10.53]	1. Equitable Distribution.....	10-35
[10.54]	2. Child Support.....	10-38
[10.55]	3. Maintenance (Alimony).....	10-39
[10.56]	a. Generally.....	10-39
[10.57]	b. The Formula Approach to Maintenance...	10-39
[10.58]	4. Counsel and Experts' Fees.....	10-41
[10.59]	E. Settlement Agreements.....	10-41
[10.60]	1. Advantages.....	10-41
[10.61]	a. Parties Have More Choices.....	10-41
[10.62]	b. Time.....	10-42
[10.63]	c. Avoids Expense of Litigation.....	10-42
[10.64]	d. Greater Likelihood of Compliance.....	10-43
[10.65]	e. Necessity of Continued Contact Between the Parties.....	10-43
[10.66]	f. No Appeal.....	10-43
[10.67]	2. Nature of the Agreement.....	10-43
[10.68]	3. Making of the Agreement.....	10-44
[10.69]	a. Determination of Competency.....	10-45
[10.70]	b. Separate Representation.....	10-45
[10.71]	c. Full Financial Disclosure.....	10-46
[10.72]	d. Sufficient Time for Review.....	10-46
[10.73]	4. Drafting the Agreement.....	10-47
[10.74]	5. Formatting the Agreement.....	10-48
[10.75]	6. Conclusion.....	10-48
[10.76]	V. Estate and Long-Term Care Planning.....	10-49
[10.77]	VI. Same-Sex Marriages.....	10-50
Appendix A	Retainer Letter.....	10-53
Appendix B	Sample Prenuptial Agreement (Both Parties Financially Independent).....	10-59
Appendix C	Sample Divorce Agreement.....	10-69
Appendix D	Separation Agreement.....	10-95
Appendix E	Sample Cohabitation Agreement to Be Tailored to Specific Facts.....	10-137

Chapter 11 Planning for Client Incapacity

Cora A. Alsante, Esq.

Courtney L. DeLia, Esq.

[11.0]	I.	Introduction	11-3
[11.1]	II.	Basic Documents	11-3
[11.2]	A.	Power of Attorney	11-3
[11.3]	1.	Overview	11-3
[11.4]	2.	Uses	11-4
[11.5]	3.	Statutory Changes	11-5
[11.6]	a.	Legislation Effective September 1, 2009	11-5
[11.7]	b.	Legislation Effective September 12, 2010	11-6
[11.8]	4.	Durability	11-6
[11.9]	5.	Capacity Needed to Execute a Power of Attorney	11-7
[11.10]	6.	Accountability of Agent	11-7
[11.11]	7.	Springing Power of Attorney	11-10
[11.12]	8.	Additional Powers	11-10
[11.13]	9.	Statutory Gifts Rider	11-12
[11.14]	10.	Governmental Benefits	11-14
[11.15]	11.	Retirement Plans	11-14
[11.16]	12.	Tax Matters	11-15
[11.17]	13.	Compensation of Agents	11-15
[11.18]	14.	Conflicts of Law	11-16
[11.19]	15.	Other Provisions	11-16
[11.20]	a.	Multiple Agents	11-16
[11.21]	b.	Successor Agents	11-16
[11.22]	c.	Acceptance by Third Parties	11-16
[11.23]	16.	Summary	11-17
[11.24]	B.	Health Care Proxies and Living Wills	11-17
[11.25]	1.	Health Care Proxies in New York	11-18
[11.26]	a.	Drafting	11-19
[11.27]	(1)	Competency/Capacity to Execute	11-19
[11.28]	(2)	Eligibility to Act as Agent	11-20
[11.29]	(3)	Alternate Agent	11-20
[11.30]	(4)	Scope of the Agent's Authority	11-20
[11.31]	(5)	Duration	11-22
[11.32]	b.	Relationship With the Health Care Provider	11-23
[11.33]	c.	Interstate Validity	11-24
[11.34]	d.	Revocation	11-25

[11.35]	e. Practical Considerations	11-26
[11.36]	2. Living Wills	11-26
[11.37]	a. Case Law in New York	11-27
[11.38]	b. Interpretation of Living Wills.....	11-27
[11.39]	c. Relationship With the Health Care Proxy.....	11-28
[11.40]	3. Family Health Care Decisions Act.....	11-30
[11.41]	4. Medical Order for Life Sustaining Treatment (MOLST)	11-31
[11.42]	III. Planning for Incapacity With Trusts	11-31
[11.43]	A. Revocable Living Trusts	11-32
[11.44]	B. Standby Trusts.....	11-32
[11.45]	C. Supplemental Needs Trusts.....	11-33
[11.46]	D. Medicaid Asset Protection Trusts	11-34
[11.47]	IV. Paying for Care While Incapacitated	11-35
[11.48]	A. Medicaid Overview	11-37
[11.49]	B. Who Is Eligible	11-38
[11.50]	C. Covered Services.....	11-38
[11.51]	D. Financial Eligibility.....	11-39
[11.52]	1. Income.....	11-39
[11.53]	2. Resources	11-39
[11.54]	3. Spousal Allowances for Institutionalized Medicaid Recipients	11-40
[11.55]	4. Homestead.....	11-40
[11.56]	5. Spend-Down State.....	11-41
[11.57]	6. Joint Resources.....	11-41
[11.58]	E. Asset Transfers.....	11-42
[11.59]	1. Nonexempt	11-42
[11.60]	2. Exempt	11-42
[11.61]	F. Medicaid Penalties—Period of Ineligibility.....	11-43
[11.62]	1. Types of Care	11-43
[11.63]	2. Calculating the Penalty	11-44
[11.64]	G. Trusts.....	11-45
[11.65]	H. Spousal Responsibility, Deeming and Spousal Refusal	11-45
[11.66]	I. Liens and Recoveries.....	11-46
[11.67]	J. Fair Hearing and Appeal Rights.....	11-47
Appendix A1	Power of Attorney Information Sheet	11-49
Appendix A2	Durable General Power of Attorney New York Statutory Short Form	11-55

Appendix A3	Durable General Power of Attorney New York Statutory Gifts Rider Authorization for Certain Gift Transactions	11-65
Appendix B1	Health Care Proxy	11-69
Appendix B2	Living Will	11-73
Appendix B3	Living Will and Health Care Proxy	11-75
Appendix C	2016 Medicaid Regional Rates for Calculating Nursing Home Ineligibility Following Asset Transfers	11-77

Chapter 12 Long-Term Care Insurance in New York

Michael J. Amoruso, Esq.

Howard S. Krooks, J.D., CELA, CAP

[12.0]	I.	Introduction to Long-Term Care	12-3
[12.1]	A.	Long-Term Care Needs and Costs	12-4
[12.2]	B.	What Is Long-Term Care?.....	12-4
[12.3]	C.	Paying for Long-Term Care	12-5
[12.4]	II.	Long-Term Care Insurance Overview.....	12-5
[12.5]	A.	Traditional Policy	12-6
[12.6]	B.	Partnership Policy	12-7
[12.7]	C.	Benefits of Long-Term Care Insurance Compared to Transfers for Medicaid Eligibility.....	12-8
[12.8]	D.	Problems Related to Asset Transfers for Medicaid Eligibility.....	12-9
[12.9]	1.	Gifts of Assets.....	12-10
[12.10]	2.	Limited Benefits of Medicaid	12-11
[12.11]	III.	Traditional Long-Term Care Insurance Policy	12-12
[12.12]	A.	Hybrid Policies	12-12
[12.13]	B.	Minimum Policy Requirements	12-17
[12.14]	C.	Eligibility for Benefits.....	12-18
[12.15]	1.	Activities of Daily Living	12-19
[12.16]	2.	Degree of Assistance Needed.....	12-19
[12.17]	3.	Cognitive Impairment	12-20
[12.18]	4.	Medical Necessity	12-20
[12.19]	5.	Effect of Eligibility Determinations on Tax Deductibility of Premiums	12-20
[12.20]	D.	Standard Provisions in a New York Long-Term Care Policy	12-21
[12.21]	1.	Free Look Period.....	12-21
[12.22]	2.	Guaranteed Renewable.....	12-21
[12.23]	3.	Level Premiums.....	12-21
[12.24]	4.	Third-Party Notification Provision.....	12-22

[12.25]	5. Nonforfeiture Benefit	12-23
[12.26]	6. Disclosure Statement.....	12-24
[12.27]	7. Replacement and Policy Conversion	12-24
[12.28]	E. Policy Options and Choices in Traditional Policies	12-24
[12.29]	1. Length of Coverage/Duration of Benefits.....	12-24
[12.30]	2. Amount of Coverage	12-25
[12.31]	a. Daily Benefit Level	12-25
[12.32]	b. Pool of Money	12-25
[12.33]	c. Separate Bank of Dollars	12-26
[12.34]	d. Indemnity Policy	12-26
[12.35]	e. Reimbursement Policy.....	12-26
[12.36]	3. Elimination Period	12-27
[12.37]	4. Inflation Protection.....	12-28
[12.38]	a. Simple Inflation	12-28
[12.39]	b. Compound Inflation.....	12-29
[12.40]	c. Cost-of-Living Increase	12-29
[12.41]	5. Waiver of Premium	12-30
[12.42]	6. Bed Reservation	12-30
[12.43]	7. Restoration of Benefits	12-30
[12.44]	8. Additional Features of Home Health Care Coverage	12-31
[12.45]	9. Methods of Premium Payment.....	12-31
[12.46]	F. Prohibited Contract Provisions	12-31
[12.47]	1. Prior Hospitalization	12-32
[12.48]	2. Acute Condition	12-32
[12.49]	3. Nursing or Therapeutic Services	12-32
[12.50]	4. Registered Nurses or Licensed Practical Nurses.....	12-32
[12.51]	5. Nurse- or Therapist-Provided Services	12-32
[12.52]	6. Medicare-Certified Agencies	12-32
[12.53]	7. Alzheimer's Disease or Demonstrable Organic Brain Disease.....	12-33
[12.54]	G. Policy Exclusions	12-33
[12.55]	H. Appeals Procedures	12-33
[12.56]	IV. New York State Partnership Policy.....	12-34
[12.57]	A. Basic Requirements.....	12-35
[12.58]	1. Type and Length of Coverage.....	12-35
[12.59]	2. Minimum Daily Benefit	12-38
[12.60]	3. Replacement and Policy Conversion	12-38
[12.61]	4. Appeals Procedure	12-39
[12.62]	5. Correlation With National Program	12-39

[12.63]	B. Advantages of Partnership Long-Term Care Insurance	12-40
[12.64]	C. Concerns Regarding Partnership Long-Term Care Insurance.....	12-40
[12.65]	1. Cost.....	12-40
[12.66]	2. Limited Benefits	12-41
[12.67]	a. Nursing Home Care	12-41
[12.68]	b. Home Care	12-42
[12.69]	3. Potential Lack of Portability Regarding Medicaid Extended Coverage	12-42
[12.70]	4. Contribution of Income	12-42
[12.71]	5. Reliance on Future Medicaid Benefits	12-43
[12.72]	V. Tax Treatment of Qualified Long-Term Care Insurance	12-44
[12.73]	A. Federal Requirements for Tax Benefits	12-44
[12.74]	1. Qualified Long-Term Care Insurance Contract	12-45
[12.75]	2. Qualified Long-Term Care Services	12-45
[12.76]	3. Accident and Health Policy	12-45
[12.77]	B. New York State Income Tax Credit.....	12-46
[12.78]	VI. Counseling for Long-Term Care Insurance.....	12-46
[12.79]	A. Identifying the Need for Long-Term Care Planning.....	12-46
[12.80]	B. Client Data.....	12-47
[12.81]	C. Long-Term Care Insurance Policy Types and Coverage.....	12-48
[12.82]	D. Benefits of Starting Early and the Cost of Waiting	12-49
[12.83]	E. Policy Costs.....	12-50
[12.84]	F. Underwriting Guidelines	12-51
[12.85]	G. Long-Term Care Carriers	12-52
[12.86]	H. Consumer Information	12-53
	Appendix	12-55

Chapter 13 Practice Development and Ethical Issues

Ralph M. Engel, Esq.

[13.0]	I. Introduction	13-3
[13.1]	II. Things Change.....	13-3
[13.2]	III. The Nature of a Trusts and Estates Practice.....	13-5
[13.3]	A. Planning.....	13-6
[13.4]	B. Probate and Estate and Trust Administration.....	13-8
[13.5]	C. Estate and Trust-Related Litigation.....	13-9

[13.6]	IV. Establishing a Viable and Profitable Trusts and Estates Practice.....	13-10
[13.7]	A. Establishing a Presence in the Community and Attracting Clients	13-10
[13.8]	1. Publications and Websites.....	13-10
[13.9]	2. Lectures and Seminars	13-11
[13.10]	3. Networking.....	13-12
[13.11]	B. Forming a Trusts and Estates Department or Group and Establishing It as a Presence Within the Firm.....	13-13
[13.12]	C. Sustaining the Trusts and Estates Practice	13-14
[13.13]	1. Creating an Efficient and Profitable Practice	13-14
[13.14]	2. Planning for the Future.....	13-17
[13.15]	3. Developing and Nurturing a Network for Referrals	13-17
[13.16]	V. Ethical Considerations and Concerns.....	13-18
[13.17]	A. The Attorney-Drafter Receiving a Bequest or Being Appointed a Fiduciary	13-18
[13.18]	B. Safekeeping of Original Wills.....	13-20
[13.19]	C. Guidelines for Setting Reasonable Fees.....	13-21
[13.20]	D. Representation of Couples and Family Members.....	13-21
[13.21]	VI. Conclusion.....	13-23
Appendix A	Disclosure Concerning Attorney/Executor	13-25
Appendix B	Disclosure Concerning Attorney/Executor-Trustee.....	13-27
Appendix C	Sample Estate Planning Engagement Letter Involving Dual Representation	13-29
Appendix D	Sample Estate Administration Engagement Letter Involving Dual Representation	13-35

EDITOR-IN-CHIEF

MICHAEL E. O'CONNOR, ESQ.

Michael O'Connor is of counsel to Costello Cooney & Fearon PLLC in Syracuse. He graduated from State University of New York at Buffalo (B.A., 1970) and Syracuse University College of Law (JD, 1974). He is a fellow of the American College of Trust and Estate Counsel (ACTEC) and its past state chairman. He is a member of the New York State Bar Association and is past chair of its Trust & Estates Section. He has also acted as chairman of Elder Law Section, been a member of the House of Delegates, served as chairman of the Committee on Continuing Legal Education of the New York State Bar Association. He has been selected by Best Lawyers and Super Lawyers for many years and was recently selected Lawyer of the Year in Trusts and Estates. He is included in Who's Who in American Law and Who's Who in America.

He is currently an adjunct professor at Cornell University School of Law, teaching a workshop/course in Estate Planning. He has been an adjunct professor of taxation in the Syracuse University School of Law master's program. He has acted as chairman of state-wide New York State Bar Association continuing education programs for attorneys on contested estates and fiduciary income taxation. He has been moderator and lecturer on New York State Bar Association programs on will drafting, use of trusts in nursing home planning, estate settlement, valuation of business interests, estate problems in real property titles, business interests, fiduciary income tax, generation skipping tax, use of trusts and gifts in estate planning and numerous other topics.

Mr. O'Connor has spoken, moderated and written for programs sponsored by the New York Society of CPAs, Central New York CPA Club, National Business Institute, Estate Planning Council of CNY, Estate Planning Council of the Capital District and Association of Real Estate Appraisers. He has authored articles including "US Savings Bonds in the Estate," "Generation Skipping Tax-Questions and Answers for the Estate Planner" and "There's a Reason It's a POWER of Attorney" (New York State Bar Journal). He is a contributing author to Warrens Heaton on New York Estate Practice and has authored numerous statutory commentaries for LexisNexis Publishing. He is the author of a document assembly program for lawyers for Lexis Nexis and the New York State Bar Association.

As a member of the Onondaga County Bar Association, Mr. O'Connor has chaired its committee on estates and surrogates court and been a member of its board of directors. He is a member and past president of The Central New York Estate Planning Council. He is also a director of the Syracuse University Tax Institute. Additionally, he is past board chair of the Central New York Community Foundation and Aurora of CNY, Inc. Mr. O'Connor has participated in numerous community educational programs, TV and radio broadcast programs on estate planning issues as well as written for local publications on the subject.

ABOUT THE AUTHORS

CORA A. ALSANTE, ESQ.

Cora A. Alsante is the Leader of the Elder Law & Special Needs Practice and a partner in the Tax and Trusts & Estates Practices. She is also a member of the Firm's Executive Committee. Ms. Alsante focuses her practice on estate planning, trusts, planning for the elderly and disabled, and estate and trust administration. She represents individuals and numerous assisted living and skilled nursing facilities.

Ms. Alsante frequently lectures for organizations such as the New York State Bar Association, Onondaga County Bar Association, Special Needs Alliance and Alzheimer's Association on topics including guardianships, supplemental needs trusts, estate planning, planning for the elderly and disabled, and estate and trust administration.

Ms. Alsante was instrumental in creating and establishing the Loretto Foundation Community Trust, a pooled supplemental needs trust, which benefits many seniors and disabled individuals in the community.

Ms. Alsante was named one of the "Top 25 Female Upstate New York Super Lawyers" for 2011 and 2013 and was selected as a Best Lawyers in America "Lawyer of the Year" in the area of "Litigation-Trusts and Estates," in Syracuse, NY, for 2015, 2017, and 2019.

MICHAEL J. AMORUSO, ESQ.

Michael J. Amoruso concentrates his practice on Elder Law, Asset Preservation, Comprehensive Estate Planning, Estate Administration and Guardianship. He was chosen as a 2010-2017 New York Metro Super Lawyer for Elder Law. From 2011-2017 he was named one of the Top 25 Westchester and Top 100 New York Super Lawyers among all practice areas and was featured by Super Lawyers Magazine in 2013. He also

ABOUT THE AUTHOR

appears in the *U.S. News & World Report* 2018 Best Lawyers in America for Elder Law. In 2009, he received a U.S. Congressional Proclamation for his work in Elder Law and Special Needs Law.

Mr. Amoruso is President of the National Academy of Elder Law Attorneys (NAELA) and in 2017 was elected to the NAELA Council of Advanced Practitioners. In April, 2016, Mr. Amoruso was named as a NAELA Fellow in recognition of his outstanding leadership and exceptional commitment to addressing the challenges faced by the Elderly and those with Special Needs. He was the 2014 recipient of the NAELA Theresa Foundation Award for his dedication to those with Special Needs and received the 2013 NAELA President's Recognition Award and the 2010 NAELA Outstanding New York Chapter Member Award. He also served as President of the New York Chapter of NAELA.

He is Past Chair of the New York State Bar Association Elder Law Section, a member of the Executive Committee and former Chair of the Legislation Committee and the Estate and Tax Planning Committee. He received the prestigious 2018 NYSBA Elder Law Section Award for his efforts in furtherance of the rights of the Elderly and Persons with Disabilities, the 2010 NYSBA Elder Law Section Award as a principal drafter of NYSBA's significant amendments to the 2009 Power of Attorney statute and the 2007 NYSBA Elder Law Section Award for work as a principal drafter of the New York State Compact for Long Term Care—a bill that offers an alternative to Medicaid coverage for long term care services. From 2011-2018, he received an AV Preeminent Peer Review Rating by Martindale-Hubbell—the highest possible rating for both legal ability and ethical standards.

Mr. Amoruso is featured in a *Westchester Business Journal* article and is a nationally published author and frequent lecturer for the New York State Bar Association, the National Academy of Elder Law Attorneys, National Association of Estate Planners and Councils, Stetson Law National Supplemental Needs Trust Conference, WealthCounsel LLC and ElderCounsel LLC, the *Westchester Business Journal* and *Generations*. He is a frequent source of quotes and opinions by local press and *The Wall Street Journal*, *The New York Times*, *Los Angeles Times*, *Money Magazine*, *Kiplinger*, *Reuters*, *New York Law Journal*, *AARP*, *Money*, *bankrate.com*, and *Jewish World Review*. Mr. Amoruso hosted the weekly "Eldercare on the Air™" radio show on WFAS AM.

Mr. Amoruso served on the Boards of Directors of Westchester County Bar Association, Visiting Nurse Service of Westchester, Hospice of West-

chester and Past Chair of the WCBA Elder Law Committee and President of the Columbian Lawyers Association of Westchester County. He is a Founding Principal of ElderCounsel LLC, the premier elder law and special needs planning document drafting solution for attorneys.

KARIN J. BARKHORN, ESQ.

Karin Barkhorn is counsel to Bryan Cave Leighton Paisner LLP in New York City. She lectures on trusts and estates issues for the New York State Bar Association on topics such as “Litigation Involving Validity of Revocable Trusts,” “Basic Will Drafting” and “Use of Trusts in Estate Planning.” Ms. Barkhorn is a member of the New York City Bar Association and the American Bar Association. She is a graduate of Boston University Law School.

ALEXANDRA COPELL, ESQ.

Alexandra Copell is special counsel at Katten Muchin Rosenman LLP, concentrating in trusts and estates matters. Ms. Copell focuses primarily on sophisticated estate and tax planning for domestic and international individuals and families and the administration of complex estates and trusts. She also advises clients on the formation and compliance of charitable organizations and represents trusts companies on fiduciary matters. She received her B.A. from the University of Pennsylvania and her J.D. from the Benjamin N. Cardozo School of Law.

RONNI G. DAVIDOWITZ, ESQ.

Ronni G. Davidowitz is a partner at Katten Muchin Rosenman LLP and head of its New York Private Wealth practice. She is a fellow of the American College of Trust and Estate Counsel and is currently serving as State Chair for Downstate New York. Ms. Davidowitz concentrates her practice in trusts and estates law with a focus in private client services. She has extensive experience in complex estate and trust administration, including estate and gift tax audits and petitions and protests for redetermination of assessed deficiencies, basic to highly sophisticated pre- and post-mortem estate planning, contested and uncontested surrogate court matters, including probate disputes, judicial and informal fiduciary accountings. She is committed to developing strategies that respond to the constant changes in the tax structure and economic climate, including counseling on asset protection, business succession planning and intergenerational transfers. She also provides advice in the nonprofit sector to public charities and private foundations in tax planning.

ABOUT THE AUTHOR

Her clients include high-net-worth individuals and families, closely held businesses, entrepreneurs, artists and art collectors. In 2016, she was honored by the UJA-Federation of New York Lawyers Division for her contributions to the Trusts & Estates community and the community at large. She also has been honored by the Great Neck Center for the Visual and Performing Arts (now known as the Gold Coast Arts Center) for pro bono legal services provided to the Center, and by the South Brooklyn Legal Services for pro bono legal services provided to individuals infected with HIV and their families.

KARIN SLOAN DELANEY, ESQ.

Karin Sloan DeLaney is the founding member of Sloan DeLaney, P.C., located in Baldwinsville, New York, where she practices trusts and estates law and elder law. She received her B.A. at the State University of New York at Albany, her J.D. at Western New England College School of Law and her LL.M. in Taxation from Syracuse University College of Law. She is a member of the Central New York Estate Planning Council, the Onondaga County Bar Association and the New York State Bar Association and is a past president of the Central New York Women's Bar Association. She currently serves on the Board of Directors of the Central New York Community Foundation, Inc. and is active in many local charitable and civic groups. Ms. DeLaney is also a frequent lecturer and author on estate planning and elder law topics.

COURTNEY L. DELIA, ESQ.

Courtney DeLia focuses her practice on wills, trusts, estate planning and retirement planning. As an associate in the Firm's Trusts & Estates, Elder Law and Special Needs Practices, she regularly assists with estate and tax planning, probate avoidance strategies, advising fiduciaries on the administration and eventual settlement of trusts and estates, and drafting wills and revocable and irrevocable trusts. Recognizing their individual needs, Ms. DeLia helps guide clients through difficult conversations about end-of-life planning and how to best provide care for loved ones.

Ms. DeLia is a graduate of SUNY Cortland and received her law degree from the University of Connecticut School of Law, where she was a Notes and Comments Editor for the *Connecticut Insurance Law Journal*.

WILLIAM R. DUNLOP, ESQ.

William R. Dunlop is counsel to Schnader, Harrison, Segal & Lewis LLP. Mr. Dunlop received his undergraduate degree from St. John's University and his law degrees from St. John's and New York University Schools of Law. Mr. Dunlop has been an adjunct assistant professor and lecturer at the New York University School of Continuing Education and a lecturer at the New York University Institute on Federal Taxation, and the Practising Law Institute. He has acted as a mentor for the New York Law School Wills Clinic. Mr. Dunlop co-authored course material texts titled "Federal Estate and Gift Taxation" and "Preparation of the Federal Estate Tax Return," used by the New York University Institute on Federal Taxation and the New York State and New York County Bar Associations. A member of the American Bar Association's Real Property, Trust and Estate Law, and Tax Sections and the New York State Bar Association's Tax, Trusts and Estates Law, and Elder Law Sections, Mr. Dunlop lectures frequently on estate administration, estate and gift tax, generation-skipping transfer tax and estate planning. He has been selected to Super Lawyers, New York Metro edition for a number of years.

RALPH M. ENGEL, ESQ.

Ralph M. Engel is Senior Council and, until June 2019, was head of the New York Trusts, Estates and Wealth Preservation Group at the international law firm of Dentons. Prior to joining the firm, he was chairman of the Trusts and Estates Department at Rosen & Reade LLP, and, prior thereto, he ran the Trusts and Estates Department at Summit Rovins & Feldsman. Mr. Engel received both his undergraduate and law degrees from New York University. He was a consultant on *The New York Times Book of Personal Finance* and *The Lifetime Book of Money Management*, and has authored numerous articles on estate planning, which have appeared in various publications, including the *New York Law Journal*, *Trusts & Estates*, *The CPA Journal* and *Estate Planning*. A Fellow of the American College of Trust and Estate Counsel, Mr. Engel was chairman of the Trusts and Estates Committee of Lex Mundi, a worldwide association of leading law firms, and vice chairman of the Committee on Practice and Ethics of NYSBA's Trusts and Estates Law Section. He is a former director of the Estate Planning Council of Westchester County.

DOUGLAS H. EVANS, ESQ.

Douglas Evans is a former special counsel to the New York City firm of Sullivan & Cromwell, where his practice centered on trusts and estates law. He earned his J.D. from Cornell Law School and is admitted to practice in

ABOUT THE AUTHOR

New York and New Jersey. A member of NYSBA's Trusts and Estates Law Section, Mr. Evans is a former chair of that Section's Committee on Continuing Legal Education. He is also on that Section's Committee on Estate Litigation and Committee on Trust and Estate Administration. He is a member of the New York City Bar Association and has served on its Estate and Gift Tax Committee, Charitable Organizations Committee and Surrogate Courts Committee. In addition, Mr. Evans is a member of the American Bar Association, the New York County Lawyers' Association and the New Jersey State Bar Association, and is a Fellow of the American College of Trusts and Estates Counsel. He is a frequent writer and lecturer on topics relating to trusts and estates law and is editor-in-chief and co-author of the NYSBA handbook *Probate and Administration of New York Estates*.

ALBERT FEUER, ESQ.

Albert Feuer's law firm, The Law Offices of Albert Feuer, conducts a general civil practice oriented toward employee benefits, executive compensation, estate planning and administration, and taxation. He has represented and counseled public and privately held corporations, not-for-profit corporations, partnerships, single-employer and multi-employer employee benefit funds, individuals, and estates. Mr. Feuer is Chair of the Debtor Protections for Pension & Profit-Sharing Plan Benefits Committee and Vice-Chair of the Life Insurance and Employee Benefits Committee of the Trusts and Estates Law Section of the New York State Bar Association, an active member of the Employee Benefits Committee of the Tax Section of the New York State Bar Association, and a member of the Legal History Committee of the New York City Bar Association. He is a member of the New York, D.C., New Jersey, and Ohio Bars.

Mr. Feuer has lectured extensively for the New York State Bar Association and the New York City Bar Association on employee benefits, trusts and estates, and tax issues. He has written extensively on a variety of legal issues including *Tax-Efficient Charitable Giving of Savings or Retirement Benefits*, 49 Comp. Plan. J. 153 (Sept. 7, 2018); *Life Insurance and Retirement Plan Benefits: Are Your Clients Achieving Their Intended Goals?*, N.Y.St. B. J. 28 (March/April 2016); *When May an Agent Act on Behalf of an ERISA Plan Participant or Beneficiary?*, 41 J. Pension Plan. & Compliance 1 (Spring 2015); *Moving Back to the Future by Enhancing a Modest IRS Pilot-Compliance Program That Is Limited to Owner-Employee Plans and Foreign Deferred Compensation Plans*, 42 Comp. Plan. J. 223 (Nov. 7, 2014); and *When Do State Laws Determine ERISA Plan Benefit Rights?*, 47 J. Marshall L. Rev. 145 (Fall 2013).

Mr. Feuer holds a law degree from Yale Law School, a Ph.D. and two Masters' degrees from Columbia University, as well as a Bachelor's of Science degree from the Polytechnic Institute of Brooklyn, which is now known as the NYU Tandon School of Engineering.

MAGDALEN GAYNOR, ESQ.

Magdalen Gaynor's practice is in the area of estate planning and administration, and she maintains offices in White Plains and Manhattan. She is a graduate of Fordham University School of Law in New York and Simmons University in Boston.

Ms. Gaynor is an Honorary Member of the Executive Committee of the New York State Bar Association's Trusts and Estates Law Section, having served as chair and co-chair on several of its committees, edited the Section's quarterly newsletter for four years and in 2016 served as the Chair of the Section. She is a Fellow of the American College of Trust and Estate Counsel (ACTEC). She has been selected as a member of a group of New York Super Lawyers since 2007, and, since 2012, has also been included in top New York Metro Area Women Super Lawyers. She was chosen as a top Trusts and Estates Lawyer for Westchester County in 2007.

ERIC W. HAGER, ESQ.

Eric W. Hager is a partner at Davidson, Dawson & Clark LLP and is admitted to practice in the State of New York. Mr. Hager has been a source for *The New York Times* and *The Wall Street Journal* on estate tax matters, and he is listed in New York Super Lawyers. He is an active member of the bar, serving on the Trusts, Estates & Surrogate's Courts and the Estate and Gift Taxation Committees of the New York City Bar Association and in the Trusts and Estates Law Section of the New York State Bar Association. Mr. Hager received a B.A. from the University of Pennsylvania (1983), and an M.B.A. (1993) and J.D. (1996) from Fordham University.

HOWARD S. KROOKS, J.D., CELA, CAP

Howard S. Krooks, a partner of Elder Law Associates PA with offices throughout Southeast Florida, is admitted to practice law in New York (1990) and Florida (2004). Mr. Krooks is Of Counsel to Amoruso & Amoruso, LLP, in Rye Brook, New York.

ABOUT THE AUTHOR

Mr. Krooks splits his time between New York and Florida, where his professional practice is devoted to elder law and trusts and estates matters, including representing seniors and persons with special needs and their families in connection with asset preservation planning, supplemental needs trusts, Medicaid, Medicare, planning for disability, guardianship, wills, trusts and health care planning with advance directives.

Mr. Krooks is certified as an Elder Law Attorney by the National Elder Law Foundation and is a Past President of the National Academy of Elder Law Attorneys (NAELA). He is a Past Chair of the Elder Law Section of the New York State Bar Association (NYSBA), and currently serves as Secretary of the Florida Bar Elder Law Section. He was selected as a Florida Super Lawyer and a New York Super Lawyer every year since 2007. He was also named a Top 25 Westchester County Attorney (*New York Times* – Sept. 2012-2018). Mr. Krooks has a 10.0 (Excellent) rating from Avvo and is AV Preeminent® rated by Martindale-Hubbell.

Mr. Krooks received the 2006 Outstanding Achievement Award from the NY Chapter of NAELA for serving as Co-Chair of a Special Committee on Medicaid Legislation formed by the NYSBA Elder Law Section to oppose New York Governor George Pataki's budget bills containing numerous restrictive Medicaid eligibility provisions that, if enacted, would have severely impacted the frail elderly and disabled populations. He was also recognized for serving as Co-Chair of the NYSBA Elder Law Section Compact Working Group, which received national attention for developing alternative methods of financing long-term care. Additionally, Mr. Krooks served as Chair of a Special Committee created by the NYSBA Elder Law Section to address the Statewide Commission on Fiduciary Appointments formed by Chief Judge Judith Kaye.

Mr. Krooks co-authored the chapter, "Creative Advocacy in Guardianship Settings: Medicaid and Estate Planning Including Transfer of Assets, Supplemental Needs Trusts and Protection of Disabled Family Members" in *Guardianship Practice in New York State*, published by NYSBA. He is widely published on many elder law topics. A former Adjunct Assistant Professor at New York University's School of Continuing and Professional Studies, Mr. Krooks taught a course on Asset Protection Planning. He has also served as an instructor for the NY Certified Guardian & Court Evaluator Training program.

As a frequent lecturer, Mr. Krooks has addressed many organizations including NAELA, Stetson Special Needs Conference, ALI-ABA, Elder-Counsel, WealthCounsel, the National Guardianship Association, the

Florida Bar Association, the Academy of Florida Elder Law Attorneys, the NYSBA, the Michigan Bar Association, the North Carolina Bar Association, the Association of the Bar of the City of New York, UJA Federation, the Hudson Valley Estate Planning Council, the Brooklyn Bar Association, the Nassau County Bar Association, the Queens County Bar Association, the Suffolk County Bar Association, the Westchester County Bar Association, Berkeley College, the United Federation of Teachers and the New York State United Teachers, among others. Mr. Krooks has been quoted in *The Wall Street Journal*, *The New York Times*, *Kiplinger's*, *USA Today*, *The New York Post*, *Newsday*, *The Journal News* and the *Boca Raton News*. He has appeared on PBS, the CBS Early Morning Show and elder law focused local cable television programs.

BARBARA L. MACGRADY, ESQ.

Barbara L. MacGrady is Counsel with Davidson, Dawson & Clark LLP, a Trusts & Estates boutique law firm located in Manhattan. Prior to joining the firm, she was with the trusts and estates department of Blank Rome LLP (formerly Tenzer Greenblatt in New York) and prior to that, she served as Law Clerk to the Hon. Kevin Nathaniel Fox, U.S. Magistrate Judge, Southern District of New York.

Ms. MacGrady graduated *cum laude* from Stony Brook University with a B.A. in Linguistics and she received her J.D. *cum laude* from Brooklyn Law School, where she was Editor-in-Chief of the *Journal of International Law*.

Ms. MacGrady has lectured before bar associations and other professional organizations and has written numerous articles for the New York Law Journal. She is a member of the Trusts and Estates Law Section of the New York State Bar Association, the Nassau County Bar Association, and the Nassau Estate Planning Council. She is also a member of the Board of Directors of the Alumni Association of Brooklyn Law School and of the Coalition of Women's Initiatives in Law.

DANA L. MARK, ESQ.

Dana L. Mark is a partner in the Private Client Services Practice in Smith, Gambrell & Russell's New York office. Ms. Mark focuses her practice on tax, estate and trust planning, charitable giving, and tax-exempt organizations. She has extensive experience involving sophisticated tax planning, the probate and administration of estates and trusts, qualified retirement plan assets and IRAs, and the preparation of pre- and post-nuptial agreements.

ABOUT THE AUTHOR

Ms. Mark advises executors and trustees in the administration of estates and trusts from the initial probate to the preparation of estate tax returns, fiduciary income tax returns, the preparation of accountings, and the settlement of the estate or trust. She also represents beneficiaries.

Ms. Mark has assisted families with the tax-efficient transfer of wealth, including planning matters involving the family businesses. She works closely with family advisors in designing and implementing succession plans. She also provides advice to charitable organizations and in connection with the establishment and operation of tax-exempt organizations.

Ms. Mark is a Fellow of the American College of Trust and Estate Counsel, a member of Attorneys for Family-Held Enterprises, and a member of the American Law Institute. She is also a member of the American Bar Association and its Section of Taxation and Section of Real Property, Probate and Trust Law; the New York State Bar Association and its Tax Section and Trusts and Estates Law Section; the City Bar, and the Society of Trust and Estate Practitioners (STEP).

ANNA VUYISWA MASILELA, ESQ.

Anna Vuyiswa Masilela is a legal assistant at the Law Offices of Albert Feuer. Anna has lectured on trusts and estates issues for the New York State Bar Association on topics such as “Beneficiary Designations.” She formerly served on the New York City Bar Association Legal History Committee. She is a graduate of the New York University School of Law and Swarthmore College. Previously, Ms. Masilela worked at the Center for New York City Neighborhoods and Bedford-Stuyvesant Community Legal Services (now part of Brooklyn Legal Services).

JONATHAN P. MCSHERRY, ESQ., CPA

Jonathan McSherry serves as special counsel at the law firm of Costello, Cooney & Fearon, PLLC, in Syracuse, New York, where he practices primarily in the fields of trusts and estates law, elder law and tax law. He is also a Certified Public Accountant. Mr. McSherry is a member of the Central New York Estate Planning Council, New York State Bar Association and Onondaga County Bar Association. He has written and lectured on various trusts and estates and elder law issues, including retirement accounts, trusts, special needs planning, powers of attorney, the marital deduction and credit shelter planning. Mr. McSherry received his bachelor’s degree from Syracuse University and his law degree from the University of San Diego School of Law.

KIMBERLY N. ROTHMAN, ESQ.

Kimberly N. Rothman is a member of Bousquet Holstein PLLC, and she lives and works in Ithaca, New York, where she focuses her practice on estate planning and administration. Ms. Rothman is a graduate of Cornell University and Harvard Law School. She is a founding member of the Finger Lakes Chapter of the Women's Bar Association of the State of New York as well as a member of NYSBA's Trusts and Estates Law Section and the Tompkins County Bar Association.

PATRICIA J. SHEVY, ESQ.

Patricia J. Shevy is the founder of The Shevy Law Firm, LLC, of Albany, New York. Ms. Shevy focuses her practice exclusively in the areas of estate planning and administration, elder law/special needs planning and business succession planning. She is an active member of the New York State Bar Association's Trusts and Estates Law Section (Chair of the Continuing Legal Education Committee and former Chair and active member of the Life Insurance and Employee Benefits Committee) and Elder Law and Special Needs Section (Co-Editor of the *Elder and Special Needs Law Journal*). Ms. Shevy is also a member of the Association's Continuing Legal Education Committee. She is a member of the Albany County Bar Association and National Academy of Elder Law Attorneys.

Ms. Shevy earned a Bachelor of Science in Management-Finance from Rensselaer Polytechnic Institute. Thereafter, she received her Juris Doctor, *cum laude*, from Albany Law School of Union University in 1997, where she was a member of the Justinian Society. Ms. Shevy was honored by the New York State Board of Law Examiners with the opportunity to teach all attorneys applying for admission to practice the basics of powers of attorney, health care proxies, and trusts. She also regularly lectures and writes for continuing legal education programs offered by the New York State Bar Association.